



AGENDA

REGULAR MEETINGS

* * *

CLAYTON CITY COUNCIL and CLAYTON REDEVELOPMENT AGENCY

TUESDAY, January 20, 2009

6:30 p.m.

*Meeting Room, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: Julie K. Pierce
Vice Mayor: Hank Stratford

Council Members
Howard Geller
Joseph A. Medrano
David T. Shuey

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***
January 20, 2009

6:30 P.M.

1. **CALL TO ORDER AND ROLL CALL** – Mayor Pierce.

2. **CLOSED SESSION**

(a) *Government Code Section 54956.9, Conference with Legal Counsel
Pending Litigation:*

1. *Katzman, et al. v. City of Clayton, et al. Coordinated Cases
Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County*

Report out of Closed Session: Mayor Pierce.

7:00 P.M.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

4. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular meeting of January 6, 2009. ([View Here](#))

(b) Approve Financial Demands and Obligations of the City. ([View Here](#))

(c) Adopt a Resolution accepting the Marsh Creek Retaining Wall Project (CIP No. 10404) as complete and ordering the filing of a Notice of Completion. ([View Here](#))

5. **RECOGNITIONS AND PRESENTATIONS**

(a) Presentation by the Clayton K-9 Coalition for dog supplies at the Clayton Dog Park.

6. **REPORTS**

(a) Planning Commission – Commissioner Ed Hartley.

(b) Trails and Landscaping Committee – No meeting held to report.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees,
Commissions and Boards.

(e) Other

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

Citizens may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) by completing a speaker card available on the Lobby table and submitting it to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called by the Mayor, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

8. PUBLIC HEARING – None.

9. ACTION ITEMS

- (a) Second Reading and Adoption of Ordinance No. 420 to amend various sections of the *Clayton Municipal Code* to allow personal property outdoor sales in residential districts up to six (6) days per calendar year per residential unit.
(Ordinance No. 420; ZOA 03-08) ([View Here](#))
(Community Development Director)

Staff recommendations: **1).** Receive the staff report; **2).** Receive public comments; **3).** Close the public comment period; **4).** Approve a motion to have the City Clerk read Ordinance No. 420 by title and number only and waive further reading; **5).** Following the City Clerk's reading, adopt Ordinance No. 420.

- (b) Update on the Farmers Market Program for 2009. ([View Here](#))
(Assistant to the City Manager)

Staff recommendation: Provide policy direction.

- (c) Consider concept proposal for a "Shop Clayton First" program. ([View Here](#))
(Councilmember Geller)

Staff recommendation: Provide policy direction.

10. COUNCIL ITEMS – limited to requests and directives for future meetings.

- 11. ADJOURNMENT**– the next regularly scheduled meeting of Tuesday, February 3, 2009; Special Meeting 4:30 p.m. and Regular Meeting at 7:00 p.m.

#

*** CLAYTON REDEVELOPMENT AGENCY ***

January 20, 2009

1. CALL TO ORDER AND ROLL CALL- Chairman Shuey.

2. PUBLIC COMMENTS

Citizens may address the Redevelopment Agency on items within the Agency's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Secretary. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When the Chair calls one's name, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. Board Members may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed as each item is considered.

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment or input may request so through the Chair.

- (a) Approve the minutes of the regular meeting of January 6, 2009. ([View Here](#))

4. PUBLIC HEARING - None.

5. ACTION ITEMS

- (a) Consideration of funding in a matching partnership with the Clayton Business & Community Association (CBCA) for a 2009 "Concerts in The Grove" series in The Grove. ([View Here](#))
(Executive Director)

Staff recommendation: Allocate up to \$12,365 in Redevelopment Agency monies from the Capital Improvement Budget (CIP No. 10400 – Downtown Economic Development), and authorize a joint "Concerts in The Grove" series in 2009 with CBCA.

6. BOARD ITEMS – limited to requests and directives for next meeting.

7. ADJOURNMENT - the next regular Redevelopment Agency meeting will be scheduled as needed.

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MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

Agenda Date: 1-20-09

Agenda Item: 4a

TUESDAY, January 6, 2009

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Pierce in the Library Community Meeting Room, 6125 Clayton Road, Clayton, CA in honor of P.F.C. Ben Tollefson. Councilmembers present: Mayor Pierce, Vice Mayor Stratford, Councilmembers Geller, Medrano, and Shuey. Staff present: Assistant to the City Manager Laura Hoffmeister, Assistant City Attorney Maury Huguet, and City Clerk Laci Jackson.

2. **CLOSED SESSION** - None.

3. **PLEDGE OF ALLEGIANCE**

Mayor Pierce asked everyone to remain standing after the Pledge of Allegiance for a moment of silence in honor of P.F.C. Ben Tollefson. Mayor Pierce led the Pledge of Allegiance. Mayor Pierce invited Planning Commissioner Ed Hartley forward (father in-law of P.F.C. Ben Tollefson).

Mr. Hartley stated he was speaking for he and his wife Cecilia. He stated that P.F.C. Benjamin Tollefson was killed serving his Country in Iraq. He expressed gratitude from Natalie Hartley Tollefson, Mac Tollefson, the Tollefson family and Hartley family to the community and the surrounding communities for their support during this difficult time. He thanked Pete Laurence for making sure the flags were lowered to half staff in Clayton and around Concord. He stated Ben would be arriving home to Concord on Thursday and the funeral would be held on Saturday January 10th at 11am with the burial to follow at the Golden Gate National Cemetery in San Bruno. He also expressed gratitude to the Blue Star Mom's for their assistance.

Mayor Pierce gave her heartfelt sympathies to the family and friends of P.F.C. Tollefson. She also stated the Concord City Council, County Board of Supervisors, and the Walnut Creek City Council all opened their meetings in P.F.C. Tollefson's memory.

4. **CONSENT CALENDAR-** Councilmember Shuey asked that Item 4c be pulled for discussion. The item was moved to the agenda of January 20, 2009 in order to allow time for more review of documents by the City Council. It was moved by Councilmember Geller, seconded by Councilmember Shuey to approve the remainder of the Consent Calendar (5-0 vote).

(a) Approved the minutes of the regular meeting of December 18, 2008.

(b) Approved Financial Demands and Obligations of the City.

Item moved to the January 20, 2009 meeting.

(c) Adopt a Resolution accepting the Marsh Creek Retaining Wall Project (CIP No. 10404) as complete and ordering the filing of a Notice of Completion.

5. RECOGNITIONS AND PRESENTATIONS

- (a) Mayor Pierce presented a Certificate of Recognition to Barbara Halperin for voluntary beautification and litter pickup efforts along Cardinet Trail. She stated she hopes the rest of the community follows her example.

6. REPORTS

- (a) Planning Commission – Commissioner Keith Haydon reported on the December 18th meeting of the Planning Commission. The commission conducted a Site Plan Review of a home on Morningside Drive.
- (b) Trails and Landscaping Committee – No meeting held to report.
- (c) The Assistant to the City Manager reported that a lost citizen from the Clayton community had been found by a hiker on Mt. Diablo and was taken to the hospital as a precautionary measure.
- (d) City Council

Councilmember Medrano met with all of the department heads and volunteered at the Clayton Counts Down, which he enjoyed and was surprised by the number of people in attendance.

Vice Mayor Stratford attended the East County Habitat Conservancy meeting.

Councilmember Geller met with all of the department heads. He helped set up for the Clayton Counts Down and was able to get ice donated for the event from Safeway. He also met with Mike Fossan and Don Stone regarding the Concerts in The Grove.

Councilmember Shuey volunteered at the Clayton Counts Down and was amazed by the amount of time and effort that is put into the event to make it successful.

Mayor Pierce thanked all the attendees of the 6th Annual Clayton Counts Down. She stated the event was 100% sponsor paid. She also stated the community donated \$508 at the door of the event. She attended a Transportation Authority meeting and was re-appointed to the League of California Cities transportation policy committee. Lastly, she attended the Board of Supervisors re-organization luncheon, where Supervisor Susan Bonilla who's district is Concord and Clayton, was selected as Board Chair for this year.

- (e) Other – None.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS- None.

8. PUBLIC HEARINGS

- (a) Introduction and First Reading of an Ordinance to amend various sections of the *Clayton Municipal Code* to allow personal property outdoor sales in residential districts up to six (6) days per calendar year per residential unit.
(Ordinance No. 420; ZOA 03-08)

The Community Development Director presented the staff report. He indicated the key components of the Ordinance include allowing personal property sales up to six days per calendar year, the sales would be limited to the period from 8:00 a.m. to 5:00 p.m., and that these sales could not result in negative parking or traffic circulation impacts. He clarified that "Personal Property Sales" would include garage and yard sales. He also suggested clarifications and/or minor corrections to the Ordinance as follows:

1. Section 3. should refer to 15.08.040 (Exempt Signs); and
2. Section 4. should refer to and include "Residential Open House" as well as Personal Property Sale signs.

Finally, the Community Development Director indicated that the Planning Commission believed this Ordinance would continue to support preserving the character of residential neighborhoods while allowing for some limited outdoor sales in those areas.

Mayor Pierce opened the Public Hearing at 7:34 p.m.

Juan Sanchez, resident stated he liked the ordinance and wanted to see it passed.

Jennifer Lewis, mother of Katie and Sabrina Lewis thanked City staff, the Planning Commission, the City Council and the community for their help and support. She stated she believes in living sustainability and that the codes should be changed or modified. She indicated support for the proposed Ordinance. She stated she hopes future Mayors can be more open minded regarding the process.

Mayor Pierce closed the Public Hearing at 7:37 p.m.

The Council held a lengthy discussion on the number of days that should be allowed for "Personal Property Sales." Councilmember Geller stated produce sales and garage sales are two entirely different issues and believes allowing the sales six times per year is excessive. He also stated the CBCA could consider sponsoring children who want to sell produce at the Farmers' Market.

Councilmember Shuey stated the Ordinance is a reasonable compromise and that the interested parties seemed to be satisfied. He also stated it would be difficult to break it down further.

Councilmember Medrano stated he would like to see no more than two garage sales per year and no more than six sales of other products per year.

Vice Mayor Stratford stated staff and the Planning Commission had put a lot of work into the Ordinance and he believes it is a good compromise. He stated he may not personally like six garage sales per year but he does not think six days of sales is excessive. He stated he was happy with the Ordinance the way it is.

Mayor Pierce stated staff and the Planning Commission had spend a lot of time working on this Ordinance. She asked if the Planning Commission had discussed whether the days should be consecutively or not. The Community Development Director stated they did not discuss the issue of consecutive sale days. Mayor Pierce stated it might be an issue if people set up a sale for six consecutive days because it might change the character of the neighborhood.

The Assistant City Attorney stated the Council should not make distinctions on who can sell what.

Mayor Pierce concluded by stating that it is difficult to define requirements exactly and while she has a concern about people holding sales on consecutive weekends, if

concerns were to rise the Council could always take the matter up again to further refine or amend the Ordinance.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford to have the City Clerk read Ordinance No. 420 by title and number only and waive further reading (5-0 vote).

The City Clerk read Ordinance No. 420 by title and number only.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford to approve Ordinance No. 420 for Introduction and First Reading (4-1 vote, No-Geller).

9. ACTION ITEMS

- (a) Critique of the 2008 Concerts in The Grove Series with the results of the downtown business and citizen surveys, and policy discussion regarding scope and frequency of a concerts series in 2009.

The City Clerk presented the staff report with an overview of the Summer Concert series, suggestions for the coming year, results from a citizen and business survey, and an action plan for the 2009 series. For the 2009 series it was suggested the concerts be held every other Saturday from 6-8:30 p.m. The committee would also be enlisting the support of the Diablo Valley Ranch for set-up and clean-up help.

Councilmember Medrano asked the committee to look into sponsors for the concerts.

Councilmember Geller stated one of the plans was to have the public be the sponsors of the concerts by making donations at the concerts. Donations jars will be set up at the event for public donations.

Councilmember Medrano reiterated the committee should look into company sponsorships. He also asked that some of the concerts be held on Sundays possibly in the afternoon to better accommodate downtown restaurants.

Councilmember Geller stated that the committee could look into Sunday concerts, if sponsors became available. He also stated he talked to the citizen who complained about the sound and that the citizen was happy about the concerts being held every other weekend and for the shortened time period.

Mayor Pierce stated the Council could look into sponsor options before the next Redevelopment Agency meeting where the funding was approved. She stated any sponsors could off-set the cost of the concerts. Having some Sunday concerts in lieu of some Saturdays could also be explored. The time frame for Sundays should be the same as Saturdays both for heat issues and consistency.

- (b) Set Tuesday, February 3, 2009 at 4:30 p.m. in the City Hall 3rd Floor Conference Room as the date and time for a Special Meeting for the annual Council-Manager Goals & Objectives Session.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford setting Tuesday, February 3, 2009 at 4:30 p.m. in the 3rd Floor Conference Room at

Clayton City Hall, 6000 Heritage Trail, as the date, time and location for the Special Meeting (5-0 vote).

- (c) Consideration of a suggested modification to the *Clayton Municipal Code* to expand the recently-adopted dimensional threshold for administrative approval of minor additions on single-story residences to include 2-story homes when the minor addition is limited to ground-floor space.

By consensus, the Council asked the Community Development Director to bring the Ordinance back to the Planning Commission for review and recommendation to the City Council.

10. **COUNCIL ITEMS** – None.

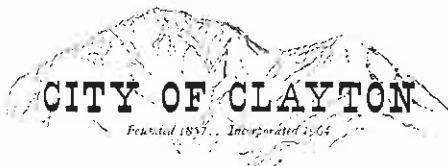
11. **ADJOURNMENT**– On call by Mayor Pierce the meeting adjourned at 8:48 p.m.

Respectfully submitted,

Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

Julie K. Pierce, Mayor

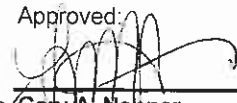


Agenda Date: 01/20/09

Agenda Item: 4b

STAFF REPORT

Approved:


Gary A. Napper

City Manager/Executive Director

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MERRY PELLETIER, FINANCE MANAGER
DATE: JANUARY 20, 2009
SUBJECT: OBLIGATION SUMMARY

RECOMMENDATION Approve the following obligations.

<u>RUN DATE</u>	<u>OBLIGATION NUMBERS</u>	<u>TOTALS</u>
01/16/09	15466 - 15465	\$387,434.75

- Invoices - Summary Report
 - o the current invoices by obligation number
 - o the vendor numbers and names
 - o brief descriptions of the invoices
 - o the amounts expensed or paid for the current invoices
 - o vendor invoice numbers (if any)
 - o grand totals on the last page, may be a combination of expensed & paid
 - o the stage date is the date of input to the system
- Invoice Distribution Report
 - o the account numbers affected by the current invoices listed numerically; these numbers correspond to the "line item" numbers listed in the City's budget
 - o the account descriptions
 - o the obligation numbers
 - o the vendor numbers and names
 - o the amount of the invoices
 - o a grand total of all invoices on the last page

Attachments:

Invoices - Summary Report 01/16/09 (6 page)

Invoice Distribution Report 01/16/09 (19 pages)

Run date: 01/16/2009 @ 12:26
 Bus date: 01/16/2009

City of Clayton
 Invoices - Summary Report

OTSUM.L02 Page 1

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
540 Health Care Dental Trust 15466 Dental Premium 1/09 Obligation.....: 15466	.00 Invoice number.: 82389	.00	.00	1,920.07	Paid	01/08/2009
201 CalPERS 15467 Retirement PPE 12/28/08 Obligation.....: 15467	.00 Invoice number.: PPE 12/28/08	.00	.00	23,018.58	Paid	01/08/2009
2349 US Bank Corp Pymt System 15468 Adm: Misc Charges 11/08 Obligation.....: 15468	.00 Invoice number.: 11/08	.00	.00	4,424.03	Paid	01/08/2009
2349 US Bank Corp Pymt System 15469 PW Misc Charges 11/08 Obligation.....: 15469	.00 Invoice number.: PW 11/08	.00	.00	4,713.45	Paid	01/08/2009
2349 US Bank Corp Pymt System 15470 PD Misc Charges 11/08 Obligation.....: 15470	.00 Invoice number.: PD 11/08	.00	.00	5,308.17	Paid	01/08/2009
1243 AT&T/CalNet 15471 Local Phone Svc 12/08 Obligation.....: 15471	.00 Invoice number.: 12/08	.00	1,679.86	.00	Inv	01/15/2009
113 PG&E 15472 Service 12/08 (Small Master) Obligation.....: 15472	.00 Invoice number.: 12/08	.00	2,012.71	.00	Inv	01/15/2009
67 Contra Costa Water Dist. 15473 City Water Usage 11-12/08 Obligation.....: 15473	.00 Invoice number.: G Ser 11-12/08	.00	9,157.09	.00	Inv	01/15/2009
1779 Access One 15474 Long Distance 12/08 Obligation.....: 15474	.00 Invoice number.: 871588	.00	120.60	.00	Inv	01/15/2009
8 Alhambra & Sierra Springs 15475 Water Service-PD, Adm & PW 12 Obligation.....: 15475	.00 Invoice number.: 0109	.00	182.76	.00	Inv	01/15/2009

Run date: 01/16/2009 @ 12:26
 Bus date: 01/16/2009

City of Clayton
 Invoices - Summary Report

OTSUM.L02 Page 2

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
170 Western Exterminator 15476 Monthly Svc 12/08 Obligation.....: 15476	.00 Invoice number.: 409963	.00	311.50	.00 Inv	01/15/2009
1573 Verizon Business 15477 Admin ISDN Line 2/09 Obligation.....: 15477	.00 Invoice number.: 61752209	.00	210.04	.00 Inv	01/15/2009
116 PERMCO, Inc. 15478 Eng Svc 12/6/08-12/19/08 Obligation.....: 15478	.00 Invoice number.: 8705-8717	.00	8,494.88	.00 Inv	01/15/2009
1538 All City Management Services, 15479 PD-Crossing Guard WE 12/20/08 Obligation.....: 15479	.00 Invoice number.: 15286	.00	451.50	.00 Inv	01/15/2009
42 City of Concord 15480 PD Vehicle Maintenance 12/08 Obligation.....: 15480	.00 Invoice number.: 14019	.00	897.29	.00 Inv	01/15/2009
2205 Pacific Telemanagement Svc 15481 CH Outside Phone Booth 1/09 Obligation.....: 15481	.00 Invoice number.: 88155	.00	53.00	.00 Inv	01/15/2009
2266 Rock N Waterfall Co 15482 OH Waterfall Mtn 12/08 Obligation.....: 15482	.00 Invoice number.: 220870	.00	650.00	.00 Inv	01/15/2009
641 CCC Office of the Sheriff-Cor 15483 PD-Crime Lab 11/08 Obligation.....: 15483	.00 Invoice number.: ClayPD-0811	.00	312.50	.00 Inv	01/15/2009
2370 Konica Minolta Bus Solutions 15484 Adm Copier Lease 1/09 Obligation.....: 15484	.00 Invoice number.: 010761709	.00	623.22	.00 Inv	01/15/2009
2188 Joe Pargett 15485 Yard Mtn-Stranahan Cir 1/09 Obligation.....: 15485	.00 Invoice number.: 2694	.00	200.00	.00 Inv	01/15/2009

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
1459 Clean Street 15486 Street Sweeping 12/08 Obligation.....: 15486	.00 Invoice number.: 55587	.00	3,500.00	.00 Inv	01/15/2009
1223 Sprint Comm (PD) 15487 PD Cell Phones 12/08 Obligation.....: 15487	.00 Invoice number.: 085 12/08	.00	386.58	.00 Inv	01/15/2009
2460 Globalstar LLC 15488 PD Command Trl Sat Phn 12/08 Obligation.....: 15488	.00 Invoice number.: 12/08	.00	42.82	.00 Inv	01/15/2009
960 NBS Govt. Finance Group 15489 CFDs Adm Fees 1-3/09 Obligation.....: 15489	.00 Invoice number.: C01010910	.00	5,697.70	.00 Inv	01/15/2009
1467 LarryLogic Productions 15490 Video City Council Mtg 1/6/09 Obligation.....: 15490	.00 Invoice number.: 915	.00	315.00	.00 Inv	01/15/2009
1651 ICMA Retirement Corporation 15491 401A Plan-Fees 1-3/09 Obligation.....: 15491	.00 Invoice number.: 4806	.00	125.00	.00 Inv	01/15/2009
234 CCC General Services 15492 Traffic Signal Maintenance 11 Obligation.....: 15492	.00 Invoice number.: 3361	.00	902.48	.00 Inv	01/15/2009
65 Municipal Pooling Authority 15493 Unmet Liability Ded 12/08 Obligation.....: 15493	.00 Invoice number.: A120803	.00	269.56	.00 Inv	01/15/2009
2181 CSAC Excess Insurance Authori 15494 EAP Insurance Premium 1-3/09 Obligation.....: 15494	.00 Invoice number.: 0920144-IN	.00	321.36	.00 Inv	01/15/2009
1187 Paramount Elevator Corp. 15495 City Hall Elevator Reg. Svc. Obligation.....: 15495	.00 Invoice number.: 116935	.00	110.00	.00 Inv	01/15/2009

Run date: 01/16/2009 @ 12:26
 Bus date: 01/16/2009

City of Clayton
 Invoices - Summary Report

OTSUM.L02 Page 4

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
2110 Sprint Comm (PW & ADM) 15496 PW & Adm Cell Phones 12/08 Obligation.....: 15496	.00	.00	326.69	.00	Inv	01/15/2009
	Invoice number.: 080 12/08					
2100 NeoFunds by Neopost 15497 Postage added 12/08 Obligation.....: 15497	.00	.00	900.00	.00	Inv	01/15/2009
	Invoice number.: 8037					
62 Concord Garden Equipment 15498 PW Equip Maint 12/08 Obligation.....: 15498	.00	.00	728.23	.00	Inv	01/15/2009
	Invoice number.: 373491-839					
890 GFWC Clayton Valley Woman's C 15499 Refund Libr Dep 11/21/08 Obligation.....: 15499	.00	.00	32.00	.00	Inv	01/15/2009
	Invoice number.: Libr 11/21/08					
16 US Bank Ops Ctr ATTN: TFM 15500 RDA 99 Debt Svc 2/09 Obligation.....: 15500	.00	.00	136,133.82	.00	Inv	01/15/2009
	Invoice number.: 2/09					
16 US Bank Ops Ctr ATTN: TFM 15501 RDA 96 Debt Svc 2/09 Obligation.....: 15501	.00	.00	133,507.71	.00	Inv	01/15/2009
	Invoice number.: 2/09					
2121 Clayton Pioneer 15502 Refund Libr Dep 12/10/08 Obligation.....: 15502	.00	.00	328.00	.00	Inv	01/15/2009
	Invoice number.: Libr 12/10/08					
1989 US Bank 15503 RDA 93 Agent Fees 12/08-11/09 Obligation.....: 15503	.00	.00	2,560.00	.00	Inv	01/15/2009
	Invoice number.: 2296008					
1989 US Bank 15504 RDA 96B Agent Fees 12/08-11/0 Obligation.....: 15504	.00	.00	2,740.00	.00	Inv	01/15/2009
	Invoice number.: 2296010					
2156 AmeriMark Direct 15505 NYE Flyers 12/08 Obligation.....: 15505	.00	.00	182.97	.00	Inv	01/15/2009
	Invoice number.: 20248					

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
2484 Menchaca Investigations & Ass 15506 PD PreEmpl Poly-Pike 12/08 Obligation.....: 15506	.00 Invoice number.: MIA-03	.00	175.00	.00 Inv	01/15/2009
1875 Muir/ Diablo Occupation Medic 15507 PD PreEmpl Health Pike 12/08 Obligation.....: 15507	.00 Invoice number.: 42234	.00	365.00	.00 Inv	01/15/2009
11 Arcom 15508 PD Antenna Rpr 1/09 Obligation.....: 15508	.00 Invoice number.: 2255500	.00	117.48	.00 Inv	01/15/2009
1174 Psychological Resources Inc. 15509 PD PreEmpl Screen-Pike 12/08 Obligation.....: 15509	.00 Invoice number.: 6155	.00	400.00	.00 Inv	01/15/2009
403 Julie Pierce 15510 NYE Supplies 12/08 Obligation.....: 15510	.00 Invoice number.:	.00	2,436.37	.00 Inv	01/15/2009
2496 Thomson West 15511 PD CA Penal Code 2009 Obligation.....: 15511	.00 Invoice number.: 817397146	.00	139.66	.00 Inv	01/15/2009
2497 JEL Construction Services 15512 Rpr 278 Stranahan Hse 12/08 Obligation.....: 15512	.00 Invoice number.: 12052008	.00	2,292.50	.00 Inv	01/15/2009
1455 Berlogar Geotechnical Consult 15513 Pebble Beach Monitoring 12/08 Obligation.....: 15513	.00 Invoice number.: 214364	.00	965.43	.00 Inv	01/15/2009
863 Dept of Motor Vehicles 15514 PD 2009 Vehicle Code Obligation.....: 15514	.00 Invoice number.: 2009	.00	136.65	.00 Inv	01/15/2009
2498 Oak Hollow/Diablo Ridge H/O 15515 Refund Libr Dep 6/26/07 Obligation.....: 15515	.00 Invoice number.: Libr 6/26/07	.00	200.00	.00 Inv	01/15/2009

Run date: 01/16/2009 @ 12:26
Bus date: 01/16/2009

City of Clayton
Invoices - Summary Report

OTSUM.L02 Page 6

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid Stage	Stage Date
2499 Patio Heaters R Us 15516 NYE Patio Heaters 12/08 Obligation.....: 15516	.00	.00	565.00	.00 Inv	01/15/2009
Invoice number.: 123108					
2500 Employee Benefit Specialists. 15517 FSA Doc & Set Up Fees 1/09 Obligation.....: 15517	.00	.00	675.00	.00 Inv	01/15/2009
Invoice number.: 45252-IN					
2501 Maureen M. Bryan 15518 Return of Witness Fees 1/09 Obligation.....: 15518	.00	.00	150.00	.00 Inv	01/15/2009
Invoice number.: 1/7/09					
2319 Charles & Jacqueline Del Mont 15519 Refund SWP 29-07 Dep 1/09 Obligation.....: 15519	.00	.00	1,019.41	.00 Inv	01/15/2009
Invoice number.: SWP 29-07					
2502 Metro PCS 15520 Refund SWP 13-08 Dep 1/09 Obligation.....: 15520	.00	.00	1,331.85	.00 Inv	01/15/2009
Invoice number.: SWP 13-08					
2503 Linda Switzer 15521 Refund SWP 36-07 Dep 1/09 Obligation.....: 15521	.00	.00	973.91	.00 Inv	01/15/2009
Invoice number.: SWP 36-07					
2113 Joan Childs & Tredis Cox 15522 Refund SWP 33-07 Dep 1/09 Obligation.....: 15522	.00	.00	162.59	.00 Inv	01/15/2009
Invoice number.: SWP 33-07					
2371 Konica Minolta Bus Sol Copies 15523 Admin Copier Copies 12/08 Obligation.....: 15523	.00	.00	206.32	.00 Inv	01/16/2009
Invoice number.: 211482205					
201 CalPERS 15524 Retirement PPE 1/11/09 Obligation.....: 15524	.00	.00	21,271.41	.00 Inv	01/16/2009
Invoice number.: PPE 1/14/09					

** Report total **

.00

348,050.45

.00

39,384.30

387,434.75

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-5319-00.0.0-000 - Misc. City Services			
15502 Refund Libr Dep 12/10/08	2121 Clayton Pioneer 3 Trail Map 12/08	Inv	-2.00
Invoice number.: Libr 12/10/08			
A101-5319-00.0.0-000 - Misc. City Services	*** Account total ***		-2.00
A101-5603-00.0.0-000 - Meeting Room Fee			
15499 Refund Libr Dep 11/21/08	890 GFWC Clayton Valley Woman's Cl 2 Libr Fees 11/21/08	Inv	-168.00
Invoice number.: Libr 11/21/08			
15502 Refund Libr Dep 12/10/08	2121 Clayton Pioneer 2 Libr Cnx Event 12/10/08	Inv	130.00
Invoice number.: Libr 12/10/08			
A101-5603-00.0.0-000 - Meeting Room Fee	*** Account total ***		-38.00
A101-5791-00.0.0-000 - Overhead cost recovery			
15519 Refund SWP 29-07 Dep 1/09	2319 Charles & Jacqueline Del Monte 2 OH Rec SWP 29-07	Inv	-258.34
Invoice number.: SWP 29-07			
15520 Refund SWP 13-08 Dep 1/09	2502 Metro PCS 2 OH Rec SWP 13-08	Inv	-87.15
Invoice number.: SWP 13-08			
15521 Refund SWP 36-07 Dep 1/09	2503 Linda Switzer 2 OH Rec SWP 36-07	Inv	-133.84
Invoice number.: SWP 36-07			
15522 Refund SWP 33-07 Dep 1/09	2113 Joan Childs & Tredis Cox 2 OH Rec SWP 33-07	Inv	-239.66
Invoice number.: SWP 33-07			
A101-5791-00.0.0-000 - Overhead cost recovery	*** Account total ***		-718.99
A101-7220-01.0.0-000 - PERS Retirement			
15524 Retirement PPE 1/11/09	201 CalPERS 1 Legislative 1/11/09	Inv	421.06
Invoice number.: PPE 1/14/09			
A101-7220-01.0.0-000 - PERS Retirement	*** Account total ***		421.06
A101-7220-02.0.0-000 - PERS Retirement			
15467 Retirement PPE 12/28/08	201 CalPERS 2 Admin 12/28/08	Paid	4,134.80
Invoice number.: PPE 12/28/08			

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7220-02.0.0-000 - PERS Retirement	*** Continued ***		
15524 Retirement PPE 1/11/09	201 CalPERS		
Invoice number.: PPE 1/14/09	2 Admin 1/11/09	Inv	4,170.32
A101-7220-02.0.0-000 - PERS Retirement	*** Account total ***		8,305.12
A101-7220-03.0.0-000 - PERS Retirement			
15467 Retirement PPE 12/28/08	201 CalPERS		
Invoice number.: PPE 12/28/08	3 PW 12/28/08	Paid	2,411.90
15524 Retirement PPE 1/11/09	201 CalPERS		
Invoice number.: PPE 1/14/09	3 PW 1/11/09	Inv	2,445.64
A101-7220-03.0.0-000 - PERS Retirement	*** Account total ***		4,857.54
A101-7220-04.0.0-000 - PERS Retirement			
15467 Retirement PPE 12/28/08	201 CalPERS		
Invoice number.: PPE 12/28/08	4 Planning 12/28/08	Paid	1,291.93
15524 Retirement PPE 1/11/09	201 CalPERS		
Invoice number.: PPE 1/14/09	4 Planning 1/11/09	Inv	1,407.81
A101-7220-04.0.0-000 - PERS Retirement	*** Account total ***		2,699.74
A101-7220-06.0.0-000 - PERS Retirement			
15467 Retirement PPE 12/28/08	201 CalPERS		
Invoice number.: PPE 12/28/08	5 Police 12/28/08	Paid	15,179.95
15524 Retirement PPE 1/11/09	201 CalPERS		
Invoice number.: PPE 1/14/09	5 Police 1/11/09	Inv	12,826.58
A101-7220-06.0.0-000 - PERS Retirement	*** Account total ***		28,006.53
A101-7246-02.0.0-000 - Benefit Insurance			
15466 Dental Premium 1/09	540 Health Care Dental Trust		
Invoice number.: 82389	1 Admin Dental 1/09	Paid	492.04
A101-7246-02.0.0-000 - Benefit Insurance	*** Account total ***		492.04
A101-7246-03.0.0-000 - Benefit Insurance			
15466 Dental Premium 1/09	540 Health Care Dental Trust		
Invoice number.: 82389	2 PW Dental 1/09	Paid	405.18
A101-7246-03.0.0-000 - Benefit Insurance	*** Account total ***		405.18

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7246-04.0.0-000 - Benefit Insurance			
15466 Dental Premium 1/09	540 Health Care Dental Trust		
Invoice number.: 82389	3 Planning Dental 1/09	Paid	202.59
A101-7246-04.0.0-000 - Benefit Insurance	*** Account total ***		202.59
A101-7246-06.0.0-000 - Benefit Insurance			
15466 Dental Premium 1/09	540 Health Care Dental Trust		
Invoice number.: 82389	4 Police Dept Dental 1/09	Paid	820.26
A101-7246-06.0.0-000 - Benefit Insurance	*** Account total ***		820.26
A101-7311-03.0.0-000 - General Supplies			
15469 PW Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PW 11/08	2 PW Gen Sup 11/08	Paid	370.13
15475 Water Service-PD, Adm & PW 12/	8 Alhambra & Sierra Springs		
Invoice number.: 0109	3 PW- Water Service 12/08	Inv	31.04
A101-7311-03.0.0-000 - General Supplies	*** Account total ***		401.17
A101-7311-06.0.0-000 - General Supplies			
15470 PD Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PD 11/08	3 PD General supplies 11/08	Paid	1,168.40
15511 PD CA Penal Code 2009	2496 Thomson West		
Invoice number.: 817397146	1 PD CA Penal Code 2009	Inv	139.66
15514 PD 2009 Vehicle Code	863 Dept of Motor Vehicles		
Invoice number.: 2009	1 PD 2009 Vehicle Code	Inv	136.65
A101-7311-06.0.0-000 - General Supplies	*** Account total ***		1,444.71
A101-7312-05.0.0-000 - Office Supplies/Expense			
15468 Adm: Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: 11/08	1 Adm Off Sup 11/08	Paid	481.48
15469 PW Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PW 11/08	3 PW Office Supplies 11/08	Paid	105.11

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7312-05.0.0-000 - Office Supplies/Expense	*** Continued ***		
15475 Water Service-PD, Adm & PW 12/	8 Alhambra & Sierra Springs		
Invoice number.: 0109	1 Admin- Water Service 12/08	Inv	50.72
A101-7312-05.0.0-000 - Office Supplies/Expense	*** Account total ***		637.31
A101-7312-06.0.0-000 - Office Supplies/Expense			
15470 PD Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PD 11/08	4 PD Office Supplies 11/08	Paid	358.49
15475 Water Service-PD, Adm & PW 12/	8 Alhambra & Sierra Springs		
Invoice number.: 0109	2 PD-Water Service 12/08	Inv	101.00
A101-7312-06.0.0-000 - Office Supplies/Expense	*** Account total ***		459.49
A101-7314-05.0.0-000 - Postage			
15468 Adm: Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: 11/08	2 Adm Neopost Lease 11/08	Paid	130.98
15497 Postage added 12/08	2100 NeoFunds by Neopost		
Invoice number.: 8037	1 Adm Postage Added 12/08	Inv	872.13
A101-7314-05.0.0-000 - Postage	*** Account total ***		1,003.11
A101-7314-06.0.0-000 - Postage			
15470 PD Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PD 11/08	5 PD Postage 11/08	Paid	15.96
15497 Postage added 12/08	2100 NeoFunds by Neopost		
Invoice number.: 8037	2 PD Postage Added 12/08	Inv	27.87
A101-7314-06.0.0-000 - Postage	*** Account total ***		43.83
A101-7329-03.0.0-000 - Park Supplies			
15469 PW Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PW 11/08	4 PW Pipe, faucets, lumber 11/08	Paid	296.87
A101-7329-03.0.0-000 - Park Supplies	*** Account total ***		296.87
A101-7331-05.0.0-000 - Rentals/Leases			
15468 Adm: Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: 11/08	3 Adm Konica Copier Chg 11/09	Paid	543.50

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7331-05.0.0-000 - Rentals/Leases	*** Continued ***		
15484 Adm Copier Lease 1/09	2370 Konica Minolta Bus Solutions		
Invoice number.: 010761709	1 Adm Copier Lease 1/09	Inv	623.22
15523 Admin Copier Copies 12/08	2371 Konica Minolta Bus Sol-Copies		
Invoice number.: 211482205	1 Adm Copier Copies 12/08	Inv	206.32
A101-7331-05.0.0-000 - Rentals/Leases	*** Account total ***		1,373.04
A101-7332-02.0.0-000 - Telecommunications			
15471 Local Phone Svc 12/08	1243 AT&T/CalNet		
Invoice number.: 12/08	2 CH Local Phone 12/08	Inv	604.51
15474 Long Distance 12/08	1779 Access One		
Invoice number.: 871588	1 City Hall Svc 12/08	Inv	24.43
15477 Admin ISDN Line 2/09	1573 Verizon Business		
Invoice number.: 61752209	1 Admin ISDN Line 2/09	Inv	210.04
15481 CH Outside Phone Booth 1/09	2205 Pacific Telemanagement Svc		
Invoice number.: 88155	1 CH Outside Phone Booth 1/09	Inv	53.00
15496 PW & Adm Cell Phones 12/08	2110 Sprint Comm (PW & ADM)		
Invoice number.: 080 12/08	2 Adm Cell Phones 12/08	Inv	100.95
A101-7332-02.0.0-000 - Telecommunications	*** Account total ***		992.93
A101-7332-03.0.0-000 - Telephone			
15471 Local Phone Svc 12/08	1243 AT&T/CalNet		
Invoice number.: 12/08	1 PW-Local Phone 12/08	Inv	33.36
15474 Long Distance 12/08	1779 Access One		
Invoice number.: 871588	2 PW Svc 12/08	Inv	13.53
15496 PW & Adm Cell Phones 12/08	2110 Sprint Comm (PW & ADM)		
Invoice number.: 080 12/08	1 PW Cell Phones 12/08	Inv	225.74
A101-7332-03.0.0-000 - Telephone	*** Account total ***		272.63

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7332-04.0.0-000 - Telephone			
15471 Local Phone Svc 12/08	1243 AT&T/CalNet		
Invoice number.: 12/08	3 P1ng Local Phone 12/08	Inv	42.89
15474 Long Distance 12/08	1779 Access One		
Invoice number.: 871588	3 P1anning Svc 12/08	Inv	23.62
A101-7332-04.0.0-000 - Telephone	*** Account total ***		66.51
A101-7332-06.0.0-000 - Telephone			
15471 Local Phone Svc 12/08	1243 AT&T/CalNet		
Invoice number.: 12/08	7 PD Local Phone 12/08	Inv	556.58
15474 Long Distance 12/08	1779 Access One		
Invoice number.: 871588	6 Police Dept Svc 12/08	Inv	56.95
15487 PD Cell Phones 12/08	1223 Sprint Comm (PD)		
Invoice number.: 085 12/08	1 PD Cell Phones 12/08	Inv	386.58
15488 PD Command Tr1 Sat Phn 12/08	2460 Globalstar LLC		
Invoice number.: 12/08	1 PD Command Tr1 Sat Phn 12/08	Inv	42.82
A101-7332-06.0.0-000 - Telephone	*** Account total ***		1,042.93
A101-7332-07.0.0-000 - Telephone			
15471 Local Phone Svc 12/08	1243 AT&T/CalNet		
Invoice number.: 12/08	4 Library Local Phone 12/08	Inv	353.05
15474 Long Distance 12/08	1779 Access One		
Invoice number.: 871588	4 Library Svc 12/08	Inv	2.07
A101-7332-07.0.0-000 - Telephone	*** Account total ***		355.12
A101-7332-08.0.0-000 - Telephone			
15471 Local Phone Svc 12/08	1243 AT&T/CalNet		
Invoice number.: 12/08	5 Eng Local Phone 10/08	Inv	30.03
A101-7332-08.0.0-000 - Telephone	*** Account total ***		30.03
A101-7335-03.0.0-000 - Gas & Electricity			
15472 Service 12/08 (Small Master)	113 PG&E		
Invoice number.: 12/08	1 City Hall Svc 12/08	Inv	1,395.35

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7335-03.0.0-000 - Gas & Electricity	*** Account total ***		1,395.35
A101-7338-03.0.0-000 - Water Services			
15473 City Water Usage 11-12/08	67 Contra Costa Water Dist.		
Invoice number.: G Ser 11-12/08	1 City Hall 11-12/08	Inv	95.93
Invoice number.: G Ser 11-12/08	2 PW Bldg 11-12/08	Inv	94.19
Invoice number.: G Ser 11-12/08	7 El Molino Park 11-12/08	Inv	147.35
Invoice number.: G Ser 11-12/08	8 Stranahan Park 11-12/08	Inv	92.19
Invoice number.: G Ser 11-12/08	9 Oak St 11-12/08	Inv	100.86
A101-7338-03.0.0-000 - Water Services	*** Account total ***		530.52
A101-7338-07.0.0-000 - Water Services			
15473 City Water Usage 11-12/08	67 Contra Costa Water Dist.		
Invoice number.: G Ser 11-12/08	3 Library 11-12/08	Inv	239.89
A101-7338-07.0.0-000 - Water Services	*** Account total ***		239.89
A101-7338-09.0.0-000 - Water Services			
15473 City Water Usage 11-12/08	67 Contra Costa Water Dist.		
Invoice number.: G Ser 11-12/08	5 Community Park 11-12/08	Inv	5,042.34
A101-7338-09.0.0-000 - Water Services	*** Account total ***		5,042.34
A101-7341-03.0.0-000 - Buildings/Grounds Maintenance			
15476 Monthly Svc 12/08	170 Western Exterminator		
Invoice number.: 409963	1 City Hall Ext Svc 12/08	Inv	90.50
15495 City Hall Elevator Reg. Svc. 1	1187 Paramount Elevator Corp.		
Invoice number.: 116935	1 CH Elevator Svc 12/08	Inv	110.00
A101-7341-03.0.0-000 - Buildings/Grounds Maintenance	*** Account total ***		200.50
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance			
15476 Monthly Svc 12/08	170 Western Exterminator		
Invoice number.: 409963	2 Library Ext Svc 12/08	Inv	93.50
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance	*** Account total ***		93.50

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7343-03.0.0-000 - Vehicle Maintenance 15469 PW Misc Charges 11/08 Invoice number.: PW 11/08	2349 US Bank Corp Pymt System 6 PW Veh Mtn 11/08	Paid	41.52
A101-7343-03.0.0-000 - Vehicle Maintenance	*** Account total ***		41.52
A101-7343-06.0.0-000 - Vehicle Maintenance 15470 PD Misc Charges 11/08 Invoice number.: PD 11/08	2349 US Bank Corp Pymt System 8 PD Car Washes 11/08	Paid	59.35
15480 PD Vehicle Maintenance 12/08 Invoice number.: 14019	42 City of Concord 1 PD Vehicle Mtn 12/08	Inv	897.29
15508 PD Antenna Rpr 1/09 Invoice number.: 2255500	11 Arcom 1 PD Antenna Rpr 1/09	Inv	117.48
A101-7343-06.0.0-000 - Vehicle Maintenance	*** Account total ***		1,074.12
A101-7344-03.0.0-000 - Vehicles: Gas, Oil & Supplies 15469 PW Misc Charges 11/08 Invoice number.: PW 11/08	2349 US Bank Corp Pymt System 1 PW Gas 11/08	Paid	2,195.99
A101-7344-03.0.0-000 - Vehicles: Gas, Oil & Supplies	*** Account total ***		2,195.99
A101-7344-06.0.0-000 - Vehicles: Gas, Oil & Supplies 15470 PD Misc Charges 11/08 Invoice number.: PD 11/08	2349 US Bank Corp Pymt System 1 PD Gas 11/08	Paid	2,341.12
A101-7344-06.0.0-000 - Vehicles: Gas, Oil & Supplies	*** Account total ***		2,341.12
A101-7363-06.0.0-000 - Business Entertainment Expense 15470 PD Misc Charges 11/08 Invoice number.: PD 11/08	2349 US Bank Corp Pymt System 9 PD Investigation Exp 11/08	Paid	105.84
A101-7363-06.0.0-000 - Business Entertainment Expense	*** Account total ***		105.84
A101-7373-03.0.0-000 - Education & Training 15469 PW Misc Charges 11/08 Invoice number.: PW 11/08	2349 US Bank Corp Pymt System 5 PW CAPA Dues 11/08	Paid	70.00
A101-7373-03.0.0-000 - Education & Training	*** Account total ***		70.00

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7373-06.0.0-000 - Education & Training 15470 PD Misc Charges 11/08 Invoice number.: PD 11/08	2349 US Bank Corp Pymt System 2 PD Lawrence, Marchut 11/08	Paid	898.70
A101-7373-06.0.0-000 - Education & Training	*** Account total ***		898.70
A101-7411-08.0.0-000 - Professional Services Retainer 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 1 Eng Svc 12/6/08-12/19/08	Inv	2,120.50
A101-7411-08.0.0-000 - Professional Services Retainer	*** Account total ***		2,120.50
A101-7415-02.0.0-000 - Computer Services 15468 Adm: Misc Charges 11/08 Invoice number.: 11/08	2349 US Bank Corp Pymt System 4 Adm Computer Repair 11/08	Paid	99.63
A101-7415-02.0.0-000 - Computer Services	*** Account total ***		99.63
A101-7419-01.0.0-000 - Other Professional Services 15490 Video City Council Mtg 1/6/09 Invoice number.: 915	1467 LarryLogic Productions 1 Video CC Mtg 1/6/09	Inv	315.00
A101-7419-01.0.0-000 - Other Professional Services	*** Account total ***		315.00
A101-7419-02.0.0-000 - Other Professional Services 15491 401A Plan-Fees 1-3/09 Invoice number.: 4806	1651 ICMA Retirement Corporation 1 401A Plan Fees 1-3/09	Inv	125.00
A101-7419-02.0.0-000 - Other Professional Services	*** Account total ***		125.00
A101-7419-05.0.0-000 - Other Professional Services 15517 FSA Doc & Set Up Fees 1/09 Invoice number.: 45252-IN	2500 Employee Benefit Specialists. 1 FSA Doc & Set Up Fees 1/09	Inv	675.00
A101-7419-05.0.0-000 - Other Professional Services	*** Account total ***		675.00
A101-7419-06.0.0-000 - Other Professional Services 15470 PD Misc Charges 11/08 Invoice number.: PD 11/08	2349 US Bank Corp Pymt System 6 PD Internet Hosting 11/08	Paid	47.88
15479 PD-Crossing Guard WE 12/20/08 Invoice number.: 15286	1538 All City Management Services, 1 PD-Crossing Guard WE 12/20/08	Inv	451.50

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A101-7419-06.0.0-000 - Other Professional Services	*** Continued ***		
15506 PD PreEmpl Poly-Pike 12/08	2484 Menchaca Investigations & Asso 1 PD PreEmpl Poly-Pike 12/08	Inv	175.00
Invoice number.: MIA-03			
15507 PD PreEmpl Health -Pike 12/08	1875 Muir/ Diablo Occupation Medici 1 PD PreEmpl Health -Pike 12/08	Inv	365.00
Invoice number.: 42234			
15509 PD PreEmpl Screen-Pike 12/08	1174 Psychological Resources Inc. 1 PD PreEmpl Screen-Pike 12/08	Inv	400.00
Invoice number.: 6155			
A101-7419-06.0.0-000 - Other Professional Services	*** Account total ***		1,439.38
A101-7419-09.0.0-000 - Other Professional Services			
15476 Monthly Svc 12/08	170 Western Exterminator 3 Park-Ext Svc 12/08	Inv	40.50
Invoice number.: 409963			
A101-7419-09.0.0-000 - Other Professional Services	*** Account total ***		40.50
A101-7425-06.0.0-000 - Crime Lab			
15483 PD-Crime Lab 11/08	641 CCC Office of the Sheriff-Coro 1 PD Crime Lab 11/08	Inv	312.50
Invoice number.: ClayPD-0811			
A101-7425-06.0.0-000 - Crime Lab	*** Account total ***		312.50
A101-7430-08.0.0-000 - Well Monitoring Fee			
15468 Adm: Misc Charges 11/08	2349 US Bank Corp Pymt System 5 Well Monitoring 10/08	Paid	1,546.50
Invoice number.: 11/08			
A101-7430-08.0.0-000 - Well Monitoring Fee	*** Account total ***		1,546.50
A101-7432-06.0.0-000 - Emergency Services			
15470 PD Misc Charges 11/08	2349 US Bank Corp Pymt System 7 PD CERT Supp 11/08	Paid	312.43
Invoice number.: PD 11/08			
A101-7432-06.0.0-000 - Emergency Services	*** Account total ***		312.43
A201-7335-00.0.0-000 - Gas & Electricity			
15472 Service 12/08 (Small Master)	113 PG&E 5 Traffic Sgn & St Lt 12/08	Inv	255.84
Invoice number.: 12/08			
A201-7335-00.0.0-000 - Gas & Electricity	*** Account total ***		255.84

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A201-7345-00.0.0-000 - Traffic Signal Maintenance			
15492 Traffic Signal Maintenance 11/	234 CCC General Services		
Invoice number.: 3361	1 Traffic Signal Mtn 11/08	Inv	898.86
A201-7345-00.0.0-000 - Traffic Signal Maintenance	*** Account total ***		898.86
A201-7412-00.0.0-000 - Engineering/Inspection Service			
15478 Eng Svc 12/6/08-12/19/08	116 PERMCO, Inc.		
Invoice number.: 8705-8717	4 Gas Tax Insp #8706	Inv	366.00
A201-7412-00.0.0-000 - Engineering/Inspection Service	*** Account total ***		366.00
A210-7311-00.0.0-000 - General Supplies			
15469 PW Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PW 11/08	7 PW General Supp 11/08	Paid	950.95
A210-7311-00.0.0-000 - General Supplies	*** Account total ***		950.95
A210-7335-00.0.0-000 - Gas & Electricity			
15472 Service 12/08 (Small Master)	113 PG&E		
Invoice number.: 12/08	2 Clock Service 12/08	Inv	31.36
Invoice number.: 12/08	3 Outdoor Lt Service 12/08	Inv	134.99
Invoice number.: 12/08	4 Irrigation Service 12/08	Inv	195.17
A210-7335-00.0.0-000 - Gas & Electricity	*** Account total ***		361.52
A210-7338-00.0.0-000 - Water Services			
15473 City Water Usage 11-12/08	67 Contra Costa Water Dist.		
Invoice number.: G Ser 11-12/08	6 El Molino Park 11-12/08	Inv	36.84
Invoice number.: G Ser 11-12/08	11 City Irrigation 11-12/08	Inv	2,237.10
Invoice number.: G Ser 11-12/08	13 Grove Wtr Svc 11-12/08	Inv	498.18
A210-7338-00.0.0-000 - Water Services	*** Account total ***		2,772.12
A210-7342-00.0.0-000 - Machinery/Equip Maintenance			
15498 PW Equip Maint 12/08	62 Concord Garden Equipment		
Invoice number.: 373491-839	1 PW Equip Maint 12/08	Inv	728.23
A210-7342-00.0.0-000 - Machinery/Equip Maintenance	*** Account total ***		728.23

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City of Clayton
Invoice Distribution Report

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A210-7344-00.0.0-000 - Vehicle Gas, Oil, and Supplies 15469 PW Misc Charges 11/08 Invoice number.: PW 11/08	2349 US Bank Corp Pymt System 8 PW Landscape Fuel 11/08	Paid	86.74
A210-7344-00.0.0-000 - Vehicle Gas, Oil, and Supplies	*** Account total ***		86.74
A210-7412-00.0.0-000 - Engineering/Inspection Service 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 3 LMD Weed Map Rev #8705	Inv	234.75
A210-7412-00.0.0-000 - Engineering/Inspection Service	*** Account total ***		234.75
A210-7419-00.0.0-000 - Other Professional Services 15482 OH Waterfall Mtn 12/08 Invoice number.: 220870 15489 CFDs Adm Fees 1-3/09 Invoice number.: C01010910	2266 Rock N Waterfall Co 1 OH Waterfall Mtn 12/08 960 NBS Govt. Finance Group 3 CFD 07LMD Adm Fees 1-3/09	Inv Inv	650.00 953.79
A210-7419-00.0.0-000 - Other Professional Services	*** Account total ***		1,603.79
A211-7419-00.0.0-000 - Other Professional Services 15489 CFDs Adm Fees 1-3/09 Invoice number.: C01010910	960 NBS Govt. Finance Group 4 CFD 06 PK Adm Fees 1-3/09	Inv	953.23
A211-7419-00.0.0-000 - Other Professional Services	*** Account total ***		953.23
A212-7520-00.0.0-059 - Pebble Beach Inclonometers 15513 Pebble Beach Monitoring 12/08 Invoice number.: 214364	1455 Berlogar Geotechnical Consulta 1 Pebble Beach Monitoring 12/08	Inv	965.43
A212-7520-00.0.0-059 - Pebble Beach Inclonometers	*** Account total ***		965.43
A216-7419-00.0.0-000 - Other Professional Services 15486 Street Sweeping 12/08 Invoice number.: 55587	1459 Clean Street 1 Street Sweeping 12/08	Inv	3,500.00
A216-7419-00.0.0-000 - Other Professional Services	*** Account total ***		3,500.00
A301-2730-00.0.0-001 - Concerts in the Grove 15468 Adm: Misc Charges 11/08 Invoice number.: 11/08	2349 US Bank Corp Pymt System 6 Concert Survey 11/08	Paid	19.95
A301-2730-00.0.0-001 - Concerts in the Grove	*** Account total ***		19.95

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A302-7520-00.0.0-008 - 280 Stranahan LMI-Bamberger			
15473 City Water Usage 11-12/08	67 Contra Costa Water Dist.		
Invoice number.: G Ser 11-12/08	12 LMI 280 Stranahan Svc 11-12/08 Inv		52.21
15485 Yard Mtn-Stranahan Cir 1/09	2188 Joe Pargett		
Invoice number.: 2694	2 Yard Mtn-Stranahan Cir 1/09 Inv		100.00
A302-7520-00.0.0-008 - 280 Stranahan LMI-Bamberger	*** Account total ***		152.21
A302-7520-00.0.0-009 - 278 Stranahan Cir LMI House			
15473 City Water Usage 11-12/08	67 Contra Costa Water Dist.		
Invoice number.: G Ser 11-12/08	10 LMI 278 Stranahan Svc 11-12/08 Inv		126.91
15478 Eng Svc 12/6/08-12/19/08	116 PERMCO, Inc.		
Invoice number.: 8705-8717	5 Eng Svc #8717 Inv		122.00
15485 Yard Mtn-Stranahan Cir 1/09	2188 Joe Pargett		
Invoice number.: 2694	1 Yard Mtn-Stranahan Cir 1/09 Inv		100.00
15512 Rpr 278 Stranahan Hse 12/08	2497 JEL Construction Services		
Invoice number.: 12052008	1 Rpr 278 Stranahan Hse 12/08 Inv		2,292.50
A302-7520-00.0.0-009 - 278 Stranahan Cir LMI House	*** Account total ***		2,641.41
A303-7520-00.0.0-090 - Grove Property Park			
15469 PW Misc Charges 11/08	2349 US Bank Corp Pymt System		
Invoice number.: PW 11/08	9 Speakers 11/08 Paid		596.14
A303-7520-00.0.0-090 - Grove Property Park	*** Account total ***		596.14
A303-7520-00.0.0-106 - Clayton Rd Trail Connection			
15478 Eng Svc 12/6/08-12/19/08	116 PERMCO, Inc.		
Invoice number.: 8705-8717	6 Eng Svc #8716 Inv		2,460.00
A303-7520-00.0.0-106 - Clayton Rd Trail Connection	*** Account total ***		2,460.00
A303-7520-00.0.0-108 - MarshCreekRd Retaining Wall			
15478 Eng Svc 12/6/08-12/19/08	116 PERMCO, Inc.		
Invoice number.: 8705-8717	7 Eng Svc #8713 Inv		556.63
A303-7520-00.0.0-108 - MarshCreekRd Retaining Wall	*** Account total ***		556.63

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City of Clayton
 Invoice Distribution Report

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A401-1211-00.0.0-000 - Cash with Fiscal Agent1996-RDA 15501 RDA 96 Debt Svc 2/09 Invoice number.: 2/09	16 US Bank Ops Ctr ATTN: TFM 1 RDA 96 Debt Svc 2/09	Inv	-2,954.79
A401-1211-00.0.0-000 - Cash with Fiscal Agent1996-RDA	*** Account total ***		-2,954.79
A401-1212-00.0.0-000 - Cash with Fiscal Agent1999RDA 15500 RDA 99 Debt Svc 2/09 Invoice number.: 2/09	16 US Bank Ops Ctr ATTN: TFM 1 RDA 99 Debt Svc 2/09	Inv	-2,441.18
A401-1212-00.0.0-000 - Cash with Fiscal Agent1999RDA	*** Account total ***		-2,441.18
A401-7612-00.0.0-000 - Interest Payment 15500 RDA 99 Debt Svc 2/09 Invoice number.: 2/09	16 US Bank Ops Ctr ATTN: TFM 2 RDA 99 Debt Svc 2/09	Inv	138,575.00
15501 RDA 96 Debt Svc 2/09 Invoice number.: 2/09	16 US Bank Ops Ctr ATTN: TFM 2 RDA 96 Debt Svc 2/09	Inv	136,462.50
A401-7612-00.0.0-000 - Interest Payment	*** Account total ***		275,037.50
A401-7613-00.0.0-000 - Paying Agent Fees 15503 RDA 93 Agent Fees 12/08-11/09 Invoice number.: 2296008	1989 US Bank 1 RDA 93 Agent Fees 12/08-11/09	Inv	2,560.00
15504 RDA 96B Agent Fees 12/08-11/09 Invoice number.: 2296010	1989 US Bank 1 RDA 96B Agent Fees 12/08-11/09	Inv	2,740.00
A401-7613-00.0.0-000 - Paying Agent Fees	*** Account total ***		5,300.00
A420-7419-00.0.0-000 - Other Professional Services 15489 CFDs Adm Fees 1-3/09 Invoice number.: C01010910	960 NBS Govt. Finance Group 1 CFD 90-1 Adm Fees 1-3/09	Inv	2,653.42
A420-7419-00.0.0-000 - Other Professional Services	*** Account total ***		2,653.42
A421-7419-00.0.0-000 - Other Professional Services 15489 CFDs Adm Fees 1-3/09 Invoice number.: C01010910	960 NBS Govt. Finance Group 2 CFD 90-2 Adm Fees 1-3/09	Inv	1,137.26
A421-7419-00.0.0-000 - Other Professional Services	*** Account total ***		1,137.26

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A501-7351-00.0.0-000 - Insurance Premiums			
15494 EAP Insurance Premium 1-3/09	2181 CSAC Excess Insurance Authorit 1 EAP Ins Prem 1-3/09	Inv	321.36
Invoice number.: 0920144-IN			
A501-7351-00.0.0-000 - Insurance Premiums	*** Account total ***		321.36
A501-7352-00.0.0-000 - Insurance Claims Expense			
15493 Unmet Liability Ded 12/08	65 Municipal Pooling Authority 1 Unmet Liability Ded 12/08	Inv	269.56
Invoice number.: A120803			
A501-7352-00.0.0-000 - Insurance Claims Expense	*** Account total ***		269.56
A601-2730-00.0.0-001 - City Council Retirement Event			
15468 Adm: Misc Charges 11/08	2349 US Bank Corp Pymt System 7 Retirement Gift & Dinner 11/08 Paid		1,156.99
Invoice number.: 11/08			
A601-2730-00.0.0-001 - City Council Retirement Event	*** Account total ***		1,156.99
A601-2730-00.0.0-006 - Library Room Rental Deposit			
15499 Refund Libr Dep 11/21/08	890 GFWC Clayton Valley Woman's Cl 1 Refund Libr Dep 11/21/08	Inv	200.00
Invoice number.: Libr 11/21/08			
15502 Refund Libr Dep 12/10/08	2121 Clayton Pioneer 1 Refund Libr Dep 12/10/08	Inv	200.00
Invoice number.: Libr 12/10/08			
15515 Refund Libr Dep 6/26/07	2498 Oak Hollow/Diablo Ridge H/O 1 Refund Libr Dep 6/26/07	Inv	200.00
Invoice number.: Libr 6/26/07			
A601-2730-00.0.0-006 - Library Room Rental Deposit	*** Account total ***		600.00
A601-2737-00.0.0-007 - Joan/Robert Booth Subpoena Dep			
15518 Return of Witness Fees 1/09	2501 Maureen M. Bryan 1 Return of Witness Fees 1/09	Inv	150.00
Invoice number.: 1/7/09			
A601-2737-00.0.0-007 - Joan/Robert Booth Subpoena Dep	*** Account total ***		150.00
A601-2740-00.0.0-096 - Cost Recov Dep PG&E Minor EP			
15478 Eng Svc 12/6/08-12/19/08	116 PERMCO, Inc. 2 Eng Svc #8707	Inv	41.50
Invoice number.: 8705-8717			
A601-2740-00.0.0-096 - Cost Recov Dep PG&E Minor EP	*** Account total ***		41.50

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2740-00.0.0-472 - OAK St. Mixed Use 01-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 13 Eng Svc #8715	Inv	40.00
A601-2740-00.0.0-472 - OAK St. Mixed Use 01-08	*** Account total ***		40.00
A601-2741-00.0.0-077 - Oak Creek Canyon Plan Ck Dep 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 9 Eng Svc #8710	Inv	150.00
A601-2741-00.0.0-077 - Oak Creek Canyon Plan Ck Dep	*** Account total ***		150.00
A601-2741-00.0.0-153 - Seeno Grading Insp (10351) 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 8 Eng Svc #8708	Inv	62.25
A601-2741-00.0.0-153 - Seeno Grading Insp (10351)	*** Account total ***		62.25
A601-2743-00.0.0-085 - St Bonaventure-Traffic Sig Mtn 15492 Traffic Signal Maintenance 11/ Invoice number.: 3361	234 CCC General Services 2 Traffic Sgn Mtn 11/08	Inv	3.62
A601-2743-00.0.0-085 - St Bonaventure-Traffic Sig Mtn	*** Account total ***		3.62
A601-2744-00.0.0-077 - AD Seeno Oak Crk Cyn SW26-06 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 10 Eng Svc #8711	Inv	62.25
A601-2744-00.0.0-077 - AD Seeno Oak Crk Cyn SW26-06	*** Account total ***		62.25
A601-2744-00.0.0-189 - Riessen SW Permit 17-05 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 14 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-189 - Riessen SW Permit 17-05	*** Account total ***		62.25
A601-2744-00.0.0-288 - Flora Square SWP 47-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 11 Eng Svc #8714	Inv	1,303.75
A601-2744-00.0.0-288 - Flora Square SWP 47-07	*** Account total ***		1,303.75

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-329 - Lemke Diablo Pt SW permit28-06 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 12 Eng Svc #8712	Inv	62.25
A601-2744-00.0.0-329 - Lemke Diablo Pt SW permit28-06	*** Account total ***		62.25
A601-2744-00.0.0-381 - Gonzalez SW Permit 18-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 15 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-381 - Gonzalez SW Permit 18-07	*** Account total ***		62.25
A601-2744-00.0.0-399 - T. Dudley SW Permit 39-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 16 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-399 - T. Dudley SW Permit 39-07	*** Account total ***		62.25
A601-2744-00.0.0-434 - C. DelMonte SW Permit 29-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717 15519 Refund SWP 29-07 Dep 1/09 Invoice number.: SWP 29-07	116 PERMCO, Inc. 17 Eng Svc #8709 2319 Charles & Jacqueline Del Monte 1 Refund SWP 29-07 Dep 1/09	Inv	41.50 1,277.75
A601-2744-00.0.0-434 - C. DelMonte SW Permit 29-07	*** Account total ***		1,319.25
A601-2744-00.0.0-438 - Metro PCS SWP 13-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717 15520 Refund SWP 13-08 Dep 1/09 Invoice number.: SWP 13-08	116 PERMCO, Inc. 18 Eng Svc #8709 2502 Metro PCS 1 Refund SWP 13-08 Dep 1/09	Inv	83.00 1,419.00
A601-2744-00.0.0-438 - Metro PCS SWP 13-08	*** Account total ***		1,502.00
A601-2744-00.0.0-444 - Childs SW Permit 33-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717 15522 Refund SWP 33-07 Dep 1/09 Invoice number.: SWP 33-07	116 PERMCO, Inc. 19 Eng Svc #8709 2113 Joan Childs & Tredis Cox 1 Refund SWP 33-07 Dep 1/09	Inv	83.00 402.25
A601-2744-00.0.0-444 - Childs SW Permit 33-07	*** Account total ***		485.25

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-449 - Switzer SW Permit 36-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 20 Eng Svc #8709	Inv	83.00
15521 Refund SWP 36-07 Dep 1/09 Invoice number.: SWP 36-07	2503 Linda Switzer 1 Refund SWP 36-07 Dep 1/09	Inv	1,107.75
A601-2744-00.0.0-449 - Switzer SW Permit 36-07	*** Account total ***		1,190.75
A601-2744-00.0.0-461 - G Beckham SW Permit 45-07 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 21 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-461 - G Beckham SW Permit 45-07	*** Account total ***		62.25
A601-2744-00.0.0-467 - P Hollingsworth SW Permit 02-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 23 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-467 - P Hollingsworth SW Permit 02-08	*** Account total ***		62.25
A601-2744-00.0.0-487 - Lance Brick SWP 12-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 24 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-487 - Lance Brick SWP 12-08	*** Account total ***		62.25
A601-2744-00.0.0-495 - D. Lombardo SWP 25-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 25 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-495 - D. Lombardo SWP 25-08	*** Account total ***		62.25
A601-2744-00.0.0-504 - Mikde Roberts SWP 26-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 26 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-504 - Mikde Roberts SWP 26-08	*** Account total ***		62.25
A601-2744-00.0.0-510 - Carol O'Neil SWP 23-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 27 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-510 - Carol O'Neil SWP 23-08	*** Account total ***		62.25

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City of Clayton
 Invoice Distribution Report

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-513 - West Valley Bldr SWP 24-08 15478 Eng Svc 12/6/08-12/19/08 Invoice number.: 8705-8717	116 PERMCO, Inc. 28 Eng Svc #8709	Inv	62.25
A601-2744-00.0.0-513 - West Valley Bldr SWP 24-08	*** Account total ***		62.25
A601-2750-00.0.0-001 - Clayton First Night Fund 15468 Adm: Misc Charges 11/08 Invoice number.: 11/08	2349 US Bank Corp Pymt System 8 Karaoke for 12/08	Paid	445.00
15505 NYE Flyers 12/08 Invoice number.: 20248	2156 AmeriMark Direct 1 NYE Flyers 12/08	Inv	182.97
15510 NYE Supplies 12/08 Invoice number.:	403 Julie Pierce 1 NYE Supplies 12/08	Inv	2,436.37
15516 NYE Patio Heaters 12/08 Invoice number.: 123108	2499 Patio Heaters R Us 1 NYE Patio Heaters 12/08	Inv	565.00
A601-2750-00.0.0-001 - Clayton First Night Fund	*** Account total ***		3,629.34
A702-7332-00.0.0-000 - Telephone 15471 Local Phone Svc 12/08 Invoice number.: 12/08	1243 AT&T/CalNet 6 EH Local Phone 12/08	Inv	59.44
A702-7332-00.0.0-000 - Telephone	*** Account total ***		59.44
A702-7338-00.0.0-000 - Water Services 15473 City Water Usage 11-12/08 Invoice number.: G Ser 11-12/08	67 Contra Costa Water Dist. 4 End Hall 11-12/08	Inv	393.10
A702-7338-00.0.0-000 - Water Services	*** Account total ***		393.10
A702-7341-00.0.0-000 - Buildings/Grounds Maintenance 15476 Monthly Svc 12/08 Invoice number.: 409963	170 Western Exterminator 4 End Hall Ext Svc 12/08	Inv	87.00
A702-7341-00.0.0-000 - Buildings/Grounds Maintenance	*** Account total ***		87.00
* Report total *	*** Total ***		387,434.75



Agenda Date: 1-20-09

Agenda Item: 4c

STAFF REPORT

Approved:

Gary A. Napper
City Manager/Executive Director

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RICK ANGRISANI, CITY ENGINEER

DATE: JANUARY 20, 2009

SUBJECT: RESOLUTION ACCEPTING THE MARSH CREEK ROAD RETAINING WALL PROJECT AS COMPLETE AND ORDERING THE FILING OF A NOTICE OF COMPLETION

RECOMMENDATION

Adopt Resolution.

BACKGROUND

The contractor, Odyssey Landscaping Co., Inc., has completed construction of the Marsh Creek Road Retaining Wall Project and has requested acceptance of the work. The Engineering and Maintenance Departments have completed inspections of the site improvements and the project is now ready for acceptance.

This item was originally presented to the Council at its January 6th meeting. However, concerns were raised regarding the structural integrity of the retaining wall where the pier spacing was not in accordance with the approved construction plans. Staff provided the structural re-design for the wall panels and piers as prepared by the contractor's structural engineer and the contractor's certification of pier depths (see attached). In order to provide adequate time for the Council to review the documentation, this item was postponed to tonight's meeting.

FISCAL IMPACT

The final approved project budget amount was \$320,000 for the wall demolition and construction. Based upon the bids received, we were able to improve the project area by constructing a rock trail segment from the Oak Street trail to Marsh Creek Road near Greystone Lane and adding landscaping and trees along the trail.

CONCLUSION

The project is complete and the work has satisfied the project's specifications. Staff believes that the Council's concerns regarding the integrity of the wall have been adequately addressed. Therefore, Staff recommends approval of this Resolution accepting the work as complete, ordering the filing of a Notice of Completion, and the payment of all retained funds 35 days after filing of the notice.

Attachments: Re-design Calculations and Contractor Certification
 Resolution
 Notice of Completion
 Final Project Report

Marsh Creek Rd
Retaining Wall



Donald T. Morton, S.E.

August 26, 2008

Dynamic Precast, Inc.
5300 Sebastopol Road
Santa Rosa, CA 95407

Re: Marsh Creek Road Retaining Walls, Clayton

You have requested the following additional wall panel designs. They are listed with the required amount of rebar to meet California Building Code structural requirements. The 4' wall panels are 5" thick. The rest of the panels are all 4" thick.

4' retaining walls with 12' post spacing - 10.58' span:

Average earth Loading on bottom 12" of the 4' walls = $60\# \times 3.50 = 210$ plf

Bottom 12" - use 4-#4 longitudinal

Next 12" - use 4-#3 longitudinal

Next 12" - use 4-#3 longitudinal

Top 12" - use 1-#3 longitudinal

3' retaining walls with 14' post spacing - 12.58' span:

Average earth Loading on bottom 12" of the 3' walls = $60\# \times 2.5' = 150$ plf

Bottom 12" - use 5-#3 longitudinal

Middle 12" - use 3-#3 longitudinal

Top 12" - use 1-#3 longitudinal

3' sloping 2' retaining walls with 14' post spacing - 12.58' span:

Earth Loading on bottom 12" of the walls = $60\# \times 3'$ and $2' = 180$ plf and 120 plf

Bottom 12" - use 5-#3 longitudinal

Mid 12" - use 3-#3 longitudinal

Top 12" - use 1-#3 longitudinal

4' sloping to 3' retaining walls with 12' post spacing - 10.58' span:

Earth Loading on bottom 12" of the walls = $60\# \times 4'$ and $3' = 240$ plf and 180 plf

Bottom 12" - use 5-#3 longitudinal

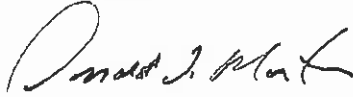
Next 12" - use 4-#3 longitudinal

Next 12" - use 2-#3 longitudinal

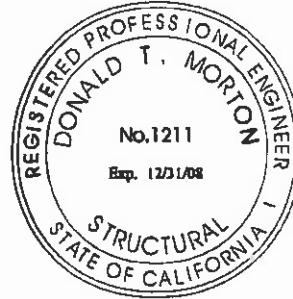
Top 6" - use 1-#3 longitudinal

Topmost bar parallels the sloping top in the trapezoidal shaped panels. Lap horizontal bars butting into the top bar 12" before termination.

Sincerely,



Donald T Morton





September 5, 2008

Donald T. Morton, S.E.

Dynamic Precast, Inc.
5300 Sebastopol Road
Santa Rosa, CA 95407

Re: Marsh Creek Road Retaining Walls, Clayton

You have requested information concerning the required depth of holes for the drilled piers as follows.

4' retaining walls with 12' post spacing
Calculated depth = 9'-9"

You informed that the holes were drilled at least 9'-6" deep and concrete and the posts had been placed in them before these additional loading conditions were designed. That being the case the imposed passive pressure would be 425 pcf/ft rather than the value of 400 pcf/ft for which the calculations are based. The #8 bars which extend from the steel posts downward into the pier are adequate within allowable stresses.

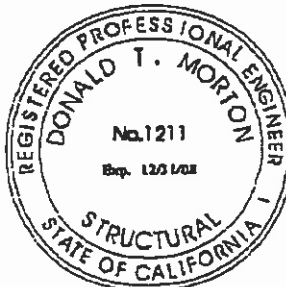
Since I have had to extrapolate the allowable passive pressure from a past project and we are dealing with soil pressures which by their nature are not precise, I believe that drilled piers 9'-6" deep are acceptable.

3' retaining walls with 14' post spacing
Calculated depth = 8'-11"

You informed that these holes were also drilled at least 9'-6" deep. Accordingly there would be no soil overstress. The #6 bars which extend from the steel posts downward into the pier are adequate within allowable stresses.

Sincerely,

Donald T Morton



DYNAMIC

PRECAST CO., INC.

SOUNDWALLS - RETAINING WALLS - CUSTOM PRECAST PRODUCTS

5300 SEBASTOPOL ROAD SANTA ROSA CA 95407

PHONE: 707-573-1110

FAX: 707-573-1919

September 23, 2008

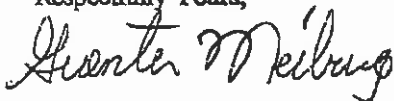
Mr. Robert A. Booth, jr.
Permco Engineering & Management Co.
1005 Oak St.
Clayton, CA 94517

Ref: your Project: March Creek Rd. Retaining Wall.

Robert:

In response to your question via email (dated Wednesday Sep 17) to our Engineer, Don Morton, regarding pier depth on the above referenced project, we hereby verify and certify that the pier depths on the larger "spanner panels" were drilled to a measured depth of 9 feet, 8 inches. We have confirmed this with our foreman who operated the drill rig at the site.

Respectfully Yours,



Guenter Meiburg
President, Dynamic Precast Co., Inc.

CC: Donald T. Morton

RESOLUTION NO.

**A RESOLUTION ACCEPTING THE CONSTRUCTION OF THE MARSH CREEK ROAD
RETAINING WALL PROJECT AS COMPLETE AND ORDERING THE FILING OF A
NOTICE OF COMPLETION.
(CIP #10404)**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, on December 18, 2007 the City Council of Clayton did award a contract to Odyssey Landscaping Co., Inc. for the construction of its Marsh Creek Road Retaining Wall Project (CIP No. 10404); and

WHEREAS, Odyssey Landscaping Co., Inc. has stated their work is complete and they are requesting acceptance by the City; and

WHEREAS, the City Council must accept the work as complete and order the filing of a Notice of Completion prior to release of the retained funds; and

WHEREAS, the City Engineer has inspected the work, declares the contract and related project specifications have been fulfilled and the City Engineer now requests the City Council to accept the work and authorize the filing of a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California does hereby accept as complete as of the date of adoption of this Resolution the construction of the Marsh Creek Road Retaining Wall Project (CIP No. 10404), authorizes the City Engineer to file a Notice of Completion with the County Recorder and further authorizes the release of the contract retention after the required 35 day waiting period.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 20th day of January 2009 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

JULIE K. PIERCE, Mayor

ATTEST:

Laci J. Jackson, City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed by the City Council of the City of Clayton at a regular meeting held on January 20, 2009.

Laci J. Jackson, City Clerk

Recorded at the request of:

City of Clayton
6000 Heritage Trail
Clayton, CA 94517

**NOTICE OF ACCEPTANCE
AND COMPLETION OF PUBLIC WORKS**

NOTICE IS HEREBY GIVEN that the City of Clayton did, on or about July 1, 2008, contract with Odyssey Landscaping Co., Inc., 800 W. Eight Mile Road, Stockton, California, 95209, for the construction of the Marsh Creek Road Retaining Wall Project in accordance with the plans and specifications prepared by the City of Clayton and said contractor's surety was and is Great American Insurance Company, 580 Walnut Street, Cincinnati, Ohio, 45202.

NOTICE IS FURTHER GIVEN that the Clayton City Engineer has inspected said work of the Contractor and reported that the work complies with the approved plans and specifications and recommended its acceptance as complete; also that the City Council of the City of Clayton, California, by adopting Resolution No. XX-2009 on January 20, 2009, accepted said public work as complete.

I hereby certify that the foregoing is true and correct and that the aforesaid action of the City Council of the City of Clayton, in accepting said public work as completed, was duly entered on the minutes of said Council's meeting of January 20, 2009. I declare under penalty of perjury that the foregoing is true and correct.

Dated: January 21, 2009, at Clayton, California.

Laci J. Jackson, City Clerk

CITY OF CLAYTON
ENGINEERING DEPARTMENT
925/363-7433
fax 925/825-5294

FINAL PROJECT REPORT

MARSH CREEK ROAD RETAINING WALL PROJECT
CIP 10404

Project Description

Demolition and removal of existing wooden retaining wall and the construction of a precast concrete retaining wall with rock fascia.

Scope Changes During Construction

During the initial investigation by the Contractor, it was found that the existing Pac Bell conduits were too close to the proposed pier locations and it was necessary to redesign the retaining wall. The redesign required moving the retaining wall away from the sidewalk and into the hillside creating the need to remove and dispose of a significant amount of materials. In addition, the scope of work was expanded to include the construction of a trail segment and related landscaping/irrigation from the Oak Street trail along Marsh Creek Road to the sidewalk near private driveway north of Greystone Lane.

CIP Budget and Funding Sources

Total Budget:	Original Amount (07-08)	\$320,000
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Sources:		
	Redevelopment Agency	\$320,000

Final Costs (w/o trail repaving)

Permco (design, admin & inspect. – est. to compl.)	\$40,359.50
Odyssey Landscaping (paid to date)	245,225.35
Odyssey Landscaping (retention)	27,247.26
Dynamic Precast	5,400.00
Hortscience	590.38
Legal Advertising	756.00
Maintenance	<u>401.68</u>
Total Project Costs	\$319,980.17

Budget Variance: over (under)	(\$19.83)
-------------------------------	-----------

Sources:		
	RDA	\$319,980.17



Agenda Date: 1-20-09

Agenda Item: 9a

Approved:

Gary A. Napper
City Manager/Executive Director

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DAVID WOLTERING, COMMUNITY DEVELOPMENT DIRECTOR 

DATE: JANUARY 20, 2009

SUBJECT: ORDINANCE TO AMEND VARIOUS SECTIONS OF THE CLAYTON MUNICIPAL CODE TO ALLOW PERSONAL PROPERTY OUTDOOR SALES IN RESIDENTIAL DISTRICTS UP TO SIX (6) DAYS PER CALENDAR YEAR PER RESIDENTIAL UNIT

RECOMMENDATION

It is recommended the City Council approve Second Reading and Adoption of Ordinance No. 420 to amend various sections of the *Clayton Municipal Code* to allow personal property outdoor sales in residential districts up to six (6) days per calendar year per residential unit

BACKGROUND

At its January 6, 2009 meeting, the Clayton City Council approved the Introduction and First Reading of Ordinance No. 420 (see **Attached**). The Planning Commission had formulated and recommended the adoption of this Ordinance allowing for limited outdoor sales in residential districts after working with this matter at its meetings on August 26, November 12, and December 9, 2008. The Commission included performance criteria for allowing personal property sales in residential districts, and assuming compliance with those criteria, there would be no additional permitting requirements. Key performance criteria of Ordinance No. 420 include conformance with the following:

- The term "personal property sales" is used and defined to describe the type of sales allowed;
- Personal property sales would be allowed up to six (6) days in a calendar year;
- These sales would be limited from 8:00 a.m. to 5:00 p.m.; and,
- These sales could not result in negative parking or traffic circulation impacts.

The Planning Commission had suggested, and the City Council majority agreed, that the provisions of Ordinance No. 420 appear to balance a desire to allow for limited outdoor sales in residential districts, while protecting the "residential character" of those districts.

Attachment: Ordinance No. 420

ORDINANCE NO. 420

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAYTON
AMENDING THE FOLLOWING SECTIONS OF THE CLAYTON MUNICIPAL CODE
PERTAINING TO ALLOWING PERSONAL PROPERTY SALES:
SECTION 5.04.010.D (BUSINESS LICENSE & TAXES DEFINITIONS),
SECTION 15.08.020.O (SIGN PROVISION DEFINITIONS),
SECTION 15.08.040.Q (EXEMPT SIGNS),
SECTION 15.08.070.F (REGULATIONS FOR SPECIAL SIGNS),
CHAPTER 17.04 (DEFINITIONS),
SECTION 17.16.020 (SINGLE FAMILY RESIDENTIAL DISTRICT PERMITTED
USES), AND
SECTION 17.28.060 (PLANNED DEVELOPMENT PERMITTED USES) (ZOA 03-08)**

**THE CITY COUNCIL
City of Clayton, California**

THE CITY COUNCIL OF THE CITY OF CLAYTON FINDS AS FOLLOWS:

WHEREAS, the term “personal property sale” would more appropriately define the sale of personal property from a residence rather than the term “garage sale” as defined in Section 5.04.010.D of the Municipal Code; and

WHEREAS, the term “personal property sale sign” would more appropriately describe a sign for the sale of personal property rather than the term “garage or yard sale sign” as defined in Section 15.08.020 O. of the Municipal Code; and

WHEREAS, the term “personal property sale sign” would more accurately identify a personal property sale sign than the term “garage or yard sales signs” as found in Section 15.08.040.Q of the Municipal Code; and

WHEREAS, the Zoning Ordinance Definitions in Chapter 17.04 of the Municipal Code do not currently provide a definition for a “personal property sale”; and

WHEREAS, the Permitted Uses for Single Family Residential Districts in Section 17.16.020 of the Municipal Code do not currently allow for “personal property sales”; and

WHEREAS, the Permitted Uses for Planned Development Districts in Section 17.28.060 of the Municipal Code do not currently allow for a “personal property sale”; and

WHEREAS, Chapter 17.56 of the Municipal Code authorizes the City Council to amend Title 17 (Zoning) of the Municipal Code; and

WHEREAS, the Clayton Planning Commission held duly-noticed public meetings on August 26, and November 12, 2008 to consider and receive testimony regarding the broad subject of outside sales, which includes personal property sales, in residential areas; and

WHEREAS, at its November 12, 2008 public meeting, the Planning Commission indicated a desire to only consider allowing personal property sales outside in residential neighborhoods subject to conformance with prescribed parameters that limit frequency and duration of these sales, while avoiding adverse impacts to preserving the residential character of the neighborhoods involved; and

WHEREAS, the Clayton Planning Commission held a duly-noticed public hearing on December 9, 2008 on amending the Municipal Code to allow for personal property sales; determined that the amendment would be in conformance with the General Plan; determined that the public necessity, convenience, and general welfare would support adoption of the amendment; and recommended City Council approval of the amendment; and

WHEREAS, on _____ and _____, the City Council held duly-noticed public hearings and gave due consideration to all testimony, comments, and documents received regarding this matter; and

WHEREAS, the public necessity, conveniences, and general welfare require the adoption of the following amendment; and

WHEREAS, the following amendments are in general conformance with the General Plan; and

WHEREAS, the following amendment of the Municipal Code are minor alterations of land use limitations which will not result in any changes in land use or density and, therefore, qualify for categorical exemptions from the California Environmental Quality Act in accordance with Section 15305 of the State CEQA Guidelines; and

WHEREAS, there is no evidence that the amendments will have the potential for any individual or cumulative adverse effects on fish and wildlife resources or their habitat, as defined in Section 711.2 of the Fish and Game Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLAYTON DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 5.04.010.D of the Municipal Code is amended to read as follows:

- “D. “Personal property sale” includes garage and yard sales and shall mean a sale conducted at the residence of the owners of used goods, wares, merchandise, or products produced or made on the premises being offered for sale. Any such sale shall comply with the provisions of Sections 17.16.020 E or 17.28.060 as applicable.”

SECTION 2. Section 15.08.020.O of the Municipal Code is amended to read as follows:

- “O. Personal Property Sale Sign: A temporary sign advertising a personal property sale.”

SECTION 3. Section 15.08.040.Q of the Municipal Code is amended to read as follows:

- “Q. Personal property sale signs, in accordance with the standards of Section 15.08.070 of this Chapter.”

SECTION 4. Section 15.08.070.F of the Municipal Code is amended to read as follows:

- “F. Residential Open House and Personal Property Sale Signs. Residential open house and personal property sale signs are allowed for residential uses subject to the following standards:
1. A total of one (1) on-site sign and up to six (6) off-site signs.
 2. Only one (1) off-site sign may be displayed at any one intersection for each personal property sale.
 3. The signs shall not exceed three (3) feet in height nor two (2) feet in width.
 4. The signs shall only be displayed up to one (1) hour before, during, and up to one (1) hour following the personal property sale.
 5. The signs shall not be displayed in a public right-of-way nor shall they obstruct a pedestrian walkway, except signs shall be allowed behind the sidewalk or behind the curb if there is no sidewalk.
 6. No signs shall be displayed on private property without the consent of the property owner.
 7. Balloons, flags, pennants, animated devices, and similar objects are prohibited.”

SECTION 5. A new Section 17.04.165 of the Municipal Code is added to read as follows:

- “17.04.165 “Personal property sale” includes garage and yard sales and shall mean a sale conducted at the residence of the owners of used goods, wares, merchandise, or products produced or made on the premises being offered for sale. Any such sale shall comply with the provisions of Sections 17.16.020 E or 17.28.060 as applicable.”

SECTION 6. A new Section 17.16.020.E of the Municipal Code is added to read as follows:

- “E. Personal property sales in accordance with the following regulations:
- a. Personal property sales shall be allowed up to a maximum of six (6) days per calendar year;
 - b. Personal property sales shall be limited to the hours between 8:00 a.m. and 5:00 p.m.; and
 - c. Personal property sales shall not result in adverse impacts related to noise, traffic, safety, congestion, and parking.”

SECTION 7. Section 17.28.060 of the Municipal Code is amended to read as follows:

- “17.27.060 Permitted Uses. The Planned Development District is designed to effectively control the development of a single use or mixture of uses as defined in the overlying category (or categories) designated in the General Plan. Personal property sales are allowed in residential neighborhoods within Planned Development Districts subject to the following standards:
- A. Personal property sales shall be allowed up to a maximum of six (6) days per calendar

- year;
- B. Personal property sales shall be limited to the hours between 8:00 a.m. and 5:00 p.m.;
 - C. Personal property sales shall not result in adverse impacts related to noise, traffic, safety, congestion, and parking; and
 - D. Personal property sales are only allowed in higher-density residential developments if the sales area does not adversely impact common areas or public areas.”

SECTION 8. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance, or the application thereof to any person or circumstances, is held to be unconstitutional or to be otherwise invalid by any court competent jurisdiction, such invalidity shall not affect other provisions or clauses of this Ordinance or application thereof which can be implemented without the invalid provisions, clause, or application, and to this end such provisions and clauses of the Ordinance are declared to be severable.

SECTION 9. Conflicting Ordinances Repealed. Any ordinance or part thereof, or regulations in conflict with the provisions of this Ordinance, are hereby repealed. The provisions of this Ordinance shall control with regard to any provision of the Clayton Municipal Code that may be inconsistent with the provisions of this Ordinance.

SECTION 10. Effective Date and Publication. This Ordinance shall become effective thirty (30) days from and after its passage. Within fifteen (15) days after the passage of the Ordinance, the City Clerk shall cause it to be posted in three (3) public places heretofore designated by resolution by the City Council for the posting of ordinances and public notices. Further, the City Clerk is directed to cause Section 1 of this Ordinance to be entered into the City of Clayton Municipal Code.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Clayton held on _____.

Passed, adopted, _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON

Julie K. Pierce, Mayor

ATTEST

Laci J. Jackson, City Clerk

APPROVED AS TO FORM

APPROVED BY ADMINISTRATION

Dan Adams, City Attorney

Gary A. Napper, City Manager

I hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Clayton held on ____, and was duly adopted, passed, and ordered posted at a regular meeting of the City Council held on ____.

Laci J. Jackson, City Clerk

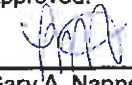
ZOA\2008\03-08.ord2



Agenda Date: 1-20-09

Agenda Item: 9b

Approved:


Gary A. Napper
City Manager/Executive Director

AGENDA REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Laura Hoffmeister, Assistant to the City Manager 

DATE: January 20, 2009

SUBJECT: Update on Clayton Farmers Market Program for 2009.

RECOMMENDATION

It is recommended, that after reviewing the following information, the City Council confirm acceptance of the continued operation for two years requested by Pacific Coast Farmers Market pursuant to the current agreement provision No. 6: Term; and provide any additional suggestions for 2009.

BACKGROUND

The re-establishment of a Downtown Clayton Farmers Market commenced in May through October 2008. The Farmers Market is a turn key operation managed by Pacific Coast Farmers Market. The event venue ran from 9am to 1pm May 17 to October 25 and was located on Diablo Street, between Main and Center.

DISCUSSION

In general the Pacific Coast Farmers Market director and market managers were pleased with the response they received in Clayton and the location. After collecting some feedback from businesses, residents, their own internal review, and meeting with city staff the PCFMA is asking to exercise the option to continue for two more years as allowed for in their agreement. In addition the PCFMA is recommending the following refinements or adjustments based upon last years event:

- Market hours to be 8am to noon.
There were residents that came as early as 8:00 or 8:15 last year asking if they could purchase while the market was still setting up. There were often residents waiting before 9 for the market to open. The market attendance from noon-1pm was lowest especially when the summer heat set in.
- Start date to be May 9th .
This will jump start the market prior to Mothers Day. This is about one week earlier than last year. As with last year, this would be one week prior to the proposed first Concert in the Grove date, giving each event a focus on their "first day" opening, etc without competing for attention of their start.

-
- End date to be October 31st –
This would allow the market to consider tying something special to Halloween and the fall harvest season. A special activity could be incorporated into the market. (This is about one week later than last year).
 - No market on the Oktoberfest weekend and Soap Box Derby weekend.
The market was tried on these event dates last year to see if there could be some synergy created in the downtown. Unfortunately the logistics were more problematic than anticipated and there was not sufficient patronage to compete with these community events. The feedback from the merchants at the market indicated that they will not come on those event dates next year. PCFMA is therefore not planning to schedule a market on those two Saturdays.
 - City or CBCA to provide and supply PCFMA with business directory guides to make available to market patrons.
Several occasions customers would ask about location of other businesses/restaurants; however the merchants and market manager did not have any information that they could provide. The other communities that PCFMA serves have business guides/directories with maps etc. that are made available to the public at their info booth and at other merchant booths.

On the positive side, the market will continue to offer opportunity for a backyard farmer booth (provided the booth sponsor obtain appropriate insurance) and the rotating Merchant/Community group at the Market booth. These opportunities were available last year as well, however there was little to no participants. There may be need to further outreach information to the community about these options to see if more interest can be established.

An additional suggestion that was discussed by PCFA and staff was the opportunity to advertise further into the market area, such as the recent developed Concordian. Suggestions were also made by PCFMA to have some marketing/promotions assisted by the City/Agency such as the cost for color upgrade in periodic marketing materials.

PCFMA has also asked staff to create a monkey survey to obtain additional community feedback regarding the market especially as to merchant variety etc. The PCFMA will also attempt to continue having some sort of background music component as they did last year.

FISCAL IMPACT

There has been no real fiscal impact to the City of Clayton except for color copies of flyers. Should the City Council be interested in pursuing additional promotional enhancements there is funding available via the Clayton Redevelopment Agency CIP – Economic Development. Covering the cost of color upgrades to some selected ads and color flyer/inserts into the Pioneer/ Concordian are ideas that have been suggested by PCFMA.

- Attachment:
1. Correspondence from PCFMA
 2. Press coverage 2008
 3. Excerpt form current agreement

Laura Hoffmeister

From: John Silveira [john@pcfma.com]
Sent: Friday, January 16, 2009 12:54 PM
To: lhoffmeister@ci.clayton.ca.us
Cc: Allen Moy; Vince Scalise
Subject: 2009 Clayton CFM

Hi Laura, Thanks for a great first year!! Sorry I couldn't attend the meeting. We would like to extend the term of the Clayton Certified Farmers' Market for an additional two years in accordance with our current agreement. We recommend the same location but modifying the operating hours, Saturdays, 8am-12pm. We'll continue to accommodate "backyard growers" and encourage local businesses to participate in the market's "Merchant at the Market Program". A Downtown Clayton Business Directory would be a great addition to the market's "Information Booth" as many of the shoppers are eager to shop local and we'd love the opportunity to assist the local merchants, again thanks for all you do! Please let me know if you need additional information.

John Silveira, Director
Pacific Coast Farmers' Market Association
5056 Commercial Circle, Suite E
Concord, Ca. 94520
925-825-9090
925-825-9101 Fax
www.pcfma.com

1 result in the performance of such work without delay.

2 The CITY authorized representative is the Assistant to the City Manager, currently Laura
3 Hoffmeister. The ASSOCIATION authorized representative is its Executive Director, currently John
4 Silveira.

5 5. Compensation. ASSOCIATION shall not be compensated for basic services
6 rendered.

7 6. Term. The term of this Agreement, subject to termination as set forth in Section 13,
8 shall be for one year with an option to renew for an additional two years from the effective date of this
9 Agreement, subject to the City's approval.

10 7. Standard of Performance. ASSOCIATION represents to CITY that the services shall
11 be performed in an expeditious manner, and with the degree of skill and care that is required by
12 current, good, and sound procedures and practices. ASSOCIATION further agrees that the services
13 shall be in conformance with generally accepted standards prevailing at the time work is performed.

14 8. Performance by Association. ASSOCIATION shall not employ other contractors
15 without the prior written approval of the CITY. ASSOCIATION hereby designates the
16 ASSOCIATION'S representative as the person primarily responsible for the day-to-day performance
17 of the work under this Agreement. ASSOCIATION shall not change the ASSOCIATION'S
18 representative without the prior written consent of the CITY. Unless otherwise expressly agreed by
19 the CITY, ASSOCIATION'S representative shall remain responsible for the quality and timeliness of
20 performance of the services, notwithstanding any permitted or approved delegation hereunder.

21 9. Ownership and Maintenance of Documents. All documents furnished by
22 ASSOCIATION pursuant to this Agreement are instruments of ASSOCIATION's services in respect
23 to this project. They are not intended nor represented to be suitable for reuse by others on extensions
24 of this project or on any other project. Any reuse without specific written verification and adoption by
25 ASSOCIATION for the specific purposes intended will be at user's sole risk and without liability or
26 legal exposure and expenses to ASSOCIATION, including attorney's fees arising out of such
27 unauthorized reuse.

28 ASSOCIATION's records, documents, calculations, and all other instruments of service



Pacific Coast Farmers' Market Association

A non-profit community services organization

December 10, 2008

Laura Hoffmeister
City of Clayton
6000 Heritage Trail
Clayton, CA 94517

Dear Laura:

Happy Holidays from everyone at the Pacific Coast Farmers' Market Association!

As 2008 draws to a close, we're reflecting on all that we've been able to accomplish with your help and support. Near the top of that list is the opening of the first farmers' market at a VA hospital – in Palo Alto – providing our veterans and those who care for them access to fresh, healthy, locally-grown foods. Add to that successful new markets in San Leandro, San Francisco, San Jose, Clayton and at the new Kaiser Permanente Antioch Medical Center and you can see 2008 was a very busy year for PCFMA.

We would not be able to accomplish any of this without the support of our friends and partners in all of the communities we serve. Thank you for being a part of our extended family.

While many of the predictions for 2009 are troubling, we are confident that our communities will continue to look for opportunities to gather together. And we are committed to continuing to bring safe and enjoyable family-friendly farmers' markets to our communities around the Bay Area next year.

As you prepare to gather with your friends and families this holiday season, we hope that you will make a trip to the farmers' market and pick up something to make your gifts and your get-togethers extra special. The Holiday Edition of our Market Thymes newsletter contains some great gift ideas, and it's a wonderful way to show your appreciation to California's small family farmers who have labored throughout the year to bring so many delicious products to market.

Happy Holidays and best wishes for a happy 2009!

Sincerely,

John Silveira
Director

IT'S YOUR PAPER

925.672.0500

May 23, 2008

www.claytonpioneer.com

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Huge crowds for Farmers Market

*Farmers, merchants,
shoppers all thrilled
with market opening*

TAMARA STEINER
Clayton Pioneer

"This is awesome."
"I'm so excited!"
"Maanajor cool!"

The adjectives were flying last Saturday morning as the first Farmers Market of the year opened to rave reviews.

Crowds filled the street within minutes after the market opened at 9 a.m. 22 stalls lined Diablo Street between Center and Main.

"It was wall to wall people," said city of Clayton's Laura Hoffmister. "Elbow room only."

The market is the latest tour de force in the revitalization of the town center. And, by all measures, it is a smashing success.

Claytonians Ann Peterson and her three daughters filled

See Farmer's, page 20



GREGG MANNING
MAYOR'S CORNER

*The city's on a roll;
next up — roads*

All of the city events I referenced in my last column seem to have been very successful. The last of these was the Art and Wine Festival, which appears to have done well.

As I was watching the activity in "kiddieland" in the opening hours of Saturday, it was slow and I was beginning to think the media-induced recession could be real. It did not pick up until about 1 p.m. and then there were lines to spend the money. Sunday was slow till noon.

I did notice there were fewer kids with \$100 and \$50 bills, but

See Mayor page 21



Tamara Steiner/Clayton Pioneer

CAROL CHROBAK WAS JUST ONE OF HUNDREDS shopping at the first farmers market of the season. The market is the latest in local revitalization efforts for the Town Center and is expected to grow throughout the season.



Farmers, from page 1

bag after bag with fresh fruits and veggies. "This is great for the family. It gives us a chance to teach the kids about local farms; that someone actually works hard to grow these things."

The welcome was even warmer than expected for the merchants who typically see a slower start for an area's first market. Some sold out early – tomatoes were all gone the first hour. Strawberries were going fast by 10:30 and by 11, this writer had scooped up the last of the green beans. All merchants plan to bring more next week.

"As the season progresses, it will only get bigger," says Pacific Coast Farmers Market director Vince Scalise. "A lot of the farmers plan to double their stalls next week." And, look for more specialty food items like olive oils and honey. Corn will be in by late June. Scalise also expects more organic produce vendors to join the market.

Downtown merchants were thrilled with the foot traffic.

Every table was full at Cup O Jo's. "Business was up 100 percent" reports owner Peter

Barbosa, and The Royal Rooster proprietress Sara Skow saw a store filled with many new faces.

As Claytonian Carol

Chrobak reached for another handfull of strawberries, she summed it up nicely. "This is a winner," she crowed.

The Farmers Market is open every Sat. 9 a.m.-1 p.m. through Oct. 25.

CONCORD Transcript

SERVING CONCORD AND CLAYTON

HURSDAY, AUGUST 21, 2008 • VOL. 114, NO. 50



CLAYTON FARMERS MARKET SATURDAY FEAST



SUSAN TRIPP POLLARD/STAFF

GIGI PISHNY of Clayton selects fresh nectarines at the Clayton farmers market on Saturday. Fresh produce and flowers, and baked goods, along with live entertainment, are all part of the market located in the Clayton downtown, two blocks from The Grove.

■ Fresh produce, prepared fare, music and more bring enthusiastic locals to market

By Dana Guzzetti
CORRESPONDENT

CLAYTON — The Saturday Clayton farmers market is the happening place on Mt. Diablo Street, two blocks from The Grove. Visitors stroll between the new park and the market, often letting youngsters stop to scamper in the cool water spray play area.

The more intimate feeling of the market suits Clayton's small-town ambiance, and vendors offer fresh produce, nuts, baked goods, kettle corn, prepared food, flowers, live entertainment and more.

"I enjoy the music," said Daphne Boyle, admitting that she and her husband like to "graze" on fresh samples and the Mexican food, usually going home with full bags.

Saturday's gentle, rhythmic, Latin jazz guitar was a perfect match for the warm weather and mellow mood. Upon a shopper's request, performer Iya Khan transitioned to "The Girl from Ipanema."

Wearing a black apron emblazoned with "Kiss the Cook", Sergio Chirip of Bluefield Catering makes the Mexican tacos. "We specialize in Nicaraguan and Mexican cooking," he said, adding that grilled teriyaki chicken is on the menu, too.

Longtime Clayton resident and bocce ball aficionado Nedra Biasotti was at the Balami Gourmet Afghan Food booth with a piece of sauce-covered Afghan bread in her hand.

The moment she put it her mouth and smiled, young vendor Navid Rahmi handed her another one slathered with different flavored topping. "My mama makes everything," he said with pride.

Biasotti said she comes to the

PICK OF THE DAY

- **WHAT:** Clayton farmers market
- **WHEN:** 9 a.m.-1 p.m. Saturdays, through Oct. 25
- **WHERE:** Mt. Diablo Street, between Main and Center streets
- **INFORMATION:** Pacific Coast Farmers' Market Association at www.pcma.com or 800-949-FARM (800-949-3276)

farmers market because, "I like to be part of the community. I like to support it."

She has been cooking food to take to the Clayton bocce games on Sundays. "This time I'll take the Afghan spinach bread and the mint garlic sauce."

Vendors bring produce and foodstuffs from the local area. Jimmy Lee drives from Union City to Clayton to sell his bonsai and "lucky" curled bamboo. Farmers pick and pack their fresh produce that day — some as early as dawn — for the drive to the market.

Customers seem to appreciate it. Fresh corn was sold out by 11 a.m. and the raisin-filled Greenlee's Anna bread was gone even earlier. Customers arriving late appeared to be just as happy with the cinnamon bread.

Jack Varble, 7, whose dad buys him a Hawaiian shave ice of a different flavor every week at the market, may acquire a taste for organic vegetables available. For now, he feasts on the cool treat.

The Pacific Coast Farmers' Market information booth has recipes such as "Wicked Peach Cobbler," "Strawberry Tiramisu" and "Raspberry Scones," along with a fresh, local food guide that lists contact information for all the fresh and local vendors by county.

Agenda Date: 1-20-09

“Shop Clayton First”

Agenda Item: 9c

Council Members:

I was asked to get an outline of how I perceive my “Shop Clayton First Program” to work for the other Council Members to have in their packets for review. Below are my thoughts for your consideration. Please review them, consolidate, and offer changes that you feel will make this Program a positive addition to our City and community.

1. The Program would be offered to all Clayton Business Licensees prior to or upon their license renewal. This will create a time line to get the Program started and an urgency to get on board.
2. CBCA should use this Program to emphasize the **Business** portion of their organization and is integral to its success. To do this, the CBCA would have to have their web site up and running. I suggest we commit Redevelopment Funds to assist in the creation of their web site for economic development purposes, with links to the City’s web site. There would also be info links to access the CBCA’s various functions such as the Art and Wine Festival, Oktoberfest, Christmas Program, Golf Tournament and the like. (CBCA has been working on creating a web site now for too many years to count. This would be a great service the Agency can provide to them for all that they do for us. It would also keep a continuity of their web site and ours). CBCA would be responsible thereafter to maintain and host the website and keep current the linkage and identity of “Shop Clayton First” businesses, in cooperation with the City.
3. For a Business to be part of the “Shop Clayton First Program” they must have a valid City business license and be a member of the CBCA. This would add to the membership of the CBCA and also be a caveat for businesses in Clayton to file the annual City Business license. This partnership will promote local businesses and offer further incentive for business owners to join and be involved in CBCA.
4. The CBCA or the City could create and pay for an initial advertising Program to announce our “Shop Clayton First Program” to let people know about it. Hopefully, the *Clayton Pioneer* would write a great article about this Program explaining how we can keep our tax dollars spent in the City and how doing so benefits our community.

I believe this Program will be a win-win for the City, CBCA and the community as it fits with the goal to help our citizens and City survive in the hard economic times we are facing. In essence it creates an electronic “Yellow Pages” for Clayton Businesses to advertise on and the Clayton community to use. Each business can have their appropriate information listed and a link to their own business web site.

Howard Geller
Council Member

MINUTES
OF THE
REGULAR MEETING

CLAYTON REDEVELOPMENT AGENCY

Agenda Date: 1-20-09

Agenda Item: 3a RDA

January 6, 2009

1. **CALL TO ORDER & ROLL CALL** - the meeting was called to order at 8:49. by Chairman Shuey at the Library Community Room, 6125 Clayton Road, Clayton, CA. Boardmembers present: Chairman Shuey, Vice Chairman Medrano, Geller, Stratford, and Pierce. Staff present: Assistant to the City Manager Hoffmeister, Secretary Jackson, Community Development Director Woltering, and General Counsel Huguet.

2. **PUBLIC COMMENTS** – None.

3. **CONSENT CALENDAR-** Chairman Shuey pulled Item 3b for discussion.

Chairman Shuey indicated a concern that the language in the Purchase Agreement for the sale of the moderate income home addressed Attorneys' fees only and not related costs, such as consultant or expert witness costs, to be awarded to the prevailing party in the circumstance of a legal dispute. Chairman Shuey also indicated a concern that he did not see specific language that referred to the Agency being able to cover staff costs associated with its work on the purchase and sale transactions. He indicated that this subject had been previously discussed. The Community Development Director stated that Redevelopment Agency Attorney Karen Tiedemann had drafted the documents and that he would need to discuss the matter with her.

Boardmember Geller asked if the packet in front of the Board were the only documents for the sale.

Assistant to the City Manager Hoffmeister stated that the Purchase Agreement for authorization of the sale as is typical was presented to the Board. She stated further that based on Agency authorization the staff processes many documents with the prospective buyer. The agenda documents summarized the terms of the Board as with pas sales and the board directs the Executive Director and Community Development Director to execute all other necessary documents. Boardmember Geller suggested that he could provide a list of documents in real estate to compare or check against staff document and that an ad-hoc committee could be set up at a future date to review these documents with the staff.

Boardmember Pierce concurred with Chairman Shuey that the documents for sale should clarify attorney fees and address the issue of cost recovery for staff work on the transactions.

It was moved by Boardmember Pierce, seconded by Boardmember Stratford to approve the Consent Calendar with amendments and direction as stated above (5-0 vote). The Community Development Director clarified staffs understanding of this action is that the staff would ensure that the documents are revised to include language that Attorneys' costs as referred to above are included as to be awarded to the prevailing party in a legal dispute; that the documents are revised to address cost recovery for staff

work on the transactions; and, that the staff place on a future agenda the appointment of an ad-hoc committee of the Agency to work with staff to review the documents and process associated with the purchase and sale of properties associated with the Agency's affordable housing program. Chairman Shuey confirmed staffs understanding.

- (a) Approved the minutes of the regular meeting of December 2, 2008.
 - (b) Approved the Agreement of Purchase and Sale and Joint Escrow Instructions with Kristina Anzelone and Steven Vico for the Agency's sale of 280 Stranahan Circle, Clayton, CA (APN 119-620-041-2) in the amount of \$330,000.00 as a Moderate Income Affordable Housing Unit for forty-five (45) years.
- 4. **PUBLIC HEARING** – None.
 - 5. **ACTION ITEMS** – None.
 - 6. **BOARD ITEMS** – None.
 - 7. **ADJOURN** – on call by Chairman Shuey the meeting adjourned at 9:14 p.m.

Respectfully submitted,

Laci J. Jackson, Secretary

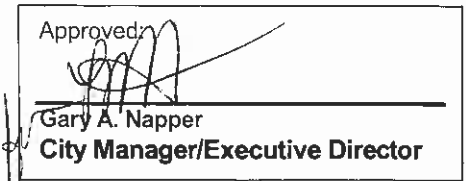
Clayton Redevelopment Agency Board

David T. Shuey, Chairman



Agenda Date: 1-16-09

Agenda Item: 5aRDA



AGENDA REPORT

TO: HONORABLE CHAIR AND BOARDMEMBERS

FROM: Laci Jackson, City Clerk
Laura Hoffmeister, Assistant to the City Manager

DATE: January 20, 2009

SUBJECT: Consideration and authorization of providing matching funds up to \$12,365 for a 2009 "Concerts in the Grove" Series Joint Downtown Promotional Project with Clayton Business and Community Association (CBCA) .

RECOMMENDATION

It is recommended, that after reviewing the following information, the Board of Directors accepts the Concert Committee recommendations and allocate up to \$12,365 in matching Redevelopment Agency from Capital Improvement Budget --CIP No. 10400- Economic Development, for a joint 2009 "Concerts in the Grove" Series with the Clayton Business and Community Association (CBCA).

BACKGROUND

The first ever concert series was held most Saturday evenings 6:00 pm to 8:30 pm, from May 31- Sept 20, 2008. There were 14 concerts in total and each of the concerts featured a different band and genre of music. Each concert had approximately two 45-minute sets with a 30-minute intermission.

Following the conclusion of the concert series, the City conducted an on-line survey for residents and direct mailed to all 39 downtown businesses. The survey was conducted for a 60 day period. After which time the Concert Committee members met to review the survey results in detail and debrief from the inaugural concert series. As a first time event it was anticipated that if the series was successful, there may need to be some adjustments or refinements based upon initial experiences, should a 2009 concert be undertaken.

The City Council reviewed the Concert Committee report at its January 6th meeting. At that time direction was given to explore substituting some Saturday concert dates with Sundays. Staff has researched this suggestion and found that the DVR volunteers can not be confirmed for availability on Sunday's due to their schedule and program ends on Sundays. The sound technician is not available for Sunday due to other family commitments. The sound equipment also may not be available as some is borrowed equipment and has only

been able to be confirmed for use on Saturdays. The Concert Committee volunteers were contacted and they also were not able to assist on Sundays due to work, church or family commitments. Committee volunteers are needed to supervise and provide direction to any DVR volunteers and to help with some set up and take down, sound equipment etc., stocking of supplies, food/beverages for the band and volunteers. Given this information staff is not recommending Sundays be further considered for the 2009 series. If sound technicians, sound equipment and volunteers were obtained elsewhere at the same cost as Saturdays, the only additional cost would be for banners for Sunday concert date. Based upon last years actual banners at the same size, quality and graphics, as the Saturday banner graphics, the banner cost would be about \$700. Alternatively, if there were Sunday concerts only at the end of the Saturday concert series dates, the banner day may be able to be changed at a cost of about \$160.

The City Council also noted that sponsors and/or donations may be considered or sought. Donation jars at the concert event was a suggestion by the Concert Committee based upon last years attendee feedback. In addition there may be other donors or sponsors that might be sought. Should the City Council agree to allow donation jars at the events, and/or other financial donations obtained, city staff would ask for policy direction on how to apply the donated funds: should the funds collected be held to offset next year's event, or applied to this year's event costs; how to apply any donations against funding sources.

The City Council also discussed the opportunity to have posters/flyers made up for the concert schedule as inserts into the Clayton Pioneer. For both inserting into the Pioneer and extras for handouts at library, city hall, farmers market, etc., the City could produce in full color with our direct costs of about \$1385; insert costs are \$140. Including this cost as fully covered by the Agency the funding request is not to exceed \$12,365. The budget includes this printing as an expense that is separately included in the Agency's share of concert costs. The Agency could direct that this cost be asked to be equally shared with the CBCA. If the Agency directed that printing costs to be shared the total budget costs for each partner would be \$11,602.

DISCUSSION

On the positive side, the overall initial Saturday concert series was deemed to be very successful. The event was able to be put on within the budget. The attendance to the downtown concerts was great. This provided direct exposure of the downtown and businesses to a large potential audience or future customer base. The public feedback from those attending was extremely positive. There were not any police issues, or crowd control issues. There were not any complaints that the city received from nearby neighborhoods regarding parking. Overall it was a positive family oriented event.

On the concerns side, the restaurants did not see any large increase in sales, some indicated that it was no impact to a negative impact, or customer loss (some of their regular customers attended and picnicked at the concerts and did not come in during the concert series). Some concerns were from concert attendees complaining about the lack of parking downtown and having to walk to the event, especially for more mature adults. There was one complaint from an Easley Drive resident regarding the music from the concert being audible at their residence/backyard. The other concerns were from the volunteer crew noting that other volunteers were needed to help with set up, take down and clean up; the limited

number of volunteers had to cover almost every concert. The additional unanticipated logistics such as special event refuse and recycling service, keeping the restrooms stocked and general pick up (especially during concert breaks), and running and coordinating the park sound system with the concert equipment for pre-concert background music, and overriding the automatic lighting timers. Near the end of the concert season, post concert music and lighting in the park kept the people in the park longer, discouraging departure and possible attendance to nearby restaurants, and hindering take-down/clean-up. This was adjusted by staff temporarily manually overriding the lighting system.

FISCAL IMPACT

The Clayton Redevelopment Agency paid \$10,000 for the series out of Economic Development and the Clayton Business and Community Association donated \$10,000 toward the event. The total cost of the event was \$20,000. The final expense report is attached. In addition the CBCA directly funded about \$1000 for their purchase of colored portable stage lighting which were used for the concert dates near the end of season when it was dusk/early darkness. The Agency also paid for flyers/posters at a cost of \$400.

In order to fund the event next year the Board must consider that each of bands provided a considerable discount for the first concert series because they understood the series had a limited amount of resources available. However, it is recommended that the proposed budget increased slightly to \$21,680 as a matching partnership with CBCA. The Redevelopment Agency would provide equal matching funds of up to \$10,840 and it is anticipated that the CBCA would again provide a \$10,840 donation. An additional cost of \$1525 is also anticipated for direct cost of printing flyers/posters and insert cost for Clayton Pioneer distribution. The cost for these has been shown in the attached budget to be Agency costs, as there has not been any time to communicate this new information with CBCA prior to the report preparation.

There are some proposed adjustments for next year to address feedback from the community, anticipated increased costs for bands and sound tech, police, and volunteer availability. These refinements would include having 10 concert dates, (four fewer than last year) generally on alternate Saturday evenings; concerts ending at 8pm rather than 8:30pm (additional rationale for these recommendations are provided in the survey result sections).

As noted above, sound tech costs will be more (about \$280 increase per concert) in 2009. This results from the sound technician underestimating the amount of his time (labor) that would be needed for the concerts during 2008. Generally he had anticipated there would be 4-5 hours of time per concert. In reality there was 8-10 plus hours of time per concert and at least one or two additional equipment technicians to assist him. The hours involved included pre-event date contacts with the band to identify and coordinate sound needs; on each event date obtaining and loading equipment from off-site storage; transporting and offloading at park; equipment set-up; sound check; equipment take-down, loading and transport to off-site storage; off-loading and placing into off-site storage. Next years proposed budget estimates includes slight total increase of \$709 in the sound tech cost to account for the now more fully understood time. *(The overall cost increase is minimized as the number of concerts is proposed to be reduced by 4 from last year to ten concert dates).*

Additionally the CBCA does not have enough of its own sound equipment for the many community events that it supports or puts on. The sound tech (Don Stone) has been able to "temporarily" borrow equipment needed, including some of that needed for the concert series. However this arrangement is a temporary situation and long term options are in the beginning evaluation stages with CBCA board members.

To help reduce city staff-volunteer labor for set-up, take-down and clean up, Diablo Valley Ranch has agreed to provide volunteers. This would then reduce the need of volunteers to at least one on-site supervisor from the committee. The proposed 2009 budget includes funds for providing sodas/water and shirts for the crew and volunteers.

The budget also includes funds for providing replacement items such as canopies, and safety chains/stakes/tape, etc. Although there may be some remaining life in the canopies, two have broken and need replacing. Funds are enough that should all canopies need replacing they can be. It appears that most of these costs are and will be annual operation/equipment costs.

The budget last year did not include funds for police staffing. After this first years experience and knowing the size of the crowd, the Police Chief has noted that a dedicated officer should be present for the event. The use of a Police Aide, or reserve officer or Police Chief, last year was a temporary measure due to officer staffing shortages, and in many cases were not available on the schedule concert dates/times. An officer when possible had to be pulled in from regular patrol and between calls to make short visual appearances at the concert. Doing so reduced available street and traffic patrol. In addition the city has only one police aide as the other person has left to college. The remaining police aide, Police Chief, and the Reserve officer, as with last year's concerts, may not be available for many of the concert dates. The Police Chief is therefore recommending that funds be added to cover one dedicated officer for each of the concerts (about 3 hours max. per concert). This would require an additional \$1,600 in costs to the budget over last years.

CITIZEN SURVEY RESULTS

A citizen survey was posted on the City's website and citizens were encouraged to take the survey by advertisements in the *Clayton Pioneer* and reminders during City Council meetings. The survey asked questions regarding to concert attendance, time preferences, musical selection, concert frequency, downtown restaurant patronage, music volume, and final thoughts. The survey was posted on the website for more than a month and 110 citizens responded to the survey. Note: not every respondent answered all questions.

Time Preferences

- 90% liked the day of the week the concerts were held (Saturdays)
10% favored holding the concerts on Fridays or Sundays
- 84% of the respondents liked the time of the concerts (6:00-8:30 p.m.).
16% did not have any consensus on alternate times

Musical Selection

- 96% were overwhelmingly pleased with the variety of music at the concerts.

Concert Frequency

- 60% favored every weekend
31% favored every other weekend
- 38% favored starting to concerts in late May
18% favored starting the concerts in early May
- 39% wanted the concerts to end in late September
27% wanted the concerts to end early September
23% wanted the concerts to end in mid September

Restaurant Patronage

- 53% of the respondents stated they purchased food or beverages from downtown restaurants
Skipolini's Pizza and Ed's Mudville Grill were the most frequent restaurants identified

Reasons given by those who stated did not frequent the restaurants:

- 49% enjoyed/planned bringing a picnic to the park or did not know about restaurant specials
- 29% time constraints
25% monetary costs

Music Volume

- 90% of the believed the music volume was "just about right".

Additional comments

- 65% of the respondents would be willing to voluntarily donate cash at each of the concerts.
- 33% stated they would be willing to volunteer set up or clean up
However, the City Clerk did not receive a single email on the contact line from a survey respondent to substantiate one's interest in actually volunteering. Therefore although some in the community express not willingness to volunteer to help with the manual labor at the event, there is no way for the City to follow-up on that indication.

BUSINESS OWNER SURVEY RESULTS

The Business Owner Survey was mailed to all 39 of the downtown business owners. The survey asked questions regarding to the concert night preferences, concert time preference, business impact, concert frequency, promotions, and final thoughts. There were 17 respondents to the survey and a variety of businesses were represented.

Concert Day and Time Preferences

- 88% of the business respondents liked the night of the concerts
81% did not want the concerts held on another day
- 81% liked the timed of the concerts
- 82% of the respondents want to see the concerts held every weekend
11% were interested in every other weekend
- 50% wanted the concerts to start in early May; 50% selected late May.

-
- 58% of the respondents wanted the concert season to end in late September.

Business Sales During the Concert Season

- 66% of respondents stated their sales were "the same as usual" during the concerts
25% stated their sales were better than usual

RECOMMENDATIONS from the Concert Committee members Pierce/Geller for 2009

1. That the concert budget for 2009 be set at \$21,680 with equal partnership funding by the City (RDA) and the CBCA.
2. Have 10 Concerts starting on May 16th and ending on September 12th on alternating Saturdays, generally targeting the dates 5/16, 5/30, 6/13, 6/27, 7/11, 7/25, 8/8, 8/22, 8/29, 9/12 (note these dates may need to adjust depending on band availability)
(This was decided to allow the restaurants to have almost every other Saturday to do business as usual to see if the Concerts hurt their Business)
3. Sound technician costs to be \$500.00 per concert.
4. At each concert provide three (3) collection jars— one at each end of the stage and one at the sound booth for voluntary monetary donations from the public.
5. The Mayor along with the local paper Editor will do personal meet and greet outreach to each restaurant operator to discuss the 2009 Concert plan and strongly encourage ways that they could "market themselves" with "early Bird Specials" before the concerts and with "Happy Hours" after the concerts.
6. The City would provide free ad space on the back of the concert schedule flyer for restaurants to promote their menus and specials.
7. The Concerts would start at 6:00 P.M. and end at 8:00 P.M (Ending time is 30 minutes earlier than 2008 to allow opportunity for concert attendees to have more time to patronize local restaurants prior to their closing time and babysitter schedules).
8. Continue with pre-concert background music.
9. Do not provide post concert music in the park, and manually override the automatic light system to reduce the level of lighting after the attendees have begun departing to the security lights after the park is cleared return light levels up as needed to finish take-down and clean up; thereafter return to automatic setting – security level.
10. Bands the committee will attempt to have return based upon high feedback marks from the survey are : East Bay Mudd, Sun King, Diamond Dave, Mamaluke, Mixed Nutts, In Disguise.
11. A better caliber or higher quality county western group would be sought as one of the potential bands.

STAFF RECOMMENDATION

The Board of Directors accept the Concert Committee recommendations and allocate up to \$ 12,365 in matching Redevelopment Agency monies from Capital Improvement Budget No. 10400- Downtown Economic Development for a joint 2009 "Concerts in the Grove" Series with the Clayton Business and Community Association (CBCA).

- Attachments:
1. 2008 Expense Report
 2. 2009 Estimate budget proposal
 3. Letter from downtown restaurant employee.

City of Clayton

Concerts in the Grove

As of 9-30-08

				Expense Type		
Description	City/Agency	CBCA	Total	Other	Sound	Bands
<u>REVENUES</u>						
Contributions - check# 2445		10,000	10,000			
Transfer from CIP to RDA	10,000		10,000			
Sub Total Revenue	10,000	10,000	20,000			
<u>EXPENDITURES</u>						
ASCAP - annual license agreement			(294.00)	294.00		
Ace Canopy (performance canopy)			(610.70)	610.70		
Sportmart (2canopy-sound equip)			(604.72)	604.72		
Sign A Rama banners			(622.44)	622.44		
Jim Diaz (sodas for volunteers/band)			(29.35)	29.35		
Dan De Sousa (canopy ties/tape)			(30.84)	30.84		
Lowes (stakes)			(224.50)	224.50		
Orchard Supply (mat)			(633.25)	633.25		
Orchard Supply (chain)			(319.27)	319.27		
Yardbirds (tape/zipties)			(245.63)	245.63		
Home Depot(electical supplies)			(54.12)	54.12		
3 Diminsions (Walter Hill) 5/31			(750)			750
Mamaluke (Chris Rossi) 6/7			(750)			750
Sun Kings (Drew Harrison) 6/14			(1,200)			1,200
Don Stone 5/31-6/14			(2,091.18)		2,091.18	
Fred McCarty 6/21			(750)			750
Don Stone 6/21			(220)		220.00	
Juke Box Heros (William Remington) 6/28			(750)			750
Don Stone 6/28/08			(220)		220.00	
Silver Spurs 7/12			(650)			650
Don Stone 7/12			(220)		220.00	
Mixed Nuts 7/19			(650)			650
Don Stone 7/19			(220)		220.00	
Frankie G and Convictions 7/26			(600)			600
Don Stone 7/26			(220)		220.00	
PHd's 8/9			(700)			700
Don Stone 8/9			(220)		220.00	
Vintage 8/16			(500)			500
Don Stone 8/16			(220)		220.00	
Diamond Dave 9/6			(1,000)			1,000
Don Stone 9/6			(220)		220.00	
Jambalya 9/13			(1,000)			1,000
Don Stone 9/13			(220)		220.00	
East Bay Mudd 9/20			(1,800)			1,800
Don Stone 9/20			(220)		220.00	
janitorial supplies (restrooms paper/soap)			(900)	900		
on line survey			(40)	40		
Total Expenditures			(20,000.00)	4,609	4,291.18	11,100
Colored stage Lighting equip (CBCA purchase)		1,000		1,000		
printing costs flyers/posters (Agency)	400			400		

City of Clayton
Concerts in the Grove
estimated 2009 budget

Description	City/Agency	CBCA	Total	2008 actuals
<u>REVENUES</u>				
Contributions -		10,840	10,840	10,000
	10,840		10,840	10,000
Sub Total Revenue	10,840	10,840	21,680	20,000
<u>EXPENDITURES</u>				
ASCAP - annual license agreement			320	
Ace Canopy (performance canopy) if needed			611	
replacement canopy-sound equip two or one large			350	
banners time change			160	
small banner CI Rd city entry island			75	
sodas/water for DVR volunteers/band			200	
canopy ties/tape			225	
replacement stakes			125	
chain center isle			250	
shirts for volunteer crew			300	
janitorial supplies (restrooms paper/soap)			900	
on line survey			50	
<i>subtotal misc/other</i>			3,566	4,609
Police Officer			1,600	0
Sound Tech			5,000	4,291
Bands (10 performances)			11,514	11,100
<i>with the following to possibly return: Mamaluke</i>				
<i>Sun Kings</i>				
<i>Mixed Nuts</i>				
<i>Diamond Dave</i>				
<i>Jambalya</i>				
<i>East Bay Mudd</i>				
Total est. Expenditures 2009 Concerts in the Grove			21,680	20,000
	50% = 10,840			50%=10,000
concert schedule flyers/posters/pioneer insert	1,525		1525	400
	12,365			10,400
			23,205	
			50%= 11,602	

Received

CC: City Council
City Manager
12/13

DEC 03 2008

218 Round House Pl.
Clayton, Ca, 94517

City of Clayton

November 21, 2008

To Whom It May Concern:

I am writing concerning the concerts that were held in the new park in downtown Clayton this past summer. I am aware that much upset and unrest between business owners, public officials, and the general public has been brought up as a result. I am an employee at La Veranda Café and felt it necessary to make my voice heard as someone who was directly affected by the activity.

As I'm sure you have been informed, business was dreadfully slow on Saturday nights while the concerts were underway. This was contrary to the initial hope, and therefore we as a small, privately owned business tried our best to accommodate the public with a happy hour from 4:30 until 6pm, price reduced appetizers, and a convenient "to-go" menu. Despite our best efforts we were unable to draw much of any crowd to La Veranda because the concert itself was what people were there for and interested in.

I am a full time college student trying to pay my way through school. The summer was a time for me to pick up more shifts and hopefully save money for class registration and room and board. Because of the concerts were on Saturday evening, one of our restaurants most profitable nights of the week, this took away from my opportunity to earn money, our businesses opportunity to serve it's community, and the public's opportunity to support local, privately owned businesses.

I was pleased to see such a large turnout and am fully supportive of encouraging family activities as a community, but the time at which the event was scheduled had a great financial effect on my co-workers, my employers, and me.

I appreciate your time and consideration for the things I have mentioned.

Sincerely Yours,



Leah Carter

