

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, November 17, 2009

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 5:33 p.m. by Mayor Pierce in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Stratford, Councilmembers Geller, and Medrano Councilmembers Absent: Councilmember Shuey. Staff present: Assistant to the City Manager Laura Hoffmeister, City Attorney Dan Adams, and City Clerk Laci Jackson.
2. **CLOSED SESSION**
 - (a) Pursuant to CA Government Code Section 54957(b)(1) for the purpose of a Closed Session on the following matter:
 - 1) City Manager annual performance evaluation.

Report out of Closed Session: No report out.
3. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.
4. **CONSENT CALENDAR-** It was moved by Councilmember Geller, seconded by Vice Mayor Stratford to approve the Consent Calendar as submitted (Passed; 4-0 vote).
 - (a) Approved the minutes of the regular meeting of November 3.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Resolution 46-2009 approving and authorizing the City Manager to execute the Second Amendment to the Stormwater Utility Area Agreement for Commercial and Industrial Inspection Services.
5. **RECOGNITIONS AND PRESENTATIONS** – None.
6. **REPORTS**
 - (a) Planning Commission – Commissioner Ted Meriam reported on the November 10th meeting of the Planning Commission. The Commission approved amendments to the Municipal Code to allow for manufactured homes. They also worked on an affordable housing ordinance to comply with AB 1818. Lastly, the Commission reviewed a state model water conservation and landscaping ordinance and the City's current water conservation guidelines.
 - (b) Trails and Landscaping Committee – Vice Mayor Stratford reported on the November 16, 2009 TLC meeting where the Commission seated two new members to the committee. The Committee discussed prioritizing replanting for when the drought ends. The Committee also discussed in-fill re-planning on a berm along Marsh Creek Circle, when the drought ends. The Committee also received an update on the Adopt-a-Trail program.
 - (c) The Assistant to the City Manager had no report.

- (d) City Council

Vice mayor Stratford attended the Mayors' Conference.

Councilmember Geller attended the Mayors' Conference.

Mayor Pierce attended multiple Transportation Authority meetings.

- (e) Other – None.

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**- None.

8. **PUBLIC HEARINGS** –None.

9. **ACTION ITEMS**

- (a) Discussion on paperless (electronic) agenda/packet options for the City Council.

The City Clerk presented the staff report and outlined the "paperless" options. The City Clerk stated laptops could be purchased for use at the meetings, e-reader devices, or personal laptop usage in order to save hard and soft costs in production of paper agenda packets.

By consensus the Council decided to bring their own laptops for use during the City Council meetings and test the "paperless" process. They did not see need to expend City funds for Councilmember's at this time. Their wireless device could be disabled easily before the meetings to ensure Brown Act compliance.

- (b) Discussion regarding interest in leasing of vacant city buildings located at 1005 and 1007 Oak Street, Clayton California.

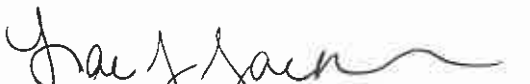
The Assistant to the City Manager presented the staff report and asked the Council if they were interested in renting the Oak Street buildings and if so should the City seek proposals from interested renters.

The Council discussed not wanting to set a precedent for allowing commercial use on the ground floor and directed staff to advertise and seek responses first for retail tenants and to bring back offers.

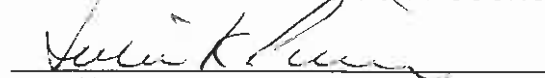
11. **COUNCIL ITEMS**- None.

12. **ADJOURNMENT**– On call by Mayor Pierce the meeting adjourned at 7:46 p.m.

Respectfully submitted,


Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL


Julie K. Pierce, Mayor