CITY OF CLAYTON
Founded 1857 .. Incorporated 1964

<u>AGENDA</u>

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

TUESDAY, MARCH 3, 2009

7:00 p.m.

Meeting Room, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517

Mayor: Julie K. Pierce
Vice Mayor: Hank Stratford

Council Members
Howard Geller
Joseph A. Medrano
David T. Shuey

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at **<u>www.ci.clayton.ca.us</u>**
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

* CITY COUNCIL *
March 3, 2009

7:00 P.M.

1. CALL TO ORDER AND ROLL CALL – Mayor Pierce.

2. PLEDGE OF ALLEGIANCE – led by Mayor Pierce.

3. CLOSED SESSION – None.

4. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular and special meetings of February 17, 2009. (View Here)

(b) Approve Financial Demands and Obligations of the City. (View Here)

(c) Set Wednesday, March 10, 2009 at 4:00 p.m. in the Meeting Room of the Clayton Community Library as the date and time for a special meeting of the City Council for a Budget Workshop. (View Here)

5. RECOGNITIONS AND PRESENTATIONS – None.

6. REPORTS

(a) Planning Commission – No meeting held to report.
(b) Trails and Landscaping Committee – No meeting held to report.
(c) City Manager/Staff
(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.
(e) Other

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

Citizens may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) by completing a speaker card available on the Lobby table and submitting it to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called by the Mayor, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed as each item is considered by the City Council.

8. **PUBLIC HEARING** – None.

9. **ACTION ITEMS**

(a) Second Reading and Adoption of Ordinance No. 421 amending Section 17.44.020 A. (Site Plan Review Permit Required) of the *Clayton Municipal Code* for the purpose of adding clarification that allowing administrative approval of specified minor additions to single-story single-family residences also applies to specified minor additions to multi-story single-family residences. (View Here)
(Community Development Director)

Staff recommendations: **1).** Receive the staff report; **2).** Receive public comments; **3).** Approve a motion to have the City Clerk read Ordinance No. 421 by title and number only and waive further reading; **4).** Following the City Clerk's reading, approve a motion adopting Ordinance No. 421.

(b) Consideration of the City's Annual Report regarding the collection and disposition of development impact mitigation fees for FY 2007-2008 in compliance with *CA Government Code* (AB 1600). (View Here)
(Assistant to the City Manager/Finance Manager)

Staff recommendation: Adopt the Resolution with findings there is a reasonable relationship between current needs for the development impact mitigation fees and the purposes for which they were originally levied and collected.

(c) Discuss concept proposal for installation of sports field lights at Clayton Community Park (7411 Marsh Creek Road) using the City's $492,000 in Local Grant Program project monies from voter passage of Bond Measure WW of the East Bay Regional Park District (EBRPD; November 2008). (View Here)
(Councilmember Medrano)

Staff recommendation: Following discussion, provide policy direction to staff regarding the City Council's preferred use of local grant monies expected from the EBRPD's Bond Measure WW.

10. **COUNCIL ITEMS** – limited to requests and directives for future meetings.

11. **ADJOURNMENT**– a special study session is scheduled for Tuesday, March 10, 2009 4pm as a Council Budget Workshop. The next regularly scheduled public meeting March 17, 2009.

# # # # #

Agenda Date: 3-3-09

Agenda Item: 4a

MINUTES OF THE REGULAR MEETING CLAYTON CITY COUNCIL

TUESDAY, February 17, 2009

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 6:02 p.m. by Mayor Pierce in the Library Community Meeting Room, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Stratford, Councilmembers Geller and Medrano. Absent: Councilmember Shuey. Staff present: City Manager Gary Napper, City Attorney Dan Adams, Community Development Director David Woltering, and City Clerk Laci Jackson.

2. **CLOSED SESSION-** On call by Mayor Pierce, the City Council adjourned into Closed Session for the stated purposes at 6:02 p.m.

(a) *Government Code Section 54956.9*, Conference with Legal Counsel
Pending Litigation: *Katzman, et al. v. City of Clayton, et al.* Coordinated Cases Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County

(b) *Government Code Section 54956.9(b)(1)*, Conference with Legal Counsel
Anticipated Litigation: One (1) case.

7:18 p.m. Report out of Closed Session: Mayor Pierce stated the Council received reports and provided direction to legal counsel on both items.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

4. **CONSENT CALENDAR-**

Councilmember Medrano asked that Item 4(c) be pulled for discussion. Councilmember Medrano asked if the Finance Manager had looked into placing the City's investments into higher dollar amount accounts since the FDIC had increased its insurance on investments up to $250,000. The City Manager stated he would ask the Finance Manager to look into it and report back.

It was moved by Vice Mayor Stratford, seconded by Councilmember Medrano to approve the Consent Calendar as submitted (Passed; 4-0 vote).

(a) Approved the minutes of the regular and special meetings of February 3, 2009.

(b) Approved Financial Demands and Obligations of the City.

(c) Accepted the City's Investment Portfolio Report for the Second Quarter of Fiscal Year 2008-2009 ending December 31, 2008.

(d) Adopted Resolution 03-2008 adding the 2009 Arterial Overlay Project to the City's Capital Improvement Program (No. 10412), obligating $25,000 in Gas Tax funds for the preliminary work and plan preparation, and authorizing the City Manager to advertise for bids and to award a construction contract to the lowest responsible bidder for the 2009 Arterial Overlay Project using the federal Economic Stimulus Fund allocation of $550,000.

(e) Authorized notification to the Contra Costa County Auditor that the City of Clayton intends to remit the state-imposed theft of Clayton Redevelopment Agency local funds in the amount of $404,570 for FY 2008-2009 to assist State Budget deficits.

5. RECOGNITIONS AND PRESENTATIONS - None

6. REPORTS

(a) Planning Commission – Commissioner Johnson reported on the February 10th Planning Commission meeting. She stated the Commission reviewed the Snap Fitness Conditional Use Permit. Snap Fitness had requested to extend their hours of operation to be open as early as 4:00 a.m. instead of 5:00 a.m. and close as late as 12:00 midnight instead of 11:00 p.m. in response to customer requests.

(b) Trails and Landscaping Committee – No meeting held to report.

(c) The City Manager reported all cities are waiting to hear the outcome of the State Budget talks in Sacramento. He stated City money was not part of the solution in this round of State cuts. He stated the Council had just approved the re-submittal of $404,570 as the Redevelopment Agencies contribution to the State deficit. The FY 08-09 take-away amounts to a total of $4.9 million of Clayton taxpayer's money since 1991 the State has removed from our community. He then updated the Council on the status of the California Redevelopment Associations lawsuit. He stated the California Redevelopment Association lawsuit recently included every county auditor as part of their class action lawsuit against the State. He reminded the Council that cities which do not have Redevelopment Agencies were not forced to contribute to help close the State's budget gap. He concluded by saying redevelopment agencies are an economic engine that keep people employed; continual loss of this money at the local level has a negative impact.

(d) City Council

Councilmember Medrano attended Challenge Day at Diablo View Middle school and reported the program was well put together and successful.

Vice Mayor Stratford attended the Mayors' Conference and Challenge Day.

Councilmember Geller reported eight of the ten bands were booked for the Summer Concert Series and noted the date of the last concert has been changed to September 19th. He also stated CBCA was fast tracking the money for the event and equipment purchases. Lastly, he attended an orientation meeting with the City Attorney.

Mayor Pierce attended an ABAG Regional Planning Committee meeting, a City Budget Sub-Committee meeting with Vice Mayor Stratford, and had a phone meeting with the Caltrans Traffic Control Devices Committee. Lastly she attended Challenge Day.

(e) Other – None.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS- None.

8. PUBLIC HEARINGS

(a) Introduction and First Reading of Ordinance No. 421 amending Section 17.44.020 A. (Site Plan Review Permit Required) of the *Clayton Municipal Code* for the purpose of adding clarification that allowing administrative approval of specified minor additions to single-story single-family residences also applies to specified minor additions to multi-story single-family residences.

The Community Development Director presented the staff report and stated the Ordinance before the Council would streamline the administrative review process for minor additions to single-family residences. The Ordinance was amended from its previous form to include multi-story single family homes.

Mayor Pierce opened the Public Hearing at 7:46 p.m. No comments were received. Mayor Pierce closed the Public Hearing at 7:47 pm.

It was moved by Vice Mayor Stratford, seconded by Councilmember Medrano to have the City Clerk read Ordinance No. 421 by title and number only and waive further reading (Passed; 4-0 vote).

The City Clerk read Ordinance No. 421 by title and number only.

It was moved by Vice Mayor Stratford, seconded by Councilmember Geller to approve Ordinance No. 421 for Introduction and First Reading (Passed; 4-0 vote).

9. ACTION ITEMS –None.

10. COUNCIL ITEMS

Councilmember Medrano asked for a discussion of the use of the East Bay Regional Parks District Measure WW funds for lighting of the sports fields at Community Park.

11. ADJOURNMENT– On call by Mayor Pierce the meeting adjourned at 7:50 p.m.

Respectfully submitted,

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Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

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Julie K. Pierce, Mayor

CITY OF CLAYTON
Founded 1857 Incorporated 1964

Agenda Date: 03/3/09

Agenda Item: 4b

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MERRY PELLETIER, FINANCE MANAGER MP

DATE: March 3, 2009

SUBJECT: OBLIGATION SUMMARY

RECOMMENDATION Approve the following obligations.

RUN DATE	OBLIGATION NUMBERS	TOTALS
02/27/09	15620 - 15672	$110,137.08

- Invoices - Summary Report
    - the current invoices by obligation number
    - the vendor numbers and names
    - brief descriptions of the invoices
    - the amounts expensed or paid for the current invoices
    - vendor invoice numbers (if any)
    - grand totals on the last page, may be a combination of expensed & paid
    - the stage date is the date of input to the system
- Invoice Distribution Report
    - the account numbers affected by the current invoices listed numerically; these numbers correspond to the "line item" numbers listed in the City's budget
    - the account descriptions
    - the obligation numbers
    - the vendor numbers and names
    - the amount of the invoices
    - a grand total of all invoices on the last page

Attachments:
Invoices - Summary Report 02/27/09 (6 page)
Invoice Distribution Report 02/27/09 (14 pages)

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
2512 Rago Neo, Inc. 15620 Sign permit SP 03-07 refund Orig obligation: 15620	.00	.00	468.72	.00	Inv	02/25/2009
2513 Gary or Linda Mahloch 15621 SPR 12-05, VAR 02-05 Refund Orig obligation: 15621	.00	.00	1,102.36	.00	Inv	02/25/2009
2514 Charles and Joanne Stimac 15622 SPR 04-06, VAR 03-06 Refund Orig obligation: 15622	.00	.00	94.35	.00	Inv	02/25/2009
2515 Ron L. Houseman 15623 SPR 07-06 Refund Orig obligation: 15623	.00	.00	656.24	.00	Inv	02/25/2009
2516 N.A. and A.G. Centoni 15624 SPR 10-06 Refund Orig obligation: 15624	.00	.00	724.85	.00	Inv	02/25/2009
2517 Charles D. Delmonte 15625 SPR 05-07 Refund Orig obligation: 15625	.00	.00	204.40	.00	Inv	02/25/2009
2113 Joan Childs & Tredis Cox 15626 SPR 06-06 Refund Orig obligation: 15626	.00	.00	533.54	.00	Inv	02/25/2009
2518 Thomas & Elisa Trevisani Dudl 15627 SPR 06-07 Refund Orig obligation: 15627	.00	.00	161.80	.00	Inv	02/25/2009
2519 Denise M. Lombardo 15628 SPR 03-08 Refund Orig obligation: 15628	.00	.00	523.65	.00	Inv	02/25/2009
2520 Joann G. Caspar 15629 Refunds Orig obligation: 15629	.00	.00	1,200.57	.00	Inv	02/25/2009

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
2521 Patricia Hollingsworth 15630 SW 11-06 Refund Orig obligation: 15630	.00	.00	639.84	.00	Inv	02/25/2009
2522 Suzanne M. Brennan 15631 Bathroom remodel inspection r Orig obligation: 15631	.00	.00	500.00	.00	Inv	02/25/2009
1168 Diamond Terrace c/o PAM 15632 SP 02-06 Orig obligation: 15632	.00	.00	243.36	.00	Inv	02/25/2009
2299 Jeffrey Miller & P Hollingswo 15633 SPR 09-05 Orig obligation: 15633	.00	.00	563.18	.00	Inv	02/25/2009
2478 Jeannette Streeter 15634 SPR 02-08 Orig obligation: 15634	.00	.00	157.36	.00	Inv	02/25/2009
2392 Jeffrey & Paula Grohs 15635 SPR 04-07 Refund Orig obligation: 15635	.00	.00	451.05	.00	Inv	02/25/2009
2503 Linda Switzer 15636 SPR 09-07 Refund Orig obligation: 15636	.00	.00	652.50	.00	Inv	02/25/2009
2508 Michael Roberts 15637 SPR 05-08 Refund Orig obligation: 15637	.00	.00	396.53	.00	Inv	02/25/2009
637 Joseph Swicegood TRE 15638 SPR 06-08 Refund Orig obligation: 15638	.00	.00	373.16	.00	Inv	02/25/2009
1952 West Valley Builders 15639 SP 24-08 Orig obligation: 15639	.00	.00	1,403.44	.00	Inv	02/25/2009

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
898 CCC Library 15640 Office assistance Orig obligation: 15640	.00	.00	2,476.49	.00	Inv	02/25/2009
79 Goldfarb & Lipman 15641 Legal fees Orig obligation: 15641	.00	.00	196.00	.00	Inv	02/25/2009
2511 Walnut Creek Roofing 15642 Library roof repair Orig obligation: 15642	.00	.00	150.00	.00	Inv	02/25/2009
2099 Bay Area News Group-East Bay 15643 advertising Orig obligation: 15643	.00	.00	88.20	.00	Inv	02/25/2009
2099 Bay Area News Group-East Bay 15644 job advertising Orig obligation: 15644	.00	.00	734.24	.00	Inv	02/25/2009
1467 LarryLogic Productions 15645 City Council meeting Orig obligation: 15645	.00	.00	315.00	.00	Inv	02/25/2009
641 CCC Office of the Sheriff-Cor 15646 forensic services 1/09 Orig obligation: 15646	.00	.00	530.00	.00	Inv	02/25/2009
1455 Berlogar Geotechnical Consult 15647 lawsuit Orig obligation: 15647	.00	.00	1,034.28	.00	Inv	02/25/2009
379 Laci Jackson/ Petty Cash 15648 petty cash Orig obligation: 15648	.00	.00	432.41	.00	Inv	02/25/2009
1455 Berlogar Geotechnical Consult 15649 professional services Orig obligation: 15649	.00	.00	113.22	.00	Inv	02/25/2009

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
288 Law Enforcement Legal Reporte 15650 subscription Orig obligation: 15650	.00	.00	39.50	.00	Inv	02/25/2009
1265 ACCO Engineered Systems 15651 Library, City Hall EMS 1/09 Orig obligation: 15651	.00	.00	4,116.00	.00	Inv	02/26/2009
42 City of Concord 15652 Printing Svs 1/09 Orig obligation: 15652	.00	.00	651.00	.00	Inv	02/26/2009
42 City of Concord 15653 Printing 1/09 Orig obligation: 15653	.00	.00	36.00	.00	Inv	02/26/2009
42 City of Concord 15654 Printing Services 1/09 Orig obligation: 15654	.00	.00	139.00	.00	Inv	02/26/2009
42 City of Concord 15655 PD Vehicle Maintenance 1/09 Orig obligation: 15655	.00	.00	1,262.52	.00	Inv	02/26/2009
84 Hammons Supply Company 15656 Janitorial Supplie 2/09 Orig obligation: 15656	.00	.00	455.78	.00	Inv	02/26/2009
2100 NeoFunds by Neopost 15657 Postage added 1/09 Orig obligation: 15657	.00	.00	600.00	.00	Inv	02/26/2009
116 PERMCO, Inc. 15658 Eng Svc 2/7- 2/23/09 Orig obligation: 15658	.00	.00	13,594.23	.00	Inv	02/26/2009
113 PG&E 15659 Service 2/09 (Master) Orig obligation: 15659	.00	.00	17,673.58	.00	Inv	02/26/2009

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
2370 Konica Minolta Bus Solutions 15660 Adm Copier Lease 3/09 Orig obligation: 15660	.00	.00	623.22	.00	Inv	02/26/2009
1243 AT&T/CalNet 15661 Telephone Svs 1/09 Orig obligation: 15661	.00	.00	389.26	.00	Inv	02/26/2009
1284 ALTEC Industries, Inc. 15662 PW Vehicle Maint 2/09 Orig obligation: 15662	.00	.00	721.43	.00	Inv	02/26/2009
755 Allied Waste Services 15663 Garbg Svs 280 Stranahan 2/09 Orig obligation: 15663	.00	.00	42.49	.00	Inv	02/26/2009
2188 Joe Pargett 15664 Yrd Maint-Stranahan Cr 2/09 Orig obligation: 15664	.00	.00	100.00	.00	Inv	02/26/2009
113 PG&E 15665 Res Svs-280 Stranahan 2/09 Orig obligation: 15665	.00	.00	10.60	.00	Inv	02/26/2009
167 Wally's Rental Center, Inc. 15666 Maint Rental 2/09 Orig obligation: 15666	.00	.00	177.55	.00	Inv	02/26/2009
1573 Verizon Business 15667 Admin ISDN Line 2/09 Orig obligation: 15667	.00	.00	210.04	.00	Inv	02/26/2009
2389 Odyssey Landscape Co Inc 15668 MCR Retaining Wall Proj 11/08 Orig obligation: 15668	.00	.00	27,247.26	.00	Inv	02/27/2009
113 PG&E 15669 Service 2/09 (Individual Inv) Orig obligation: 15669	.00	.00	682.21	.00	Inv	02/27/2009

Vendor Name / Obligat'n Description	Pre-Encumbered	Encumbered	Expensed	Paid	Stage	Stage Date
2205 Pacific Telemanagement Svc 15670 CH Outside Phone Booth 3/09 Orig obligation: 15670	.00	.00	53.00	.00	Inv	02/27/2009
1316 CalPERS Health 15671 Health Insurance 3/09 Orig obligation: 15671	.00	.00	22,232.83	.00	Inv	03/02/2009
540 Health Care Dental Trust 15672 Dental Premimum3/09 Orig obligation: 15672	.00	.00	1,958.84	.00	Inv	03/02/2009
** Report total **	.00	.00	110,137.08	.00		

	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-5602-00.0.0-000 - Park Use Fee					
	15648 petty cash	379	Laci Jackson/ Petty Cash		
		9	other	Inv	112.00
	Orig obligation: 15648				
A101-5602-00.0.0-000 - Park Use Fee			*** Account total ***		112.00
A101-5791-00.0.0-000 - Overhead cost recovery					
	15630 SW 11-06 Refund	2521	Patricia Hollingsworth		
		1	SW 11-06 Refund	Inv	-177.41
	Orig obligation: 15630				
	15639 SP 24-08	1952	West Valley Builders		
		2	SP 24-08	Inv	-77.81
	Orig obligation: 15639				
A101-5791-00.0.0-000 - Overhead cost recovery			*** Account total ***		-255.22
A101-7246-02.0.0-000 - Benefit Insurance					
	15671 Health Insurance 3/09	1316	CalPERS Health		
		1	Admin 3/09	Inv	6,173.84
	Orig obligation: 15671				
		6	Adm Fees Health 3/09	Inv	109.13
	Orig obligation: 15671				
	15672 Dental Premimum3/09	540	Health Care Dental Trust		
		1	Admin Dental 3/09	Inv	492.04
	Orig obligation: 15672				
A101-7246-02.0.0-000 - Benefit Insurance			*** Account total ***		6,775.01
A101-7246-03.0.0-000 - Benefit Insurance					
	15671 Health Insurance 3/09	1316	CalPERS Health		
		2	PW 2/09	Inv	3,595.22
	Orig obligation: 15671				
	15672 Dental Premimum3/09	540	Health Care Dental Trust		
		2	PW Dental 3/09	Inv	405.18
	Orig obligation: 15672				
A101-7246-03.0.0-000 - Benefit Insurance			*** Account total ***		4,000.40
A101-7246-04.0.0-000 - Benefit Insurance					
	15671 Health Insurance 3/09	1316	CalPERS Health		
		3	Planning 3/09	Inv	2,338.18
	Orig obligation: 15671				
	15672 Dental Premimum3/09	540	Health Care Dental Trust		
		3	Planning Dental 3/09	Inv	202.59
	Orig obligation: 15672				
A101-7246-04.0.0-000 - Benefit Insurance			*** Account total ***		2,540.77

Account	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7246-06.0.0-000 - Benefit Insurance						
	15671	Health Insurance 3/09	1316	CalPERS Health		
			4	Police Dept 3/09	Inv	9,849.81
	Orig obligation: 15671					
			5	ER Share -retired PD 3/09	Inv	166.65
	Orig obligation: 15671					
	15672	Dental Premimum3/09	540	Health Care Dental Trust		
			4	Police Dept Dental 3/09	Inv	859.03
	Orig obligation: 15672					
A101-7246-06.0.0-000 - Benefit Insurance				*** Account total ***		10,875.49
A101-7312-05.0.0-000 - Office Supplies/Expense						
	15648	petty cash	379	Laci Jackson/ Petty Cash		
			2	other	Inv	59.04
	Orig obligation: 15648					
	15652	Printing Svs 1/09	42	City of Concord		
			2	Adm Printing 1/09	Inv	537.50
	Orig obligation: 15652					
A101-7312-05.0.0-000 - Office Supplies/Expense				*** Account total ***		596.54
A101-7312-06.0.0-000 - Office Supplies/Expense						
	15652	Printing Svs 1/09	42	City of Concord		
			1	PD Printing 1/09	Inv	113.50
	Orig obligation: 15652					
	15653	Printing 1/09	42	City of Concord		
			1	PD Printing 1/09	Inv	36.00
	Orig obligation: 15653					
	15654	Printing Services 1/09	42	City of Concord		
			1	PD Printing 1/09	Inv	139.00
	Orig obligation: 15654					
A101-7312-06.0.0-000 - Office Supplies/Expense				*** Account total ***		288.50
A101-7312-07.0.0-000 - Office Supplies/Expense						
	15640	Office assistance	898	CCC Library		
			2	Office assistance	Inv	1,215.00
	Orig obligation: 15640					
A101-7312-07.0.0-000 - Office Supplies/Expense				*** Account total ***		1,215.00
A101-7314-05.0.0-000 - Postage						
	15648	petty cash	379	Laci Jackson/ Petty Cash		
			1	postage	Inv	-6.43
	Orig obligation: 15648					

Account	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7314-05.0.0-000 - Postage				*** Continued ***		
	15657	Postage added 1/09	2100	NeoFunds by Neopost		
			1	Adm Postage Added 1/09	Inv	600.00
	Orig obligation: 15657					
A101-7314-05.0.0-000 - Postage				*** Account total ***		593.57
A101-7324-06.0.0-000 - Dues and Subscriptions						
	15650	subscription	288	Law Enforcement Legal Reporter		
			1	subscription	Inv	39.50
	Orig obligation: 15650					
A101-7324-06.0.0-000 - Dues and Subscriptions				*** Account total ***		39.50
A101-7331-03.0.0-000 - Rentals/Leases						
	15666	Maint Rental 2/09	167	Wally's Rental Center, Inc.		
			1	Maint Equip Rental 2/09	Inv	177.55
	Orig obligation: 15666					
A101-7331-03.0.0-000 - Rentals/Leases				*** Account total ***		177.55
A101-7331-05.0.0-000 - Rentals/Leases						
	15660	Adm Copier Lease 3/09	2370	Konica Minolta Bus Solutions		
			1	Adm Copier Lease 3/09	Inv	623.22
	Orig obligation: 15660					
A101-7331-05.0.0-000 - Rentals/Leases				*** Account total ***		623.22
A101-7332-02.0.0-000 - Telecommunications						
	15661	Telephone Svs 1/09	1243	AT&T/CalNet		
			1	City Hall Main 1/09	Inv	216.11
	Orig obligation: 15661					
	15667	Admin ISDN Line 2/09	1573	Verizon Business		
			1	Admin ISDN Line 2/09	Inv	210.04
	Orig obligation: 15667					
	15670	CH Outside Phone Booth 3/09	2205	Pacific Telemanagement Svc		
			1	CH Outside Phone Booth 3/09	Inv	53.00
	Orig obligation: 15670					
A101-7332-02.0.0-000 - Telecommunications				*** Account total ***		479.15
A101-7332-07.0.0-000 - Telephone						
	15661	Telephone Svs 1/09	1243	AT&T/CalNet		
			2	Library Master 1/09	Inv	173.15
	Orig obligation: 15661					
A101-7332-07.0.0-000 - Telephone				*** Account total ***		173.15

Account	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7335-03.0.0-000 - Gas & Electricity						
	15659	Service 2/09 (Master)	113	PG&E		
			1	City Hall 2/09	Inv	1,129.60
	Orig obligation: 15659					
			3	Lydia Pump Station 2/09	Inv	13.31
	Orig obligation: 15659					
			12	Westwood Pk Well 2/09	Inv	17.33
	Orig obligation: 15659					
	15669	Service 2/09 (Individual Inv)	113	PG&E		
			1	PW Bldg Svc 2/09	Inv	218.40
	Orig obligation: 15669					
			6	1005 Oak St. Svs 2/09	Inv	28.75
	Orig obligation: 15669					
			7	1007 Oak St Svs 2/09	Inv	9.76
	Orig obligation: 15669					
A101-7335-03.0.0-000 - Gas & Electricity				*** Account total ***		1,417.15
A101-7335-07.0.0-000 - Gas & Electricity						
	15659	Service 2/09 (Master)	113	PG&E		
			4	Library 2/09	Inv	3,919.71
	Orig obligation: 15659					
A101-7335-07.0.0-000 - Gas & Electricity				*** Account total ***		3,919.71
A101-7335-09.0.0-000 - Gas & Electricity						
	15659	Service 2/09 (Master)	113	PG&E		
			2	Community Restroom 2/09	Inv	245.59
	Orig obligation: 15659					
A101-7335-09.0.0-000 - Gas & Electricity				*** Account total ***		245.59
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance						
	15642	Library roof repair	2511	Walnut Creek Roofing		
			1	Library roof repai	Inv	150.00
	Orig obligation: 15642					
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance				*** Account total ***		150.00
A101-7343-03.0.0-000 - Vehicle Maintenance						
	15662	PW Vehicle Maint 2/09	1284	ALTEC Industries, Inc.		
			1	PW Vehicle Maint 2/09	Inv	721.43
	Orig obligation: 15662					
A101-7343-03.0.0-000 - Vehicle Maintenance				*** Account total ***		721.43

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7343-06.0.0-000 - Vehicle Maintenance					
	15655 PD Vehicle Maintenance 1/09	42	City of Concord		
		1	PD Vehicle Mtn 1/09	Inv	1,262.52
	Orig obligation: 15655				
A101-7343-06.0.0-000 - Vehicle Maintenance			*** Account total ***		1,262.52
A101-7346-03.0.0-000 - HVAC Mtn & Repairs					
	15651 Library, City Hall EMS 1/09	1265	ACCO Engineered Systems		
		2	City Hall EMS 1/009	Inv	205.00
	Orig obligation: 15651				
		3	City Hall Pump Repair 1/09	Inv	3,221.00
	Orig obligation: 15651				
A101-7346-03.0.0-000 - HVAC Mtn & Repairs			*** Account total ***		3,426.00
A101-7346-07.0.0-000 - HVAC Mtn & Repairs					
	15651 Library, City Hall EMS 1/09	1265	ACCO Engineered Systems		
		1	Library EMS 1/09	Inv	205.00
	Orig obligation: 15651				
		4	Library Valve Repair 1/09	Inv	485.00
	Orig obligation: 15651				
A101-7346-07.0.0-000 - HVAC Mtn & Repairs			*** Account total ***		690.00
A101-7372-01.0.0-000 - Conferences					
	15648 petty cash	379	Laci Jackson/ Petty Cash		
		3	other	Inv	100.00
	Orig obligation: 15648				
A101-7372-01.0.0-000 - Conferences			*** Account total ***		100.00
A101-7384-04.0.0-000 - Legal Notices					
	15643 advertising	2099	Bay Area News Group-East Bay		
		1	advertising	Inv	88.20
	Orig obligation: 15643				
A101-7384-04.0.0-000 - Legal Notices			*** Account total ***		88.20
A101-7411-08.0.0-000 - Professional Services Retainer					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		1	Eng Svc 2/7-2/23/09	Inv	2,592.00
	Orig obligation: 15658				
A101-7411-08.0.0-000 - Professional Services Retainer			*** Account total ***		2,592.00
A101-7417-07.0.0-000 - Janitorial Service					
	15656 Janitorial Supplie 2/09	84	Hammons Supply Company		
		1	Library Janitorial Supp 2/09	Inv	455.78
	Orig obligation: 15656				

	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7417-07.0.0-000 - Janitorial Service				*** Account total ***		455.78
A101-7419-01.0.0-000 - Other Professional Services						
	15645	City Council meeting	1467	LarryLogic Productions		
			1	production/City Council mtg	Inv	315.00
	Orig obligation: 15645					
A101-7419-01.0.0-000 - Other Professional Services				*** Account total ***		315.00
A101-7421-02.0.0-000 - Greenwaste Recycling						
	15648	petty cash	379	Laci Jackson/ Petty Cash		
			5	other	Inv	6.00
	Orig obligation: 15648					
A101-7421-02.0.0-000 - Greenwaste Recycling				*** Account total ***		6.00
A101-7423-07.0.0-000 - Library Aide						
	15640	Office assistance	898	CCC Library		
			1	Office assistance	Inv	1,261.49
	Orig obligation: 15640					
A101-7423-07.0.0-000 - Library Aide				*** Account total ***		1,261.49
A101-7425-06.0.0-000 - Crime Lab						
	15646	forensic services 1/09	641	CCC Office of the Sheriff-Coro		
			1	forensic services 1/09	Inv	530.00
	Orig obligation: 15646					
A101-7425-06.0.0-000 - Crime Lab				*** Account total ***		530.00
A201-7335-00.0.0-000 - Gas & Electricity						
	15659	Service 2/09 (Master)	113	PG&E		
			9	Traffic Signals 2/09	Inv	417.68
	Orig obligation: 15659					
			10	Street Lights - Arterial 2/09	Inv	2,717.15
	Orig obligation: 15659					
A201-7335-00.0.0-000 - Gas & Electricity				*** Account total ***		3,134.83
A201-7412-00.0.0-000 - Engineering/Inspection Service						
	15658	Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
			4	Gas Tax Insp #8752	Inv	366.00
	Orig obligation: 15658					
			5	Econ Stimulus Pvmt Proj #8759	Inv	2,153.75
	Orig obligation: 15658					
			6	'09 Arterial Ovrly Proj #8760	Inv	3,299.31
	Orig obligation: 15658					
A201-7412-00.0.0-000 - Engineering/Inspection Service				*** Account total ***		5,819.06

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A210-7335-00.0.0-000 - Gas & Electricity					
	15659 Service 2/09 (Master)	113	PG&E		
		5	Monument Lights 2/09	Inv	288.66
	Orig obligation: 15659				
		6	Oakhurst Pump (Fountain) 2/09	Inv	697.06
	Orig obligation: 15659				
		7	Outdoor Lights2/09	Inv	16.96
	Orig obligation: 15659				
		8	Sprinkler Cont/Lndscp 2/09	Inv	59.06
	Orig obligation: 15659				
	15669 Service 2/09 (Individual Inv)	113	PG&E		
		4	Irrigation Svc 2/09	Inv	165.67
	Orig obligation: 15669				
A210-7335-00.0.0-000 - Gas & Electricity			*** Account total ***		1,227.41
A210-7419-00.0.0-000 - Other Professional Services					
	15644 job advertising	2099	Bay Area News Group-East Bay		
		1	job classified advertising	Inv	734.24
	Orig obligation: 15644				
A210-7419-00.0.0-000 - Other Professional Services			*** Account total ***		734.24
A211-7335-00.0.0-000 - Gas & Electricity					
	15669 Service 2/09 (Individual Inv)	113	PG&E		
		3	Grove Park Svc 2/09	Inv	89.51
	Orig obligation: 15669				
A211-7335-00.0.0-000 - Gas & Electricity			*** Account total ***		89.51
A212-7412-00.0.0-000 - Engineering/Inspection Service					
	15647 lawsuit	1455	Berlogar Geotechnical Consulta		
		1	professional svcs	Inv	1,034.28
	Orig obligation: 15647				
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		2	OH GHAD #8761	Inv	233.50
	Orig obligation: 15658				
A212-7412-00.0.0-000 - Engineering/Inspection Service			*** Account total ***		1,267.78
A212-7413-00.0.0-000 - Legal Services					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		7	GHAD Lawsuit #8762	Inv	175.13
	Orig obligation: 15658				
A212-7413-00.0.0-000 - Legal Services			*** Account total ***		175.13

Account	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A212-7520-00.0.0-059 - Pebble Beach Inclinometers						
	15649	professional services	1455	Berlogar Geotechnical Consulta		
			1	professional services	Inv	113.22
	Orig obligation: 15649					
A212-7520-00.0.0-059 - Pebble Beach Inclinometers				*** Account total ***		113.22
A214-7335-00.0.0-000 - Gas & Electricity						
	15659	Service 2/09 (Master)	113	PG&E		
			11	Street Lights Res 2/09	Inv	8,151.47
	Orig obligation: 15659					
A214-7335-00.0.0-000 - Gas & Electricity				*** Account total ***		8,151.47
A301-7520-00.0.0-003 - Concerts in the Grove Park						
	15648	petty cash	379	Laci Jackson/ Petty Cash		
			6	other	Inv	99.42
	Orig obligation: 15648					
A301-7520-00.0.0-003 - Concerts in the Grove Park				*** Account total ***		99.42
A302-7413-00.0.0-000 - Legal Services						
	15641	Legal fees	79	Goldfarb & Lipman		
			1	Legal fees	Inv	196.00
	Orig obligation: 15641					
A302-7413-00.0.0-000 - Legal Services				*** Account total ***		196.00
A302-7414-00.0.0-000 - Auditing Services						
	15648	petty cash	379	Laci Jackson/ Petty Cash		
			4	other	Inv	7.50
	Orig obligation: 15648					
A302-7414-00.0.0-000 - Auditing Services				*** Account total ***		7.50
A302-7520-00.0.0-008 - 280 Stranahan LMI-Bamberger						
	15663	Garbg Svs 280 Stranahan 2/09	755	Allied Waste Services		
			1	Garbage Svs 2/1-3/31/09	Inv	42.49
	Orig obligation: 15663					
	15664	Yrd Maint-Stranahan Cr 2/09	2188	Joe Pargett		
			1	Yrd Maint 2/09	Inv	75.00
	Orig obligation: 15664					
	15665	Res Svs-280 Stranahan 2/09	113	PG&E		
			1	PGE Res Svs 2/09	Inv	10.60
	Orig obligation: 15665					
A302-7520-00.0.0-008 - 280 Stranahan LMI-Bamberger				*** Account total ***		128.09

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A302-7520-00.0.0-009 - 278 Stranahan Cir LMI House					
	15664 Yrd Maint-Stranahan Cr 2/09	2188	Joe Pargett		
		2	Yrd Maint 2/09	Inv	25.00
	Orig obligation: 15664				
	15669 Service 2/09 (Individual Inv)	113	PG&E		
		5	278 Stranahan Svs 2/09	Inv	54.88
	Orig obligation: 15669				
A302-7520-00.0.0-009 - 278 Stranahan Cir LMI House			*** Account total ***		79.88
A303-7520-00.0.0-106 - Clayton Rd Trail Connection					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		8	Clayton Rd Trail #8758	Inv	4,001.54
	Orig obligation: 15658				
A303-7520-00.0.0-106 - Clayton Rd Trail Connection			*** Account total ***		4,001.54
A303-7520-00.0.0-108 - MarshCreekRd Retaining Wall					
	15668 MCR Retaining Wall Proj 11/08	2389	Odyssey Landscape Co Inc		
		1	MCR Retaining Wall Proj. 11/08	Inv	27,247.26
	Orig obligation: 15668				
A303-7520-00.0.0-108 - MarshCreekRd Retaining Wall			*** Account total ***		27,247.26
A601-2730-00.0.0-001 - City Council Retirement Event					
	15648 petty cash	379	Laci Jackson/ Petty Cash		
		8	other	Inv	40.81
	Orig obligation: 15648				
A601-2730-00.0.0-001 - City Council Retirement Event			*** Account total ***		40.81
A601-2740-00.0.0-244 - P. Hollingsworth SPR 09-05					
	15633 SPR 09-05	2299	Jeffrey Miller & P Hollingswor		
		1	SPR 09-05	Inv	563.18
	Orig obligation: 15633				
A601-2740-00.0.0-244 - P. Hollingsworth SPR 09-05			*** Account total ***		563.18
A601-2740-00.0.0-251 - Mahloch SPR 12-05/VAR02-05					
	15621 SPR 12-05, VAR 02-05 Refund	2513	Gary or Linda Mahloch		
		2	SPR 12-05, VAR 02-05	Inv	-135.27
	Orig obligation: 15621				
A601-2740-00.0.0-251 - Mahloch SPR 12-05/VAR02-05			*** Account total ***		-135.27
A601-2740-00.0.0-265 - Nicholas Caspar VAR 03-05					
	15629 Refunds	2520	Joann G. Caspar		
		1	Variance 02/07, 03/05	Inv	-250.10
	Orig obligation: 15629				
A601-2740-00.0.0-265 - Nicholas Caspar VAR 03-05			*** Account total ***		-250.10

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2740-00.0.0-287 - Maloch SPR20-05,VAR05-05					
	15621 SPR 12-05, VAR 02-05 Refund	2513	Gary or Linda Mahloch		
		1	SPR 12-05, VAR 02-05 Refund	Inv	1,237.63
	Orig obligation: 15621				
A601-2740-00.0.0-287 - Maloch SPR20-05,VAR05-05			*** Account total ***		1,237.63
A601-2740-00.0.0-313 - Diamond Ter SignPermit SP02-06					
	15632 SP 02-06	1168	Diamond Terrace c/o PAM		
		1	SP 02-06 Refund	Inv	243.36
	Orig obligation: 15632				
A601-2740-00.0.0-313 - Diamond Ter SignPermit SP02-06			*** Account total ***		243.36
A601-2740-00.0.0-320 - C. Stimac SPR04-06,VAR03-06					
	15622 SPR 04-06, VAR 03-06 Refund	2514	Charles and Joanne Stimac		
		1	SPR 04-06, VAR 03-06 Refund	Inv	94.35
	Orig obligation: 15622				
A601-2740-00.0.0-320 - C. Stimac SPR04-06,VAR03-06			*** Account total ***		94.35
A601-2740-00.0.0-332 - Joan Childs SPR 06-06					
	15626 SPR 06-06 Refund	2113	Joan Childs & Tredis Cox		
		1	SPR 06-06 Refund	Inv	533.54
	Orig obligation: 15626				
A601-2740-00.0.0-332 - Joan Childs SPR 06-06			*** Account total ***		533.54
A601-2740-00.0.0-340 - Ron HousemanSPR 07-06 Sexton					
	15623 SPR 07-06 Refund	2515	Ron L. Houseman		
		1	SPR 07-06 Refund	Inv	656.24
	Orig obligation: 15623				
A601-2740-00.0.0-340 - Ron HousemanSPR 07-06 Sexton			*** Account total ***		656.24
A601-2740-00.0.0-366 - Andrew Sentoni SPR 10-6					
	15624 SPR 10-06 Refund	2516	N.A. and A.G. Centoni		
		1	SPR 10-06 Refund	Inv	724.85
	Orig obligation: 15624				
A601-2740-00.0.0-366 - Andrew Sentoni SPR 10-6			*** Account total ***		724.85
A601-2740-00.0.0-389 - Grohs, Jeffrey SPR 04-07					
	15635 SPR 04-07 Refund	2392	Jeffrey & Paula Grohs		
		1	SPR 04-07 Refund	Inv	451.05
	Orig obligation: 15635				
A601-2740-00.0.0-389 - Grohs, Jeffrey SPR 04-07			*** Account total ***		451.05

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2740-00.0.0-396 - Delmonte, C SPR 05-07					
	15625 SPR 05-07 Refund	2517	Charles D. Delmonte		
		1	SPR 05-07 Refund	Inv	204.40
	Orig obligation: 15625				
A601-2740-00.0.0-396 - Delmonte, C SPR 05-07			*** Account total ***		204.40
A601-2740-00.0.0-397 - Kindercare Sign Permit 03-07					
	15620 Sign permit SP 03-07 refund	2512	Rago Neo, Inc.		
		1	Sign Permit Refund	Inv	468.72
	Orig obligation: 15620				
A601-2740-00.0.0-397 - Kindercare Sign Permit 03-07			*** Account total ***		468.72
A601-2740-00.0.0-399 - Dudley SPR 06-07					
	15627 SPR 06-07 Refund	2518	Thomas & Elisa Trevisani Dudle		
		1	SPR 06-07 Refund	Inv	161.80
	Orig obligation: 15627				
A601-2740-00.0.0-399 - Dudley SPR 06-07			*** Account total ***		161.80
A601-2740-00.0.0-424 - Joann Caspar VAR 02-07					
	15629 Refunds	2520	Joann G. Caspar		
		4	MAP 01-08 Refund	Inv	211.64
	Orig obligation: 15629				
A601-2740-00.0.0-424 - Joann Caspar VAR 02-07			*** Account total ***		211.64
A601-2740-00.0.0-437 - Switzer SPR 09-07					
	15636 SPR 09-07 Refund	2503	Linda Switzer		
		1	SPR 09-07 Refund	Inv	652.50
	Orig obligation: 15636				
A601-2740-00.0.0-437 - Switzer SPR 09-07			*** Account total ***		652.50
A601-2740-00.0.0-476 - Joann Caspar SPR 01-08					
	15629 Refunds	2520	Joann G. Caspar		
		2	MAP 01-08 Refund	Inv	433.11
	Orig obligation: 15629				
		3	MAP 01-08 Refund	Inv	805.92
	Orig obligation: 15629				
A601-2740-00.0.0-476 - Joann Caspar SPR 01-08			*** Account total ***		1,239.03
A601-2740-00.0.0-486 - Streeter, J SPR 02-08					
	15634 SPR 02-08	2478	Jeannette Streeter		
		1	SPR 02-08 Refund	Inv	157.36
	Orig obligation: 15634				
A601-2740-00.0.0-486 - Streeter, J SPR 02-08			*** Account total ***		157.36

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2740-00.0.0-495 - Lombardo SPR 03-08					
	15628 SPR 03-08 Refund	2519	Denise M. Lombardo		
		1	SPR 03-08 Refund	Inv	523.65
	Orig obligation: 15628				
A601-2740-00.0.0-495 - Lombardo SPR 03-08			*** Account total ***		523.65
A601-2740-00.0.0-504 - M. Roberts SPR 05-05					
	15637 SPR 05-08 Refund	2508	Michael Roberts		
		1	PSR 05-08 Refund	Inv	396.53
	Orig obligation: 15637				
A601-2740-00.0.0-504 - M. Roberts SPR 05-05			*** Account total ***		396.53
A601-2740-00.0.0-507 - J. Swicegood SPR 06-08					
	15638 SPR 06-08 Refund	637	Joseph Swicegood TRE		
		1	SPR 06-08 Refund	Inv	373.16
	Orig obligation: 15638				
A601-2740-00.0.0-507 - J. Swicegood SPR 06-08			*** Account total ***		373.16
A601-2741-00.0.0-153 - Seeno Grading Insp (10351)					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		9	Seeno Add #8753	Inv	41.50
	Orig obligation: 15658				
A601-2741-00.0.0-153 - Seeno Grading Insp (10351)			*** Account total ***		41.50
A601-2744-00.0.0-077 - AD Seeno Oak Crk Cyn SW26-06					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		10	Oak Crk Stkpl & SW #8755	Inv	41.50
	Orig obligation: 15658				
A601-2744-00.0.0-077 - AD Seeno Oak Crk Cyn SW26-06			*** Account total ***		41.50
A601-2744-00.0.0-189 - Riessen SW Permit 17-05					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		13	SW Insp #8754	Inv	41.50
	Orig obligation: 15658				
A601-2744-00.0.0-189 - Riessen SW Permit 17-05			*** Account total ***		41.50
A601-2744-00.0.0-288 - Flora Square SWP 47-07					
	15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
		11	Oak Cntr Const & SW #8757	Inv	275.00
	Orig obligation: 15658				
A601-2744-00.0.0-288 - Flora Square SWP 47-07			*** Account total ***		275.00

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2744-00.0.0-329 - Lemke Diablo Pt SW permit28-06				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	12	Diablo Pointe SW #8756	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-329 - Lemke Diablo Pt SW permit28-06		*** Account total ***		41.50
A601-2744-00.0.0-381 - Gonzalez SW Permit 18-07				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	14	SW Insp #8754	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-381 - Gonzalez SW Permit 18-07		*** Account total ***		41.50
A601-2744-00.0.0-399 - T. Dudley SW Permit 39-07				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	15	SW Insp #8754	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-399 - T. Dudley SW Permit 39-07		*** Account total ***		41.50
A601-2744-00.0.0-467 - P Hollingsworth SW Permit02-08				
15630 SW 11-06 Refund	2521	Patricia Hollingsworth		
	2	SW 11-06 Refund	Inv	817.25
Orig obligation: 15630				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	16	SW Insp #8754	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-467 - P Hollingsworth SW Permit02-08		*** Account total ***		858.75
A601-2744-00.0.0-487 - Lance Brick SWP 12-08				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	17	SW Insp #8754	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-487 - Lance Brick SWP 12-08		*** Account total ***		41.50
A601-2744-00.0.0-495 - D. Lombardo SWP 25-08				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	18	SW Insp #8754	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-495 - D. Lombardo SWP 25-08		*** Account total ***		41.50
A601-2744-00.0.0-504 - Mikde Roberts SWP 26-08				
15658 Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
	19	SW Insp #8754	Inv	41.50
Orig obligation: 15658				
A601-2744-00.0.0-504 - Mikde Roberts SWP 26-08		*** Account total ***		41.50

Account	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2744-00.0.0-510 - Carol O'Neil SWP 23-08						
	15658	Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
			20	SW Insp #8754	Inv	41.50
	Orig obligation: 15658					
A601-2744-00.0.0-510 - Carol O'Neil SWP 23-08				*** Account total ***		41.50
A601-2744-00.0.0-511 - S. Brennan Minor SWP 08-12						
	15631	Bathroom remodel inspection re	2522	Suzanne M. Brennan		
			1	Bathroom inspection refund	Inv	500.00
	Orig obligation: 15631					
A601-2744-00.0.0-511 - S. Brennan Minor SWP 08-12				*** Account total ***		500.00
A601-2744-00.0.0-513 - West Valley Bldr SWP 24-08						
	15639	SP 24-08	1952	West Valley Builders		
			1	SP 24-08	Inv	1,481.25
	Orig obligation: 15639					
	15658	Eng Svc 2/7- 2/23/09	116	PERMCO, Inc.		
			21	SW Insp #8754	Inv	41.50
	Orig obligation: 15658					
A601-2744-00.0.0-513 - West Valley Bldr SWP 24-08				*** Account total ***		1,522.75
A601-2750-00.0.0-001 - Clayton First Night Fund						
	15648	petty cash	379	Laci Jackson/ Petty Cash		
			7	other	Inv	14.07
	Orig obligation: 15648					
A601-2750-00.0.0-001 - Clayton First Night Fund				*** Account total ***		14.07
A702-7335-00.0.0-000 - Gas & Electricity						
	15669	Service 2/09 (Individual Inv)	113	PG&E		
			2	EH Svc 2/09	Inv	115.24
	Orig obligation: 15669					
A702-7335-00.0.0-000 - Gas & Electricity				*** Account total ***		115.24
* Report total *				*** Total ***		110,137.08

CITY OF CLAYTON
Founded 1857 · Incorporated 1964

Agenda Date: 3-3-09

Agenda Item: 4c

AGENDA

SPECIAL MEETING

* * *

CLAYTON CITY COUNCIL

TUESDAY, MARCH 10, 2009

4:00 p.m.

Meeting Room, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517

Mayor: Julie K. Pierce
Vice Mayor: Hank Stratford

Council Members
Howard Geller
Joseph A. Medrano
David T. Shuey

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at **www.ci.clayton.ca.us**
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

* CITY COUNCIL *
SPECIAL MEETING

March 10, 2009

4:00 P.M.

1. **CALL TO ORDER AND ROLL CALL** – Mayor Pierce.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

3. **CLOSED SESSION** – None.

4. **STUDY SESSION**

(a) Discussion of the FY 2008/2009 City Budget's financial status, including the Mid-Year Budget Review, trend analysis of revenue and expense projections, and consideration of options to address revenue shortfalls.
(City Manager and Finance Manager)

Staff recommendations: Consider the City Budget financial information provided by staff and provide direction on fiscal measures to implement in FY 2008-2009 and for upcoming FY 2009-2010.

5. **COUNCIL ITEMS** – limited to requests and directives for future meetings.

6. **ADJOURNMENT**–The next regularly scheduled public meeting is March 17, 2009.

# # # # #

CITY OF CLAYTON
Founded 1857 Incorporated 1964

Agenda Date: 3-3-09

Agenda Item: 9a

Approved:

Gary A. Napper
City Manager/Executive Director

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DAVID WOLTERING, COMMUNITY DEVELOPMENT DIRECTOR DW

DATE: MARCH 3, 2009

SUBJECT: AMENDMENT TO SECTION 17.44.020A. (SITE PLAN REVIEW PERMIT REQUIRED) OF THE *CLAYTON MUNICIPAL CODE* FOR THE PURPOSE OF ADDING CLARIFICATION THAT ALLOWING ADMINISTRATIVE APPROVAL OF SPECIFIED MINOR ADDITIONS TO SINGLE-STORY SINGLE-FAMILY RESIDENCES ALSO APPLIES TO SPECIFIED MINOR ADDITIONS TO MULTI-STORY SINGLE-FAMILY RESIDENCES (ZOA 02-08)

RECOMMENDATION

Approve Second Reading and Adoption of Ordinance No. 421 amending Section 17.44.020A. (Site Plan Review Permit Required) of the *Clayton Municipal Code* for the purpose of adding clarification to allow administrative approval of specified minor additions to multi-story single-family residences (ZOA 02-08)

BACKGROUND

At its meeting of February 17, 2009, the City Council approved the Introduction and First Reading of Ordinance No. 421 that amends Section 17.44.020A. to clarify that administrative review and approval would apply to specified minor additions ***"whether to a single-story or a multi-story single-family residence"*** meeting all stated criteria (e.g., up to 750 square feet in area, up to 16 feet in height or involving the extension of a single-story roofline, etc.) in Chapter 17.44. of the Clayton Municipal Code. This ordinance amendment affirms and clarifies the intent of the City Council that the recent approval of Ordinance No. 419 to expand administrative review and approval of Site Plan Reviews of specified minor additions to single-family homes applies to multi-story as well as single-story single-family homes.

Attachment: A Proposed Ordinance No. 421

ZOA\2008\02-08.srcc4.adminapprovalminoradditions

ORDINANCE NO. 421

AN ORDINANCE
AMENDING SECTION 17.44.020A. (SITE PLAN REVIEW PERMIT REQUIRED) OF THE CLAYTON MUNICIPAL CODE FOR THE PURPOSE OF ADDING CLARIFICATION TO ALLOW ADMINISTRATIVE APPROVAL OF SPECIFIED MINOR ADDITIONS TO MULTI-STORY SINGLE-FAMILY RESIDENCES (ZOA 02-08)

THE CITY COUNCIL
City of Clayton, California

THE CITY COUNCIL OF THE CITY OF CLAYTON FINDS AS FOLLOWS:

WHEREAS, Ordinance No. 311 was adopted by the Clayton City Council on February 15, 1994, which provided dimensional threshold requirements of 500 square feet in area and 12 feet in height for Planning Commission review and approval of site plan review permits; and

WHEREAS, there exists a need for streamlining the Site Plan Review Permit process to allow administrative review and approval for more routine residential construction applications, while still assuring that an adequate level of review occurs given that Standards of Review are stipulated in the Municipal Code; and

WHEREAS, Chapter 17.56 of the Municipal Code authorizes the City Council to amend Title 17 (Zoning) of the Municipal Code; and

WHEREAS, an amended version of Section 17.44.020 was prepared to modify the dimensional threshold requirements to allow administrative review of Site Plan Review Permits up to 750 square feet in area and 16 feet in height, generally; and

WHEREAS, the Clayton Planning Commission held a duly-noted public hearing on October 28, 2008 to consider the amendment to Section 17.44.020 of the Municipal Code; determined that the amendment would be in conformance with the General Plan; determined that the public necessity, convenience, and general welfare would require adoption of the amendment; and recommended City Council approval of that amendment; and

WHEREAS, on November 18, 2008, and December 2, 2008, the City Council held duly-noticed public hearings and gave due consideration to all testimony, comments, and documents received pertaining to the amendment to Section 17.44.020; and

WHEREAS, on December 2, 2008, the City Council adopted the amendment in the form of Ordinance No. 419, determining the following: the amendment to be in conformance with the General Plan; adoption of the ordinance supports the public necessity, convenience, and general welfare; the adoption of the amendment qualifies as a minor alteration of land use limitation for a categorical exemption from the California Environmental Quality Act in accordance with Section 15305 of the State CEQA Guidelines; and found there was no evidence that the amendments will have the potential for any individual or cumulative adverse effects on fish and wildlife resources or their habitat, as defined in Section 711.2 of the Fish and Game Code; and

WHEREAS, on January 6, 2009, at a regular meeting of the City Council, Council members raised concerns that Ordinance No. 419 may not have sufficient clarification that the provisions of the amendment allowing expanded administrative review of minor additions to single-family residences applies to both single-story as well as multi-story single-family residences when stated criteria are satisfied and, accordingly, Council directed staff to prepare a further amendment to Section 17.44.020 to provide the needed clarification; and

WHEREAS, staff prepared and presented to the City's Planning Commission at a duly noticed public hearing on January 27, 2009 an amendment to Section 17.44.020 to provide the needed clarification; and

WHEREAS, the Planning Commission considered all testimony, comment and documents pertaining to amendment of Section 17.44.020 of the Municipal Code; determined that the amendment would be in conformance with the General Plan; determined that the public necessity, convenience, and general welfare would require adoption of the amendment; determined the adoption of the amendment qualified as a minor alteration of land use limitation for a categorical exemption from the California Environmental Quality Act in accordance with Section 15305 of the State CEQA Guidelines; and found there was no evidence that the amendment will have the potential for any individual or cumulative adverse effects on fish and wildlife resources or their habitat, as defined in Section 711.2 of the Fish and Game Code; and, therefore, recommended City Council approval of the amendment; and

WHEREAS, at duly noticed public hearings on February 17, 2009, and on March 3, 2009, the City Council received the recommendation of the Planning Commission, the related staff report and other documents and public testimony concerning the amendment and determined that the amendment would be in conformance with the General Plan; determined that the public necessity, convenience, and general welfare would require adoption of the amendment; determined the adoption of the amendment qualified as a minor alteration of land use limitation for a categorical exemption from the California Environmental Quality Act in accordance with Section 15305 of the State CEQA Guidelines; and found there was no evidence that the amendment will have the potential for any individual or cumulative adverse effects on fish and wildlife resources or their habitat, as defined in Section 711.2 of the Fish and Game Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLAYTON DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 17.44.020A. of the Municipal Code is amended to read as follows:

"17.44.020 Site Plan Review Permit Required. A Site Plan Review Permit shall be required in any zoning District for the design of all new development within the City (new construction, remodeling, additions, etc.) that meets any of the following criteria:

A. Construction, ***whether to a single-story or a multi-story single-family residence*** (enclosed or unenclosed) over 16 feet in height except for an extension of an existing single-story roofline;...." [Italics added only to clarify text change (addition)]

SECTION 2. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance, or the application thereof to any person or circumstances, is held to be unconstitutional or to be otherwise invalid by any court competent jurisdiction, such invalidity shall not affect other provisions or clauses of this Ordinance or application thereof which can be implemented without the invalid provisions, clause, or application, and to this end such provisions and clauses of the Ordinance are declared to be severable.

SECTION 3. Conflicting Ordinances Repealed. Any ordinance or part thereof, or regulations in conflict with the provisions of this Ordinance, are hereby repealed. The provisions of this Ordinance shall control with regard to any provision of the Clayton Municipal Code that may be inconsistent with the provisions of this Ordinance.

SECTION 4. Effective Date and Publication. This Ordinance shall become effective thirty (30) days from and after its passage. Within fifteen (15) days after the passage of the Ordinance, the City Clerk shall cause it to be posted in three (3) public places heretofore designated by resolution by the City Council for the posting of ordinances and public notices. Further, the City Clerk is directed to cause Section 1 of this Ordinance to be entered into the City of Clayton Municipal Code.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Clayton held on February 17, 2009.

Passed, adopted, and ordered posted by the City Council of the City of Clayton at a regular meeting thereof held on March 3, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON

____

Julie K. Pierce, Mayor

ATTEST

____

Laci J. Jackson, City Clerk

APPROVED AS TO FORM

J. Daniel Adams, City Attorney

APPROVED BY ADMINISTRATION

Gary A. Napper, City Manager

I hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Clayton held on February 17, 2009, and was duly adopted, passed, and ordered posted at a regular meeting of the City Council held on March 3, 2009.

Laci J. Jackson, City Clerk

ZOA\2008\02-08.ord4

CITY OF CLAYTON
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Agenda Date: 3-3-09

Agenda Item: 9b

Approved:
Gary A. Napper City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Laura Hoffmeister, Assistant to the City Manager
Merry Pelletier, Finance Manager

DATE: March 3, 2009

SUBJECT: Review of the City's Annual Report on Developer Fees for FY 2007-08 in compliance with the reporting requirements of Section 66006 of the State Government Code (AB 1600)

RECOMMENDATION

Staff recommends the City Council receive public comments; adopt the attached Resolution No.__-2009, finding that there is a reasonable relationship between current needs for the fees and the purposes for which they were originally collected.

BACKGROUND

In 1989, Section 66000 et seq. of the Government Code became effective. When passed in 1987, this section was known as AB1600. When the Legislature passed AB1600, it added a new chapter to the Government Code on fees for development projects. The chapter sets forth a number of requirements that local agencies must follow if they are to exact fees from developers to defray the cost of construction of public facilities related to development projects. Section 66006 mandates the reporting requirements on fees that the local agency must adhere to each fiscal year.

Through the General Plan, the City of Clayton has established the nexus between the development and the capital improvements necessary to mitigate the effects of the development and approved fees to fund the mitigation measures. Further implementation of the fees is established in the Clayton Municipal Code sections related to each fee type.

DISCUSSION

Section 66006 (b)(1) of the Government Code requires each local agency to make public a report on developer fees within 180 days after the last day of each fiscal year. Section 66006 (2) also requires each local agency to review the report at a public meeting not earlier than 15 days after the information is made available to the public. The City of Clayton presented its year-end audited financial statement and closing reports on February 3, 2009.

The AB 1600 consists of a brief description of the fee type in the account or fund, the amount of the fee, the beginning and ending balance of the account or fund, the amount of fees collected and the interest earned. If there are funds in the accounts then there is also a requirement to make a finding that there is a reasonable relationship between current needs for and the purposes for which they were originally collected.

Some impact fees were collected during FY 07/08 from various residential and commercial projects. Some of the fees are due at time of final map, or building permit issuance; others not until final occupancy. Some of the recent development projects (Oak Creek Canyon, Diablo Pointe, Mitchell Creek Place, Flora Square) were and are in various stages of the development process, thus it is expected that over this current fiscal year and next fiscal year some additional funds would be collected as appropriate.

There are funds in some accounts from previous year's development fee collection. These developer fees are Childcare Facilities; Parkland Dedication; Offsite Arterial improvement; Fire Protection; and Community Facilities. Traffic Mitigation Fees, Marsh Creek Road Sewer Fees, and the Police Mitigation Fees are not subject to AB 1600 report but included for tracking purposes. The summary of the balances of the various fees are listed on Attachment 2. Attachment 3 shows the outstanding Capital Improvement Program projects for which these funds are necessary. Details of the fund history are shown in Attachment 4 with detailed expenditure and revenue reports for each fee the City collected provided in Attachment 5. The City Development Impact fee schedule identifying the formula amount and when the fee is collected is shown on Attachment 6.

There are eight reporting requirements on fees that the local agency must adhere to each fiscal year:

1. Create separate capital facilities funds or accounts for each improvement funded with impact fees (Government Code Section 66006(a)).

2. Remit all interest income earned by the fees to the same fund; interest income must be spent solely on the purpose for which the fee was originally collected (Section 66006(a)).

3. Within 180 days after the close of each fiscal year, prepare a public report concerning each impact fee fund. Such report must include the fund's beginning and ending balance for the fiscal year, amount of fees and interest deposited into the fund for the fiscal year, and a description of each expenditure from the fund for that year, including identification of the improvement being funded (Section 66006(b)).

4. Review the report at a public meeting not less than 15 days after the report is released to the public (Section 66006(b)(2)).

5. If fees remain unexpended or uncommitted five years after being collected, the local agency is to make a finding that there remains a reasonable relationship between the

current need for the fees and the purposes for which they were originally collected (Section 66001(d)).

6. Refund to current owner of lots or units developed projects any fees, with accrued interest, for which continued need cannot be demonstrated (Section 66001(e)).

7. A local agency must not co-mingle fees with any other revenue, except for temporary investment purposes (Section 66006(a)).

8. A local agency may not spend impact fees for maintenance or operation of improvements funded with impact fees (Section 65913.8).

In addition to the above reporting requirements of Section 66000 of the Government Code, local agencies can not use these developer fees for the maintenance or operation of an improvement. Fees and charges related to development projects may be imposed for public capital facility improvements. This restriction is a requirement of Section 65913.8 of the Government Code, and the City's developer fees are consistent with the definitions of "development project" and "local agency" used in Section 66000 of the Government Code. The annual report reflects the use of all impact fees for capital facility improvements.

The City is in full compliance with seven of the eight reporting requirements. The City is in partial compliance with No. 5 above, which requires expenditures or commitment of funds within five years of their collection. Compliance is obtained by adopting a resolution that makes a finding that there remains a reasonable relationship between the current need for the fees and the purpose for which they were originally proposed.

In using the expenditure and revenue reports to determine whether the fees have been spent within five years of collection, the total expenditures and operating transfers-out over the five-year period must be added together, and then that total must be subtracted from the earliest fund balance (July 1, 1999) plus any operating transfers in for that year. In a number of instances, this calculation shows that not only have fees collected five years ago been spent, but depending on the fund, fees collected in ensuing years have also been spent.

Of the aforementioned five reportable developer fees, four comply with the provision of AB1600 that funds be expended within five years - Offsite Arterial, Park Dedication and Community Facilities, and Fire Protection Development; the Child Care fund balance is more than 5 years old.

Child Care Facilities: At the end of FY 07/08 there was $34,118 available. Oakhurst development did not pay into these funds as it was established after Oakhurst was approved. Thus the small fund balance and long periods needed to achieve sufficient resources to utilize as intended. These funds are available to reimburse the RDA for its $981,750 contribution to the Gym or to be used for the after-school care equipment and services or programming. Given the large RDA amount, and that the city is not expected to grow much, the funds would be better used to assist in capital assets that assist in the development of the Middle School Gym after-school childcare needs. In prior years during the 1990's some funds were provided to the Contra Costa Child Care Council for material needs of programs and to provide outreach to Clayton residents as to home and other child care opportunities and programs. There is a need to continue this impact fee in order to collect sufficient funds to address future new capital needs, and/or to reimburse the RDA. In FY 07/08 a total of five projects (Pine Hollow Estates, Mitchell Creek Place, Longs Drugs, Flora Square, Village Market) were subject to the fee and $6483 collected.

Parkland Dedication: The Park funds have a FY 07/08 had zero ending balance. During the 07/08 year $61,656 was collected from the Diablo Pointe project these funds plus the prior balance were used toward the Community Park upgrades. A total transfer of $112,443 was made for this purpose. The City Council already has identified future improvements in the CIP to which park funds would be needed and used, including Keller House. These projects costs combined are estimated at least $1.5 million thus a need exists to continue this impact fee.

Offsite Arterial: On June 30, 2008, the Offsite Arterial funds had a balance of $133,242. These funds can only be used for non maintenance capital projects on arterial roads which are Oakhurst Blvd., Marsh Creek Road, Pine Hollow Road, and Clayton Road. This balance is due to the collection $ 114,146 from four projects (Mitchell Creek Pl, Longs, Flora Square, and Village Market). These funds and future impact fees will be used for projects in the CIP such as traffic signal on eastern Marsh Creek Road, V-Calming devices. The remainder of the funding is expected to come from other sources such as Measure C/J State (Caltrans), federal, and other sources. In general, the City does not have control over the funding process of other agencies. However, the City must have adequate funds on hand to leverage and provide matching funds as required when the other funds do become available to the City, and to maintain a competitive position to obtain the funds thus a need exists to continue this impact fee.

Fire Protection: In 1999/2000, the City's RDA provided a loan of $350,000 in added funding for the new District's Clayton Fire Station. All Fire Mitigation funds to that time were also directed to this project. The RDA contribution has not been fully repaid from the mitigation fees. In FY 05/06 the balance was $42,908 and these funds were transferred to reimburse the RDA. The RDA loan is now at $307,091. Future funds collected will be transferred annually to reimburse the RDA for its loan, thus a need exists to continue this impact fee. There is currently a small balance of $8667 from three projects subject to fee payment in FY07/08. Funds from Mitchell Creek Place were still in process and will be reflected in next years report. Periodically the collected funds are transferred to the RDA toward the loan repayment.

Community Facilities: This fund is currently at $10,148. These funds are limited for improvements to City owned facilities (buildings and associated grounds). These and future funds are to be for future projects such as the Keller House renovation, Endeavor Hall, Library, City Hall, Library, or Corporation Yard improvements or upgrades. Therefore it is a demonstrated need to continue this impact fee.

Marsh Creek Road Sewer: The City recently established a Marsh Creek Road Sewer Impact fund for tracking purposes. This fund was initially loaned $60,000 from the City General Fund to advance a master Sewer Plan for the March Creek Road Specific Plan area. To date there has been spent $61,130 associated with studies to determine a future development impact fee, which would include reimbursement of this loan eventually to the General Fund. There were $14,343 in expenses during FY 07/08.

Police Service Mitigation Fee: The City has in certain newer development projects through the CEQA process, identified impacts to Police Services and developed a mitigation measure to provide funding to reduce the identified impact. To date $10,155 in fees has been collected, with interest earnings the balance is $10,969. The fees are individual project determined through the CEQA process and not subject to AB 1600 reporting requirements but are included for tracking purposes only, similar to the Oakhurst traffic fee fund, and the Marsh Creek Road Sewer fund. There were no funds collected in FY 07/08 as projects that would be subject to this fee (Diablo Pointe and Oak Creek Canyon) were still in process fees are due at issuance of building permits.

Open Space (active/passive) In Lieu Contribution Fee: In 2007 the City adopted a new ordinance provision, [Section 17.28.100C. (a),(b)] allowing an option for Planned Development zoned projects, in lieu of providing the on site open space (active and/or passive), a financial contribution could be provided. The funds collected for the active requirement can be used for acquisition and/or maintenance of active recreation areas in the City's park system. The passive potion can be used for maintenance of the City's trail system. The option for consideration of a developer request in lieu fee payment lies with the City. There is no set amount as it is determined on a case by case basis using criteria in the ordinance and is not subject to AB 1600 reporting requirements but is included for tracking purposes only. In FY 06/07 the City received $40,000 from the Mitchell Creek Place project. All of these funds were for active recreation parks purpose. The current balance including interest earnings is $41,023.

Oakhurst Traffic Mitigation Fees: The Oakhurst Traffic Fees were established as an Environmental Impact mitigation fee, through letters of agreement by the developer prior to the applicable legislation but are included for tracking purposes. The City no longer collects the Traffic Mitigation Fee (Oakhurst) as that project has been built out. The report shows a balance of $168,250. When the City Council reviewed the CIP in FY 04/05, it directed these funds to be used for the future Oakhurst street and road related repairs. At that time major reconstruction of the roads was estimated at $1,000,000 in costs. However these funds were not restricted in use to capital only. In FY 06/07 the City Council approved expenditure of $17,100 to repaint the traffic signals on Oakhurst Blvd. and the remaining funds to be used for Oakhurst Blvd re-paving project. During FY 08/09 (September) the remaining funds ($168,250) were spent for pavement repairs and resurfacing portions of Oakhurst Blvd., thus the fund balance has been depleted.

To comply with AB1600, the City Council must make findings that there is a reasonable relationship between current need for the fees and the purposes for which they were originally charged as demonstrated by programming of fees in the CIP and city budget. It is important that the City Council make these findings to ensure continuance of funding resources for these important programs.

Although AB1600 requires that fees collected from developers be expended within five years, the law, as noted previously, also allows exceptions. Exceptions are provided in recognition that some projects require an extended planning period. There can be a number of reasons for this and may include: project costs can be of a magnitude it that requires longer than five years for costs required to accrue; or matching funds may not be available within the five-year period.

As indicated in Attachment 3, City's Capital Improvement Program, there are many projects that have time frames that vary widely notably being Parks, Community Facility, as well as street improvements which total over $10,874,147, of which about 2.75 million dollars alone is needed for street and pavement projects. The fund needs for the identified projects are far greater than the amount of fees that are possible to collect in a five-year period. Construction will only be possible by leveraging these funds to obtain matching monies from Measure C/J, State, federal, or other sources.

The City has shown that there remains a nexus between current needs for these impact fees and the purposes for which they were originally collected. This was accomplished by Council's prior approval of the City's CIP which indicate the projects to be constructed and directing staff to allocate the collected funds to the various projects. In addition the City has demonstrated that is has expended costs for the new fire station that exceed funds currently available to repay the RDA as well as costs for the Gym to continue to enhance after school child care program needs at the new gym.

As noted above, AB1600 requires that within 180 days of the close of the fiscal year, the City make available to the public the beginning and ending balance of each fee for the fiscal year, the fee interest and other income, the amount of expenditure, and fund allocations by fee category.

Staff believes that the intent of the legislation is to provide a reasonable period of time to close the books in order to provide accurate financial information, including all outstanding expenditures and revenues for the entire fiscal year. The City presented its FY 07/08 year-end closing report on February 3, 2009.

As also noted above, not less than 15 days after the information is made public, the City Council is required to review this information at its next regularly scheduled public meeting. Since this information was made available to the public on February 3, 2009, the information has been placed on the March 3, 2009 Council agenda for review, in compliance with the reporting requirements.

FISCAL IMPACT

None

CONCLUSION

Staff recommends that Council adopt the attached Resolution, No. __-2009, finding that there is a reasonable relationship between current needs for the fees and the purposes for which they were originally collected

Attachments:

1. Resolution No __-2009
2. Fee Fund Balance Summary
3. Capital Improvement Program Projects with Funding needs
4. Fund History Detail
5. Revenue/Expense Fund detail
6. Impact Fee schedule

Laura/ab16002009.doc

RESOLUTION NO. ___-2009

A RESOLUTION FINDING THAT THERE REMAINS A REASONABLE RELATIONSHIP BETWEEN CURRENT NEEDS FOR THE CITY'S DEVELOPMENT IMPACT FEES AND THE PURPOSES FOR WHICH THEY WERE ORIGINALLY CHARGED (GOVERNMENT CODE SECTION 66000 ET. SEQ.)

THE CITY COUNCIL
City of Clayton, California

WHEREAS, the City's adopted General Plan, and Capital Improvement Program identifies improvements necessitated by continued development in the City and fees pay for development impacts; and

WHEREAS, the City has been authorized by Municipal Code Sections 3.16.020 (Community Facilities), 3.18.040 (Fire Protection), 16.12.010 (Parkland Dedication), 16.60.050 (Childcare), and Resolution 36-81 (Offsite Arterial Streets), to establish and collect these impact fees; and

WHEREAS, the City has established discrete accounts and fees to finance the construction of these improvements as mitigation measures for continued development within the City; and

WHEREAS, the City annually adopts a comprehensive Capital Improvement Program to prioritize improvements and allocates funds to construct the improvements as mitigation for continued development in the City; and

WHEREAS, these improvements are scheduled to be constructed over time as sufficient funds become available; and

WHEREAS, these identified improvements are of such size that sufficient funds have not been collected or obtained in order to construct these improvements by expending fees collected within the five-year expenditure period provided by Government Code Section 66001(d); and

WHEREAS, there continues to be a distinct nexus between continued development and the necessity to mitigate developments impacts; and

WHEREAS, fees collected previously and in the future are necessary to fund identified improvements as indicated in the City's Capital Improvement Program; and

WHEREAS, fees collected for the District Clayton Fire Station previously and in the future are necessary to repay the Redevelopment Agency for expenses related to the construction of the new fire station; and Child Care fees to fund equipment and capital assets for the new after school needs at the new Clayton Community Gym.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clayton, California does hereby accept the above Recitals as fact, finds that there remains a reasonable relationship between the current need for the impact fees and the purposes for which they were originally collected.

Section 2. This resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular meeting thereof held on the 3rd day of March, 2009 by the following vote:

AYES:

NOES:

ABSENT:

THE CITY OF CLAYTON, CA

____
Julie K. Pierce, Mayor

ATTEST:

____
Laci J. Jackson, City Clerk

ATTACHEMENT 2

ALLOCATED
FUND BALANCE
AS OF 06-30-08
M.P. 3-3-09

FUND	(A) FUND BALANCE	(B) RESERVES	(C) DESIGNATED	(D) TOTAL ALLOCATED FUND BALANCE (B+C=D)	(E) UNALLOCATED RESERVES (A-D)
CHILDCARE FACILITIES 1	34,118		34,118	34,118	-
PARKLAND DEDICATION	-		-	-	-
OFFSITE ARTERIAL IMPROVEMENT	133,242		133,242	133,242	-
FIRE PROTECTION FEES 2	8,678		8,678	8,678	-
COMMUNITY FACILITIES	10,148		10,148	10,148	-
MARSH CREEK ROAD SEWER FEES 3	(1,130)		(1,130)	(1,130)	-
POLICE IMPACT FEES	10,970		10,970	10,970	-
OPEN SPACE IN-LIEU FEES	42,397		42,397	42,397	-
TRAFFIC MITIGATION FEES FUND	168,250		168,250	168,250	-
				-	-
TOTAL	406,673	-	406,673	406,673	-

Footnotes:		
1. Gym Project loan balance from RDA	$	981,750
2. Fire Station loan balance from RDA	$	307,092
3. Sewer Study loan balance from GF	$	60,000

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2008/09 to 2012/13

Summary of Project Costs by Fiscal Year **Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13	Future Costs	Total Budget
10330	Streets	Overlays	$ 570,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 570,000.00
10331	Streets	Slurry Seals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10332	Streets	High Street Bridge	$ 65,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000.00
10333	Streets	Marsh Creek Road - TEA-21	$ 1,300,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,300,000.00
10334	Parks	Community Dog Park	$ 27,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,500.00
10335	Parks	El Molino Park	$ 76,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 76,000.00
10336	Parks	Lydia Lane Park Ph. II	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000.00	$ 60,000.00
10337	Facilities	Keller House Preservation	$ 219,523.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 219,523.00
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,780,477.00	$ 1,780,477.00
10338	Facilities	Endeavor Hall	$ 1,450,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,450,000.00
10339	Facilities	Youth Center/Gym	$ 4,900,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,900,000.00
10340	Landscape	Marsh Creek Road Landscape	$ 400,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000.00
10341	Streets	Center Street Crossing	$ 172,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 172,000.00
10342	GHAD	Windmill Debris Basin	$ 75,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00	$ 100,000.00
10344	GHAD	Obsidian Landslide	$ 75,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00
10345	GHAD	Clayton Rd. Landslides	$ 1,240,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,240,000.00
10346	GHAD	Black Diamond Landslide**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347	GHAD	V-ditch Repairs	$ 75,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00
10347A	GHAD	Eagle Peak Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,125,000.00	$ 1,125,000.00
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000.00	$ 50,000.00
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00	$ 100,000.00
10350	Facilities	Downtown Elec. Conn	$ 40,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000.00
10351	Facilities	Fire Station	$ 1,610,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,610,000.00
10352	Landscape	Library Landscaping	$ 194,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 194,000.00
10353	Streets	Downtown Revitalization	$ 3,003,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,003,500.00
10354	Streets	Four Oaks Area	$ 237,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 237,700.00
10355	Streets	Oak Street Bridge	$ 62,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,000.00
10356	Landscape	Westwood Open Space	$ 166,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 166,000.00
10357	Facilities	Old City Hall Renovation	$ 80,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000.00
10358	Facilities	Grove Property Acquisition	$ 500,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000.00
10359	Facilities	Endeavor Hall Parking I	$ 108,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 108,000.00
10360	Facilities	Endeavor Hall Parking II	$ 245,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 245,000.00
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ 325,000.00	$ 325,000.00
10362	Facilities	Stanley Property Parking**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10363	Facilities	Corp. Yard Expansion	$ 608,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 608,000.00
10364	Streets	Downtown Signage**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10365	Facilities	Library Parking Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10366	Facilities	Police Parking Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10367	Parks	Downtown Park	$ 2,009,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,009,700.00
10368	Parks	City Hall Park**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10369	Streets	Marsh Creek Road Narrowing**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000.00	$ 3,000,000.00
10371	Streets	Survey Monuments	$ 30,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000.00
10372	Streets	Traffic Signal Modifications	$ 9,900.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,900.00
10373	Streets	Peacock Creek Dr. Signal	$ 155,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 155,000.00
10374	Parks	North Valley Park	$ 45,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000.00

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2008/09 to 2012/13

Summary of Project Costs by Fiscal Year

**Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13	Future Costs	Total Budget
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00	$ 75,000.00
10376	Facilities	Equestrian Staging Area	$ 140,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 140,000.00
10377	Streets	DVMS - Right Turn Lane	$ 51,100.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,100.00
10378	Streets	Keller Ridge Drive Planters	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00
10379	Streets	Pine Hollow Road - Entry	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 300,000.00
10380	Parks	Community Park - Rt Turn Lane**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10381	Parks	Bocce Ball Courts	$ 43,431.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,431.00
10382	GHAD	Inclinometers	$ 50,000.00	$ -		$ -	$ -	$ -	$ -	$ 50,000.00
10383	GHAD	Keller Ridge Drive Subdrain	$ 5,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000.00
10384	Streets	Mitchell Canyon Rd Overlay	$ 145,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 145,000.00
10385	Parks	Community Park Tot Lot Upgrade	$ 75,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00
10386	GHAD	Wells**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10387	Streets	Pavement Rehab 2002/03	$ 994,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 994,000.00
10388	Streets	Pavement Rehab 2003/04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10389	Streets	Pavement Rehab 2004	$ 535,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 535,000.00
10390	Streets	Pavement Rehab 2005**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10391	Streets	Pavement Rehab 2006	$ 1,188,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,188,000.00
10392	Sewers	Oak - High Street	$ 320,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 320,000.00
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 300,000.00
10394	Streets	Handicap Ramps - RDA Area	$ 65,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000.00
10394A	Streets	ADA Compliance Program	$ 10,400.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 459,600.00	$ 500,000.00
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00	$ 75,000.00
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ 230,000.00	$ 230,000.00
10397	Streets	Utility Undergrounding	$ 105,930.00	$ -	$ -	$ -	$ -	$ -	$ 2,894,070.00	$ 3,000,000.00
10398	Streets	Clayton Rd. MCR Slurry Seal	$ 321,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 321,000.00
10399	Sewers	Pine Hollow Area	$ 115,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 115,000.00
10400	Other	Downtown Economic Development	$ 980,871.00	$ 1,535,105.00	$ -	$ -	$ -	$ -	$ -	$ 2,515,976.00
10401	Streets	Pedestrian Xing Signals**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10402	Streets	Clayton Road Trail Connection	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00
10403	Streets	Downtown Entry Signage	$ 50,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000.00
10404	Streets	Marsh Creek Rd. Retaining Wall	$ 320,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 320,000.00
10405	Streets	2007 Pavement Patching Project	$ 91,327.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 91,327.00
10406	Streets	2008 Pavement Rehab Project	$ 8,673.00	$ 1,103,327.00	$ -	$ -	$ -	$ -	$ -	$ 1,112,000.00
10407	Streets	Clayton Road Trail Connection	$ 420,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 420,000.00
10408	Streets	2009 Pavement Rehab Project	$ -	$ -	$ 413,000.00	$ -	$ -	$ -	$ -	$ 413,000.00
10409	Streets	2010 Pavement Rehab Project	$ -	$ -	$ -	$ 413,000.00	$ -	$ -	$ -	$ 413,000.00
10410	Streets	2011 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ 413,000.00	$ -	$ -	$ 413,000.00
10411	Streets	2012 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ 413,000.00	$ -	$ 413,000.00
		Cost Totals	$ 25,983,555.00	$ 2,644,432.00	$ 419,000.00	$ 419,000.00	$ 419,000.00	$ 419,000.00	$ 10,874,147.00	$ 41,178,134.00

Red denotes completed projects
Green denotes active projects funded in FY 08/09
Blue denotes active projects funded prior to FY 08/09
** Deleted by City Council

ATTACHMENT 3(b)

ATTACHMENT 4 (a)

DEVELOPMENT IMPACT FEES
REVENUES & EXPENDITURES
FY 2000 to FY 2008
M.P. 3-3-09

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
CHILDCARE FACILITY FEES										
REVENUE										
Childcare Facility Fees (5307)	7,380	2,198	7,800	5,535	-	-	-	-	6,483	29,396
Interest	-	-	94	1,045	549	780	487	662	1,105	4,722
EXPENDITURES										-
										-
										-
										-
Total	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under) Expenditures	7,380	2,198	7,894	6,580	549	780	487	662	7,588	34,118
OTHER FINANCING SOURCES (USES)										
Operating Transfers in										-
Operating Transfers out										-
Total	-	-	-	-	-	-	-	-	-	-
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenses & Other Financing Sources	7,380	2,198	7,894	6,580	549	780	487	662	7,588	**34,118**
FUND BALANCE JULY 1	-	7,380	9,578	17,472	24,052	24,601	25,381	25,868	26,530	**34,118**
FUND BALANCE JUNE 30	**7,380**	**9,578**	**17,472**	**24,052**	**24,601**	**25,381**	**25,868**	**26,530**	**34,118**	

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
PARKLAND DEDICATION FEES										
REVENUE										
Parkland Dedication Fees (5313)	52,293	10,276	69,363	75,268			21,912	23,121	60,016	312,249
Interest	-	-	302	5,982	1,345	1,815	455	1,210	3,634	14,743
EXPENDITURES										-
Westwood Park CIP 079			48,500							48,500
Endeavor Hall Parking Lot CIP 017			27,595							27,595
Community Park Tot Lot CIP 092					75,000	6,500	-	-		81,500
Downtown Park CIP 090							57,234			57,234
Community Park Tot Lot CIP 10407									112,163	112,163
Total	-	-	76,095	-	75,000	6,500	57,234	-	112,163	326,992
Total Revenue/over(under) Expenditures	52,293	10,276	(6,430)	81,250	(73,655)	(4,685)	(34,867)	24,331	(48,513)	48,513
OTHER FINANCING SOURCES (USES)										
Operating Transfers in										-
Operating Transfers out										-
Total	-	-	-	-	-	-	-	-	-	-
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenses & Other Financing Sources	52,293	10,276	(6,430)	81,250	(73,655)	(4,685)	(34,867)	24,331	(48,513)	**0**
FUND BALANCE JULY 1	-	52,293	62,569	56,139	137,389	63,734	59,049	24,182	48,513	**0**
FUND BALANCE JUNE 30	**52,293**	**62,569**	**56,139**	**137,389**	**63,734**	**59,049**	**24,182**	**48,513**	**0**	

ATTACHMENT 4 (b)

DEVELOPMENT IMPACT FEES
REVENUES & EXPENDITURES
FY 2000 to FY 2008
M.P. 3-3-09

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
OFFSITE ARTERIAL IMPROVEMENT FEES										
REVENUE										
Offsite Arterial Improvement Fees (5314)	52,416	52,269	87,634	39,312	-	-	11,648	-	114,147	357,426
Interest	-	-	1,039	59	31	77	271	369	4,317	6,163
EXPENDITURES										
Marsh Creek Road Improvement CIP 009				230,000						230,000
Kelok & Keller Ridge 3 way stop				346						346
Total	-	-	-	230,346	-	-	-	-		230,346
Total Revenue/over(under) Expenditures	52,416	52,269	88,673	(190,975)	31	77	11,919	369	118,464	133,242
OTHER FINANCING SOURCES (USES)										
Operating Transfers in										-
Operating Transfers out										-
Total	-	-	-	-	-	-	-	-	-	-
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenses & Other Financing Sources	52,416	52,269	88,673	(190,975)	31	77	11,919	369	118,464	**133,242**
FUND BALANCE JULY 1	-	52,416	104,685	193,358	2,383	2,414	2,491	14,410	14,779	**133,242**
FUND BALANCE JUNE 30	**52,416**	**104,685**	**193,358**	**2,383**	**2,414**	**2,491**	**14,410**	**14,779**	**133,242**	

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
FIRE PROTECTION FEES										
REVENUE										
Fire Protection Fees (5317)	10,800	3,956	17,200	5,700	2,400	-	-	-	6,397	48,453
Interest	-	-	173	1,718	961	-	-	-	281	3,133
EXPENDITURES										-
Reimbursement for Clayton Fire Station						-	-	-		-
										-
										-
Total	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under) Expenditures	10,800	3,956	17,373	7,418	3,361	-	-	-	8,678	51,586
OTHER FINANCING SOURCES (USES)										
Operating Transfers in										-
Operating Transfers out to RDA						42,908	-	-		42,908
Total	-	-	-	-	-	(42,908)	-	-	-	(42,908)
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenses & Other Financing Sources	10,800	3,956	17,373	7,418	3,361	(42,908)	-	-	8,678	**8,678**
FUND BALANCE JULY 1	-	10,800	14,756	32,129	39,547	42,908	0	0	0	**8,678**
FUND BALANCE JUNE 30	**10,800**	**14,756**	**32,129**	**39,547**	**42,908**	**0**	**0**	**0**	**8,678**	

ATTACHMENT 4 (c)

DEVELOPMENT IMPACT FEES
REVENUES & EXPENDITURES
FY 2000 to FY 2008
M.P. 3-3-09

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
COMMUNITY FACILITIES FEES										
REVENUE										
Community Facilities Fees (5323)	6,300	8,691	10,750	12,150	-	-	3,600	-	19,041	60,532
Interest	-	-	(228)	(504)	(265)	(382)	(169)	(230)	329	(1,449)
EXPENDITURES										
Corp Yard CIP 060			67,976				-	-		67,976
Project										-
Project										-
Total	-	-	67,976	-	-	-	-	-	-	67,976
Total Revenue/over(under) Expenditures	6,300	8,691	(57,454)	11,646	(265)	(382)	3,431	(230)	19,370	(8,893)
OTHER FINANCING SOURCES (USES)										
Operating Transfers in				19,041						19,041
Operating Transfers out										-
Total	-	-	-	19,041	-	-	-	-	-	19,041
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenses & Other Financing Sources	6,300	8,691	(57,454)	30,687	(265)	(382)	3,431	(230)	19,370	**10,148**
FUND BALANCE JULY 1	-	6,300	14,991	(42,463)	(11,776)	(12,041)	(12,423)	(8,992)	(9,222)	**10,148**
FUND BALANCE JUNE 30	**6,300**	**14,991**	**(42,463)**	**(11,776)**	**(12,041)**	**(12,423)**	**(8,992)**	**(9,222)**	**10,148**	

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
MARSH CREEK RD SEWER FEES										
REVENUE										
Marsh Creek Rd Sewer Fees					-	-	-	-		-
Interest					(22)	946	243	330	(37)	1,461
EXPENDITURES										-
Marsh Creek Road Sewer Survey					896	29,239	18,112	-	14,344	62,591
										-
										-
Total	-	-	-	-	896	29,239	18,112	-	14,344	62,591
Total Revenue/over(under) Expenditures	-	-	-	-	(918)	(28,293)	(17,869)	330	(14,381)	(61,130)
OTHER FINANCING SOURCES (USES)										
Operating Transfers in General Fund Loan						60,000	-	-		60,000
Operating Transfers out										-
Total	-	-	-	-	-	60,000	-	-		60,000
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenses & Other Financing Sources	-	-	-	-	(918)	31,707	(17,869)	330	(14,381)	**(1,130)**
FUND BALANCE JULY 1	-	-	-	-	-	(918)	30,789	12,921	13,251	**(1,130)**
FUND BALANCE JUNE 30	-	-	-	-	**(918)**	**30,789**	**12,921**	**13,251**	**(1,130)**	

ATTACHMENT 4 (d)

DEVELOPMENT IMPACT FEES
REVENUES & EXPENDITURES
FY 2000 to FY 2008
M.P. 3-3-09

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Ending Balance
POLICE IMPACT FEE										
REVENUE										
Police Impact Fee	-	-	-	-	-	-	10,155	-		10,155
Interest	-	-	-	-	-	-	195	265	355	815
EXPENDITURES										
	-	-	-	-	-	-	-	-		-
Total	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under)Expenditures	-	-	-	-	-	-	10,350	265	355	10,970
OTHER FINANCING SOURCES (USES)										
Operating Transfers In	-	-	-	-	-	-	-	-		-
Operating Transfers Out	-	-	-	-	-	-	-	-		-
Total	-	-	-	-	-	-	-	-	-	-
Excess(Deficiency) of Revenue and Other Sources Over (Under) Expenses & Other Financing Sources	-	-	-	-	-	-	10,350	265	355	10,970
FUND BALANCE JULY 1	-	-	-	-	-	-	-	10,350	10,615	10,970
FUND BALANCE JUNE 30	-	-	-	-	-	-	10,350	10,615	10,970	
OPEN SPACE IN-LIEU FEE										
REVENUE										
Open Space In-Lieu Fee							-	40,000	-	40,000
Interest							-	1,023	1,374	1,023
EXPENDITURES										
							-	-		-
										-
Total	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under)Expenditures							-	41,023	1,374	41,023
OTHER FINANCING SOURCES (USES)	-	-	-	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-	-		-
Operating Transfers Out	-	-	-	-	-	-	-	-		-
Total	-	-	-	-	-	-	-	-	-	-
Excess(Deficiency) of Revenue and Other Sources Over (Under) Expenses & Other Financing Sources							-	41,023	1,374	42,397
FUND BALANCE JULY 1	-	-	-	-	-	-	-	-	41,023	42,397
FUND BALANCE JUNE 30	-	-	-	-	-	-	-	41,023	42,397	
All FUND BALANCES	129,189	206,579	256,635	191,595	120,698	105,268	78,738	145,468	238,423	238,423

City of Clayton
Childcare Facility Fees 304-5307
1999-2008

ATTACHMENT 5 (a)

Date	Receipt	Paid By	Amount	
10/18/1999	8437	Paula Pedersen	205.00	
1/20/2000	8467	Presley	1,230.00	
4/14/2000	9272	Wm Lyon Homes-Diablo Village	1,435.00	
5/11/2000	9289	Wm Lyon Homes-Diablo Village	1,640.00	
5/23/2000	9293	Wm Lyon Homes-Diablo Village	1,845.00	
5/23/2000	9291	L. Afford-8106 Marsh Ck Rd	205.00	
5/31/2000	9296	S. Carvajal-989 Oak St	205.00	
5/31/2000	9295	Wm Lyon Homes-Diablo Village	410.00	
6/22/2000	9312	Wm Lyon Homes-Diablo Village	205.00	
6/30/2000		**General Ledger Balance**		**7,380.00**
11/6/2000	9383	B&B Properties	665.20	
12/11/2000	9399	Clyde Miles Construction (115 Oak Ct)	205.00	
11/3/2000	9379	Ocean West-Commercial (Post Office)	713.00	
9/22/2000	9352	Smith Quality Homes-Oakwood Cir	205.00	
4/4/2001	10634	Aspen Valley Builders-Oakwood Cir	205.00	
5/30/2001	10660	Lemke-Oakwood Cir	205.00	
6/30/2001		**General Ledger Balance**		**9,578.20**
11/26/2001	10731	Diamond Terrace	7,800.00	
8/28/2002	12368	Larwin Vintage Clayton-Bridlewood	615.00	
11/1/2002	13452	Larwin Vintage Clayton-Bridlewood	3,075.00	
11/27/2002	13467	Lydia-Rachel Ranch	1,640.00	
3/21/2003	13509	Larwin Vintage Clayton-Bridlewood	205.00	
6/30/2003		**General Ledger Balance**		**22,913.20**
6/30/2004		**General Ledger Balance**		**22,913.20**
6/30/2004		Interest Booked	1,688.00	
6/30/2005		Interest Booked	780.24	25,381.44
6/30/2006		Interest Booked	486.68	**25,868.12**
6/30/2007		Interest Booked	662.00	
7/31/2007	18577	Pine Hollow Estates	1,640.00	
9/30/2007	20008	Mitchell Creek Place	1,845.00	
10/31/2007	20691	Longs Drug Store	1,386.50	
10/31/2007	20698	Oak Center-Flora Square	1,497.20	
12/31/2007	20959	Village Market	114.62	
6/30/2008		Interest Booked	1,105.00	
6/30/2008		**Adjusted General Ledger Balance**		**34,118.44**

FY 2000-2004	RDA Loan to build Community Gym	981,750.00
FY	RDA Gym loan reimbursement	
6/30/2008	Balance due RDA	981,750.00

City of Clayton
Park Dedication Fees - 304-5313
1999-2008

ATTACHMENT 5 (b)

Date	Receipt	Paid By	Amount	
10/18/1999	8437	Paula Pedersen-Oakwood Cir	2,569.00	
1/20/2000	8467	Presley-Diablo Village	8,106.54	
4/14/2000	9272	Wm Lyon Homes-Diablo Village	9,457.63	
5/11/2000	9289	Wm Lyon Homes-Diablo Village	10,808.72	
5/23/2000	9293	Wm Lyon Homes-Diablo Village	12,159.81	
5/23/2000	9291	L. Afford - 8106 Marsh Ck Rd.	2,569.00	
5/31/2000	9296	S. Carvajal - 989 Oak St.	2,569.00	
5/31/2000	9295	Wm Lyon Homes-Diablo Village	2,702.18	
6/22/2000	9312	Wm Lyon Homes-Diablo Village	1,351.09	
6/30/2000		**General Ledger Balance**		**52,292.97**
9/22/2000	9352	Smith Quality Homes-Oakwood Cir	2,569.00	
12/13/2000	9399	Miles Construction-115 Oak Ct.	2,569.00	
4/4/2001	10634	Aspen Valley Builders-1116 Oakwood Cir	2,569.00	
5/30/2001	10660	Lemke Construction-Oakwood Cir	2,569.00	
6/30/2001		**General Ledger Balance**		**62,568.97**
11/1/2001	11783	Mardel LLC-Bridlewood	48,811.00	
2/20/2002	11917	Lydia Associates-Rachel Ranch	20,552.00	
2002		CIP Projects-Westwood Park	(48,500.00)	
2002		CIP Project-Endeavor Hall Parking Lot	(27,594.80)	
6/30/2002		**General Ledger Balance**		**55,837.17**
9/23/2002		Diamond Terrace	75,268.00	
6/30/2003		**General Ledger Balance**		**131,105.17**
2004		Community Park Tot Lot (CIP)	(75,000.00)	
6/30/2004		**General Ledger Balance**		**56,105.17**
6/30/2004		Interest Booked	7,629.00	
6/30/2005		Community Park Tot Lot (CIP)	(6,500.00)	
6/30/2005		Interest Booked	1,815.23	**59,049.40**
10/27/2005		Lenox Homes-Pine Hollow Estates	20,272.00	
2/24/2009		Transfer from Lenox C&D Deposit	280.00	
5/31/2006	18577	Pine Hollow Estates	1,640.00	
12/31/2005		CIP Project - Down Town Park	(57,234.00)	
6/30/2006		Interest Booked	454.96	24,462.36
6/29/2007		Mitchell Creek Place	23,121.00	47,583.36
6/30/2007		Interest Booked	1,210.00	
7/31/2007	18577	Pine Hollow Estates (s/b childcare)	(1,640.00)	47,153.36
3/10/2008	21232	Lemke Construction - Diablo Point	61,656.00	
6/30/2008		Interest Booked	3,634.00	
6/30/2008		Trans to Community Park Upgrades CIP 10407	(112,443.36)	
6/30/2008		**Adjusted General Ledger Balance**		**-**

City of Clayton
Off Site Arterial Improvement Fees 304-5314
1999-2008

ATTACHMENT 5 (c)

Date	Receipt	Paid By	Amount	CIP 304-5314 Balance
10/18/1999	8437	Paula Pedersen-1103 Oakwood Cir	1,456.00	
1/20/2000	8467	Presley-Diablo Village	8,736.00	
4/14/2000	9272	Wm Lyon Homes-Diablo Village	10,192.00	
5/11/2000	9289	Wm Lyon Homes-Diablo Village	11,648.00	
5/23/2000	9293	Wm Lyon Homes-Diablo Village	13,104.00	
5/23/2000	9291	L. Afford-8106 Marsh Ck Rd	1,456.00	
5/31/2000	9296	S. Carvajal-989 Oak St	1,456.00	
5/31/2000	9295	Wm Lyon Homes-Diablo Village	2,912.00	
6/22/2000	9312	Wm Lyon Homes-Diablo Village	1,456.00	
6/30/2000		**General Ledger Balance**		**52,416.00**
9/22/2000	9352	Smith Quality Homes-Oakwood Cir	1,456.00	
11/3/2000	9379	Ocean West-Commercial Post Office	24,028.10	
11/6/2000	9383	B&B Properties-Commercial	22,417.24	
12/11/2000	9399	Clyde Miles-115 Oak	1,456.00	
4/4/2001	10634	Aspen Valley Builders-Oakwood Cir	1,456.00	
5/30/2001	10660	Lemke-Oakwood Cir	1,456.00	
6/30/2001		**General Ledger Balance**		**104,685.34**
11/26/2001	10731	Diamond Terrace	87,634.00	
6/30/2002		**General Ledger Balance**		**192,319.34**
8/28/2002	12368	Larwin Vintage Clayton-Bridlewood	4,368.00	
11/1/2002	13452	Larwin Vintage Clayton-Bridlewood	21,840.00	
3/21/2003	13509	Larwin Vintage Clayton-Bridlewood	1,456.00	
11/27/2002	13467	Lydia Assoc-Rachael Ranch	11,648.00	
6/30/2003		**General Ledger Balance**		**231,631.34**
2003		CIP Projects-Marsh Creek Road	(230,000.00)	
1/3/2003		Kelok&Keller Ridge Signs, striping	(346.00)	
6/30/2004		**General Ledger Balance**		**1,285.34**
6/30/2004		Interest Booked	1,129.00	
6/30/2005		Interest Booked	76.56	**2,490.90**
5/9/2006	18577	Pine Hollow Estates	11,648.00	
6/30/2006		Interest Booked	271.11	**14,410.01**
6/30/2007		Interest Booked	369.00	
8/31/2007	20008	Mitchell Creek Place	13,104.00	
10/2/2007	20691	Longs Drug Store	46,725.05	
10/3/2007	20698	Oak Center Project-Flora Square	50,455.64	
12/27/2007	20959	Village Market	3,862.00	
6/30/2008		Interest Booked	4,317.00	
6/30/2008		**Adjusted General Ledger Balance**		**133,242.70**

City of Clayton
Fire Protection Fees 303-5317
1999-2008

ATTACHMENT 5 (d)

Date	Receipt	Paid By	General Fund Amount	Fund Balance
10/18/1999	8437	Paula Pedersen-1103 Oakwood Cir	300.00	
1/20/2000	8467	Presley-Diablo Village	1,800.00	
4/14/2000	9272	Wm Lyon Homes-Diablo Village	2,100.00	
5/11/2000	9289	Wm Lyon Homes-Diablo Village	2,400.00	
5/23/2000	9293	Wm Lyon Homes-Diablo Village	2,700.00	
5/23/2000	9291	L. Afford-8106 Marsh Ck Rd	300.00	
5/31/2000	9296	S. Carvajal-989 Oak St	300.00	
5/31/2000	9295	Wm Lyon Homes-Diablo Village	600.00	
6/22/2000	9312	Wm Lyon Homes-Diablo Village	300.00	
6/30/2000		**General Ledger Balance**		**10,800.00**
9/22/2000	9352	Smith Quality Homes-Oakwood Cir	300.00	
11/3/2000	9379	Ocean West-Commercial-Post Office	1,426.00	
11/6/2000	9383	B&B Properties-Commercial	1,330.40	
12/11/2000	9399	Clyde Miles Construction-115 Oak St	300.00	
4/4/2001	10634	Aspen Valley Builders-Oakwood Cir	300.00	
5/30/2001	10660	Lemke-Oakwood Cir	300.00	
6/30/2001		**General Ledger Balance**		**14,756.40**
11/26/2001	10731	Diamond Terrace	17,200.00	
8/28/2002	12368	Larwin Vintage Clayton-Bridlewood	900.00	
11/1/2002	13452	Larwin Vintage Clayton-Bridlewood	4,500.00	
3/21/2002	13509	Larwin Vintage Clayton-Bridlewood	300.00	
6/30/2003		**General Ledger Balance**		**37,656.40**
6/30/2004		**General Ledger Balance**	**2,400.00**	**40,056.40**
6/30/2004		Interest Booked	2,852.00	
6/30/2004		**Adjusted General Ledger Balance**		**42,908.40**
3/24/2005		Fireprotection fee reimbursement to RDA	(42,908.40)	
6/30/2006		**General Ledger Balance**		**-**
5/30/2008		Longs Drug Store	2,773.00	**2,773.00**
10/2/2007	20691	Oak Center-Flora Square	2,994.40	
10/9/2007	20701	Pine Hollow Estates	2,400.00	
12/27/2007	20959	Village Market	229.20	
6/30/2008		Interest Booked	281.00	
6/30/2008		**Adjusted General Ledger Balance**		**8,677.60**
FY 2000/01		RDA Loan to Fire Station		350,000.00
FY 2004-05		Fire protection fee reimbursement		(42,908.40)
6/30/2008		Balance due RDA		307,091.60

City of Clayton
Property Development Fees 303-5323
Reclassed to Community Facilities Development Fees (per J. Graves) 304-5323
1999-2008

ATTACHMENT 5 (e)

Date	Receipt	Paid By	Amount	Balance
10/04/99	8437	Pedersen	**450.00**	
01/20/00	8467	Presley	**2,700.00**	
04/14/00	9272	Wm Lyon Homes-Diablo Village	**3,150.00**	
05/11/00	9289	Wm Lyon Homes-Diablo Village	**3,600.00**	
06/22/00	9312	Wm Lyon Homes-Diablo Village	**450.00**	
05/23/00	9293	Wm Lyon Homes-Diablo Village	4,050.00	
05/23/00	9291	L. Afford-8106 Marsh Ck Rd	450.00	
05/31/00	9296	S. Carvajal-989 Oak St	450.00	
05/31/00	9295	Wm Lyon Homes-Diablo Village	900.00	
6/30/2000		**General Ledger Balance**		**16,200.00**
09/22/00	9352	Smith Quality Homes	**450.00**	
11/03/00	9379	Ocean West	**3,565.00**	
11/06/00	9383	B&B Properties	**3,326.00**	
12/11/00	9399	Clyde Miles	**450.00**	
04/04/01	10634	Aspen Valley	**450.00**	
05/30/01	10660	Lemke	**450.00**	**24,891.00**
11/26/01	10731	Diamond Terrace	10,750.00	
6/30/2002		**General Ledger Balance**		**35,641.00**
08/28/02	12368	Larwin Vintage Clayton	1,350.00	
11/01/02	13452	Larwin Vintage Clayton	6,750.00	
03/21/02	13509	Larwin Vintage Clayton	450.00	
06/30/02		CIP Projects-Corp Yard	(67,975.76)	
11/27/02	13467	Lydia Assoc.	3,600.00	
6/30/2003		**General Ledger Balance**		**(20,184.76)**
6/30/2004		**General Ledger Balance**		**(20,184.76)**
06/30/04		Interest Booked	(997.00)	
03/24/05		Transfer from CIP (Corp Yard)	9,141.00	
6/30/2005		Interest Booked	(381.89)	**(12,422.65)**
05/09/06	18577	Pine Hollow Estates	3,600.00	
06/30/06		Interest Booked	(169.18)	
6/30/2007		Interest Booked	(230.00)	**(9,221.83)**
08/31/07	20008	Mitchell Creek Associates LP	4,050.00	
10/02/07	20691	Longs Drug Stores	6,932.00	
10/03/07	20698	Oak Center Project	7,486.00	
12/27/07	20959	Village Liquor and Grocery	573.00	9,819.17
06/30/08		Interest Booked	329.00	
6/30/2008		**Adjusted General Ledger Balance**		**10,148.17**

City of Clayton
Marsh Creek Road Sewer
Due to General Fund for transfer on 9/30/04 $35,000
Due to General Fund for transfer on 5/17/05 $25,000

ATTACHMENT 5 (f)

2004-2008

Date	Receipt	Paid By	Amount	Balance
6/30/2004		Expense	**(896.00)**	
6/30/2004		Interest Booked	**(22.00)**	
9/30/2004		Transfer from General Fund	**35,000.00**	
6/30/2005		Expense	**(29,239.00)**	
5/17/2005		Transfer from General Fund	**25,000.00**	
6/30/2005		Interest Booked	**946.49**	**30,789.49**
6/30/2006		Expense	**(18,112.00)**	
6/30/2006		Interest Booked	**243.08**	**12,920.57**
6/30/2007		Interest Booked	**330.00**	**13,250.57**
6/30/2008		Expense	**(14,343.59)**	**(1,093.02)**
6/30/2008		Interest Booked	**(37.00)**	
6/30/2008		**Projected Fund Balance**		**(1,130.02)**

City of Clayton
Police Services Impact Fee
2007-2008

ATTACHMENT 5 (g)

Date	Receipt	Paid By	Amount	Balance
5/9/2006	18578	Pine Hollow Estates	10,155.00	
6/30/2006		Interest Booked	194.72	
6/30/2007		Interest Booked	265.00	
6/30/2008		Interest Booked	355.00	
6/30/2008		**Adjusted General Ledger Balance**		**10,969.72**

City of Clayton
Open Space In-Lieu Contributions
2006-2008

ATTACHMENT 5(h)

Date	Receipt	Paid By	Parks *Active Rec	Trail *Maintenance	Balance
6/26/2007	18578	Mitchell Creek Place	40,000.00		
6/30/2007		Interest Booked	1,023.00		
6/30/2008		Interest Booked	1,374.00		
6/30/2008		**Adjusted General Ledger Balance**	**42,397.00**	**-**	**42,397.00**

* per Section 17.28.100C.2(a) and (b)

City of Clayton
Traffic Mitigation Fees - Walnut Creek

Date	Receipt	Paid By	Amount	Balance
7/1/2005		Beginning balance	**184,250.34**	**184,250.34**
2/17/2006		Oakhurst Dr. restriping contract	**(9,215.10)**	**175,035.24**
6/30/2006		Interest Allocation	**585.27**	**175,620.51**
6/30/2007		Traffic Signal Pole Painting	**(17,100.00)**	**158,520.51**
6/30/2007		Interest Allocation	**4,125.00**	**162,645.51**
6/30/2008		Interest Allocation	**5,605.00**	**168,250.51**
				168,250.51
				168,250.51
				168,250.51
				168,250.51
				168,250.51
				168,250.51
				168,250.51
6/30/2006		**Adjusted General Ledger Balance**		**168,250.51**

Project funds encumbered and used for CIP 10406 pavement rehab FY 2008-09 = $168,251

OAKHURST TRAFFIC MITIGATION FEES
REVENUES & EXPENDITURES
FY 2000 TO FY 2007
M.P. 3/18/08

ATTACHMENT 5 (i-2)

	Beginning Balance	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY2008	Ending Balance
REVENUE											
Traffic Mitigation Deposits Concord (601-2734)	838,513	6,022	-	539	(464)	36,583	-	-	-	-	881,193
Traffic Mitigation Deposits Walnut Creek (601-2735)	343,454	464	-	232	464		-	-	-	-	344,614
Interest (601-5601)							11,115	585	4,125	5,605	21,430
Total	1,181,967	6,486	-	771	-	36,583	11,115	585	4,125	5,605	1,247,237
CONCORD EXPENDITURES											
Concord Blvd Ayers	41,771			134,788							176,559
Ygnacio/Kirker Pass/Clayton Rd. Modifications	19,767										19,767
Kirker Pass Rd/Concord Blvd Signal	38,859	104,386	69,258								212,503
Kirker Pass Rd/Concord Blvd	118,784										118,784
Signal Operation Kirker Pass Rd	106,424										106,424
Keller Ridge Traffic Calming	-					30,312					30,312
4 Oaks Traffic Improvements						79,670					79,670
Diablo Parkway	-					1,263					1,263
2004 Pavement Rehabilitation Project	-					135,912					135,912
Total	325,605	104,386	69,258	134,788	-	247,157	-				881,194
WALNUT CREEK EXPENDITURES											
Ygnacio Valley Traffic Signal Timing	12,375										12,375
Shadelands Park & Ride Lot	18,191										18,191
Bancroft Rt turn Lane	37,950										37,950
Ygnacio Valley Rd/Civic Ln Rt Turn Ln	28,875										28,875
2004 Pavement Rehabilitation Project	-					74,088					74,088
2006 Oakhurst Drive Restriping Project	-							9,215			9,215
Traffic Signal Pole Painting	-								17,100	-	17,100
Total	97,391					74,088	-	9,215	17,100	-	197,794
Revenue/Over(under) Expenditures	758,971	(97,900)	(69,258)	(134,017)	-	(284,662)	11,115	(8,630)	(12,975)	5,605	168,249
OTHER FINANCING SOURCES (USES)											
Operating Transfers in											
Operating Transfers out											-
Total	-	-	-	-	-	-	-	-	-		-
Excess(Deficiency) of Revenue and Other Sources Over(Under) Expenditures & Other Financing Uses	758,971	(97,900)	(69,258)	(134,017)	-	(284,662)	11,115	(8,630)	(12,975)	5,605	168,249
Concord Traffic Mitigation Fund Balance	512,908	(98,364)	(69,258)	(134,249)	(464)	(210,574)	-	-	-		-
Walnut Creek Traffic Mitigation Fund Balance	246,063	464	-	232	464	(74,088)	11,115	(8,630)	(12,975)	5,605	168,250

ATTACHMENT 5 (i-3)

City of Clayton
Project Costs 320-7520-112
Pavement Rehab Project 2008
CIP 10406
As of 2/27/09

	2007-08	2008-09	Total
Preliminary Design	-		-
Final Design			-
Construction			-
CM/Inspection			-
Total CIP Budget	-	-	-
Budget			
Prop 1 B Funds	400,000.00		400,000.00
Measure C		237,578.00	237,578.00
Gas Tax		108,673.00	108,673.00
Prop 42 Funds		95,000.00	95,000.00
Oakhurst Traffic Mitigation Funds		157,935.00	157,935.00
Downtown Econ CIP 10400		112,814.00	112,814.00
Total Revenue Sources	400,000.00	712,000.00	1,112,000.00
Actual			
Deferred Maintenance		30,000.00	30,000.00
CIP Fund Interest Earnings		67,020.00	67,020.00
Prop 1 B Funds	400,000.00		400,000.00
Measure C		237,578.00	237,578.00
Gas Tax	8,673.00	91,413.74	100,086.74
Prop 42 Funds		26,335.85	26,335.85
Oakhurst Traffic Mitigation Funds		168,250.51	168,250.51
Downtown Econ CIP 10400		112,814.00	112,814.00
CCWD		14,520.00	14,520.00
Total Revenue Sources	408,673.00	747,932.10	1,156,605.10
Permco	16,808.55	18,348.93	35,157.48
RGW Construction Inc		1,118,064.27	1,118,064.27
CC News Papers	845.60		845.60
CC County		2,537.75	2,537.75
			-
Total Expenditures	17,654.15	1,138,950.95	1,156,605.10
			-
Shortage / Overage	391,018.85	(391,018.85)	-

ATTACHMENT 6

CITY OF CLAYTON
DEVELOPMENT IMPACT FEES

Category	Single-Family Residential	Multi-Family Residential	Non-Residential	Authority	Payment Due	Account Number
Community Facilities Development	$450.00/Unit	$125.00/Unit	Commercial/ Industrial: $0.50/Gross sq ft	Municipal Code § 3.16.020	Residential: Occupancy Permit Commercial/Industrial: Zoning Clearance for Building Permit	304-5323
Offsite Arterial Street Improvement	$1,456.00/Unit	$1,019.00/Unit	Commercial/ Business: $3.37/Gross sq ft	City Council Resolution No.'s 36-81 and 14-86	Zoning Clearance for Building Permit	304-5314
Childcare[1]	$205.00/Unit	$205.00/Unit	$0.10/Gross sq ft	Municipal Code § 16.60.050	Zoning Clearance for Building Permit	304-5307
Parkland Dedication	$2,569.00/Unit	$1,666.00/Unit (Duplex $2,180.00/Unit)	-0-	Municipal Code § 16.12.010	Subdivision/Parcel Maps: Final Map Approval Individual Parcels: Zoning Clearance for Building Permit	304-5313
Fire Development Protection	$300.00/Unit (Mobile Home $200.00/Unit)	$200.00/Unit	$0.20/Gross sq ft	Municipal Code § 3.18.040	Occupancy Permit	304-5317

[1] Senior housing units, second-dwelling units, affordable housing units, and churches are exempt.

CITY OF CLAYTON
Founded 1857 . . Incorporated 1964

Agenda Date: 3-3-09

Agenda Item: 9c

STAFF REPORT

Approved:

Gary A. Napper
City Manager/Executive Director

TO: **HONORABLE MAYOR AND COUNCILMEMBERS**

FROM: **Laura Hoffmeister, Assist. to the City Manager**

DATE: **March 3, 2009**

SUBJECT: **Discuss concept proposal for installation of sports field lights at Clayton Community Park (7411 Marsh Creek Road) using the City's $492,000 in Local Grant Program project monies from voter passage of Bond Measure WW of the East Bay Regional Park District (EBRPD; November 2008)**

RECOMMENDATION

Following discussion, provide policy direction to staff regarding the City Council's preferred use of local grant monies expected from the EBRPD's Bond Measure WW Discuss concept proposal for installation of sports field lights at Clayton Community Park (7411 Marsh Creek Road) using the City's $492,000 in Local Grant Program project monies from voter passage of Bond Measure WW of the East Bay Regional Park District (EBRPD; November 2008).

BACKGROUND

In November 2008 the voters in the East Bay Regional Park District approved Measure WW a Bond Measure that provides funding for the next 20 years for local and regional capital park, open space and trail projects. The measure has a formula which allows for $492,883 in funds available to the City of Clayton. All projects must last at least 25 years with regular maintenance and repairs, and EBRPD makes the final determination of project lifespan. Staff has contact EBRPD staff and verified that permanent lighting fixtures of the recreation fields are an eligible project for Measure WW funds.

The City Trails and Landscaping Committee (TLC) have had preliminary discussion on Measure WW and are interested in making a recommendation to the City Council in the future to use some Measure WW funds for reconstruction of city trails. Additional discussion by the TLC is anticipated for their March 16 meeting. Reconstruction of city trails is and eligible expense as noted in previous Council discussions.

Previous City Council discussions on the downtown park also noted a future interest to consider the use of synthetic turf fields to upgrade to the Community Park. (Synthetic turf would require more research and consultation with EBRPD staff to determine if it would meet the project lifespan requirement). Should the City Council desire to further consider lighting, the inclusion of synthetic turf could also be planned for with minor incremental cost to the overall plans (such as the synthetic turf consultant). There would be economies of scale to include this option in the master planning as well as to ensure that any lighting fixtures are located to accommodate any potential of synthetic turf.

All of the following information is provided as it relates to the potential concept of permanent lighting of the fields.

DISCUSSION

The following general information is provided for purposes of assisting the City Council in its discussion of this matter. The information relates to the concept of permanent lighting of the fields only, there would not be any environmental studies needed for synthetic turf.

Measure WW funding – Progress Payment Reimbursement method

- up to 80% of the requested project grant with maximum amount is local allocation limit;
- 20% is available after Notice of Completion of the project
- Project must last at least 25 years (with routine maintenance and repairs) as determined by EBRPD
- Project request applications and supporting documents submitted annually Feb 1-March 31 and processed according to EBRPD bond funding availability
- Only costs incurred during the Contract Performance Period are eligible for reimbursement (these are costs incurred after receiving EBRPD project acceptance)
- Master Plan – concept plans are not eligible reimbursement expenses
- After Master Plan completed and submitted to EBRPD with funding reservation request then other pre-construction costs such as CEQA/ Environmental review/EIR; construction plans/specification costs are reimbursable however they can not exceed 20% of the total requested project grant amount.
- Maximum of 15% of total project costs eligible for administration cost reimbursement as part of project overall cost – Indirect costs not eligible
- Project must be completed by and have received their final payment by December 2018. (Thus a project must be completed a few months prior to this to allow for final payment request review and project close out).

Master Planning and Concept Plans

- These would need to be prepared and could include synthetic surface replacement of fields and the lighting of all fields and potential project phasing. It is necessary to design the entire project as one in order to determine what portion of the work will need to be done with each phase (for example, if the field surfacing is replaced first, we need to know where the electrical conduits will run for the lighting so that they may be installed with the field work in lieu of having to tear up the field later to install the conduits; or if the lighting is installed first we need to make sure the conduits are not placed in areas where future synthetic surface will be to avoid future relocation costs).

- Cost estimates prepared

- Operation and maintenance costs and revenue enhancement analysis

- Additional refinement of Master Plan and/or phasing if needed based upon financial estimates

- These plans would be used to initiate environmental review and application to EBRPD for reservation of grant funding.

The plan preparation and design work would include the following:

  - Soils Investigation with design recommendations – outside consultant – soils engineer

  - Lighting Design (poles, conduits, wire, etc.) – outside consultant – electrical engineer

  - Foundation Design (for poles) – outside consultant – structural engineer

  - Site Plan with finish grades, specifications, bid package, coordination – in-house – Engineering

  - Surfacing Materials (synthetic turf only) and technical specifications – outside manufacture supplier

  - Landscape and irrigation revisions – outside consultant – Landscape Architect w/review by – Maintenance

Once the phasing is determined, some additional design work may be required. For instance, if the lighting goes ahead of the field resurfacing, there will need to be modifications to the irrigation system due to the increased playing time made by the lighting.

Maintenance considerations

- Upgraded/replace existing irrigation controller
  If the lights go in with the existing natural turf then the irrigation controllers would need to be upgraded and/or replaced to allow watering in a shorter water window during the shortened "dark" or non play hours. At this time the antiquated irrigation controller requires the entire night to water the fields in the summer.

- Maintenance of the lights would need to be contracted out as necessary equipment and expertise is not available in house.

Environmental Review – public hearings

In terms of considering a project that would have lighted fields it would be necessary to:

- Prepare a Project Description and Preliminary Project Plans.
  The project description should include at a minimum a written description (i.e., proposal statement) of the proposed project. The preliminary project plans should include supporting exhibits, including a site plan, lighting plan (including a photometric study), photo simulation(s) and manufacturer's cut sheets. The written description should describe the area or fields to be lighted; surrounding land uses; the days of the week and the hours during which the lighting would be used; a description of the type, location, and number of lighting standards/fixtures proposed; any proposed improvements associated with the lighting, such as seating, parking lot capacity improvements; the type of events, expected number of attendees, and frequency of events that would use the lighted fields; and the existing improvements to accommodate the proposed events and attendees.

- Prepare an Environmental Impact Report (EIR) to Assess and Mitigate as Feasible
  - Apx. time frame to complete EIR: one year after receiving above preliminary plans
  - Costs for EIR: a minimum $80,000 (lights only – synthetic turf does not require EIR)

    Identify, analyze, and propose mitigations of potential Environmental Impacts of the Proposed Project: prepare draft document, circulate to public agencies and public at large, hold hearings on draft, prepare response to comments, and hold hearings on final document.

    Key initial issue areas and studies that would be involved in the EIR are the following:

    - Lighting Impacts (Photometric Study Assessment) to nearby residential, public throughways, and habitat (area adjacent to project is open space- night lighting impacts to nocturnal and endangered species animals)
    - Noise Impacts (Acoustical Study)
    - Traffic Impacts (Traffic Study)
    - Parking Impacts (Parking Study)

It should be anticipated that a full EIR would be required because it is likely that visual (i.e., lighting impacts) can not be fully mitigated and that a statement of overriding considerations would be required to certify the EIR and approve the project. Once the project description has been prepared, it is very likely that a full year would be required to prepare and process the EIR and approve the project, assuming that the City Council would ultimately approve the project. A full EIR for a project of this nature can cost $80,000 or more. Given that this would be a public project, the City's process for approving the project should be consistent with its past practice for approving/acting upon public projects. (ie: Planning Commission-City Council)

FISCAL IMPACT

The cost for undertaking the master plan necessary to further consider this project is not an eligible reimbursement costs. There is currently not any identified or available funding source for the master plan. It is unknown at this time what these costs would be.

Attachments:
1. Measure WW estimated funding allocation
2. Measure WW eligible project costs overview

Laura/measure ww field lights.doc

ATTACHMENT 1

Total Alameda County	**1,543,000**	**$66,683,257**	**2007 DOF Estimate**

Contra Costa County

2008 AA Local Grant	2008 Population	2008 Allocation	Participating Entity	Data Source
CITIES				
Antioch	100,361	$4,586,998	Antioch	2008 DOF Estimate
Brentwood	50,614	$2,313,312	Brentwood	2008 DOF Estimate
Clayton	10,784	$492,883	Clayton	2008 DOF Estimate
Concord	123,776	$5,657,180	Concord	2008 DOF Estimate
Danville	41,516	$1,897,488	Danville	Overlapping Jurisdiction Final Allocation On Hold
El Cerrito	23,320	$1,065,840	El Cerrito	2008 DOF Estimate
Hercules	24,324	$1,111,728	Hercules	2008 DOF Estimate
Lafayette	23,962	$1,095,183	Lafayette	2008 DOF Estimate
Martinez	36,144	$1,651,961	Martinez	2008 DOF Estimate
Moraga	16,138	$737,587	Moraga	2008 DOF Estimate
Oakley	33,210	$1,517,862	Oakley	2008 DOF Estimate
Orinda	17,542	$801,757	Orinda	2008 DOF Estimate
Pinole	19,193	$877,216	Pinole	2008 DOF Estimate
Pittsburg	63,652	$2,909,214	Pittsburg	2008 DOF Estimate
Pleasant Hill	33,377	$1,525,495	Pleasant Hill R.P. D.	2008 DOF Estimate
Richmond	103,577	$4,733,985	Richmond	2008 DOF Estimate
San Pablo	31,190	$1,425,538	San Pablo	2008 DOF Estimate
San Ramon	59,002	$2,696,685	San Ramon	2008 DOF Estimate
Walnut Creek	65,306	$2,984,810	Walnut Creek	2008 DOF Estimate
Green Valley	1,113	$50,870	Green Valley R.P.D.	Overlapping Jurisdiction Final Allocation On Hold
Cities Subtotal	**878,101**	**$40,133,590**		**2008 DOF Estimate**

UNINCORPORATED, CSA's / CSD's / RPD's				
Alamo*	17,896	$817,931	CC County CSA R-7A	2000 CDP Updated to 2008
Bay Point*	24,662	$1,127,177	Ambrose R. P. D. / CC County	Overlapping Jurisdiction Final Allocation On Hold
Clyde*	795	$36,321	CC County CSA M-16	2000 CDP Updated to 2008
Crockett*	4,532	$207,144	Crockett CCSD	2000 CDP Updated to 2008
Port Costa*	266	$12,138	Crockett CCSD	2000 CDP Updated to 2008
Discovery Bay*	12,700	$580,453	Discovery Bay CSA M-8	2000 CDP Updated to 2008
El Sobrante*	14,041	$641,740	CC County CSA R-9	2000 CDP Updated to 2008
Kensington*	5,653	$258,358	Kensington CSD	2000 CDP Updated to 2008
Bayview-Montalvin*	5,731	$261,953	CC County CSA M-17	2000 CDP Updated to 2008
Tara Hills*	6,106	$279,086	CC County CSA M-17	2000 CDP Updated to 2008
Pleasant Hill Area	4,555	$208,171	Pleasant Hill R.P.D.	Update from 1988 AA

ATTACHMENT 2(a)

ELIGIBLE COSTS CHART		
COSTS	**EXPLANATION**	**EXAMPLES**
Pre-Construction Costs (cannot exceed 20% of the total requested Project Grant Amount)		
Pre-Construction Costs	• Project planning, appraisals, and negotiations	• CEQA • Survey • Plans and Specifications • Legal Fees & Permits • Appraisal/Title/Escrow Fees • Construction Insurance
Construction Costs		
Personnel or Employee Services	• Must be computed according to the Grantee's normal wage or salary scales, and on the actual time spent on Project. Indirect rates are not eligible. • Must not exceed Grantee's established rates for similar positions	• Wages and benefits • Front line supervision of employees • Work performed by another agency
Construction and Construction Management	• All necessary construction activities • Construction support	• Construction contract • Consultants • Inspection & construction management • Submittal review and resident engineering
Construction Equipment	• The Grantee may only charge the actual cost of the use of the equipment during the time it is being used for Project purposes. • For force account equipment, the Grantee must list Caltrans equipment codes and use Caltrans' equipment rental rates. Rates in excess of these rates are not eligible. • The purchase of equipment is <u>not</u> eligible.	• Rental equipment • Equipment leased for project • In-house equipment
Fixed Equipment	• Equipment permanently fixed to the Project facility	• Play equipment • Fixed benches • Signs/interpretive aids
Construction Supplies/Materials	• May be purchased for specific Project, or may be drawn from stock if claimed costs are no higher than those the Grantee would pay.	Materials and Supplies: • Concrete • Lumber • Steel
Relocation Costs	• Costs resulting in displacement of a person/business • The Grantee shall comply with State Relocation Act	• Relocation Costs
Acquisition Costs	• Costs of acquiring real property	• Purchase price

ATTACHMENT 2(B)

VI. PAYMENT PROCESS

Grant Fund Availability
Grant funds are available for eligible expenditures incurred after **execution of a Master Contract**. The Grantee must have a fully executed Master Contract and an approve Project Application prior to receiving reimbursement for eligible expenditures. The Grantee must complete all approved Projects and have final payment processed by **December 31, 2018**.

Progress Payments

After the Application is approved, the Grantee may request reimbursement for eligible expenses incurred after **execution of a Master Contract**.

Payment Request Process

Payment Type	Documentation
Progress Payment Reimbursement up to 80%	• Payment Request Form • Project Cost Summary Forms • **Backup documentation (including contract documentation if applicable), see page 8**
Final	• Payment Request Form • Project Cost Summary Forms • Project Certification Form • **Backup documentation (including final contract and acquisition documentation if applicable), see page 8**

Eligible Costs
- Only costs incurred during the Contract Performance Period are eligible.
- The Grantee may claim only those costs directly related to the Project. **Indirect cost rates are not eligible.**
- Other ineligible costs include: interest, food and bonuses of any kind.

ATTACHMENT 2(C)

II. LOCAL GRANT PROGRAM DESCRIPTION

Amount of Funds Available
$125,000,000 has been allocated for the Local Grant program. There are no matching requirements for the Local Grant program.

Allocations
See APPENDIX L - Program Allocation by Agency for allocations.

Eligible Applicants

- Cities
- Special Park and Recreation Districts
- County Service Areas established to provide parks and recreation services
- EBRPD retains project selection authority for unincorporated areas in Alameda County and Contra Costa County. The counties will have the first opportunity to propose projects for the unincorporated areas of the county pending approval of project selection by the Board. The Board will select projects that best meets the needs of the unincorporated areas and insures equitable geographic distribution of funds. Neighboring agencies with projects that serve the unincorporated area are encouraged to work with the counties in proposing projects.
- Other government agencies with the approval of the Board

Eligible Projects
Capital Projects that will provide lands and facilities for recreational activities and services and historic preservation are eligible. Projects must be consistent with the Grantee's park and recreation element of the general plan or appropriate parks and recreation planning document. Public art projects are eligible as long as they are in or adjacent to a parks and recreation facility. The following types of Capital Projects are eligible for grant funding:

- Acquisition (fee title or permanent easement for public access projects)
    - For land acquisition project applicants must submit a copy of the land agreement and appraisal if applicable for District approval prior to acquisition.
- Development (including renovation of recreational facilities)

The following types of projects are ineligible for grant funding:

- Libraries
- Street and highway beautification
- Master Plans
- Public art not associated with a parks & recreation facility
- Maintenance Equipment Purchase (trucks, mowers, tractors, etc.)
- Non-fixed equipment (removable soccer goals, portable air conditioners, etc.)
- Recreational programming and staffing
- Normal maintenance and repairs expected to last less than 25 years. (The District shall make the final determination regarding expected project life.)

ATTACHMENT 2(D)

District's Administrative Costs

The District's costs of administering the Bond Act shall be paid out of the bond proceeds. These costs shall not exceed 5% of the bond proceeds.

III. IMPORTANT POINTS

- Eligible Project costs may be incurred after **execution of a Master Contract**. Reimbursement Payments may not be made until there is a fully executed Master Contract and an approved Project Application between the District and the Grantee.
- Project applications are accepted **February 1st through March 31st** each year. Applications not received or post marked by March 31st shall be reviewed for approval the following year.
- The Grantee may spend up to 20% of the Project Grant amount for pre-construction costs, including grants administration, survey, plans, permits, specifications, CEQA compliance and/or Acquisition documents.
- Grantee should follow their accounting and procurement policies and procedures. However, all construction contracts must include prevailing wage provisions.

IV. HOW TO APPLY FOR LOCAL GRANT FUNDS

How to Get a Master Contract

1. The Applicant submits a resolution authorized by their governing body. The Resolution authorizes the agency to enter into a contract with the District. It is not necessary to identify Projects in the resolution.
2. The District reviews the resolution and sends a Master Contract to the Applicant for signature.
3. The Applicant returns the signed Master Contract to the District.
4. The District returns a fully executed Master Contract to the Applicant (now Grantee).

How to Apply for a Project(s)

1. Project application will only be accepted **February 1st through March 31st** each year. Projects received or post marked after March 31st will be held for review in the following year.
2. As Projects are identified, the Grantee submits individual Project Application(s) to the District (see APPENDIX C – Project Application Form).
3. The District reviews the Application materials and sends a letter of approval to the Grantee or requests additional information.

Progress Payments

1. After the Application is approved, the Grantee may request reimbursement up to 80% of the Application amount for expenses incurred after **execution of a Master Contract**.

Project Completion

1. The Grantee completes the Project and submits the Project Completion Package to the Grants Manager (see APPENDIX J – Project Completion Package).