

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, June 3, 2008

1. **CALL TO ORDER & ROLL CALL** – the meeting was called to order at 6:15 p.m. by Mayor Manning in the Library Community Meeting Room, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Manning, Vice Mayor Pierce, Councilmembers Shuey, Stratford and Walcutt. Staff present: City Manager Gary Napper, Assistant City Attorney Maury Huguet, Finance Manager Merry Pelletier, and City Clerk Laci Jackson.

2. **CLOSED SESSION**

On call by Mayor Manning, the City Council adjourned into Closed Session for the stated purpose at 6:15 p.m.

- (a) Conference with Labor Negotiator, *Government Code Section 54957.6*
Instructions to City-designated negotiator: City Manager
Employee Organization: Clayton Police Officers Association (CPOA)

7:07 p.m. Report out from Closed Session: Mayor Manning reported the Council gave direction to the City Manager.

3. **PLEDGE OF ALLEGIANCE** – Led by Mayor Manning.

4. **CONSENT CALENDAR-** It was moved by Councilmember Walcutt, seconded by Councilmember Shuey to approve the Consent Calendar as submitted (5-0 vote).

- (a) Approved the minutes of the regular meeting of May 20, 2008.
- (b) Approved Financial Demands and Obligations of the City.

5. **RECOGNITIONS AND PRESENTATIONS** – None.

6. **REPORTS**

- (a) Planning Commission – No meeting held to report.
- (b) Trails and Landscaping Committee – No meeting held to report.
- (c) The City Manager reported The Grove public park is doing what it was intended to do by bringing citizens downtown. He reported there have been acts of vandalism in The Grove and it has trickled into other areas of the downtown. He asked citizens to pick up litter in the park and to report suspicious activity to the Police Department. He also reported the City Maintenance staff had taken over maintenance at the park and the large turf area would be addressed. Community Park had a water line break which flooded the new large picnic area and the clustered picnic areas, which is believed to be due to altered grading issues. He will be doing a walk through to identify punch list items and that the area would be open to the public as soon as possible.

(d) City Council

Councilmember Stratford attended the Concert in The Grove, the Farmers' Market, and a Council Budget Sub-committee meeting.

Vice Mayor Pierce attended the CERT graduation, the Trails and Landscaping Committee meeting, the Farmers' Market, and the Concert in The Grove. She also asked citizens to contact City Hall if they are interested in volunteering or making a donation to the 4th of July Celebration.

Councilmember Shuey attended the Farmers' Market and the CBCA golf tournament.

Councilmember Walcutt attended the Concert in The Grove and the Council Budget Sub-committee meeting.

Mayor Manning attended the Library Foundation meeting and reported the library is doing well. He attended the Farmers' Market, the Memorial Day celebration, the Board of Supervisors Meeting, and Eagle Scout Court of Honor, the Concert in The Grove, the swearing in of the newest Clayton Police Officer Daren Billington, and the CCCTA Admin. and Finance meeting.

(e) Other- None.

7. **PUBLIC COMMENTS**- None.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

(a) Presentation and consideration of the recommended City of Clayton Budget for Fiscal Year 2008–2009 and the Capital Improvement Program (CIP) for Fiscal Years 2008-2012.

The City Manager presented the proposed budget that included a balanced General Fund. He stated staff anticipates the same General Fund revenues as in 2001, 7 years ago. He acknowledged the City of Clayton has one of the lowest property tax shares in the county. He stated the budget being presented has no decrease in services or layoffs of employees. He then broke down the General Fund and Special Funds. He noted that conferences and trainings for employees as well as the City Council were cut from the budget. He stated most of the Gas Tax funds were to be sent to the 2008 pavement rehab project. The Landscape Maintenance District's funds had been approved by the Trails and Landscaping Committee with a large portion going to noxious weed abatement expenses in the Oakhurst Development hills. He reported there is no increase to the street lighting district tax levies. As for the Police department, he stated the COPS Grant could see a 10% cut from the state legislature, and one of the police vehicles will need to be replaced during this budget cycle. The Grove public park is operational this year therefore adding a new Special Fund.

The City Manager then reported on the CIP Budget stating the City Engineer was soliciting bids on a \$1.1 million paving project. Also, the Economic Development Fund was doing great things bringing people downtown. The City Manager stated the budget was balanced even during these difficult economic times.

The City Council thanked staff for their hard work and diligence in balancing the budget while stating that though the budget balanced this year, next year may be more difficult.

Trails and Landscaping Committee Chairperson Candace Bass thanked the Council for their support of the Landscape District Budget. No other public comments were received.

It was moved by Councilmember Walcutt, seconded by Vice Mayor Pierce to have the City Manager prepare the Budgets for Public Hearing and adoption at the June 17th City Council Meeting (5-0 vote).

- (b) Adopt two Resolutions related to the upcoming November 4, 2008 General Municipal Election for three (3) City Council elected offices (4-year terms).

The City Clerk presented the staff report indicating that in order to consolidate the November elections with the County the following resolutions must be approved. She also stated the Council will need to adopt a resolution to determine a deposit fee for voluntary Candidates' Statements.

Discussion ensued by the Council regarding whether the \$540 deposit fee is sufficient to pay for the full cost charged by the County for the voluntary Candidate's Statement. Following discussion, the Council decided to leave the fee at the rate provided by the County Election's Office.

It was moved by Councilmember Stratford, seconded by Vice Mayor Pierce to adopt Resolution 25-2008 calling the General Municipal Election of November 4, 2008, requesting and consenting to consolidation and handling of the election by the Contra Costa County Elections Office, and setting specifications of the election order (5-0 vote).

It was moved by Councilmember Stratford, seconded by Councilmember Shuey to adopt Resolution 26-2008 adopting a policy for voluntary Candidates' Statements printed in the November 4, 2008 Voter's Information Pamphlets (5-0 vote).

- (c) Adopt a Resolution setting revised rates for rental of various picnic facilities at the renovated Clayton Community Park.

The City Clerk presented the staff report and the information regarding the two new picnic areas in the park (the large group area and the clustered picnic areas). She stated new fees for these areas and the other areas are based on the available amenities at each specific picnic area.

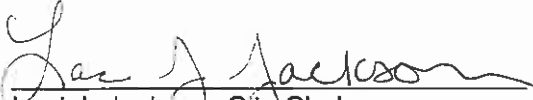
Vice Mayor Pierce asked the City Clerk to make a change to the language on attachment A with regard to the distance to the play structure.

It was moved by Councilmember Shuey, seconded by Councilmember Stratford to adopt Resolution 27-2008 setting revised rates for rental of various picnic facilities at the renovated Clayton Community Park with amendments to Attachment A (5-0 vote).

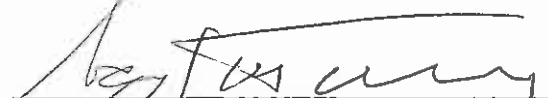
12. COUNCIL ITEMS – None.

13. ADJOURNMENT– On call by Mayor Manning the meeting adjourned at 8:35 p.m.

Respectfully submitted,


Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL


Gregory J. Manning, Mayor