



AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

TUESDAY, DECEMBER 16, 2008

7:00 p.m.

*Meeting Room, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: Julie K. Pierce
Vice Mayor: Hank Stratford

Council Members
Howard Geller
Joseph A. Medrano
David T. Shuey

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***
December 16, 2008

7:00 P.M.

1. **CALL TO ORDER AND ROLL CALL** – Mayor Pierce.

2. **CLOSED SESSION** - None.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

4. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular meeting of December 2, 2008. ([View Here](#))

(b) Approve Financial Demands and Obligations of the City. ([View Here](#))

5. **RECOGNITIONS AND PRESENTATIONS**

(a) Presentation about the County Grand Jury (Ron Tervelt, Member)

(b) Certificate of Recognition for Kristin Burger, Planning Intern.

6. **REPORTS**

(a) Planning Commission – Commissioner Bob Armstrong

(b) Trails and Landscaping Committee – TBD

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees,
Commissions and Boards.

(e) Other

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Citizens may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) by completing a speaker card available on the Lobby table and submitting it to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called by the Mayor, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

8. **PUBLIC HEARING** – None.

9. **ACTION ITEMS**

- (a) Determination of City Council sub-committee, inter-governmental and regional board assignments for 2009. ([View Here](#))
(Mayor Pierce)

Staff recommendation: Determine and approve the Council Member assignments for calendar year 2009.

10. **COUNCIL ITEMS** – limited to requests and directives for future meetings.

11. **ADJOURNMENT** – the next regularly scheduled meeting of Tuesday, January 6, 2009.

#

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, December 2, 2008

Agenda Date: 12/16/08

Agenda Item: 4a

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Manning in the Library Community Meeting Room, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Manning, Vice Mayor Pierce, Councilmembers Shuey, Stratford and Walcutt. Staff present: City Manager Gary Napper, City Attorney Dan Adams and City Clerk Laci Jackson.

2. **CLOSED SESSION** - None.

3. **PLEDGE OF ALLEGIANCE** – Led by Mayor Manning.

4. **CONSENT CALENDAR**- It was moved by Councilmember Shuey seconded by Vice Mayor Pierce to approve the Consent Calendar (5-0 vote).

(a) Information Only

1. Notification by Contra Costa Water District of a Public Hearing on Wednesday, January 7, 2009 to consider proposed treated water rate increase of up to 4.3%, effective February 1, 2009.

2. Notification by Allied Waste Services that residential and commercial solid waste collection and disposal service rates will increase by 3.24% (90% of the annual CPI increase), effective January 1, 2009 (per Franchise Agreement).

(b) Approved the minutes of the regular meeting of November 18, 2008.

(c) Approved Financial Demands and Obligations of the City.

(d) Adopted Resolution 59-2008 declaring results of canvass of returns in the November 2008 General Municipal Election declaring three persons elected to the City Council of Clayton, California for full four-year terms.

5. **RECOGNITIONS AND PRESENTATIONS**

(a) Mayor Manning presented an appreciation plaque to Shelly Crain, Sergeant of the Clayton Police Department upon her upcoming retirement from law enforcement employment in December 2008. He thanked her for her dedication and service to the Clayton Police Department and the Clayton community.

6. **REMARKS BY OUTGOING CITY COUNCIL MEMBERS**

Councilmember Walcutt stated there had been many accomplishments during his time on the Council and that his motivation for staying involved in politics in Clayton was to bring life to the downtown. He stated many of the goals he had for Clayton had recently come to fruition.

Mayor Manning stated he had been on the City Council for 22 years and had served as Mayor five times. He gave advice to the new Councilmembers, reminding them a united

front proves effective. He stated his years on the Council had been great and that Clayton was the best City in Contra Costa County.

Gregg Manning and Bill Walcutt then left the Council dais to be seated in the audience.

7. OATH OF OFFICE BY NEWLY-ELECTED CITY COUNCIL MEMBERS

The City Clerk administered the Oaths of Office to the newly elected Councilmembers: Julie Pierce, Joseph Medrano, and Howard Geller. The new Councilmembers took their seats at the Council dais.

8. ANNUAL REORGANIZATION OF CLAYTON CITY COUNCIL

- (a) Election of Mayor by the City Council.

The City Clerk opened nominations.

Councilmember Shuey nominated Julie K. Pierce for the position of Mayor. Councilmember Stratford seconded the nomination. There were no other nominations. The election of Julie K. Pierce as Mayor was passed by acclamation (5-0 vote).

- (b) Election of Vice Mayor by the City Council.

Mayor Pierce opened nominations.

Mayor Pierce nominated Hank Stratford for the position of Vice Mayor. Councilmember Shuey seconded the nomination. There were no other nominations. The election of Hank Stratford as Vice Mayor passed unanimously (5-0 vote).

- (c) Recognitions and Comments by Mayor and City Council.

Councilmember Medrano thanked his family and friends for their support during the election and is looking forward to serving the residents of Clayton.

Councilmember Geller thanked his family, friends, and his significant other Debbie Mullins for their hard work during the campaign.

Mayor Pierce thanked Gregg Manning and Bill Walcutt for their leadership and service to the Clayton Community. She then presented each of them with a Proclamation emphasizing the major projects and accomplishments during their tenure. She presented gifts to the incoming Councilmembers and existing Councilmembers, and thanked voters for their continuing support and confidence by her reelection to the Council.

9. REPORTS

- (a) Planning Commission – Vice Chairman Hartley reported on the November 25th meeting of the Planning Commission. The Commission conducted a residential Site Plan Review.
- (b) Trails and Landscaping Committee – No meeting held to report.
- (c) The City Manager congratulated the newly elected officials and welcomed them. He thanked Gregg Manning and Bill Walcutt for their willingness and eagerness to serve.

(d) City Council

Vice Mayor Stratford thanked Gregg Manning and Bill Walcutt for their time on the Council and stated he had learned a lot from each of them. He then welcomed Councilmembers Geller and Medrano.

Councilmember Shuey thanked Gregg and Bill for their thought out arguments and analysis. He stated he learned a lot from them both.

Mayor Pierce noted attended multiple transportation meetings.

(e) Other

10. **PUBLIC COMMENT ON NON-AGENDA ITEMS**- None.

11. **PUBLIC HEARINGS**- None.

12. **ACTION ITEMS**

- (a) Second Reading and Adoption of Ordinance 419 concerning a Planning Commission recommended amendment to Chapter 17.44 (Site Plan Review) of the *Clayton Municipal Code* to increase the dimensional thresholds allowing greater administrative review and approval of specified minor additions to residences (ZOA 02-08).

The Community Development Director presented the staff report and noted the Ordinance would streamline the review process.

There were no public comments.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford to have the City Clerk read Ordinance No. 419 by title and number only and waive further reading (5-0 vote).

The City Clerk read Ordinance No. 419 by title and number only.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford to adopt Ordinance No. 419 (5-0 vote).

9. **ACTION ITEMS**- None.

10. **COUNCIL ITEMS** – None.

11. **ADJOURNMENT**– On call by Mayor Pierce the meeting adjourned at 7:42 p.m.

Respectfully submitted,

Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

Julie K. Pierce, Mayor



Agenda Date: 12/16/08

Agenda Item: 4b

Approved: 

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MERRY PELLETIER, FINANCE MANAGER 

DATE: DECEMBER 16, 2008

SUBJECT: OBLIGATION SUMMARY

RECOMMENDATION Approve the following obligations.

<u>RUN DATE</u>	<u>OBLIGATION NUMBERS</u>	<u>TOTALS</u>
12/11/08	15368 - 15420	\$120,315.85

- Invoices - Summary Report
 - o the current invoices by obligation number
 - o the vendor numbers and names
 - o brief descriptions of the invoices
 - o the amounts expensed or paid for the current invoices
 - o vendor invoice numbers (if any)
 - o grand totals on the last page, may be a combination of expensed & paid
 - o the stage date is the date of input to the system
- Invoice Distribution Report
 - o the account numbers affected by the current invoices listed numerically; these correspond to the "line item" numbers listed in the City's budget
 - o the account descriptions
 - o the obligation numbers
 - o the vendor numbers and names
 - o the amount of the invoices
 - o a grand total of all invoices on the last page

Attachments:

Invoices - Summary Report 12/11/08 (6 page)

Invoice Distribution Report 12/11/08 (14 pages)

Run date: 12/11/2008 @ 12:01
 Bus date: 12/11/2008

City of Clayton
 Invoices - Summary Report

OTSUM.L02 Page 1

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
1316 CalPERS Health 15368 Health Insurance 12/08 Obligation.....: 15368	.00 Invoice number.: 326	.00	.00	21,251.61	Paid	12/04/2008
1210 Liebert Cassidy Whitmore 15369 Legal fees 10/31/08 Obligation.....: 15369	.00 Invoice number.: 95248	.00	.00	890.00	Paid	12/04/2008
1467 LarryLogic Productions 15370 Video City Council Mtg 12/2/0 Obligation.....: 15370	.00 Invoice number.: 910	.00	315.00	.00	Inv	12/08/2008
1455 Berlogar Geotechnical Consult 15371 Pebble Beach Monitoring 11/08 Obligation.....: 15371	.00 Invoice number.: 214248	.00	139.74	.00	Inv	12/08/2008
70 Diversified Risk Ins Brokers 15372 Special Event Insurance 11/08 Obligation.....: 15372	.00 Invoice number.: 11/08	.00	288.94	.00	Inv	12/08/2008
1459 Clean Street 15373 Street Sweeping 11/08 Obligation.....: 15373	.00 Invoice number.: 55375	.00	3,500.00	.00	Inv	12/08/2008
468 J & R Floor Services 15374 Janitorial Services for 11/08 Obligation.....: 15374	.00 Invoice number.: 08NOV	.00	4,969.90	.00	Inv	12/08/2008
1538 All City Management Services. 15375 PD-Crossing Guard WE 11/22/08 Obligation.....: 15375	.00 Invoice number.: 14983	.00	406.35	.00	Inv	12/08/2008
1223 Sprint Comm (PD) 15376 PD Cell Phones 11/08 Obligation.....: 15376	.00 Invoice number.: 084 11/08	.00	388.47	.00	Inv	12/08/2008
2110 Sprint Comm (PW & ADM) 15377 PW & Adm Cell Phones 11/08 Obligation.....: 15377	.00 Invoice number.: 079 11/08	.00	288.59	.00	Inv	12/08/2008

Run date: 12/11/2008 @ 12:01
 Bus date: 12/11/2008

City of Clayton
 Invoices - Summary Report

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Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
2371 Konica Minolta Bus Sol Copies 15378 Admin Copier Copies 11/08 Obligation.....: 15378	.00 Invoice number.: 211313842	.00	164.45	.00 Inv	12/08/2008
1651 ICMA Retirement Corporation 15379 401A Plan Fees 10-12/08 Obligation.....: 15379	.00 Invoice number.: 4541	.00	125.00	.00 Inv	12/08/2008
1160 Arlene H. Kikkawa-Nielsen 15380 Library Volunteer 12/08 Obligation.....: 15380	.00 Invoice number.:	.00	745.00	.00 Inv	12/08/2008
2205 Pacific Telemanagement Svc 15381 CH Outside Phone Booth 12/08 Obligation.....: 15381	.00 Invoice number.: 79619	.00	53.00	.00 Inv	12/08/2008
2460 Globalstar LLC 15382 PD Command Trl Sat Phn 11/08 Obligation.....: 15382	.00 Invoice number.: 1171299	.00	42.82	.00 Inv	12/08/2008
2370 Konica Minolta Bus Solutions 15383 Adm Copier Lease 12/08 Obligation.....: 15383	.00 Invoice number.: 010711401	.00	623.22	.00 Inv	12/08/2008
2490 Steve Pomerantz 15384 Refund Grove Dep 11/15/08 Obligation.....: 15384	.00 Invoice number.: Grv 11/15/08	.00	250.00	.00 Inv	12/09/2008
2489 Kay Bohne 15385 Refund EH 11/29/08 Obligation.....: 15385	.00 Invoice number.: EH 11/29/08	.00	320.00	.00 Inv	12/09/2008
1989 US Bank 15386 CFD 90-1 Agt Fees 11/08-10/09 Obligation.....: 15386	.00 Invoice number.: 2275249	.00	577.50	.00 Inv	12/09/2008
960 MBS Govt. Finance Group 15387 CFD 90-1 Cont Disc Rpt 11/08 Obligation.....: 15387	.00 Invoice number.: G11300802-L0	.00	1,542.70	.00 Inv	12/09/2008

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City of Clayton
 Invoices - Summary Report

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Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
960 NBS Govt. Finance Group 15388 RDA 96 Arb Rbt Ays 11/08 Obligation.....: 15388	.00	.00	1,700.00	.00 Inv	12/09/2008
Invoice number.: F11250801-JR					
56 City of Walnut Creek 15389 CCC Public Mgr Assc Dues 2009 Obligation.....: 15389	.00	.00	78.00	.00 Inv	12/09/2008
Invoice number.: 2009					
2010 Raney Planning & Management, 15390 Rivulet Plng 11/08 Obligation.....: 15390	.00	.00	897.33	.00 Inv	12/09/2008
Invoice number.: 0806P-6					
1775 CA Municipal Revenue & Tax As 15391 Membership Dues 2009 Obligation.....: 15391	.00	.00	50.00	.00 Inv	12/09/2008
Invoice number.: 2009					
383 Roto- Rooter Sewer-Drain Serv 15392 Stormdrain Flush 11/08 Obligation.....: 15392	.00	.00	742.50	.00 Inv	12/09/2008
Invoice number.: K-1154-08					
1941 Critical Reach 15393 TRAK Critical Alert 2009 Obligation.....: 15393	.00	.00	130.00	.00 Inv	12/09/2008
Invoice number.: 9-105					
1957 Backyard Carnivals 15394 New Yr Evt Bounce 12/08 Obligation.....: 15394	.00	.00	395.00	.00 Inv	12/09/2008
Invoice number.: 2361					
960 NBS Govt. Finance Group 15395 CFA 07 Cont Disc Rpt 11/08 Obligation.....: 15395	.00	.00	125.00	.00 Inv	12/09/2008
Invoice number.: G11260813-L0					
1966 CCC Office of the Sheriff-Fis 15396 PD Homicide Investigation 11/ Obligation.....: 15396	.00	.00	5,415.64	.00 Inv	12/09/2008
Invoice number.: 2535-0811					
638 SWRCB Fees 15397 Ann Wst Disc Fee 08-09 Obligation.....: 15397	.00	.00	5,400.00	.00 Inv	12/09/2008
Invoice number.: 0812725					

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City of Clayton
 Invoices - Summary Report

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Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
2017 Motorola 15398 PD Keyboard Repair 11/08 Obligation.....: 15398	.00 Invoice number.: 76247520	.00	95.00	.00	Inv	12/09/2008
468 J & R Floor Services 15399 Extra Maint Work 11/08 Obligation.....: 15399	.00 Invoice number.: EXTRA	.00	2,995.00	.00	Inv	12/09/2008
2297 Moss, Levy & Hartzheim 15400 Audit Completion FY 07-08 Obligation.....: 15400	.00 Invoice number.: 999	.00	4,510.00	.00	Inv	12/09/2008
1454 Sign A Rama 15401 New Yr Banner Change 12/08 Obligation.....: 15401	.00 Invoice number.: 17073	.00	64.95	.00	Inv	12/09/2008
17 Bay Area Barricade Serv. 15402 PW No Pkg Signs 11/08 Obligation.....: 15402	.00 Invoice number.: 243849	.00	173.20	.00	Inv	12/09/2008
234 CCC General Services 15403 Traffic Signal Maintenance 10 Obligation.....: 15403	.00 Invoice number.: 3338	.00	562.24	.00	Inv	12/09/2008
159 Turner, Huguet & Adams 15404 GHAD Legal Fees 11/08 Obligation.....: 15404	.00 Invoice number.: 21366	.00	203.50	.00	Inv	12/09/2008
2014 AT&T Yellow Pages 15405 EH Yellow Page Ad 12/08 Obligation.....: 15405	.00 Invoice number.: 12/08	.00	231.00	.00	Inv	12/10/2008
2115 AT&T YellowPages.com 15406 Yellow Pages. Com 12/08 Obligation.....: 15406	.00 Invoice number.: 12/08	.00	29.44	.00	Inv	12/10/2008
1243 AT&T/CalNet 15407 Local Phone Svc 11/08 Obligation.....: 15407	.00 Invoice number.: 11/08	.00	945.98	.00	Inv	12/10/2008

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City of Clayton
 Invoices - Summary Report

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Vendor Name / Obligat'n Description	Pre Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
2491 Treppa Law Group 15408 CC Pk Tot Lot Fix Surface 11/ Obligation.....: 15408	.00 Invoice number.: 130	.00	135.00	.00 Inv	12/10/2008
2389 Odyssey Landscape Co Inc 15409 MCR Retaining Wall 10/08 Obligation.....: 15409	.00 Invoice number.: 36032402	.00	13,295.34	.00 Inv	12/10/2008
755 Allied Waste Services 15410 LMI Affordable Hse Vacant 11/ Obligation.....: 15410	.00 Invoice number.: 668221	.00	39.20	.00 Inv	12/10/2008
755 Allied Waste Services 15411 LMI Affordable Hse Vacant 11/ Obligation.....: 15411	.00 Invoice number.: 669256	.00	43.27	.00 Inv	12/10/2008
8 Alhambra & Sierra Springs 15412 Water Service-PD, Adm & PW 12 Obligation.....: 15412	.00 Invoice number.:	.00	172.14	.00 Inv	12/11/2008
1779 Access One 15413 Long Distance 12/08 Obligation.....: 15413	.00 Invoice number.: 863037	.00	118.73	.00 Inv	12/11/2008
1573 Verizon Business 15414 Admin ISDN Line 12/08 Obligation.....: 15414	.00 Invoice number.: 74791055	.00	211.79	.00 Inv	12/11/2008
116 PERMCO, Inc. 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	.00 Invoice number.: 8679-8689	.00	6,652.63	.00 Inv	12/11/2008
540 Health Care Dental Trust 15416 Dental Premium 12/08 Obligation.....: 15416	.00 Invoice number.: 80613	.00	1,963.50	.00 Inv	12/11/2008
201 CalPERS 15417 Retirement PPE 11/30/08 Obligation.....: 15417	.00 Invoice number.: PPE 11/30/08	.00	24,219.90	.00 Inv	12/11/2008

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Bus date: 12/11/2008

City of Clayton
Invoices - Summary Report

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Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
1367 CA Association of Code Enforc 15418 Code Enf Dues 2009 Obligation.....: 15418	.00 Invoice number.: 423732	.00	75.00	.00 Inv	12/11/2008
2386 Economic Development Systems 15419 Downtown Project 10/08 Obligation.....: 15419	.00 Invoice number.: 10/08	.00	11,592.57	.00 Inv	12/11/2008
2469 Michel & Fackler APC 15420 Legal Services 11/08 Obligation.....: 15420	.00 Invoice number.: 11/08	.00	170.71	.00 Inv	12/11/2008
*** Report total ***	.00	.00	98,174.24	22,141.61	


\$ 120,315.85

Run date: 12/11/2008 @ 11:59
 Bus date: 12/11/2008

City of Clayton
 Invoice Distribution Report

OTDIST.L02 Page 1

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7220-02.0.0-000 - PERS Retirement			
15417 Retirement PPE 11/30/08	201 CalPERS		
Obligation.....: 15417	2 Admin 11/30/08	Inv	4,134.80
A101-7220-02.0.0-000 - PERS Retirement	*** Account total ***		4,134.80
A101-7220-03.0.0-000 - PERS Retirement			
15417 Retirement PPE 11/30/08	201 CalPERS		
Obligation.....: 15417	3 PW 11/30/08	Inv	2,411.90
A101-7220-03.0.0-000 - PERS Retirement	*** Account total ***		2,411.90
A101-7220-04.0.0-000 - PERS Retirement			
15417 Retirement PPE 11/30/08	201 CalPERS		
Obligation.....: 15417	4 Planning 11/30/08	Inv	1,412.87
A101-7220-04.0.0-000 - PERS Retirement	*** Account total ***		1,412.87
A101-7220-06.0.0-000 - PERS Retirement			
15417 Retirement PPE 11/30/08	201 CalPERS		
Obligation.....: 15417	5 Police 11/30/08	Inv	15,047.49
A101-7220-06.0.0-000 - PERS Retirement	*** Account total ***		15,047.49
A101-7246-02.0.0-000 - Benefit Insurance			
15368 Health Insurance 12/08	1316 CalPERS Health		
Obligation.....: 15368	1 Admin 12/08	Paid	5,844.30
Obligation.....: 15368	6 Adm Fees Health 12/08	Paid	235.68
15416 Dental Premium 12/08	540 Health Care Dental Trust		
Obligation.....: 15416	1 Admin Dental 12/08	Inv	492.04
A101-7246-02.0.0-000 - Benefit Insurance	*** Account total ***		6,572.02
A101-7246-03.0.0-000 - Benefit Insurance			
15368 Health Insurance 12/08	1316 CalPERS Health		
Obligation.....: 15368	2 PW 12/08	Paid	3,392.82
15416 Dental Premium 12/08	540 Health Care Dental Trust		
Obligation.....: 15416	2 PW Dental 12/08	Inv	405.18
A101-7246-03.0.0-000 - Benefit Insurance	*** Account total ***		3,798.00

Run date: 12/11/2008 @ 11:59
Bus date: 12/11/2008

City of Clayton
Invoice Distribution Report

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7246-04.0.0-000 - Benefit Insurance			
15368 Health Insurance 12/08	1316 CalPERS Health 3 Planning 12/08	Paid	2,165.08
Obligation.....: 15368			
15416 Dental Premium 12/08	540 Health Care Dental Trust 3 Planning Dental 12/08	Inv	202.59
Obligation.....: 15416			
A101-7246-04.0.0-000 - Benefit Insurance	*** Account total ***		2,367.67
A101-7246-06.0.0-000 - Benefit Insurance			
15368 Health Insurance 12/08	1316 CalPERS Health 4 Police Dept 12/08	Paid	8,935.30
Obligation.....: 15368			
	5 ER Share -retired PD 12/08	Paid	145.50
Obligation.....: 15368			
15416 Dental Premium 12/08	540 Health Care Dental Trust 4 Police Dept Dental 12/08	Inv	820.26
Obligation.....: 15416			
A101-7246-06.0.0-000 - Benefit Insurance	*** Account total ***		9,901.06
A101-7311-03.0.0-000 - General Supplies			
15412 Water Service-PD, Adm & PW 12/	8 Alhambra & Sierra Springs 3 PW- Water Service 12/08	Inv	41.95
Obligation.....: 15412			
A101-7311-03.0.0-000 - General Supplies	*** Account total ***		41.95
A101-7312-05.0.0-000 - Office Supplies/Expense			
15412 Water Service-PD, Adm & PW 12/	8 Alhambra & Sierra Springs 1 Admin- Water Service 12/08	Inv	48.46
Obligation.....: 15412			
A101-7312-05.0.0-000 - Office Supplies/Expense	*** Account total ***		48.46
A101-7312-06.0.0-000 - Office Supplies/Expense			
15412 Water Service-PD, Adm & PW 12/	8 Alhambra & Sierra Springs 2 PD-Water Service 12/08	Inv	81.73
Obligation.....: 15412			
A101-7312-06.0.0-000 - Office Supplies/Expense	*** Account total ***		81.73
A101-7324-02.0.0-000 - Dues and Subscriptions			
15389 CCC Public Mgr Assc Dues 2009	56 City of Walnut Creek 1 CCC Public Mgr Assc Dues 2009	Inv	78.00
Obligation.....: 15389			

Run date: 12/11/2008 @ 11:59
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City of Clayton
 Invoice Distribution Report

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7324-02.0.0-000 - Dues and Subscriptions	*** Continued ***		
15391 Membership Dues 2009	1775 CA Municipal Revenue & Tax Ass 1 Membership Dues 2009	Inv	50.00
Obligation.....: 15391			
A101-7324-02.0.0-000 - Dues and Subscriptions	*** Account total ***		128.00
A101-7324-04.0.0-000 - Dues and Subscriptions			
15418 Code Enf Dues 2009	1367 CA Association of Code Enforce 1 Code Enf Dues 2009	Inv	75.00
Obligation.....: 15418			
A101-7324-04.0.0-000 - Dues and Subscriptions	*** Account total ***		75.00
A101-7331-05.0.0-000 - Rentals/Leases			
15378 Admin Copier Copies 11/08	2371 Konica Minolta Bus Sol-Copies 1 Adm Copier Copies 11/08	Inv	164.45
Obligation.....: 15378			
15383 Adm Copier Lease 12/08	2370 Konica Minolta Bus Solutions 1 Adm Copier Lease 12/08	Inv	623.22
Obligation.....: 15383			
A101-7331-05.0.0-000 - Rentals/Leases	*** Account total ***		787.67
A101-7332-02.0.0-000 - Telecommunications			
15377 PW & Adm Cell Phones 11/08	2110 Sprint Comm (PW & ADM) 2 Adm Cell Phones 11/08	Inv	104.16
Obligation.....: 15377			
15381 CH Outside Phone Booth 12/08	2205 Pacific Telemanagement Svc 1 CH Outside Phone Booth 12/08	Inv	53.00
Obligation.....: 15381			
15407 Local Phone Svc 11/08	1243 AT&T/CalNet 2 CH Local Phone 11/08	Inv	173.57
Obligation.....: 15407			
15413 Long Distance 12/08	1779 Access One 1 City Hall Svc 12/08	Inv	11.37
Obligation.....: 15413			
15414 Admin ISDN Line 12/08	1573 Verizon Business 1 Admin ISDN Line 12/08	Inv	211.79
Obligation.....: 15414			
A101-7332-02.0.0-000 - Telecommunications	*** Account total ***		553.89
A101-7332-03.0.0-000 - Telephone			
15377 PW & Adm Cell Phones 11/08	2110 Sprint Comm (PW & ADM) 1 PW Cell Phones 11/08	Inv	184.43
Obligation.....: 15377			

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7332-03.0.0-000 - Telephone	*** Continued ***		
15407 Local Phone Svc 11/08	1243 AT&T/CalNet		
Obligation.....: 15407	1 PW-Local Phone 11/08	Inv	34.82
15413 Long Distance 12/08	1779 Access One		
Obligation.....: 15413	2 PW Svc 12/08	Inv	18.27
A101-7332-03.0.0-000 - Telephone	*** Account total ***		237.52
A101-7332-04.0.0-000 - Telephone			
15407 Local Phone Svc 11/08	1243 AT&T/CalNet		
Obligation.....: 15407	3 PIng Local Phone 11/08	Inv	45.45
15413 Long Distance 12/08	1779 Access One		
Obligation.....: 15413	3 Planning Svc 12/08	Inv	29.90
A101-7332-04.0.0-000 - Telephone	*** Account total ***		75.35
A101-7332-06.0.0-000 - Telephone			
15376 PD Cell Phones 11/08	1223 Sprint Comm (PD)		
Obligation.....: 15376	1 PD Cell Phones 11/08	Inv	388.47
15382 PD Command Trl Sat Phn 11/08	2460 Globalstar LLC		
Obligation.....: 15382	1 PD Command Trl Sat Phn 11/08	Inv	42.82
15407 Local Phone Svc 11/08	1243 AT&T/CalNet		
Obligation.....: 15407	7 PD Local Phone 11/08	Inv	662.92
15413 Long Distance 12/08	1779 Access One		
Obligation.....: 15413	6 Police Dept Svc 12/08	Inv	57.77
A101-7332-06.0.0-000 - Telephone	*** Account total ***		1,151.98
A101-7332-07.0.0-000 - Telephone			
15413 Long Distance 12/08	1779 Access One		
Obligation.....: 15413	4 Library Svc 12/08	Inv	1.42
A101-7332-07.0.0-000 - Telephone	*** Account total ***		1.42
A101-7332-08.0.0-000 - Telephone			
15407 Local Phone Svc 11/08	1243 AT&T/CalNet		
Obligation.....: 15407	5 Eng Local Phone Old # 11/08	Inv	30.23

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7332-08.0.0-000 - Telephone	*** Account total ***		-30.23
A101-7343-06.0.0-000 - Vehicle Maintenance			
15398 PD Keyboard Repair 11/08	2017 Motorola		
Obligation.....: 15398	1 PD Keyboard Repair 11/08	Inv	95.00
A101-7343-06.0.0-000 - Vehicle Maintenance	*** Account total ***		95.00
A101-7347-03.0.0-000 - Deferred Mtn Projects			
15399 Extra Maint Work 11/08	468 J & R Floor Services		
Obligation.....: 15399	1 Extra Maint Work 11/08	Inv	2,995.00
A101-7347-03.0.0-000 - Deferred Mtn Projects	*** Account total ***		2,995.00
A101-7351-05.0.0-000 - Insurance Premiums			
15372 Special Event Insurance 11/08	70 Diversified Risk Ins Brokers /		
Obligation.....: 15372	1 Special Event Ins 11/08	Inv	288.94
A101-7351-05.0.0-000 - Insurance Premiums	*** Account total ***		288.94
A101-7411-08.0.0-000 - Professional Services Retainer			
15415 Eng Svc 11/22/08-12/5/08	116 PERMCO, Inc.		
Obligation.....: 15415	1 Eng Svc 11/22/08-12/5/08	Inv	2,024.50
A101-7411-08.0.0-000 - Professional Services Retainer	*** Account total ***		2,024.50
A101-7412-08.0.0-000 - Engineering/Inspection Service			
15415 Eng Svc 11/22/08-12/5/08	116 PERMCO, Inc.		
Obligation.....: 15415	3 Minor EP #8681	Inv	20.75
A101-7412-08.0.0-000 - Engineering/Inspection Service	*** Account total ***		20.75
A101-7413-02.0.0-000 - Legal Services			
15369 Legal fees 10/31/08	1210 Liebert Cassidy Whitmore		
Obligation.....: 15369	1 Legal services	Paid	890.00
A101-7413-02.0.0-000 - Legal Services	*** Account total ***		890.00
A101-7414-02.0.0-000 - Audit			
15400 Audit Completion FY 07-08	2297 Moss, Levy & Hartzheim		
Obligation.....: 15400	2 Audit Completion FY 07-08	Inv	2,130.00
A101-7414-02.0.0-000 - Audit	*** Account total ***		2,130.00

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7417-03.0.0-000 - Janitorial Service 15374 Janitorial Services for 11/08 Obligation.....: 15374	468 J & R Floor Services 3 City Hall 11/08	Inv	449.90
A101-7417-03.0.0-000 - Janitorial Service	*** Account total ***		449.90
A101-7417-06.0.0-000 - Janitorial Service 15374 Janitorial Services for 11/08 Obligation.....: 15374	468 J & R Floor Services 5 PD 11/08	Inv	225.00
A101-7417-06.0.0-000 - Janitorial Service	*** Account total ***		225.00
A101-7417-07.0.0-000 - Janitorial Service 15374 Janitorial Services for 11/08 Obligation.....: 15374	468 J & R Floor Services 2 Library 11/08	Inv	2,175.00
A101-7417-07.0.0-000 - Janitorial Service	*** Account total ***		2,175.00
A101-7417-09.0.0-000 - Janitorial Service 15374 Janitorial Services for 11/08 Obligation.....: 15374	468 J & R Floor Services 1 Comm Pk Svc 11/08	Inv	1,000.00
A101-7417-09.0.0-000 - Janitorial Service	*** Account total ***		1,000.00
A101-7419-01.0.0-000 - Other Professional Services 15370 Video City Council Mtg 12/2/08 Obligation.....: 15370	1467 LarryLogic Productions 1 Video CC Mtg 12/2/08	Inv	315.00
A101-7419-01.0.0-000 - Other Professional Services	*** Account total ***		315.00
A101-7419-02.0.0-000 - Other Professional Services 15379 401A Plan-Fees 10-12/08 Obligation.....: 15379	1651 ICMA Retirement Corporation 1 401A Plan Fees 10-12/08	Inv	125.00
A101-7419-02.0.0-000 - Other Professional Services	*** Account total ***		125.00
A101-7419-06.0.0-000 - Other Professional Services 15375 PD-Crossing Guard WE 11/22/08 Obligation.....: 15375	1538 All City Management Services, 1 PD-Crossing Guard WE 11/22/08	Inv	406.35
15393 TRAK Critical Alert 2009 Obligation.....: 15393	1941 Critical Reach 1 TRAK Critical Alert 2009	Inv	130.00

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7419-06.0.0-000 - Other Professional Services	*** Continued ***		
15396 PD Homicide Investigation 11/0	1966 CCC Office of the Sheriff Fisc		
Obligation.....: 15396	1 PD Homicide Invest 11/08	Inv	5,415.64
A101-7419-06.0.0-000 - Other Professional Services	*** Account total ***		5,951.99
A201-7345-00.0.0-000 - Traffic Signal Maintenance			
15403 Traffic Signal Maintenance 10/	234 CCC General Services		
Obligation.....: 15403	1 Traffic Signal Mtn 10/08	Inv	451.24
A201-7345-00.0.0-000 - Traffic Signal Maintenance	*** Account total ***		451.24
A201-7412-00.0.0-000 - Engineering/Inspection Service			
15415 Eng Svc 11/22/08-12/5/08	116 PERMCO, Inc.		
Obligation.....: 15415	4 Gas Tax Insp #8677	Inv	549.00
A201-7412-00.0.0-000 - Engineering/Inspection Service	*** Account total ***		549.00
A210-7311-00.0.0-000 - General Supplies			
15402 PW No Pkg Signs 11/08	17 Bay Area Barricade Serv.		
Obligation.....: 15402	1 PW No Pkg Signs 11/08	Inv	173.20
A210-7311-00.0.0-000 - General Supplies	*** Account total ***		173.20
A211-2730-00.0.0-000 - D.T. Park Deposit			
15384 Refund Grove Dep 11/15/08	2490 Steve Pomerantz		
Obligation.....: 15384	1 Refund Grove Dep 11/15/08	Inv	250.00
A211-2730-00.0.0-000 - D.T. Park Deposit	*** Account total ***		250.00
A211-7419-00.0.0-000 - Other Professional Services			
15374 Janitorial Services for 11/08	468 J & R Floor Services		
Obligation.....: 15374	6 Grove Park Janitorial 11/08	Inv	1,000.00
A211-7419-00.0.0-000 - Other Professional Services	*** Account total ***		1,000.00
A212-7413-00.0.0-000 - Legal Services			
15404 GHAD Legal Fees 11/08	159 Turner, Huguett & Adams		
Obligation.....: 15404	1 GHAD Legal Fees 11/08	Inv	203.50
A212-7413-00.0.0-000 - Legal Services	*** Account total ***		203.50

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A212-7520-00.0.0-060 - Pebble Beach subsurface invest			
15371 Pebble Beach Monitoring 11/08	1455 Berlogar Geotechnical Consulta 1 Pebble Beach Monitoring 11/08	Inv	139.74
Obligation.....: 15371			
A212-7520-00.0.0-060 - Pebble Beach subsurface invest	*** Account total ***		139.74
A216-7419-00.0.0-000 - Other Professional Services			
15373 Street Sweeping 11/08	1459 Clean Street 1 Street Sweeping 11/08	Inv	3,500.00
Obligation.....: 15373			
15392 Stormdrain Flush 11/08	383 Roto- Rooter Sewer-Drain Servi 1 Stormdrain Flush 11/08	Inv	742.50
Obligation.....: 15392			
A216-7419-00.0.0-000 - Other Professional Services	*** Account total ***		4,242.50
A216-7481-00.0.0-000 - Permit Fee			
15397 Ann Wst Disc Fee 08-09	638 SWRCB Fees 1 Ann Wst Disc Fee 08-09	Inv	5,400.00
Obligation.....: 15397			
A216-7481-00.0.0-000 - Permit Fee	*** Account total ***		5,400.00
A230-7220-00.0.0-813 - PERS Retirement-COPS			
15417 Retirement PPE 11/30/08	201 CalPERS 6 PD Grant 11/30/08	Inv	1,212.84
Obligation.....: 15417			
A230-7220-00.0.0-813 - PERS Retirement-COPS	*** Account total ***		1,212.84
A230-7246-00.0.0-000 - Benefit Insurance			
15368 Health Insurance 12/08	1316 CalPERS Health 7 PD Grants 12/08	Paid	532.93
Obligation.....: 15368			
15416 Dental Premium 12/08	540 Health Care Dental Trust 5 PD Grant Dental 12/08	Inv	43.43
Obligation.....: 15416			
A230-7246-00.0.0-000 - Benefit Insurance	*** Account total ***		576.36
A301-7361-00.0.0-000 - Advertising			
15405 EH Yellow Page Ad 12/08	2014 AT&T Yellow Pages 1 EH Yellow Page Ad 12/08	Inv	231.00
Obligation.....: 15405			
15406 Yellow Pages. Com 12/08	2115 AT&T YellowPages.com 1 Yellow Pages.Com 12/08	Inv	29.44
Obligation.....: 15406			
A301-7361-00.0.0-000 - Advertising	*** Account total ***		260.44

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A302-7419-00.0.0-000 - Other Professional Services			
15400 Audit Completion FY 07-08	2297 Moss, Levy & Hartzheim		
Obligation.....: 15400	1 Audit Completion FY 07-08	Inv	2,380.00
A302-7419-00.0.0-000 - Other Professional Services	*** Account total ***		2,380.00
A302-7520-00.0.0-008 - 280 Stranahan LMI-Bamberger			
15410 LMI Affordable Hse Vacant 11/0	755 Allied Waste Services		
Obligation.....: 15410	1 LMI Affordable Hse Vcnt 11/08	Inv	39.20
A302-7520-00.0.0-008 - 280 Stranahan LMI-Bamberger	*** Account total ***		39.20
A302-7520-00.0.0-009 - 278 Stranahan Cir LMI House			
15411 LMI Affordable Hse Vacant 11/0	755 Allied Waste Services		
Obligation.....: 15411	1 LMI Affordable Hse Vct 11/08	Inv	43.27
15415 Eng Svc 11/22/08-12/5/08	116 PERMCO, Inc.		
Obligation.....: 15415	2 Eng Svc #8689	Inv	1,004.38
A302-7520-00.0.0-009 - 278 Stranahan Cir LMI House	*** Account total ***		1,047.65
A303-7520-00.0.0-092 - Community Park Tot Lot Upgrade			
15408 CC Pk Tot Lot Fix Surface 11/0	2491 Treppa Law Group		
Obligation.....: 15408	1 CC Pk Tot Lot Fix Surface 11/0	Inv	135.00
A303-7520-00.0.0-092 - Community Park Tot Lot Upgrade	*** Account total ***		135.00
A303-7520-00.0.0-104 - Downtown Economic Dev Project			
15419 Downtown Project 10/08	2386 Economic Development Systems		
Obligation.....: 15419	1 Downtown Project 10/08	Inv	11,592.57
A303-7520-00.0.0-104 - Downtown Economic Dev Project	*** Account total ***		11,592.57
A303-7520-00.0.0-108 - MarshCreekRd Retaining Wall			
15409 MCR Retaining Wall 10/08	2389 Odyssey Landscape Co Inc		
Obligation.....: 15409	1 MCR Retaining Wall 10/08	Inv	13,295.34
15415 Eng Svc 11/22/08-12/5/08	116 PERMCO, Inc.		
Obligation.....: 15415	5 Eng Svc #8686	Inv	503.25
A303-7520-00.0.0-108 - MarshCreekRd Retaining Wall	*** Account total ***		13,798.59

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A401-7419-00.0.0-000 - Other Professional Services 15388 RDA 96 Arb Rbt Ays 11/08 Obligation.....: 15388	960 NBS Govt. Finance Group 1 RDA 96 Arb Rbt Ays 11/08	Inv	1,700.00
A401-7419-00.0.0-000 - Other Professional Services	*** Account total ***		1,700.00
A420-7419-00.0.0-000 - Other Professional Services 15387 CFD 90-1 Cont Disc Rpt 11/08 Obligation.....: 15387	960 NBS Govt. Finance Group 1 CFD 90-1 Cont Disc Rpt 11/08	Inv	1,542.70
A420-7419-00.0.0-000 - Other Professional Services	*** Account total ***		1,542.70
A420-7613-00.0.0-000 - Paying Agent Fees 15386 CFD 90-1 Agt Fees 11/08-10/09 Obligation.....: 15386	1989 US Bank 1 CFD 90-1 Agt Fees 11/08-10/09	Inv	577.50
A420-7613-00.0.0-000 - Paying Agent Fees	*** Account total ***		577.50
A422-7419-00.0.0-000 - Other Profesional Services 15395 CFA 07 Cont Disc Rpt 11/08 Obligation.....: 15395	960 NBS Govt. Finance Group 1 CFA 07 Cont Disc Rpt 11/08	Inv	125.00
A422-7419-00.0.0-000 - Other Profesional Services	*** Account total ***		125.00
A501-7413-00.0.0-000 - Legal Services 15420 Legal Services 11/08 Obligation.....: 15420	2469 Michel & Fackler APC 1 Legal Services 11/08	Inv	170.71
A501-7413-00.0.0-000 - Legal Services	*** Account total ***		170.71
A601-2739-00.0.0-000 - Clayton Community Library Foun 15380 Library Volunteer 12/08 Obligation.....: 15380	1160 Arlene H. Kikkawa-Nielsen 1 Library Volunteer 12/08	Inv	745.00
A601-2739-00.0.0-000 - Clayton Community Library Foun	*** Account total ***		745.00
A601-2740-00.0.0-096 - Cost Recov Dep PG&E Minor EP 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 6 Eng Svc #8678	Inv	83.00
A601-2740-00.0.0-096 - Cost Recov Dep PG&E Minor EP	*** Account total ***		83.00

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2740-00.0.0-097 - Cost Recov Dep - CCWD Minor EP 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 7 Eng Svc #8680	Inv	311.25
A601-2740-00.0.0-097 - Cost Recov Dep - CCWD Minor EP	*** Account total ***		311.25
A601-2740-00.0.0-107 - Oh Rec Pac Bell Minor EP 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 8 Eng Svc #8679	Inv	41.50
A601-2740-00.0.0-107 - Oh Rec Pac Bell Minor EP	*** Account total ***		41.50
A601-2740-00.0.0-472 - OAK St. Mixed Use 01-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 9 Eng Svc #8688	Inv	957.50
A601-2740-00.0.0-472 - OAK St. Mixed Use 01-08	*** Account total ***		957.50
A601-2741-00.0.0-153 - Seeno Grading Insp (10351) 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 10 Eng Svc #8682	Inv	41.50
A601-2741-00.0.0-153 - Seeno Grading Insp (10351)	*** Account total ***		41.50
A601-2741-00.0.0-472 - OAKSt MixedUse 01-08Consultant 15390 Rivulet Plng 11/08 Obligation.....: 15390	2010 Raney Planning & Management, I 1 Rivulet Plng 11/08	Inv	897.33
A601-2741-00.0.0-472 - OAKSt MixedUse 01-08Consultant	*** Account total ***		897.33
A601-2743-00.0.0-085 - St Bonaventure-Traffic Sig Mtn 15403 Traffic Signal Maintenance 10/ Obligation.....: 15403	234 CCC General Services 2 Traffic Signal Mtn 10/08	Inv	111.00
A601-2743-00.0.0-085 - St Bonaventure-Traffic Sig Mtn	*** Account total ***		111.00
A601-2744-00.0.0-077 - AD Seeno Oak Crk Cyn SW26.06 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 11 Eng Svc #8684	Inv	41.50
A601-2744-00.0.0-077 - AD Seeno Oak Crk Cyn SW26.06	*** Account total ***		41.50

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-189 - Riessen SW Permit 17-05 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 14 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-189 - Riessen SW Permit 17-05	*** Account total ***		41.50
A601-2744-00.0.0-288 - Flora Square SWP 47-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 12 Eng Svc #8687	Inv	431.25
A601-2744-00.0.0-288 - Flora Square SWP 47-07	*** Account total ***		431.25
A601-2744-00.0.0-329 - Lemke Diablo Pt SW permit28-06 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 13 Eng Svc #8685	Inv	41.50
A601-2744-00.0.0-329 - Lemke Diablo Pt SW permit28-06	*** Account total ***		41.50
A601-2744-00.0.0-381 - Gonzalez SW Permit 18-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 15 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-381 - Gonzalez SW Permit 18-07	*** Account total ***		41.50
A601-2744-00.0.0-399 - T. Dudley SW Permit 39-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 16 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-399 - T. Dudley SW Permit 39-07	*** Account total ***		41.50
A601-2744-00.0.0-434 - C. DelMonte SW Permit 29-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 17 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-434 - C. DelMonte SW Permit 29-07	*** Account total ***		41.50
A601-2744-00.0.0-438 - Metro PCS SWP 13-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 18 Eng Svc #8683	Inv	62.25
A601-2744-00.0.0-438 - Metro PCS SWP 13-08	*** Account total ***		62.25

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-444 - Childs SW Permit 33-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 19 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-444 - Childs SW Permit 33-07	*** Account total ***		41.50
A601-2744-00.0.0-449 - Switzer SW Permit 36-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 20 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-449 - Switzer SW Permit 36-07	*** Account total ***		41.50
A601-2744-00.0.0-461 - G Beckham SW Permit 45-07 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 21 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-461 - G Beckham SW Permit 45-07	*** Account total ***		41.50
A601-2744-00.0.0-467 - P Hollingsworth SW Permit 02-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 22 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-467 - P Hollingsworth SW Permit 02-08	*** Account total ***		41.50
A601-2744-00.0.0-487 - Lance Brick SWP 12-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 23 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-487 - Lance Brick SWP 12-08	*** Account total ***		41.50
A601-2744-00.0.0-495 - D. Lombardo SWP 25-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 24 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-495 - D. Lombardo SWP 25-08	*** Account total ***		41.50
A601-2744-00.0.0-504 - Mikde Roberts SWP 26-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 25 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-504 - Mikde Roberts SWP 26-08	*** Account total ***		41.50

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-510 - Carol O'Neil SWP 23-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 26 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-510 - Carol O'Neil SWP 23-08	*** Account total ***		41.50
A601-2744-00.0.0-513 - West Valley Bldr SWP 24-08 15415 Eng Svc 11/22/08-12/5/08 Obligation.....: 15415	116 PERMCO, Inc. 27 Eng Svc #8683	Inv	41.50
A601-2744-00.0.0-513 - West Valley Bldr SWP 24-08	*** Account total ***		41.50
A601-2750-00.0.0-001 - Clayton First Night Fund 15394 New Yr Evt Bounce 12/08 Obligation.....: 15394	1957 Backyard Carnivals 1 New Yr Evt Bounce 12/08	Inv	395.00
15401 New Yr Banner Change 12/08 Obligation.....: 15401	1454 Sign A Rama 1 New Yr Banner Change 12/08	Inv	64.95
A601-2750-00.0.0-001 - Clayton First Night Fund	*** Account total ***		459.95
A702-2730-00.0.0-002 - Endeavor Hall Cash Deposits 15385 Refund EH 11/29/08 Obligation.....: 15385	2489 Kay Bohne 1 Refund EH 11/29/08	Inv	320.00
A702-2730-00.0.0-002 - Endeavor Hall Cash Deposits	*** Account total ***		320.00
A702-7332-00.0.0-000 - Telephone 15407 Local Phone Svc 11/08 Obligation.....: 15407	1243 AT&T/CalNet 6 EH Local Phone 11/08	Inv	59.45
A702-7332-00.0.0-000 - Telephone	*** Account total ***		59.45
A702-7417-00.0.0-000 - Janitorial Service 15374 Janitorial Services for 11/08 Obligation.....: 15374	468 J & R Floor Services 4 End Hall 11/08	Inv	120.00
A702-7417-00.0.0-000 - Janitorial Service	*** Account total ***		120.00
* Report total *	*** Total ***		120,315.85



Agenda Date: 12/16/08

Agenda Item: 9a

Approved:

Gary A. Napper
City Manager/Executive Director

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CITY MANAGER
DATE: 16 DECEMBER 2008
SUBJECT: COUNCIL COMMITTEE ASSIGNMENTS

Originals
Council Action Item
Dec. 16th

RECOMMENDATION

It is recommended the City Council determine its Council sub-committee assignments for the ensuing year of 2009.

BACKGROUND

In addition to its primary role as elected officials of the City of Clayton, members of the City Council have a variety of sub-committee assignments that involve the direct participation of its members in a host of local and regional issues and organizations. Pursuant to the adopted *Council Guidelines and Procedures*, the Mayor makes the Council sub-committee appointments annually each December. In making the assignments, the Mayor is encouraged to seek input from members of the City Council regarding appointment preferences.

Attached is the current list of City Council sub-committees and associated assignments during 2008. The list has been updated (*in italics*) to reflect the elections made at the Council Reorganization Meeting held on December 2nd relative to the chairs and vice chairs of the Clayton Redevelopment Agency (RDA) and the Oakhurst Geologic Hazard Abatement District (GHAD). The Clayton Financing Authority (CFA) chair and vice chair are automatically filled by the mayor and vice mayor of the City, respectively, per its By-Laws.

Also attached are the pertinent pages from the *Council Guidelines and Procedures* referencing Council sub-committee assignments.

Attachments: City Council Committee Assignments – 2008 [2 pp.]
Council Guidelines and Procedures [2 pp.]

CITY COUNCIL COMMITTEE ASSIGNMENTS

CITY OF CLAYTON

2008

Association of Bay Area Governments (ABAG)	Julie Pierce Alternate: Bill Walcutt
Business License Review Committee	Julie Pierce, David Shuey
Budget/Audit Committee	Bill Walcutt, Hank Stratford
Citizens Corps Council	Gregg Manning
“Clayton Counts Down” – New Year’s Eve Committee	Gregg Manning, Julie Pierce
Clayton Financing Authority [CFA]* *[offices automatically go to Mayor & Vice Mayor, per Bylaws]	Chair – <i>Julie Pierce</i> Vice Chair – <i>Hank Stratford</i>
Contra Costa Water District [CCWD]	Bill Walcutt
Contra Costa Disaster Council/Public Safety Committee	David Shuey
Central Contra Costa Transit Authority [CCCTA]	Gregg Manning Alternate: Bill Walcutt
Downtown Park Ad Hoc Committee	Julie Pierce, Bill Walcutt
Downtown Revitalization Ad Hoc Committee	Julie Pierce David Shuey Alternate: Hank Stratford
East Bay Division - League of California Cities	Gregg Manning Alternate: David Shuey
East Contra Costa County Habitat Conservancy	Gregg Manning Alternate: David Shuey
Endeavor Hall Ad-Hoc Marketing Committee	Julie Pierce, Bill Walcutt
Farmers’ Market Feasibility Committee	Bill Walcutt
Fire Safety Committee (Construction & Open Space)	David Shuey, Hank Stratford

Garbage & Recycling Ad Hoc Committee

Gregg Manning, Julie Pierce

Interview Sub-Committees:

a. Planning Commission applicants

Gregg Manning
Julie Pierce

b Trails and Landscaping Committee applicants

Vice Mayor
Hank Stratford

Library Foundation Liaison

Gregg Manning
Alternate: Hank Stratford

Mayors' Conference – Contra Costa County

Mayor & Council

Oakhurst Geologic Hazard Abatement District [GHAD]

Chair – *Hank Stratford*
Vice Chair – *Howard Geller*

Redevelopment Agency [of Clayton]

Chair – *David Shuey*
Vice Chair – *Joe Medrano*

Schools Liaison Ad-Hoc Committee

David Shuey, Bill Walcutt

Trails and Landcaping Committee (TLC) liaison

Vice Mayor
Alternate: Hank Stratford

TRANSPAC

Julie Pierce
Alternate: Gregg Manning

* * * * *

Revised: 02 December 2008
Adopted: 17 December 2004

~~4. Council Members exhibit care and respect for each other as persons.~~

5. Council Members promote care and respect for each other's point of view. Each Member has a right to be heard.

6. Opinions are expressed honestly, openly, civilly and with integrity.

7. Humor is an important tool.

~~8. Traditions are respected but not always binding.~~

C. COUNCIL INTERACTION AND COMMUNICATION

1. The Mayor makes Council sub-committee appointments annually in December; the Mayor is encouraged to seek input from Council regarding appointment preferences.

2. Members will take seriously the responsibility of reporting to Council on sub-committees and other regional, state and national board/agency/group activities in which they are involved.

3. Each Council Member has the responsibility to initiate resolution of problems as soon as possible.

4. Members shall recall and abide by the Brown Act when giving information to each other outside of public meetings.

5. Cheap shots at each other are not allowed by Members during public meetings, in the media, or at any other time.

6. Relationships are informal, but Council Members need to be aware of impact on and perception of the public.

7. Council Members will be flexible in covering Council responsibilities for each other.

8. Council Sub-Committees.

a. Sub-committee areas belong to the Council as a whole; they are not seen as territorial.

b. Sub-committees shall keep the rest of the Council fully informed. The rest of the Council is responsible for letting a sub-committee know if they want more information or to give input.

c. Before sub-committees start moving in new directions, they will obtain direction from the rest of the Council.

- d. Sub-committee reports will be made under "Council Reports" at Council meetings, when appropriate.
- e. Sub-committee memos will be sent on an interim basis to update other Council Members on:
 - 1). Issues being discussed.
 - 2). Options being considered.
 - 3). Progress.
- f. Appropriate reports will also be included in the City Manager's "Weekly Report".
- g. Council may contact Department Heads or the City Manager to be briefed on any sub-committee work.
- h. Council shall review the performance of citizen committees no less frequently than every six months.
- i. Sub-committees are task oriented with scheduled dates of completion.