

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, March 3, 2009

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Pierce in the Library Community Meeting Room, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Stratford, Councilmembers Geller (arrived at 7:05 p.m.), Medrano and Shuey. Staff present: City Manager Gary Napper, City Attorney Dan Adams, Community Development Director David Woltering, Assistant to the City Manager Laura Hoffmeister, and City Clerk Laci Jackson.

2. **CLOSED SESSION-** None.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

4. **CONSENT CALENDAR-** It was moved by Councilmember Shuey, seconded by Councilmember Medrano to approve the Consent Calendar as submitted (Passed; 4-0 vote).

- (a) Approved the minutes of the regular and special meetings of February 17, 2009.
- (b) Approved Financial Demands and Obligations of the City.
- (c) Set Wednesday, March 10, 2009 at 4:00 p.m. in the Meeting Room of the Clayton Community Library as the date and time for a special meeting of the City Council for a Budget Workshop.

5. **RECOGNITIONS AND PRESENTATIONS** - None

6. **REPORTS**

- (a) Planning Commission – No meeting held to report.
- (b) Trails and Landscaping Committee – No meeting held to report.
- (c) The City Manager reported the trickle down effect the state budget is impacting the City through other agencies. He reported the County had increased its fees for Property Tax Administration by 203% over the last four years and County Animal Control contract was going up 10.5% for next year. He stated local agencies are subject to external cost factors beyond their control.

Councilmember Shuey asked why the City has to provide Animal Control Services. The City Manager stated there are local laws that must be enforced but he would pursue the question further.

(d) City Council

Councilmember Geller attended the Library Foundation Board meeting and finished booking the bands for the Concerts in The Grove.

Vice Mayor Stratford attended the East Bay Division League of California Cities meeting.

Mayor Pierce attended a Contra Costa Transportation Authority meeting. She congratulated Assistant to the City Manager Laura Hoffmeister for being honored by the Soroptimist as a Woman of Distinction. Lastly, she was a judge at the Clayton Club's Chili cook-off and on a personal note welcomed a new granddaughter, Elizabeth Adelle Pierce, into the world.

(e) Other – None.

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**- None.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

- (a) Second Reading and Adoption of Ordinance No. 421 amending Section 17.44.020 A. (Site Plan Review Permit Required) of the *Clayton Municipal Code* for the purpose of adding clarification that allowing administrative approval of specified minor additions to single-story single-family residences also applies to specified minor additions to multi-story single-family residences.

The Community Development Director presented the staff report and stated the Ordinance before the Council would streamline the administrative review process for minor additions to single-family residences. The Ordinance was amended from its previous form to include multi-story single family homes.

No public comments were received.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford to have the City Clerk read Ordinance No. 421 by title and number only and waive further reading (Passed; 5-0 vote).

The City Clerk read Ordinance No. 421 by title and number only.

It was moved by Councilmember Shuey, seconded by Vice Mayor Stratford to approve Ordinance No. 421 for Introduction and First Reading (Passed; 5-0 vote).

- (b) Consideration of the City's Annual Report regarding the collection and disposition of development impact mitigation fees for FY 2007-2008 in compliance with CA Government Code (AB 1600).

The Assistant to the City Manager presented the staff report and explained that state law requires the City to adopt a Resolution in order to retain collected development impact fees.

No public comments were received.

It was moved by Vice Mayor Stratford, seconded by Councilmember Shuey to adopt Resolution 04-2009 (Passed: 5-0 vote).

- (c) Discuss concept proposal for installation of sports field lights at Clayton Community Park (7411 Marsh Creek Road) using the City's \$492,000 in Local Grant Program project monies from voter passage of Bond Measure WW of the East Bay Regional Park District (EBRPD; November 2008).

Assistant to the City Manager presented the staff report and stated the issue was raised by Councilmember Medrano at the February 17th Council meeting. She stated the information provided had been gathered from the City Clerk, City Engineer, Community Development, and Maintenance departments. She stated a park Master Plan is not an eligible expense under Measure WW but the sports lighting would likely qualify.

The City Manager noted a lighting project would require staff to first do a Master Plan for lighting, synthetic turf and parking to ensure proper placement of the lights installed before the turf replacement.

The Council discussed the environmental review costs and the impacts of the project on surrounding neighborhoods along with the cost of such an undertaking.

Councilmember Medrano stated a project like this would make Clayton a destination for sporting events.

Councilmember Geller asked what the process for moving forward with this project would look like. The City Manager stated there would need to be an economic analysis on the feasibility of the project including maintenance, electrical costs, and spill-over advantages to the Town Center or other areas of the City.

Councilmember Geller asked if the Measure WW money could be used for anything else. The City Manager stated the Trails and Landscaping Committee would like to apply the money to reconstructing existing trails but it could also be used for other capital projects such as renovation/ restoration of the Keller Ranch House.

Mayor Pierce stated the Council should move forward and look into the feasibility of the project. She stated the Community Park was intended to have lighting. She asked staff to look at the possibility of lighting by solar power. She also asked if the City's in-lieu open space/park fees could be used for a project like this. The City Manager stated he would evaluate if this was an eligible expense.

The City Manager noted there is considerable interest from local soccer leagues for all weather turf and lighting.

Councilmember Shuey stated he was concerned about added staff costs for league scheduling. He stated he did not want to spend money on a Master Plan until he could review the economic feasibility of the project.

Mayor Pierce asked Staff to do a cost-benefit analysis first in order to look at potential costs and revenues.

Councilmember Medrano stated other funding sources could be identified as well.

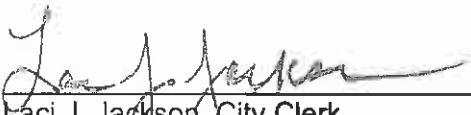
The City Manager stated staff would work on an economic feasibility study in order to provide the Council with more information.

Councilmember Geller asked how long the Council had to spend the Measure WW money. The Assistant to the City Manager stated the Council has until 2018 to spend the allocated money.

10. **COUNCIL ITEMS** –None.

11. **ADJOURNMENT**– On call by Mayor Pierce the meeting adjourned at 8:02 p.m.

Respectfully submitted,



Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL



Julie K. Pierce, Mayor