



AGENDA

REGULAR MEETING

CLAYTON CITY COUNCIL

TUESDAY, April 20, 2010

6:30 p.m.

*Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: Hank Stratford
Vice Mayor: David T. Shuey

Council Members
Howard Geller
Joseph A. Medrano
Julie K. Pierce

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***

April 20, 2010

6:30 P.M.

1. **CALL TO ORDER THE CITY COUNCIL** – Mayor Stratford.
2. **CLOSED SESSION**
 - (a) *Government Code Section 54956.9, Conference with Legal Counsel*
Pending Litigation: *Katzman, et al. v. City of Clayton, et al. Coordinated Cases*
Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County

Report out of Closed Session: Mayor Stratford.

7:00 P.M.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.
4. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

 - (a) Approve the minutes of the regular meeting of April 6, 2010. ([View Here](#))
 - (b) Approve Financial Demands and Obligations of the City. ([View Here](#))
5. **RECOGNITIONS AND PRESENTATIONS**
 - (a) Presentation of the 2009 Annual Report of the Clayton Community Library Foundation. ([View Here](#))
(Joyce Atkinson, CCLF President)
 - (b) Proclamation declaring April 23, 2010 as “Clayton Community Library Volunteer Day”. ([View Here](#))
6. **REPORTS**
 - (a) Planning Commission – Commissioner Dan Richardson.
 - (b) Trails and Landscaping Committee – No Meeting held.
 - (c) City Manager/Staff
 - (d) City Council - Reports from Council liaisons to Regional Committees,
Commissions and Boards.
 - (e) Other

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

Citizens may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) by completing a speaker card available on the Lobby table and submitting it to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called by the Mayor, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

8. PUBLIC HEARINGS

- (a) Public Hearing to consider a Resolution approving a General Plan Amendment to the Housing Element of the Clayton General Plan by adoption of the City of Clayton's 2009-2014 Housing Element Update, as required by State law (GPA 01-09). ([View Here](#))
(Community Development Director; and Jennifer Gastelum, PMC)

Staff recommendation: **1.** Receive the Staff presentations; **2.** Open the Public Hearing and receive public comments; **3.** Close the Public Hearing; and **4.** By motion, adopt the Resolution with any modifications as deemed necessary.

9. ACTION ITEMS

- (a) Discussion of the City's 2010 engineering and traffic speed survey studies on designated public roadways within the City, and Introduction and First Reading of Ordinance No. 427 increasing the prima facie speed limit on Clayton Road and Marsh Creek Road, between Oakhurst Drive and Regency Drive, from 40 MPH to 45 MPH. ([View Here](#))
(City Engineer)

Staff recommendation: **1.** Receive the Staff report; **2.** Receive public comments; **3.** Adopt a motion to have the City Clerk read Ordinance No. 427 by title and number only and waive further reading; and **4.** Following the City Clerk's reading, a motion to approve Ordinance No. 427 for Introduction.

10. COUNCIL ITEMS – limited to requests and directives for future meetings.

11. ADJOURNMENT– the next regularly scheduled meeting is Tuesday, May 4, 2010.

#

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

Agenda Date: 4-20-10

Agenda Item: 4a

TUESDAY, April 6, 2010

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 6:30 p.m. by Vice Mayor Shuey in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Stratford (arrived at 6:35 p.m.), Vice Mayor Shuey, Councilmembers Geller, Medrano, and Pierce. Staff present: City Manager Gary Napper, Assistant to the City Manager Laura Hoffmeister, City Attorney Dan Adams, Police Chief Dan Lawrence, City Engineer Rick Angrisani, and City Clerk Laci Jackson.
2. **CLOSED SESSION** Vice Mayor Shuey announced the following purpose for Closed Session and then adjourned into Closed Session at 6:30 p.m.
 - (a) *Government Code Section 54956.9, Conference with Legal Counsel*
Pending Litigation: *Katzman, et al. v. City of Clayton, et al.* Coordinated Cases Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County

7:15 p.m. OPEN SESSION Mayor Stratford reported the Council received reports from legal counsel and gave directions.

Mayor Stratford announced the Council meeting this night would be adjourned in memory of two people with ties to Clayton:

- a. Victor Thole - the father of Clayton Pioneer publisher, Tamara Steiner. A former resident of Richmond and Martinez, he worked for the Richmond Independent newspaper his entire career. In his retirement he was very active volunteering his time for the Lion's Club Wilderness Camp for Deaf Children and the Lake Don Pedro Baptist Church Food Basket. He was a very generous man who will be greatly missed by his family.
- b. Bill Allen - husband of former Clayton Mayor and colleague, Concord Councilwoman Helen Allen. Former residents of Clayton, Bill and Helen were very active in Clayton before moving to Concord.

Mayor Stratford, on behalf of the entire City Council; extend his sympathies to Tamara and Helen and their families.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.
4. **CONSENT CALENDAR-** It was moved by Vice Mayor Shuey, seconded by Councilmember Pierce to approve the Consent Calendar as submitted (Passed; 5-0 vote).
 - (a) Approved the minutes of the regular meeting of March 16, 2010.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Adopted Resolution 09-2010 establishing the City's 2010-2011 ERU Assessment Rate for Federal and State Mandated National Pollution Discharge Elimination System (NPDES) Program (Storm Water Pollution Prevention).

- (d) Authorized the extension of time for up to an additional twelve month period thru April 19, 2011 for continuation of two police corporal positions rather than filling one vacant police sergeant position.
- (e) Adopted Resolution 10-2010 approving covenant regarding operation and maintenance of storm water facilities on private property at 1519 N. Mitchell Canyon Road.

5. **RECOGNITIONS AND PRESENTATIONS** – None.

Mayor Stratford requested Public Comments be taken out of order on the Agenda.

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Glenn Miller, Clayton resident, stated there are areas of open space adjacent to his home and others in Peacock Creek that have become a nuisance. He stated young adults are parking at the top of the hill on Brandywine Place and partying near the Contra Costa Water District's pump facility. He stated these young adults are leaving behind a mess of glass bottles, trash, and other unmentionables. He stated he is not sure how to combat the problem and urged the Council to consider finding a solution for the residents of the area. He stated that many times he has called dispatch but officers are busy dealing with priority other matters.

6. **REPORTS**

- (a) Planning Commission – No meeting held.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) The City Manager reported the Clayton Cleans Up, sponsored by the Clayton Pioneer again this year, is on April 24th at 9am. He stated the event is good way for citizens to help beautify the community. He also thanked former Mayor Gregg Manning who always donates his time help pick up the trash bags throughout the City during the event.
- (d) City Council

Councilmember Geller attended the monthly Mayors' Conference and reminded citizens to come down to the Clayton Cleans Up.

Vice Mayor Shuey stated he has been working on trying to bring in a new partner to take the place of the YMCA. He stated he met with an organization that could potentially provide recreation services out of the gym.

Councilmember Medrano participated in the Every 15 Minutes program at Clayton Valley High School and thanked Corporal Enea and Sergeant Dansie for their work on the event. He also worked on the gym recreation services issues, as has the City Manager.

Councilmember Pierce thanked the Clayton Police Department for being involved with the Every 15 Minutes Program. She attended a Transportation Authority meeting and a Council sub-committee meeting to discuss a small lot possibility for Lydia Lane Park. She stated a neighborhood meeting would be held before final decisions were made. She attended the Mayors Conference, a Transportation Authority Administration and Planning Committee meeting, and was a speaker at Leadership San Ramon educating citizens about local government.

Mayor Stratford attended the East Contra Costa Habitat Conservancy Meeting and the Mayors' Conference.

- (e) Other – None.

8. **PUBLIC HEARINGS** - None.

9. **ACTION ITEMS**

- (b) Consideration and discussion of a status report concerning the City's existing Community Emergency Response Team (CERT) and its mission and objectives.

The Police Chief stated the purpose of the report is to provide a guide for moving forward with the CERT Program. He stated the CERT Program was established during the Bush Administration as a way to prepare citizens for disasters (natural or other). In August, 2006, the City Council approved the CERT Program and since its inception more than 130 people have graduated from the program. The growing number of CERT participants spurred the Municipal Pooling Authority (MPA) to investigate transferring the risk from the Pool to the State. The CERT Corp Council came up with a 3-tiered program that addressed part of the liability exposure by requiring CERT graduates to register as Disaster Service Worker Volunteers (DSWV) through the State of California's program. The CERT Corp Council sent notices to the CERT graduates outlining their proposed program and received mixed responses which led to production of this report.

Staff had an in depth conversation with MPA staff regarding the rationale for transferring the risk to the DSWV program. The CERT classes have been placed on hold pending the outcome of tonight's meeting. Staff reviewed the CERT Corp Council's program and believes that while it was a good concept, it is not necessary. The Police Chief reminded the City Council that the goal of the program is to train citizens. He suggested the City Council restart the CERT program and register all future and past CERT participants with the State DSWV program.

The City Manager stated the Municipal Pooling Authority believes the State of California is the suitable entity to transfer worker risk in the case of a disaster.

Councilmember Pierce thanked the Police Chief and the CERT Corp Council for looking into the liability situation. She stated the Chief's proposal seems like a simple solution and it will retain people who have been trained in the program.

Herb Yonge, CERT Corp Council member, stated there were people signed up for the next CERT class and he was disappointed it had to be deferred. However, he stated all instructors are Clayton residents and they are self contained.

Harun Simbirdi, CERT Corp Council member, asked about what type of emergencies are covered under the State's program?

Councilmember Pierce stated the program was intended to allow citizens to feel confident that if an emergency strikes that they know how to respond. She stated she wants more people trained and should not allow disaster worker injury responsibilities to get in the way.

Gregg Manning, CERT Corp Council member, stated that transferring Workers Compensation risk to the State seemed like a good thing. He stated he believes all Councilmembers should be CERT trained.

It was moved by Councilmember Pierce, seconded by Councilmember Medrano to re-start the City's CERT Program and authorize registration of past and future Clayton CERT volunteers as State of CA Disaster Service Worker Volunteers (DSWV) (Passed; 5-0 vote).

- (a) Consideration and discussion of staff report critiquing preliminary identification of possible public and private lands for a community group-requested dirt bike park.

The Assistant to the City Manager presented the staff report and stated seven public and private sites had been identified as possible locations for a dirt bike park. She stated each location posed positive features and challenges. Each site would need to look at zoning regulations, an environmental study issues related to California Fish and Game and Water Quality Control District guidelines, as well as prepare for mitigation measures on soil stability, geotechnical studies, and storm-water run-off. Also, some of the sites pose challenge with visibility and emergency access. She stated the public sites have the proper general plan designation in all but the "PD" district which does not allow for recreational use.

The Assistant to the City Manager stated the cost for doing the associated environmental work and construction could be \$295,000 for any site and does not included ongoing maintenance which is estimated at a cost of between \$12,000 and \$60,000 per year. She stated there are challenges for the project on all proposed sites because Clayton does not have a lot of land left for development and this process could take 18 months to two years to complete.

Mayor Stratford noted a group of students from Saint Mary's College will be shortly distributing a survey to residents about desired recreational facilities and maybe that will offer some insight into needs and priorities. The City Manager stated the students would be mailing the survey to 1,200 homes in April and would hopefully be providing a report to the City Council by the end of May.

The City Manager stated the City is taking these young men's proposal very seriously but that creating recreational opportunities is serious and laws and regulations must be complied with.

By consensus the Council stated they would like to wait until the recreation survey results come back before moving forward with this request.

Mayor Stratford stated he would email the young men the staff report since they could not be present at the meeting due to Spring Break. The council also requested staff develop and add plausible timetable for land use entitlement permits and construction

- (c) Consideration of a Resolution authorizing T-Mobile to submit land use entitlement applications for two cell tower locations on City open space property for equipment building and antenna (Ridge Trail above Oakhurst Golf Course and ridge above Field 3 at Clayton Community Park); and further authorizing the City Manager to enter into a lease agreements upon T-Mobile receiving City planning entitlements.

Assistant to the City Manager presented the staff report stating T-Mobile approached the City about wanting to place two cell towers on hillsides to provide better coverage for the area. Both proposed locations are on City owned open space: one above Field 3 at the Community Park, and one on the ridgeline transmission power above the Oakhurst Golf Course. Tonight before the Council are the concept deal points for a lease agreement that would provide approximately \$61,000 annually (to increase yearly with CPI). The antenna would be hidden in an artificial oak-type tree.

The City Manager reaffirmed for the public that this decision does not prejudice the City's and public's right to analyze, critique, and ultimately deny the necessary Use Permit Application during the planning process.

It was moved by Councilmember Geller, seconded by Councilmember Pierce to adopt Resolution 11-2010 authorizing T-Mobile to submit land use entitlement applications for two cell tower locations on City open space property for equipment building and antenna (Ridge Trail above Oakhurst Golf Course and ridge above Field 3 at Clayton Community Park); and further authorizing the City Manager to enter into a lease agreements upon T-Mobile receiving City planning entitlements (Passed; 5-0 vote).

- (d) Consideration of a design concept plan for a public parking lot expansion and snack shack project at Clayton Community Park (CIP No.10413: EBRPD WW Grant funds).

The City Engineer stated at their March 16th meeting the City Council directed staff to prepare plans for expanded parking and a concession stand at Community Park. Staff prepared the plan which would add 100 full-size parking spaces at the existing park. The plan also calls for moving an existing pathway and relocating a picnic area. The parking lot will be sloped toward the field into a filtration planter to meet stormwater run-off requirements. The cost of this portion of the project is estimated at \$480,000. A concession stand at field 1 is projected to cost an additional \$178,000. The next funding cycle for the East Bay Regional Parks Measure WW funding is in March 2011.

Councilmember Pierce stated the parking lot expansion was great but she did not necessarily believe the concession stand (snack shack) was needed.

The City Engineer noted the pre-fabricated concession stand would meet all health department codes.

Councilmember Shuey stated the concession stand was not needed at Field 1 (lower level) and that it would be difficult to get people to rent it out. He stated he is opposed to the concession stand idea.

Councilmember Medrano asked how much it would cost to upgrade the existing unused concession stand in the upper park level to meet health code regulations?

Councilmember Geller asked if it would be possible to bring in self contained motor food coaches that sell snacks and hot food and are already approved by the Health Department?

It was moved by Councilmember Pierce, seconded by Mayor Stratford to instruct staff to move ahead with the parking lot expansion, eliminate construction of a snack shack at Field 1 but look at costs to retrofit the existing upper field's concession stand, and dialogue with approved health caterers to gauge interest in concession lease operations (Passed; 5-0 vote).

10. **COUNCIL ITEMS**- None.

11. **ADJOURNMENT**– On call by Mayor Stratford the meeting adjourned at 9:15 p.m. in memory of Victor Thole and Bill Allen.

Respectfully submitted,

Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

Hank Stratford, Mayor



Agenda Date: 04/20/10

Agenda Item: 4b

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MERRY PELLETIER, FINANCE MANAGER
DATE: APRIL 20, 2010
SUBJECT: OBLIGATION SUMMARY

RECOMMENDATION Approve the following obligations.

<u>RUN DATE</u>	<u>OBLIGATION NUMBERS</u>	<u>TOTALS</u>
04/16/10	16989 – 17044	\$108,405.40

Invoice Distribution Report

- o Amounts spent by "Line Item"
- o A grand total is shown on the last page

Attachments:
Invoice Distribution Report 04/16/10 (10 pages)

Run date: 04/16/2010 @ 14:24
Bus date: 04/16/2010

City of Clayton
Invoice Distribution Report

OTDIST.L02 Page 1

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-2206-00.0.0-000 - PERS Liability			
17037 Retirement PPE 4/4/10	201 CalPERS		
	7 PD Survivor Benefit 4/4/10	Inv	10.23
A101-2206-00.0.0-000 - PERS Liability	*** Account total ***		10.23
A101-5602-00.0.0-000 - Park Use Fee			
17009 Refund CCP Cnx 7/4/10	2621 Spencer McCallister		
	1 Refund CCP Cnx 7/4/10	Inv	215.00
A101-5602-00.0.0-000 - Park Use Fee	*** Account total ***		215.00
A101-5791-00.0.0-000 - Overhead cost recovery			
17007 Refund SWP K Dep 4/10	2623 My Time Is Your Time		
	2 OH Rec SWP K 4/10	Inv	-12.45
A101-5791-00.0.0-000 - Overhead cost recovery	*** Account total ***		-12.45
A101-7220-01.0.0-000 - PERS Retirement			
17037 Retirement PPE 4/4/10	201 CalPERS		
	1 Legislative 4/4/10	Inv	413.99
A101-7220-01.0.0-000 - PERS Retirement	*** Account total ***		413.99
A101-7220-02.0.0-000 - PERS Retirement			
17037 Retirement PPE 4/4/10	201 CalPERS		
	2 Admin 4/4/10	Inv	3,968.69
A101-7220-02.0.0-000 - PERS Retirement	*** Account total ***		3,968.69
A101-7220-03.0.0-000 - PERS Retirement			
17037 Retirement PPE 4/4/10	201 CalPERS		
	3 PW 4/4/10	Inv	2,316.72
A101-7220-03.0.0-000 - PERS Retirement	*** Account total ***		2,316.72
A101-7220-04.0.0-000 - PERS Retirement			
17037 Retirement PPE 4/4/10	201 CalPERS		
	4 Planning 4/4/10	Inv	1,176.88
A101-7220-04.0.0-000 - PERS Retirement	*** Account total ***		1,176.88
A101-7220-06.0.0-000 - PERS Retirement			
17037 Retirement PPE 4/4/10	201 CalPERS		
	5 Police 4/4/10	Inv	12,582.84
A101-7220-06.0.0-000 - PERS Retirement	*** Account total ***		12,582.84
A101-7311-03.0.0-000 - General Supplies			
17015 PW CEO Vest 3/10	17 Bay Area Barricade Serv.		
	1 PW CEO Vest 3/10	Inv	52.33
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	2 PW Gen Sup 3/10	Inv	147.44
A101-7311-03.0.0-000 - General Supplies	*** Account total ***		199.77
A101-7312-05.0.0-000 - Office Supplies/Expense			
17031 Printing-GHAD,StLt,Survey 4/10	42 City of Concord		
	3 Printing- Adm Misc 4/10	Inv	113.40

Run date: 04/16/2010 @ 14:24
 Bus date: 04/16/2010

City of Clayton
 Invoice Distribution Report

OTDIST.L02 Page 2

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7312-05.0.0-000 - Office Supplies/Expense	*** Continued ***		
17034 Adm: Misc Charges 3/10	2349 US Bank Corp Pymt System		
	1 Adm Off Sup 3/10	Inv	424.65
A101-7312-05.0.0-000 - Office Supplies/Expense	*** Account total ***		538.05
A101-7312-06.0.0-000 - Office Supplies/Expense			
17036 PD Misc Charges 3/10	2349 US Bank Corp Pymt System		
	3 PD Office Supp 3/10	Inv	297.03
A101-7312-06.0.0-000 - Office Supplies/Expense	*** Account total ***		297.03
A101-7314-05.0.0-000 - Postage			
17034 Adm: Misc Charges 3/10	2349 US Bank Corp Pymt System		
	2 Adm Mailing Labels 3/10	Inv	53.52
A101-7314-05.0.0-000 - Postage	*** Account total ***		53.52
A101-7314-06.0.0-000 - Postage			
17036 PD Misc Charges 3/10	2349 US Bank Corp Pymt System		
	4 PD Postage 3/10	Inv	72.02
A101-7314-06.0.0-000 - Postage	*** Account total ***		72.02
A101-7329-09.0.0-000 - Park Supplies			
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	7 PW Keys 3/10	Inv	32.78
A101-7329-09.0.0-000 - Park Supplies	*** Account total ***		32.78
A101-7331-05.0.0-000 - Rentals/Leases			
16993 Adm-Postage Mach Lease 5/10	896 Neopost Leasing		
	1 Adm-Postage Mach Rental 5/10	Inv	221.79
A101-7331-05.0.0-000 - Rentals/Leases	*** Account total ***		221.79
A101-7332-02.0.0-000 - Telecommunications			
17004 Admin ISDN Line 5/10	1573 Verizon Business		
	1 Admin ISDN Line 5/10	Inv	215.39
17040 Local Phone Svc 3/10B	1243 AT&T/ CalNet 2		
	2 CH Local Phone 3/10B	Inv	209.46
17041 Long Distance 3/10	1779 Access One		
	1 City Hall Svc 3/10	Inv	4.10
A101-7332-02.0.0-000 - Telecommunications	*** Account total ***		428.95
A101-7332-03.0.0-000 - Telephone			
17041 Long Distance 3/10	1779 Access One		
	2 PW Svc 3/10	Inv	5.95
A101-7332-03.0.0-000 - Telephone	*** Account total ***		5.95
A101-7332-04.0.0-000 - Telephone			
17041 Long Distance 3/10	1779 Access One		
	3 Planning Svc 3/10	Inv	8.11
A101-7332-04.0.0-000 - Telephone	*** Account total ***		8.11
A101-7332-06.0.0-000 - Telephone			
16995 PD Cell Phones 3/10	1223 Sprint Comm (PD)		
	1 PD Cell Phones 3/10	Inv	300.81

Run date: 04/16/2010 @ 14:24
 Bus date: 04/16/2010

City of Clayton
 Invoice Distribution Report

OTDIST.L02 Page 3

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7332-06.0.0-000 - Telephone	*** Continued ***		
17027 PD Command Trl Sat Phn 3/10	2460 Globalstar LLC		
	1 PD Command Trl Sat Phn 3/10	Inv	26.98
17040 Local Phone Svc 3/10B	1243 AT&T/ CalNet 2		
	7 PD Local Phone 3/10B	Inv	95.01
17041 Long Distance 3/10	1779 Access One		
	5 Police Dept Svc 3/10	Inv	26.78
A101-7332-06.0.0-000 - Telephone	*** Account total ***		449.58
A101-7332-07.0.0-000 - Telephone			
17040 Local Phone Svc 3/10B	1243 AT&T/ CalNet 2		
	4 Library Local Phone 3/10B	Inv	155.14
17041 Long Distance 3/10	1779 Access One		
	4 Library Svc 3/10	Inv	.34
A101-7332-07.0.0-000 - Telephone	*** Account total ***		155.48
A101-7335-03.0.0-000 - Gas & Electricity			
17038 Service 3/10 (Small Master)	113 PG&E		
	1 City Hall Svc 3/10	Inv	1,523.81
A101-7335-03.0.0-000 - Gas & Electricity	*** Account total ***		1,523.81
A101-7338-03.0.0-000 - Water Services			
17039 City Water Usage 2-3/10	67 Contra Costa Water Dist.		
	10 No Valley Park 2-3/10	Inv	152.05
A101-7338-03.0.0-000 - Water Services	*** Account total ***		152.05
A101-7341-03.0.0-000 - Buildings/Grounds Maintenance			
16989 City Hall Elevator Reg. Svc. 3	1187 Paramount Elevator Corp.		
	1 CH Elevator Svc 3/10	Paid	110.00
17014 Corp Yd Gate Repair 3/10	2346 William D White Co Inc		
	1 Corp Yd Gate Repair 3/10	Inv	621.03
17026 Monthly Svc 3/10	170 Western Exterminator		
	1 City Hall Ext Svc 3/10	Inv	90.50
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	3 PW CH lights & ballasts 3/10	Inv	298.19
A101-7341-03.0.0-000 - Buildings/Grounds Maintenance	*** Account total ***		1,119.72
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance			
17026 Monthly Svc 3/10	170 Western Exterminator		
	2 Library Ext Svc 3/10	Inv	93.50
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	8 PW Library Elect 3/10	Inv	97.22
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance	*** Account total ***		190.72
A101-7342-03.0.0-000 - Machinery/Equipment Maintenanc			
17017 PW Equipment Repair 3/10	1756 Contra Costa Tractor Mobile Sv		
	1 PW Equipment Repair 3/10	Inv	467.59
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	4 PW Misc Mtn Supp 3/10	Inv	283.20
A101-7342-03.0.0-000 - Machinery/Equipment Maintenanc	*** Account total ***		750.79

Run date: 04/16/2010 @ 14:24
 Bus date: 04/16/2010

City of Clayton
 Invoice Distribution Report

OTDIST.L02 Page 4

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7342-06.0.0-000 - Machinery/Equipment Maintenan 17036 PD Misc Charges 3/10	2349 US Bank Corp Pymt System 5 PD Batteries 3/10	Inv	937.04
A101-7342-06.0.0-000 - Machinery/Equipment Maintenan	*** Account total ***		937.04
A101-7343-06.0.0-000 - Vehicle Maintenance 17036 PD Misc Charges 3/10	2349 US Bank Corp Pymt System 6 PD Car Washes 3/10	Inv	37.50
A101-7343-06.0.0-000 - Vehicle Maintenance	*** Account total ***		37.50
A101-7344-03.0.0-000 - Vehicles: Gas, Oil & Supplies 17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System 1 PW Gas 3/10	Inv	755.13
A101-7344-03.0.0-000 - Vehicles: Gas, Oil & Supplies	*** Account total ***		755.13
A101-7344-06.0.0-000 - Vehicles: Gas, Oil & Supplies 17036 PD Misc Charges 3/10	2349 US Bank Corp Pymt System 1 PD Gas 3/10	Inv	2,483.21
A101-7344-06.0.0-000 - Vehicles: Gas, Oil & Supplies	*** Account total ***		2,483.21
A101-7346-03.0.0-000 - HVAC Mtn & Repairs 17018 CH HVAC Repair 3/10	1265 ACCO Engineered Systems 1 CH HVAC Repair 3/10	Inv	212.17
A101-7346-03.0.0-000 - HVAC Mtn & Repairs	*** Account total ***		212.17
A101-7373-06.0.0-000 - Education & Training 17036 PD Misc Charges 3/10	2349 US Bank Corp Pymt System 2 PD Training & Recert 3/10	Inv	458.49
A101-7373-06.0.0-000 - Education & Training	*** Account total ***		458.49
A101-7411-08.0.0-000 - Professional Services Retainer 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 1 Eng Svc 3/27/10-4/9/10	Inv	2,391.75
A101-7411-08.0.0-000 - Professional Services Retainer	*** Account total ***		2,391.75
A101-7415-06.0.0-000 - Computer Services 17025 PD Computer Repair 4/10	42 City of Concord 1 PD Computer Repair 4/10	Inv	52.44
A101-7415-06.0.0-000 - Computer Services	*** Account total ***		52.44
A101-7419-01.0.0-000 - Other Professional Services 16990 Video City Council Mtg 4/6/10	1467 LarryLogic Productions 1 Video CC Mtg 4/6/10	Inv	472.50
A101-7419-01.0.0-000 - Other Professional Services	*** Account total ***		472.50
A101-7419-02.0.0-000 - Other Professional Services 17028 Adm Software 4/10	2023 Munimetrix Systems Corp 1 Adm Software 4/10	Inv	1,579.00
A101-7419-02.0.0-000 - Other Professional Services	*** Account total ***		1,579.00

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7419-05.0.0-000 - Other Professional Services 16994 FSA Acct Admin 3/10	2500 Employee Benefit Specialists. 1 FSA Acct Admin 3/10	Inv	100.00
A101-7419-05.0.0-000 - Other Professional Services	*** Account total ***		100.00
A101-7419-06.0.0-000 - Other Professional Services 16998 PD-Crossing Guard WE 3/27/10	1538 All City Management Services. 1 PD-Crossing Guard WE 3/27/10	Inv	465.00
A101-7419-06.0.0-000 - Other Professional Services	*** Account total ***		465.00
A101-7419-09.0.0-000 - Other Professional Services 17026 Monthly Svc 3/10	170 Western Exterminator 3 Park-Ext Svc 3/10	Inv	40.50
A101-7419-09.0.0-000 - Other Professional Services	*** Account total ***		40.50
A101-7424-06.0.0-000 - Dispatch Services 16997 PD Dispatch Svcs 4/10	42 City of Concord 1 PD Dispatch Svcs 4/10	Inv	13,173.00
A101-7424-06.0.0-000 - Dispatch Services	*** Account total ***		13,173.00
A101-7426-06.0.0-000 - Jail Booking Fee 17005 Booking Fees 3/10	416 CCC Auditor-Controller 1 Booking Fees 3/10	Inv	40.00
A101-7426-06.0.0-000 - Jail Booking Fee	*** Account total ***		40.00
A101-7430-08.0.0-000 - Well Monitoring Fee 17034 Adm: Misc Charges 3/10	2349 US Bank Corp Pymt System 3 Well Monitoring 2/10	Inv	1,546.50
A101-7430-08.0.0-000 - Well Monitoring Fee	*** Account total ***		1,546.50
A201-7327-00.0.0-000 - Street Maintenance Supplies 17016 PW Misc Supplies 3/10	17 Bay Area Barricade Serv. 1 PW Misc Supplies 3/10	Inv	390.84
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System 6 PW St Mtn Supplies 3/10	Inv	1,793.80
A201-7327-00.0.0-000 - Street Maintenance Supplies	*** Account total ***		2,184.64
A201-7335-00.0.0-000 - Gas & Electricity 17038 Service 3/10 (Small Master)	113 PG&E 5 Traffic Sgn & St Lt 3/10	Inv	192.46
A201-7335-00.0.0-000 - Gas & Electricity	*** Account total ***		192.46
A201-7412-00.0.0-000 - Engineering/Inspection Service 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 3 2010 Speed Surveys #9147	Inv	2,030.75
A201-7412-00.0.0-000 - Engineering/Inspection Service	4 Gas Tax Insp #9139	Inv	503.25
	*** Account total ***		2,534.00
A201-7520-00.0.0-118 - 2010 Arterial Overlay -PreARRA 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 5 Eng Svc #9145	Inv	259.88
A201-7520-00.0.0-118 - 2010 Arterial Overlay -PreARRA	*** Account total ***		259.88

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A210-7311-00.0.0-000 - General Supplies			
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	5 PW Landsscape Supp 3/10	Inv	143.58
A210-7311-00.0.0-000 - General Supplies	*** Account total ***		143.58
A210-7335-00.0.0-000 - Gas & Electricity			
17038 Service 3/10 (Small Master)	113 PG&E		
	2 Clock Service 3/10	Inv	70.29
	3 Outdoor Lt Service 3/10	Inv	91.64
	4 Irrigation Service 3/10	Inv	177.02
A210-7335-00.0.0-000 - Gas & Electricity	*** Account total ***		338.95
A210-7338-00.0.0-000 - Water Services			
17039 City Water Usage 2-3/10	67 Contra Costa Water Dist.		
	9 No Vally Park 2-3/10	Inv	38.01
	11 City Irrigation 2-3/10	Inv	3,876.74
A210-7338-00.0.0-000 - Water Services	*** Account total ***		3,914.75
A210-7344-00.0.0-000 - Vehicle Gas, Oil, and Supplies			
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	9 PW Fuel 3/10	Inv	508.16
A210-7344-00.0.0-000 - Vehicle Gas, Oil, and Supplies	*** Account total ***		508.16
A210-7419-00.0.0-000 - Other Professional Services			
17010 Weed Abatemnt Monitor 3/10	391 Wildland Resource Management		
	1 Weed Abatemnt Monitor 3/10	Inv	400.00
17012 City-wide Tree Work 3/10	358 Waraner Brothers		
	1 City-wide Tree Work 3/10	Inv	1,050.00
17013 City-wide Tree Work 3/10	358 Waraner Brothers		
	1 City-wide Tree Work 3/10	Inv	2,400.00
17019 Library Repair 3/10	560 Martell Water Systems, Inc.		
	1 Library Repair 3/10	Inv	237.50
A210-7419-00.0.0-000 - Other Professional Services	*** Account total ***		4,087.50
A211-7310-00.0.0-000 - Supplies and Equipment			
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	10 PW Paint 3/10	Inv	102.59
A211-7310-00.0.0-000 - Supplies and Equipment	*** Account total ***		102.59
A212-7384-00.0.0-000 - Legal Notices			
17031 Printing-GHAD,StLt,Survey 4/10	42 City of Concord		
	1 Printing-GHAD 4/10	Inv	94.85
A212-7384-00.0.0-000 - Legal Notices	*** Account total ***		94.85
A212-7412-00.0.0-000 - Engineering/Inspection Service			
17042 Eng Svc 3/27/10 4/9/10	116 PERMCO, Inc.		
	2 OH GHAD #9150	Inv	583.75
A212-7412-00.0.0-000 - Engineering/Inspection Service	*** Account total ***		583.75
A212-7413-00.0.0-000 - Legal Services			
16999 GHAD Legal Fees 3/10	159 Turner, Hugueta & Adams		
	2 GHAD Legal Fees 3/10	Inv	2,479.00
A212-7413-00.0.0-000 - Legal Services	*** Account total ***		2,479.00

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A214-7311-00.0.0-000 - General Supplies			
17035 PW Misc Charges 3/10	2349 US Bank Corp Pymt System		
	11 PW Street Supp 3/10	Inv	566.01
A214-7311-00.0.0-000 - General Supplies	*** Account total ***		566.01
A214-7384-00.0.0-000 - Legal Notices			
17031 Printing-GHAD,StLt,Survey 4/10	42 City of Concord		
	2 Printing-St Lt 4/10	Inv	283.50
A214-7384-00.0.0-000 - Legal Notices	*** Account total ***		283.50
A216-7409-00.0.0-000 - Street Sweeping			
16991 Street Sweeping 3/10	1459 Clean Street		
	1 Street Sweeping 3/10	Inv	3,500.00
A216-7409-00.0.0-000 - Street Sweeping	*** Account total ***		3,500.00
A230-7220-00.0.0-813 - PERS Retirement-COPS			
17037 Retirement PPE 4/4/10	201 CalPERS		
	6 PD Grant 4/4/10	Inv	930.60
A230-7220-00.0.0-813 - PERS Retirement-COPS	*** Account total ***		930.60
A230-7485-00.0.0-000 - Capital Equipment-Cleep Grant			
16996 PD Router Maintenance 4/10	42 City of Concord		
	1 PD Router Maint 4/10	Inv	112.00
A230-7485-00.0.0-000 - Capital Equipment-Cleep Grant	*** Account total ***		112.00
A230-7520-00.0.0-808 - Waste Oil Grant Refund			
17022 Biostack Compost Ed Prog 4/10	996 CCCSWA		
	1 Biostack Compost Ed Prog 4/10	Inv	62.00
A230-7520-00.0.0-808 - Waste Oil Grant Refund	*** Account total ***		62.00
A302-7419-00.0.0-000 - Other Professional Services			
17032 Hsg Elem Legal Notice 3/10	1648 Bay Area News Group East Bay		
	1 Hsg Elem Legal Notice 3/10	Inv	227.00
A302-7419-00.0.0-000 - Other Professional Services	*** Account total ***		227.00
A302-7520-00.0.0-007 - Smith 272 Stranahan Cir			
17024 Garbage 272 Stranahan 4-5/10	755 Allied Waste Services		
	1 Garbage 272 Stranahan 4-5/10	Inv	44.72
A302-7520-00.0.0-007 - Smith 272 Stranahan Cir	*** Account total ***		44.72
A303-7520-00.0.0-104 - Downtown Economic Dev Project			
17029 Downtown Econ Project 1/10	2386 Economic Development Systems		
	1 Downtown Econ Project 1/10	Inv	688.00
17030 Downtown Econ Project 12/09	2386 Economic Development Systems		
	1 Downtown Econ Project 12/09	Inv	6,364.00
17031 Printing-GHAD,StLt,Survey 4/10	42 City of Concord		
	4 Recreational Survey 4/10	Inv	153.25
A303-7520-00.0.0-104 - Downtown Economic Dev Project	*** Account total ***		7,205.25
A303-7520-00.0.0-115 - Comm Park Lights & Turf Proj			
17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc.		
	6 Eng Svc #9146	Inv	2,107.50
A303-7520-00.0.0-115 - Comm Park Lights & Turf Proj	*** Account total ***		2,107.50

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A501-7351-00.0.0-000 - Insurance Premiums			
17000 EAP Insurance Premium 4-6/10	2181 CSAC Excess Insurance Authorit		
	1 EAP Ins Prem 4-6/10	Inv	304.98
A501-7351-00.0.0-000 - Insurance Premiums	*** Account total ***		304.98
A501-7413-00.0.0-000 - Legal Services			
17020 MPA Coverage Dispute 2/10	2469 Michel & Fackler APC		
	1 MPA Coverage Dispute 2/10	Inv	226.04
17021 MPA Coverage Dispute 3/10	2469 Michel & Fackler APC		
	1 MPA Coverage Dispute 3/10	Inv	10,691.70
A501-7413-00.0.0-000 - Legal Services	*** Account total ***		10,917.74
A601-2739-00.0.0-000 - Clayton Community Library Foun			
16992 Library Volunteer 4/10	1160 Arlene H. Kikkawa-Nielsen		
	1 Library Volunteer 4/10	Inv	820.00
A601-2739-00.0.0-000 - Clayton Community Library Foun	*** Account total ***		820.00
A601-2740-00.0.0-096 - Cost Recov Dep PG&E Minor EP			
17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc.		
	7 Eng Svc #9140	Inv	166.00
A601-2740-00.0.0-096 - Cost Recov Dep PG&E Minor EP	*** Account total ***		166.00
A601-2740-00.0.0-097 - Cost Recov Dep - CCWD Minor EP			
17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc.		
	8 Eng Svc #9142	Inv	228.25
A601-2740-00.0.0-097 - Cost Recov Dep - CCWD Minor EP	*** Account total ***		228.25
A601-2740-00.0.0-107 - Oh Rec AT&T EP			
17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc.		
	9 Eng Svc #9141	Inv	20.75
A601-2740-00.0.0-107 - Oh Rec AT&T EP	*** Account total ***		20.75
A601-2740-00.0.0-207 - Tami Anderson SPR 16-04			
17044 Refund SPR Dep 4/10	2074 Tamara Anderson		
	1 Refund SPR Dep 4/10	Inv	105.81
A601-2740-00.0.0-207 - Tami Anderson SPR 16-04	*** Account total ***		105.81
A601-2740-00.0.0-525 - Pierce/Barnes SPR 02-09			
17043 Refund SPR Dep 4/10	403 Julie Pierce		
	1 Refund SPR Dep 4/10	Inv	285.83
A601-2740-00.0.0-525 - Pierce/Barnes SPR 02-09	*** Account total ***		285.83
A601-2740-00.0.0-565 - Crosno Const-CCWD Drain Dep			
17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc.		
	10 Eng Svc #9144	Inv	166.00
A601-2740-00.0.0-565 - Crosno Const-CCWD Drain Dep	*** Account total ***		166.00
A601-2740-00.0.0-566 - Creekside Terrace Planning Svc			
17034 Adm: Misc Charges 3/10	2349 US Bank Corp Pymt System		
	4 USPS Mailing 3/10	Inv	6.40
A601-2740-00.0.0-566 - Creekside Terrace Planning Svc	*** Account total ***		6.40

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2740-00.0.0-572 - Conoco Phillips SW "L"- EP2883 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 11 Eng Svc #9149	Inv	352.75
A601-2740-00.0.0-572 - Conoco Phillips SW "L"- EP2883	*** Account total ***		352.75
A601-2741-00.0.0-566 - Creekside Ter VIZf/x Consult 17011 Creekside Terr Env Docs 3/10	2541 VIZf/x 1 Creekside Terr Env Docs 3/10	Inv	1,776.00
A601-2741-00.0.0-566 - Creekside Ter VIZf/x Consult	*** Account total ***		1,776.00
A601-2742-00.0.0-566 - Creekside Terrace Raney Consul 17023 Creekside Terr IES 4/10	2010 Raney Planning & Management, I 1 Creekside Terr IES 4/10	Inv	937.50
A601-2742-00.0.0-566 - Creekside Terrace Raney Consul	*** Account total ***		937.50
A601-2744-00.0.0-516 - Guttry SWP 21-09 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 13 Eng Svc #9143	Inv	41.50
A601-2744-00.0.0-516 - Guttry SWP 21-09	*** Account total ***		41.50
A601-2744-00.0.0-518 - Weisendanger SWP 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 14 Eng Svc #9143	Inv	41.50
A601-2744-00.0.0-518 - Weisendanger SWP	*** Account total ***		41.50
A601-2744-00.0.0-537 - Steven Woerner SWP 28-08 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 15 Eng Svc #9143	Inv	41.50
A601-2744-00.0.0-537 - Steven Woerner SWP 28-08	*** Account total ***		41.50
A601-2744-00.0.0-562 - J. Mourelatos SWP 19-09 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 16 Eng Svc #9143	Inv	20.75
A601-2744-00.0.0-562 - J. Mourelatos SWP 19-09	*** Account total ***		20.75
A601-2744-00.0.0-563 - Jonathan, Tim SWP 20-09 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 17 Eng Svc #9143	Inv	41.50
A601-2744-00.0.0-563 - Jonathan, Tim SWP 20-09	*** Account total ***		41.50
A601-2744-00.0.0-567 - Benicia Home Imp Min-SWP 10-02 17006 Refund SWP 10-02 Dep 4/10	2624 Benicia Home Impr Cntr Inc 1 Refund SWP 10-02 Dep 4/10	Inv	500.00
A601-2744-00.0.0-567 - Benicia Home Imp Min-SWP 10-02	*** Account total ***		500.00
A601-2744-00.0.0-568 - Plute Prop Minor SWP 17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc. 12 Eng Svc #9148	Inv	41.50
A601-2744-00.0.0-568 - Plute Prop Minor SWP	*** Account total ***		41.50

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A601-2744-00.0.0-569 - Omeara SWP 01-10			
17042 Eng Svc 3/27/10-4/9/10	116 PERMCO, Inc.		
	18 Eng Svc #9143	Inv	41.50
A601-2744-00.0.0-569 - Omeara SWP 01-10	*** Account total ***		41.50
A601-2744-00.0.0-571 - Michael Townsend Min SWP10-04			
17007 Refund SWP K Dep 4/10	2623 My Time Is Your Time		
	1 Refund SWP K Dep 4/10	Inv	417.00
A601-2744-00.0.0-571 - Michael Townsend Min SWP10-04	*** Account total ***		417.00
A601-2750-00.0.0-003 - Clayton Cleans Up			
17033 Clayton Cleans Up Banner Chg 4	1454 Sign A Rama		
	1 Clytn Cleans Up Bannr Chg 4/10	Inv	371.99
A601-2750-00.0.0-003 - Clayton Cleans Up	*** Account total ***		371.99
A701-7417-00.0.0-000 - Janitorial Service			
17001 DV Gym Janitorial 11-12/09	512 Mt. Diablo Unified School Dist		
	1 DV Gym Janitorial 11-12/09	Inv	2,967.09
17002 DV Gym Janitorial 10-11/09	512 Mt. Diablo Unified School Dist		
	1 DV Gym Janitorial 10-11/09	Inv	1,501.72
17003 DV Gym Janitorial 10/09	512 Mt. Diablo Unified School Dist		
	1 DV Gym Janitorial 10/09	Inv	1,623.90
A701-7417-00.0.0-000 - Janitorial Service	*** Account total ***		6,092.71
A702-2730-00.0.0-002 - Endeavor Hall Cash Deposits			
17008 Refund EH Dep 4/10/10	2622 Pamela Felt		
	1 Refund EH Dep 4/10/10	Inv	500.00
A702-2730-00.0.0-002 - Endeavor Hall Cash Deposits	*** Account total ***		500.00
A702-7341-00.0.0-000 - Buildings/Grounds Maintenance			
17026 Monthly Svc 3/10	170 Western Exterminator		
	4 End Hall Ext Svc 3/10	Inv	87.00
A702-7341-00.0.0-000 - Buildings/Grounds Maintenance	*** Account total ***		87.00
* Report total *	*** Total ***		108,405.40

Agenda Date: 5a

CLAYTON COMMUNITY LIBRARY FOUNDATION 2009 ANNUAL REPORT

Agenda Item: 4-20-10

The Clayton Community Library Foundation, established July 1989, continues to be actively involved in support of the Clayton Community Library. The CCLF is an all volunteer, tax exempt, non-profit (501)(c)(3) corporation. The purpose of the CCLF is to support the Library by providing a pool of volunteers, special programs and funds to provide books, materials and furniture not provided by City and County budgets. The City of Clayton owns the 15,500 square foot building and its furnishings. The Board of Directors of the Foundation serves as the City of Clayton Library Advisory Committee.

Clayton Community Library in-library volunteers donated 7153.5 hours of library service in 2009. Our volunteers checked in and shelved returned books, repaired books and videos, provided computer assistance, tutored students and helped out where needed. Volunteers working in the library numbered 76 adults and 26 students. The Volunteer Coordinator oriented 13 adults and 19 students. Nine volunteer tutors assisted 16 students, one-on-one, for a total of 236 hours. Two adult and 3 student group-study tutors assisted 17 students for a total of 268 hours. Two Computer Helpers worked 213 hours helping patrons with use of the Internet and word-processing. Even our paid Volunteer Coordinator volunteered 305 hours, or 25.42 hours a month. Based on the 2007 Independent Sector figure for the value of volunteer labor in California, \$22.79 per hour, the total monetary value of library volunteerism is \$163,028.26! Once again the Clayton Community Library has more volunteers than any other library in the County. Our library operates on 3/5ths of the normal staffing – our wonderful volunteers provide the rest of the staffing.

Other volunteers donated 2,222 hours working on Used Book Sales and other Foundation related activities.

The Fourteenth Birthday celebration and the Creekside Arts Celebration shared the stage on the weekend of March 6th through 8th. On Friday, March 6th there was an artist's preview, a choral performance by "Yesterday's Kids", a visit from "Obi Wan", a great horned owl accompanied by Corvid Connections, refreshments and the presentation of awards. Festivities on Saturday and Sunday included our Annual Meeting, complete with a Birthday Cake provided by Safeway, followed by demonstrations by local artists and crafters. Jim Hale, a wildlife biologist, showed a brief slideshow of migratory wildlife and led an interpretive tour and spoke on Native American history. Performers from the community included Improv Fun by th CVHS Arts Academy, Performance Poetry led by Tazuo Yasmaguchi, Samba Na Chuva, a Brazilian Percussion Group and Jim Hudak with Light Rock on the Piano. The net income from this weekend totaled \$1,489.12

Once again over 200 eighth grade students from Diablo View Middle School visited our Creekside Interpretive Area for study. Second grade classes from Mt. Diablo Elementary visited the library and received library cards.

The Clayton Community Library participated in the 4th of July Parade for the 11th year. The Summer Reading Program, "Be Creative and Express Yourself" was the theme of our entry. Organized by Arlene Kikkawa Nielsen, 80 participants; 34 children, 14 teens, and 25 adults volunteered 549 hours to make our library entry another success. Library staff member, Marietta Leffner, and her family were there to carry banners and hand out stickers to the crowd. Branch Librarian Karen Hansen-Smith was the hugely popular opera star, Brunhilde, and Youth Services Librarian, Mary Alice McKillen-Wright, was the Fairy Queen. CCLF members, Joyce and Dave Atkinson, drove their 1994 crew-cab decorated with a huge book, a magical castle and musical notes. In the pick-up were the popular local teen dueling guitarists, Pedro Preciado and Parker Ewing.

In 2009 the CCLF was able to generate \$48,150.58 in income from a variety of sources, \$12,483 of this represents the value of in-kind materials, in the form of used books and tapes/CD/DVDs donated for the booksale and diverted to the library collection. The Foundation maintained an average membership of 330 units in 2009, which brought in \$8,550 in revenue, slightly less than last year. Used Book Sales grossed \$16,346, slightly down from last year. United Way/LIC donations added \$2,860.30, a decrease from last year. Organizations donated \$1,335.96: \$500 from Clayton Valley Woman's Club, \$800 from Rotary and \$35.96 came from other organizations for book purchases. Matching Gifts, donations and memorials in addition to account interest, merchandise sales, and fundraising activities complete our total revenue.

CCLF spent almost \$46,050 on library support. As mentioned in the previous paragraph, in-kind materials added to the collection from patron donations, valued at \$12,483, represent a portion of this amount.

CCLF spent \$4,669.88 on library programs and special events. This included 8 major programs and craft supplies for the programs presented by our talented staff, and prizes for the Teen Reading Program, and for the summer reading program. Because we offer great prizes 1579 children, teens and adults participated in the Summer Reading Program 419 completed the program.

This was our second year for "Clayton Reads". Special programming focused on the book, "Three Cups of Tea" and focused on Greg Mortenson's efforts to promote peace ...One School at a Time. CCLF purchased 150 copies of the book so they could be made available to the public to encourage everyone to take part in this event. Fourteen Community Service Intern students volunteered 236 hours creating 150 bookmarks to go along with the books. They even sent one to Greg Mortenson.

The Clayton Community Library Foundation thanks the City Council, Staff and the community, for all the support you have shown over the years. We think the Clayton Community Library is a terrific asset to the community and it is a good feeling to know that this community values its public library. The 2009 circulation at the Clayton Community Library was 215,880 an increase of 3.23% over 2008. Our door count increased to 141,695. The money raised by CCLF has enabled the staff to schedule more programs and purchase additional materials and therefore attract more patrons into our library to utilize library services

I want to invite any interested citizen to attend our board meetings and become involved in our work. We meet on the 3rd Wednesday of the month at 7:30 in the Library Story Room.

Joyce Atkinson, President

Clayton Community Library Foundation 2010 APPROVED BUDGET

	Jan - Dec 09	2009 Budget	\$ Over Budget	2010 Budget
Beginning Balance		78,598.00		73,805
Ordinary Income/Expense				
Income				
Donations				
Coin Boxes	281.88	250.00	31.88	250
Creekside Arts Particip. Don.	420.00	500.00	-80.00	400
In-Kind (used books to coll,+)	12,483.00	14,500.00	-2,017.00	12,000
Individual	57.00	1,000.00	-943.00	-
LIC-United Way	2,880.70	3,000.00	-119.30	2,800
Matching Gifts	808.52	500.00	408.52	800
Membership Donations	8,550.00	8,500.00	50.00	8,500
Memorial	295.00	240.00	55.00	250
Organizations				
Clayton Valley Woman's Club	500.00			
Rotary	800.00			
Organizations - Other	35.88	1,000.00	-964.04	300
Total Organizations	1,335.88	1,000.00	335.88	500
Story Room Use	250.00	300.00	-50.00	250
Donations - Other	85.00			
Total Donations	27,528.14	28,780.00	-2,261.86	26,150
Fundraising Inc.				
Book Bags	240.00	150.00	90.00	200
Book Sales - Major	16,348.30	15,000.00	1,348.30	15,500
Books Sold - Misc.	68.00	100.00	-32.00	50
Buy-a-Book	50.00	50.00	0.00	50
Buy-a-Brick	110.00	150.00	-40.00	110
Cookbooks	5.00			
Creekside Arts Festival				
Creekside Arts-silent auction	297.00	0.00	297.00	250
Creekside Arts-Vendor Sales	728.80	500.00	228.80	500
Creekside Arts Festival - Other	135.00			
Total Creekside Arts Festival	1,159.80	500.00	659.80	750
Floppy Sales	24.00	12.00	12.00	20
Ornaments				500
T-Shirts	118.00	50.00	68.00	100
Total Fundraising Inc.	18,120.10	16,012.00	2,108.10	17,280
Investment Income				
Interest	2,502.34	1,500.00	1,002.34	1,500
Total Investment Income	2,502.34	1,500.00	1,002.34	1,500
Total Income	48,150.58	47,302.00	848.58	44,930

Clayton Community Library Foundation

2010 APPROVED BUDGET

	Jan - Dec 09	2009 Budget	\$ Over Budge	2010 Budget
Expense				
Administrative Exp				
Audit Expenses	2,251.67	4,500.00	-2,248.33	2,500
Fees-State/Fed	25.00	50.00	-25.00	50
Memb. Expense				
Postage	300.00	305.00	-5.00	320
Printing	107.07			
Supplies	37.90	100.00	-62.10	50
Total Memb. Expense	444.97	405.00	39.97	370
Newsletters				
Postage	233.23	240.00	-6.77	240
Printing	444.97	550.00	-105.03	450
Supplies	70.70	150.00	-79.30	100
Total Newsletters	748.90	940.00	-191.10	790
Other				
Postage	310.00	335.00	-25.00	320
Telephone	268.13	280.00	-11.87	280
Total Administrative Exp	4,427.16	6,710.00	-2,282.84	4,360
Fundraiser Exp.				
Book Sales, Major-Exp				
Contrib. to Helper Orgs.	700.00	700.00	0.00	700
Flyers	77.08	100.00	-22.92	100
Publicity	94.60	100.00	-5.40	100
Book Sales, Major-Exp - Other	47.09	15.00	32.09	20
Total Book Sales, Major-Exp	918.77	915.00	3.77	920
Buy-A-Brick Exp.				
Creekside Arts Celeb.-Expense	68.88	20.00	68.88	100
Ornaments	1,000.00			1,000
T-Shirts	380.19			
Total Fundraiser Exp.	2,466.31	1,010.00	1,456.31	2,120
Library Support				
Electronics	0.00	200.00	-200.00	100
Furniture	0.00	3,000.00	-3,000.00	2,000
Materials				
In-Kind Exp.-Donations to Coll.	12,483.00	14,500.00	-2,017.00	12,000
Materials - Other	15,236.24	15,000.00	236.24	25,000
Total Materials	27,719.24	29,500.00	-1,780.76	37,000
Program				
Supplies	24.67	75.00	-50.33	50
Volunteer Program Support				
Insurance	1,040.24	1,800.00	-759.76	1,800
July 4 Parade/Activities	89.02	150.00	-60.98	100
Lead Vol. Luncheon	694.45	700.00	-5.55	750
Vol. Dinner/Luncheon	1,982.47	1,900.00	82.47	2,100
Volunteer Coord'r	9,840.00	9,840.00	0.00	9,840
Volunteer Program Support - Other	10.00	120.00	-110.00	50
Total Volunteer Program Support	13,636.18	14,510.00	-873.82	14,640
Total Library Support	46,049.97	52,285.00	-6,235.03	56,690
Total Expense	52,943.44	60,005.00	-7,061.56	63,170
Net Income	-4,792.86	-12,703.00	7,910.14	(18,240)
Ending Balance	73,805.14	65,895.00	7,910.14	55,565

declaring
April 23, 2010

Agenda Date: 4-20-10

as

Agenda Item: 5b

Clayton Library Volunteers Day

WHEREAS, the Clayton Community Library has a total of 102 in-library adult and student volunteers whose work is essential to the support and functioning of library services; and

WHEREAS, In-library volunteers contributed 7,153.5 hours and Foundation volunteers contributed 2,222 in 2009, for a total of 9,375.5 hours, which is still the largest library volunteer program in Contra Costa County

WHEREAS, on July 4, 2009, 80 Clayton Community Library volunteers and patrons contributed 549 hours to promote the Library's Summer Reading Program at the downtown parade, highlighting the importance of summer reading and summer library visits and,

WHEREAS, 9 volunteer tutors spent 236 hours, one-on-one with 16 students to provide homework help; and in the Group Tutoring Sessions on Wednesday afternoons 2 adult and 3 student tutors spent 268 hours to provide help to an additional 17 students; and,

WHEREAS, Clayton Community Library volunteers shelve all the materials at the library, check in returned materials, do all mending of materials, read to children, deliver books to homebound patrons, provide art and environmental education programs, and much more; and,

WHEREAS, the Sixth Annual Creekside Arts Celebration was held to showcase local artisans, performance and environmental groups and to promote the education of such to the community as well as raise funds for purchasing library materials; and,

WHEREAS, the Clayton Community Library Foundation contributed \$46,050 in 2009 for volunteer support and recognition, library materials and furniture, programs for adults, teens and young children, and Creekside Arts Celebration expenses;

NOW, THEREFORE, I, Hank Stratford, Mayor, on behalf of the Clayton City Council, do hereby acknowledge, April 23, 2010, as Clayton Community Library Volunteer Day, and urge my fellow citizens to recognize that the Clayton Community Library volunteers are a gift to the community and thank the operational volunteers, tutors, book buddies, computer helpers, parade volunteers, Creekside habitat and garden volunteers, homebound deliverers, Creekside Arts Celebration volunteers, Creekside Artists Guild artists, Library Commissioners, Foundation members, and Board for their outstanding volunteerism.



Agenda Date: 4-20-10

Agenda Item: 8a

Approved:

Gary A. Napper
City Manager/Executive Director

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DAVID WOLTERING, COMMUNITY DEVELOPMENT DIRECTOR 

DATE: APRIL 20, 2010

SUBJECT: CLAYTON 2009-2014 HOUSING ELEMENT UPDATE (GPA 01-09)

RECOMMENDATION

Adopt the attached Resolution (**Attachment 6**) approving a General Plan Amendment of the Housing Element of the Clayton General Plan. This General Plan Amendment is in the form of the City of Clayton 2009-2014 Housing Element Update document prepared to fulfill the requirements of State law.

BACKGROUND

The City of Clayton submitted its Draft 2009-2014 Housing Element to the California Department of Housing and Community Development (HCD) on July 15, 2009 for review. HCD reviewers provided written comments to City staff regarding this draft document in a letter dated September 10, 2009 (**Attachment 1**). Subsequently, City Staff and Housing Element Consultant Jennifer Gastelum of Pacific Municipal Consultants (PMC) worked with HCD reviewers to address their requested changes to Clayton's Draft Housing Element.

Housing Consultant Jennifer Gastelum prepared a memorandum, dated January 11, 2010, (**Attachment 5**) which was presented to the Clayton City Council at its January 19, 2010 meeting. This memorandum provides a summary of work completed and draft responses to HCD reviewers on key issues at that time. As Ms. Gastelum indicates in her memorandum, the most challenging issues that remained for resolution at that time related to addressing HCD's concern the City's current Draft Housing Element did not provide adequate evidence and assurance of the availability of appropriately zoned parcels in Clayton to satisfy the regional housing needs allocation (RHNA) assigned to this community by the Association of Bay Area Government (ABAG). HCD reviewers were not convinced the designated/classified 5-15 dwelling unit per acre properties cited and opportunities for second-story units in the Town Center identified would facilitate the construction of the assigned 84 lower-income units during this Housing Element period, ending in 2014. HCD reviewers had indicated the City must increase its maximum density for the multi-family General Plan designation and related Zoning classification to 20 units per acre and further

identify suitable sites that could be redesignated/reclassified to these higher densities to facilitate the development of 50 dwelling units (HCD assumed shortfall) within the lower-income categories.

IMPLEMENTATION MEASURES REQUIRED

Essentially, HCD's position meant that implementation measures must be added to the Draft Housing Element for the City to undertake the following:

1. Amend the City's General Plan, Zoning Ordinance, and related documents to increase the maximum density allowed for multi-family development in Clayton from 15 to 20 dwelling units per acre; and,
2. Identify suitable sites for consideration and amend the City's General Plan, Zoning Ordinance, and related documents to the maximum density threshold of 20 units per acre on selected sites to facilitate the development of 50 dwelling units for lower-income households.

Specific sites that are currently designated/classified for up to 15 dwelling units per acre that would need to be increased to 20 dwelling units per acre are the Old Fire Station property at 5850 Clayton Road (APN 120-015-011) and the Stanley property on High Street (APN 119-021-063) in the Town Center area. Additionally, staff and the Housing Element Consultant identified potential suitable sites, or portions thereof, that could be considered for redesignation and reclassification to facilitate achieving the potential 50-unit deficit that HCD has identified. The potential suitable sites for redesignation/reclassification identified by staff and the Housing Element consultant are (see **Exhibits A & B**):

1. Easley Ranch Property - 13.52 acres, APN 119-080-009 (Portion Only)
2. Capella Property - .93 acres, APN 119-021-013
3. Torres-Muga Property - 1.13 acres, APN 119-021-054
4. Clayton Valley Associates - .97 acres, APN 119-021-055

The initial sites selected above were identified as suitable for consideration because they are close to the Town Center for services, goods, and employment opportunities; and located on old Marsh Creek Road, an arterial with a public transportation route, available bus service, and existing affordable housing nearby.

At the City Council meeting on January 19, 2010, the Council indicated its general support for including an implementation measure in the Draft Housing Element to increase the density from 15 to 20 units per acre for the multi-family residential land-use designation/classification in Clayton. Staff and the Housing Consultant were instructed to continue to work with HCD reviewers using the above-cited parcels for consideration to address the identified need to identify properties in Clayton that could be redesignated/reclassified to higher densities for accommodation of lower-income households.

Subsequently, as staff and the Housing Consultant worked with the HCD reviewers, the reviewers clarified that indeed the City must identify specific site(s) to satisfy the 50-unit shortfall and that any individual property must be demonstrated to yield a minimum of 16 units to satisfy HCD's definition as a "suitable site". Only the Easley Ranch property actually satisfies that yield requirement. Accordingly, Implementation I.1.1., on page 107 and 108 of the revised Draft Housing Element (**Attachment 3**), was written in a manner that the City cannot count on the other three sites to address the identified 50-unit shortfall. Nevertheless, the area of those properties provides an opportunity for the City and its Redevelopment Agency to potentially secure an affordable housing project site to fulfill Redevelopment law statutes. Consequently, those properties continue to be identified for further consideration.

The owners of the Capella property (2.) and the Clayton Valley Associates property (4.) have indicated support to staff for having their properties redesignated/reclassified to higher densities. Mr. Torres-Muga has met with staff and has indicated a strong preference not to be included for further consideration. Mr. Robert Easley has clarified in writing (**Attachment 4**) that his family is not supportive of a redesignation/reclassification of a portion of his family's property that could accommodate affordable housing to lower-income households. It should be noted the State has specifically directed the City of Clayton to identify specific sites that could be redesignated/reclassified to satisfy mandated housing requirements. And, that prior to any actual redesignation/reclassification there would be noticed public hearings and opportunities to consider possible alternative sites. Still, designation of land uses for private properties remains within the purview of local government authority.

Staff and the Housing Consultant believe the revised Draft Housing Element, dated April 2010, being referenced herein (**Attachment 3**), will be certified given the modifications included by HCD, based on representations from HCD reviewers. This information was provided to the City of Clayton Planning Commission at its April 13, 2010 meeting.

SUMMARY OF REVISIONS IN RESPONSE TO HCD COMMENT LETTER, DATED SEPTEMBER 10, 2009 (Attachment 1)

Listed below is a summary of revisions made to the City of Clayton 2009-20104 Draft Housing Element Update (**Attachment 3**) to address the HCD comment letter, dated September 10, 2009, for the purpose of bringing the City's Draft Housing Element into compliance with Article 10.6 of the Government Code.

A. Housing Needs, Resources, and Constraints

Under A.1. of the comment letter, staff and the Housing Consultant provided more detailed information and analyses in the areas of **Realistic Capacity** and **Non-Vacant Sites**. This information can be found on pages 78 through 91 of the Draft Housing Element (Document). While the initial information was useful to HCD reviewers, it did not convince them that existing properties and current land-use designations and zoning classification could accommodate a total of 84 units in the lower-income categories of Clayton's assigned RHNA.

Given this alternative analysis to demonstrate existing properties and land-use designations and zoning classifications could achieve the 84 units in the lower-income categories was not accepted by HCD reviewers, Implementation Measure I.1.1. on page 107 of the Document was prepared to redesignate the previously referenced Stanley property in the Town Center and the Fire Station property on Clayton Road from a maximum of 15 to 20 units per acre. Additionally, the referenced Easley property was identified for redesignation/classification to achieve an identified 50-unit shortfall in the lower-income categories.

Regarding **Zoning for Lower-Income Households** under A.1, Implementation Measure I.1.1. on page 107 addresses this concern.

Regarding **Environmental Constraints**, additional detailed information was provided regarding those constraints within the Document. Examples of this information are on pages 78-91.

Regarding **Emergency Shelters**, Implementation Measure II.1.1. was revised on page 113.

Regarding **Land-Use Controls** under A.2., additional information was provided on pages 37, 38, 77, and 78.

Regarding **Affordable Housing Plan**, additional information was provided to Implementation Measure I.2.1. on pages 108-110.

Regarding **Codes and Enforcement**, additional information was provided on pages 53 and 54.

Regarding **Potential Constraints on Persons with Disabilities**, Implementation Measure IV.1.2. on page 121 was revised.

Regarding **Climate Change and Conservation** under A.3., Implementation Measure V.1.3. on page 124 was revised.

B. Housing Programs

Regarding **Encouraging a Variety of Types of Housing** under B.1., Implementation Measure I.3.1 on page 111 was revised.

Regarding **Allowing Multi-family By-Right and Assuring Adequate Sites for Lower-Income Households**, revised Implementation Measure I.1.1. on page 107 addresses these directives.

Regarding **Program I.1 (AHO Sites)**, Implementation Measure I.2.2. on pages 110-111 was revised.

Subject: Clayton 2009-2014 Housing Element Update (GPA 01-09)

Date: April 20, 2010

Page 5

Regarding **Program II.1.1 (Emergency Shelters)**, Implementation Measure II.1.1. on page 113 was revised.

Regarding **Single-Room Occupancy (SRO) Units** under B.2., Implementation Measure II.1.3. on page 114 was revised.

Regarding **Programs I.5.1 (Promote Mixed-Use) and III.1.3. (Apply for Funding)**, Implementation Measure I.5.1. on page 112 was revised.

Regarding **Program IV.3.1. (Reasonable Accommodation)** under B.3., Implementation Measure IV.3.1. on page 121 was revised.

Regarding **Water Sewer Priority** under C., information was added on page 95.

Attachments:

Exhibits A and B: Potentially Suitable Site Locations for Affordable Housing

Attachment 1: September 10, 2009 Letter from California Department of Housing and Community Development to David Woltering

Attachment 2: City of Clayton 2009-2014 Housing Element Initial Environmental Study and Negative Declaration (Provided Previously under Separate Cover and Available on Clayton Website)

Attachment 3: City of Clayton 2009-2014 Draft Housing Element Update, April 2010 (Provided Previously under Separate Cover and Available on Clayton Website)

Attachment 4: 1/29/10 Letter from Robert Easley to David Woltering

Attachment 5: January 11, 2010 Memorandum from Housing Consultant Jennifer Gastelum

Attachment 6: Resolution to Adopt the General Plan Amendment of the Housing Element of the City of Clayton

EXHIBIT A

POR. N 1/2 SEC 3 NE 1/4 SEC. 14 1 IN KIW M.D.B.M.

P.B. 118

1-51 PM 15 8 16 "

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REVISED	CHANGE	BY
9-26-52	10251 244	7-22-52
3-20-53	10251 244	10-10-53

ASSESSOR'S MAP
BOOK 119 PAGE 08
CONTRA COSTA COUNTY, CALIF
4/16/64

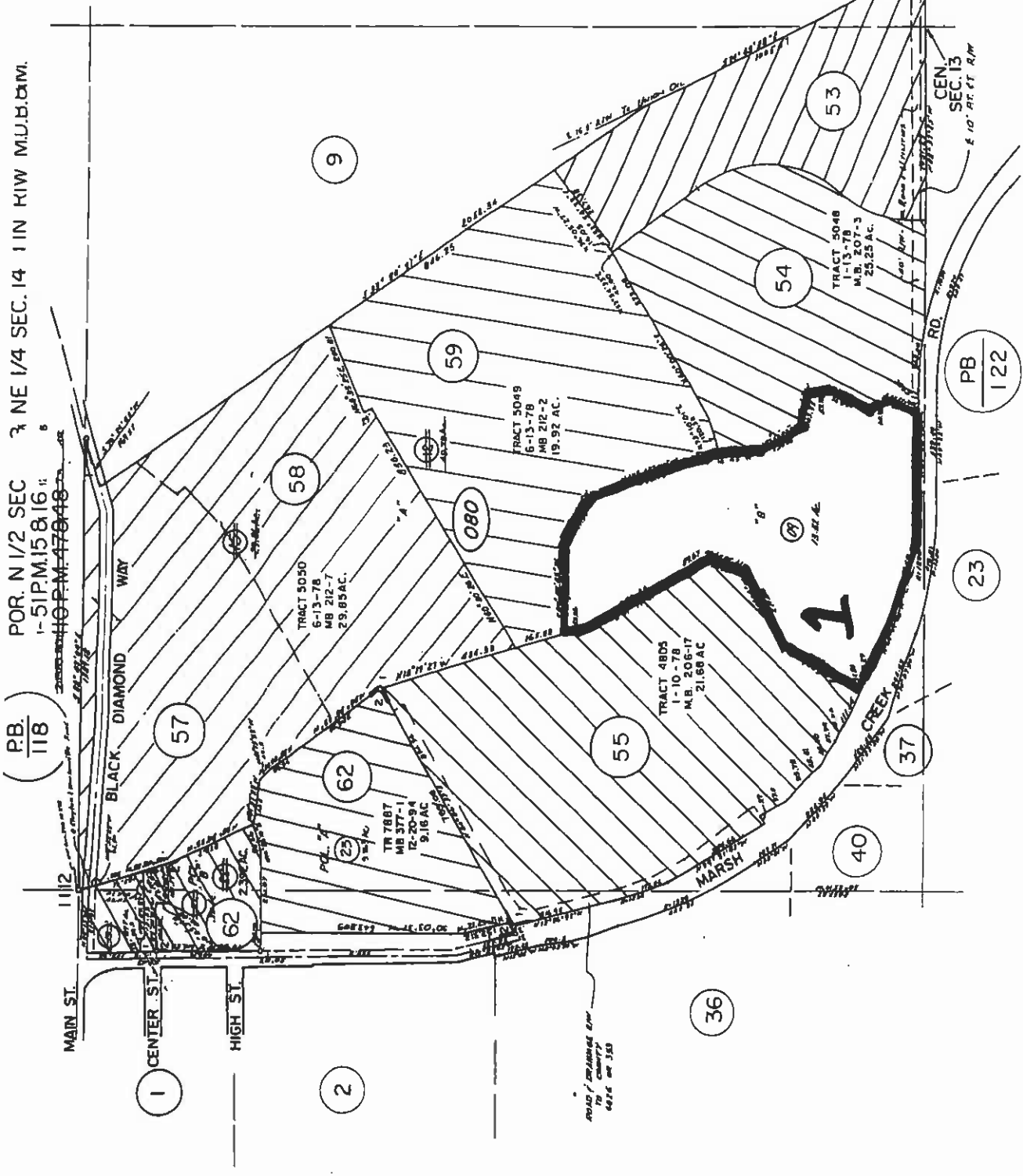
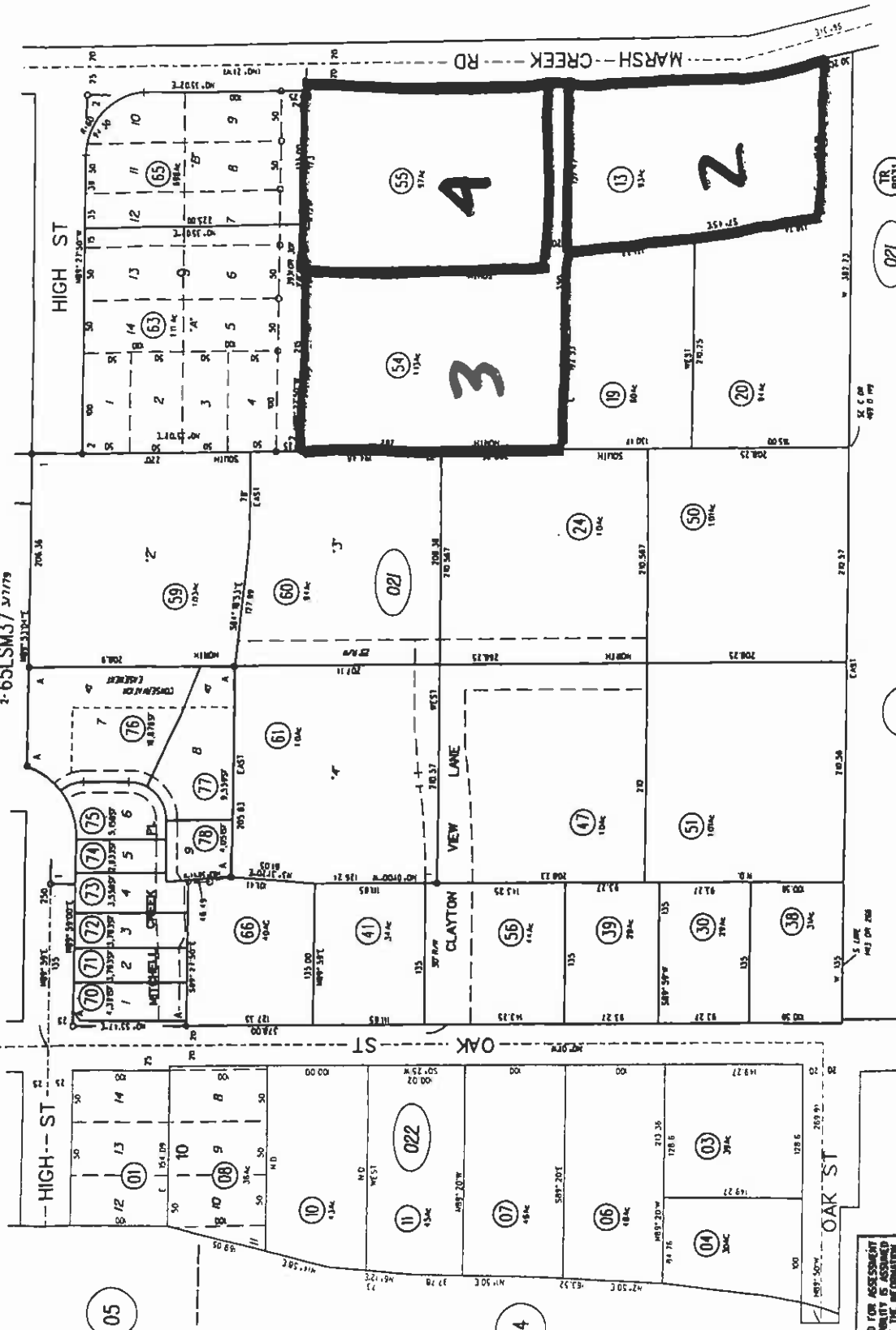


EXHIBIT B

POR NE 1/4
TOWN C
1-49PM26
2-65LSM37
A-TR 8931 MB 505-1 MITCHELL CREEK PLACE 6/29/07



08



THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. THE COUNTY OF CONTRA COSTA IS ASSUMED TO BE CORRECT FOR THE ACCURACY OF THE MAP. THE DELINEATED HEREON ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT SPLIT OR BUILDING SITE ORDINANCES.

ASSESSOR'S MAP
BOOK 119 PAGE 2
CONTRA COSTA COUNTY, CALIF

TR 8931
021
022

36

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

1800 Third Street, Suite 430
P. O. Box 952053
Sacramento, CA 94252-2053
(916) 323-3177 / FAX (916) 327-2643
www.hcd.ca.gov



September 10, 2009

Mr. David Woltering, Director
Community Development Department
City of Clayton
6000 Heritage Trail
Clayton, CA 94517

Dear Mr. Woltering:

RE: Review of the City of Clayton's Draft Housing Element

Thank you for submitting the City of Clayton's draft housing element received for review on July 15, 2009. The Department is required to review draft housing elements and report the findings to the locality pursuant to Government Code Section 65585(b). A telephone conversation on September 3, 2009 with you and your consultant, Ms. Jennifer Gastelum, of PMC facilitated the review.

The draft element addresses many statutory requirements; however, revisions will be necessary to comply with State housing element law (Article 10.6 of the Government Code). For example, the element must analyze the potential of non-vacant and mixed-use sites to accommodate a portion of Clayton's share of the regional housing need and potential governmental constraints. The enclosed Appendix describes these and other revisions needed to comply with State housing element law.

The Department appreciates the cooperation provided by you and Ms. Gastelum during the course of the review and is committed to assist Clayton in addressing all statutory requirements of housing element law. If you have any questions or need additional technical assistance, please contact Ken Holder, of our staff, at (916) 323-3180.

Sincerely,

Cathy E. Creswell
Deputy Director

Enclosure

APPENDIX

CITY OF CLAYTON

The following changes would bring Clayton's housing element into compliance with Article 10.6 of the Government Code. Accompanying each recommended change, we cite the supporting section of the Government Code.

Housing element technical assistance information is available on the Department's website at www.hcd.ca.gov/hpd. Refer to the Division of Housing Policy Development and the section pertaining to State Housing Planning. Among other resources, the Housing Element section contains the Department's latest technical assistance tool *Building Blocks for Effective Housing Elements (Building Blocks)* available at www.hcd.ca.gov/hpd/housing_element2/index.php, the Government Code addressing State housing element law and other resources.

A. Housing Needs, Resources, and Constraints

1. *Include an inventory of land suitable for residential development, including vacant sites and sites having the potential for redevelopment, and an analysis of the relationship of zoning and public facilities and services to these sites (Section 65583(a)(3)). The inventory of land suitable for residential development shall be used to identify sites that can be developed for housing within the planning period (Section 65583.2).*

Clayton has a regional housing needs allocation (RHNA) of 151 housing units, of which 84 are for lower-income households. To address this need, the element relies on vacant, underutilized and mixed-use sites. However, to demonstrate the adequacy of these sites and strategies to accommodate the City's RHNA, the element must include complete analyses, as follows:

Realistic Capacity: The element identifies several sites with commercial uses and indicates potential capacity on the second story; however, it must explain the methodology used to determine the residential capacity. For example, the calculation should account for existing uses, including potential for non-residential development and residential development on second stories. The element could consider recently built residential second-story developments to estimate potential capacity. For example, the element describes a recent second-story mixed-use project (Rivulet Project) but could also discuss built densities, age of the existing structure and relate the project to identified sites.

Non-Vacant Sites: The element must include a description and analysis of non-vacant sites to demonstrate their potential to redevelop with residential uses or more intensive residential uses within the planning period. The inventory only describes the number of existing units currently occupying each non-vacant site; however, it does not describe the existing use or analyze the extent existing uses may impede additional development within the planning period. For sites with residential uses, the inventory could specifically describe structural conditions or other circumstances and trends demonstrating the redevelopment potential to more intense residential uses. For non-residential sites, which also includes second-story sites, the inventory could note whether the use is operating, marginal or discontinued, the condition of the structure or expressed interest in redevelopment. Refer to the sample analysis on the *Building Blocks'* website at http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php.

Zoning for Lower-Income Households: Pursuant to Section 65583.2(c)(3)(A) and (B), the element must identify zoning and densities appropriate to encourage and facilitate the development of housing for lower-income households. For communities with densities that meet specific standards (at least 20 units per acre for the City of Clayton), this analysis is not required. The element indicates the City is utilizing sites within the SF-MD and MF-MD zones, with a maximum density range of 5 to 15 units/acre, to accommodate the development of housing for lower-income households. Four of the six sites (zoned SF-MD) have a maximum density of five units/acre. The only examples of recent housing projects with units affordable to lower-income households were in a zone in which the maximum density is equal to 20 units/acre, but this zone only appears to allow housing for seniors. The other example states three units will be provided for lower- to moderate-income households through deed restriction, in a zone that does not allow multifamily development. As a result, the element must demonstrate existing densities (up to 5 units/acre in the SF-MD zone and 15 units/acre in the MF-MD zone) can encourage and facilitate the development of housing for lower-income households based on factors such as market demand, financial feasibility and development experience within the zones. Additional information is available in the *Building Blocks'* section on Zoning to Accommodate the Development of Housing Affordable to Lower-Income Households at http://www.hcd.ca.gov/hpd/housing_element/screen19_approp_zoning.pdf.

Environmental Constraints: The sites inventory lists potential constraints for most identified sites; however, the element must include an analysis of the impact on development in the planning period. For example, the element lists many sites with flooding and slope constraints but does not describe the potential impacts on development, housing capacity and affordability.

Emergency Shelters: The element includes a program (Program II.1.1) to permit emergency shelters as a permitted use within a five-acre area, known as The Kirker Corridor. However, pursuant to Chapter 633, Statutes of 2007 (SB 2), the element must describe sufficient capacity to accommodate the need and describe the suitability of the planned area for emergency shelters. See the Department's SB 2 technical assistance memo at http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf.

2. *Analyze potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels, including the types of housing identified in paragraph (1) of subdivision (c), and for persons with disabilities as identified in the analysis pursuant to paragraph (7), including land use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures. The analysis shall also demonstrate local efforts to remove governmental constraints that hinder the locality from meeting its share of the regional housing need in accordance with Section 65584 and from meeting the need for housing for persons with disabilities, supportive housing, transitional housing, and emergency shelters identified pursuant to paragraph (7) (Section 65583(a)(5)).*

Land-Use Controls: While the element lists land-use controls and development standards for most zoning classifications, requirements should be described and analyzed for the TC Commercial and LC districts, particularly as they apply to second-story mixed-use sites.

Affordable Housing Plan: Clayton requires the approval of an affordable housing plan for residential projects of two or more units. The element describes the general framework for affordable housing plans (page 40), including incentives and options for meeting the requirement. However, the element does not analyze the impact of the requirement or the incentives. This analysis is particularly important given current market conditions and the cumulative impact of local regulations.

Codes and Enforcement: While the element lists housing codes administered by Contra Costa County, it appears the City does have a part-time code enforcement department. Therefore, the element should describe Clayton's building and zoning code enforcement processes and procedures and analyze their impact on the maintenance and preservation of affordable housing. Additional information and sample analyses are available in the *Building Blocks'* section at http://www.hcd.ca.gov/hpd/housing_element2/CON_offsite.php.

Potential Constraints on Persons with Disabilities: Based on an e-mail sent from the City on September 2, 2009, Clayton uses a definition of family in its zoning code. This definition appears to limit the number of unrelated persons and potentially constrains the development, maintenance and improvement of housing for persons with disabilities. As a result, the element should include a program to revise the definition as appropriate.

3. *Analyze the opportunities for energy conservation with respect to residential development (Section 65583(a)(8)).*

The element states the City enforces the provisions of Title 24, which is the minimum compliance requirement for buildings in California and includes Programs V.1.1 and V.1.2 to distribute energy conservation brochures and develop concepts for developers to consider energy self-sufficiency. However, given the importance of promoting strategies to address climate change and energy conservation, the element could add programs to promote and encourage energy conservation. For example, programs could establish incentives to encourage green building practices. Additional information on potential policies and programs to address energy conservation are available in the *Building Blocks'* section on Opportunities for Energy Conservation at http://www.hcd.ca.gov/hpd/housing_element2/SIA_conservation.php.

B. Housing Programs

1. *Identify adequate sites which will be made available through appropriate zoning and development standards and with public services and facilities needed to facilitate and encourage the development of a variety of types of housing for all income levels, including rental housing, factory-built housing, mobilehomes, and emergency shelters and transitional housing. Where the inventory of sites, pursuant to paragraph (3) of subdivision (a), does not identify adequate sites to accommodate the need for groups of all household income levels pursuant to Section 65584, the program shall provide for sufficient sites with zoning that permits owner-occupied and rental multifamily residential use by right, including density and development standards that could accommodate and facilitate the feasibility of housing for very low- and low-income households (Section 65583(c)(1)).*

As noted in Finding A-1, the element does not include a complete site analysis and therefore, the adequacy of sites and zoning were not established. Based on the results of a complete sites inventory and analysis, the City may need to add or revise programs to address a shortfall of sites with appropriate zoning. Programs to address a shortfall of sites must meet Government Code Sections 65583(a)(3) and 65583.2 (h) and (i) requirements to permit owner-occupied and rental multifamily uses by-right. Sites must be allowed without a CUP, planned-unit development or other discretionary review or approval and allow a minimum of 16 units per site. Also, at least 50 percent of the remaining regional housing need for lower-income households must be accommodated on sites designated for residential use only. In addition:

Program I.1 (AHO Sites): Describe how the City will promote development on affordable housing opportunity sites (i.e., financial incentives, regulatory concessions, implementation of a marketing plan, etc.).

Program II.1.1 (Emergency Shelters): Pursuant to SB 2, the Program must commit to permit emergency shelters without a CUP or other discretionary review and commit to only subject shelters to the same development and management standards that apply to other allowed uses within the identified zone.

2. *The housing element shall contain programs which "assist in the development of adequate housing to meet the needs of extremely low-, very low-, low-, and moderate-income households (Section 65583(c)(2)).*

The element includes a program to allow single-room occupancy (SRO) units and some actions, such as priority processing for extremely low-income (ELI) households. However, given the importance of encouraging a variety of housing types to meet the housing needs of ELI households, Program II.1.3 could be revised to establish standards or guidelines to facilitate approval of SROs and to provide financial incentives to promote SRO developments. In addition:

Programs 1.5.1 (Promote Mixed-Use) and III.1.3 (Apply for Funding): The Program should be revised with discrete timelines (i.e., at least annually or bi-annually).

3. *The housing element shall contain programs which "address, and where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing" (Section 65583(c)(3)).*

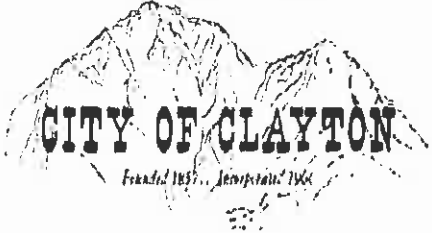
As noted in Finding A-2, the element requires a complete analysis of potential governmental constraints. Depending upon the results of that analysis, the City may need to revise or add programs and address and remove or mitigate any identified constraints.

Program IV.3.1(Reasonable Accommodation): The Program must be revised to establish a reasonable accommodation procedure, separate from a variance or conditional use permit, for providing exception in zoning and land-use for housing for persons with disabilities by a date certain. A model ordinance and examples from several cities is available on the *Building Blocks'* website at http://www.hcd.ca.gov/hpd/housing_element2/PRO_mitigate.php.

C. Water Sewer Priority

For your information, Government Code Section 65589.7 requires water and sewer providers to establish specific procedures and grant priority water and sewer service to developments with units affordable to lower-income households. The statute also requires local governments to immediately deliver the housing element to water and sewer providers. The Department recommends including a cover memo describing the City's housing element, including the City's housing needs and share of the regional housing need. For further assistance, refer to the technical assistance memo at http://www.hcd.ca.gov/hpd/memo_sb1087.pdf.

INITIAL STUDY

	INITIAL ENVIRONMENTAL STUDY and NEGATIVE DECLARATION
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Project Title:	City of Clayton 2009 Housing Element
Lead Agency Name and Address:	City of Clayton 6000 Heritage Trail Clayton, CA 94517
Project Location:	City-wide
Project Sponsor's Name and Address:	City of Clayton 6000 Heritage Trail Clayton, CA 94517
General Plan Designation(s):	N/A
Zoning:	N/A
Contact Person:	David Woltering
Phone Number:	925.673.7340
Date Prepared	August 25, 2009

1.0 INTRODUCTION

This document is an Initial Study and Negative Declaration (ND) prepared pursuant to the California Environmental Quality Act (CEQA), for the 2009 City of Clayton Housing Element (referred to as the "2009 Housing Element" or the "proposed Housing Element"). This ND has been prepared in accordance with CEQA, Public Resources Code Sections 21000 et seq., and the CEQA Guidelines.

An Initial Study is conducted by a lead agency to determine if a project may have a significant effect on the environment. In accordance with the CEQA Guidelines, Section 15064, an environmental impact report (EIR) must be prepared if the Initial Study indicates that the proposed project under review may have a potentially significant impact on the environment. A negative declaration may be prepared instead, if the lead agency prepares a written statement describing the reasons why a proposed project would not have a significant effect on the environment and, therefore, why it would not require the preparation of an EIR (CEQA Guidelines Section 15371). According to CEQA Guidelines Section 15070, a negative declaration shall be prepared for a project subject to CEQA when either:

- a) The Initial Study shows there is no substantial evidence, in light of the whole record before the agency, that the proposed project may have a significant effect on the environment, or

- b) The Initial Study identified potentially significant effects, but:
- (1) Revisions in the project plans or proposals made by or agreed to by the applicant before the proposed negative declaration is released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effects would occur, and
 - (2) There is no substantial evidence, in light of the whole record before the agency, that the proposed project as revised may have a significant effect on the environment.

If revisions are adopted into the proposed project in accordance with the CEQA Guidelines Section 15070(b), a mitigated negative declaration (MND) is prepared.

1.1 LEAD AGENCY

The lead agency is the public agency with primary responsibility over a proposed project. In accordance with CEQA Guidelines Section 15051(b)(1), "the lead agency will normally be the agency with general governmental powers, such as a city or county, rather than an agency with a single or limited purpose." Based on these criteria, the City of Clayton will serve as lead agency for the 2009 Housing Element.

1.2 PURPOSE AND DOCUMENT ORGANIZATION

The purpose of this Initial Study and Negative Declaration is to evaluate the potential environmental impacts of the proposed 2009 City of Clayton Housing Element. This document is divided into the following sections:

- 1.0 **Introduction:** Provides an introduction and describes the purpose and organization of this document.
- 2.0 **Project Description:** Provides a detailed description of the proposed Housing Element.
- 3.0 **Environmental Factors Potentially Affected:** Provides an identification of those environmental factors that involve a "Potentially Significant Impact."
- 4.0 **Determination:** Provides the environmental determination for the proposed Housing Element.
- 5.0 **Environmental Checklist and Evaluation:** Describes the environmental setting for each of the environmental subject areas, evaluates a range of impacts classified as "no impact," "less than significant," "potentially significant unless mitigation incorporated," or "potentially significant" in response to the environmental checklist.

This ND has been prepared in accordance with the California Environmental Quality Act, Public Resources Code Section 21000 et seq., and the State CEQA Guidelines, California Code of Regulations (CCR) Section 15000 et seq. The ND analyzes the potential impacts of the 2009 City of Clayton Housing Element.

This is a public document to be used by the City to determine whether the proposed Housing Element may have a significant effect on the environment. The Clayton General Plan was adopted by the City Council in 2000 and the Land Use Element was revised in 2005. The General Plan contains supporting environmental studies, as well as extensive goals and policies designed

to identify and address the environmental impacts of development within the City over the long term.

2.0 PROJECT DESCRIPTION

2.1 DESCRIPTION OF THE 2009 HOUSING ELEMENT

The Draft City of Clayton 2009 Housing Element is designed to address the projected housing needs of current and future City residents and to comply with state law requiring amendment of the Housing Element in 2009 (Section 65580–65589.8 of the Government Code). The 2009 Housing Element is the City's policy document guiding the provision of housing to meet future needs for all economic segments of Clayton, including housing affordable to lower-income households. The 2009 Housing Element identifies the policies and programs which the City will implement to ensure that housing in Clayton is affordable, safe, and decent. It addresses housing needs by encouraging the provision of an adequate quantity of sites designated for multi-family housing, by assisting in affordable housing development, and through the preservation and maintenance of existing affordable housing stock.

Amendment of the Housing Element is subject to CEQA. No specific development projects are proposed as part of the 2009 Housing Element. However, the 2009 Housing Element does propose changes in existing land use densities and land use regulations. These proposed changes include the following:

- The amendment of the Zoning Ordinance to allow manufactured houses, consistent with the requirements of state law.
- The amendment of the Zoning Ordinance to allow emergency shelters as a permitted use in the area that is currently designated Kirker Corridor in the City's General Plan and classified as Planned Development in the City Zoning Ordinance.
- The amendment of the Zoning Ordinance to explicitly allow both supportive and transitional housing types in all residential zones.
- The amendment of the Zoning Ordinance to allow for the development of single-room occupancy units (SROs) with a conditional use permit in the L-C (Limited Commercial) District and /or in the area that is currently designated Kirker Corridor.
- The amendment of the Zoning Ordinance to provide for a density bonus in accordance with the requirements of state density bonus law (SB 1818).

The 2009 Housing Element provides policies and implementation measures to encourage the development of affordable housing consistent with current General Plan objectives and policies. Zoning Ordinance changes associated with implementation of the 2009 Housing Element would be minor and mainly proposed to update the Zoning Ordinance to existing State requirements, which the City currently complies with.

2.2 OBJECTIVES OF THE 2009 HOUSING ELEMENT

The 2009 Housing Element contains the following goals:

- Goal 1: Provide for adequate sites and promote the development of new housing to accommodate Clayton's fair share housing allocation.

- Goal 2: To the extent feasible, remove governmental constraints for affordable and special needs housing.
- Goal 3: Increase housing opportunities for lower-income renters and first-time homebuyers.
- Goal 4: Ensure equal housing opportunities for all persons in Clayton regardless of age, race, religion, sex, marital status, national origin, color, disability, or other barriers that prevent choice of housing.
- Goal 5: Encourage and maintain energy efficiency in new and existing housing.
- Goal 6: Promote and participate in the resolution of housing, employment, and transportation issues on a regional basis in cooperation with all Contra Cost County jurisdictions.

Under each Housing Element Goal are the guiding policies and implementation measures associated with each goal that will be implemented during the 2009–2014 Housing Element period to accomplish the goal. Detailed descriptions of each guiding policy and program, as well as specific time frames, responsibility for programs, and funding sources, are provided in the City's Draft 2009 Housing Element.

2.3 ENVIRONMENTAL SETTING AND SURROUNDING LAND USES

The environmental setting consists of the areas located within the City limits of Clayton, which is located in central Contra Costa County southeast of the City of Concord. The City Planning Area covers some 9 square miles or 5,800 acres. The City of Clayton is positioned approximately 22 miles east of the San Francisco Bay.

2.4 OTHER APPROVALS REQUIRED

There are no other public agencies whose approval is required (e.g., permits, financing approval, or participation agreement) for the proposed Housing Element. The State Department of Housing and Community Development reviews and certifies Housing Elements; however, its approval is not required for adoption by the City.

3.0 ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED

The environmental factors checked below would be potentially affected by the 2009 Housing Element, as indicated by the checklist and corresponding discussion on the following pages.

- | | | |
|--|---|---|
| ☐ Aesthetics | ☐ Agricultural Resources | ☐ Air Quality |
| ☐ Biological Resources | ☐ Cultural Resources | ☐ Geology/Soils |
| ☐ Hazards & Hazardous Materials | ☐ Hydrology/Water Quality | ☐ Land Use/Planning |
| ☐ Mineral Resources | ☐ Noise | ☐ Population/Housing |
| ☐ Public Services | ☐ Recreation | ☐ Transportation/Traffic |
| ☐ Utilities/Service Systems | ☐ Mandatory Findings of Significance | |

4.0 DETERMINATION

On the basis of this initial evaluation:

- ☒ I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- ☐ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- ☐ I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- ☐ I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- ☐ I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Planner's Signature

Date

Planner's Printed Name

City of Clayton
Community Development Dept.

5.0 ENVIRONMENTAL CHECKLIST AND EVALUATION

5.1 EVALUATION OF ENVIRONMENTAL IMPACTS

- 1) A "No Impact" answer is adequately supported if the information shows that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on project-specific screening analysis).
- 2) All answers must take into account the whole action involved, including offsite as well as onsite, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) Once the lead agency has determined that a particular physical impact may occur, the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
- 4) "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from "Earlier Analyses" may be cross-referenced).
- 5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
 - a) Earlier Analysis Used. Identify and state where they are available for review.
 - b) Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
 - c) Mitigation Measures. For effects that are "Less than Significant with Mitigation Measures Incorporated," describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.
- 6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated.
- 7) Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
- 8) The explanation of each issue should identify:
 - a) The significance criteria or threshold, if any, used to evaluate each question; and
 - b) The mitigation measure identified, if any, to reduce the impact to less than significant.

5.1 ENVIRONMENTAL CHECKLIST

I. AESTHETICS		Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:					
a)	Have a substantial adverse effect on a scenic vista?	☐	☐	☐	☒
b)	Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	☐	☐	☒	☐
c)	Substantially degrade the existing visual character or quality of the site and its surroundings?	☐	☐	☒	☐
d)	Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	☐	☐	☒	☐

Setting:

Clayton is a residential community which began as individual homes on large lots. The older, larger lots are responsible for much of the open space and vegetation of the community. Many design features that capture the character of Clayton can be found in these sites. This includes large trees and shrubs, unique residential design, open space vistas, stock fences, barns, long entryways to set back units and houses.

The scenic routes and corridors are those thoroughfares through Clayton indicated that have been selected due to the incidental and panoramic view of Mt. Diablo, the foothills surrounding Mt. Diablo and the border vegetation along the route.

- **Clayton Road** – This route extends from Kirker Pass Road to the Town Center.
- **Marsh Creek Road** – This route extends from the eastern limits of the planning area to the Town Center.
- **Concord Boulevard** – This route will extend from Kirker Pass Road to connect with Marsh Creek Road.

Clayton open space resources include public parks, publicly-owned open space, privately-owned open space and agricultural land uses. The City possesses greenbelts, which occur as a result of creek preservation and provide an elongated or linear space incorporated into natural land forms along creeks and other predominant natural features.

Discussion/Conclusion:

a) **No Impact.** The Clayton General Plan does not identify any scenic vistas within the City Planning Area. The 2009 Housing Element would not adversely affect a scenic vista. Therefore, no impact would occur.

b-c) Less Than Significant Impact. The proposed Housing Element is a policy-level document. While the Housing Element encourages the provision of a range of housing types and affordability levels, it does not include any specific designs or proposals, nor does it grant any entitlements for development that would degrade the existing visual character of the City. The Housing Element anticipates land uses that are consistent with the land use designations established by the General Plan. Future residential development projects will require compliance with the General Plan Open Space/Conservation Element policies related to aesthetic resources and Zoning Code requirements associated with planning and development regulations (Chapter 17.36). The strategies contained within the General Plan relative to urban design, pedestrian circulation, community and neighborhood identity would ensure physical, visual, and functional compatibility between residential and other uses, as well as encourage high-quality development in keeping with the desired character of the City.

In addition, subsequent residential development projects would be subject to a series of development standards documents which include the Tree Protection Ordinance (Chapter 15.70 of the City Municipal Code). The Tree Protection Ordinance contains recommendations to encourage the planting and retention of desirable trees to protect the beauty and ecological balance of the natural surroundings.

Implementation of the proposed Housing Element would result in less than significant impacts associated with the degradation of the visual character of the City.

d) Less than Significant Impact. As discussed under **b-c)** above the proposed Housing Element is a policy-level document that does not include any specific development designs or proposals, nor does it grant any entitlements for development that would increase daytime glare or nighttime illumination in the City. Future residential development projects within the City would be required to be designed and constructed in accordance with Zoning Code requirements associated with planning and development regulations (Chapter 17.36). Furthermore, light and glare impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, implementation of the proposed Housing Element would result in less than significant impacts associated with increased light and glare.

II. AGRICULTURAL RESOURCES

In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland.

Would the project:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	☐	☐	☐	☒
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	☐	☐	☐	☒
c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland to non-agricultural use?	☐	☐	☒	☐

Setting:

Many land owners in the Clayton planning area have entered into the Williamson Act contract with Contra Costa County. The contracts are self-perpetuating 10- year agreements that preclude non-agricultural development. Acres to the northeast and east of the City limits include rugged terrain that is primarily used as rangeland for livestock and other similar open uses. The City supports and encourages the continuation of agriculture in these areas. Given the low intensity of agricultural activities, the City encourages large lot zoning of at least 20 to 40 acres to ensure agriculturally viable sized lots.

The Important Farmland Map for Contra Costa County designates the entire City as "Urban and Built Up Land" and "Grazing Land". Urban and Built Up Land is defined as land occupied by structure with a building density of at least one unit to 1.5 acres, or approximately six structures to a 10-acre parcel. Common examples of land uses associated with this category include residential, industrial, commercial, institutional facilities, cemeteries, airports, golf courses, sanitary landfills, sewage treatment, and water control structures. Grazing land is land on which the existing vegetation is suited to the grazing of livestock.

Discussion/Conclusion:

a-b) No Impact. Future development consistent with housing need identified for the City would not result in the direct conversion of Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland) as these farmland categories do not exist within the City. The proposed Housing Element is a policy-level document that encourages the provision of a range

of housing types and affordability levels. It does not include any site-specific designs or proposals nor does it grant any entitlements for development that would convert agricultural lands to non-agricultural uses or place housing units adjacent to agricultural uses. The Housing Element anticipates land uses that are consistent with the land use designations established by the General Plan Land Use Element.

Therefore, impacts associated with the conversion of agricultural lands to non-agricultural uses, as well as impacts associated with conflicts with agricultural zoning and Williamson Act lands, would be considered to have no impact.

c) Less Than Significant Impact. The placement of non-agricultural uses adjacent to agricultural uses can result in agriculture-urban interface conflicts that inadvertently place growth pressure on agricultural lands to convert to urban uses. These conflicts include inconveniences or discomforts associated with dust, smoke, noise, and odor from agricultural operations, restrictions on agricultural operations (such as pesticide application) along interfaces with urban uses, farm equipment and vehicles using roadways, and trespassing and vandalism on active farms. The proposed Housing Element does not identify specific development. Although the Housing Element does identify the need for increased density as well as the need to change some land use regulations (see Section 2.1), the project does not involve the construction or expansion of residential development. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

Therefore, impacts associated with changes in the existing environment which, due to their location or nature, could result in conversion of Farmland to non-agricultural use would be considered less than significant.

III. AIR QUALITY

Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations.

Would the project:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Conflict with or obstruct implementation of the applicable air quality plan?	☐	☐	☒	☐
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	☐	☐	☒	☐
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?	☐	☐	☒	☐
d) Result in significant construction-related air quality impacts?	☐	☐	☒	☐
e) Expose sensitive receptors to substantial pollutant concentrations?	☐	☐	☒	☐
f) Create objectionable odors affecting a substantial number of people?	☐	☐	☐	☒

Setting:

Clayton is located in Contra Costa County, which is in the eastern region of the San Francisco Bay Area Air Basin. Air quality in Clayton is primarily determined by meteorologic and topographic conditions. Clayton is located in the upper reaches of Clayton Valley. In general, valleys with box-end configurations such as this have a greater susceptibility to poor air quality because they tend to trap air and usually there is a greater potential for temperature inversions.

Since surrounding ridges and mountains block winds, these areas lack the flushing action that winds give to coastal and estuarine areas. The air pollution potential of the Clayton vicinity is mostly influenced by air quality in the adjacent Concord area. Concord is particularly susceptible to air pollution due to regional airflow patterns in conjunction with upwind emission sources. When southwesterly or northwesterly winds occur, pollutants from the South Bay/Livermore area or North Bay are carried into the Concord area. South-southwesterly winds predominate about 40 percent of the time while northwesterly winds occur five percent – 10 percent of the time. Pollutant concentrations can also increase further during relatively calm periods because of local emission sources. Calm conditions occur about 30 percent of the time (City of Clayton, 2000). Depending on meteorological conditions at the time, pollutants in the

Concord area would tend to migrate and possibly accumulate in the upper portion of the Clayton Valley.

The Bay Area Air Quality Management District (BAAQMD) is responsible for establishing and enforcing local air quality rules and regulations that address the requirements of federal and state air quality laws. Currently, the San Francisco Bay Area Air Basin is designated as nonattainment for the federal 8-hour and 1-hour ozone standard, the state 1-hour ozone standard, and the state PM₁₀ and PM_{2.5} standards.

The California Clean Air Act (CCAA) of 1988 requires the air districts to endeavor to achieve and maintain the state ambient air quality standards by the earliest practicable date and develop plans for attaining the state air quality standards. In 1999 the BAAQMD, Association of Bay Area Governments (ABAG), and the Metropolitan Transportation Commission (MTC) adopted the 1999 Ozone Attainment Plan (OAP), which was submitted to the California Air Resources Board (ARB) in June 1999. The OAP is the Bay Area's portion of California's State Implementation Plan to achieve the national ozone standard. The 2000 Bay Area Clean Air Plan (CAP) is a plan to reduce ground-level ozone levels in the San Francisco Bay Area and attain the state 1-hour ozone standard. The California Clean Air Act (CCAA) requires all air districts exceeding the state ozone standard to reduce pollutant emissions by five percent per year, calculated from 1987, or achieve emission reductions through all feasible measures. The CCAA further requires that the CAP be updated every three years.

The federal Environmental Protection Agency (EPA) made a final finding in April 2004 that the BAAQMD had attained the national 1-hour ozone standard. As a result, certain planning commitments outlined in the 2001 OAP were no longer required. While the EPA has prepared a finding of attainment for the region, the Bay Area has not been formally reclassified as an attainment area for the 1-hour standard. In order to be reclassified as an attainment area, the region must submit a redesignation request to the EPA.

Discussion/Conclusion

a) *Less Than Significant Impact.* A project would conflict with or obstruct implementation of the regional air quality attainment plans (The Bay Area Clean Air Plan and/or the Ozone Attainment Plan) if it is inconsistent with the growth assumptions, in terms of population, employment, or regional growth in vehicle miles traveled. These population forecasts are developed, in part, on data obtained from local jurisdictions and projected land uses and population projections identified in community plans. Projects that result in an increase in population growth that is inconsistent with local community plans would be considered inconsistent with the Bay Area Clean Air Plan and the Ozone Attainment Plan.

Certain policies in the Housing Element propose changes to existing densities, as well as changes to land use regulations. However, those policies do not include any specific development designs or proposals, nor do they grant any entitlements for development. The proposed Housing Element does not identify specific development. Although the Housing Element does, for example, identify the need to allow emergency shelters as permitted uses in the area that is currently designated Kirker Corridor as well as the need to amend the Zoning Ordinance to explicitly allow both supportive and transitional housing types in all residential zones (see Section 2.1), the project does not involve the construction or expansion of residential development. All future development would be required to be in accordance with local regulations, including the General Plan and Zoning Ordinance. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Furthermore, future residential development

projects will require compliance with General Plan objectives and policies related to air quality, including objectives and policies intended to reduce the consumption of fossil fuels and the use of private motor vehicles (Circulation Element Objectives 7 and 10). Therefore, impacts associated with obstructing implementation of the regional air quality attainment plan would be less than significant.

b-d) Less Than Significant Impact. All ambient air quality standards except national standards for ozone and the state standards for ozone and PM are met in the Clayton area. The state ambient standards of ozone and PM are sometimes exceeded (CARB, 2009). Future development of housing units facilitated by the proposed Housing Element could result in an increase in criteria pollutants during both construction and operational activities and could also contribute substantially to the existing nonattainment status of the San Francisco Bay Area Air Basin. Construction activities such as excavation and grading operations, construction vehicle traffic, and wind blowing over exposed earth could generate exhaust emissions and fugitive particulate matter emissions that would affect local air quality. This is variable depending on the weather, soil conditions, and the amount of activity taking place, as well as the nature of dust control efforts. Likewise, operational air quality impacts are dependent on the types of land uses and mitigation being used.

The proposed Housing Element does not include any specific development designs or development proposals, nor does it grant any entitlements for development. Certain policies in the Housing Element propose changes to existing land use densities and land use regulations. All future development would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Furthermore, future residential development projects will require compliance with General Plan policies related to air quality.

The proposed Housing Element would have less than significant impacts associated with contributing substantially to an existing or projected air quality violation and increasing criteria pollutants during both construction and operational activities.

e) Less than Significant Impact. Housing units facilitated by the proposed Housing Element would be considered sensitive receptors that could be exposed to pollutant concentrations. However, as discussed under **a)** and **b-d)** above, the proposed Housing Element does not include any specific development designs or development proposals, nor does it grant any entitlements for development. Future residential development would be required to comply with General Plan policies related to air quality, conform to both the Bay Area Clean Air Plan and the Ozone Attainment Plan, and meet National Ambient Air Quality Standards (NAAQS) and BAAQMD thresholds during both construction and operational activities. Therefore, the proposed Housing Element would have less than significant impacts associated with exposing sensitive receptors to pollutant concentrations.

f) No Impact. Residential developments are not considered to be an emission source that would result in objectionable odors. No impact would occur.

IV. BIOLOGICAL RESOURCES	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	☐	☐	☒	☐
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, or regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?	☐	☐	☒	☐
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	☐	☐	☒	☐
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	☐	☐	☒	☐
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	☐	☐	☐	☒
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	☐	☐	☒	☐

Setting:

Despite being mostly urbanized, the Clayton Planning Area includes natural resources. Natural resources in Clayton include creek channels, open space, and agricultural land uses. Creeks provide water resources, visual open space corridors, and riparian habitat for a variety of species. The City's waterways are an important natural resource and open space amenity within the community.

Discussion/Conclusion:

a) Less Than Significant Impact. Future residential development projects consistent with the 2009 Housing Element could result in impacts to biological resources. Site-specific field studies are generally required to search for special-status species and to determine whether suitable habitat for any special-status species occurs on or near a study area. The proposed Housing Element is a policy-level document. While it encourages the provision of a range of housing types and affordability levels, it does not include any specific development designs or development proposals, nor does it grant any entitlements for development. Although the Housing Element does propose changes to existing densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including General Plan Open Space/Conservation Element Objectives 1 and 3 and associated implementation measures. Objective 1 seeks to promote the City's greenbelts as the basis of its open space system while Objective 3 seeks to establish open space conservation to preserve natural resources/

Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, adverse impacts to special-status plant and animal species, as well as their habitats, would be less than significant.

b-c) Less than Significant Impact. Future residential development within the City could result in adverse impacts to sensitive natural communities such as riparian habitat and federally protected wetlands. As discussed under **a)** above, the proposed Housing Element does not include any specific development designs or development proposals, nor does it grant any entitlements for development. While the 2009 Housing Element does propose changes to existing land use densities and land use regulations, future residential development projects will be required to comply with the federal Clean Water Act (CWA) Section 404, which regulates the discharge of dredged and fill materials into waters of the United States. *Waters of the United States* refers to oceans, bays, rivers, streams, lakes, ponds, and wetlands. Development applicants must obtain a permit from the U.S. Army Corps of Engineers (Corps) for all discharges of dredged or fill material into waters of the United States, including wetlands, before proceeding with a proposed activity.

Therefore, adverse impacts to federally protected wetlands and riparian resources would be less than significant.

d) Less than Significant Impact. As discussed under **a)** above, the proposed Housing Element is a policy-level document and while it proposes changes to existing land use densities and land use regulations, it does not include any site-specific designs or development proposals, nor does it grant any entitlements for development. The potential for the proposed Housing Element to impede native resident or migratory wildlife corridors or the uses of wildlife nursery sites cannot be determined as no specific details regarding future land use development are provided. While additional impacts may result from the implementation of future individual residential projects within the areas of the City affected by the Housing Element's proposed regulatory changes (see Section 2.1 of this document), environmental review would be required of these future proposals and would identify and provide mitigation for any impacts to native wildlife corridors and nursery sites. Therefore, impacts would be less than significant.

e) No Impact. Currently, there are no ordinances protecting biological resources in the City (other than General Plan policies). However, as discussed under **a-d)** above, the proposed

Housing Element does not include any specific development proposals, nor does it grant any entitlements for development that would affect biological resources. Therefore, the proposed Housing Element would not conflict with any local policies or ordinances protecting biological resources.

f) Less than Significant Impact. The East Contra Costa County Habitat Conservancy is a joint exercise of powers authority formed by the Cities of Brentwood, Clayton, Oakley and Pittsburg and Contra Costa County to implement the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan (HCP/NCCP or Plan). The HCP/NCCP provides a framework to protect natural resources in eastern Contra Costa County, while improving and streamlining the environmental permitting process for impacts on endangered species. The Plan will allow Contra Costa County, the Contra Costa County Flood Control and Water Conservation District, the East Bay Regional Park District and the Cities of Brentwood, Clayton, Oakley, and Pittsburg (collectively, the Permittees) to control endangered species permitting for activities and projects in the region that they perform or approve. The Plan also provides for comprehensive species, wetlands, and ecosystem conservation and contributes to the recovery of endangered species in northern California.

Under the HCP/NCCP, the U.S. Fish and Wildlife Service and the California Department of Fish and Game have provided regional permits to the Cities of Brentwood, Clayton, Oakley, and Pittsburg and Contra Costa County. These land use agencies may extend permit coverage to project applicants within their jurisdictions. Instead of seeking endangered species permits from the state and federal agencies, project proponents will now acquire their endangered species approvals from their local land use planning agency. The regional permits will also be used for public infrastructure projects throughout eastern Contra Costa County. Therefore, the proposed Housing Element would have a less than significant impact on the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan.

V. CULTURAL RESOURCES	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in 15064.5?	☐	☐	☒	☐
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to 15064.5?	☐	☐	☒	☐
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	☐	☐	☒	☐
d) Disturb any human remains, including those interred outside of formal cemeteries?	☐	☐	☒	☐

Setting:

Northern California has been occupied for at least the last 10,000 years. The early inhabitants have been identified as the Paleo Indians who were nomadic, using primarily large pointed tools for hunting and collecting seafood. It is assumed that the Bay Area was inhabited from 5,000 to 10,000 years ago; however, no sites have been identified.

With the sea level stabilizing, the Bay and Delta were substantially formed. The subsistence pattern of the early inhabitants shifted with emphasis placed on acorn processing and hunting. Trade increased and tools and ornaments were more abundant as well as more refined. Between 2,000 and 5,000 years ago, cultural patterns were established in large villages along the shoreline and inland permanent streams throughout the Bay Area. The population grew rapidly and a complex society developed.

The beginning of the cultures that were in place at contact with the Spanish was approximately 1,500 years ago. This period saw the continuation of the growth of economic specialization and the introduction of the bow and arrow. The three groups that inhabited Contra Costa County, the Coastanoan (Ohlone), Bay Miwok and the Northern Valley Yokuts, established their territorial boundaries. Prehistoric evidence indicates that perhaps the Yokuts were the last to arrive in the Bay Area. The Coastanoans inhabited the western hills, plains and the bay shore from Carquinez south to Salinas. All of the village sites were associated with a permanent source of fresh water.

The Bay Miwok settled along the western slopes of the Diablo range, the inland valleys and on the northern coastal plains. Their largest villages were located in the San Ramon Valley. The Northern Valley Yokuts settled along the eastern slopes of the Diablo range to the San Joaquin River. Their primary villages were along the San Joaquin River with only scattered use of the eastern plains and smaller secondary villages in the inland valleys. In 1776 Mission Dolores was established in San Francisco. Cultural subjugation, plagues and the subdivision of the area into ranches largely destroyed Native American lifestyles.

Many historical structures in the County are also listed on the National Register of Historic Places, as well as with the State of California Office of Historic Preservation. Many communities have also established architectural standards or forms of regulation or controls, such as zoning, which require preservation of historical structures and landmarks during the development process.

Discussion/Conclusion:

a-d) Less than Significant Impact. Future residential development within the City could conflict with existing known cultural and historical resources in the City. In addition to "known" resource areas, there is the potential that there are undiscovered paleontological and archeological resources that would be encountered and potentially impacted by future construction activities. These resources could include human remains located outside of cemeteries. The Housing Element is a policy-level document. While the Housing Element encourages the provision of a range of housing types and affordability levels, it does not include any specific development designs or proposals, nor does it grant any entitlements for development that would adversely affect archaeological, paleontological, or historic resources. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan Community Design Element.

Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

Therefore, impacts to cultural resources, including archaeological, paleontological, and historic resources, as well as human remains, are considered less than significant.

VI. GEOLOGY AND SOILS	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	☐	☐	☒	☐
ii) Strong seismic ground shaking?	☐	☐	☒	☐
iii) Seismic-related ground failure, including liquefaction?	☐	☐	☒	☐
iv) Landslides?	☐	☐	☒	☐
b) Result in substantial soil erosion or the loss of topsoil?	☐	☐	☒	☐
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	☐	☐	☒	☐
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	☐	☐	☒	☐
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	☐	☐	☐	☒

Setting:

The undeveloped regions of Clayton contain a number of potential geological hazards. These include slopes with unstable expansive soil, high erosion potential, evidence of springs, mudflow potential, rockslide potential and evidence of significant creep.

The probability of an earthquake originating in Contra Costa County that is "felt indoors" is low to intermediate. Solid ground or rock tends to lessen ground motion due to earthquakes, while

poorly consolidated or water-saturated soils tend to amplify it. The probability of earthquake effect must be measured against the bedrock and soils outlined above. Areas sitting on hard bedrock, such as the Mt. Diablo range, can be expected to perform satisfactorily under earthquake conditions, except where steep slopes, exposed or sheared surfaces and relatively unconsolidated soils might make slumping or landslides possible. The potential for physical effects is more highly probable as a result of earthquakes originating outside the County.

The most critical faults locally, according to the City of Clayton General Plan, are the San Andreas, Calaveras and Hayward faults, due to their recent activity and energy potential. Nevertheless, the Antioch and Concord faults recently have produced damaging earthquakes, the latter with a 5.4 magnitude in 1955. Prominent faults of undetermined status include the Pinole, Bollinger, Las Trampas, Frankling, South Hampton, Clayton- Marsh Creek, Midland, and Mt. Diablo Faults. These faults have shown inconclusive signs of activity or are associated with geologic processes and features which could result in earthquakes.

In addition there is a system of radial and concentric faults surrounding Mt. Diablo not known to be active but were created by the mountain uplift. This process still continues and its effects may become more pronounced. The Concord fault is known to be active. It is a creeping fault, and small to moderate quakes are possible along the fault, with the capability of a 7+ magnitude.

Clayton Valley does contain alluviated areas which could amplify ground shaking in the event the Concord fault shifts. The entire area is considered seismically active. Soil types, topography and bedrock may serve to heighten risk or dampen it. The presence of contained water bodies within these seismically active areas raises seiches as potential hazards. The Clayton fault is not classified as active; however, there is preliminary evidence that the fault may have displaced recent landslide materials. Due to this the fault should be treated as active unless evidence proves otherwise. The fault does not fall within the Alquist-Priolo requirements.

Discussion/Conclusion:

a)

i-iii) Less than Significant Impact. The Housing Element includes policies and implementation measures designed to facilitate the construction and conservation of housing which could increase exposure of people and structures to seismic hazards, including rupture of a fault, strong seismic shaking, and seismic-related ground failure. However, the Housing Element is a policy-level document that encourages the provision of a range of housing types and affordability levels rather than identifying any specific designs or development proposals. While the Housing Element does propose changes to land use densities and regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Zoning Ordinance. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

In addition, future residential development projects would be required to comply with the General Plan Safety Element. For instance, Policy 2c of the Safety Element requires soils/geologic studies for any areas with potential risk of ground failure prior to development. Policy 3c requires a review of the placement of structures and facilities in areas of geologic hazard and the effects of construction and operation of those facilities and Policy 5b requires identification and mitigation studies prior to development where there is probable cause to assume the location of a fault. Furthermore, Policy 6b requires the identification of areas susceptible to liquefaction.

In addition, all future residential developments would be required to conform to Uniform Building Code (UBC) requirements that are intended to be sufficient to prevent significant damage from ground shaking during seismic events.

Therefore, impacts related to seismic hazards would be considered less than significant.

iv) Less than Significant Impact. Landslides are most likely on hillsides where rock strata parallels surface slopes, high clay content absorbs excess water, displacement has fractured a fault zone, or the base of a slope has been removed by erosion or people. Landslides are unlikely to occur where slopes are less than 15 percent. General Plan Safety Element Policies 1a and 1b evaluate extensions of land uses into areas characterized by slopes of 15 percent and/or slopes indicating instability through geologic studies with regard to the safety hazard prior to land use decisions and restrict development on slopes over 26 percent as they are not suitable for types of development that require extensive grading or other land disturbance without adequate analysis respectively. Policy 1d requires hillside lots to be designed to provide a stable, buildable site and driveway and parking location.

Therefore, impacts associated with landslides are considered to be less than significant.

b) Less than Significant Impact. Future construction within the City would result in the moving and grading of topsoil, which would lead to disturbed soils that are more likely to suffer from erosion from a variety of sources, such as wind and water. As discussed under **a) I-iii)** above, the proposed Housing Element is a policy-level document that does not propose any specific development and does not directly result in adverse impacts associated with substantial loss of topsoil or erosion. Any future residential developments would be subject to Chapter 15.60, Grading Rules and Regulations, of the City Municipal Code, which sets forth regulations for control of land disturbances, excavation, grading, earthwork construction, including fills or embankments, soil storage, and all related land development work. Chapter 15.60 requires development proposals to submit two sets of plans and specifications, and supporting data consisting of a soils engineering report and engineering geology report plus any additional material which the City deems necessary to show conformance of the proposed grading with the requirements of the Municipal Code.

Since the proposed Housing Element does not involve the construction or expansion of any residential land uses, identification of environmental impacts associated with specific future developments or policies would be speculative at this time. Therefore, erosion impacts resulting from the proposed Housing Element would be less than significant.

c-d) Less than Significant Impact. Future residential development on unstable or expansive soils could create substantial risks to life or property and result in adverse impacts such as on- or off-site landslides, lateral spreading, subsidence, liquefaction, or collapse. As discussed under **a) I-iii)** above, the proposed Housing Element is a policy-level document that does not propose any specific development. While the Housing Element does propose changes to land use densities and changes to land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including Chapter 15.60 of the Municipal Code which states that development proposals must perform a soils engineering report and engineering geology report plus any additional material which the City deems necessary to show conformance of the proposed grading with the requirements of the Municipal Code.

In addition, environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific

development proposal. Therefore, impacts resulting from the proposed Housing Element associated with unstable and/or expansive soils would be less than significant.

e) No Impact. The Housing Element includes policies and programs designed to facilitate the construction and conservation of housing. The Central Costa County Sanitation District provides wastewater collection and treatment services within the City limits. No septic or alternative wastewater systems would be installed as a result of the proposed project. Therefore, no impacts would occur.

VII. HAZARDS AND HAZARDOUS MATERIALS	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	☐	☐	☒	☐
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	☐	☐	☒	☐
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	☐	☐	☒	☐
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	☐	☐	☒	☐
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	☐	☐	☒	☐
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?	☐	☐	☒	☐
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	☐	☐	☒	☐
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	☐	☐	☐	☒

Setting:

A material is considered hazardous if it appears on a list of hazardous materials prepared by a federal, state, or local agency, or if it has characteristics defined as hazardous by such an agency. According to California Health and Safety Code Section 25501(o), "Hazardous material" means any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the workplace or the environment. Hazardous materials include, but are not limited to, hazardous substances, hazardous waste, and any material that a handler or the administering agency has a reasonable basis for believing would be injurious to the health and safety of persons or harmful to the environment if released into the workplace or the environment. Searches of the Department of Toxic Substance Control's EnviroStor database (DTSC, 2009) and the State Water Resources Control Board Geotracker database (SWRCB, 2009) identified eight hazardous material sites in Clayton that are associated with a hazardous material related release or occurrence.

There are no airport-related facilities in the City limits of Clayton.

Discussion/Conclusion:

α-d) Less Than Significant Impact. Future development of residential housing units consistent with the Housing Element could create a significant hazard to future residents through exposure to the routine transport, use, or disposal of hazardous materials, through exposure to reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment, through exposure from the handling or emission of hazardous materials, or by locating residential development on a site included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5. However, impacts associated with hazardous materials would be dependent on the location of future residential development and the nature of surrounding land uses. The proposed Housing Element is a policy-level document that encourages the provision of a range of housing types and affordability levels, but does not include any specific development designs or development proposals, or grant any entitlements for development.

The Contra Costa County Hazardous Materials Division, which is the Certified Unified Program Agency (CUPA) for Clayton, issues permits to and conducts inspections of businesses that use, store, or handle quantities of hazardous materials and/or waste greater than or equal to 55 gallons, 500 pounds, or 200 cubic feet of a compressed gas at any time. The Contra Costa County Hazardous Materials Division also implements the Hazardous Material Management Plans (Business Plans) that include an inventory of hazardous materials used, handled, or stored at any business in the City of Clayton. The Contra Costa County Hazardous Materials Division also issues permits to and inspects businesses that handle acutely hazardous materials, such as those used in research and development facilities, and helps local fire departments respond to emergencies involving hazardous materials.

The City of Clayton regulates hazardous materials in coordination with other state and local agencies (e.g., Department of Toxic Substance Control and The County of Santa Clara Department of Environmental Health).

Additionally, residential developments do not generally include the routine transportation, use, or disposal of hazardous materials that could create a significant hazard to the public. Therefore, the proposed Housing Element would not create a significant hazard to the public or the environment regarding the transport, storage, use, and disposal of hazardous materials.

e-f) Less Than Significant Impact. Airport-related hazards are generally associated with aircraft accidents, particularly during takeoffs and landings. Airport operation hazards include incompatible land uses, power transmission lines, wildlife hazards (e.g., bird strikes), and tall structures that penetrate the imaginary surfaces surrounding an airport. As discussed under **a-d)** above, the proposed Housing Element is a policy-level document that does not propose any specific development. While the proposed Housing Element does identify the need for increased density, it does not provide specific details regarding specific future development. Furthermore, the City is not located within an airport comprehensive land use plan. Therefore impacts resulting from the proposed Housing Element associated with airport-related hazards would have a less than significant impact.

g) Less Than Significant Impact. The City does not have a specific adopted emergency response or evacuation plan. Fire protection services are provided by the Contra Costa Fire District. A station is located on Mitchell Canyon and Clayton Road. Medical emergency services are provided by the Contra Costa Fire District, ambulances and two hospitals. As discussed under **a-d)** above, the proposed Housing Element is a policy-level document that does not propose any specific development. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, impacts resulting from inconsistencies with adopted emergency response plans would be less than significant.

h) No Impact. The California Department of Forestry and Fire Protection, Natural Hazard Disclosure (Fire) map shows that the City does not contain any land designated as "Wildland Area That May Contain Substantial Forest Fire Risks and Hazards" or as a "Very High Fire Hazard Severity Zone – AB 337" (CalFire, 2000). Therefore, no wildland fire impacts would occur.

VIII. HYDROLOGY AND WATER QUALITY

Would the project:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Violate any water quality standards or waste discharge requirements?	☐	☐	☒	☐
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?	☐	☐	☐	☒
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	☐	☐	☒	☐
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?	☐	☐	☒	☐
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	☐	☐	☒	☐
f) Otherwise substantially degrade water quality?	☐	☐	☒	☐
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	☐	☐	☒	☐
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?	☐	☐	☒	☐

VIII. HYDROLOGY AND WATER QUALITY**Would the project:**

	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	☐	☐	☐	☒
j) Inundation by seiche, tsunami, or mudflow?	☐	☐	☒	☐

Setting:

The principal stream running through Clayton is Mt. Diablo Creek. It originates on the steep north slopes of the 3,849 foot Mt. Diablo. Mt. Diablo Creek drains a watershed of approximately 30 square miles. It flows northerly and westerly through the cities of Clayton and Concord, the Concord Naval Weapons Station and eventually empties into Suisun Bay. In the City of Clayton, Mt. Diablo Creek is joined by Donner and Mitchell creeks, both of which originate on the slopes of Mt. Diablo and by Peacock Creek, which flows from the Keller Ridge.

Flooding has occurred from Mt. Diablo Creek in the Town Center area of Clayton and in the flood plain between Clayton Road and Kirker Pass Road. The major floods affecting this area occurred in 1938, 1952, 1955 and 1963. The 1955 and 1963 floods both were estimated as 25-year floods. Despite these occurrences, Mt. Diablo Creek is not considered a creek with a high flood history. Part of the reason for this is due to the long flood plain between Mt. Diablo slopes and the City limits that serves to slow down velocity and delay peak flows.

A large portion of the Planning Area is located in a Zone X designation, or areas determined by the Federal Emergency Management Agency (FEMA) to be located outside a 100-year floodplain. However, many portions of the City Planning Area are located in a Zone AE designation, or areas determined by FEMA to be subject to inundation by the one-percent-annual chance flood event determined by detailed methods. Mandatory flood insurance purchase requirements and floodplain management standards apply to residences within these areas, which include lands adjacent to Mt. Diablo Creek and Mitchell Creek.

The City of Clayton partially overlies the Clayton Valley Groundwater Basin.

Discussion/Conclusion:

a) and f) Less than Significant Impact. Future residential development within the City could result in both construction and operational impacts to water quality and discharge standards. Potential operational impacts include the use of fertilizers, herbicides, and pesticides to maintain lawns, as well as motor vehicle operation and maintenance. Potential construction impacts include grading and vegetation removal activities that would result in the exposure of raw soil materials to the natural elements (wind, rain, etc.). However, the purpose of the proposed Housing Element is to identify the policies and programs which the City will implement to ensure that housing in Clayton is affordable, safe, and decent. The proposed Housing Element is a policy-level document that does not include any specific design or development proposals, nor does it grant any entitlements for development. Therefore, identification and analysis of water quality impacts associated with the proposed Housing Element would be speculative at this time. While the Housing Element does propose changes to existing land use densities and

changes to land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan Open Space/Conservation Element (Policies 1a, 3b, and 3e). Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

In addition, all new development projects in the City are subject to the requirements of the National Pollution Discharge Elimination System (NPDES) Stormwater Permit enforced by the Regional Water Quality Control Board (RWQCB). The permit requires that the City impose water quality and watershed protection measures for all development projects and prohibits discharges from causing violations of applicable water quality standards or from resulting in conditions that create a nuisance or water quality impairment in receiving waters. Any future residential developments would be subject to Chapter 15.60 of the Municipal Code which establishes administrative procedures, standards for review, and implementation and enforcement procedures for controlling erosion, sedimentation, other pollutant runoff, and the disruption of existing drainage and related environmental damage. Chapter 15.60 requires that prior to grading activities, a detailed set of plans be developed that include measures to minimize erosion, sediment, and dust created by improvement activities.

Therefore, water quality and waste discharge impacts would be less than significant.

b) No Impact. All domestic and commercial water in Clayton is supplied by the Contra Costa Water District. The major sources of water are the Sacramento River and the Sacramento River via the Contra Costa Water District Canal (City of Clayton, 2000). As discussed under **a)** and **f)** above, the proposed Housing Element does not identify any specific development or grant any entitlements for development. Furthermore, the City of Clayton does not use groundwater for its municipal water supply. Therefore, there would be no impact.

c-e) Less than Significant Impact. The proposed Housing Element encourages the development of a range of housing types at varying affordability levels within Clayton. If development of housing units were to occur in previously undeveloped areas, increased impervious surfaces and grading and vegetation removal activities could increase surface runoff and could therefore exceed the capacity of existing stormwater drainage systems and increase the potential for localized flooding and/or erosion. However, the proposed Housing Element is a policy-level document that does not include any specific designs or development proposals, nor does it grant any entitlements for development. While the Housing Element does propose changes to existing land use densities and changes to land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

Future residential development projects in the City are subject to the requirements of NPDES Stormwater Permit enforced by RWQCB. The permit requires that the City impose water quality and watershed protection measures for all development projects and prohibits discharges from causing violations of applicable water quality standards or from resulting in conditions that create a nuisance or water quality impairment in receiving waters. A key component of the NPDES permit is the implementation of the Stormwater Quality Improvement Plan (SQIP) for the City, which requires stormwater quality treatment and/or best management practices (BMPs) in project design for both construction and operation. Compliance with the provisions of the

NPDES, BMPs, as well as Chapter 15.60 of the Municipal Code, which establishes administrative procedures, standards for review, and implementation and enforcement procedures for controlling erosion, sedimentation, other pollutant runoff, and the disruption of existing drainage and related environmental damage. Chapter 15.60 requires that prior to grading activities, a detailed set of plans be developed that include measures to minimize erosion, sediment, and dust created by improvement activities.

Therefore, the proposed Housing Element would not result in significant impacts to drainage or runoff as no development is proposed and future development envisioned by the Housing Element would be subject to the regulations discussed above.

g-h) Less than Significant Impact. Portions of the City are located within the FEMA-designated 100-year flood zone. However, as discussed under **a-f)** above, the proposed Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development. Future development projects would be subject to General Plan policies that regulate land uses in flood-prone areas and allow development in those areas only with appropriate mitigation (Safety Element Policies 8b, 8d, and 9a). In addition Chapter 15.58 of the City Municipal Code seeks to regulate for the flood protection of properties adjacent to City waterways. Therefore the proposed Housing Element would not place structures within a 100-year flood zone and impacts would be less than significant.

i) No Impact. The City is not located downstream of any existing dam structures. Furthermore, in California, the Department of Water Resources, Division of Dam Safety is responsible for ensuring that all dams meeting certain criteria must satisfy stringent design criteria covering all possible conditions that could affect the dam, including earthquakes and flood events, without considering probability factors. Therefore, dams are designed to withstand the largest and strongest earthquake that could conceivably affect them. Similarly, dams are required to withstand the largest possible flood that could occur, which is referred to as the maximum probable flood. Since the Project would not otherwise affect the structural integrity of an existing dam's structure or substantially add to the risk of dam failure, no impact is expected to occur.

j) Less than Significant Impact. Tsunamis originating in the Pacific Ocean would dissipate in the San Francisco Bay, thereby posing a negligible hazard to the City because of its inland location. Consequently, potential hazards associated with water waves are not likely. As discussed previously, the proposed Housing Element is a policy level document that does not propose any specific development. While the proposed Housing Element does encourage housing consistent with General Plan land use designations and does identify the need to consider increased density and the adequacy of the City's sites designated for residential uses, it does not provide specific details regarding future land use decisions. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Zoning Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, this impact is considered to be less than significant.

IX. LAND USE AND PLANNING	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Physically divide an established community?	☐	☐	☒	☐
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	☐	☐	☒	☐
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?	☐	☐	☒	☐

Setting:

Clayton is a residential community which began as individual homes on large lots. While the City is predominantly residential, there are commercial, park, and public lands. In addition, there are institutional uses such as elementary schools, parks, and other public entities.

Discussion/Conclusion:

a-b) Less than Significant Impact. The Housing Element is consistent with the land uses envisioned in the General Plan and would not remove policies that currently protect environmental resources. The Housing Element is a policy-level document that encourages the provision of a range of housing types and affordability levels. The proposed Housing Element does not include any specific development proposals, nor does it grant any entitlements for development. The Housing Element anticipates land uses that are consistent with the land use designations established by the General Plan Land Use Element. Future residential development projects will require compliance with General Plan policies related to land use and Zoning Ordinance requirements associated with zoning districts, allowable uses, and development standards. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, land use impacts would be less than significant.

c) Less Than Significant Impact. The East Contra Costa County Habitat Conservancy is a joint exercise of powers authority formed by the Cities of Brentwood, Clayton, Oakley and Pittsburg and Contra Costa County to implement the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan (HCP/NCCP or Plan). The HCP/NCCP provides a framework to protect natural resources in eastern Contra Costa County, while improving and streamlining the environmental permitting process for impacts on endangered species. The Plan will allow Contra Costa County, the Contra Costa County Flood Control and

Water Conservation District, the East Bay Regional Park District and the Cities of Brentwood, Clayton, Oakley, and Pittsburg (collectively, the Permittees) to control endangered species permitting for activities and projects in the region that they perform or approve. The Plan also provides for comprehensive species, wetlands, and ecosystem conservation and contributes to the recovery of endangered species in northern California.

Under the HCP/NCCP, the U.S. Fish and Wildlife Service and the California Department of Fish and Game have provided regional permits to the Cities of Brentwood, Clayton, Oakley, and Pittsburg and Contra Costa County. These land use agencies may extend permit coverage to project applicants within their jurisdictions. Instead of seeking endangered species permits from the state and federal agencies, project proponents will now acquire their endangered species approvals from their local land use planning agency. The regional permits will also be used for public infrastructure projects throughout eastern Contra Costa County. Therefore, the proposed Housing Element would have a less than significant impact on the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan.

X. MINERAL RESOURCES	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	☐	☐	☐	☒
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	☐	☐	☐	☒

Setting:

Mineral extraction is important in Contra Costa County, as in other counties, because minerals such as crushed rock, sand, among others, supply the necessary components for local home building as well as for a diverse array of other industries. As such, the mineral industry is responsible for significant employment within the County.

To protect valuable mineral resources in California, the State Legislature has adopted the Surface Mining and Reclamation Act (SMARA), which includes a process called "classification-designation." The purpose of this process is to provide local agencies with information about the location, need and importance of various mineral resources within their jurisdiction, and to ensure this information is used in local land use decisions. The first mineral commodity which has been researched and designated by the State in each county is "construction aggregate," which includes sand, gravel and crushed rock.

The most important mineral resources that are currently mined in the County include crushed rock near Mt. Zion, on the north side of Mt. Diablo, in the Concord area; shale in the Port Costa area; and sand and sandstone deposits, mined from several locations, but focused in the Byron area of southeast County.

Discussion/Conclusion:

a-b) No Impact. No significant mineral resources have been identified in Clayton, nor does it contain any mineral extraction activities. The City is not designated as containing any minerals of regional or local importance. Therefore, no impact to mineral resources would occur.

XI. NOISE	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	☐	☐	☒	☐
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?	☐	☐	☒	☐
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	☐	☐	☒	☐
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	☐	☐	☒	☐
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	☐	☐	☒	☐
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	☐	☐	☒	☐

Setting:

The sources of adverse noise in Clayton can be separated into two categories, mobile (or line) sources, and fixed point sources. The mobile sources include the major through streets and, in particular, the route followed by the gravel trucks from the Lone Star Industries Quarry. Truck and automobile traffic are the most common sources of noise in the City, and the predominate source of this noise that of the gravel trucks going to and from the quarry.

The two most prominent fixed point sources of noise in the Clayton area are located outside the Clayton city limits. They include the Concord Pavilion and the Lone Star Quarry. In both cases the City limits are over 1,000 feet away (City of Clayton, 2000). Vibration from the Concord Pavilion can be heard in the evenings when the performers use powerful amplifying equipment. The configuration of the land may magnify the problem for Clayton residents somewhat distant from the source, while Concord residents in homes close to the Concord Pavilion may find the problem more acute. The nature of future programming, including the type of entertainment, amplification of the sound, and the positioning of loudspeakers, promises to influence the extent of this problem.

Discussion/Conclusion:

a–d) Less Than Significant Impact. The proposed Housing Element encourages the provision of a range of housing types and affordability levels. Housing is not considered a major source of noise in the City, but placing housing adjacent to major sources of noise could expose people to temporary or permanent noise levels in excess of standards established in the City General Plan. However, the Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development. Future residential development projects will require compliance with General Plan policies and implementation programs related to noise and vibration standards (Noise Element Policies 1a through 3e). While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, adverse impacts related to a temporary or permanent increase in noise levels would be less than significant.

e–f) Less than Significant Impact. As discussed under **a–d)** above, the proposed Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development that would expose people to excessive noise levels. Future development projects would be subject to the General Plan regarding noise sources. Therefore, impacts would be less than significant.

XII. POPULATION AND HOUSING	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	☐	☐	☒	☐
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	☐	☐	☐	☒
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?	☐	☐	☐	☒

Setting:

The City of Clayton is located in central Contra Costa County southeast of the City of Concord. The City Planning Area covers some 9 square miles or 5,800 acres. The City of Clayton is positioned approximately 22 miles east of the San Francisco Bay. According to the City of Clayton General Plan Housing Element, the City had a 2000 population of 10,762 representing an increase of 47.1 percent over the population reported in the 1990 Census.

In 1970, Clayton was a small town with only 354 housing units, all of which were single-family homes. During the 1970's, the City underwent dramatic change. In the mid-1970's, Clayton constructed its first large subdivision development. As a result of increase development throughout the 1970's housing stock nearly quadrupled to 1,377 housing units by 1980. The 1980s witnessed the annexation of several existing unincorporated neighborhoods which together added approximately 700 housing units to the City. The 1990's saw the approval/development of over 1,700 residential units.

Discussion/Conclusion:

a) Less Than Significant Impact. The proposed Housing Element contains housing goals intended to encourage housing to meet the City's affordable housing needs and would therefore accommodate growth rather than induce it. Furthermore, the proposed Housing Element is a policy-level document that encourages the provision of a range of housing types and affordability levels. It does not include any specific development proposals, nor does it grant any entitlements for development that would induce population growth. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, growth-inducing impacts would be less than significant.

b-c) No Impact. The proposed Housing Element encourages the provision and preservation of a range of housing types and affordability levels to meet the City's housing needs. Implementation of the Housing Element would not displace or decrease housing units in the City. Therefore, no impact would occur.

XIII. PUBLIC SERVICES

Would the project result in:		Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:					
a)	Fire protection?	☐	☐	☒	☐
b)	Police protection?	☐	☐	☒	☐
c)	Schools?	☐	☐	☒	☐
d)	Parks?	☐	☐	☒	☐
e)	Other public facilities?	☐	☐	☒	☐

Setting:

Fire protection is provided within the City by the Contra Costa County Consolidated Fire District. The District has a two-pumper unit station located at Clayton and Mitchell Canyon Roads (City of Clayton, 2000). The standards established by the District serve as a guide to the placement of future stations in areas where development is relatively low.

Police protection services are provided by the City of Clayton Police Department. The Department currently has 27 sworn, civilian and volunteer personnel committed to providing the highest quality service with a small town feel to our residents, businesses and visitors.

The members of the police department work hard to provide a full range of services to residents. The police department participates in several programs including neighborhood watch and vacant house watch programs as well as disaster preparedness training.

At present the only school facility in Clayton is Mt. Diablo Elementary School, located at 5880 Mt. Zion Drive. It has slightly over 800 students. Junior high students attend Pine Hollow Intermediate School, located on Pine Hollow Road just outside the City limits. High school students attend Clayton Valley High School, located on Alberta Way in Concord, approximately two miles from the City.

Park and recreation services in the City are discussed under the Recreation section below.

Discussion/Conclusion:

a-e) Less than Significant Impact. The proposed Housing Element includes policies and implementation programs designed to facilitate the construction and conservation of housing to

meet the City's affordable housing needs. Subsequent residential development projects could result in an increase in demand for public services. However, the Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, impacts associated with an increased demand for public services would be less than significant.

XIV. RECREATION

	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	☐	☐	☒	☐
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	☐	☐	☒	☐

Setting:

Presently there are no standard neighborhood parks in the City of Clayton. The elementary school provides recreation facilities. City parklands fall within the greenbelt system.

Discussion/Conclusion:

a-b) Less Than Significant Impact. Future residential development consistent with the 2009 Housing Element could increase the use of the existing greenbelt system or other recreational facilities and require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment. However, the proposed Housing Element is a policy-level document. While it encourages the provision of a range of housing types and affordability levels, it does not include any specific development proposals, nor does it grant any entitlements for development that would result in an increase demand for park and recreational facilities. Since there are no specific proposed residential developments, the demand and requirements for specific parkland acreages, park facilities, financing, and timing associated with the proposed Housing Element cannot be established at this time.

While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code.

Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, impacts to park and recreation facilities and services would be less than significant.

XV. TRANSPORTATION/TRAFFIC	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Would the project:				
a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)?	☐	☐	☒	☐
b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways?	☐	☐	☒	☐
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?	☐	☐	☐	☒
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	☐	☐	☒	☐
e) Result in inadequate emergency access?	☐	☐	☒	☐
f) Result in inadequate parking capacity?	☐	☐	☒	☐
g) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)?	☐	☐	☒	☐

Setting:

In the regional context the arterials in the Clayton area are Ygnacio Valley B Kirker Pass Road and Clayton Road. These roads carry most of the commute traffic from east Concord and the Clayton area to Interstate Route 680 and State Route 24 for destinations in downtown Concord, Walnut Creek, Martinez, Pittsburg, Antioch, Alameda County and San Francisco. Concord Boulevard also serves to carry commute traffic, but does so for lower volumes.

Other important roads in Clayton are Pine Hollow and Mitchell Canyon. Pine Hollow Road is a two-lane residential street that has been widened to four lanes to serve new subdivisions. It often serves as a bypass to the Ygnacio Valley B Clayton Road intersection. Mitchell Canyon Road carries heavy truck traffic to and from the local quarries at times. The number of tandem gravel trucks traveling on Mitchell Canyon Road and Clayton and Pine Hollow Roads depends upon the amount and location of construction activities in the surrounding areas and time of year. Truck travel is greatest during the dry season.

Discussion/Conclusion:

a-b) Less Than Significant Impact. The proposed Housing Element includes policies and programs designed to facilitate the construction and conservation of housing to meet the City's affordable housing needs. Subsequent residential development projects could result in an increase in traffic on City roadways and a decrease in level of service (LOS) on those roadways. However, the Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Therefore, impacts associated with an increased demand for transportation facilities would be less than significant.

c) No Impact. There are no public or private airports or airstrips located within the City. Therefore, no impact would occur relative to an increase in air traffic.

d-f) Less Than Significant Impact. As discussed under **a-b)** above, the proposed Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development that would affect the site design, emergency access, or parking of any developments. Future residential development projects will require compliance with General Plan policies related to traffic and circulation. Therefore, impacts would be less than significant.

g) Less Than Significant Impact. As discussed under **a-b)** above, the proposed Housing Element does not include any specific development proposals, nor does it grant any entitlements for development. Future residential development would be required to comply with General Plan policies related to alternative transportation (Circulation Element Policies 7a through 7d). Therefore, the proposed Housing Element would not conflict with any local policies or ordinances supporting alternative transportation.

XVI. UTILITIES AND SERVICE SYSTEMS				
Would the project:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	☐	☐	☒	☐
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	☐	☐	☒	☐
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	☐	☐	☒	☐
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	☐	☐	☒	☐
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	☐	☐	☒	☐
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	☐	☐	☒	☐
g) Comply with federal, state, and local statutes and regulations related to solid waste?	☐	☐	☒	☐

Setting:

Presently the City of Clayton has limited sanitary sewer service lines supplied by the City of Concord. The main line, known as the Mountaire line, extends from Olive Drive to Kirker Pass Road in a southeasterly direction generally following Mount Diablo Creek to where it intersects with Main Street in Clayton. From there, the line runs through downtown Clayton, serving a few businesses and residences, and out Marsh Creek Road to a point in the vicinity of the Seminary where it ends. The size of the line varies from 18 inches to 6 inches within the City limits of Clayton.

The Mountaire line currently extends from Concord through Clayton. The line's capacity is adequate but will ultimately need to be upgraded by a parallel line to meet the area's ultimate

demand. All future lines into the City will connect up with the Mountaire line necessitating a 27-inch total capacity in the Kirker Pass to Mitchell Canyon Road link.

Sewage treatment is provided by Central Costa County Sanitation District on a regional basis. No new plant or plant expansion is anticipated (City of Clayton, 2000).

All domestic and commercial water in Clayton is supplied by the Contra Costa Water District. The major sources of water are the Sacramento River and the Sacramento River via the Contra Costa Water District Canal (City of Clayton, 2000).

There are no existing or planned solid waste facilities within the Clayton Planning Area. Rather, the Clayton waste stream is collected by a franchised hauler, Allied Waste Services.

a-b); d-e) Less than Significant Impact. Future residential development in the City would require adequate municipal wastewater service and adequate domestic municipal water service, including adequate water supplies and wastewater treatment capacity. Increases in demand for wastewater and water service can also result in exceedance of wastewater treatment requirements and the need for new water or wastewater treatment facilities or expansion of existing facilities. The proposed Housing Element includes policies designed to facilitate the construction and conservation of housing to meet the City's affordable housing needs. However, the Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

Therefore, impacts associated with a significant increase in demand for wastewater and water services would be less than significant.

c) Less than Significant Impact. The future development of housing consistent with the 2009 Housing Element could increase runoff and alter normal drainage patterns on project sites. As discussed under **a-b); d-e)** above, the Housing Element is a policy-level document that does not include any specific development proposals, nor does it grant any entitlements for development. Any future residential development in the City would be subject to further CEQA review. Therefore, impacts associated with the construction of new stormwater drainage facilities or the expansion of existing facilities is considered less than significant.

f-g) Less than Significant Impact. As discussed under **a-b); d-e)** above, the proposed Housing Element includes policies and programs designed to facilitate the construction and conservation of housing to meet the City's affordable housing needs but does not include any specific development proposals, nor does it grant any entitlements for development. Any future residential development would increase the demand for solid waste services in the area and would increase the amount of solid waste generated and sent to local landfills. Solid waste collection and disposal for single-family and multi-family residential units would be serviced by a private hauler, currently Allied Waste Services. Assembly Bill 939 and the County Integrated Waste Management Plan, which require recycling programs that result in a 50 percent diversion away from landfills, would apply to new development. Therefore, solid waste impacts would be less than significant.

XVII. MANDATORY FINDINGS OF SIGNIFICANCE

NOTE: If there are significant environmental impacts which cannot be mitigated and no feasible project alternatives are available, then complete the mandatory findings of significance and attach to this initial study as an appendix. This is the first step for starting the environmental impact report (EIR) process.

Does the project:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	☐	☐	☒	☐
b) Have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)	☐	☐	☒	☐
c) Have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	☐	☐	☒	☐

Discussion/Conclusion:

a) and c) Less Than Significant Impact. The Housing Element is a policy-level document. While the Housing Element encourages the provision of a range of housing types and affordability levels, it does not include specific development proposals, nor does it grant any entitlements for development that would have the potential to degrade the quality of the environment to adversely affect human beings. While the Housing Element does propose changes to existing land use densities and land use regulations, it does not involve the construction or expansion of any residential land uses. All future residential development occurring within the City would be required to be in accordance with local regulations, including the General Plan and Municipal Code. Environmental impacts of subsequent development projects would also be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal. Future residential development projects would require compliance with General Plan policies and other City codes and ordinances intended to protect the environment. Therefore, the proposed Housing Element would result in less than significant adverse impacts to the environment or to human beings as a result of environmental degradation.

b) *Less Than Significant Impact.* As discussed above, the proposed Housing Element is a policy-level document that does not propose any specific development. Therefore, identifying or analyzing cumulative impacts would be speculative at this time. Future residential development projects and/or policies would be subject to environmental review, including a review of cumulative impacts. Therefore, impacts would be less than significant.

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City of Clayton 2009-2014 Draft Housing Element Update



**City of Clayton
6000 Heritage Trail
Clayton, CA 94517-1250
Draft**

April 2010

Technical Assistance By:

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## **1.0 INTRODUCTION**

### **OVERVIEW OF STATE REQUIREMENTS**

State law recognizes the vital role local governments play in the supply and affordability of housing. Each local government in California is required to adopt a comprehensive, long-term general plan for the physical development of the city or county. The Housing Element is one of the seven mandated elements of the local general plan. State law requires that local governments plan to address the existing and projected housing needs of all economic segments of the community through their Housing Elements. The law acknowledges that, in order for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems that provide opportunities for, and do not unduly constrain, housing development. As a result, housing policy in the state rests largely upon the effective implementation of local general plans and, in particular, local Housing Elements.

### **OVERVIEW OF CLAYTON HOUSING ELEMENT**

This document is a comprehensive update of the Housing Element adopted in November 1993 and amended in February 1995, June 2000, and September 2005. This element covers the planning period commencing July 1, 2009, and ending June 30, 2014.

The Housing Element consists of thirteen sections. Sections 2.0 to 6.0 of the Background Report document Clayton's population and household characteristics, employment and economic trends, housing stock, and existing and future housing needs. Section 7.0 describes potential governmental and non-governmental constraints on the production of affordable housing. Section 8.0 identifies the City's current and past housing programs, and Sections 9.0 and 10.0 assess available sites and services to meet the City's regional housing needs allocation. Section 11.0 reviews past and current housing efforts in Clayton.

Section 12.0 includes the goals, policies, implementation measures, and quantified objectives for the 2009–2014 Housing Element periods. The purpose of this section is to state the community's goals and objectives with regard to housing production, rehabilitation, and conservation to meet those needs; and to define the policies and programs that the community will implement to achieve the stated goals and objectives. Section 12.0 divides housing goals and policies into six categories. The first category addresses the provision of adequate sites to accommodate Clayton's fair share housing allocation. The second category addresses regulatory relief and incentives. The third category addresses rental and homeownership assistance. The fourth category addresses equal access to housing. The fifth and sixth categories address energy conservation and regional planning, respectively. Each of the categories is followed by housing goals, policies, and implementation measures. Following the housing goals, policies, and implementation measures section, the City has included a quantified objectives table for the 2009–2014 planning period.

Section 13.0 provides a description of the City's Housing Element public outreach efforts and summarizes each of the public meetings and hearings associated with drafting this Housing Element. A full description of the comments received at each of the meetings is located in Appendix A.

These sections draw on a broad range of informational sources. Information on population, housing stock, and economics comes primarily from the 1990 and 2000 U.S. Census, the California Department of Finance (DOF), the Association of Bay Area Governments (ABAG), and City records. Information on available sites and services for housing comes from various public agencies. Information on constraints on housing production and past and current housing efforts in Clayton was provided by City staff, other public agencies, and a number of private sources.

## RELATIONSHIP TO OTHER GENERAL PLAN ELEMENTS

State law requires that the Housing Element be consistent with the community's general plan. The Clayton General Plan comprises eight elements: Land Use, Circulation, Housing, Community Design, Open Space/Conservation, Safety, Noise, and Community Facilities. All of the goals, policies, and programs contained in these elements are consistent with the Housing Element. In the 2009 Housing Element update, no significant changes other than those required by state law were made, thus maintaining consistency with other elements of the Clayton General Plan.

## HOUSING NEEDS ASSESSMENT

Under the requirements of state law, the Housing Element must document in detail the existing housing stock and existing and projected housing needs. Specifically, the Housing Element must include all of the following:

- An analysis of population/employment trends, documentation of projections, and a quantification of the locality's existing and projected housing needs for all income levels;
- An analysis and documentation of household characteristics, including level of payment compared to ability to pay, housing characteristics, including overcrowding, and housing stock condition;
- An inventory of land suitable for residential development, including vacant sites and sites having potential for redevelopment, and an analysis of the relationship of zoning and public facilities and services to these sites;
- An analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels, including land use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures;
- An analysis of potential and actual non-governmental constraints upon the maintenance, improvement, or development of housing for all income levels, including the availability of financing, the price of land, and the cost of construction;
- An analysis of any special housing needs, such as those of the disabled, single-parent families, elderly, large families, and families and persons in need of emergency shelter;

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## APPENDICES

Appendix A – Public Participation

Appendix B – Housing Conditions Results Map

Appendix C – Residential Opportunity Sites



- An analysis of opportunities for energy conservation with respect to residential development; and
- An analysis of assisted housing development eligible to change to non-low-income housing.

## 2.0 POPULATION CHARACTERISTICS

This section describes Clayton's population, employment characteristics, and special needs populations in terms of current conditions, trends, and projections. The information in this section comes primarily from the U.S. Census Bureau, the DOF, and ABAG.

### Historic Population Growth

Clayton experienced consistent growth from 1970 to 2000, reaching its peak population in 1999. According to the DOF, Clayton's population grew slightly from 10,730 to 10,990 between 2000 and 2008 but during that time, the City experienced some population loss. Population growth from 1970 to 2008 is shown in Table 1.

**TABLE 1**  
**HISTORIC POPULATION GROWTH**  
**1970-2008**

| Year | Total Population | % Change in Total Population | Population per Household |
|------|------------------|------------------------------|--------------------------|
| 1970 | 1,385            | --                           | --                       |
| 1980 | 4,325            | 212.3%                       | --                       |
| 1990 | 7,317            | 69.2%                        | 3.14                     |
| 1995 | 8,745            | 19.5%                        | 2.96                     |
| 1996 | 9,422            | 7.7%                         | 2.96                     |
| 1997 | 10,120           | 7.4%                         | 2.98                     |
| 1998 | 10,666           | 5.4%                         | 3.02                     |
| 1999 | 11,191           | 4.9%                         | 3.05                     |
| 2000 | 10,762           | -3.8%                        | 2.77                     |
| 2001 | 10,938           | 1.6%                         | 2.79                     |
| 2002 | 10,962           | 0.2%                         | 2.80                     |
| 2003 | 10,953           | -0.1%                        | 2.79                     |
| 2004 | 10,990           | 0.4%                         | 2.78                     |
| 2005 | 10,906           | -0.8%                        | 2.76                     |
| 2006 | 10,788           | -1.0%                        | 2.73                     |

| Year | Total Population | % Change in Total Population | Population per Household |
|------|------------------|------------------------------|--------------------------|
| 2007 | 10,728           | -0.6%                        | 2.71                     |
| 2008 | 10,778           | 0.5%                         | 2.72                     |
| 2009 | 10,864           | 0.8%                         | 2.73                     |

Sources: U.S. Census Bureau, 2000; California Department of Finance (E-5 Reports), 2009

## PROJECTED POPULATION GROWTH

According to ABAG projections, Clayton's population will increase by 400 (3.6 percent) to a population of 11,500 between 2010 and 2035. During the same period, Contra Costa County's population is expected to increase by over 21 percent to 1,322,900 persons (see Table 2).

**TABLE 2**  
**POPULATION PROJECTIONS**  
**2000–2035**

| Year | Clayton    |          | Contra Costa County |          |
|------|------------|----------|---------------------|----------|
|      | Population | % Change | Population          | % Change |
| 2000 | 10,762     | --       | 948,816             | --       |
| 2005 | 11,000     | 2.2%     | 1,023,400           | 6.5%     |
| 2010 | 11,100     | 1.0%     | 1,090,300           | 3.7%     |
| 2015 | 11,200     | 0.9%     | 1,130,700           | 3.7%     |
| 2020 | 11,300     | 0.9%     | 1,177,400           | 4.1%     |
| 2025 | 11,400     | 0.9%     | 1,225,500           | 4.1%     |
| 2030 | 11,400     | 0.0%     | 1,273,700           | 3.9%     |
| 2035 | 11,500     | 0.9%     | 1,322,900           | 3.7%     |

Source: Association of Bay Area Governments, 2009

## POPULATION AGE STRUCTURE

Current and future housing needs are usually determined in part by the age characteristics of a community's residents. Each age group has distinct lifestyles, family type and size, incomes, and housing preferences. Consequently, evaluating the age characteristics of a community is important in determining its housing needs.

As shown in Table 3, the teenage and young adult population (ages 15–44) constitutes the largest share of the City's population at 37.9 percent. The population under 15 declined as a portion of the City's total population by 8.3 percent from 1990 to 2000, while all other age groups increased in

number. This may indicate the presence of fewer residents with children under the age of 15 in 2000 than in 1990.

**TABLE 3**  
**POPULATION AGE DISTRIBUTION**  
**1980-2000**

| Age          | 1990         |               | 2000          |               |
|--------------|--------------|---------------|---------------|---------------|
|              | Number       | Percentage    | Number        | Percentage    |
| Under 15     | 1,866        | 30.0%         | 2,333         | 21.7%         |
| 15-44*       | 2,146        | 34.4%         | 4,070         | 37.9%         |
| 45-59        | 1,553        | 25.0%         | 2,874         | 26.7%         |
| 60-74        | 551          | 8.8%          | 1,157         | 10.7%         |
| 75+          | 110          | 1.5%          | 328           | 3.0%          |
| <b>Total</b> | <b>6,226</b> | <b>100.0%</b> | <b>10,762</b> | <b>100.0%</b> |

*In 2000 the Census Bureau changed its method of reporting age distributions. It added a 24-34 grouping. In order to eliminate the possible confusion that this may cause, the data has been aggregated from several groupings into one, 15-44.*

*Source: U.S. Census Bureau, 2000*

## ETHNICITY

**Table 4** compares the racial and ethnic composition of Clayton in 1990 and 2000. According to the U.S. Census, Clayton's population was 87.9 percent white in 2000, compared to 92.6 percent in 1990. The largest minority population is in the Asian/Pacific Islander category with 5.4 percent of the population in 2000. The next largest racial group were among those individuals identifying themselves as being of some "other" race or of "two or more" races, comprising 5.2 percent of Clayton's population.

**TABLE 4  
RACIAL PROFILE  
1990-2000**

| Race/Ethnicity                               | 1990         |               | 2000          |               |
|----------------------------------------------|--------------|---------------|---------------|---------------|
|                                              | Number       | Percentage    | Number        | Percentage    |
| One Race                                     |              |               |               |               |
| White                                        | 6,779        | 92.6%         | 9,465         | 87.9%         |
| Asian, Native Hawaiian, or Pacific Islanders | 363          | 5.0%          | 590           | 5.4%          |
| Black or African American                    | 73           | 1.0%          | 120           | 1.1%          |
| American Indian and Alaska Native            | 17           | 0.2%          | 20            | 0.3%          |
| Other                                        | 85           | 1.2%          | 166           | 1.5%          |
| Two or more races*                           | --           | --            | 401           | 3.7%          |
| <b>TOTAL</b>                                 | <b>7,317</b> | <b>100.0%</b> | <b>10,762</b> | <b>100.0%</b> |

\*"Two or more races" is a new category in the 2000 Census and includes three or more races.  
Source: U.S. Census Bureau, 2000

## EMPLOYMENT

Clayton is a residential community with relatively few jobs. ABAG reported that in 2000, there were 1,350 jobs in Clayton. Between 2000 and 2035, ABAG projects jobs within the City will increase by 34 percent to approximately 1,810 jobs. Table 5 shows employment estimates and projections for Clayton for the period 2000 through 2035.

**TABLE 5  
TOTAL EMPLOYMENT,  
CITY OF CLAYTON  
2000-2035**

| Year | City of Clayton |
|------|-----------------|
| 2000 | 1,350           |
| 2005 | 1,400           |
| 2010 | 1,390           |
| 2015 | 1,480           |
| 2020 | 1,560           |
| 2025 | 1,640           |

| Year | City of Clayton |
|------|-----------------|
| 2030 | 1,740           |
| 2035 | 1,810           |

Source: Association of Bay Area Governments, 2009

## JOBS/HOUSING BALANCE

The analysis of jobs/housing balance is used to measure the degree to which communities and subregions are inducing commuter travel as growth occurs. A community with a balance of jobs and housing has as many jobs as residents that are able to work. For example, a city with 5,000 employed residents requires 5,000 jobs to be in balance. A community is out of balance if it either has more jobs than employed residents or has more employable residents than jobs. When a community has more employed residents than jobs, it is a sign that a number of residents are commuting out of the community for work, which can have a number of negative impacts on the community including traffic congestion and loss of revenue for local businesses. Nonetheless, the Clayton community strongly values its residential land use orientation and character. Opportunities exist for a growing number of Clayton's employed residents to reduce their daily vehicle trips by telecommuting.

In 2000, Clayton had a jobs-to-employed-residents ratio of 0.23 (1,390 jobs/5,988 employed residents). In 2005 this ratio slightly increased to 0.26 (1,440 jobs/5,620 residents); ABAG has projected the ratio will steadily increase through 2035 up to 0.31. As mentioned, a community with a higher number of employed residents than available jobs is out of balance, which may have negative impacts on the community. However, Clayton is considered a "bedroom" community, meaning that it is part of a larger community in which employed residents of Clayton support neighboring communities by providing a supply of workers in the workforce. Clayton is surrounded by much larger communities with available employment and is situated along transportation corridors connected to those communities, making it an important contributor to the overall Bay Area workforce. The low ratio of jobs to employed residents is an important factor driving the character of the Clayton community, which is an important characteristic to Clayton residents. Table 6 shows the City's Sphere of Influence estimated and projected jobs/housing balance for the years 2000 through 2035.

**TABLE 6**  
**JOBS/HOUSING BALANCE,**  
**CLAYTON SPHERE OF INFLUENCE**  
**2000-2035**

| Year | Number of Jobs | Number of Employed Residents | Ratio of Jobs to Employed Residents |
|------|----------------|------------------------------|-------------------------------------|
| 2000 | 1,390          | 5,988                        | 0.23                                |
| 2005 | 1,440          | 5,620                        | 0.26                                |
| 2010 | 1,430          | 5,700                        | 0.25                                |

| Year | Number of Jobs | Number of<br>Employed Residents | Ratio of Jobs to<br>Employed Residents |
|------|----------------|---------------------------------|----------------------------------------|
| 2015 | 1,520          | 5,780                           | 0.26                                   |
| 2020 | 1,600          | 5,880                           | 0.27                                   |
| 2025 | 1,680          | 5,930                           | 0.28                                   |
| 2030 | 1,780          | 5,980                           | 0.30                                   |
| 2035 | 1,850          | 6,050                           | 0.31                                   |

Sources: Association of Bay Area Governments, 2009

## SPECIAL HOUSING NEEDS

Within the general population there are several groups of people who have special housing needs. Their special needs can make it difficult for members of these groups to locate suitable housing. The following subsections discuss the special housing needs of six groups identified in state housing element law (Government Code, Section 65583(a)(6)). Specifically, these include senior households, persons with disabilities, large households, single-parent households, the homeless, and farmworkers. Where possible, estimates of the population or number of households in Clayton falling into each group are presented.

### Senior Households

Senior households are defined as households with one or more persons over the age of 65 years. **Table 7** shows information from the 2000 Census on the number of persons over the age of 65 years as well as the number of households in which a person over the age of 65 resides. Nearly 18 percent of all households in Clayton included one or more senior individual, and 9 percent of all persons living in Clayton are seniors. The senior population is split equally between males and females.

In general, most senior households consist of a single, elderly person living alone or a couple. In comparison, among non-senior households, a smaller percentage of households live alone. This information suggests that housing developments for senior households should contain larger proportions of smaller housing units than projects intended for the general population.

**TABLE 7  
NUMBER OF SENIORS  
2000**

| Senior Characteristics                                  | Population |
|---------------------------------------------------------|------------|
| Number of Persons 65 years and Over                     | 974        |
| Number of Households with Individuals 65 Years and Over | 686        |
| Seniors as a Percentage of the Total Population         | 9.1%       |
| Percentage of All Households                            | 17.7%      |
| Percentage Male                                         | 49.9%      |
| Percentage Female                                       | 50.1%      |

Source: U.S. Census, 2000

As of 2000, the majority of senior households in Clayton were homeowners. Of all households headed by a person 65 years or older, 97.4 percent owned their homes and 2.6 percent rented. This percentage is significantly lower than the number of non-seniors that rent in Clayton, 6.9 percent (see Table 8).

**TABLE 8  
HOUSING TENURE OF HOUSEHOLDS**

| Household Type and Tenure <sup>(1)</sup> | 1990   |            | 2000   |            |
|------------------------------------------|--------|------------|--------|------------|
|                                          | Number | Percentage | Number | Percentage |
| Senior-Headed Households                 | 207    | 100%       | 1,168  | 100.0%     |
| Renter                                   | 23     | 11.1%      | 30     | 2.6%       |
| Owner                                    | 184    | 88.9%      | 1,138  | 97.4%      |
| Households Headed by a Non-Senior Person | 2,125  | 100.0%     | 2,715  | 100.0%     |
| Renter                                   | 144    | 6.8%       | 186    | 6.9%       |
| Owner                                    | 1,981  | 93.2%      | 2,529  | 93.1%      |

(1) Based on occupied housing units.

Source: U.S. Census, 1990 and 2000

As is the case among the general population, a larger percentage of senior renter households (52.2 percent) than senior owner households (20.1 percent) paid 30 percent or more of their incomes for housing costs in 1990 (see Table 9). In 2000 those same figures slightly decreased for senior renters (50 percent) and slightly increased (26.7 percent) for senior homeowners. However, in 2000, 30 percent of the non-senior households paid 30 percent or more for rent, down from over 60 percent in 1990.

**TABLE 9**  
**COST BURDENS BY AGE AND TENURE**

| 1990              |                   |                              |            | 2000              |                              |            |
|-------------------|-------------------|------------------------------|------------|-------------------|------------------------------|------------|
| Age Category      | Total Renters     | Cost Burden Greater Than 30% |            | Total Renters     | Cost Burden Greater Than 30% |            |
|                   | Number            | Number                       | Percentage | Number            | Number                       | Percentage |
| 15-64 years       | 144               | 93                           | 64.6%      | 222               | 67                           | 30.2%      |
| 65 years and over | 23                | 12                           | 52.2%      | 10                | 5                            | 50.0%      |
| Total             | 167               | 105                          | 62.9%      | 232               | 72                           | 31.0%      |
| Age Category      | Total Home-owners | Cost Burden Greater Than 30% |            | Total Home-owners | Cost Burden Greater Than 30% |            |
|                   | Number            | Number                       | Percentage | Number            | Number                       | Percentage |
| 15-64 years       | 1,943             | 640                          | 32.9%      | 2,937             | 792                          | 27.0%      |
| 65 years and over | 184               | 37                           | 20.1%      | 619               | 165                          | 26.7%      |
| Total             | 2,127             | 677                          | 31.8%      | 3,556             | 957                          | 26.8%      |

Sources: U.S. Census, 1990 and 2000

This data indicates that there is a need in Clayton for programs to assist senior renters. Although there are more senior homeowners, it is the renters who experience the greatest housing needs due to fixed incomes. Senior homeowners, however, do face the problem of maintaining their homes, often on fixed incomes as well.

According to statistics from the Social Security Administration, as of May 2009 and within Clayton's postal code 94517, there were 1,550 Old-Age, Survivor's, and Disability Insurance (OASDI) recipients 65 years and over in Clayton. SSI is a needs-based program that pays monthly benefits to persons who are 65 or older, blind, or have a disability. Seniors who have never worked or who have insufficient work credits to qualify for Social Security disability often receive SSI benefits. In fact, OASDI is the only source of income for a number of low-income seniors. With the average monthly benefit in California at approximately \$906, OASDI recipients are likely to have difficulty in finding housing that fits within their budgets. If a senior living on the maximum OASDI payment spends 30 percent of his income on housing, approximately \$272 would be for housing expenses.

Diamond Terrace is the only senior housing development in Clayton. Diamond Terrace has a total of 86 units, two of which are reserved for on-site managers. Diamond Terrace offers affordable housing with an array of support services (including meals) available as needed. There are 26 one-bedroom and 2 two-bedroom units reserved for very low-income residents (28 total) and 25 one-bedroom and 6 two-bedroom units available for low-income residents (31 total). There are a total



of 15 units reserved for moderate-income residents: 2 studios, 13 one-bedroom units, and 2 two-bedroom units. Diamond Terrace does rent some of the units at market rate.

The Concord Housing and Community Services Department responds to elderly needs in Clayton by publishing a list of housing facilities for the elderly, providing low interest loans for household repairs, and paying an emergency rebate for home repairs. The department also provides referrals to nonprofit organizations such as Meals-on-Wheels.

## Persons with Disabilities

Table 10 presents information derived from the 1990 and 2000 U.S. Census. With regard to disability status, the 1990 and 2000 Census provides information on whether persons 16 years of age or older have a mobility problem, self-care limitation, or both.

**TABLE 10**  
**MOBILITY/SELF-CARE LIMITATION –**  
**PERSONS 16 YEARS AND OLDER**

| 1990                                 |             |            |             |            |                                     |            |
|--------------------------------------|-------------|------------|-------------|------------|-------------------------------------|------------|
| Age                                  | 16–64 Years |            | 65 and Over |            | Total Population 16 Years and Older |            |
|                                      | Number      | Percentage | Number      | Percentage | Number                              | Percentage |
| Mobility/<br>Self Help<br>Limitation | 110         | 2.2%       | 78          | 20.4%      | 188                                 | 3.4%       |
| No<br>Limitation                     | 4,960       | 97.8%      | 303         | 79.6%      | 5,263                               | 96.6%      |
| Total<br>Persons                     | 5,070       | 100.0%     | 381         | 100.0%     | 5,451                               | 100.0%     |
| 2000                                 |             |            |             |            |                                     |            |
| Age                                  | 16–64 Years |            | 65 and Over |            | Total Population 16 Years and Older |            |
|                                      | Number      | Percentage | Number      | Percentage | Number                              | Percentage |
| Mobility/<br>Self Help<br>Limitation | 726         | 9.0%       | 153         | 31.4%      | 1,059                               | 12.8%      |
| No<br>Limitation                     | 7,300       | 91.0%      | 334         | 68.6%      | 7,218                               | 87.2%      |
| Total<br>Persons                     | 8,026       | 100%       | 487         | 100.0%     | 8,277                               | 100%       |

Sources: U.S. Census, 1990 and 2000

Between 1990 and 2000, the percentage of those 16 years old and older with a mobility or self-help limitation grew as a percentage of the total population. In 2000, approximately 91.0 percent of Clayton's population 16 years of age or older had no self-care or mobility limitation. However, when this same information is separated by age group, it is clear that as the population ages, the incidence of disability increases. Among the population that is age 65 and older, 31.0 percent experienced either a self-care or mobility limitation or both. In summary, a total of 1,059 persons who were 16 years or older in 2000 had a mobility limitation, a self-care limitation, or a combination of these conditions.

The statistics for the SSI program also provide information on the number of persons with disabilities who may have housing needs because of their low incomes. As of May 2009, there were 180 SSI recipients in Clayton who were receiving benefits because they are disabled. Although these figures can give a sense of the proportion of the population with different types of disabilities, a much smaller proportion of the population may actually require specially adapted housing to accommodate disabilities. In addition to the mobility and self-care limitations, there are also developmental disabilities and mental illness. Affordability and services on-site are required elements of adequate housing for a major portion of this population. Information on disabled people and the resources available to them was obtained from social service organizations and is presented below.

### **Information from Service Providers**

The Regional Center of the East Bay, which serves developmentally disabled people, reported that 46 of its clients lived in Clayton as of April 2009.

Independent Living Resources, a nonprofit organization that serves people with physical, mental, and developmental disabilities throughout Contra Costa County, has noted that people with disabilities have difficulties in finding affordable housing in the area. Most have low incomes because they are unable to work and a large number of them rely on SSI as an income source. Providing housing that is accessible for those who have mobility problems is important, and some units in new developments could be reserved for persons with disabilities. Universal design concepts could be incorporated into new housing developments, or the City could encourage a shared housing program to increase housing options for seniors and persons with disabilities (Implementation Measure IV.3.3).

The State Independent Living Council's (SILC) 1998 report, "Independent Living," provides a perspective on the housing needs of persons with disabilities. SILC polled the independent living centers across the state to determine the major factors that hinder people with disabilities from living independently. The SILC identified housing as a critical issue, as follows:

Housing is a significant problem for most people with disabilities. Not only is there a scarcity of low-income housing located in each community, there is even less barrier-free low-income housing. For individuals who are receiving a total gross income of \$870 on Supplemental Security Income, paying market rate for any type of apartment or house is a virtual impossibility.

There is one special affordable housing project solely for persons with disabilities in Clayton, Kirker Court (20 units).

### **Large Households**

Large households require housing units with more bedrooms than housing units needed by smaller households. In general, housing for these households should provide safe outdoor play areas for children and should be located to provide convenient access to schools and childcare facilities. These types of needs can pose problems, particularly for large families that cannot afford to buy or rent single-family houses, as apartment and condominium units are most often developed with childless, smaller households in mind.

The U.S. Department of Housing and Urban Development (HUD) defines a large household or family as one with five or more members. According to the 2000 Census, 403 households, or 10.3 percent of the total households in Clayton, had five or more members.

### **Single-Headed Households**

According to the U.S. Census Bureau, a single-headed household contains a household head and at least one dependent, which could include a child, an elderly parent, or non-related child. The 2000 Census information (detailed in **Table 11**) indicates that there were 198 households headed by a female, representing 5 percent of all Clayton households. More than one-half of these female-headed households (108) have children living with them that are under 18 years of age. According to the 2000 Census, there were 107 male-headed households, representing 2.7 percent of all households. Of these male-headed households, 65 had children under the age of 18. The number of female-headed households with children under the age of 18 is nearly double the number of male-headed households with the same circumstance. Overall, single-headed households do not represent a substantial number of the total households in Clayton.

**TABLE 11**  
**SINGLE-PARENT-HEADED HOUSEHOLDS**

|                                        | <b>Number</b> | <b>% of Total Households</b> |
|----------------------------------------|---------------|------------------------------|
| Female-Headed Households               | 198           | 5.0%                         |
| Female Heads with Children Under 18    | 108           | 2.8%                         |
| Female Heads with No Children Under 18 | 90            | 2.9%                         |
| Male-Headed Households                 | 107           | 2.7%                         |
| Male Heads with Children Under 18      | 65            | 1.7%                         |
| Male Heads with No Children Under 18   | 42            | 1.1%                         |
| Total Households                       | 3,926         | 100.0%                       |

*Source: U.S. Census, 2000*

Often with only one source of income, single-headed households have more difficulties finding adequate, affordable housing than families with two adults. Also, single-parent households with small children may need to pay for child care, which further reduces disposable income. This special needs group would benefit generally from expanded affordable housing opportunities. More specifically, the need for dependent care also makes it important that housing for single-headed families be located near childcare facilities, schools, youth services, medical facilities, or senior services.

## Homeless

It is very difficult to quantify the homeless population in a given community due to the lack of current census data. However, the Contra Costa County Homeless Program completed its biannual point-in-time homeless count on January 28, 2009. The count was conducted in 5 districts comprising 31 areas within the county and identified 1,872 persons without shelter. Of the identified persons, no persons were identified as residents of Clayton. According to City staff, on occasion one or two homeless persons appear in the community, but they soon move to areas where there are needed services. Overall, the count will assist in the implementation of the County's ten-year plan to end homelessness. Specifically, the count will inform the County regarding its progress in accomplishing goals related to ending homelessness.

The most notable findings of the homeless count for the county as a whole are:

- An 8 percent decrease in homeless persons.
- Fifty-seven (57) percent of homeless persons live in encampments.
- The number of single adults accessing services increased by roughly 20 percent.
- The number of homeless individuals in alcohol and drug treatment programs doubled.
- The number of homeless individuals utilizing food programs increased.

In addition to the County's plan, "Ending Homelessness in Ten Years," the County also completed the "Contra Costa Homeless Continuum of Care Plan 2001–2006." The five-year plan is a good source of information on homelessness and available programs. The following information is from the five-year plan.

Contra Costa County community members are not immune from the threat of homelessness. Rather, at least 14,757 people in the county experience homelessness each year. More than two-thirds of them are members of a family, including almost 7,000 children. On any given night, more than 4,800 people are homeless, living on the streets or in temporary accommodations, such as in an emergency shelter, a motel, or on a relative's couch. In addition, many others are at risk of becoming homeless, such as the nearly 17,000 extremely low-income households in the county who are paying over 30 percent of their income for rent and struggling to make ends meet.

As elsewhere in the nation, homelessness is usually the end result of multiple factors that converge in a person's life. The combination of loss of employment, inability to find a job because of the need for retraining, and the high housing costs in Contra Costa County lead to some individuals and families losing their housing. For others, the loss of housing is due to chronic health problems, physical disabilities, mental health disabilities, or drug and alcohol addictions along with an inability to access the services and long-term support needed to address these conditions.

The plan identifies three primary causes of homelessness as follows:

- Shortage of affordable housing,
- Lack of access to support services, and
- Low incomes.

The Homeless Continuum of Care Advisory Board (CoCB) and the Contra Costa County Office of Homeless Programs held a series of community meetings between October 2000 and January 2001 to identify unmet service and housing needs and obtain feedback about ongoing programs. Unmet needs continue into 2010. The needs for all segments of the homeless population included the following:

- Affordable Housing – Rental units in the county are not affordable to people with extremely low incomes, such as those who depend on General Assistance, Temporary Assistance to Needy Families, or SSI. Over 2,000 households are on the waiting list for Section 8 assistance. In addition, many cannot come up with the money required to move into an apartment (first and last months rent plus security deposit).
- Employment at a Living Wage – The high cost of housing makes it difficult to find housing that is affordable for those working minimum wage jobs.
- Dignity – Participants expressed their desire to be treated with respect when accessing services.
- Transportation – Lack of transportation makes it difficult for people to get to jobs as well as services.
- Early Intervention: Timely Prevention and Emergency Services – Providers stressed the importance of identifying people at risk of homelessness early and then providing services to them immediately.
- Community Education, Involvement, and Advocacy – Providers and community members felt that community education is an important way to increase the public's understanding of homelessness and build support for programs that prevent and alleviate homelessness.

## Farmworkers

The 2000 Census reported that no Clayton residents were employed in farming, forestry, or fishing industries. Since agricultural areas are relatively distant from Clayton, it is unlikely there are any farmworkers living in Clayton.

## 3.0 HOUSING STOCK CHARACTERISTICS

This section describes Clayton's housing stock and its characteristics, with comparisons to surrounding cities, Contra Costa County, and the Bay Area as a whole. The information in this section comes primarily from the U.S. Census Bureau, the California Department of Finance, and the Association of Bay Area Governments, but is supplemented by information from the City and other sources.

### HOUSING STOCK GROWTH AND COMPOSITION

In 1970, Clayton was a small town with only 354 housing units, all of which were single-family homes. During the 1970s, the town underwent dramatic change. In the mid-1970s, Seeno Construction Company initiated a surge of new development in Clayton with the Regency Woods project, Clayton's first large subdivision development. As a result of this and other development in the mid and late 1970s, Clayton's housing stock nearly quadrupled to 1,377 units by 1980. Building activity then slowed during the early 1980s. In 1987, the City annexed a large area north of the city, and the Presley Company began developing the Oakhurst Country Club area. Also in 1987, Clayton annexed several existing unincorporated neighborhoods (i.e., Clayton Woods, Dana Hills, and Dana Ridge), which together added approximately 700 housing units to the City. In 1995, Clayton adopted a specific plan for a 475-acre area to the east along Marsh Creek Road. The Marsh Creek Specific Plan calls for a part of this area to be annexed to the City. Annexation and development of this area would add approximately 310 new units and 20 existing units to the City's housing stock. The 1990s saw the approval/development of over 1,700 residential units. This included the completion of the Oakhurst development which added 1,474 units to the City over a seven-year period (1992 to 1999), Diablo Village which added 33 units, Stranahan development which added 54 units, and Diamond Terrace which added 86 units.

According to the U.S. Census Bureau, Clayton's housing stock in 2000 consisted of 3,926 units. While Clayton's housing stock increased by over 58 percent between 1990 and 2000 (based on Census counts), the composition of the housing stock between 2000 and 2009 remained virtually unchanged. There were approximately 82 additional single-family detached units built between 2000 and 2009, and no single-family attached units built during that time. The only decrease in the number of units came between 2006 and 2007 when the City lost four single-family detached units. **Table 12** summarizes the number and type of units in Clayton for the period 1990 and 2000 through 2009.

**TABLE 12**  
**NUMBER AND TYPE OF DWELLING UNITS**  
**1990–2008**

| Year          | Total Units | Single-Family | Percentage | Single-Family Detached | Percentage | Single-Family Attached | Percentage |
|---------------|-------------|---------------|------------|------------------------|------------|------------------------|------------|
| 1990 (Census) | 2,263       | --            | --         | --                     | --         | --                     | --         |
| 1990 (DOF)    | 2,361       | 2,357         | 99.83%     | 2,263                  | 96.01%     | 94                     | 3.99%      |
| 2000 (DOF)    | 3,805       | 3,801         | 99.9%      | 3,265                  | 85.9%      | 536                    | 14.1%      |
| 2000 (Census) | 3,924       | --            | --         | --                     | --         | --                     | --         |
| 2001 (DOF)    | 3,949       | 3,898         | 98.7%      | 3,217                  | 81.5%      | 681                    | 17.3%      |
| 2002 (DOF)    | 3,952       | 3,901         | 98.7%      | 3,220                  | 81.5%      | 681                    | 17.2%      |
| 2003 (DOF)    | 3,953       | 3,902         | 98.7%      | 3,221                  | 81.5%      | 681                    | 17.2%      |
| 2004 (DOF)    | 3,980       | 3,929         | 98.7%      | 3,248                  | 81.6%      | 681                    | 17.1%      |
| 2005 (DOF)    | 3,980       | 3,929         | 98.7%      | 3,248                  | 81.6%      | 681                    | 17.1%      |
| 2006 (DOF)    | 3,988       | 3,937         | 98.7%      | 3,256                  | 81.7%      | 681                    | 17.0%      |
| 2007 (DOF)    | 3,984       | 3,933         | 98.7%      | 3,252                  | 81.6%      | 681                    | 17.1%      |
| 2008 (DOF)    | 3,995       | 3,944         | 98.7%      | 3,263                  | 81.7%      | 681                    | 17.1%      |
| 2009 (DOF)    | 4,006       | 3,953         | 98.6%      | 3,274                  | 81.7%      | 681                    | 17.1%      |

*Note: The discrepancy between total units and single-family units include one mobile home and three multi-family units that have not been verified.*

*Source: California Department of Finance, 2009; U.S. Census Bureau, 2000*

## AGE AND CONDITION OF HOUSING

According to the U.S. Census Bureau, the median age of Clayton's housing was only 15 years old in 2000. As a result, most of Clayton's housing stock is in good condition. There are, however, numerous older structures, some of which may need rehabilitation.

In May 2009 an extensive windshield survey of housing conditions was conducted throughout the City. The survey consisted of 300 randomly selected residential parcels in specific neighborhoods. A map displaying the areas surveyed is available (see Appendix B).

### Detailed Survey Results

The majority of the homes surveyed in the City of Clayton were categorized in the sound or minor categories. **Table 13** illustrates the overall condition of all of the homes surveyed in the City. Eighty-seven (87) percent of the homes surveyed in the City of Clayton were in sound condition and 12 percent were in need of minor repairs. A house in sound condition is well maintained and structurally intact. This includes a good foundation, straight roof lines, good exterior paint condition and siding, and windows and doors that are in good repair. Homes in sound condition may have minor maintenance needs or require some paint or siding repair. Homes deemed to be in need of minor repairs require general maintenance or one major repair such as a new roof.

The remaining 1 percent of homes surveyed were found to be in need of moderate repair. There were not any homes found in the survey that were in substantial or dilapidated condition.

**TABLE 13**  
**HOUSING CONDITIONS SURVEY RESULTS**

| Condition   | Number of Units Surveyed | Percentage |
|-------------|--------------------------|------------|
| Sound       | 256                      | 87%        |
| Minor       | 34                       | 12%        |
| Moderate    | 4                        | 1%         |
| Substantial | 0                        | 0%         |
| Dilapidated | 0                        | 0%         |
| Total       | 294                      | 100%       |

*Source: PMC Housing Conditions Survey, May 2009*

**Table 14** illustrates that 98 percent of the single-family homes surveyed were in sound or minor condition. This means little maintenance, if any, was needed. The remaining 2 percent of the single-family homes required moderate repairs.

**TABLE 14**  
**SINGLE-FAMILY ATTACHED/DETACHED**

| Condition | Number of Units Surveyed | Percentage |
|-----------|--------------------------|------------|
| Sound     | 195                      | 84%        |
| Minor     | 33                       | 14%        |
| Moderate  | 4                        | 2%         |



| Condition   | Number of Units Surveyed | Percentage |
|-------------|--------------------------|------------|
| Substantial | 0                        | 0%         |
| Dilapidated | 0                        | 0%         |
| Total       | 232                      | 100%       |

Source: PMC Housing Conditions Survey, May 2009

Three (3) percent of the housing units surveyed were duplexes. All of the duplex units surveyed were found to be in sound condition. Table 15 provides a summary of the conditions of duplex units.

**TABLE 15  
DUPLEXES**

| Condition   | Number of Units Surveyed | Percentage |
|-------------|--------------------------|------------|
| Sound       | 9                        | 100%       |
| Minor       | 0                        | 0%         |
| Moderate    | 0                        | 0%         |
| Substantial | 0                        | 0%         |
| Dilapidated | 0                        | 0%         |
| Total       | 9                        | 100%       |

Source: PMC Housing Conditions Survey, May 2009

Table 16 depicts the condition of the multi-family structures surveyed. The majority of multi-family units (98 percent) that were observed were found to be in sound condition requiring very minor to no repairs. Two (2) percent of the multi-family structures surveyed needed minor repairs or one major repair.

**TABLE 16  
MULTI-FAMILY HOUSING**

| Condition   | Number of Units Surveyed | Percentage |
|-------------|--------------------------|------------|
| Sound       | 52                       | 98%        |
| Minor       | 1                        | 2%         |
| Moderate    | 0                        | 0%         |
| Substantial | 0                        | 0%         |
| Dilapidated | 0                        | 0%         |
| Total       | 53                       | 100%       |

Source: PMC Housing Conditions Survey, May 2009

## Survey Conclusion

The survey of the City's housing stock found that the overall condition of homes in the City is sound. Less than one-sixth of the homes surveyed were found to be in need of minor or moderate repairs, which is likely the result of the high rate (94 percent) of homeownership in the City as well as the large proportion of new housing units (40 percent) added to the housing stock in the past two decades.

## HOUSING TENURE AND OCCUPANCY

Clayton is overwhelmingly a city of homeowners, with only 5.6 percent (i.e., 216 units) of its housing stock occupied by renters in 2000. The percentage of renters dropped slightly from 7.2 percent (i.e., 167 units) in 1990. By contrast to Clayton, 30.7 percent of Contra Costa County's housing stock was renter-occupied in 2000.

Vacancy rates are often an indicator of existing housing need and over- or under-supply. The difference between current vacancy rates and the optimal vacancy rates is a good measure of whether the market is responding to overall housing needs. Optimal vacancy rates differ between rental housing and ownership housing. The Association of Bay Area Governments has set two rates as the regional vacancy objective. For rental housing, a 5 percent vacancy rate is considered necessary to permit ordinary rental mobility. For ownership housing, a 2 percent vacancy rate is considered the threshold to permit ordinary mobility. If vacancy rates are below these levels, residents will have a difficult time finding appropriate units and competition for units will drive up housing prices.

The U.S. Census Bureau reports that Clayton's housing stock contained 3,883 year-round housing units in 2000 and that of these, 41 (i.e., 1.0 percent) were classified as vacant. In 2000, the homeowner vacancy rate for Clayton was 0.4 percent and the vacancy rate for rental units was 0.9 percent. Both of these rates fall significantly below ABAG's threshold. Considering California's 2000 vacancy rate was 7.41 percent in 2000, Clayton's vacancy rate is considered very low.

High demand and short supply may result in continued use of units which are overcrowded, unsafe, unsanitary, or otherwise unsuitable for residential use. It also generally results in high prices and rents which most severely affect lower-income households, people on fixed incomes, families with children, and other special needs groups. Overcrowding and discrimination are also more likely to occur when the rental vacancy rate is low. **Table 17** shows 2000 housing occupancy and housing tenure in Clayton.

**TABLE 17  
HOUSING OCCUPANCY AND TENURE  
2000**

|                                                    | Clayton |            | Contra Costa County |            |
|----------------------------------------------------|---------|------------|---------------------|------------|
| Housing Occupancy                                  |         |            |                     |            |
|                                                    | Number  | Percentage | Number              | Percentage |
| Total Housing Units                                | 3,924   | 100.0%     | 354,577             | 100.0%     |
| Occupied Housing Units                             | 3,883   | 99.0%      | 344,129             | 97.1%      |
| Vacant Housing Units                               | 41      | 1.0%       | 10,448              | 2.9%       |
| For seasonal, recreational,<br>or occasional use   | 4       | 0.1%       | 1,849               | 0.5%       |
| Homeowner Vacancy Rate                             | --      | 0.4%       | --                  | 0.8%       |
| Rental Vacancy Rate                                | --      | 0.9%       | --                  | 2.7%       |
| Housing Tenure                                     |         |            |                     |            |
|                                                    | Number  | Percentage | Number              | Percentage |
| Occupied Housing Units                             | 3,883   | 100.0%     | 344,129             | 100.0%     |
| Owner-Occupied Housing<br>Units                    | 3,667   | 94.4%      | 238,449             | 69.3%      |
| Renter-Occupied Housing<br>Units                   | 216     | 5.6%       | 105,680             | 30.7%      |
| Average Size of Owner-<br>Occupied Units           | 2.76    | --         | 2.78                | --         |
| Average Household Size of<br>Renter-Occupied Units | 2.81    | --         | 2.59                | --         |

Source: U.S. Census Bureau, 2000

From 2000 to 2008, the vacancy rate in Clayton has gone nearly unchanged, shifting only slightly between 2003 and 2004 from 1.03 to 1.04 percent. **Table 18** shows gross vacancy rates for Clayton and Contra Costa County from 2000 through 2008. Contra Costa's vacancy rate is considerably higher at approximately 2.9 to 3 percent. This considerable difference is likely due to the high amount of owner-occupied housing in Clayton, which generally has lower vacancy rates than rental housing.

**TABLE 18**  
**VACANCY RATES**  
**2000–2008**

| Year | Clayton | Contra Costa County |
|------|---------|---------------------|
| 2000 | 1.04    | 2.95                |
| 2001 | 1.04    | 2.95                |
| 2002 | 1.04    | 2.95                |
| 2003 | 1.04    | 2.95                |
| 2004 | 1.03    | 2.95                |
| 2005 | 1.03    | 2.96                |
| 2006 | 1.03    | 2.97                |
| 2007 | 1.03    | 3.03                |
| 2008 | 1.03    | 2.96                |

*Source: California Department of Finance, 2008*

## OVERCROWDING

An overcrowded housing unit is defined as one in which more than 1.01 persons per room resides (excluding bathrooms, kitchens, and hallways). The 2000 Census reported that 25 housing units (0.6 percent) were overcrowded in Clayton. This is a relatively small number of homes experiencing overcrowding. In 2000, 25,477 housing units (7.4 percent) in Contra Costa County had more than 1.01 persons per room, indicating that households in the county experienced overcrowding at a rate more than 12 times greater than those in Clayton.

## 4.0 CONVERSION TO MARKET-RATE HOUSING (AT RISK)

Housing elements are required by state law to include an inventory and analysis of assisted multi-family housing units due to convert to market-rate housing. The inventory is to cover all units for which affordability restrictions are due to expire within a ten-year period from the start of the planning period (January 2007). According to the California Housing Partnership Corporation (CHPC), the Kirker Court Apartments are at risk of converting to market-rate units in November of 2013.

The Kirker Court Apartments were made affordable through a combination of HUD funding programs 202 and 162, Community Development Block Grant (CDBG) funding, and Clayton Redevelopment Agency (RDA) funding sources. The units are renter-occupied and serve persons with disabilities. The complex consists of 20 units that are rented to extremely low-income households at a rental rate that is based on 30 percent of their monthly income.

According to the 2009 household income limits, a single-person household earning less than \$18,750 per year in Contra Costa County is considered extremely low-income and would qualify to live in Kirker Court Apartments. Rental rates are restricted to 30 percent of a household's income, which means that the maximum a single-person household would be required to pay is \$469 per month. The highest rent a 2-person household would be obligated to pay is \$536 per month, while for a 3-person household the maximum is \$603 per month. Rental rates for households larger than 3 persons are not presented here because the complex only offers one- and two-bedroom units.

## Preservation

Generally, the cost of preserving assisted housing units is estimated to be significantly less than replacing units through new construction. Preservation of units entails acquiring the building and potentially rehabilitating the units and finally subsidizing the unit rents to cover the difference between market and assisted rental rates. New construction tends to be less cost-efficient because of the cost of land, which is often a limiting factor in the development of affordable housing.

Purchasing an existing multi-family complex to replace units lost to market-rate conversion involves purchasing an existing complex and making improvements necessary to ensure the units are safe and sound. Local real estate agencies indicate that it is difficult to estimate the cost of purchasing a multi-family housing project in Clayton, due to a small inventory of multi-family developments. However, in the neighboring City of Concord, multi-family housing projects are resold for roughly \$165,000 per unit, which means that the acquisition price of Kirker Court is equal to \$3.3 million.

Kirker Court was first occupied in 1993 and upon expiration of the affordability restrictions in 2013, the units will be 20 years old. According to the property manager, the units have been well maintained and are not in need of significant repairs, which lowers the total cost of preservation (which often includes rehabilitation). Assuming that each unit would require roughly \$10,000 in repairs (\$200,000 for the entire complex), the combined cost of acquisition (\$3.3 million) and rehabilitation (\$200,000) is \$3.5 million.

The City is also planning to enter into discussions with Habitat for Humanity to establish a cooperative program that is aimed at rehabilitating housing units throughout the City. Part of the cooperative agreement may include rehabilitation assistance of Kirker Court.

## Tenant-Based Subsidy

The cost to preserve the affordability of the Kirker Court Apartments may also be based on the amount of funding needed to subsidize the difference between the market rental rate and the rental rates restricted to extremely low-income households. **Table 19** shows the restricted rental rates at Kirker Court, the market rates for similar sized apartments, and the subsidy needed to preserve the affordability of the units.

A survey of market-rate rental units in the City found that one-bedroom apartment units rent for \$1,045 and two-bedroom units for \$1,180. The difference between the market rental rates found in the survey and the restricted rental rates currently offered at Kirker Court is the cost that must be

subsidized in order for the apartment complex to remain affordable. This can be accomplished through either preservation of the affordability restrictions or replacement of the affordable units.

**TABLE 19**  
**MAXIMUM AFFORDABLE HOME PRICE BY INCOME CATEGORY**

| Income Category         | Number of Bedrooms |             |
|-------------------------|--------------------|-------------|
|                         | 1                  | 2           |
| Kirker Court Apartments | \$469–\$536        | \$536–\$603 |
| Market-Rate Units       | \$1,045            | \$1,180     |
| Preservation Cost       | \$576–\$509        | \$644–\$577 |

*Source: 2009 Income Limits, Department of Housing and Community Development*

*Note: Affordability for Kirker Court is based on 30 percent of income for extremely low-income households.*

As shown in Table 19, the cost to preserve the affordability of the Kirker Court Apartments ranges from \$509 to \$644 per unit per month. The annual cost to preserve affordability for all 20 units in the complex ranges between \$122,160 and \$154,560.

## Replacement

Replacing affordable units requires constructing new units or purchasing existing units of the same size and affordability restrictions. Constructing new units involves purchasing land and constructing a new complex. The cost associated with acquiring land adds significant cost to each multi-family unit, making it more difficult to sustain affordability restrictions. According to local developers, the price per unit to construct a new multi-family project is between \$248,000 and \$345,000 per unit. The estimated cost to replace the 20 units at Kirker Court is between \$4.96 million and \$6.9 million.

The City's RDA Five-Year Implementation Plan identifies expected uses of RDA funding for the preservation of affordable units throughout the City. The plan states that the Agency will seek to preserve existing affordability restrictions of affordable housing units. Historically, RDA has not replaced but has preserved affordable housing units in the City. The City anticipates that funding will be used to preserve the affordability restrictions of Kirker Court Apartments if necessary. According to CHPC and Eden Housing (the property management firm for Kirker Court), the project is at low risk of converting to market-rate units. The City will continue to monitor the risk of affordable housing units to conversion and take necessary steps to preserve the affordability of the Kirker Court units (Implementation Measure III.2.1). Other nonprofit entities that may be available to assist in the preservation of Kirker Court according to the California Department of Housing and Community Development's list of qualified organizations are Senior Housing Foundation in Clayton, Phoenix Programs in Concord, Eden Housing in Hayward, Bridge Housing in San Francisco, and Satellite Housing Inc. in Berkeley, among others.

## Household and Income Characteristics

As demonstrated in Table 20, Clayton is a primarily owner-occupied community. There are few multi-family units in the City and this contributes to a very low proportion of renter-occupied households. The share of owner-occupied households as a percentage of all households increased from 92.8 percent in 1990 to 94.1 percent in 2000. The number of owner-occupied households increased by 70 percent over that same time period. The proportion of owner- versus renter-occupied households in the City differs from that of Contra Costa County as a whole, which has a higher proportion of renter-occupied households (69.3 percent owner versus 30.7 percent renter). Overall, the City experienced very little household growth between 2000 and 2009, with only 82 additional households. Therefore, the percentage share of owner- and renter-occupied households is assumed to have remained constant.

**TABLE 20**  
**HOUSEHOLDS BY TENURE**

|                 | City of Clayton |                            |              |                            |
|-----------------|-----------------|----------------------------|--------------|----------------------------|
|                 | 1990            |                            | 2000         |                            |
|                 | Number          | Change in Percentage Share | Number       | Change in Percentage Share |
| Owner Occupied  | 2,165           | 92.8%                      | 3,698        | 94.1%                      |
| Renter Occupied | 167             | 7.2%                       | 232          | 5.9%                       |
| <b>Total</b>    | <b>2,332</b>    | <b>100%</b>                | <b>3,930</b> | <b>100%</b>                |

Source: U.S. Census Bureau, 1990 and 2000

## Household Composition

Clayton is a traditional family city. According to the 2000 Census, 74.6 percent of all households in Clayton are married-couple families, down from 80.1 percent in 1990. Not only have single-person households increased from 7.9 to 13.0 percent, but households headed by men increased from 2.7 to 12.3 percent. Additionally, non-family households increased from 3.0 to 17.4 percent. Female-headed households decreased from 6.3 to 5.5 percent over the same period. These trends are consistent with the empty nest phenomenon and possibly, changes in parent-child custodial relationships due to divorce where the father is taking on greater child-rearing responsibilities. Table 21 compares household composition in Clayton for 1990 and 2000.

**TABLE 21**  
**HOUSEHOLD COMPOSITION, 1990–2000**

| Category              | 1990                 |            | 2000                 |            |
|-----------------------|----------------------|------------|----------------------|------------|
|                       | Number of Households | Percentage | Number of Households | Percentage |
| Family                | 2,094                | 89.7%      | 3,208                | 82.62%     |
| Two or more person    |                      |            |                      |            |
| Married-Couple Family | 1,868                | 80.1%      | 2,898                | 74.63%     |
| Other Family          |                      |            |                      |            |
| Male Householder      | 63                   | 2.7%       | 479                  | 12.34%     |
| Female Householder    | 148                  | 6.3%       | 214                  | 5.5%       |
| Non-Family Household  | 69                   | 3.0%       | 675                  | 17.4%      |
| Single Person         | 184                  | 7.9%       | 506                  | 13.0%      |
| Total                 | 2,332                | 100.0%     | 3,883                | 100.0%     |

Source: U.S. Census Bureau, 1990 and 2000

## Tenure

Table 22 provides a summary of tenure for Clayton and Contra Costa County as reported by the 2000 Census. As shown in the table, Clayton has a much larger percentage share of owners (94 percent) than the county (69 percent).

**TABLE 22**  
**HOUSEHOLD TENURE, 2000**

| Tenure  | City of Clayton |            | Contra Costa County |            |
|---------|-----------------|------------|---------------------|------------|
|         | Number          | Percentage | Number              | Percentage |
| Renters | 232             | 5.9%       | 105,716             | 30.7%      |
| Owners  | 3,698           | 94.1%      | 238,413             | 69.3%      |
| Total   | 3,930           | 100.0%     | 344,129             | 100.0%     |

Source: 2000 U.S. Census



## 5.0 HOUSEHOLD INCOME AND AFFORDABILITY CHARACTERISTICS

Each year the California Department of Housing and Community Development (HCD) publishes State Income Limits for each county in the state. The 2009 State Income Limits were released on April 2, 2009, and provide income limits for all household sizes. The following income limits have been established for Contra Costa County and therefore apply to the City of Clayton:

- **Extremely Low Income:** A household whose combined income is at or lower than 30 percent of the median income as established by HCD. A household of four is considered to be extremely low-income in Clayton if its combined income is \$26,800 or less for the year 2009.
- **Very Low Income:** A household whose combined income is at or below 50 percent of the median income as established by HCD. A household of four is considered to be very low-income in Clayton if its combined income is \$44,650 or less for the year 2009.
- **Low Income:** A household whose combined income is at or between 50 percent and 80 percent of the median income as established by HCD. A household of four is considered to be low-income in Clayton if its combined income is \$66,250 or less for the year 2009.
- **Median Income:** A household whose combined income is at or between 81 percent and 100 percent of the median income as established by HCD. A household of four is considered to be median-income in Clayton if its combined income is \$89,300 or less for the year 2009.
- **Moderate Income:** A household whose combined income is at or between 101 percent and 120 percent of the median income as established by HCD. A household of four is considered to be moderate-income in Clayton if its combined income is \$107,150 or less for the year 2009.
- **Above Moderate Income:** A household whose combined income is above 120 percent of the median income as established by HCD. A household of four is considered to be above moderate-income in Clayton if its combined income exceeds \$107,150 for the year 2009.

Affordable units are affordable if households do not spend more than 30 percent of income on rent (including a monthly allowance for water, gas, and electricity) or monthly mortgage. Since above moderate-income households do not generally have problems in locating affordable units, affordable units are frequently defined as those reasonably priced for households that are low- to moderate-income.

Clayton is an affluent community that had a median household income of \$101,651 in 2000. **Table 23** shows the distributions of income by tenure for Clayton in 2000. The table lists income ranges as they are reported by the Census Bureau. These income range groups do not directly correspond with the income limits that are established by HCD on an annual basis. Therefore, some approximations are made to estimate the number of households within each of the five income categories: extremely low-, very low-, low-, moderate-, and above moderate-income.

In 2006, Government Code (GC) Section 65583(a) was amended and requires jurisdictions to quantify the existing number of extremely low-income households. An extremely low-income household is defined as a household earning less than 30 percent of median household income. In 2000 this was \$30,496 for Clayton households. **Table 23** shows the total number of households by income ranges as reported by the 2000 Census. The Census does not provide a quantification of households for those earning less than \$30,496, but it does show households earning less than \$34,999. This range has been used to estimate the number of existing extremely low-income households. According to the Census data, there were approximately 380 extremely low-income households in the City. Of those, 298 are owners and 82 are renters.

**Table 23** has also been arranged to quantify the number of households that overpay for the cost of housing. The table shows the number of households within each income range (by tenure) that overpay for housing and the proportion of all households in the same income range.

According to 2000 Census data, 27 percent of all households in the City overpaid for housing in 2000. **Table 23** shows the number of households by income range that pay between 30 and 34 percent (constituting a cost burden) for housing and also those that pay more than 35 percent for housing in the City (this includes those that pay more than 50 percent, which constitutes a severe cost burden).

The Census reports that the median household income in the City in 2000 was \$101,651. Accordingly, households earning less than 80 percent of the City's median income or up to \$81,321 are considered low-income households. The first five income range groups shown in **Table 23** comprise the low-income household category (those earning up to \$74,999 annually). A total of 636 households fall into this group and pay more than 30 percent for housing cost.

Households that earn up to 50 percent of the median income, or \$50,826 in Clayton, are considered very low-income households. Refer to approximately the first four rows of **Table 23** for the tenure and overpayment statistics for this group. Approximately 56 percent of very low-income households that are owner-occupied overpaid for housing. Nearly 60 percent of very low-income households that rent overpaid for housing.

Households that earn less than \$30,495, or 30 percent of the median income, are considered extremely low-income households. The first three income categories in each section of **Table 23** provide an approximation of the number of extremely low-income households by tenure that overpay for housing. Close to 60 percent of extremely low-income owner-occupied households overpaid for housing, while 57 percent of extremely low-income renter-occupied households overpaid for housing.

**TABLE 23**  
**HOUSEHOLDS OVERPAYING**

| Housing Cost as a Percentage of Household Income |                                          |                                         |                     |                                        |
|--------------------------------------------------|------------------------------------------|-----------------------------------------|---------------------|----------------------------------------|
| Owner-Occupied Households                        |                                          |                                         |                     |                                        |
| Income Range                                     | Households<br>Paying 30–34%<br>of Income | Households<br>Paying > 35%<br>of Income | Total<br>Households | % of Total<br>Households<br>Overpaying |
| \$0–\$10,000                                     | 0                                        | 15                                      | 29                  | 52%                                    |
| \$10,000–\$19,999                                | 0                                        | 83                                      | 89                  | 93%                                    |
| \$20,000–\$34,999                                | 30                                       | 47                                      | 180                 | 43%                                    |
| \$35,000–\$49,999                                | 23                                       | 112                                     | 259                 | 52%                                    |
| \$50,000–\$74,999                                | 87                                       | 176                                     | 564                 | 47%                                    |
| \$75,000+                                        | 223                                      | 161                                     | 2,435               | 16%                                    |
| Subtotal                                         | 363                                      | 594                                     | 3,556               | 27%                                    |
| Renter-Occupied Households                       |                                          |                                         |                     |                                        |
| \$0–\$10,000                                     | 0                                        | 6                                       | 24                  | 25%                                    |
| \$10,000–\$19,999                                | 0                                        | 0                                       | 17                  | 0%                                     |
| \$20,000–\$34,999                                | 7                                        | 34                                      | 41                  | 100%                                   |
| \$35,000–\$49,999                                | 0                                        | 5                                       | 5                   | 100%                                   |
| \$50,000–\$74,999                                | 5                                        | 6                                       | 39                  | 28%                                    |
| \$75,000+                                        | 15                                       | 0                                       | 106                 | 14%                                    |
| Subtotal                                         | 27                                       | 51                                      | 232                 | 34%                                    |
| <b>TOTAL</b>                                     | <b>390</b>                               | <b>645</b>                              | <b>3,788</b>        | <b>27%</b>                             |

Source: U.S. Census Bureau, 2000

### Ability to Pay

Table 24 displays the monthly income limits by household size for each of the five income groups (based on HCD's annually set income limits). The monthly income limits are used to calculate maximum affordable monthly rents as well as the maximum affordable purchase prices for homes. For example, a 2-person household earning a combined monthly income of no more than \$1,788 per month is considered an extremely low-income household that can afford a maximum monthly rent of \$536 or purchase a home for \$63,400. The rental and sales price figures represent an affordable housing amount (30 percent of monthly income). As shown in the section regarding overpayment, a large proportion of Clayton residents in lower-income categories pay in excess of 30 percent of their monthly income on housing.

**TABLE 24**  
**HOUSING AFFORDABILITY IN CLAYTON, 2009**

| Income Group          | Housing Affordability Levels |            |            |            |
|-----------------------|------------------------------|------------|------------|------------|
|                       | 1-Person                     | 2-Person   | 3-Person   | 4-Person   |
| <b>Extremely Low</b>  |                              |            |            |            |
| Annual Income Limit   | \$18,750                     | \$21,450   | \$24,100   | \$26,800   |
| Monthly Income        | \$1,563                      | \$1,788    | \$2,008    | \$2,233    |
| Monthly Rent          | \$469                        | \$536      | \$603      | \$670      |
| Max. Sales Price      | \$54,170                     | \$63,400   | \$72,424   | \$81,655   |
| <b>Very Low</b>       |                              |            |            |            |
| Annual Income Limit   | \$19,550                     | \$21,450   | \$24,100   | \$26,800   |
| Monthly Income        | \$2,604                      | \$2,975    | \$3,350    | \$3,721    |
| Monthly Rent          | \$781                        | \$893      | \$1,005    | \$1,116    |
| Max. Sales Price      | \$96,873                     | \$112,092  | \$127,476  | \$142,695  |
| <b>Low</b>            |                              |            |            |            |
| Annual Income Limit   | \$46,350                     | \$53,000   | \$59,600   | \$66,250   |
| Monthly Income        | \$3,863                      | \$4,416    | \$4,967    | \$5,521    |
| Monthly Rent          | \$1,159                      | \$1,325    | \$1,490    | \$1,656    |
| Max. Sales Price      | \$148,520                    | \$171,205  | \$193,808  | \$216,534  |
| <b>Moderate</b>       |                              |            |            |            |
| Annual Income Limit   | \$75,000                     | \$85,700   | \$96,450   | \$107,150  |
| Monthly Income        | \$6,250                      | \$7,142    | \$8,038    | \$8,929    |
| Monthly Rent          | \$1,875                      | \$2,142    | \$2,411    | \$2,679    |
| Max. Sales Price      | \$246,439                    | \$283,030  | \$319,785  | \$356,336  |
| <b>Above Moderate</b> |                              |            |            |            |
| Annual Income Limit   | >\$75,000                    | >\$85,700  | >\$96,450  | >\$107,150 |
| Monthly Income        | >\$6,250                     | >\$7,142   | >\$8,038   | >\$8,929   |
| Monthly Rent          | >\$1,875                     | >\$2,142   | >\$2,411   | >\$2,679   |
| Max. Sales Price      | >\$246,439                   | >\$283,030 | >\$319,785 | >\$356,336 |

Source: 2009 Income Limits, Department of Housing and Community Development, April 2009. Monthly mortgage calculation: [http://www.realtytrac.com/wapps/calculator\\_popup.asp?calc=AF](http://www.realtytrac.com/wapps/calculator_popup.asp?calc=AF)

Note: Affordable housing cost for renter-occupied households assumes 30% of gross household income, not including utility cost.

Note: Affordable housing sales prices are based on the following assumed variables: 10% down payment, 30-year fixed rate mortgage at 5.25% annual interest rate.

## Rental Housing Costs

**Table 25** displays the results of a survey conducted in April 2009 of rental rates in and around Clayton. The supply of rental housing in Clayton is relatively low as 94 percent of all households are owner-occupied and the demand for rental housing is low. The median rents displayed in the table include communities that are within 5 miles of Clayton as a means of estimating the cost of rental housing in the greater Clayton area.

Unlike other communities, the range in rental rates is small in and around Clayton, so the median rents in **Table 25** are likely very representative of most rents paid in the City. Households considered to be extremely low- or very low-income would find it difficult to secure housing that is affordable and would likely have little option but to overpay for housing. For example, a 3-person very low-income household earning a monthly income of \$3,350 would be able to afford \$1,005 per month for rent. According to the results of the survey, a two-bedroom (minimum size to avoid overcrowding) apartment rents for \$1,180. Without rental assistance, the 3-person household would pay \$175 in excess of what is affordable for them, or 35 percent of their monthly income.

**TABLE 25**  
**RENTAL SURVEY**

| Number of Bedrooms | Single-Family |                          | Multi-Family |                          |
|--------------------|---------------|--------------------------|--------------|--------------------------|
|                    | Median Rent   | Number of Units Surveyed | Median Rent  | Number of Units Surveyed |
| Studio             | --            | --                       | \$895        | 2                        |
| 1 bedroom          | --            | --                       | \$1,045      | 9                        |
| 2 bedroom          | \$1,850       | 4                        | \$1,180      | 13                       |
| 3 bedroom          | \$1,950       | 5                        | \$1,320      | 6                        |
| 4 bedroom          | \$2,100       | 4                        | --           | --                       |
| 5+ bedroom         | \$2,220       | 2                        | --           | --                       |
| Total              | \$2,025       | 15                       | \$1,113      | 30                       |

Source: Rental Survey, April 2009

## Home Purchase Cost

According to DQ News, which is Data Quick's public data resource, in March 2009 there were 6,325 homes sold in the Bay Area. Of those, 973 homes were sold in Contra Costa County. **Table 26** displays housing sales data for jurisdictions in Contra Costa County. The data is compiled from public records for sales activity in the months of February 2008 and February 2009. The median sales price for each year provides an indication of home sale trends. As shown in **Table 26**, the median sales price for homes in Clayton in February 2008 was \$598,500. By 2009, the median sales price had declined 30 percent to \$417,000. The county as a whole experienced a 50 percent decline in median home sale prices in both years, indicating that the decline in sales prices is not unique to Clayton.

Comparing the median sold price of homes with the maximum affordable home prices that each income level can afford (shown in **Table 24** above), above moderate-income households are the only income group in the City that is not cost burdened by the market sales price of homes in Clayton.

**TABLE 26**  
**MEDIAN SOLD PRICES OF HOMES IN CONTRA COSTA COUNTY, FEBRUARY 2009**

| Jurisdiction        | Units Sold | 2009 Median Price | 2008 Median Price | Percentage Change |
|---------------------|------------|-------------------|-------------------|-------------------|
| Alamo               | 4          | \$1,242,500       | \$1,700,000       | -26.91%           |
| Antioch             | 214        | \$189,000         | \$315,000         | -40.00%           |
| Bethel Island       | 2          | \$430,500         | n/a               | n/a               |
| Brentwood           | 92         | \$332,500         | \$441,000         | -24.60%           |
| Byron               | 2          | \$211,500         | \$170,000         | 24.41%            |
| Clayton             | 8          | \$417,000         | \$598,500         | -30.33%           |
| Concord             | 125        | \$205,000         | \$365,000         | -43.84%           |
| Danville            | 23         | \$740,000         | \$815,000         | -9.20%            |
| Discovery Bay       | 26         | \$301,500         | \$513,000         | -41.23%           |
| El Cerrito          | 8          | \$458,000         | \$600,000         | -23.67%           |
| El Sobrante         | 32         | \$225,000         | \$410,000         | -45.12%           |
| Hercules            | 26         | \$275,000         | \$457,500         | -39.89%           |
| Lafayette           | 6          | \$777,500         | \$1,281,500       | -39.33%           |
| Martinez            | 29         | \$310,000         | \$460,000         | -32.61%           |
| Moraga              | 5          | \$358,000         | \$557,500         | -35.78%           |
| Oakley              | 75         | \$216,000         | \$386,500         | -44.11%           |
| Orinda              | 4          | \$1,050,500       | \$1,132,000       | -7.20%            |
| Pinole              | 19         | \$315,000         | \$417,000         | -24.46%           |
| Pittsburg           | 189        | \$149,000         | \$328,000         | -54.57%           |
| Pleasant Hill       | 17         | \$450,000         | \$550,000         | -18.18%           |
| Richmond            | 123        | \$90,000          | \$400,000         | -77.50%           |
| Rodeo               | 11         | \$227,500         | \$587,500         | -61.28%           |
| San Pablo           | 77         | \$130,000         | \$375,000         | -65.33%           |
| San Ramon           | 67         | \$560,000         | \$680,000         | -17.65%           |
| Walnut Creek        | 43         | \$450,000         | \$630,500         | -28.63%           |
| Contra Costa County | 1,231      | \$215,000         | \$450,000         | -52.22%           |

Source: DQ News, "California Home Sale Price Medians by County and City," February 2009

## Occupations and Incomes

Table 27 identifies housing affordability for a variety of occupations in Contra Costa and Alameda counties. The projected growth and annual income for each of the occupations identified is provided by the Employment Development Department (EDD). The annual income for each of the occupations is shown to illustrate the maximum affordable rent and maximum affordable home purchase price for each occupation. As shown in the table, it is difficult for households with one wage earner to afford housing in the City of Clayton.

**TABLE 27**  
**AFFORDABILITY FOR FASTEST GROWING OCCUPATIONS, 2006–2016**

| Category                     | 2006-2016<br>Projected<br>Growth | Annual<br>Income | Affordable<br>Rent <sup>(1)</sup> | Affordable<br>House<br>Price <sup>(2)</sup> |
|------------------------------|----------------------------------|------------------|-----------------------------------|---------------------------------------------|
| Veterinary Technician        | 93%                              | \$40,670         | \$1,017                           | \$107,577                                   |
| Personal and Home Care Aides | 52%                              | \$24,470         | \$612                             | \$73,697                                    |
| Service Station Attendants   | 39%                              | \$20,297         | \$507                             | \$59,421                                    |
| Pharmacy Technicians         | 35%                              | \$38,004         | \$950                             | \$119,969                                   |
| Computer Software Engineers  | 32%                              | \$96,353         | \$2,409                           | \$319,416                                   |
| Manicurists and Pedicurists  | 27%                              | \$22,441         | \$561                             | \$66,764                                    |

Source: Employment Development Department, 2006-2016 Fastest Growing Occupations, State Income Limits, 2009

(1) Assumes 30% of income devoted to monthly rent, including utilities

(2) Assumes 30% of income devoted to mortgage payment, property taxes, mortgage insurance and homeowner's insurance, 90% loan at 5.25%, 30-year term.

Table 28 displays income and housing affordability data for households on fixed incomes that are typically burdened by the cost of housing. As shown in the table below, retired individuals receiving Social Security benefits can afford roughly \$300 a month in rent without overpaying and retired couples can afford up to \$563 a month for housing. Housing prices in and around the City are generally not affordable to those on limited fixed incomes.

**TABLE 28**  
**AFFORDABILITY FOR FIXED-INCOME HOUSEHOLDS**

|                                          | <b>Annual<br/>Income</b> | <b>Affordable<br/>Rent <sup>(1)</sup></b> | <b>Affordable Sales<br/>Price <sup>(2)</sup></b> |
|------------------------------------------|--------------------------|-------------------------------------------|--------------------------------------------------|
| <b>Retired – Average Social Security</b> |                          |                                           |                                                  |
| Retired Worker, Individual               | \$13,836                 | \$346                                     | \$37,352                                         |
| Retired Worker, Couple                   | \$22,512                 | \$563                                     | \$67,010                                         |
| <b>SSI (Aged or Disabled)</b>            |                          |                                           |                                                  |
| One-person household with only SSI       | \$10,884                 | \$272                                     | \$27,260                                         |

Source: National Low Income Housing Coalition, *State Income Limits*, 2009

(1) Assumes 30% of income devoted to monthly rent, including utilities.

(2) Assumes 30% of income devoted to mortgage payment, property taxes, mortgage insurance and homeowner's insurance, 90% loan at 5.25%, 30-year term.

## 6.0 ENERGY CONSERVATION OPPORTUNITIES

Part 6, Title 24 of the California Uniform Building Code, effective June 1, 2001, requires the implementation of construction standards and other energy efficiency techniques that will result in improved use of energy in newly built residences. In addition, Pacific Gas and Electric (PG&E) offers, through state-authorized rebate programs, the ability for homeowners to replace energy-inefficient appliances with state-of-the-art energy-conserving systems. Further, in many areas rooftop photovoltaic generation systems and window shade screens may be purchased through PG&E. Lastly, planting of shade trees can reduce, if not eliminate, the need to cool through mechanical means.

In December of 2005, the City of Clayton adopted a Project Construction and Demolition Debris Recycling Ordinance which requires recycling and reuse of construction and demolition debris. This ordinance has been codified in Chapter 15.80 of the Clayton Municipal Code. Otherwise, the City has not adopted any special policies, ordinances, or provisions pertaining specifically to "energy conservation." However, during the first quarter of 2008, the City of Clayton did adopt the 2007 edition of the California Building Standards Code (Title 24). Consequently, applicable construction projects in the City must conform to Title 24.

Residents may employ simple measures in an effort to reduce energy consumption and, hence, overall demand. The measures include:

- A massive shift from incandescent lighting to fluorescent or compact fluorescent lighting;
- Installation of whole house cooling fans to rapidly cool warm houses in the summer;
- Installation of rooftop solar power-generating panels to supply hot water and electricity for daily needs (see Solar and Energy Efficiency District discussion below);



- Use of fans to reduce the need for energy-guzzling air conditioners;
- Replacement of all household appliances that do not meet state SEER guidelines with more efficient ones;
- Implementation of more traditional methods of conservation such as:
  - Modification of thermostat levels;
  - Weatherization;
  - Shifting demand to non-peak consumption periods; and
  - Installation of shade screens and planting of shade trees.

Residential structures must meet all requirements of the Uniform Building Code (Part 6, Title 24) with respect to energy-saving materials and designs. City policies, together with the General Plan Land Use Diagram, can encourage the location of higher-density residential projects within walking distance of transit stops, commercial centers, and employment sites, thereby reducing consumption of gasoline.

While the addition of a number of electrical generating plants may alleviate short-term supply problems, this will not solve long-term problems. First, additional natural gas-fired power plants will compete with residential users on the spot market, driving prices higher, usually benefiting the large purchasers. Second, much of the power supplied to the west coast of the United States is hydroelectric. Weather variability combined with the increasing demand from water by farming and urban interests is sure to decrease the availability of hydroelectric power and increase its price. The result is decreased affordability.

In addition the City will encourage and maintain energy efficiency in new and existing housing through the performance of Implementation Measures V.1.1 and V.1.2 to provide energy conservation brochures at City Hall and the Community Library and to develop standards to allow energy self-sufficiency and generation projects.

### ABAG Solar and Energy Efficiency (SEE) District

On March 4, 2009, ABAG staff presented the Solar and Energy Efficiency Financing Report to the ABAG Executive Board. The report calls for the urgent need to reduce residential greenhouse gas emissions and lower the cost of residential energy use through the creation of a special tax financing district that would alleviate the initial up-front cost of solar panel installation. Once established, the district would encompass the entire Bay Area, including Clayton, meaning that all residents in the Bay Area would be eligible to participate.

## 7.0 HOUSING CONSTRAINTS

### LAND USE CONTROLS AND GOVERNMENTAL CONSTRAINTS

While local governments have little influence on such market factors as interest rates, their policies and regulations can affect both the amount of residential development that takes place and the affordability of housing. Since governmental actions can constrain development and affordability of housing, state law requires the Housing Element to “address and, where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing” (Government Code Section 65583(c)(3)).

The City’s primary regulations affecting residential development and housing affordability include the Land Use Element of the General Plan, the Zoning Ordinance, and the City’s processing procedures, standards, and fees related to development.

#### General Plan

The City’s principal land use policy document is the General Plan. The City adopted the first General Plan in July 1971. The General Plan was updated in 1985 with periodic amendments, most recently in February 2008. The General Plan includes the following land use designations that allow for residential uses.

- **Rural Estate:** This category allows single-family detached estates at a density of 0 to 1.0 unit per gross acre.
- **Single-Family Low Density:** This category allows single-family detached houses at a density of 1.1 to 3.0 units per gross acre.
- **Single-Family Medium Density:** This category allows planned unit developments and single-family subdivisions at a density of 3.1 to 5.0 units per gross acre.
- **Single-Family High Density:** This category allows urban single-family units at a density of 5.1 to 7.5 units per gross acre. Patio homes, zero lot line homes, and cluster homes in a Planned Unit Development development are permitted.
- **Multi-Family Low Density:** This category allows multi-family residences at a density of 7.6 to 10.0 units per gross acre. This designation is intended for and allows cluster units such as townhouses, garden units, and other types of PUDs, including single-family detached dwellings.
- **Multi-Family Medium Density:** This category allows multi-family residences at a density of 10.1 to 15.0 units per gross acre. This designation allows for multi-family units in an area with the infrastructure necessary to accommodate increased density.

- Multi-Family High Density: The City will create this category to allow multi-family residences at a density of 20.0 units per gross acre. This designation will allow for multi-family units in an area with the infrastructure necessary to accommodate increased density.
- Institutional Density: This category allows various forms of elderly housing. The density of elderly projects is not always equivalent to standard concepts of density; therefore a density range of 7.6 to 20 units per acre may be permitted.

In summary, the General Plan provides for single- and multi-family housing in a range of densities from 1.0 to 20 units per gross acre. The relatively low residential densities (i.e., maximum 20 units per gross acre) require that any housing built for lower-income families be subsidized. Without such subsidies, these low-density limitations may constrain the development of affordable housing in Clayton.

## Town Center Specific Plan

In 1990, the City adopted the Town Center Specific Plan and subsequently amended it in 1998, 2001, 2004, 2007, and 2008. The Specific Plan designates a combination of commercial and residential land uses for the Clayton Town Center. Such residential designations include Multi-Family Low Density (7.6 to 10 dwelling units per acre [du/acre]), Multi-Family Medium Density (10.1 to 15 du/acre), and Institutional Residential (7.6 to 20 du/acre). In addition to the sites designated for residential uses, the Specific Plan also permits residential uses to be constructed on all floors, except ground level, in mixed-use developments. The City will also promote mixed-use and affordable housing development in the Town Center Specific Plan area through Housing Element Implementation Measure I.5.1 and Implementation Measure I.5.2.

## Town Center Commercial

The Town Center has been the historic commercial center since Clayton's inception with universal characteristics that are important to the community, which the Town Center Specific Plan aims to preserve while encouraging new development. Limited Commercial areas outside of the Town Center Specific Plan boundaries do not permit residential development. Limited Commercial (LC) areas within the Town Center Specific Plan are designated as Town Center (TC) Commercial and permit second-story residential development. Land within the TC designated areas is subject to the development review standards set forth in the Town Center Specific Plan.

Development standards for the TC Commercial area do not specifically regulate residential densities of commercial sites, rather applicants submit development proposals that must satisfy various requirements, including those pertaining to open space, storm-water compliance, and parking. The remaining available space is available for development. An example of a project (Creekside Commons, formerly The Rivulet) located in the TC zone is described below.

## Creekside Commons (formerly Rivulet)

The Rivulet-Creekside Commons project on Oak Street in the Town Center area encompasses 20,500 square feet and includes a plan for seven residential units on the second floor and

approximately 7,000 square feet of commercial space on the ground floor. This project is in the initial entitlement phase. An initial environmental study/mitigated negative declaration (IES/MND) has been prepared for the project. The IES/MND 30-day review period ended on April 2, 2009. Responses to comments are being finalized at this time. It is expected that the requested Disposition and Development Agreement (DDA), Development Plan Permit, and Tentative Subdivision Map application will go before the Planning Commission and the City Council for consideration and action this spring (May-June 2010). The requested Tentative Map approval is to subdivide the seven residential units to create a sale option for those units and to subdivide the commercial space into three to four spaces for ownership purposes.

## Zoning

In accordance with state law, cities have broad latitude in establishing zoning standards and procedures. Outside of a general requirement for open space zoning and several special requirements governing residential zoning, state law establishes only broadly the scope of zoning regulation and sets minimum standards for its adoption and administration. Clayton's Municipal Code permits residential development in the districts identified below.

- Single-family residential district – The following designations are included in the single-family zones: R-10, R-12, R-15, R-20, R-40, R-40-H.
- Multi-family residential district – The following designation is used to denote multi-family residential zones: M-R.
- Multi-family residential district (high density) – The City will create the following designation to denote multi-family residential (high density zones): M-R-II.
- Planned development district – The following designation is used to denote planned development districts: PD.

## Residential Zoning

The City's Municipal Code governs development standards for residential uses as well as for the types of residential uses in each zoning district. Development standards protect the welfare of the City's residents as well as preserve community character. Development standards can also constrain the development of affordable housing and are explored in the next section. Following the discussion of development standards, the variety of residential uses allowed in the City's zoning districts are presented. In addition, the PD zoning standards and the City's Affordable Housing Opportunity (AHO) designation are presented.

## Development Standards

The Zoning Ordinance includes eight zoning districts which allow residential development. The maximum residential density allowed is one unit per 3,000 square feet of lot area in the M-R District, which is approximately 15 dwelling units per net acre. The City will create an M-R-II District (Implementation Measure I.1) which will allow a maximum residential density of one unit per 2,000

square feet of lot area, approximately 20 dwelling units per net acre. The Zoning Ordinance requires a site plan permit for multi-family development in the M-R District and preliminary and final plan approval for PD development. Multi-story single-family development requires a site plan permit; single-story single-family development requires only a building permit. The Zoning Ordinance provides for small lot and zero lot line development in the PD District. Table 29 summarizes the development standards for each residential zoning district.

**TABLE 29**  
**RESIDENTIAL DEVELOPMENT STANDARDS, APRIL 2009**

| District | Minimum Lot Area per Dwelling | Front Yard Setback | Minimum Rear Setback | Minimum & Aggregate Side Yard Setback | Maximum Height                | Minimum Open Space Requirement | Secondary Units Allowed <sup>1</sup> |
|----------|-------------------------------|--------------------|----------------------|---------------------------------------|-------------------------------|--------------------------------|--------------------------------------|
| R-10     | 10,000 s.f.                   | 20 feet            | 15 feet              | 10 / 20 feet                          | 35 feet                       | n/a                            | Yes                                  |
| R-12     | 12,600 s.f.                   | 20 feet            | 15 feet              | 10 / 25 feet                          | 35 feet                       | n/a                            | Yes                                  |
| R-15     | 15,000 s.f.                   | 20 feet            | 15 feet              | 10 / 25 feet                          | 35 feet                       | n/a                            | Yes                                  |
| R-20     | 20,000 s.f.                   | 25 feet            | 15 feet              | 15 / 35 feet                          | 35 feet                       | n/a                            | Yes                                  |
| R-40     | 40,000 s.f.                   | 40 feet            | 15 feet              | 20 / 40 feet                          | 35 feet                       | n/a                            | Yes                                  |
| R-40-H   | 40,000 s.f.                   | 40 feet            | 15 feet              | 20 / 40 feet                          | 35 feet                       | n/a                            | Yes                                  |
| M-R      | 3,000 s.f.                    | 20 feet            | 15 feet              | 20 / 35 feet                          | 35 feet, 20 feet <sup>2</sup> | 25%                            | Yes                                  |
| PD       | Underlying GP designation     | n/a                | n/a                  | n/a                                   | 35 feet                       | 20% <sup>3</sup>               | Yes                                  |

Source: City of Clayton Municipal Code, April 2009

<sup>1</sup> In the residential and Planned Development Districts, "Secondary Units" refers to second dwelling units, while in the L-C District it refers to second-story units.

<sup>2</sup> Twenty feet when M-R District abuts (within 50 feet) any single-family residential district.

<sup>3</sup> \* Ten percent required for commercial and mixed-use parcels less than one acre.

## Variety of Residential Use Types

Table 30 provides a summary of the residential use types that are permitted and restricted in the City's zoning districts. Use types denoted with a "P" are classified as permitted ("by right"). Use types denoted with a "UP" classification require a use permit (not allowed by right). Use types denoted with an "NP" classification are not permitted.

**TABLE 30**  
**PROVISION FOR A VARIETY OF HOUSING TYPES**

| Residential Use Type                    | RR-10 | RR-12 | RR-15 | RR-20 | RR-40 | RR-40-H | M-R            |
|-----------------------------------------|-------|-------|-------|-------|-------|---------|----------------|
| Single-Family Dwelling                  | P     | P     | P     | P     | P     | P       | P <sup>1</sup> |
| Second Dwelling Unit                    | P     | P     | P     | P     | P     | P       | P              |
| Duplex Residential                      | NP    | NP    | NP    | NP    | NP    | NP      | P              |
| Multi-Family Residential                | NP    | NP    | NP    | NP    | NP    | NP      | P              |
| Residential Care Homes (≤6 persons)     | P     | P     | P     | P     | P     | P       | P              |
| Residential Care Homes (>6 persons)     | UP    | UP    | UP    | UP    | UP    | UP      | UP             |
| Manufactured Dwelling Unit <sup>2</sup> | P     | P     | P     | P     | P     | P       | NP             |
| Emergency Housing                       | NP    | NP    | NP    | NP    | NP    | NP      | NP             |
| Transitional and Supportive Housing     | NP    | NP    | NP    | NP    | NP    | NP      | NP             |
| Single-room Occupancy (SRO)             | NP    | NP    | NP    | NP    | NP    | NP      | NP             |

Source: Clayton Municipal Code, April 2009

<sup>1</sup> Currently the City's Zoning Code allows for the development of single-family homes in the Multiple Family Residential (M-R) District. The City will consider amending the Zoning Code to allow single-family homes in the Multiple Family Residential (M-R) District only with a conditional use permit so that these remaining sites can be used to accommodate multi-family housing (Implementation Measure II.2.1).

<sup>2</sup> The City amended the Zoning Code in December 2009 to include a definition for manufactured housing and clarified the language to allow manufactured housing on a permanent foundation in all residential zones that allow for single-family homes (Implementation Measure I.3.1).

### Planned Development Districts

A Planned Development (PD) District requires a subsequent development-level permit. The permit request must meet the requirements set forth in Section 17.28 of the Clayton Municipal Code and be approved by the City Council. An approved PD District provides applicants with flexibility in land use controls, including residential land use controls. Allowed uses and the applicable development standards are determined upon PD application approval. The City recently redesignated two sites as PD sites with an Affordable Housing Opportunity (AHO) designation.

### Affordable Housing Opportunity (AHO)

The City has redesignated and rezoned the High Street parcel site as well as the Old Fire Station site as PD sites under an AHO designation. A description of each AHO site is available in **Table 42** as sites V-2 and V-5, respectively. In addition each site is shown on the Residential Opportunity Sites Map located in Appendix C. The redesignation/rezone of both sites allows for multi-family medium-density development, which allows for a minimum density of 10.1 du/acre and a maximum of 15 du/acre. The City does not have a density bonus program but does comply with state density

bonus law. Under state density bonus law, the sites would be approved with a minimum of 12 du/acre and a maximum of 16 du/acre. The City will promote the development of affordable housing on these sites through Implementation Measure I.1.

### Affordable Housing Plan

Implementation Measure I.2.1 commits the City to the development of a written Affordable Housing Plan requirement. The requirement would apply to residential projects of two or more units and developers would have to draft an Affordable Housing Plan that requires a certain percentage of units be built as affordable housing units for very low- and low-income households. The City has established the following guidelines to provide direction for the review of Affordable Housing Plans associated with individual development projects and to provide direction for the preparation of an Affordable Housing Plan. These criteria do not present a constraint to the development of housing but help to ensure a variety of housing types are built in the community. As described below, the City will offer a variety of incentives to developers and will consider incentives not listed in the adopted ordinance.

The Affordable Housing Plan shall be approved in conjunction with the earliest stage of project entitlement, typically with the City Council approval of the Development Agreement or other primary land use entitlement.

The Affordable Housing Plan shall specify and include the following:

- The number of dwelling units that will be developed as affordable to very low-, low-, moderate-, and above moderate-income households (the City's desire would be that at least 5 percent of all project units be built as very low-income housing units and at least 5 percent of all project units be built as low-income housing units).
- The number of affordable ownership and rental units to be produced. Such split shall be approved by the City Council based on housing needs, market conditions, and other relevant factors. The split of ownership and rental units shall be addressed within the Plan of each individual project.
- Program options within project-specific Affordable Housing Plans may include, but are not limited to, the following:
  - O Actual production (on-site or off-site) of affordable units (including ownership and rental opportunities in the form of corner units, halfplexes, duplexes, cottages, creative alternative housing products, etc.)
  - O Land dedication (on-site and off-site).
  - O Payment of in-lieu fees.
- The timing for completion of affordable housing obligations.

- At the City Council's discretion, land or other contributions provided by developers as specified within project Affordable Housing Plans may be utilized to augment City efforts and the efforts of its nonprofit partners to provide affordable housing opportunities to all income levels throughout the community. The City will pursue supplemental funding to allow affordability to households earning less than 50 percent of area median income.
- In order to ensure the production and preservation of housing affordable to the City's workforce, no productive, reasonable program or incentive option will be excluded from consideration within project-specific Affordable Housing Plans. Possible incentives may include, but are not limited to:

- o Density bonuses
- o Fee waivers or deferrals (as reasonably available)
- o Expedited processing/priority processing
- o Reduced parking standards
- o Technical assistance with accessing funding
- o Modifications to development standards (on a case-by-case basis)

An inclusionary affordable housing requirement typically necessitates a developer to substantially subsidize the required affordable units, particularly those in the low, very low, and extremely low categories—extremely low-, very low-, and low-income categories. The subsidy generally is spread to the market-rate units, as possible, given the surrounding market conditions. The size of property, the surrounding land uses, the purchase price of the property, and the current market conditions (i.e., competition) are all among the factors that would be considered in preparing the proposed individual Affordable Housing Plans. Each development project would be unique in terms of the factors mentioned and the group of incentives and specific affordable housing requirements applied. The flexibility of the menu approach of the individual Affordable Housing Plans being considered allows the opportunity to vary incentives, such as reduced parking requirements, as well as the target affordability group and number of units to obtain affordable housing opportunities with each individual residential development project, while not making the residential development project infeasible as could be the case with an across-the-board inclusionary affordable housing mandate.

### **Analysis of Potential Land Use Constraints for a Variety of Housing Types**

The City has enacted land use controls in order to protect the health and safety of residents, and recognizes that an examination of such controls is important to ensure they are not barriers to housing for all income levels. Land use controls for a variety of housing types that meet the needs of a variety of income groups are analyzed in this section. The City has drafted programs as part of this update for mitigating identified land use control barriers.



## Second Dwelling Units

A second dwelling unit is an additional self-contained living unit, either attached to or detached from the primary residential unit on a single lot. It has cooking, eating, sleeping, and full sanitation facilities. To encourage establishment of second dwelling units on existing developed lots, state law requires cities and counties to either adopt an ordinance based on standards set out in the state law or allow second units ministerially per state requirements.

In April 2004, the City adopted a second dwelling unit ordinance that follows the requirements of state law (Government Code Section 65852.1) in allowing second dwelling units on any residential lot subject to ministerial review (or Planning Commission review, as applicable). The second dwelling unit ordinance has the following requirements:

|                                                  |                                                                                                                                                                     |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Zoning Districts Allowed:</b>                 | Allows second dwelling units in all residential districts that allow single-family dwellings                                                                        |
| <b>Setback Requirements:</b>                     | Same as the principal structure                                                                                                                                     |
| <b>Height:</b>                                   | Not to exceed principal structure (i.e., 2 stories or 24 feet)                                                                                                      |
| <b>Off-Street Parking:</b>                       | One uncovered space                                                                                                                                                 |
| <b>Unit Size:</b>                                | Between 250 and 750 square feet (one bedroom) requires ministerial review<br><br>1,000 square feet maximum (up to two bedrooms) requires Planning Commission review |
| <b>Architectural Compatibility Requirements:</b> | Must incorporate similar or complementary architectural features as the principal and surrounding structures                                                        |

Second dwelling unit applicants must pay a fee of \$250 upon application. For larger second dwelling unit applications that require Planning Commission review, the fee is \$1,000. Second unit development is not constrained by the City's land use controls. However, the Contra Costa Water District charges a fee of \$18,000 for second unit water hookups. The connection fee has been a constraint to the development of second units, as there have been no permits processed since the 2004 amendment of the Municipal Code. The City will continue to support efforts to construct second dwelling units on new and existing single-family-zoned lots (see Policy 1.4). Implementation Measure I.4.1 commits the City to publicizing information about second unit development in the City's general application packet as well as on the City's website. In addition, Implementation Measure I.4.2 commits the City to develop a program by December 2012 that utilizes RDA set-aside funds to encourage the development of second dwelling units, including a review and possible reduction of development fees that deter the development of such units.

### Accommodation of Persons with Disabilities

On April 1, 2008, the City Council approved the Americans with Disabilities Act (ADA) Transition Plan. The plan includes an evaluation of current barriers for persons with disabilities and includes steps to remove such barriers. Included in the plan is a process to request accommodations for persons with disabilities. Accommodations are reviewed and approved by the ADA Coordinator. The plan meets ADA compliance procedures and does not constrain the development of housing for persons with disabilities.

Even prior to the adoption of the ADA Transition Plan, the City had a history of accommodating persons with disabilities. The City has approved two special needs facilities that cater to persons with disabilities. In 1992, the City approved the Kirker Court (also known as Housing for Independent People (HIP)) development, which provided 20 units for persons with mental disabilities. In 1999, the City approved the Diamond Terrace project, which created 86 units for seniors, many of whom have disabilities and require special accommodations in their housing units and other project facilities.

The City has reduced parking standards for persons with disabilities by lowering the number of required parking spaces per residential unit. The residential parking requirements for seniors or persons with disabilities is one parking space per dwelling unit, while standard residential units require four parking spaces per unit. Other pertinent considerations regarding the City's regulations, procedures, and programs for persons with disabilities include:

- The City Community Development and Engineering departments periodically evaluate their procedures for land use permit processing and public participation to ensure that reasonable accommodations are made for individuals with disabilities and all are in compliance with fair housing laws. The ADA Transition Plan has established these periodic reviews as mandatory.
- Reasonable accommodation requests are processed on a case-by-case basis. Information is provided to interested person on an ad hoc basis. All ADA retrofit requirements are processed in the same manner as other types of improvements requiring building and/or planning permits. The City will incorporate a more formalized reasonable accommodations procedure through the development of Implementation Measure IV.3.1.
- All City facilities, offices, and meeting rooms have been upgraded to be accessible and compliant with ADA requirements.
- The City has adopted the 2007 Uniform Building Code (UBC), as amended by the California Building Standards Commission. Several minor UBC amendments adopted by the City involve substandard housing units and do not reduce accommodations for disabled persons.
- Group dwellings with seven or more beds are conditionally permitted pursuant to architectural and site plan approval and the development standards of the zone in question.

- Group dwellings for less than seven persons do not trigger a public hearing or require community input; group dwellings for more than seven persons require a public hearing and property owners within a 300-foot radius of the proposed home would be notified.
- Under the City's definition of "family," the Zoning Ordinance allows up to six unrelated persons to occupy a residence. As a result, the City's occupancy standards comply with fair housing laws. The City defines a "family" as one person or group of persons related by birth or marriage, or no more than six (6) persons not related by birth or marriage, living together in a building or part of it designed for occupation as a residential domestic unit as distinguished from a hotel, club, fraternity or sorority house, dormitory, or boardinghouse. A family includes servants employed by the family. Program Implementation Measure IV.1.2 commits the City to removing the restriction of family to less than six unrelated individuals in order to comply with state law.
- As part of the ADA Transition Plan, the City has a program for installation of wheelchair-accessible ramps at street intersections.
- There are no minimum distance requirements for group homes. Licensed group homes with fewer than seven beds are permitted by right within all of the City's residential zoning districts. Group homes with seven or more beds are conditionally permitted pursuant to architectural and site plan approval of group dwellings and the development standards of the zoning district in question. Furthermore, the City does not specifically regulate the siting of special needs housing in relationship to one another. The City has no siting requirements other than those dictated by state law. Per state law, community care facilities of the same type cannot be located within 300 feet of one another.
- The City has no particular conditions or use restrictions for group homes of any kind. Any restrictions would be determined during the conditional use permit approval process.
- In addition, the City will also consider creating a universal design ordinance that will provide greater adaptability and accessibility of housing for persons with disabilities (Implementation Measure IV.3.3).

## Residential Care Facilities

Residential care facilities or group homes for persons with disabilities are allowed in the City. Facilities for six or fewer persons are allowed in all residential districts pursuant to the State Health and Safety Code Section 1566.3. Facilities for seven or more persons are allowed with a use permit in accordance with Chapter 17.46 of the Zoning Ordinance and must meet the following standards:

- The applicant must maintain an operating license from the applicable state and county agencies.
- The residential care home shall be located within a detached single-family dwelling.

- Sufficient off-street parking spaces shall be provided in addition to the required off-street parking to serve the dwelling.
- Signs are not allowed.
- Each residential care facility shall be located at least 1,000 feet from another such facility.
- The dwelling must comply with the Uniform Building Code and state standards for accessibility by disabled persons.

### Manufactured Housing

The Zoning Ordinance makes no specific provision for manufactured houses or mobile home parks. However, in accordance with state law, manufactured housing is allowed on any residential lot subject to the standards applicable to site-built housing. The Municipal Code treats manufactured housing as a single-family use type. The City amended the Zoning Code in December 2009 to include a definition for manufactured housing and clarified the language to allow manufactured housing on a permanent foundation in all residential zones that allow for single-family homes (Implementation Measure I.3.1).

### Emergency Shelters and Transitional/Supportive Housing Types

Senate Bill (SB) 2 (Statutes of 2007) requires jurisdictions to identify and mitigate constraints on the development of emergency shelters and transitional/supportive housing. Specifically, SB 2 requires that jurisdictions review land use controls for shelters targeted toward meeting the needs of those without shelter. Emergency shelters offer temporary housing intended for persons without shelter. The City's Municipal Code does not define emergency shelters and consequently does not have land use controls governing emergency shelters. SB 2 requires that jurisdictions allow emergency shelters as a permitted use in at least one zone within the jurisdiction. In order to meet the needs of those without shelter and remain in compliance with state law, the City developed Implementation Measure II.1.1, which provides a timeline for the City to amend the Municipal Code to include a definition of emergency shelters as well as create a Planned Development Emergency Shelter Overlay Zoning in the Planned Development (PD) zone that will allow them by right. This area is currently designated Kirker Corridor in the City's General Plan and is close to services including doctors offices and along a transit corridor. In the newly created PD Emergency Shelter Overlay Zone there are approximately 5 acres, which is sufficient land for the development of emergency shelters.

### Kirker Corridor

The Kirker Corridor area identified for permitting Emergency Shelters measures more than five (5) acres and includes three (3) parcels. These parcels measure .37-, 3.67-, and 1.61- acres in size. Presently, this area is improved with the 20-unit Kirker Court apartment development and the Clayton Valley Presbyterian Church. A substantial amount of this property, approximately 50 percent, is either open for parking or unimproved. This portion of the property can be characterized as underutilized.

A bus stop is immediately in front of this property on Kirker Pass Road, making transit services immediately available. The Clayton Station neighborhood shopping center is located immediately to the south, offering both goods and services. Overall, surrounding land- uses include the following: a multi-family residential development located to the north; a 15-acre neighborhood shopping center located on the property to the south; single-family residential development to the east; and a garden center and storage facility across Kirker Pass Road to the west. Generally, this property can be characterized as “transitional” from commercial to institutional and multi-family residential/single-family residential. The underutilized area of this overall property measures a minimum of 1.5 acres. This area abuts Kirker Pass Road and extends along the property’s eastern and northern boundaries. This underutilized area of this property would be suitable to accommodate an emergency shelter.

SB 2 also dictates the regulation of transitional and supportive housing types. Transitional facilities offer short-term housing (at least 6 months stay) and supportive housing types are those that offer permanent housing situations that are occupied by a target population (persons with AIDS, persons with mental or development disabilities, persons with chemical dependency, etc.) and may have on- or off-site services linked to the housing. Currently, the City’s Municipal Code does not recognize either use type as defined by the state.

SB 2 requires the City to treat transitional and supportive housing types as a residential use and these housing types must be treated the same as any other residential use of the same type in the same zone. To comply with this requirement, the City will define transitional and supportive housing in alignment with the state’s definitions and will list each use type as it is allowed in each zone (see Implementation Measure II.1.2).

## Extremely Low-Income Households

Assembly Bill (AB) 2634 (Lieber, 2006) requires the quantification and analysis of existing and projected housing needs of extremely low-income households. The existing need is demonstrated in **Table 23** and the projected need is shown in **Table 38**. Housing Elements must also identify zoning to encourage and facilitate housing for extremely low-income persons, of which two common types are supportive housing and single-room occupancy units (SROs).

Extremely low-income households typically include persons with special housing needs, including but not limited to persons experiencing homelessness or near-homelessness, persons with substance abuse problems, and persons with mental illness or developmental disabilities.

The City’s Municipal Code does not explicitly define SRO housing. According to the Housing Resource Center, an SRO is defined as a type of residential hotel offering one-room units for long-term occupancy by one or two people. SROs may have kitchen or bath facilities but not both. The City plans to update the current Zoning Code to define an SRO as well as to establish provisions for allowing the development of SROs according to AB 2634 (see Implementation Measure II.1.3).

### Growth Management Program (Measure C)

In 1988, Contra Costa County voters approved a half-cent sales tax to fund a transportation improvement and growth management program. This program addresses congestion problems by funding transportation improvement projects and establishing a process involving all of the cities in Contra Costa County, including Clayton, to cooperatively manage the impacts of growth.

The overall goals of the program are to relieve congestion created by past development through road and transit improvements funded by the sales tax increase and to prevent future development decisions from resulting in deterioration of services in the county. To be eligible for sales tax funds, the Growth Management Program requires each participating city and town and the County to take several actions including:

- Adopt a growth management element of the general plan to address the impacts of growth;
- Establish a commitment to manage congestion by adopting and applying traffic service standards to ensure that new development will not significantly worsen traffic on streets, roads, and regional routes;
- Reduce dependency on the single-occupancy automobile through use of transportation systems management (TSM) for each jurisdiction's large employers or an alternative mitigation program for areas that are primarily residential in character;
- Ensure that new development pays its own way through mitigation and fee programs;
- Reduce the number and/or length of automobile commute trips by addressing housing options and job opportunities at the local, regional, and countywide level; and
- Adopt a housing element certified by the California Department of Housing and Community Development.

The Contra Costa Transportation Authority is responsible for ensuring that these objectives and requirements are met. Periodically, it evaluates whether each city, town, and the County is participating fully, based on a compliance checklist. Each year that a locality is found in compliance with the Growth Management Program, it receives a share of the sales tax increase that will be used for local street improvements and related activities.

In 1992, the City adopted the Growth Management Element of the General Plan pursuant to the requirements of Measure C. This element establishes goals, policies, and standards for traffic service and other public facilities and services. Specifically, the element requires large developments to prepare traffic studies and prohibits the City from approving projects that will cause levels of service at any designated intersection to fall below the standards set in the element (i.e., level of service D). The element also sets standards for police emergency response time, parks, fire emergency response time, sanitary sewers, water services, and flood control. In effect, the standards contained in the Growth Management Element formalize mitigation measures that are typically required under the California Environmental Quality Act (CEQA) on a project-by-project basis. None of these

standards are expected to constrain housing development in Clayton beyond the level currently imposed by state environmental regulation.

In November 2004, Contra Costa County voters approved Measure J by over a two-thirds majority. Measure J extended the half-cent sales tax for transportation improvements until 2034. Measure J requires jurisdictions to demonstrate progress on providing housing opportunities by comparing the number of units approved within the previous five years with the number of units needed to meet the objectives established in the jurisdiction's housing element.

The adopted Growth Management Element does not restrict the number of new homes that are permitted to be built. The element intends to use the increased tax revenue for transportation improvements to ensure that development and growth are orderly and not restricted. Measure J requires that the City monitor progress toward meeting Clayton's housing objectives. The City has determined that the Growth Management Element does not constrain the maintenance, improvement, or development of housing for all income levels.

## Design Review

Residential development projects in Clayton are subject to a basic design review process that is a component of the site plan review process. This process ensures that new residential development is compatible with surrounding residences and protects solar rights, privacy, safety, and views of existing development. The requirements for design review are contained in three sources: (1) design guidelines contained in the Town Center Specific Plan and the Marsh Creek Road Specific Plan; (2) the Zoning Ordinance; and (3) the General Plan. The sources are described as follows:

- **Marsh Creek Road Specific Plan:** The Marsh Creek Road Specific Plan contains design and development standards that require designers and builders to retain and enhance the character of the planning area as it develops. The guidelines address site planning, creek corridors, ridgeline and hillside protection, streetscape and landscape architecture, residential architecture, energy and resource conservation, and commercial development.
- **Town Center Specific Plan:** The Town Center Specific Plan contains design guidelines that provide guiding principles rather than strict requirements to ensure flexibility in meeting the intent of the guidelines. The guidelines address several topics such as site design, architectural character, landscape character, preservation of historic buildings, relationship of new to existing development, parking, and signage.
- **General Plan:** The General Plan contains a Community Design Element with objectives, policies, and implementation measures that address overall community design, scenic highways, and design standards for the Town Center.
- **Zoning Ordinance:** The Zoning Ordinance protects solar rights, privacy, safety, and views of existing development through height and setback restrictions.

The design review process ensures that new residential development preserves basic aesthetic principles and does not affect entitlements by allowing additional conditions to be placed on the

project. The design review process adds proportionately insignificant costs to residential development and therefore is not a constraint to affordable housing.

## **Development Processing Procedures, Standards, and Fees**

Government policies and ordinances regulating development affect the availability and cost of new housing. Land use controls have the greatest direct impact, but development approval procedures, permit fees, building code requirements, and permit processing time can affect housing costs as well.

### **Permit Processing Procedures**

Permit processing requirements at all levels of government continue to increase. Like every jurisdiction, the City has a number of procedures it requires every developer to follow. Housing development projects proposed in Clayton are subject to one or more of the following review processes or permits: environmental review, zoning, subdivision review, planned unit development, site plan review, use permits, and building permits.

A single-family residential subdivision requires approval of a Tentative Subdivision Map and a multi-family project requires the approval of a Development Plan Permit. Both proposals require actions by the Planning Commission and the City Council. If the level of environmental review is a negative declaration (ND) or a mitigated negative declaration (MND) for these proposals, then the typical processing time for these planning entitlements is four to six months from the time an application is deemed complete. If the level of environmental review is an environmental impact report (EIR), then the typical processing time from the time the application is deemed complete is approximately 12 months.

Unlike its larger neighbors, the City does not have a building department and instead contracts with the Contra Costa County Building Inspection Department to administer the building permit process. The residential development process works as follows. The developer obtains any discretionary approvals from the City. The developer then submits their construction plans for zoning compliance review. The developer then applies for sewer and water service. The City of Concord provides sewer service in Clayton under contract with Clayton. The Contra Costa Water District (CCWD) provides water service. Once the developer has obtained these approvals, the developer submits their plans to the County Building Inspection Department for plan check and a building permit. The County also provides building inspection services and grants certificates of occupancy for the project.

The City has recently updated building permit applications, which has assisted with streamlining project approval. In addition, the City is finishing a Development Handbook guide that will provide applicants with an overview of the development approval process. The intent of the guide is to be proactive in minimizing the time applicants spend seeking development approval. The Clayton Planning Department also encourages pre-application meetings so that the City can provide assistance and direction to applicants prior to application review. The City has found that the pre-application meetings reduce the time spent approving development applications and create opportunities for public/private development ventures. For example, the City Manager and Community Development Director have recently held several meetings with a nonprofit builder



interested in developing affordable housing in the City through a partnership with the Clayton Redevelopment Agency.

Table 31 shows typical permit processing times for the City.

**TABLE 31**  
**TYPICAL PERMIT PROCESSING TIMES**  
**2009**

| Type of Application                                | Estimated Approval Time Period *<br>(Following Formal Acceptance) |
|----------------------------------------------------|-------------------------------------------------------------------|
| General Plan Amendment                             | 20 Weeks                                                          |
| Rezoning                                           | 20 Weeks                                                          |
| Use Permit                                         | 6 Weeks                                                           |
| Variance                                           | 6 Weeks                                                           |
| Planned Development                                | 20 Weeks                                                          |
| Subdivision (Tentative Map)                        | 20 Weeks                                                          |
| Subdivision (Final Map)                            | Variable                                                          |
| Site Plan Review                                   | 6 Weeks                                                           |
| Zoning Review (City staff)                         | 1 Week                                                            |
| Building Permit (County Building Inspection Dept.) | 2 Weeks                                                           |

*\*These times assume environmental review is not required.*

*Source: City of Clayton; Contra Costa County*

The typical processing times reported in Table 31 include both discretionary and non-discretionary permit processing times and take into account the time required to obtain permits from both Contra Costa County and the City. For example, a “typical” development project that requires a use permit and a site plan from the City and a building permit from Contra Costa County would take approximately eight weeks to process (i.e., six weeks for the use permit and site plan which would be processed concurrently, and two weeks for a building permit).

The City’s permit processing procedures include an assessment of the potential environmental impacts of the proposed project. If a project requires environmental review, additional processing and time is required. State law under CEQA mandates these review procedures. Many of the environmental regulations have protected the public from significant environmental degradation and from development of certain projects on inappropriate sites, and have given the public an opportunity to comment on project impacts. This process does, however, increase the time needed for approval of a project. Recognizing the additional development cost that can potentially occur during plan review and processing, the City is developing a Development Handbook guide to assist applicants with this process. In addition, the City has updated their permit applications and made them available on the City’s Web page. The City also encourages pre-application meetings in an effort to reduce application review time.

## On- and Off-Site Improvement Requirements

The City requires the installation of certain on- and off-site improvements to ensure the safety and livability of its residential neighborhoods. On-site improvements typically include streets, curb, gutter, sidewalk, and utilities, and amenities such as landscaping, fencing, street lighting, open space, and park facilities. Off-site improvements typically include:

- Road improvements, including construction of sections of roadway, medians, sidewalks, bicycle lanes, and street lighting.
- Drainage improvements, including improvement to sections of channel, culverts, swales, and pond areas (Contra Costa County Flood Control District requirements).
- Sewage collection and treatment (City of Concord, Central Sanitation District requirements).
- Water system improvements, including lines, storage tanks, and treatment plant (Contra Costa Water District requirements).
- Public facilities for fire, school, and recreation.
- Geological hazard repair and maintenance where appropriate.

Improvements required of any particular residential project depend upon the improvements that exist prior to development. If, for example, a vacant lot is improved with curb, gutters, and sidewalks, then the developer is not required to reinstall these. All typical improvements discussed above are required for residential development if they are absent prior to development.

The Zoning Ordinance requires two covered parking spaces and two uncovered parking spaces for each single-family unit. The Zoning Ordinance also requires two parking spaces, one of which must be covered, for each multi-family unit. These parking requirements have been reduced in PD developments (e.g., Oakhurst provides only 1.5 parking spaces for its zero lot line units) and may be reduced for Affordable Housing Opportunity sites.

Typically, on- and off-site improvement costs are passed on to the homebuyer as part of the final cost of the home. Clayton does not require on- and off-site improvements beyond what is typically required in other jurisdictions and therefore does not consider the required improvements a constraint to the development of housing for all income levels.

## Development Plan Review

The Planned Development (PD) District provides developers and the City with the flexibility to accommodate projects on sites which are constrained by various physical factors such as flooding, slopes, restricted access, or cultural resources. The development plan process allows the City to waive various standard development requirements including setbacks, height limitations, lot coverage, vehicular access, parking, and architectural design. Since development plans involve the relaxation of various standards, City Council and Planning Commission review is required. The

standards of review are listed in the Zoning Ordinance and focus upon ensuring that a better development will result than would occur with a non-flexible zone and ensuring protection of useable and natural open areas.

## Site Plan Review

Site plan review is required for single-family dwellings, multi-family dwellings, and certain types of residential additions. Typically, the process is initiated by staff meeting with the applicant to review the project. The applicant submits an application and the processing fee/deposit. Neighboring property owners are notified and a staff report is prepared. The Planning Commission reviews the project at a public hearing with regard to compatibility with surrounding residences, solar rights, privacy, safety, and views. Projects conforming with these criteria are approved. The site plan review process involves approximately six weeks of processing time. Following site plan approval, the applicant submits their construction drawings to the County Building Inspection Department, after an initial conformance review by the City's Community Development staff.

Since specific criteria listed in the Zoning Ordinance are used in the evaluation and approval of projects, the site plan review process is fairly predictable for projects which address the specified criteria. The site plan review process also applies to commercial projects in the Town Center Specific Plan planning area.

## **Construction and Housing Codes**

### Code Enforcement

The City has two individuals that are assigned part-time code enforcement duties for the City of Clayton. One individual is employed by the City of Clayton directly; approximately one-third of her time is assigned to code enforcement. In this capacity, her title is Code Enforcement Officer. As Code Enforcement Officer she receives and follows-up on complaints from citizens about matters ranging from poorly maintained properties, including foreclosed properties, to boats, recreational vehicles, and trailers being illegally parked on private properties. She uses the Clayton Municipal Code as the base reference document to seek compliance and correction of the violation(s). Her efforts include verbal contacts, written courtesy notices, and formal notices of violation. Her efforts are very beneficial in helping to maintain the quality and appearance of the built environment in Clayton. She will coordinate, as needed with other agency representatives, including representatives from the Contra Costa County Building Department, the Clayton Police Department, the Housing Authority of Contra Costa County, Vector Control of Contra Costa County, and the Environmental Health Department of Contra Costa County.

Additionally, the City of Clayton contracts with the Contra Costa County Building Department to provide building plan check, inspection, and code enforcement services related directly to construction projects. The construction-related code enforcement function is part-time, as needed. Essentially, the individual assigned to this work effort travels through the Clayton community on a regular basis looking for possible construction activities occurring without the benefit of a building permit and, upon identifying such an occurrence, seeks compliance with the applicable codes and

requirements. Additionally, this individual responds to complaints received by the City about possible illegal structures or construction occurring without needed permits and approvals.

Table 32 shows the construction and housing codes adopted and administered by Contra Costa County for Clayton.

**TABLE 32**  
**CONSTRUCTION AND HOUSING CODES**  
**2009**

| Code                                                                   | Code Section | Title                                                          | Remarks                                                                                                                                                                              |
|------------------------------------------------------------------------|--------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Clayton Municipal Code incorporates these cCode sSections by reference | 15.01        | Construction Regulations, 2001                                 | No major impacts on cost of housing                                                                                                                                                  |
|                                                                        | 15.02        | Uniform Building Code with Amendments, 2007                    | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.03        | California Electric Code with Amendments, 2007                 | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.04        | California Plumbing Code with Amendments, 2007                 | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.05        | California Mechanical Code with Amendments, 2007               | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.06        | Uniform Housing Code with Amendments, 2007                     | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.07        | Building Security Construction Codes                           | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.08        | Uniform Building Code for Sign Provisions, 2007                | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.56        | Moving Buildings regulations                                   | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.58        | Flood Damage Prevention practices                              | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.60        | Grading Rules                                                  | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.70        | Tree Protection regulations                                    | Will not have major impacts on the cost of housing                                                                                                                                   |
|                                                                        | 15.80        | Project Construction & Demolition Debris Recycling regulations | Will not have major impacts on the cost of housing, although cost savings from recycling material may provide a cost savings for construction which would be passed along to tenants |

# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Code                             | Code Section     | Title                                                | Remarks                                                                                                |
|----------------------------------|------------------|------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| California Uniform Building Code | Part 6, Title 24 | Residential Building Efficiency Standards, June 2001 | Will reduce the demand for household energy and therefore decrease the cost of maintaining a household |

Sources: City of Clayton, County Building Inspection Department, and County Fire Protection District

## Development Fees

The City collects development fees to help cover the costs of permit processing, inspections, and environmental review. The City and applicable districts collect development fees for the provision of services such as water, sewers, storm drains, schools, and parks and recreation facilities. These fees are generally assessed based on the number of units in a residential development with the exception of the school district fee (\$2.97 per square foot) collected by the Mount Diablo Unified School District (MDUSD), which determines permit fees based on square footage. Fees charged for building permits are based on the construction values as prescribed by the Uniform Building Code. Fees collected by the City in the review and development process do not exceed the City's costs for providing these services. When raising fees, the City complies with all applicable state laws. Table 33 shows development fees for the City as of April 2009.

**TABLE 33**  
**DEVELOPMENT FEES**  
**2009**

| Item                                                             | Responsible Agency                 | Fee per Unit         |                      |
|------------------------------------------------------------------|------------------------------------|----------------------|----------------------|
|                                                                  |                                    | Single-Family        | Multi-Family         |
| Building Permit, Plan Check and Building Inspection <sup>1</sup> | County Building Inspection Dept.   | \$2,008              | \$1,399              |
| School Fees (\$2.97/s.f.)                                        | Mt. Diablo Unified School District | \$5,940 <sup>2</sup> | \$3,564 <sup>2</sup> |
| Fire Fees                                                        | County Fire Protection District    | \$300                | \$200                |
| Community Facilities Development                                 | City of Clayton                    | \$450                | \$125                |
| Parkland Dedication                                              | City of Clayton                    | \$2,569              | \$1,666              |
| Off-Site Improvement                                             | City of Clayton                    | \$1,456              | \$1,019              |
| Child Care <sup>3</sup>                                          | City of Clayton                    | \$205                | \$205                |
| Sewer Connection                                                 | City of Concord                    | \$4,447              | \$4,447 <sup>4</sup> |
| Water Connection                                                 | Contra Costa Water District        | \$21,389             | \$21,389             |
| Total                                                            |                                    | \$38,764             | \$33,942             |

<sup>1</sup> Fees are based upon building valuation and square footage. Assumes a 2,000 sq ft single-family house and a 1,200 sq ft multi-family unit.

<sup>2</sup> Assumes the construction of a 2,000 sq ft single-family home and a 1,200 sq ft multi-family unit.

<sup>3</sup> Senior housing, second-dwelling units, affordable housing units, and churches are exempt.

<sup>4</sup> Fee is \$3,291 per unit for a two-bedroom multi-family unit and \$2,446 for a one-bedroom multi-family unit.

Sources: City of Clayton; Contra Costa County; Contra Costa Water District; City of Concord; Mount Diablo Unified School District

As presented in **Table 33**, a developer can expect to pay roughly \$38,764 in fees for the construction of a 2,000 square foot single-family home and \$33,942 for each 1,200 square foot multi-family dwelling unit. The fees presented in **Table 33** are typical for fees associated with residential development in the Bay Area. A large share (\$21,389) of the total fees associated with residential development in the City is ~~those~~ for water connections, which are provided by the Contra Costa Water District (CCWD) for jurisdictions located in Contra Costa County. The City also depends on the County's Conservation and Development Department for building permit and plan review services. The City's pre-application meetings assist with expediting the permit review period at the County level.

## Conclusion

As noted above, the regulations and fees applicable to new development increase housing costs and to some degree may constrain the availability of affordable housing. Yet these regulations and fees are mandated by state law or are deemed necessary to protect the health, safety, and welfare of the community and to protect existing residents from the otherwise external costs of new development.

The City has not formally amended the Zoning Code to include a provision for waived or reduced fees for the development of affordable housing; however the City evaluates the scope of each project and determines whether reducing or waiving fees provides a greater public benefit.

## NON-GOVERNMENTAL CONSTRAINTS

The availability and cost of housing is strongly influenced by market factors over which local government has little or no control. State law requires that the Housing Element provide a general assessment of these constraints. This assessment can serve as the basis for actions which local governments might take to offset the effects of such constraints. The primary market constraints to the development of new housing are the costs of constructing and purchasing new housing. These costs can be broken down into three categories: land, construction, and financing. For the most part, housing cost components in Clayton are comparable to those in other parts of the Bay Area.

### Land Costs

Costs associated with the acquisition of land include the market price of raw land and the cost of holding land throughout the development process. These costs can account for as much as half of the final sales prices of new homes in very small developments or in areas where land is scarce. Among the variables affecting the cost of land are its location, its amenities, the availability of public services, and the financing arrangement made between the buyer and seller.

Land costs vary significantly in accordance with a variety of factors, including proximity of urban services. Due to a low inventory of land for sale in Clayton, it is difficult to estimate the cost per

acre of land in the City. The inventory of vacant land parcels in the neighboring City of Concord includes properties that are near the Clayton boundary line. Undeveloped land zoned for residential development on these properties is listed from \$600,000 per acre to as high as \$4 million per acre. It is recognized that the high cost of land constrains developers' ability to develop affordable housing. Unfortunately there is little the City can do to lower the cost of land in the private market.

## **Construction Costs**

The National Building Cost Manual (NBCM) estimates that the cost to construct a new single-family home in Clayton is approximately \$126 per square foot. This estimate assumes the construction of a 2,000 square foot home with a 500 square foot attached garage, built with average-quality building materials, and does not include custom-quality materials or design. At \$126 per square foot, a 2,500 square foot home would cost \$315,000 to construct. The NBCM estimates that 38 percent of the construction cost is materials, 47 percent is for labor and equipment, and 15 percent is the contractor's markup. The construction cost does not include related costs associated with land, permits, or financing. Also, many new homes in Clayton include custom materials and design, which also increase the total construction cost. Factoring in related cost and custom materials, the construction of a new single-family home in the City would range between \$800,000 and \$1.2 million.

Due to the high price of land in the City, the cost to develop multi-family housing is also high. According to local developers, the cost to develop multi-family housing (excluding land cost) in the City ranges between \$148,000 and \$172,500 per unit. The cost to develop each unit is roughly 20 percent of the cost to develop a single-family home, making multi-family housing the more affordable housing development option.

## **Availability of Financing**

State Housing Element law requires an analysis of potential and actual non-governmental constraints upon the availability of financing for the maintenance, improvement, or development of housing for all income levels. This section will provide an analysis of the availability of financing for home purchases as well as refinancing and improvement loans. Data provided by the Federal Financial Institutions Examinations Council (FFEIC) under the Home Mortgage Disclosure Act (HMDA) is presented and analyzed to determine the extent to which the availability of financing constrains home purchase loans and refinancing/home improvement loans.

## **Availability of Financing for Home Purchase Loans**

**Table 34** presents data as reported by the FFEIC under HMDA regulations. The data is organized and presented for the years 2004, 2005, 2006, and 2007 by loans that were either approved, denied, or withdrawn/incomplete. In an effort to determine the extent to which financing constrains access to housing in Clayton, the data is compared with the broader Oakland-Fremont-Hayward metropolitan statistical area (referred to as "MSA"). HMDA reports loan applications by designated census tracts, which in Contra Costa County are shared among jurisdictions. The data displayed in **Table 34** is comprehensive for Clayton and includes partial data for jurisdictions which share census tracts with Clayton (Antioch and Concord).

As seen in **Table 34**, there were a total of 7,327 loan applications between 2004 and 2007 in Clayton. In the MSA for the same time period, there were 382,439 loan applications. Of the total loan applications in Clayton, 69 percent were approved, the same as in the MSA. Also, the share of denied loans in Clayton and the MSA were roughly even. Taking into account that the share of approved and denied applications was similar in both Clayton and the overall MSA, it does not appear that there is a lack of financing availability for Clayton residents.

In 2004 there were 2,159 loan applications processed in Clayton and 107,433 in the MSA. In 2007 the total number of loan applications in Clayton declined to 1,055 applications (51 percent decline) and in the MSA the number of loan applications declined to 62,201 (42 percent decline). The sharp decline in total loan applications is not unique to Clayton and the MSA. The nation as a whole experienced a similar decline between 2004 and 2007. Subsequent decline in loan availability likely occurred after 2007, but data for 2008 was not yet available.



TABLE 34  
HOME PURCHASE LOANS, 2004-2007

| Year   | Approved |               |                             |               | Denied  |               |                             |               | Withdrawn/Incomplete |               |                             |               | Total Loan Applications |                             |
|--------|----------|---------------|-----------------------------|---------------|---------|---------------|-----------------------------|---------------|----------------------|---------------|-----------------------------|---------------|-------------------------|-----------------------------|
|        | Clayton  | % Total Loans | Oakland-Fremont-Hayward MSA | % Total Loans | Clayton | % Total Loans | Oakland-Fremont-Hayward MSA | % Total Loans | Clayton              | % Total Loans | Oakland-Fremont-Hayward MSA | % Total Loans | Clayton                 | Oakland-Fremont-Hayward MSA |
| 2004   | 1,604    | 74%           | 78,372                      | 73%           | 307     | 14%           | 17,326                      | 16%           | 248                  | 11%           | 11,735                      | 11%           | 2,159                   | 107,433                     |
| 2005   | 1,555    | 71%           | 79,108                      | 70%           | 414     | 19%           | 20,747                      | 18%           | 214                  | 10%           | 13,349                      | 12%           | 2,183                   | 113,204                     |
| 2006   | 1,228    | 64%           | 66,007                      | 60%           | 506     | 26%           | 22,082                      | 22%           | 196                  | 10%           | 11,422                      | 11%           | 1,930                   | 99,601                      |
| 2007   | 654      | 62%           | 41,432                      | 67%           | 258     | 24%           | 14,111                      | 23%           | 143                  | 14%           | 6,658                       | 11%           | 1,055                   | 62,201                      |
| Totals | 5,041    | 69%           | 265,009                     | 66%           | 1,485   | 30%           | 74,266                      | 19%           | 801                  | 11%           | 43,164                      | 11%           | 7,327                   | 382,439                     |

Source: Home Mortgage Disclosure Act, 2004, 2005, 2006, 2007

Note: Loans approved include loans originated and loans approved, not accepted

"Home Purchase Loans" includes all FHA, FSA/RHS, VA, Conventional, and loans for dwellings for 5 or more families.

### Availability of Refinance and Home Improvement Loans

**Table 35** displays data provided under HMDA for home refinance and improvement loans for the years 2004, 2005, 2006, and 2007. Approved, denied, and withdrawn/incomplete loans are displayed for each year for Clayton and the overall MSA. As presented in the table, there were 18,047 total loan applications processed in Clayton and 777,987 in the MSA between 2004 and 2007. The share of approved loans in Clayton was equal to the share of approved loans in the MSA, indicating that financing is readily available in the Clayton community.

Similar to the data displayed in **Table 35** for home loan activity, the loan activity presented in **Table 35** has sharply declined from 2004 to 2007. The decline is representative of the decline in the number of homeowners financing home improvements with equity in their homes. The decline of home values since 2004 has shrunk the amount of equity homeowners have access to, thus fewer people apply for refinancing or home improvement loans. This trend is an indication that the market for capital to rehabilitate homes is shrinking and may become a constraint to improving the conditions of the housing stock. However, the City's most recent housing condition survey revealed no homes in need of substantial rehabilitation or in dilapidated conditions.

**TABLE 35**  
**HOME REFINANCE AND IMPROVEMENT LOANS, 2004-2007**

| Year   | Approved |               |                             | Denied        |         |               | Withdrawn/Incomplete        |               |         |               | Total Loan Applications |                             |
|--------|----------|---------------|-----------------------------|---------------|---------|---------------|-----------------------------|---------------|---------|---------------|-------------------------|-----------------------------|
|        | Clayton  | % Total Loans | Oakland-Fremont-Hayward MSA | % Total Loans | Clayton | % Total Loans | Oakland-Fremont-Hayward MSA | % Total Loans | Clayton | % Total Loans | Clayton                 | Oakland-Fremont-Hayward MSA |
| 2004   | 3,323    | 64%           | 147,657                     | 65%           | 1,031   | 29%           | 41,872                      | 18%           | 884     | 17%           | 5,238                   | 227,129                     |
| 2005   | 3,414    | 63%           | 133,964                     | 62%           | 1,120   | 31%           | 43,818                      | 29%           | 900     | 17%           | 5,434                   | 215,646                     |
| 2006   | 2,676    | 58%           | 113,306                     | 60%           | 1,173   | 36%           | 44,531                      | 34%           | 727     | 16%           | 4,576                   | 188,624                     |
| 2007   | 1,615    | 56%           | 82,177                      | 36%           | 983     | 55%           | 43,199                      | 30%           | 201     | 7%            | 2,799                   | 146,588                     |
| Totals | 11,028   | 61%           | 477,104                     | 61%           | 4,307   | 34%           | 173,420                     | 22%           | 2,712   | 15%           | 18,047                  | 777,987                     |

Source: Home Mortgage Disclosure Act, 2004, 2005, 2006, 2007.

Note: Loans approved include loans originated and loans approved, not accepted

## 8.0 CURRENT AND PAST HOUSING PROGRAMS

### CURRENT PROGRAMS

The City utilizes local, state, and federal funds to implement its housing strategy. Because of the high cost of new construction, more than one source of public funds is required to construct an affordable housing development. The City does not act as a developer in the production of affordable units, but relies upon the private sector to develop new units with the assistance of these various funding sources.

The Clayton Redevelopment Agency (RDA) is the primary source of housing funds for the City's housing programs. According to the City's RDA Five-Year Implementation Plan, as of April 2009 the City had a housing fund balance of \$4.7 million in set-aside funds that will be available to support affordable housing activities within the Redevelopment Area over the ~~next five years~~ period ending in June 2013. The Agency provided the Diamond Terrace (PAM) project with \$2,036,000 to assist in development of the project as well as to provide \$220,000 annually to supplement rental income until 2019. The project also received a low-income tax credit allocation.

The Agency expects to reach its cap on tax increment collection at the end of the current implementation plan period (2012/2013). At that time, the housing fund balance will be exhausted. Prior to exhausting the housing funds, the Agency is planning to provide \$1.5 million as seed money for the development of 15 affordable rental units. Prior to the exhaustion of the housing fund balance, the Agency also plans to allocate \$1.5 million toward affordable home ownership development through the remainder of the Implementation Plan period.

The Five-Year Implementation Plan also identifies that funds provided by the Agency for affordable rental development will include 55-year deed restrictions and funds used for affordable home ownership development will include 45-year deed restrictions.

In the past, the Agency has used its housing set-aside funds to assist in the development of Kirker Court, a rental project for persons with disabilities, and to provide secondary financing for moderate-income homebuyers. In 1994, the Redevelopment Agency funded second mortgages on 18 homes sold to moderate-income households at the 54-unit Stranahan development off of Marsh Creek Road. The homes were sold at prices affordable to moderate-income households. The minimum second mortgage amount was \$20,500 and the maximum was \$35,000. The loan agreement for the second mortgage runs for 25 years and ensures continued affordability for 10 years through a provision of the City's right of first refusal for any resales. Further, to ensure continued affordability, the resale price is limited to increases in the county's median income. Following the ~~ten~~ 10-year affordability period, some homes were sold at market rates. The RDA acquired some of these homes with the intention to resell them at prices affordable to low-income persons with a longer-term deed restriction. These homes were located at 214 and 282 Stranahan Circle and were resold to low-income households. Since the 2005 Housing Element was adopted, six additional homes were purchased and resold to moderate-income households on Stranahan Circle. These six homes are located at 208, 268, 274, 276, 278, and 280 Stranahan Circle.

In June of 2008 the City posted a flyer for interested applicants announcing the availability of an affordable single-family home for sale in the Stranahan development. The home was offered between \$275,000 and \$385,000 depending upon the prevailing interest rate at the time of the sale and the gross household income of the selected applicant. The unit has three bedrooms and was therefore available to households with a minimum of 3 persons. Upon the sale of the home, a 45-year deed restriction was put into place, restricting the resale amount of the home during the 45-year period to ensure affordability as well as establish maximum income limits of future buyers.

Clayton residents may also benefit from programs that are administered by the Contra Costa County Community Development Department. For example, the Mortgage Credit Certificate Program (authorized via Section 25 of the IRS code) is targeted to households whose incomes do not exceed 115 percent of area median income. This program permits public jurisdictions to issue tax credit certificates for a portion of the mortgage interest paid by first-time homebuyers. In this program, the buyer and the lender cover most of the direct expenses.

### **Community Development Block Grant Funds (CDBG)**

The Community Development Department also administers the CDBG and HOME programs. The County receives approximately \$3.5 million in CDBG funds annually for the 14 cities and unincorporated areas that make up the Urban County. Forty-seven (47) percent of the funds are reserved for projects and programs within the Urban County that address the following priorities:

- Increase the supply of multi-family rental housing affordable to and occupied by very low- and low-income households;
- Maintain the existing affordable housing stock through the rehabilitation of owner-occupied and rental housing;
- Increase the supply of appropriate and supportive housing for special needs populations;
- Assist the homeless and those at risk of becoming homeless by providing emergency and transitional housing; and
- Alleviate problems of housing discrimination.

CDBG funds are used for site acquisition, rehabilitation, first-time homebuyer assistance, development of emergency and transitional shelters, and fair housing/housing counseling activities. Additional activities in support of the new construction of affordable housing include site acquisition, site clearance, and the financing of related infrastructure and public facility improvements.

CDBG funds were used to assist in the development of Kirker Court.

On July 30, 2008, the 2008 Housing and Economic Recovery Act (HERA) was passed. HERA included a special allocation of CDBG funds, as part of the Neighborhood Stabilization Program (NSP). NSP provides targeted emergency assistance to state and local governments to acquire and

redevelop abandoned and foreclosed residential properties that might otherwise become sources of abandonment and blight within communities. As the lead agency, Contra Costa County has been allocated \$6,019,051 in NSP funds to be used over five years. The County intends to use these funds to support acquisition and rehabilitation programs of vacant foreclosed homes in Bay Point, Oakley, Rodeo, San Pablo, and North Richmond.

### **HOME Investment Partnership Act Program Funds**

The Urban County and the cities of Antioch, Concord, Pittsburg, Richmond and Walnut Creek formed the Contra Costa Consortium for the purpose of applying to HUD for HOME funds. Approximately \$2.9 million in HOME funds are allocated to the Consortium annually. All projects funded with HOME funds must be targeted to very low- and low-income households and must have permanent matching funds from non-federal resources equal to 25 percent of the requested funds. In addition, the County Board of Supervisors has established a priority for the allocation of HOME and CDBG funds to projects that include a portion of the units affordable to extremely low-income households (incomes at or below 30 percent of the area median income).

Consortium HOME program priorities include the following:

- Acquisition, rehabilitation, and new construction of affordable multi-family rental housing;
- Owner-occupied housing rehabilitation programs for low-income households; and
- First-time homebuyer's assistance for low-income households.

### **Section 8 Voucher Program**

Rental assistance is available from the Housing Authority of Contra Costa County, which administers the Section 8 voucher program. As of August 2001, only one Clayton household was receiving rental assistance from this program, which is funded by the U.S. Department of Housing and Urban Development. The limited number of rental housing units in the City makes it unlikely that Section 8 participants will find units to rent in Clayton.

### **AFFORDABLE HOUSING PROJECTS**

There are currently 20 affordable housing units at Kirker Court, a project for persons with disabilities managed by Eden Housing. The Stranahan residential subdivision was built in 1995 and consisted of 54 single-family detached homes. Eighteen of the homes were sold at a level affordable to moderate-income households. Since the initial sale, two of the eighteen homes have been repurchased by the Redevelopment Agency and resold to low-income households, and an additional six of these houses have been repurchased by the Redevelopment Agency and resold to moderate-income households. Diamond Terrace, an assisted living project for seniors, was completed in 2003. This project provides 65 units for very low-income seniors and 10 units for low-income seniors as well as 10 units for moderate-income seniors. In addition, one low-income unit was provided as part of the Bridlewood subdivision's inclusionary housing requirement. **Table 36** presents detailed information on these housing units.

**TABLE 36**  
**AFFORDABLE HOUSING PROJECTS**  
**MAY 2009**

| Project Name                     | Address               | Year Built  | Sponsor                                                               | Units                  | Target Group(s)                                               | Waiting List                     | Expiration Date | Type of Subsidy                                           | Notes                                                                                                     |
|----------------------------------|-----------------------|-------------|-----------------------------------------------------------------------|------------------------|---------------------------------------------------------------|----------------------------------|-----------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| Redevelopment Agency LMI Program |                       |             |                                                                       |                        |                                                               |                                  |                 |                                                           |                                                                                                           |
| Kirker Court                     | 1732 Kirker Pass Road | 1993        | Eden Housing (originally developed by Housing for Independent People) | 20                     | Extremely Low-Income Persons with Disabilities                | Currently accepting applications | 2013            | Section 811, CDBG, and Redevelopment Agency LMI funds     | --                                                                                                        |
| Stranahan                        | Stranahan Circle      | 1995        | Lemke Construction                                                    | 18                     | 2 Low-Income                                                  | NA                               | 2048            | Redevelopment Agency LMI funds                            | Affordable Housing Opportunity site in 1993 Housing Element                                               |
|                                  |                       |             |                                                                       |                        | 16 Moderate-Income                                            | NA                               | 2005-2006       | Redevelopment Agency LMI funds                            |                                                                                                           |
| Diamond Terrace                  | 6401 Center Street    | 2001-2002   | PAM                                                                   | 85 (+1 caretaker unit) | 65 Very Low-Income; 10 Low-Income; 10 Moderate-Income Seniors | NA                               | 2056            | Low-income tax credits and Redevelopment Agency LMI funds | Congregate care with studio, 1-bedroom and 2-bedroom units                                                |
| Inclusionary Program             |                       |             |                                                                       |                        |                                                               |                                  |                 |                                                           |                                                                                                           |
| Bridlewood                       | Bridlewood Court      | 2003        | Delco Builders                                                        | 1                      | 1 Low-Income                                                  | NA                               | 2048            |                                                           | Inclusionary units are off-site.                                                                          |
| Diablo Pointe <sup>1</sup>       | Regency Drive         | 2006 (est.) | Lemke Construction                                                    | 3                      | 1 Very-Low Income; 1 Low-Income; 1 Moderate-Income            | NA                               | 55 years        |                                                           | The very low-income unit has been secured off-site and deed restricted. The remaining two units are to be |

| Project Name | Address | Year Built | Sponsor | Units      | Target Group(s) | Waiting List | Expiration Date | Type of Subsidy | Notes                                                                                            |
|--------------|---------|------------|---------|------------|-----------------|--------------|-----------------|-----------------|--------------------------------------------------------------------------------------------------|
|              |         |            |         |            |                 |              |                 |                 | secured off-site prior to the issuance of the twentieth certificate of occupancy for the project |
| <b>Total</b> |         |            |         | <b>127</b> |                 |              |                 |                 |                                                                                                  |

*Notes: Extremely Low-Income = 30% of median income or below; Very Low-Income = 50% of median income or below; Low-Income = 51% to 80% of median income; Median-Income = 100% of median income; Moderate-Income = 80% to 120% of median income*  
*Diablo Point has a recorded final map and public improvements installed but no homes constructed to date. The three below-market units will be off-site. The developer has already purchased one market-rate unit and resold it to a very low-income household. The remaining two required units must be provided prior to the issuance of the 20th certificate of occupancy within the subdivision.*  
*Source: Community Development Department, 2009*



## FUNDING PROGRAMS

There are several local, state, and federal funding programs that can be used to assist first-time homebuyers, build affordable housing, and help special needs groups, such as seniors, persons with disabilities, and the homeless. Due to the high cost of new construction, more than one source of funds is usually required to construct an affordable housing development. Funds provided may be low-interest loans that need to be repaid, or in some instances, grants are provided that do not require repayment.

These funding programs are summarized in **Table 37**. In most cases other entities, including for-profit and nonprofit developers, apply for funds or other program benefits. For example, nonprofit organizations apply directly to HUD for Section 202 and Section 811 loans, and developers apply to the California Tax Credit Allocation Committee for low-income tax credits. The City does not act as a developer in the production of affordable units, but relies upon the private sector to develop new units with the assistance of various funding sources. The City can help sponsor grant and loan applications, provide matching funds, or furnish land at below-market cost. However, there are also programs, such as CDBG and HOME, for which the City can apply directly to the County Community Development Department for funding. Finally, there are a few programs, such as the Mortgage Credit Certificate Program or the Lease Purchase Program, to which individual households apply directly once local or county programs have been established.

In addition as mentioned above, the Clayton Redevelopment Agency provides funds for housing and is expected to have approximately \$4.7 million in available housing set-aside funds during the five-year period ending in June 2013.

City financial support of private sector applications for funding to outside agencies is very important. Funding provided by the City can be used as matching funds required of some programs. Local funding is also used for leverage. City support of private sector applications enhances the competitive advantage of each application for funds. For example, the Redevelopment Agency's financial support for the Diamond Terrace project was an important factor in the project's successful application for low-income tax credits.

As indicated, the Redevelopment Agency is the primary source of local housing funds in Clayton. However, the City has adopted an inclusionary housing policy, which allows for payment of an in-lieu fee if affordable units are not provided. If developers choose to pay in-lieu fees, they will augment the Agency's housing set-aside funds and increase the City's ability to encourage and assist affordable housing development.

**TABLE 37**  
**AFFORDABLE HOUSING FINANCING PROGRAMS**

| Program                                                                                                        | Description                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>FIRST-TIME HOMEBUYERS</b>                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Mortgage Credit Certificate Program (MCC)                                                                      | Homebuyers can apply a portion of mortgage interest paid as a credit against their income tax obligations. The program primarily targets first-time homebuyers. The California Debt Limit Allocation Committee is responsible for allocating authority for the mortgage credit certificate and mortgage revenue bonds subject to the annual volume cap for the state. The Contra Costa County Community Development Department administers this program. |
| Housing Enabled by Local Partnerships (HELP) Program                                                           | California Housing Finance Agency (CHFA) sponsored program that provides low-cost loans to cities for an array of housing activities, including down payment assistance.                                                                                                                                                                                                                                                                                 |
| School Facility Fee Down Payment Assistance Program                                                            | CHFA program that provides full or partial rebate of the school facility fee paid by the builder. The buyer can use this rebate to cover part of the down payment.                                                                                                                                                                                                                                                                                       |
| Low and No Down Payment Program                                                                                | California Housing Loan Insurance Fund (CAHLIF) sponsored program that provides several loan options, including 100% loans, requiring no down payment.                                                                                                                                                                                                                                                                                                   |
| Lease-Purchase Program (operated by an existing agency or the creation of a new one with other cities in area) | The program assists potential homebuyers who lack down payment savings or an acceptable credit history to become homeowners. Lease-purchasers lease homes for a three-year period, while they gradually save for the down payment and closing costs. The East Bay Delta Housing Finance Agency operates a program in the Bay Area.                                                                                                                       |
| Community Assisted Shared Appreciation (CASA) Program                                                          | This special program provides silent seconds (owed to participating lenders) and silent thirds (owed to the City). Funds are matched one for one by participating lenders.                                                                                                                                                                                                                                                                               |
| <b>FUNDING SOURCES FOR NEW CONSTRUCTION</b>                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| HOME and Community Development Block Grant Programs                                                            | Federally funded and regulated programs designed to help households up to 80% of area median income. The Contra Costa Community Development Department administers these programs for the Urban County, which includes Clayton. CDBG funds were one of the funding sources for Kirker Court.                                                                                                                                                             |
| Low-Income Housing Tax Credits                                                                                 | Federal and state income tax credits provide a source of equity for low-income rental projects. The California Tax Credit Allocation Committee coordinates the award of these credits. The Diamond Terrace project used tax credits.                                                                                                                                                                                                                     |
| HELP Program                                                                                                   | CHFA sponsored program that provides low-cost loans to cities for an array of housing activities, as long as they support affordable housing.                                                                                                                                                                                                                                                                                                            |

| Program                                           | Description                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State of California's Multifamily Housing Program | A new state program that provides deferred payment loans for up to 55 years. Eligible activities include new construction and rehabilitation of permanent and transitional rental housing for lower-income households.                                                                                                                                   |
| Clayton Redevelopment Agency Funds                | The Redevelopment Agency is expected to have approximately \$4.7 million available through June 2013 for housing-related activities. RDA funds were used for Kirker Court and Diamond Terrace (including ongoing funding) and will be used for future affordable rental and homeownership development                                                    |
| Mortgage Revenue Bonds                            | The sale of tax-exempt bonds provides permanent financing at slightly below market interest rates for both single-family and multi-family housing. The California Debt Limit Allocation Committee is responsible for allocating authority for the mortgage credit certificate and mortgage revenue bonds subject to the annual volume cap for the state. |
| SPECIAL NEEDS GROUPS                              |                                                                                                                                                                                                                                                                                                                                                          |
| New Construction – Section 202 and Section 811    | The HUD 202 Program provides grant funds to develop senior housing. The HUD Section 811 Program provides grant funds to develop housing for persons with disabilities. Section 811 funding was used for Kirker Court.                                                                                                                                    |
| CDBG                                              | Seniors with mobility problems can remain in their own homes longer, if it is possible to improve accessibility. CDBG funds can be used for this purpose.                                                                                                                                                                                                |
| HOMELESS INDIVIDUALS AND FAMILIES                 |                                                                                                                                                                                                                                                                                                                                                          |
| Emergency Shelter                                 | Contra Costa County's Office of Homeless Programs coordinates programs and disperses funds for emergency shelters. Funds are available from the federal government and from the State. The County's 2001–2006 Continuum of Care Plan Homeless Plan provides detailed information.                                                                        |
| Transitional Shelter                              | Financing sources include federal programs (e.g., HOPWA, HOME, CDBG, Section 8) and the State.                                                                                                                                                                                                                                                           |

Source: City of Clayton 5-Year Implementation Plan, 2008/09-2012/13; Contra Costa County

## 9.0 REGIONAL HOUSING NEEDS

Under the state housing element requirements, housing needs are defined in three categories: existing needs, needs of special groups within the community, and projected needs through the remainder of the planning period. The existing needs and needs of special groups are discussed in the assessment of housing needs. This section focuses on projected housing needs for the period from 2007 to 2014.

Projected housing needs are the total additional housing units required to adequately house a jurisdiction's projected population through the planning period that are affordable, in standard

condition, and not overcrowded. These needs include those of the existing population as well as the needs of the additional population expected to reside in the city through the planning period.

## CLAYTON'S SHARE OF PROJECTED REGIONAL NEEDS

In May 2008, the Association of Bay Area Governments released its Regional Housing Needs Allocations (RHNA) for the period January 1, 2007, to June 30, 2014. Under state law, Bay Area local governments use this determination for their projection of future housing needs. The purpose of the document is to examine housing needs on a regional basis and to allocate to every city and county responsibility for planning to meet its share of those needs.

Section 65584 of the Government Code designates the responsibility for developing projections of regional housing need, and allocating a share of this need to localities within the region, to regional councils of government. For the San Francisco Bay Area, these determinations were prepared by ABAG. ABAG determined quantifiable needs for housing units in the region according to various income categories. **Table 38** depicts Clayton's estimated need for 2007 to 2014.

Please note that the City's 2007–2014 regional housing needs allocation of 151 units is one unit more than the draft 2009 ABAG housing unit projection for the City through 2035. While the City will implement efforts to facilitate the development of housing to meet its fair share of housing needs, the actual expected growth based on ABAG's new projection methodology is far less than ABAG's 2007–2014 adopted fair share allocations.

Assembly Bill (AB) 2634 was approved in 2006 and requires jurisdictions to quantify existing extremely low-income households and projected extremely low-income households. Extremely low-income households are those earning less than 30 percent of the area median income. According to AB 2634, jurisdictions can quantify the projected number of extremely low-income households by assuming that 50 percent of very low-income households are extremely low-income. ABAG allocated to Clayton 49 very low-income households, of which 24 (50 percent) have been assumed to be Clayton's extremely low-income housing need and are shown in **Table 38**.

In its final RHNA figures, ABAG allocated 151 housing units to Clayton. The allocation is equivalent to a yearly need of 20 housing units for the 7½-year period. The total allocation is broken down into four income categories. However, the City assumes half of its very low-income allocation is an appropriate estimate of the projected extremely low-income household, so the RHNA in **Table 38** below is broken down into the five categories: extremely low (24 units or 15.9 percent of total units), very low (25 units or 16.6 percent of total units), low (35 units or 23.2 percent of total units), moderate (33 units or 21.9 percent of total units), and above moderate (34 units or 22.5 percent of total units). In other words, of the 151 units allocated, 77.5 percent must be in the affordable range (extremely low-, very low-, low-, moderate-income) and 22.5 percent in the above moderate range.

**TABLE 38**  
**PROJECTED HOUSING NEED BY INCOME CATEGORY, 2007–2014**

| Income Category               | ABAG Need Determination | Percentage of Total |
|-------------------------------|-------------------------|---------------------|
| Extremely Low <sup>(1)</sup>  | 24                      | 15.9%               |
| Very Low <sup>(2)</sup>       | 25                      | 16.6%               |
| Low <sup>(3)</sup>            | 35                      | 23.2%               |
| Moderate <sup>(4)</sup>       | 33                      | 21.9%               |
| Above Moderate <sup>(5)</sup> | 34                      | 22.5%               |
| Total                         | 151                     | 100.0%              |
| Average Yearly Need           | 20                      | --                  |

*Notes:*

*(1) Units for households earning less than 30 percent of median income*

*(2) Units for households earning between 30 and 50 percent of median income*

*(3) Units for households earning between 50 and 80 percent of median income*

*(4) Units for households earning between 80 and 120 percent of median income*

*(5) Units for households earning more than 120 percent of median income*

*Source: Association of Bay Area Governments*

Table 39 shows the total 2007–2014 RHNA and the 2007 housing unit count for Clayton, Contra Costa County, and the entire nine-county ABAG region. When applied to the 2007 DOF estimate of 3,984 housing units in the incorporated area of Clayton, the 151 total housing unit allocation for 2007–2014 is equivalent to a 12 percent total increase, or a 3.8 percent annual average growth rate for the 7½-year period.

Clayton's RHNA represents 0.5 percent of the total Contra Costa County RHNA of 27,072. This share is half of Clayton's 1 percent share of the total Contra Costa County housing stock in 2007. Clayton's 2007 housing stock represented 0.1 percent of the total 2007 Bay Area regional housing supply. Clayton has been assigned a Regional Housing Needs Allocation equivalent to 0.07 percent of the regional total, a share that is slightly less than Clayton's share of the 2007 housing stock.

Clayton's annual average growth rate of 0.5 percent implied in its RHNA is slightly lower than the growth rate of Contra Costa County (0.9 percent) and the entire Bay Area region (1.05 percent).



**TABLE 39**  
**REGIONAL HOUSING NEEDS ALLOCATION**  
**CLAYTON, CONTRA COSTA COUNTY, AND ABAG REGIONS, 2007 TO 2014**

| Jurisdiction              | Regional Housing Needs (Units)<br>Allocation - Current Jurisdictional<br>Boundaries |                |                           | 2007 Housing Units                       |                                |                         |                           | Allocated Growth                    |                                                       |
|---------------------------|-------------------------------------------------------------------------------------|----------------|---------------------------|------------------------------------------|--------------------------------|-------------------------|---------------------------|-------------------------------------|-------------------------------------------------------|
|                           | Total                                                                               | % of<br>County | % of<br>Regional<br>Share | Average<br>Yearly<br>Need (7.5<br>Years) | 2007<br>Housing<br>Units (DOF) | % of<br>County<br>Share | % of<br>Regional<br>Share | % Total<br>Growth:<br>2007-<br>2014 | Annual<br>Average<br>Growth<br>Rate:<br>2007-<br>2014 |
| Clayton                   | 151                                                                                 | 0.5%           | 0.07%                     | 20                                       | 3,984                          | 1.0%                    | 0.1%                      | 3.8%                                | 0.5%                                                  |
| Contra<br>Costa<br>County | 27,072                                                                              | 100.0%         | 13.0%                     | 3,694                                    | 393,406                        | 100.0%                  | 14.5%                     | 6.9%                                | 0.9%                                                  |
| ABAG<br>Regional<br>Total | 214,500                                                                             | --             | 100.0%                    | 28,600                                   | 2,711,262                      | --                      | 100.0%                    | 7.9%                                | 1.05%                                                 |

Source: Association of Bay Area Governments, May 2009; California Department of Finance, May 2009

Between January 1, 1992, and 2004, the City issued building permits for 1,868 new units. Between January 1, 2007, and March 2009, which is within the planning time frame of this Housing Element, Clayton had 21 new units that were approved for construction or were developed. Table 40 summarizes building permits issued by project name, year, and income category.





**TABLE 40**  
**SUMMARY OF RESIDENTIAL ACTIVITY BY INCOME**  
**JANUARY 1992 TO MARCH 2009**

| Project Name/Year             | Very Low | Low      | Moderate | Above Moderate | Total     |
|-------------------------------|----------|----------|----------|----------------|-----------|
| Stranahan (Lemke) Site (1994) | --       | --       | 18       | 36             | 54        |
| Diablo Village (1999)         | 0        | 0        | 0        | 33             | 33        |
| Diamond Terrace PAM (1999)    | 65       | 10       | 10       | 1              | 86        |
| Oakhurst (1992–1999)          | --       | 5        | 264      | 1,205          | 1,474     |
| Other (1992–1999)             | --       | 6        | --       | 13             | 19        |
| Total (1992–1999)             | 65       | 21       | 290      | 1,290          | 1,666     |
| Total (1999–2004)             | 65       | 12       | 14       | 111            | 202       |
| 2007                          | 0        | 0        | 1        | 9              | 10        |
| 2008                          | 0        | 0        | 0        | 11             | 11        |
| 2009                          | 0        | 0        | 0        | 0              | 0         |
| <b>Total (2007–2009)</b>      | <b>0</b> | <b>0</b> | <b>1</b> | <b>20</b>      | <b>21</b> |

*Source: Community Development Department, March 2009*

For planning purposes, the ABAG figures need to be adjusted to reflect the units that have been issued building permits between January 1, 2007 (the starting point for ABAG's Regional Housing Needs Determination) and March 2009. **Table 41** shows modified need projections based on this adjustment.

In an effort to relate this building permit activity to the ABAG Regional Housing Needs Allocation figures, the Community Development Department assigned each new unit to one of the four income categories specified in the ABAG needs determination. This analysis also includes the projected housing need of extremely low-income households as defined by AB 2634. The results of this analysis are shown in **Table 41**.

Accounting for development activity in the current planning period (since January 2007), the balance of the City's projected housing need is an additional 130 housing units through the remainder of the planning period (June 2014).

**TABLE 41**  
**BALANCE OF REGIONAL HOUSING NEED**

| Income Category | 2007 to 2014 ABAG Need Determination | Units Constructed/ Approved and Adjustments 2007-2014* | Percentage of Need Met | Balance of Existing Need |
|-----------------|--------------------------------------|--------------------------------------------------------|------------------------|--------------------------|
| Extremely Low   | 24                                   | 0                                                      | 0%                     | 24                       |
| Very Low        | 25                                   | 0                                                      | 0%                     | 25                       |
| Low             | 35                                   | 0                                                      | 0%                     | 35                       |
| Moderate        | 33                                   | 1                                                      | 3.0%                   | 32                       |
| Above Moderate  | 34                                   | 20                                                     | 58.8%                  | 14                       |
| Total           | 151                                  | 21                                                     | 13.9%                  | 130                      |

*Units include both units constructed and those receiving building permits since January 1, 2007.*

*Source: Community Development Department; Association of Bay Area Governments*

## 10.0 -AVAILABILITY OF LAND AND SERVICES

This section assesses the availability of land and services to meet the needs documented in the Housing Needs section. This section also reviews Clayton's inventory of available residentially zoned land, calculates the buildout potential of this land, and reviews the adequacy of services to support future housing development.

### LAND AVAILABLE FOR RESIDENTIAL DEVELOPMENT

#### Vacant Residential Land

As indicated in **Table 42**, Clayton has ~~4~~ vacant residential land that, at approved densities, would allow for the development of between 46 and ~~68~~ units based on minimum and maximum allowable densities. The table also shows an estimated realistic capacity based on recent developments. The vacant parcels in **Table 42** have an estimated realistic capacity of ~~54~~ units. Sites V-2 and V-5 comprise the City's available vacant higher-density parcels and are most appropriate to meet the City's very low- and low-income RHNA. Three recent ~~developments in the City~~ — Rachel Ranch, Pine Hollow Estates, and Mitchell Creek Place — developed at 73 percent, 96 percent, and 73 percent of their respective maximum allowable densities. Realistic capacity of the vacant sites was determined by using the average (81 percent) of the built density percentages of these recent projects. The map in Appendix C shows the location of available vacant sites.

The maximum units and realistic capacity for sites V-2 and V-5 in Table 42 were determined based on Implementation Measure I.1.1; which commits the City to creating a Zoning District (M-R-H) that allows a maximum of 45 units per acre to 20 units per acre. Combined, sites V-2 and V-5 have a realistic capacity of 34 units that can be made available for the development of housing affordable

to lower-income households. The remaining lower-income housing need is 50 units, which will be met through a rezone proposed in Implementation Measure I.1.1.

Additionally, Table 42 includes vacant sites that can yield a realistic capacity of 20 total units on lower-density sites, which would be available to moderate- and above moderate-income households. The adjusted moderate- and above moderate-income housing need is 46 units. After accounting for the capacity of vacant sites, the remaining need for moderate- and above moderate-income units is 26 units, which will be accommodated on underutilized sites and existing potential second-story sites identified in Tables 43 and 44.

### **Underdeveloped Residential Land**

**Table 43** lists the location, size, and development potential of underdeveloped residential sites within the city limits. The realistic capacity for the underutilized sites was determined with the same built density percentage used for the vacant sites (81 percent) only after the existing uses on the sites have been accounted for.

Underdeveloped sites (excluding site U-6) yield the potential for between 46 and 104 additional units based on minimum and maximum allowable densities (map located in Appendix C). Using the realistic capacity methodology, there would be capacity for approximately 70 units of moderate- and above moderate-income housing to meet the City's remaining RHNA allocation.

To meet the City's RHNA shortfall (50 units), the City will consider re-designating and rezoning the southeasterly portion that fronts onto Old Marsh Creek Road of Site U-6/P-1 (Table 43) (known as Easley Ranch, APN 119-080-009, 13.52 acres) (see Table 43) from SF (LD) to the newly created General Plan designation (Implementation Measure I.1.1 Multi-family High Density (MF-HD) and rezoning to the newly created Zoning District M-R-H to meet the City's 50-unit RHNA shortfall. The City would rezone at least 3.5 acres of this site to accommodate at least 50 units without physical or environmental constraint. If, through the planning process it is determined that ~~this site~~ is not feasible ~~for to re-designation~~ redesignate and rezone this siting to a higher density, the City will identify additional sites to meet their RHNA short-fall of 50 units. The site(s) that will be re-designated and rezoned will accommodate at least 16 units per site and not have any physical or environmental constraints on the site(s). This rezone will occur within one year of adoption of this Housing Element (Implementation Measure I.1.1.

As part of the City's overall plan to encourage compact development and mixed-use projects, the City will consider rezoning Sites P-2 (APN 119-021-013, .87 acres) and/or Site P-3 (APN 119-021-054, 1.16 acres); and/or Site P-4 (APN 119-021-055, .95 acres) (see Table 45) to add to the City's inventory of high-density sites to meet the City's future RHNA needs. Table 46 summarizes the City's remaining housing need and available land to meet the need.

### **Potential Second-Story Housing Units**

**Table 44** lists commercially designated parcels within the Town Center that may have some potential for serving as residential sites. In accordance with the General Plan, these units would

need to be second-story units. Of the three available sites, there is a potential for ~~up to~~ approximately 274 units, which have been allocated towards the City's surplus of housing units for moderate- and above moderate-income households (map located in ~~see~~ Appendix C).

Residential development in the Town Center is permitted above the ground floor in commercially zoned areas. Policy I.6 of the Town Center Specific Plan encourages "the provisions of small residential units on upper floors of commercially-designated parcels."

The Creekside Commons (formerly Rivulet) project located in the Town Center is moving through the approval process (approval is anticipated in May-June 2010) and will contain approximately 7,200 square feet of ground-floor commercial space with 7seven residential units located on the second floor. The Creekside Commons project will be ~~at~~ developed at 15 dwelling units per acre, which accounts for open-space requirements, parking requirements, and stormwater detention requirements.

The City's Town Center Specific Plan does not specify residential density ranges for second-story development; therefore the ~~Rivulet~~ Creekside Commons project serves as a basis for determining the realistic capacity of parcels with potential for second-story development. As mentioned, ~~Rivulet~~ Creekside Commons is proposed to be developed at 15 dwelling units per acre and will satisfies all regulatory requirements for open space, parking, and storm-water. Rather than using 15 dwelling units per acre, the City is assuming a realistic potential of 12 units per acre (80 percent of ~~Rivulet~~ Creekside Commons). The sites identified in Table 44 are prime for development and are without constraints.

## **Environmental Constraints of Land Capacity**

The inventory of available sites in Tables 42 through 45 identifies a variety of potential environmental constraints, such as slope, oak tree preservation, and flood-plains. The City recognizes that these environmental characteristics are part of the City's character. The City promotes flexible design standards that allow developers to mitigate environmental constraints while preserving the City's character. The realistic capacity assumptions of sites identified in Table 42 through 44 take into account existing environmental constraints. For example, a portion of the ~~Rivulet~~ Creekside Commons project area is constrained by a slope, not permitting development. However, the sloped portion of the site satisfies a portion of the required open space for the project. The City recognizes the potential effect that environmental constraints are likely to have on housing development, including reducing the ~~amount~~ number of units likely to be constructed. The City will continue to work with developers to creatively coordinate development and preserve the community's natural characteristics.

## **Zoning to Accommodate Lower-Income Households**

Housing Element law requires jurisdictions to identify zones which accommodate the housing needs of lower-income households. The law allows jurisdictions to rely upon default densities (20 du/ac

for Clayton) to demonstrate zoning that encourages lower-income housing development. The maximum density allowed for sites (V-2 and V-5) identified in Table 42 is currently 15 dwelling units per acre, which is less than the City's default density. However, upon implementing Measure I.1.1, the City will re-designate these sites from MF (MD) to the newly created MF (HD) and rezone these sites from PD to M-R-H, which will allow up to 20 units per acre.

In order to demonstrate that sites within the available zoning districts can accommodate housing for lower-income households, the City has analyzed market demand, financial feasibility, and development experience in the identified zones.

## Development Experience

The residential developments described below provide examples of the City's experience with efforts to facilitate the development of affordable housing:

- Diamond Terrace developed in 2001–2002 with 65 very low-, 10 low-, and 10 moderate-income units, available to seniors. Diamond Terrace is zoned PD and has a General Plan designation of Institutional Density, which allows up to 20 du/ac. The total site is 6.45 acres, achieving a density of 13.3 du/ac.
- Stranahan Circle developed in 1995 with 2 low- and 16 moderate-income and 36 market-rate units. It is zoned PD and the General Plan designation is SF-HD, which allows a maximum of 7.5 du/ac. Stranahan Circle was developed on 7.5 acres, achieving a density of 7.2 du/ac.
- -Kirker Court developed with 20 units and was made affordable to extremely low-income households. The site is zoned PD and the General Plan designation is MF-ID, which allows a maximum of 10 units to the acre. However, the development exceeded the maximum density at 12.4 du/ac (1.61 acres).

The developments examples above provide examples of housing developments with affordable units on parcels with a variety of General Plan designations. Additionally, each of the examples was zoned PD, similar to sites V-2 and V-5, which have been allocated towards the City's very low- and low-income housing need. Also, sites V-3 and V-4 in Table 42 have single-family General Plan designations, similar to the General Plan designation of Stranahan Circle.

## Market Demand

As described in the discussion of development experience, recent development has added to the City's affordable housing stock. The City recognizes that there is an increasing demand for affordable housing units. In response to the demand, the City created an Affordable Housing Opportunity (AHO) designation that has been applied to sites V-2 and V-5. Each of these sites allows higher-density development in order to provide available opportunities for developers to produce affordable housing. The current (2010) condition of the housing market makes it difficult to determine market demand for affordable housing because home prices have declined, coming

closer to affordable rates. However, as the market recovers, the City anticipates a demand for affordable housing, which the AJIO-designated sites are intended to provide.

### Financial Feasibility

The City contacted affordable housing developers in the Bay Area (Mercy Housing, BRIDGE Housing, and Allied Housing) to assess whether 15 dwelling units per acre facilitates opportunities for affordable housing development. According to the responses from housing developers, a density of 10 to 15 dwelling units per acre is sufficient to develop affordable housing, though higher densities may reduce individual cost per unit. Each developer noted that as with most affordable housing development, subsidies would be needed to maintain affordability, but 15 dwelling units to the acre would not prohibit affordable housing development.

**TABLE 42**  
**VACANT RESIDENTIAL LAND**

| Site*            | APN         | Location          | Size    | General Plan Designation | Zoning | Minimum Units | Maximum Units    | Realistic Unit Capacity | Comments/<br>Known Development Constraints                                                                                                                                                                                                                                                                                                                                                                |
|------------------|-------------|-------------------|---------|--------------------------|--------|---------------|------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| V-1              | 118-230-010 | 5801 Caulfield Dr | 0.26 ac | SF (LD)                  | PD     | 1             | 1                | 1                       | None                                                                                                                                                                                                                                                                                                                                                                                                      |
| V-2 <sup>1</sup> | 119-021-063 | High St           | 1.11 ac | MF (MD)                  | PD     | 10.1          | 22 <sup>16</sup> | 18 <sup>2</sup>         | Designated as an Affordable Housing Opportunity (AHO) site, allowing for higher-density development. Slope constraint toward the western part of the property line that may require clustering of units to achieve maximum density. Implementation Measure 1.1.1 will re-designate these sites from MF (MD) to MF (HD) and rezone these sites from PD to M-R-H, which will allow up to 20 units per acre. |

| Site*            | APN         | Location                         | Size    | General Plan Designation | Zoning | Minimum Units | Maximum Units | Realistic Unit Capacity | Comments/<br>Known Development Constraints                                                                                                                                                                                                                                                                             |
|------------------|-------------|----------------------------------|---------|--------------------------|--------|---------------|---------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| V-3              | 121-090-011 | Mitchell Canyon Rd.<br>[Central] | 4.14 ac | SF (MD)                  | R-15   | 12            | 12            | 9                       | Slope constraints on the western part of the property.                                                                                                                                                                                                                                                                 |
| V-4              | 121-090-016 | Mitchell Canyon Rd.<br>[South]   | 4.51 ac | SF (MD)                  | R-15   | 13            | 13            | 10                      | Slope constraints on the western part of the property.                                                                                                                                                                                                                                                                 |
| V-5 <sup>1</sup> | 120-015-011 | Clayton Rd.                      | 1.01 ac | MF (MD)                  | PD     | 10.1          | 2015          | 1612                    | Old Firehouse site. Designated as an Affordable Housing Opportunity (AHO) site, allowing for higher-density development. No constraints. <u>Implementation Measure I.L.I.1 will redesignate these sites from MF (MD) to MF (HD) and rezone these sites from PD to M-R-H, which will allow up to 20 units per acre.</u> |
| <b>Totals</b>    |             |                                  |         |                          |        | <b>46.2</b>   | <b>6857</b>   | <b>544</b>              |                                                                                                                                                                                                                                                                                                                        |

\* See Appendix C: Residential Development Sites for location of sites.

Source: Community Development Department

Implementation Measure I.L.I.1 will redesignate these sites from MF (MD) to MF (HD) and rezone these sites from PD to M-R-H, which will allow up to 20 units per acre.

Note: See Appendix C: Residential Development Sites for location of sites.



**TABLE 43**  
**UNDERDEVELOPED RESIDENTIAL LAND**

| Site* | APN         | Location     | Size     | General Plan Designation | Zoning | Existing Units | Minimum Additional Units | Maximum Additional Units | Existing Use                                                                                                                                                                | Comments/<br>Known Development Constraints (includes evaluation of environmental constraints)                                                                                                  |
|-------|-------------|--------------|----------|--------------------------|--------|----------------|--------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| U-1   | 078-020-006 | 1060 Pine Ln | 6.24 ac. | SF (LD)                  | PD     | 1              | 5                        | 17                       | Occupied single-family residence and seasonal pumpkin farm, with greenhouses and outbuildings. The property is well maintained and the condition of the structures is good. | Part of the site is subject to flooding. This site's PD zoning requires 20 percent open space (presumably met in flood zone). PD zoning allows clustering of units to achieve maximum density. |
| U-2   | 078-020-007 | 1080 Pine Ln | 2.30 ac. | SF (LD)                  | PD     | 1              | 1                        | 5                        | Occupied single-family residence, with large detached garage and garden. The property is well maintained and the condition of the structures is good.                       | Same as Site U-1 above                                                                                                                                                                         |

| Site* | APN                 | Location        | Size         | General<br>Plan<br>Design-<br>nation | Zoning | Existing<br>Units | Minimum<br>Additional<br>Units | Maximum<br>Additional<br>Units | Existing Use                                                                                                                                                                                                                                                                                                                                                                                                       | Comments/<br>Known<br>Development<br>Constraints<br>(includes<br>evaluation of<br>environmental<br>constraints)                                          |
|-------|---------------------|-----------------|--------------|--------------------------------------|--------|-------------------|--------------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| U-3   | 118-<br>020-<br>029 | Oakhurst<br>Dr  | 12.89<br>ac. | SF (MD)                              | PD     | 2                 | 37                             | 62                             | Occupied caretaker residence, with multiple other vacant structures on this estate property. The primary residence on the property was destroyed by fire on August 20, 2009. Other remaining structures on the property include several horse stables/workshops, corrals, a water tank, and a bathroom. The structures are generally in fair to poor condition as there has been substantial deferred maintenance. | Part of the site is subject to flooding. This site's PD zoning requires 20 percent open space and allows clustering of units to achieve maximum density. |
| U-4   | 118-<br>230-<br>001 | Caulfield<br>Dr | 2.18<br>ac.  | SF (LD)                              | R-15   | 1                 | 1                              | 5                              | Occupied single-family residence - the property is well-maintained and structural conditions are good.                                                                                                                                                                                                                                                                                                             | None                                                                                                                                                     |

# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Site*     | APN         | Location                            | Size     | General Plan Designation    | Zoning | Existing Units | Minimum Additional Units | Maximum Additional Units | Existing Use                                                                                                                                                                                                                                                                | Comments / Known Development Constraints (includes evaluation of environmental constraints)                                                                                                                                              |
|-----------|-------------|-------------------------------------|----------|-----------------------------|--------|----------------|--------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| U-5       | 119-050-036 | Pine Hollow Ct [Frank parcel]       | 4.50 ac  | SF (RD)                     | R-40-H | 1              | 0                        | 3                        | Occupied single-family residence, a barn and at least one small additional outbuilding. The property and the structures are maintained in fair condition, deferred maintenance and scattered equipment and materials on the property.                                       | GP amendment to SF (LD) and rezoning to PD would allow between 4 and 13 units.                                                                                                                                                           |
| U-6 (P-1) | 119-080-009 | Old Marsh Creek Road (Easley Ranch) | 13.52 ac | SF (LD) & Open Space-Public | APU    | 2              | 0                        | 0                        | Two primary single-family residences and one secondary residence. Only one of the primary residences is occupied year-round. Also on the property there are a three-story stone winery building from the late 1800s (now used for storage), two warehouse buildings, a pool | Rezoning to PD would allow up to 30 units on the site. Units would need to be clustered due to flooding constraints. Implementation Measure I.1.1 commits the City to create a new General Plan Multi-family High Density designation to |

| Site* | APN | Location | Size | General<br>Plan<br>Design-<br>ation | Zoning | Existing<br>Units | Minimum<br>Additional<br>Units | Maximum<br>Additional<br>Units | Existing Use                                                                                                                                                                                                                                                                                                                                                                                | Comments/<br>Known<br>Development<br>Constraints<br>(includes<br>evaluation of<br>environmental<br>constraints)                                                                                                                                                                                                                                                                                       |
|-------|-----|----------|------|-------------------------------------|--------|-------------------|--------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |     |          |      |                                     |        |                   |                                |                                | and pool house and several other outbuildings on the property. This Easley Ranch property continues to be used by the Easley family for seasonal gatherings – the family primary residence, secondary residence, and pool house, which are occupied seasonally, are in good condition; other structures on the property have some deferred maintenance and are in generally fair condition. | allow for 15.1 to 20 units per acre and create a new Zoning District M-R-H to allow up to 20 units per acre to meet the RHNA shortfall of 50 units. The City will consider rezoning 3.5 acres of the southeasterly portion that fronts onto (Old) Marsh Creek Road to accommodate at least 50 units without physical or environmental constraint at 81 <sup>st</sup> realistic capacity. consider HHS |

# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Site* | APN         | Location                           | Size     | General Plan Designation | Zoning | Existing Units | Minimum Additional Units | Maximum Additional Units | Existing Use                                                                                                                                                                                              | Comments/<br>Known Development Constraints (includes evaluation of environmental constraints)                         |
|-------|-------------|------------------------------------|----------|--------------------------|--------|----------------|--------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| U-7   | 120-015-012 | Four Oaks Lane [Copeland]          | 1.20 ac  | SF (LD)                  | R-15   | 2              | 0                        | 1                        | Two occupied single-family residences and two outbuildings. The property is well-maintained and the condition of the structures is good.                                                                  | There are several very large specimen oak trees on the property that may constrain future development potential. None |
| U-8   | 120-043-004 | Pine Hollow Rd [West]              | 2.41 ac. | SF (LD)                  | R-15   | 1              | 1                        | 6                        | One occupied single-family residence. The property's maintenance and structural conditions are fair, with some deferred maintenance.                                                                      | None                                                                                                                  |
| U-9   | 121-090-012 | 895 Mitchell Canyon Rd [Northeast] | 2.36 ac. | SF (MD)                  | R-15   | 1              | 1                        | 5                        | One occupied single-family residence, with extensive garden and one large barn and a smaller stable and corral. The residence and garden are well-maintained and in good condition; the large barn on the | None                                                                                                                  |

| Site*  | APN | Location | Size | General<br>Plan<br>Design-<br>nation | Zoning | Existing<br>Units | Minimum<br>Additional<br>Units | Maximum<br>Additional<br>Units | Existing Use                                                                                                                                       | Comments/<br>Known<br>Development<br>Constraints<br>(includes<br>evaluation of<br>environmental<br>constraints) |
|--------|-----|----------|------|--------------------------------------|--------|-------------------|--------------------------------|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
|        |     |          |      |                                      |        | 12                | 46                             | 104                            | property is older<br>and has some<br>deferred<br>maintenance and is<br>in fair condition;<br>other structures are<br>in fair to good<br>condition. |                                                                                                                 |
| Totals |     |          |      |                                      |        | 12                | 46                             | 104                            |                                                                                                                                                    |                                                                                                                 |

*Note: Realistic capacity assumptions include the presence of current structures.*

*Source: Community Development Department*

**TABLE 44**  
**POTENTIAL SECOND-STORY HOUSING UNITS**

| Site  | APN         | Location     | Size        | General Plan Designation | Specific Plan Designation    | Zoning | Potential Units* | Comments/Known Development Constraints                                                                                                                                                                               |
|-------|-------------|--------------|-------------|--------------------------|------------------------------|--------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| C-1   | 118-560-010 | Main St      | 1.66 ac     | TC Commercial            | TC Commercial                | PD     | 204 <sup>+</sup> | Owned by the Clayton Community Church Underdeveloped Commercial Site<br><u>Older building that is marginally used and paved parking lot on partial portion. The site is prime for redevelopment. No constraints.</u> |
| C-2   | 119-013-002 | 6026 Main St | 5,000 s.f.  | TC Commercial            | TC Commercial                | LC     | 2 <sup>+</sup>   | Owned by Ipsens. Vacant site that has <u>not been improved. Ready for development. —No constraints.</u>                                                                                                              |
| C-3   | 119-017-003 | Center St    | 18,550 s.f. | TC Commercial            | MF (MD)/ Resource Protection | PD     | 5 <sup>+</sup>   | Owned by Alderette. Vacant site that has <u>not been improved. Ready for development. —No constraints, however the topography of the site slopes.</u>                                                                |
| Total |             |              |             |                          |                              |        | 27 <sup>+</sup>  |                                                                                                                                                                                                                      |

\* All residential units would be second-story units.  
Source: Community Development Department

**TABLE 45**  
**POTENTIAL SITES FOR REZONE UNITS**

| Site        | APN         | Location                                        | Size     | General Plan Designation           | Zoning | Potential Units                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Comments/Known Development Constraints                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------|-------------|-------------------------------------------------|----------|------------------------------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| P-1/<br>U-6 | 119-080-009 | Old March<br>Creek<br>Road<br>(Easley<br>Ranch) | 13.52 ac | SF (LD) &<br>Open Space-<br>Public | A      | Implementation<br>Measure I.1.1 commits<br>the City to create a new<br>General Plan Multi-<br>family High Density<br>Designation to allow for<br>15.1 to 20 units per acre<br>and create a new Zoning<br>District M-R-H to allow<br>up to 20 units an acre<br>to meet the RHNA<br>shortfall of 50 units.<br>The City will consider<br>rezoneing 3.5 acres of the<br>southeasterly portion<br>that fronts onto Old<br>Marsh Creek Road to<br>accommodate at least<br>50 units without<br>physical or<br>environmental<br>constraint at 81-%<br>realistic capacity. | Two primary single-family<br>residences and one secondary<br>residence. Only one of the<br>primary residences is occupied<br>year-round. Also on the<br>property <del>there is</del> are a three-<br>story stone winery building<br>from the late 1800s (now used<br>for storage), two warehouse<br>buildings, a pool and pool<br>house and several other<br>outbuildings <del>on the property</del> .<br>This Easley Ranch property<br>continues to be used by the<br>Easley family for seasonal<br>gatherings. <del>I</del> —the family<br>primary residence, secondary<br>residence, and pool house,<br>which are occupied seasonally,<br>are in good condition; other<br>structures on the property have<br>some deferred maintenance<br>and are in generally fair<br>condition. |
| P-2*        | 119-021-013 | Old Marsh<br>Creek<br>Road                      | .93 ac   | R-40- <del>(H)</del> SF-<br>MD     | R-40-H | Implementation<br>Measure I.1.1 commits<br>the City to create a new<br>General Plan Multi-<br>family High Density<br>Designation to allow for<br>15.1 to 20 units per acre<br>and create a new Zoning                                                                                                                                                                                                                                                                                                                                                             | This site has a house that<br>would need to be removed for<br>development to achieve the<br>potential units. The site fronts<br>directly onto Old Marsh Creek<br>Road.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |



# HOUSING ELEMENT UPDATE

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| Site | APN         | Location             | Size   | General Plan Designation | Zoning | Potential Units                                                                                                                                                                                                                                                                                                                                                                | Comments/Known Development Constraints                                                                                                                                                                                     |
|------|-------------|----------------------|--------|--------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      |             |                      |        |                          |        | District M-R-H to allow up to 20 units an acre. Once rezoned and re-designated, this site can accommodate 15 units without physical or environmental constraints at an 81% realistic capacity.                                                                                                                                                                                 |                                                                                                                                                                                                                            |
| P-3* | 119-021-054 | Old Marsh Creek Road | 1.13ac | SF-MD                    | R-40-H | Implementation Measure 1.1.1 commits the City to create a new General Plan Multi-family High Density Designation to allow for 15.1 to 20 units per acre and create a new Zoning District M-R-H to allow up to 20 units an acre. Once rezoned and re-designated, this site can accommodate 11 units without physical or environmental constraints at an 81% realistic capacity. | A single-family homes would need to be removed for development to achieve the potential units. Approximately 40% of the lot is affected by slope conditions in excess of 10%; .68 acres is the buildable area on the site. |
| P-4* | 119-021-055 | Old Marsh Creek Road | .97 ac | SF-MD                    | R-40-H | Implementation Measure 1.1.1 commits the City to create a new General Plan Multi-family High Density Designation to allow for 15.1 to 20 units per acre and create a new Zoning District M-R-H to allow up to 20 units an acre.                                                                                                                                                | This site has a house, small barn, and horse corral that would need to be removed for development to achieve the potential units. <del>T-and the</del> site fronts directly onto Old Marseh Creek Road.                    |

| Site  | APN | Location | Size | General Plan Designation | Zoning | Potential Units                                                                                                                                | Comments/Known Development Constraints |
|-------|-----|----------|------|--------------------------|--------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
|       |     |          |      |                          |        | Once rezoned and re-designated, this site can accommodate 15 units without physical or environmental constraints at an 81% realistic capacity. |                                        |
| Total |     |          |      |                          |        | 91                                                                                                                                             |                                        |

Source: Community Development Department

\*These sites are being considered to be rezoned as part of an overall plan to encourage compact and mixed-use development, and these sites will add to the City's inventory of high-density sites to meet the City's future RHNA needs. The City is not relying on these sites to meet the 50-unit RHNA shortfall.

## Summary of Potential Housing Units

Clayton has appropriately zoned sites in a variety of forms to accommodate either 223 or 207 units of new housing with increasing allowed density of sites zoned MF (MD) to 20 units per acre. Implementation Measure I.1.1 commits the City to increasing allowed densities on MF (MD) sites to 20 units per acre, which increases the realistic capacity of sites V-2 and V-5 to 34 units. Implementation Measure I.1.1 commits the City to re-designate/rezone 3.5 acres of Site U-6/P-1 to the newly created General Plan Designation MF (HD) and the newly created Zoning District MF-HD, and resulting in 56 at least 50 units on Site U-6 (Table 45). Table 465 summarizes how available vacant, underdeveloped, and mixed-use sites accommodate the City's 2007-2014 RHNA.

**TABLE 465**  
**SUMMARY OF POTENTIAL HOUSING UNITS**

|                       | ABAG Allocation | Units Built Since 2007 | Remaining AMBAG Allocation | Capacity on Vacant/ Underutilized Sites | Surplus/ Carryover |
|-----------------------|-----------------|------------------------|----------------------------|-----------------------------------------|--------------------|
| Extremely Low Income  | 24              | 0                      | 24                         | 90 <sup>1</sup>                         | 22 or 66           |
| Very Low Income       | 25              | 0                      | 25                         |                                         |                    |
| Low Income            | 35              | 0                      | 35                         |                                         |                    |
| Moderate Income       | 33              | 1                      | 32                         | 117 <sup>2</sup>                        | 71                 |
| Above Moderate Income | 34              | 20                     | 14                         |                                         |                    |
| <b>Total</b>          | <b>151</b>      | <b>21</b>              | <b>130</b>                 | <b>223 or 207</b>                       | <b>93 or 77</b>    |

1. 34 realistic units on sites V-2 and V-5. Site U-6 is re-designated/rezoned (2250+ units) there will be there will be 90 at least 84 realistic units.

2. 117 realistic units on vacant, underdeveloped and second-story units not accounted for as available to lower income households.

## 1 AVAILABILITY OF SERVICES

### Water

The Contra Costa Water District (CCWD) provides public water supply, treatment, storage, and distribution in the City of Clayton. CCWD obtains its water from Rock Slough, near Oakley, in the Delta, under the terms of a contract with the federal government. CCWD's 2005 Urban Water Management Plan (UWMP) indicates that CCWD had 174,100 acre-feet of water supply in 2005. The demand for water by CCWD customers in the same year was 152,037 acre-feet of water, which yields an excess supply of 22,063 acre-feet.

Water distributed by CCWD in the Clayton area is treated at the District's Bollman plant on Highway 4. The plant's maximum capacity in 2001 was 75 million gallons per day (mgd), which is

sufficient for current levels of demand within its service area. CCWD officials report that the Bollman treatment plant, in its present configuration, can be expanded to a maximum capacity of 95 mgd, which is sufficient to handle increased water demand in Clayton. If development occurs east of the eCity, it is likely to require additional water supply and distribution facilities, including reservoirs, pumping stations, and distribution lines.

CCWD completed its Future Water Supply Study in 1996 and the Focused Update of Systemwide Demand in 2001. These two studies are the foundation of the 2005 UWMP. Demand was determined assuming full buildout of the general plans of all communities within CCWD's service boundaries. Changes in buildout strategies, land use intensification, annexations, or any number of policy changes by one or more communities within the CCWD service area can affect the viability of the plans and prompt dramatic changes. The UWMP includes strategies to meet future water demand that include the promotion of conservation, purchasing water transfers, and developing projections for an array of climate conditions, such as drought. The UWMP establishes that it will meet the water demand of its customers through the remainder of the planning cycle (2014).

Future treatment plant expansions and system-wide facility improvements are partially funded through the District's connection fee. The fee is based on the size of the new connection's water meter. The connection fee for a typical single-family home (or detached second dwelling unit) currently (April 2009) is \$21,389. Local Fire District regulations require all homes on the east side of Clayton to have a one-inch meter to supply a mandatory fire sprinkler system, but CCWD charges the 5/8-inch rate for a one-inch meter under these circumstances. CCWD designs all water system expansions, prepares the construction plans, supplies the materials, and supervises construction, at the developer's expense. Installation is generally the responsibility of a developer. Upon completion, the new pipelines and appurtenances become CCWD property.

### Wastewater Treatment and Collection

The Central Contra Costa Sanitary District (CCCSD) provides public sanitary sewer treatment for the central Contra Costa County area, including Clayton. Sewage is conveyed through gravity sewer lines and pumping stations to CCCSD's treatment plant located at the intersection of Highway 4 and Interstate 680. Treated effluent is discharged into the Carquinez Strait.

The CCCSD treatment plant is currently (2003) operating at 41 million gallons per day (mgd). Based upon the current rate of growth in the CCCSD service area, CCCSD staff project the plant will reach its full capacity of 53.8 mgd in 15 to 20 years.

The City of Concord Public Works Department operates and maintains Clayton's sanitary sewer collection system, although the collection lines are actually owned by Clayton. Concord transports Clayton's sewage downstream through its system of trunk sewers and pumping stations to the CCCSD treatment plant. CCCSD charges the City of Concord a per-gallon fee for sewage treatment and for new service connections. Concord passes these costs along to all of its sewer customers, including those in Clayton, along with additional charges for the operation and maintenance of the collection system. The connection fee for a single-family home as of May 2005 is \$4,447.

According to Concord's Sewer System Management Plan (SSMP) adopted in March 2009, the capacity of the district's waste system will support ABAG's projected population through 2030. Recent investments made in upgrades to the system (in 2004–2006) have increased the system capacity to meet the future demands of increased population growth.

In the fall of 2004, the City initiated preparation of a sewer master plan for the Marsh Creek Road Specific Plan area. The Specific Plan identifies upgrades needed to rectify any existing downstream constraints in the sewers serving the Specific Plan area. The plan also identifies the routing of sewers to serve the Specific Plan area. In addition, the Specific Plan established a funding program, to be borne by developers, for the necessary improvements and extensions of the sewers. The cost of improving Clayton's main collection system will add to the cost of developing housing in the Marsh Creek Road area and could have a constraining effect on the development of moderate-income housing in that area.

In recent years, Clayton has spent approximately \$3.2 million to extend sewer service to the remaining areas of the City that do not have sewer service, including an extension of sewer service to Lydia Lane in 2002. As a result, sewer service is available to virtually all of Clayton, although not all residences have connected to the lines. According to the City Engineer, the sites identified in **Tables 42, 43, and 44** have water and sewer lines proximal to each site.

Pursuant to SB 1087, which requires the City to ensure a copy of the adopted Housing Element reaches its water and wastewater providers, the City will forward its adopted Housing Element to the City of Concord Public Works Department, Central Contra Costa Sanitary District, and Contra Costa Water District. Government Code 65889.7 requires water and wastewater providers to establish a schedule that prioritizes services towards developments with affordable housing. The City will forward the adopted Housing Element to local water and wastewater agencies to assist those agencies with prioritizing water and wastewater allocations.



## HOUSING ELEMENT UPDATE

CITY OF CLAYTON

### 1.1.0 REVIEW OF PREVIOUS HOUSING ELEMENT

Clayton has made significant progress toward achieving one-time and ongoing goals set in the existing Housing Element, which has been effective since 2005. To the extent possible, this section summarizes Housing Element results from 2005 through May 2009. The following section provides a brief description of Clayton's effectiveness in implementing programs to achieve objectives set in the previous Housing Element.

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Funding Source | Responsible Agency/Department                                  | Time Frame                                                                                                                                                                                                                                                | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                               | Continue, Modify, or Delete Program                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adequate Sites and New Construction Adequate Sites and New Construction</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                |                                                                |                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                 |
| <b>Goal 1 Provide for adequate sites and promote the development of new housing to accommodate Clayton's fair share housing allocation.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |                                                                |                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                 |
| 1. The City shall adopt an affordable housing ordinance requiring all new residential projects (including land divisions) of two units or more, to develop at least five percent of all project units as very low-income housing and at least five percent of all project units as low-income housing. In lieu of constructing the required number of very low- and low-income units on- or off-site, the applicant may, at the City's discretion, make an in-lieu cash contribution, dedication of land, or combination thereof. A formula to determine the appropriate amount of in-lieu contributions shall be included within the ordinance. |                | City Council; Planning Commission; Community Development Dept. | FY 05-06                                                                                                                                                                                                                                                  | The City has not adopted an affordable housing ordinance but plans to do this during the next Housing Element update round.                                                                                                                                                                                                                                                                                   | The City will continue this program as new Implementation Measure 1.2.1.                                                                                        |
| 2. The City shall approve General Plan redesignations and rezonings of the Affordable Housing Opportunity (AHO) sites identified on Figure 1 (i.e., Old Fire Station site and High Street parcel) for multi-family housing with a minimum density of 12 units per buildable acre (or 16 units per buildable acre with density bonus per State law). These sites shall be redesignated as Multifamily Medium Density (10.1 to 15 units per acre) and rezoned as Planned Development (PD) District or Multiple Family Residential (M-R) District. The City shall initiate                                                                          |                | City Council; Planning Commission; Community Development Dept. | In conjunction with approval of a development application. If the City does not receive any development applications for these sites, the City will redesignate/rezone the sites at least one year prior to the end of the state-mandated housing element | The City redesignated and rezoned both sites (Old Fire Station and High Street site) identified as Affordable Housing Opportunity sites. The redesignation/rezoning of both AHO sites was initiated by the City. Each site was redesignated as multi-family medium density (10.1 du/acre-15 du/acre) and rezoned as Planned Development. The City has not received a development application for either site. | The City accomplished the redesignation/rezone of the AHO sites and will continue to promote the development of these sites in new Implementation Measure 1.1.1 |

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Funding Source | Responsible Agency/Department                                  | Time Frame | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Continue, Modify, or Delete Program                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| redevelopment/renewal of the AHO sites upon receiving an application for development of the sites. To ensure that developers are aware that these sites are held for multi-family residential development, the City shall place a notation on the General Plan Land Use Diagram that refers to this measure and the following funding measure for AHO sites. If the City approves a new residential development on an AHO site at a density lower than Multifamily Medium Density, the City must make a finding that the site is not needed to achieve its fair share allocation or identify other AHO sites.                                                                                                                                                                                                                                |                |                                                                | cycle.     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |
| 3. The Redevelopment Agency shall use its Low and Moderate Income Housing Fund to subsidize the construction of housing for very-low, low-, and moderate-income households on designated Affordable Housing Opportunity (AHO) sites in the Redevelopment project area to meet the City's fair share allocation within the current planning period of the Housing Element. In the event the accumulated cash balance of the Redevelopment Agency housing set-aside fund is insufficient to adequately subsidize such projects, the City and the Redevelopment Agency shall, in consultation with project proponents, do one of the following as a means of providing adequate subsidy for the projects: 1) obtain conventional financing from area lenders; 2) participate in a bond issue with neighboring jurisdictions; or 3) issue bonds. |                | Redevelopment Agency; City Council; Community Development Dept | Ongoing    | To date the City has not received development applications for either AHO site, rather the City's Redevelopment Agency's (RDA) Low and Moderate Income Housing Fund has been used to purchase affordable housing units at risk of converting to market-rate homes. The homes were resold at appropriately subsidized rates to low- and moderate-income households with 45-year deed restrictions, thus preserving the affordability of the units. The following units were purchased and resold using the Low and Moderate Income Housing Fund:<br><ul style="list-style-type: none"> <li>• 208 Stranahan Circle - 6-15-06 (Purchase) - 9-15-06 (Sale)</li> <li>• 274 Stranahan Circle - 9-13-06 (Purchase) - 11-22-06 (Sale)</li> <li>• 268 Stranahan Circle - 10-20-06 (Purchase) - 11-21-06 (Sale)</li> <li>• 276 Stranahan Circle - 03-12-07 (Purchase) - 06-01-07 (Sale)</li> <li>• 280 Stranahan Circle - 04-15-08 (Purchase) - 04-07-09 (Sale)</li> <li>• 278 Stranahan Circle - 05-30-08 (Purchase) - 02-06-09 (Sale)</li> </ul> | The program will be continued as Implementation Measure 1.2.2.            |
| 4. The City shall pay up to \$1,000 for a building/design professional's time to help solve                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                | Community Development Department                               | FY 05-06   | The City has received 3 permit applications for the development of second units. Each of the 3 applicants were offered in-house technical and design advice from City staff. The City did not provide funding or a list of local architects/contractors in either of the permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | The City will continue to promote the development of second units through |



# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Funding Source | Responsible Agency/Department                                 | Time Frame        | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Continue, Modify, or Delete Program                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| an applicant's particular second dwelling unit design problems. The City shall offer a list of local contractors/architects with experience in second dwelling unit construction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |                                                               |                   | requests. The applicants of the second unit dwelling permit did not express concerns regarding second unit design problems.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | new Implementation Measure 1.4.1                                                                                                                                                     |
| 5. The City shall develop a program using Redevelopment Agency set-aside funds to encourage the development of second dwelling units, including a review and possible reduction of development fees that might deter the development of such units                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                | City Council, Planning Commission, Community Development Dept | FY 05-06          | The City adopted a Second Unit Ordinance in 2004 that establishes performance criteria to simplify and expedite the permitting process for second units in Clayton. The review process is non-discretionary and done at the administrative level. The permit fee for administrative review is \$250 as compared to a Planning Commission review which requires a \$1,000 minimum deposit. Second unit development has been constrained by the fee charged (\$21,389/unit) by the Contra Costa Water District (CCWD) to establish a connection to a second unit.                                                                                                                                                                                                                                                                                                                            | The City will modify the program to assist with reducing the amount owed to CCWD for establishing a new water connection on a second unit. This is new Implementation Measure 1.4.2. |
| 6. The City shall promote the development of second dwelling units by publicizing information in the City's newsletter and general application packet, providing a brochure at the Community Development Department and local businesses; and posting information on the City's website. The City shall also provide a press release to local media (e.g., the Clayton Pioneer, Contra Costa Times, Concord Transcript) promoting second dwelling units. The City shall provide information regarding permit requirements, changes in State law, and benefits of second dwelling units to property owners and the community. The City shall review and update the promotional materials on an annual basis. |                | Community Development Department                              | FY 05-06; ongoing | The City has utilized the City's website to promote and provide information regarding the development of second dwelling units. In addition, the City has included publicized information regarding second units in the general application packet. The City has not used other sources of communication (press release, brochures, etc.) to promote the development of second units.<br><br>During the adoption of the Second Unit Ordinance in 2004 and the Housing Element adoption in 2005, substantial information was provided at public meetings and hearings about the streamlining of the second unit approval process. During the meetings and hearings, the permit requirements, changes in state law, and benefits of second dwelling units were presented.<br><br>Second unit development has not resulted due to low development activity and a costly water connection fee. | This program will be combined with new Implementation Program 1.4.1.                                                                                                                 |
| 7. The City shall provide a bibliography of technical assistance resources for second dwelling unit applicants. The bibliography shall include prototype plan sets, instructional video tapes, Internet resources, and "how to" manuals.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                | Community Development Department                              | FY 05-06          | The City has not developed a bibliography of technical assistance resources for developing second units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | This program will be combined with new Implementation Program 1.4.1.                                                                                                                 |

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Funding Source | Responsible Agency/Department                                  | Time Frame                                                                                                      | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Continue, Modify, or Delete Program                                                         |
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| 8. To encourage development of mixed use projects in the Town Center, the City shall provide technical assistance to developers in developing second-story residential units above commercial uses, offer incentives such as density bonuses, and actively recruit developers to undertake such projects. The City shall develop guidelines and a technical assistance package based on the experience of other communities with success in such developments to facilitate permitting process. |                | City Council, Planning Commission, Community Development Dept. | FY 05-06 (guidelines and technical assistance package)<br>FY 06-07 (provide technical assistance to developers) | The City of Clayton adopted the Clayton Town Center Specific Plan in March of 1990 and amended that plan in February of 2008. This Specific Plan provides detailed policy directions, standards, and guidelines that encourage mixed-use development within the Clayton Town Center area.<br><br>Additionally, the City has purchased and then identified qualified developers/buyers for two properties (2007 and 2008) in the Town Center area for mixed-use projects. The first project is retail on the ground floor with office units on the second floor at 1026 Oak Street; this project is known as the Flora Square project. The second mixed-use project is retail on the ground floor with seven residential units above at 1005 Oak Street; this project is known as the Ravine-Creekside Commons (formerly Rivulet) project. The first project is nearly completed and occupancy is estimated to occur by June 1, 2009. The second project is in the entitlement phase and is not likely to be occupied, assuming project approval, until 2011.<br><br>As mentioned above, the City has an adopted a Specific Plan and has purchased and identified qualified developer/buyers for the two sites in the Town Center area for mixed-use development. The City Manager and Community Development Director, as well as other staff members, have worked closely with these projects to help assure success. Density bonuses are available in accordance with state law.<br><br>The City completely updated its development application for mixed-use and related handouts in the fall of 2008. In addition, the City is finalizing a Development Handbook guide to facilitate the permitting process. | This program will be continued as new Implementation Measure 1.5.1                          |
| 9. The City shall establish a program to provide subsidies using Redevelopment Agency set-aside funds for second-story residential units above commercial uses to promote the inclusion of affordable units                                                                                                                                                                                                                                                                                     |                | City Council, Planning Commission, Community Development Dept. | FY 05-06                                                                                                        | The City has not established a formal program, but would consider use of RDA set-aside funds for second-story units on a case-by-case basis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | This program was combined with new Implementation Measure 1.5.1.                            |
| 10. The City shall continue to monitor the affordability of new housing sales in the community. To this end, the City shall continue to require developers to file annual reports with the Community Development Department declaring the number and price of new houses each developer sold during the previous year                                                                                                                                                                           |                | City Council, Community Development Department                 | Annually                                                                                                        | The City does not formally monitor the affordability of new housing sales in the community. Informally, similar to other communities in Contra Costa County, the downturn in the real estate market has reduced housing sales prices substantially in Clayton.<br><br>Various reports are required of developers and/or property owners of affordable housing in Clayton. Examples include the requirement for the Diamond Terrace affordable senior housing project to document that it is serving the very low- and low-income individuals that it is intended to serve. A second example is the requirement for owners of deed-restricted homes in Clayton's Affordable Housing Program to affirm that they are the primary occupants of the households involved and that they continue to qualify for participation in the program.<br><br>Earlier these owners of homes to which this reporting requirement applies, if the owners do not comply with reporting requirements, they could lose their subsidized residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | This program is implemented through development agreements for affordable housing projects. |

# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                  | Funding Source | Responsible Agency/Department                                  | Time Frame                                                                                                                                              | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Continue, Modify, or Delete Program                                               |
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| 11. The City shall revise its Zoning Ordinance to allow for the development of emergency shelter facilities as an accessory use to any church, synagogue, temple or similar place of worship with a use permit. The use permit process shall not be used to unduly restrict the ability of emergency shelters to be located on suitable sites in Clayton.                                        |                | City Council, Planning Commission, Community Development Dept. | As needed, the City shall work with local faith-based organizations and other community groups to help develop emergency shelter facilities in Clayton. | The City has not implemented this program but will implement it to comply with SB 2 requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | This program will be modified and continued as new Implementation Measure II 1.1. |
| 12. The City shall continue cooperation with the regional/countwide housing task force. The City shall use this task force as a means of gaining new policy and technical perspectives.                                                                                                                                                                                                          |                | Community Development Department                               | Ongoing                                                                                                                                                 | The City of Clayton participated in the "Shaping Our Future" project. Current Mayor Julie Pierce was the co-chair of this effort. This project was aimed at trying to facilitate future development patterns occurring in more energy-efficient and cost-effective ways. Work on this project led into "Projections 2009" and the establishment of regional housing number allocations by the Association of Bay Area Governments (ABAG). Additionally, the City has, through its contract with the Contra Costa County Building Inspection Division, used the Contra Costa County Neighborhood Preservation Program for low-cost home repair loans for low-income homeowners. The City uses the task force as a means of gaining new policy and technical perspectives. | This program will be continued as new Implementation Measure V.1.3.               |
| <b>Goal II: To the extent feasible, remove governmental constraints on the production of affordable housing and create incentives for the production of affordable housing.</b>                                                                                                                                                                                                                  |                |                                                                |                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                   |
| 13. The City shall create a new zoning district termed "Town Center (T-C) District" to replace the Limited Commercial (L-C) and Planned Development (PD) Districts in the Town Center area. The City shall ensure that the new T-C District is consistent with the Town Center (TC) land use designation in the General Plan and the TC Commercial designation in the Town Center Specific Plan. |                | City Council, Planning Commission, Community Development Dept. | FY 05-06                                                                                                                                                | The City did not create a Town Center Zoning District but the City continues to implement the Town Center Commercial General Plan land use designation, the Town Center Specific Plan, and the applicable individual property zoning classification that provide development policy and standards guidance for the Town Center area.                                                                                                                                                                                                                                                                                                                                                                                                                                     | This program will be modified and continued as Implementation Measure I 5.2.      |
| 14. The City shall amend the Zoning Ordinance to allow manufactured houses, consistent with the requirements of State law.                                                                                                                                                                                                                                                                       |                | City Council, Planning Commission, Community Development Dept. | FY 06-07                                                                                                                                                | Proposals for development and/or redevelopment within the Town Center area must not only satisfy the requirements of the applicable zoning district, but, in addition, demonstrate conformance with the applicable General Plan and Town Center Specific Plan policies and requirements to be approved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | This program will be continued as Implementation Measure I 3.1                    |
| 15. In accordance with the requirements of state density bonus law (SB 1818), the City                                                                                                                                                                                                                                                                                                           |                | City Council, Planning Commission,                             | FY 05-06                                                                                                                                                | The City has not amended the Zoning Code to allow for manufactured housing, however, the City would defer to requirements of state law.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | This program will be continued as Implementation Measure                          |

February/April 2010

| Housing Program                                                                                                                                                                                                                                                                                            | Funding Source | Responsible Agency/Department                                        | Time Frame        | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Continue, Modify, or Delete Program                                                                               |
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| shall amend the Zoning Ordinance to provide for a density bonus of at least 20 percent and a minimum of three incentives (e.g., parking, setback, open space reductions)                                                                                                                                   |                | Community Development Dept.                                          |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | H.3.1.1                                                                                                           |
| 16. The City shall continue to prioritize development applications to decrease the review and approval time for all development projects that include residential units affordable to very low- and low-income households.                                                                                 |                | City Council;<br>Planning Commission;<br>Community Development Dept. | Ongoing           | The City has updated its development application forms, is in the process of finalizing a Development Handbook guide, and encourages pre-application meetings to help expedite the review process.<br><br>The City has not had any specific applications for affordable housing projects. The City Manager and the Community Development Director, however, have had several meetings/discussions with a nonprofit builder for the purpose of encouraging a possible joint venture with the Clayton Redevelopment Agency to build one or more affordable housing projects in Clayton. | This program will be continued as Implementation Measure II.4.1.                                                  |
| 17. The City shall initiate revision of the Municipal Code to establish a procedure to reduce or waive certain development fees for development projects that include residential units affordable to very-low, low, and moderate income households.                                                       |                | City Council;<br>Planning Commission;<br>Community Development Dept. | FY 05-06          | The City would evaluate the scope and potential benefit to the community for reducing or waiving certain development fees for projects that include very low-, low-, and moderate-income residential units and would consider such waivers on a case-by-case basis.<br><br>The City's Municipal Code has not been revised to provide for such a procedure specifically but will be continued to be considered on a case-by-case basis.                                                                                                                                                | This program will be continued as new Implementation Measure II.5.1.                                              |
| 18. The City shall amend the Zoning Ordinance and other Municipal Code provisions to provide flexible development standards (e.g., parking, landscaping, setbacks) and authorize regulatory concessions for development that includes residential units affordable to very low- and low-income households. |                | City Council;<br>Planning Commission;<br>Community Development Dept. | FY 05-06          | The City would consider authorizing regulatory concessions as authorized by state law to provide more flexible development standards for very low- and low-income housing units.<br><br>The City did not amend the Zoning Ordinance and other Municipal Codes to reflect these standards but would offer this opportunity on a case-by-case basis.<br><br>To date, no developments have utilized the City's flexible development standards for the production of affordable units.                                                                                                    | This program will be continued as Implementation Measure II.6.1.                                                  |
| <b>Rental and Homeownership Assistance</b>                                                                                                                                                                                                                                                                 |                |                                                                      |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                   |
| <b>Goal III Increase housing opportunities for lower-income renters and first-time homebuyers.</b>                                                                                                                                                                                                         |                |                                                                      |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                   |
| 19. The City shall post in City Hall, on the City's website, on Ohm's Board, and in the Community Library, and disseminate in its newsletter, information regarding Contra Costa County's Mortgage Credit Certificate Program, the Mortgage Revenue Bond Program, and the Owner-Occupied Housing           |                | Community Development Department                                     | FY 05-06; ongoing | The City does not provide information related to these programs directly, but refers related inquiries to the Contra Costa Housing Authority for information and assistance.<br><ul style="list-style-type: none"> <li>The Contra Costa County Mortgage Credit Certificate Program</li> <li>The Mortgage Revenue Bond Program</li> <li>The Owner-Occupied Housing Rehabilitation Program</li> </ul> As informational flyers are received from the various agencies involved, the City posts them at City Hall.                                                                        | The City will continue to publicize information on Contra Costa County programs (Implementation Measure III.1.1). |

# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                                                                      | Funding Source | Responsible Agency/Department                                  | Time Frame | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Continue, Modify, or Delete Program                                                                                      |
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| Rehabilitation Program: The City shall also post and disseminate information regarding Contra Costa Housing Authority's Lower-Income Rental Assistance Program and Aftercare Certificates.                                                                                                                                                                                                                                                           |                |                                                                |            | No additional steps beyond those mentioned above have been taken to ensure that these programs are publicized                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                          |
| 20. The City shall develop and implement a down payment assistance program using Redevelopment Agency set-aside funds or California Housing Finance Agency funds for first-time homebuyers by working with the County or by developing its own program that can be used with the Mortgage Credit Certificate program, new inclusionary units, or alone.                                                                                              |                | City Council, Planning Commission, Community Development Dept. | FY 05-06   | To date the City has not pursued a down payment assistance program; however, the City plans to continue to consider developing such a program in the next five years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                | This program will be continued as Implementation Measure III.1.2.                                                        |
| 21. The City shall review potential funding opportunities through the County HOME program and apply for funding for applicable projects when development opportunities arise.                                                                                                                                                                                                                                                                        |                | City Council, Planning Commission, Community Development Dept. | FY 05-06   | The City did not pursue HOME funds during the last five years but will continue to consider applying for funds in the future.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | The program will be continued as Implementation Measure III.1.3.                                                         |
| 22. The Redevelopment Agency shall consider the feasibility of using housing set-aside funds to provide additional subsidies for a limited number of the units at Diamond Terrace that are designated for Very-Low Income (50 percent of median income) so that the units would be affordable to seniors with lower incomes (30 percent to 40 percent of median income or below) to increase housing opportunities for seniors with limited incomes. |                | Redevelopment Agency, Community Development Department         | FY 05-06   | The Redevelopment Agency determined additional subsidy was not needed at Diamond Terrace as all units became occupied as originally anticipated.<br><br>There has not been additional housing set-aside subsidy for Diamond Terrace beyond what was originally anticipated. The original project includes a total of 85 units: 65 very-low income, 10 low-income, and 10 moderate-income units. The original approval assumes an annual subsidy from the low- and moderate-income housing fund in the amount of \$200,000 annually through 2013. No additional units were subsidized beyond the original project as described above. | The City will continue to provide an annual subsidy to the Diamond Terrace project (new Implementation Measure III.1.4). |
| 23. The City shall review and revise its affordability covenants for the inclusionary housing program to insure that the units remain affordable for the longest period feasible. The City shall develop and implement procedures for this program.                                                                                                                                                                                                  |                | City Council, Planning Commission, Community Development Dept. | Ongoing    | The City does not have an inclusionary housing program other than what is required by Redevelopment Agency law. The City is proposing a inclusionary program with the adoption of this Housing Element.                                                                                                                                                                                                                                                                                                                                                                                                                              | This program will be combined with Implementation Measure I.2.1.                                                         |

| Housing Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Funding Source | Responsible Agency/Department                                             | Time Frame | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Continue, Modify, or Delete Program                                                                                                    |
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| <b>Goal IV Ensure equal housing opportunities for all persons in Clayton regardless of age, race, religion, sex, marital status, national origin, color, disability, or other barriers that prevent choice in housing.</b>                                                                                                                                                                                                                                                         |                |                                                                           |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                        |
| 24. The City shall distribute a public information brochure on reasonable accommodations for disabled persons and enforcement programs of the State Fair Employment and Housing Commission.                                                                                                                                                                                                                                                                                        |                | Community Development Department                                          | Ongoing    | The City distributes information to the public on reasonable accommodations for disabled persons and enforcement programs of the State Fair Employment and Housing Commission at City Hall in the Community Development Department.<br><br>The City posts and updates its information as it is received from the State Fair Employment and Housing Commission.                                                                                                                                                                                | This program will be continued as Implementation Measure IV.3.2.                                                                       |
| 25. The City shall develop a public outreach program to inform community residents on the role and need for affordable housing in Clayton. The City shall produce articles concerning affordable housing issues (e.g., available funding for affordable housing projects, energy conservation, first-time homebuyer programs, housing density, etc.). The City shall place information regarding affordable housing on the City website, in the City newsletter, and at City Hall. |                | City Council; Community Development Department                            | Ongoing    | The City does not have a formal, ongoing public outreach program to inform the public on affordable housing projects. However, as the City periodically updates its Housing Element it reaches out to community members to inform them of housing needs and state requirements. Additionally, there are periodic outreach efforts including study sessions, public meetings, and public hearings to inform community members of local housing needs and state housing requirements, as well as local housing standards and requirements.      | As affordable housing projects are approved through the City, the public will be informed (Implementation Measure IV.2.1).             |
| 26. The City shall review development plans to assure consistency with State accessibility laws and require modifications for accessibility.                                                                                                                                                                                                                                                                                                                                       |                | Contra Costa County Building Inspection Department                        | Ongoing    | The City requires review of development plans for all housing projects for consistency with state accessibility laws as required by the City-adopted 2007 Uniform Building Code.                                                                                                                                                                                                                                                                                                                                                              | This program will be combined with new Implementation Measure IV.3.1 to develop a more formalized reasonable accommodations procedure. |
| 27. The City shall establish exceptions for persons with disabilities with respect to zoning, permit processing, and building codes.                                                                                                                                                                                                                                                                                                                                               |                | Community Development, Contra Costa County Building Inspection Department | FY 06-07   | Exceptions for persons with disabilities are available in accordance with state law.<br><br>Exceptions have been granted for persons with disabilities on a case-by-case basis and no formal records have been kept on these exceptions.                                                                                                                                                                                                                                                                                                      | This program will be combined with new Implementation Measure IV.3.1 to develop a more formalized reasonable accommodations procedure. |
| 28. The City shall review its zoning ordinance, policies, and practices to ensure compliance with fair housing laws.                                                                                                                                                                                                                                                                                                                                                               |                | Community Development Department                                          | Ongoing    | In February of 2007, the City amended its Zoning Ordinance to rezone the two identified affordable housing opportunity (AHO) sites in the City's 2005 certified Housing Element to Planned Unit Development, allowing up to 15 units per net acre on both sites. The sites are identified as R-1 (APN 119-021-063) and R-2 (APN 120-015-011). These rezonings allow the opportunity to build affordable housing units on these properties.<br><br>Additionally, on April 1, 2008, the City adopted the 2007 Uniform Building Code as the code | This program will be continued on a case-by-case basis (Implementation Measure IV.1.1).                                                |

# HOUSING ELEMENT UPDATE

CITY OF CLAYTON

| Housing Program                                                                                                                                                                                                                                                                                                                                                    | Funding Source | Responsible Agency/Department    | Time Frame | Accomplishments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Continue, Modify, or Delete Program                              |
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| <b>Category: Conservation</b>                                                                                                                                                                                                                                                                                                                                      |                |                                  |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  |
| <b>Goal V: Promote and maintain energy efficiency in new and existing housing.</b>                                                                                                                                                                                                                                                                                 |                |                                  |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  |
| 29. The City shall continue to provide energy conservation brochures at City Hall.                                                                                                                                                                                                                                                                                 |                | Community Development Department | Ongoing    | The City consistently makes energy conservation brochures available for the public at City Hall and the Clayton Community Library                                                                                                                                                                                                                                                                                                                                                                                                                                                         | This program will be continued as Implementation Measure V.1.1.  |
| 30. The City should develop design standards to allow energy self-sufficiency and generation projects.                                                                                                                                                                                                                                                             |                | Community Development Department | FY 05-06   | To date the City has not developed special design standards to encourage energy self-sufficiency and generation projects but plans to do this during the current Housing Element planning period.                                                                                                                                                                                                                                                                                                                                                                                         | This program will be continued as Implementation Measure V.1.2.  |
| <b>Category: Planning</b>                                                                                                                                                                                                                                                                                                                                          |                |                                  |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  |
| <b>Goal VI: Promote and participate in the resolution of housing, employment, and transportation issues on a regional basis in cooperation with all Contra Costa County jurisdictions.</b>                                                                                                                                                                         |                |                                  |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  |
| 31. The City shall support responsible state legislation which allows municipalities to enter into equitable agreements with other entities to transfer and financially participate in the provision of fair-share housing units closer to transportation centers and work centers outside the City limits, while retaining full credit for the transferred units. |                | City Council                     | Ongoing    | To date the City has not formally supported any state legislation which allows municipalities to enter into agreements with other entities to transfer and financially participate in the provision of fair-share housing units close to transportation centers outside the city limits, while retaining full credit for the transferred units, but would consider supporting this program in the future.                                                                                                                                                                                 | This program will be continued as Implementation Measure VI.1.1. |
| 32. The City shall participate in the Contra Costa County "Shaping Our Future" project, Contra Costa Affordable Housing Trust Fund, and other regional planning efforts addressing housing, employment, and transportation issues                                                                                                                                  |                | City Council                     | Ongoing    | The City of Clayton has been a very active participant in the Contra Costa "Shaping Our Future" effort, the Association of Bay Government's (ABAG's) Projections 2009, and various efforts of the Contra Costa Transportation Authority, including the drafting of Measures C and J.<br><br>The City's current Mayor, Julie Pierce, was the co-chair of "Shaping Our Future. In addition, Mayor Pierce has had significant involvement over many years through the present time with the Contra Costa Transportation Authority (CCTA) and the Association of Bay Area Governments (ABAG). | This program will be continued as Implementation Measure VI.1.2  |





## GOALS AND POLICIES

### ADEQUATE SITES AND NEW CONSTRUCTION

**Goal I** Provide for adequate sites and promote the development of new housing to accommodate Clayton's fair share housing allocation.

**Policy I.1.** The City shall designate and zone sufficient land to accommodate Clayton's projected fair share housing allocation as determined by the Association of Bay Area Governments.

**Implementation Measure (I.1.1)** The City will promote the development of the Affordable Housing Opportunity sites identified in Table 42, Vacant Residential Land (i.e., High Street parcel (Site V-2) and Old Fire Station site (Site V-5)) by creating a General Plan Multi-family Medium—High Density Ddesignation to allow for 15.1 to 20 units per acre and create a new Zoning District Multi-Family Residential High (M-R-H) to allow up to 20 units per acre.

Based on the Vacant and Underutilized Residential Land Tables (Table 42 and 43, 44 and 45) the City has a shortfall of land available to extremely low-, very low-, and low-income households. The City needs enough land to accommodate 50 additional units on sites that allow for 20 units per acre. To address this shortfall, the City will rezone the following site within one year of adoption of the Housing Element.

- Re-designate a portion of Site U-6 (Easley Ranch, APN 119-080-009, 13.52 acres) from SF (LD) to the newly created MF (HID) and rezone to M-R-H (allows 20 units per acre) to meet the City's 50-unit RHNA shortfall. The City will rezone 3.5 acres of this site to accommodate at least 50 units without physical or environmental constraint. Single family and multifamily units will be allowed by right and would typically require a tentative map and site plan review approval.
- The City will also consider re-designating/rezoning Sites P-2 (APN 119-021-013, .87 acres) and/or Site P-3 (APN 119-021-054, 1.16 acres), and/or Site P-4 (APN 119-021-055, .95 acres) (see Table 45) to add to the City's future RHNA needs. The re-designation/

rezoning of these sites is not needed to meet the City's 50-unit RHINA shortfall.

- If it is determined that rezoning any of the identified sites is not feasible, the City will identify another site or group of sites that will accommodate the City's 50-unit RHINA shortfall. The site(s) will accommodate at least 16 units per state law requirements and not have any physical or environmental constraints. This rezoning will occur within one year of adoption of this Housing Element. Single family and multifamily units will be allowed by right and would typically require a tentative map and site plan review approval.

**Responsibility:** City Council, Planning Commission, Community Development ~~Dept.~~ Department

**Time Frame:** Rezone sites to meet the RHINA shortfall by March 2011.

**Funding:** General Fund, RDA funds

**Policy I.2** The City shall actively support and participate in the development of extremely low-, very low-, low-, and moderate-income housing to meet Clayton's fair share housing allocation and Redevelopment Agency housing requirements. To this end, the City shall help facilitate the provision of affordable housing through the granting of regulatory concessions and available financial assistance.

**Implementation Measure (I.2.1)** For residential projects of two or more units, developers will be required to develop an Affordable Housing Plan that requires a certain percentage of units be built as affordable housing units to very low- and low-income households. The City has established the following guidelines to provide direction for the review of Affordable Housing Plans associated with individual development projects and to provide direction for the preparation of an Affordable Housing Plan.

The Plan shall be approved in conjunction with the earliest stage of project entitlement, typically with the City Council approval of the Development Agreement or other primary land use entitlement.

The Affordable Housing Plan shall specify and include the following:

- The number of dwelling units that will be developed as affordable to very low-, low-, moderate-, and above moderate-income households (the City's desire would be that at least 5 percent of all project units be built as very low-income housing units and at least 5 percent of all project units be built as low-income housing units).
- The number of affordable ownership and rental units to be produced. Such split shall be approved by the City Council based on housing needs, market conditions, and other relevant factors. The split of ownership and rental units shall be addressed within the Plan for each individual project.
- Program options within project-specific Affordable Housing Plans may include, but are not limited to, the following:
  - Actual production (on-site or off-site) of affordable units (including ownership and rental opportunities in the form of corner units, halfplexes, duplexes, cottages, creative alternative housing products, etc.).
  - Land dedication (on-site and off-site).
  - Payment of in-lieu fees.
- The timing for completion of affordable housing obligations. For projects proposing to construct affordable housing units, the City generally supports construction of affordable dwellings concurrent with the construction of market-rate housing when feasible. For projects providing alternative contributions (land dedication, funds, etc.), timing of such contributions shall be identified in the Plan, with the expectation that the City will pursue construction of affordable units generally concurrent with construction of project market-rate housing.
- At the City Council's discretion, land or other contributions provided by developers as specified within project Affordable Housing Plans may be utilized to augment City efforts and the efforts of its nonprofit partners to provide affordable housing opportunities to all income levels throughout the community. The City

will pursue supplemental funding to allow affordability to households earning less than 50 percent of area median income.

- In order to ensure the production and preservation of housing affordable to the City's workforce, no productive, reasonable program or incentive option will be excluded from consideration within project-specific Affordable Housing Plans. Possible incentives may include, but are not limited to:
  - Density bonuses
  - Fee waivers or deferrals (as reasonably available)
  - Expedited processing/priority processing
  - Reduced parking standards
  - Technical assistance with accessing funding
  - Modifications to development standards (on a case-by-case basis)

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** This program will be implemented as projects of two or more units are processed through the Planning Department. The City will monitor the implementation of this program to ensure that it does not cause a constraint to the development of housing in the City of Clayton and will make necessary revisions to the program if necessary to avoid such a constraint.

**Funding:** General Fund, RDA funds

**Implementation Measure (I.2.2)** The Redevelopment Agency shall use its Low and Moderate Income Housing Fund to subsidize the construction of housing for very low-, low-, and moderate-income households on designated Affordable Housing Opportunity (AHO) sites in the Redevelopment project area (Table 42, Vacant Residential Land) to meet the City's fair share allocation within the current planning period of the Housing

Element. In the event the accumulated cash balance of the Redevelopment Agency housing set-aside fund is insufficient to adequately subsidize such projects, the City and the Redevelopment Agency shall, in consultation with project proponents, do one of the following as a means of providing adequate subsidy for the projects: (1) obtain conventional financing from area lenders; (2) participate in a bond issue with neighboring jurisdictions; or (3) issue bonds.

As part of this program the City will develop a marketing plan and research possible incentives aimed at promoting Redevelopment funds.

**Responsibility:** Redevelopment Agency; City Council; Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** RDA funds

**Policy I.3** The City shall promote, wherever feasible, homeownership for low- and moderate-income households in Clayton.

**Implementation Measure (I.3.1)** ~~The City shall amend the Zoning Ordinance to~~ will continue to allow manufactured houses, consistent with the requirements of state law.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** The Zoning Code was amended in December 2009 to meet state law requirements.<sup>40</sup>

**Funding:** General Fund, RDA funds

**Policy I.4** The City shall encourage the development of second dwelling units on new and existing single-family-zoned lots.

**Implementation Measure (I.4.1)** The City shall continue to promote the development of second dwelling units by publicizing information in the general application packet and posting information on the City's website.

**Responsibility:** Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund, RDA funds

**Implementation Measure (I.4.2)** The City shall develop a program using Redevelopment Agency set-aside funds to encourage the development of second dwelling units, including a review and possible reduction of development fees that might deter the development of such units.

**Responsibility:** City Council, Planning Commission, Community Development Department.

**Time Frame:** December 2012

**Funding:** RDA funds

**Policy I.5** The City shall aggressively promote mixed-use or second-story residential units above commercial uses in the Town Center.

**Implementation Measure (I.5.1)** To encourage development of mixed-use projects in the Town Center, the City has adopted the Clayton Town Center Specific Plan which provides detailed policy direction, standards, and guidelines that encourage mixed-use development. In addition the City will continue to offer incentives such as density bonuses, actively recruit developers to undertake such projects, and where feasible provide subsidies using Redevelopment Agency set-aside funds.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Ongoing and Annually and upon receiving development inquiries for mixed-use development.

**Funding:** General Fund, RDA funds

**Implementation Measure (I.5.2)** The City will continue to promote the use of the Town Center Commercial District and the Town Center Specific Plan standards to promote mixed-use or second-story residential units. These standards allow for more flexibility in the development of mixed-use or second-story units. In addition, the City is finalizing a Development Handbook guide to facilitate the permitting process of mixed-use projects.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund, RDA funds

## Regulatory Relief and Incentives

**Goal II** To the extent feasible, remove governmental constraints for affordable and special needs housing.

**Policy II.1** The City shall ensure that locations are available within the City to accommodate any future need for facilities to serve City residents in need of emergency shelter.

**Implementation Measure (II.1.1)** California Health and Safety Code (Section 50801) defines an emergency shelter as “housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or households may be denied emergency shelter because of an inability to pay.”

Pursuant to Senate Bill 2, the City will amend the Zoning Ordinance to allow emergency shelters by right and only subject to the same development standards allowed in this Zone, as a permitted use in the area that ~~This area~~ is currently designated Kirker Corridor in the City’s General Plan and classified as Planned Development (PD) in the City’s Zoning Ordinance. This corridor is close to services and public transportation. The City will create an overlay zone with specific development standards for emergency shelters in this 5-acre area. In addition, the City will evaluate adopting development and managerial standards that will be consistent with Government Code Section 65583(a)(4). These standards may include such items as:

- Lighting
- On-site management
- Maximum number of beds or persons to be served nightly by the facility
- Off-street parking based on demonstrated need
- Security during hours that the emergency shelter is in operation

**Responsibility:** City Council, Planning Commission, Community Development Department.

**Time Frame:** ~~June 2010~~ March 2011. The City will create an overlay zone that will provide development standards for emergency shelters in the Kirker Corridor.

**Funding:** General Fund

**Implementation Measure (II.1.2)** Transitional and supportive housing provides temporary housing, often with supportive services, to formerly homeless persons for a period that is typically between six months and two years. The supportive services, such as job training, rehabilitation, and counseling, help individuals gain life skills necessary for independent living.

Pursuant to Senate Bill 2, the City must explicitly allow both supportive and transitional housing types in all residential zones. The City shall update its Zoning Code to include separate definitions of transitional and supportive housing as defined in Health and Safety Code Sections 50675.2 and 50675.14. Both transitional and supportive housing types will be allowed as a permitted use subject to only the same restrictions on residential uses contained in the same type of structure.

**Responsibility:** City Council, Planning Commission, Community Development Department.

**Time Frame:** ~~June 2010~~ March 2011

**Funding:** General Fund

**Implementation Measure (II.1.3)** Assembly Bill 2634 requires the quantification and analysis of existing and projected housing needs of extremely low-income households and requires Housing Elements to identify zoning to encourage and facilitate supportive housing and single-room occupancy units (SROs).

The City shall update its Zoning Code to allow for the development of single-room occupancy units (a type of residential hotel offering one-room units for long-term occupancy by one or two people; SROs may have a kitchen or bath facilities (but not both) in the room) with a conditional use permit in the L-C (Limited Commercial) District and/or in the area that is currently designated Kirker Corridor. The Kirker



Corridor is classified as PD (Planned Development) in the City's Zoning Ordinance. This corridor is close to services and public transportation. The City will create an overlay zone with specific development standards to focus on this approximately 5-acre area. The conditions for these units will continue to be minimal and will only require review by the Planning Commission.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** June 2010. The City will allow for SROs in the L-C District or create an overlay zone that will provide development standards for SROs in the Kirker Corridor.

**Funding:** General Fund

**Implementation Measure (II.1.4)** To assist extremely low-income households, the City will prioritize funding and/or offer regulatory incentives for the development of housing types such as SROs which addresses the needs of the extremely low-income group.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Offer regulatory incentives for the development of housing for extremely low-income households as projects are submitted and the City will prioritize funding for extremely low-income households annually and as funds become available. The City will conduct an annual outreach to developers specializing in extremely low-income housing.

**Funding:** General Fund, RDA funds

**Policy II.2** The City shall permit owner-occupied and rental multi-family residential use by right.

**Implementation Measure (II.2.1)** Most recent housing developments in Clayton have not been constructed to the maximum densities allowed by zoning. Market conditions, bank financing, and insurance requirements have favored the construction of single-family detached houses. Currently, the City's Zoning Code allows for the development of single-family homes in the

Multiple Family Residential (M-R) District. To increase housing supply and obtain densities closer to those envisioned by zoning policies, the City will consider amending the Zoning Code to allow single-family homes in the Multiple Family Residential (M-R) District only with a conditional use permit so that these remaining sites can be used to accommodate multi-family housing.

**Responsibility:** City Council

**Time Frame:** Consider amending Zoning Code by December ~~2010~~2011.

**Funding:** General Fund

**Policy II.3** The City shall encourage affordable housing by granting incentives (e.g., density bonus) to projects that provide affordable units.

**Implementation Measure (II.3.1)** The City will continue to allow density bonuses in accordance with the requirements of state density bonus law (SB 1818).

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Code was amended in December 2009 to meet state law requirements.

**Funding:** General Fund

**Policy II.4** The City shall work to decrease the review and approval time for projects that provide affordable units and otherwise simplify the development review process for residential development.

**Implementation Measure (II.4.1)** The City shall continue to prioritize development applications to decrease the review and approval time for all development projects that include residential units affordable to extremely low-, very low-, and low-income households.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Ongoing

**Funding:** General Fund

**Policy II.5** The City may reduce development and planning fees for projects that provide affordable units.

**Implementation Measure (II.5.1)** The City will consider reducing or waiving certain development fees for development projects that include residential units affordable to extremely low-, very low-, low-, and moderate-income households on a case-by-case basis.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** RDA funds, or as other funding sources become available

**Policy II.6** The City shall provide flexible development standards for projects that provide affordable units.

**Implementation Measure (II.6.1)** The City shall provide flexible development standards (e.g., parking, landscaping, setbacks) and authorize regulatory concessions for development that includes residential units affordable to extremely low-, very low-, and low-income households.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** RDA funds, as funding becomes available.

## Rental and Homeownership Assistance

**Goal III** Increase housing opportunities for lower-income renters and first-time homebuyers.

**Policy III.1** The City shall promote assistance to lower-income renters and first-time homebuyers by promoting programs available through Contra Costa County and the Contra Costa County Housing Authority.

**Implementation Measure (III.1.1)** The City refers interested persons to information regarding Contra Costa County's Mortgage Credit Certificate Program, the Mortgage Revenue Bond Program, and the Owner-Occupied Housing Rehabilitation Program. The

City also disseminates information regarding Contra Costa Housing Authority's Lower-Income Rental Assistance Program and Aftercare Certificates as information becomes available.

**Responsibility:** Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Funds will be used to post information.

**Implementation Measure (III.1.2)** The City shall develop and implement a down payment assistance program using Redevelopment Agency set-aside funds or California Housing Finance Agency funds for first-time homebuyers by working with the County or by developing its own program that can be used with the Mortgage Credit Certificate program, new inclusionary units, or alone.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** Consider developing a down payment assistance program by 2011.

**Funding:** RDA Funds

**Implementation Measure (III.1.3)** The City shall review potential funding opportunities through the County HOME program and apply for funding for applicable projects when development opportunities arise.

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** The City will apply annually upon notice of funding availabilities.

**Funding:** HOME funds

**Implementation Measure (III.1.4)** The City will continue to provide Redevelopment Agency set-aside funds for the continued affordability of the subsidized units at Diamond Terrace (\$200,000 annually) through expiration in 2013.

**Responsibility:** Redevelopment Agency, Community Development Department

**Time Frame:** Ongoing, for the length of the affordability term of the project

**Funding:** RDA funds

**Policy III.2** Preserve units “at risk” of losing affordability covenants.

**Implementation Measure (III.2.1)** The City will continue or undertake the following programs and activities during the five-year period of the Housing Element. The Community Development Department will implement these efforts. The efforts listed below represent a varied strategy to mitigate potential loss of “at-risk” units due to conversion to market-rate units. These local efforts utilize existing City and local resources. They include efforts to secure additional resources from the public and private sector should they become available.

Monitor owners of at-risk projects on an ongoing basis, at least every six months, in coordination with other public and private entities to determine their interest in selling, prepaying, terminating, or continuing participation in a subsidy program.

Maintain and annually update the inventory of at-risk projects through the use of existing databases (e.g., HUD, State HCD, and California Tax Credit Allocation Committee).

Take all necessary steps to ensure that a project remains in or is transferred to an organization capable of maintaining affordability restrictions for the life of the project, including proactively ensuring notices to qualified entities, coordinating an action plan with qualified entities upon notice, and assisting with financial resources or supporting funding applications.

Annually coordinate with HUD to monitor projects approved to convert to ensure that any required assistance (or assistance that the owner has agreed to provide) to displaced tenants is carried out in a timely manner. Ensure projects are monitored to see if they are subject to other state or local requirements regarding the provision of assistance to displaced tenants.

Annually monitor local investment in projects that have been acquired by nonprofit or for-profit entities to ensure that properties are well managed and maintained and are being operated in accordance with the City’s property rehabilitation standards.

Work with owners, tenants, and nonprofit organizations to assist in the nonprofit acquisition of at-risk projects to ensure long-term affordability of the development. Annually contact property owners, gauge interest, and identify nonprofit partners and pursue funding and preservation strategy on a project-by-project basis.

Annually meet with stakeholders and housing interests to participate and support, through letters and meetings and technical assistance, with local legislators in federal, state, or local initiatives that address affordable housing preservation (e.g., support state or national legislation that addresses at-risk projects, support full funding of programs that provide resources for preservation activities).

Use available financial resources to restructure federally assisted preservation projects, where feasible, in order to preserve and/or extend affordability.

Annually identify funding sources for at-risk preservation and acquisition rehabilitation and pursue these funding sources at the federal, state, or local level to preserve at-risk units on a project-by-project basis.

**Responsibility:** Community Development Department

**Time Frame:** Annually

**Funding:** General Fund

## **Equal Access**

**Goal IV** Ensure equal housing opportunities for all persons in Clayton regardless of age, race, religion, sex, marital status, national origin, color, disability, or other barriers that prevent choice in housing.

**Policy IV.1** The City shall promote housing opportunities for all persons regardless of age, race, religion, sex, marital status, national origin, color, disability, or other barriers that prevent choice in housing.

**Implementation Measure (IV.1.1)** The City shall review its Zoning Ordinance, policies, and practices to ensure compliance with fair housing laws.

**Responsibility:** Community Development Department

**Time Frame:** Biannually and ongoing, 2009–2014

**Funding:** General Fund

**Implementation Measure (IV.1.2)** The City shall amend the Zoning Ordinance to remove the maximum number of persons defined as part of a family. The current definition of family limits the number of unrelated individuals to 6 or fewer persons. Upon amending the definition in the Zoning Ordinance, the City will not restrict the number of unrelated individuals in a family.

**Responsibility:** Community Development Department

**Time Frame:** ~~June~~ October 2010

**Funding:** General Fund—

**Policy IV.2** The City shall strive to increase public awareness and acceptance of affordable housing in the community.

**Implementation Measure (IV.2.1)** As affordable housing projects are processed through the Planning Department, the City will provide information on the project to the public through the City's public hearing process in the form of study sessions, public hearings, and public meetings.

**Responsibility:** City Council, Community Development Department

**Time Frame:** Ongoing, as projects are processed through the Planning Department

**Funding:** General Fund

**Policy IV.3** The City shall provide disabled persons with reasonable accommodation with respect to zoning, permit processing, and building codes and shall support programs to modify existing units to better serve the needs of disabled persons.

**Implementation Measure (IV.3.1)** ~~Develop and formalize a general process that a person with disabilities will need to go through in order to make a reasonable accommodation request in order to accommodate the needs of persons with disabilities and streamline the permit review process. The City will adopt a written reasonable accommodation ordinance to provide exception in zoning and land use for housing for persons with disabilities. This procedure will be a ministerial process, with~~

minimal or no processing fee, subject to approval by the Community Development Director applying the following decision-making criteria:

- ▲The request for reasonable accommodation will be used by an individual with a disability protected under fair housing laws.
- ▲The requested accommodation is necessary to make housing available to an individual with a disability protected under fair housing laws.
- ▲The requested accommodation would not impose an undue financial or administrative burden on the City.
- ▲The requested accommodation would not require a fundamental alteration in the nature of the City's land-use and zoning program.

Additionally, the City will provide information to individuals with disabilities regarding reasonable accommodation policies, practices, and procedures based on the guidelines from the California Department of Housing and Community Development Department (HCD). This information will be available through postings and pamphlets at the City and on the City's website. ~~Specific language separate from variance or conditional use permit...provide exception in zoning and land use for person with disabilities~~

**Responsibility:** City Council, Planning Commission, Community Development Department

**Time Frame:** October 2010

**Funding:** General Fund

**Implementation Measure (IV.3.2)** The City shall distribute public information brochures on reasonable accommodations for disabled persons and enforcement programs of the State Fair Employment and Housing Commission.

**Responsibility:** Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund



**Implementation Measure (IV.3.3)** The City will evaluate the feasibility of a universal design ordinance that provides greater adaptability and accessibility of housing for persons with disabilities. If a universal design ordinance is determined to be feasible, the City will prepare an ordinance and produce a brochure on universal design, resources for design, and compliance with City requirements. The City will distribute the brochure to developers and to community organizations serving individuals with disabilities.

**Responsibility:** Community Development Department

**Time Frame:** May 2011

**Funding:** General Fund

## **Energy Conservation**

**Goal V** Encourage and maintain energy efficiency in new and existing housing.

**Policy V.1** The City shall continue to promote energy conservation in the design of all new residential structures and shall promote incorporation of energy conservation and weatherization features in existing homes.

**Implementation Measure (V.1.1)** The City shall continue to provide energy conservation brochures at City Hall and the Clayton Community Library.

**Responsibility:** Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund

**Implementation Measure (V.1.2)** The City should develop design standards, concepts, or templates to provide to developers who are interested in creating energy self-sufficiency and generation projects.

**Responsibility:** Community Development Department

**Time Frame:** Create standards, concepts, or templates for energy efficiency and solar design by January 2012.

**Funding:** General Fund, RDA funds

**Implementation Measure (V.1.3)** The City will review and amend as appropriate the General Plan, Zoning Ordinance, and related policy and regulatory documents to improve energy conservation beyond Title 24. The City will consider establishing an incentivized Green Building Program, encouraging energy-efficient retrofitting, and encourage the use of renewable energy in residential applications. Some of the incentives the City will consider when drafting this program will be:

- —Providing eligible projects with building and plan check fee rebates (when financially feasible)
- —Achieving third-party green building certification
- —Exceeding 20 percent of Title 24 requirements
- —Renewable Energy Systems
- —Green Roofs

**Responsibility:** Community Development Department

**Time Frame:** Review and amend regulatory controls by January 2012.

**Funding:** General Fund, RDA funds

## Regional Planning

**Goal VI** Promote and participate in the resolution of housing, employment, and transportation issues on a regional basis in cooperation with all Contra Costa County jurisdictions.

**Policy VI.1** The City shall actively support regional-based solutions to the housing, employment, and transportation issues initially within Contra Costa County and ultimately within the Bay Area.

**Implementation Measure (VI.1.1)** The City shall support responsible state legislation which allows municipalities to enter into equitable agreements with other entities to transfer and financially participate in the provision of fair-share housing units closer to transportation centers and work centers outside

the city limits, while retaining full credit for the transferred units.

**Responsibility:** City Council

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund

**Implementation Measure (VI.1.2)** The City shall continue to participate in programs in Contra Costa County (e.g., “Shaping Our Future” project and Contra Costa Affordable Housing Trust Fund) TRANSPAC (Transportation Partnership and Cooperation) is the Regional Transportation Planning Committee (RTPC) for Central Contra Costa and other regional planning efforts addressing housing, employment, and transportation issues.

**Responsibility:** City Council

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund

**Implementation Measure (VI.1.3)** The City shall continue cooperation with the regional/countywide housing task force. The City shall use this task force as a means of gaining new policy and technical perspectives.

**Responsibility:** Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund

**Implementation Measure (VI.1.4)** The City shall continue to work with the Association of Bay Area Governments (ABAG) on their FOCUS program implementation. FOCUS is a regional development and conservation strategy that promotes a more compact land use pattern for the Bay Area. Some of the strategies that FOCUS is promoting are listed below:

- Encourage infill and the efficient use of land capacity within existing communities;

- Provide for compact, complete, resource-efficient communities near existing or planned transit and other infrastructure;
- Provide opportunities for people to live near their jobs and work near their homes; and
- Encourage a mix of land uses with jobs, housing, retail, schools, parks, recreation, and services in proximity.

**Responsibility:** Community Development Department

**Time Frame:** Ongoing, 2009–2014

**Funding:** General Fund

## QUANTIFIED OBJECTIVES

Table 47 summarizes the quantified objectives for each implementation measure expected to contribute to the construction, rehabilitation, or conservation of units during the time frame of the Housing Element (2009–2014). These quantified objectives represent a reasonable expectation for the new housing units that will be developed and the households that will be assisted based on the policies and implementation measures outlined in this Housing Element and general market conditions. Table 48<sup>1</sup> also indicates ABAG's net new construction need for Clayton by income group.

**TABLE 48<sup>1</sup>**  
**SUMMARY OF QUANTIFIED OBJECTIVES**

| Objective Category/Program                | Extremely Low Income | Very Low Income | Low Income     | Moderate Income | Above Moderate Income | Total           |
|-------------------------------------------|----------------------|-----------------|----------------|-----------------|-----------------------|-----------------|
| Clayton's ABAG Allocation for 2007–2014   | 24                   | 25              | 35             | 33              | 34                    | 151             |
| Permit Development Activity (1/07 – 5/09) | 0                    | 0               | 0              | 1               | 20                    | 21              |
| Remaining Need                            | 24                   | 25              | 35             | 32              | 14                    | 130             |
| REHABILITATION                            |                      | 5 <sup>1</sup>  | 5 <sup>1</sup> |                 |                       | 10 <sup>1</sup> |
| CONSERVATION                              | 20 <sup>2</sup>      |                 |                |                 |                       | 20 <sup>2</sup> |

<sup>1</sup> Estimate based on Owner-Occupied Housing Rehabilitation Program operated through Contra Costa County.

<sup>2</sup> The Kanker Court Apartments were made affordable through a combination of HUD funding programs 202 and 162, CDBG funding, and RDA funding sources. The units are renter-occupied and serve persons with disabilities. The complex consists of 20 units that are rented to extremely low-income households at a rental rate that is based on 30 percent of their monthly income.

## **PUBLIC PARTICIPATION**

State law requires that “the local government shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element . . .” (Government Code Section 65583). In order to satisfy this requirement, the City conducted a series of community meetings and public hearings to receive community input concerning Clayton’s housing goals and policies. The dates of these meetings are listed below. In addition, City staff used posted notices, published notices, letters, and verbal notices to housing advocacy groups, property owners, and community contacts to publicize meeting dates for study sessions and public hearings as widely as possible.

## **WORKSHOPS AND HEARINGS**

Public Workshop (4/28/09) – The housing element consultant made a presentation to the City Council, Planning Commission, and general public, including an overview of the update process, an outline of state housing law, and a description of the required components of the Housing Element Background Report and Policy Document. At the conclusion of the presentation, Council members and Commissioners discussed housing concerns in the City and potential changes or additions to policies and programs. The comments received at the meeting included general questions and comments about the Housing Element process, which were addressed at the meeting. Policy issues discussed were folded into the updated goals, policies, and implementation measures. For a complete list of comments received, please see **Appendix A**.

Planning Commission Hearing (6/9/09) – A Planning Commission hearing was held on June 9, 2009, to present the Draft Housing Element to the Planning Commission and the public for comment on the document prior to forwarding to the City Council for their approval prior to sending the draft to HCD. A listing on the comments received at this meeting is included in **Appendix A**.

City Council Hearing (6/30/09) – A City Council hearing was held on June 30, 2009, to present the Draft Housing Element to the City and the public for comment on the document prior to forwarding the draft to HCD. A listing on the comments received at this meeting is included in **Appendix A**.

## **OUTREACH EFFORTS**

The City solicited input from City of Clayton properties owners identified as ~~v~~Vacant, ~~u~~Underdeveloped, and Affordable Housing Opportunity sites. In addition, the list includes EAH Housing, a non-profit affordable housing developer; the special needs housing group —Contra Costa for Every Generation serving seniors and low-income families; The Clayton Community Church; ~~and~~ local realty interests, including Focus Realty and Lynn French; ~~etc.~~ This list included over 90 persons and groups.

The City placed notices in the Contra Costa Times announcing the public workshops, and posted notices in advance of all of all the Housing Element Update meetings at the City's three posting locations: City Hall, the Clayton Library, and the Clayton Post Office.

The City created a special location on the City of Clayton website to keep people informed of all the meetings that have been held to date regarding the Housing Element Update project. ~~At this location,~~ Staff reports, the Draft City of Clayton 2009–2014 Housing Element Update document, and the PowerPoint presentations for the individual meetings and related information ~~have been placed~~ were placed on the website. This website location, with relevant information accumulated through the project period, including those just mentioned, will be available on the City's website for the duration of this project, including during the HCD review period.

Finally, the Joint Special April 28, 2009, and the June 30, 2009, City Council meetings were televised on ~~our~~ the local cable channel.

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## **APPENDIX A: PUBLIC PARTICIPATION**

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## APPENDIX A: PUBLIC PARTICIPATION

Public Workshop (4/28/2009)— The housing element consultant made a presentation to the City Council, Planning Commission and general public including an overview of the update process, an outline of State housing law, and a description of the required components of the Housing Element Background Report and Policy Document. At the conclusion of the presentation, Council members and Commissioners discussed housing concerns in the City and potential changes or additions to policies and programs. The comments received at the meeting included general questions and comments about the Housing Element process, which were addressed at the meeting. Policy issues discussed were folded into the updated goals, policies, and implementation measures. The Topics discussed include:

- Understanding the timeline for Housing Element adoption. Should the City wait until more current Census data is available to proceed?
  - Response: Where available, the City will use Department of Finance information for the Housing Needs Assessment since Census information is outdated.
- Why does the City want to be certified?
  - Response: The City does want to be certified so they can be more competitive in apply for state funding as it becomes available
- What is the City's role in housing development and the implementation of Housing Element policies and programs?
  - Response: The Housing Element sets forth the City's best effort for how they will assist developers in accessing funding and making the land available to develop affordable housing, it is up to the development market to build the housing units.
- The City's current RHNA of 151 units nearly matches the new ABAG households growth through 2035, which is projected to be only 150 households.
  - Response: The City will continue to work with ABAG on implementation of the FOCUS programs through Implementation Measure V.1.4.
- Look into ways to encourage Universal Design.
  - Response: The City will consider creating a universal design ordinance through Implementation Measure IV.3.3.
- The City has tried to encourage second dwelling unit even adopting its own ordinance but the main constraint is the cost of water hook-up (\$18,000), which the City has no control over.
  - Response: The City will continue to encourage second dwelling units through Implementation Measure I.4.1 and will consider adoption a program using Redevelopment Agency set-aside funds to possibly reduce the development fees that might deter the development of such units (Implementation Measure I.4.2).
- No formal ordinance Housing Affordable Housing or Inclusionary Housing Ordinance has been adopted but the City has been requiring affordable units in past developments.
  - Response: The City should go ahead with an official ordinance. The City will include

## APPENDIX A: PUBLIC PARTICIPATION

Implementation Measure (I.1) that will include the following:

- The ordinance needs flexibility to encourage and facilitate affordable units.
  - One possible incentive for developments for extremely low- and very low-income is to increase RDA funding assistance to developers.
  - Program should not be a mandatory program because these seem to work better in larger cities.
  - The City needs good residential development downtown and this could facilitate that.
  - Possibility of offering an open space requirement waiver or concession for affordable units.
- City could utilize RDA funds for downpayment assistance. Do the second mortgages have to be forgiven or can they be shared-equity?
    - Response: The City has done this but only on a project-by-project basis and the City has preferred a shared equity structure approach. The City will also develop a more formalized downpayment assistance program through Implementation Measure III.1.2.

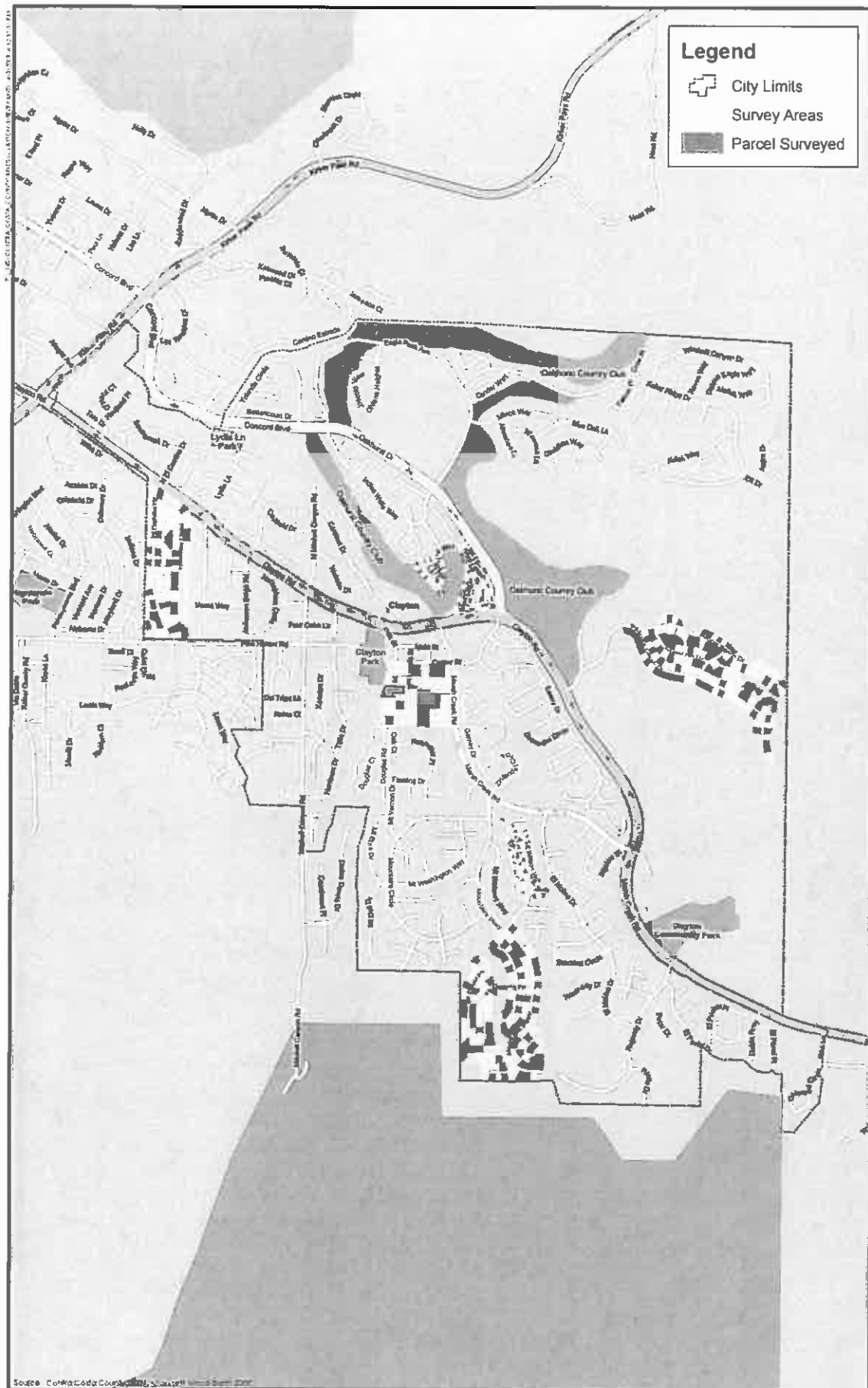
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## **APPENDIX B:**

# **HOUSING CONDITIONS RESULTS MAP**

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## **APPENDIX B:**

# **HOUSING CONDITIONS RESULTS MAP**

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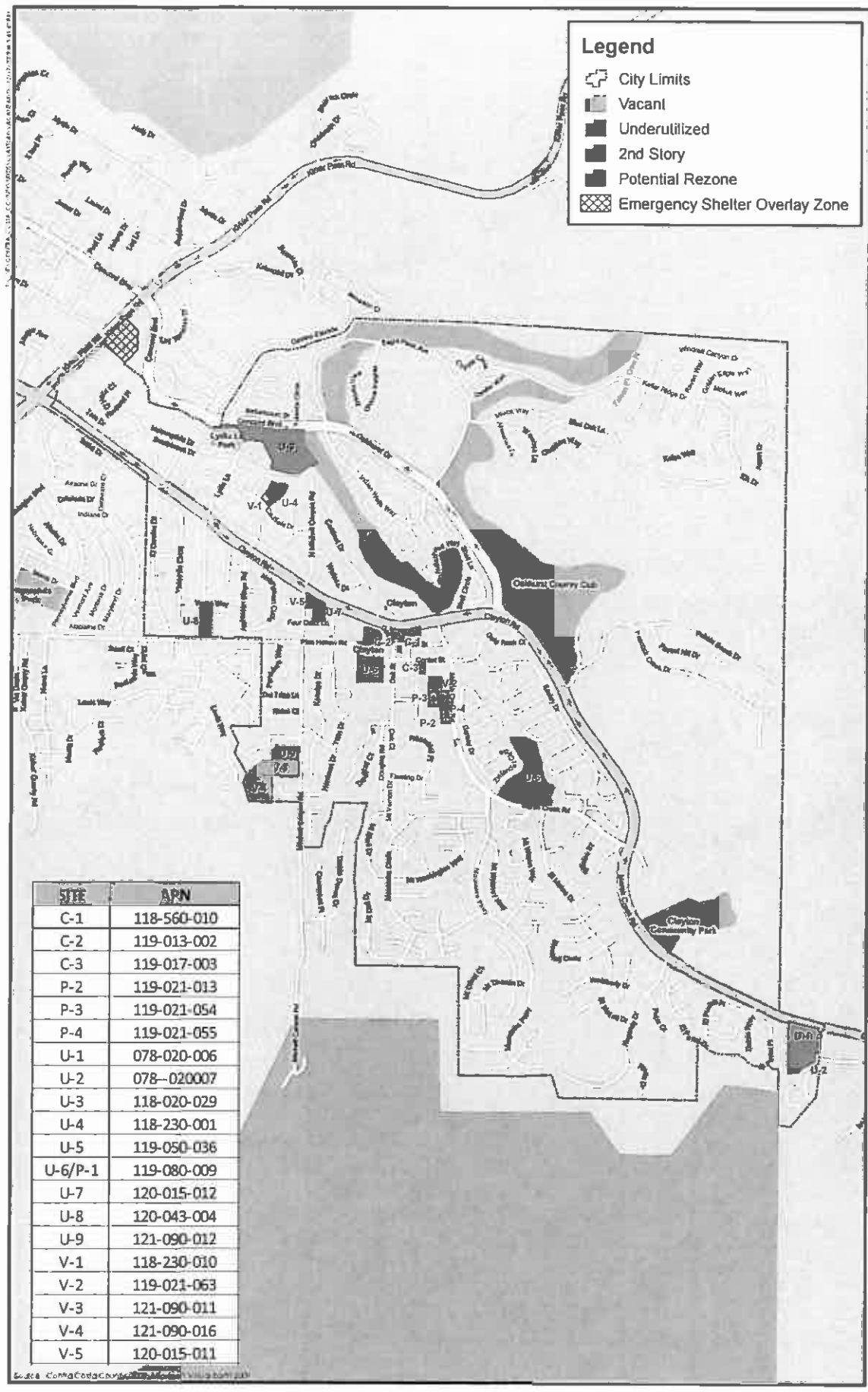
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## **APPENDIX C:**

# **VACANT RESIDENTIAL LAND MAP**

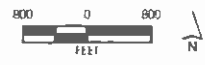
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- Legend**
- City Limits
  - Vacant
  - Underutilized
  - 2nd Story
  - Potential Rezone
  - Emergency Shelter Overlay Zone

| SITE    | APN         |
|---------|-------------|
| C-1     | 118-560-010 |
| C-2     | 119-013-002 |
| C-3     | 119-017-003 |
| P-2     | 119-021-013 |
| P-3     | 119-021-054 |
| P-4     | 119-021-055 |
| U-1     | 078-020-006 |
| U-2     | 078-020-007 |
| U-3     | 118-020-029 |
| U-4     | 118-230-001 |
| U-5     | 119-050-036 |
| U-6/P-1 | 119-080-009 |
| U-7     | 120-015-012 |
| U-8     | 120-043-004 |
| U-9     | 121-090-012 |
| V-1     | 118-230-010 |
| V-2     | 119-021-063 |
| V-3     | 121-090-011 |
| V-4     | 121-090-016 |
| V-5     | 120-015-011 |



Mount Diablo Ranch  
6955 Marsh Creek Road  
Clayton, CA 94517

**RECEIVED**

FEB 2 2010

CLAYTON COMMUNITY  
DEVELOPMENT DEPT.

1/29/10

Mr. David Woltering  
Community Development Director  
6000 Heritage Trail  
Clayton, CA 94517-1250

David,

Recent events surrounding our family property located at 6955 Marsh Creek Road coupled with actions that you and your office have taken has prompted me to write this letter.

During the week of January 11<sup>th</sup>, 2010 you called me to discuss the need for the City of Clayton to locate properties in proximity to downtown Clayton for consideration on the City's application to the State Housing and Community Development Department. You also stated that there were other property owners you were going to contact for the same consideration. I stated to you that I am one of several owners of this property and we have not considered making any changes to any portion of this property. We currently enjoy the entire property as it is today. I offered to you that I would discuss this with the other owners and we could have a follow up call. You indicated that your application needed to be submitted in short order and asked when could you call me back with a response. I stated to you that the following week was fine. I never received a call from you. On Monday January 25, 2010, I received a copy of the Contra Costa Times article printed Friday January 22<sup>nd</sup>, which specified our family ranch as one of the properties under consideration for the HCD. I was extremely disappointed that you went ahead and placed us on this list without getting my approval to do so. I thought that the relationship we were beginning to establish with you and the City from the previous meetings and communications we've had were forthright and trustworthy. Your actions demonstrated something different. This caused unnecessary duress amongst some of our family members and the property Caretaker. This was totally unexpected.

Let this letter serve as notice that Mount Diablo Ranch, owned by the Easley family, demands the City of Clayton to retract our property from consideration on any and all applications with the State HCD.

Thank you,



Robert Easley

PMC®

**MEMO**

**To:** David Woltering, AICP  
Community Development Director  
CITY OF CLAYTON

**From:** Jennifer Gastelum

**Cc:**

**Date:** January 11, 2010

**Re:** Housing Element Status Report

## City of Clayton 2009-2014 Housing Element Update

The City of Clayton submitted the Draft 2009-2014 Housing Element to the State Housing and Community Development Department (HCD) on July 15, 2009. The City and the consultant then conducted a conference call with HCD staff on September 3, 2009 to review their findings on the Draft Housing Element. The City then received a letter from HCD on September 10, 2009 stating their findings and necessary revisions to ensure compliance with State Housing Element law. The City worked with the consultant to address the issues as stated in the findings letter (Attachment 1) and submitted informal revisions to HCD on September 22, 2009. HCD staff then reviewed the changes and conducted a conference call with City staff and the consultant on November 4, 2009. The availability of appropriately zoned parcels to accommodate lower-income households stands out as the most challenging issue to address from this phone call. Since the conference call with HCD staff and PMC staff have researched state code provisions and discussed various approaches to address the availability of suitable lands issue for lower-income dwelling units. The RHNA shortfall is approximately 50 units for lower-income households.

The Draft Housing Element that was submitted to HCD on July 15, 2009 included an analysis to meet Clayton's regional housing needs allocation (RHNA) of 151 housing units, of which 84 are for lower-income households that relied on vacant, underutilized and mixed-use sites. HCD is requesting that the Element include recently built residential second-story developments and redevelopment trends to estimate potential capacity and when there are not recently approved projects. The City will need to demonstrate to HCD staff how the 50 unit shortfall in the lower-income categories could be satisfied. A summary of the Government Code relating to the sites inventory and the possible approaches that have been discussed is included in the information that follows.

### Outstanding HCD Issues

Zoning for Lower-Income Households: Pursuant to Section 65583.2(c)(3)(A) and (B), the element must identify zoning and densities appropriate to encourage and facilitate the development of housing for lower-income households. For communities with densities that meet specific standards (at least 20 units per acre), this analysis is not required. The Draft City of Clayton Housing Element indicates the City is utilizing sites within the SF-MD and MF-MD zones, with a maximum density range of 5 to 15 units/acre, to accommodate the development of housing for lower-income households. Four of the six sites (zoned SF-MD) have a maximum density of five units/acre. The only examples of recent housing projects with units affordable to lower-income households were in a zone in which the maximum density is equal to 20 units/acre, but this zone only appears to allow housing for seniors. The other example states three units will be provided for lower- to moderate-income households through deed restriction, in a zone that does not allow multifamily development. As a result, the element must demonstrate existing - densities (up to 5 units/acre in the SF-MD zone and 15 units/acre in the MF-MD zone) can encourage and facilitate the development of housing for lower-income households based on factors such as market demand, financial feasibility and development experience within the zones.

### City of Clayton's Options for Addressing the Zoning for Lower-Income Households BALANCE OF REGIONAL HOUSING NEED

| <b>Income Category</b> | <b>2007 to 2014 ABAG Need Determination</b> | <b>Units Constructed/ Approved and Adjustments 2007-2014*</b> | <b>Percentage of Need Met</b> | <b>Balance of Existing Need</b> |
|------------------------|---------------------------------------------|---------------------------------------------------------------|-------------------------------|---------------------------------|
| Extremely Low          | 24                                          | 0                                                             | 0%                            | 24                              |
| Very Low               | 25                                          | 0                                                             | 0%                            | 25                              |
| Low                    | 35                                          | 0                                                             | 0%                            | 35                              |
| Moderate               | 33                                          | 1                                                             | 3.0%                          | 32                              |
| Above Moderate         | 34                                          | 20                                                            | 58.8%                         | 14                              |
| <b>Total</b>           | <b>151</b>                                  | <b>21</b>                                                     | <b>13.9%</b>                  | <b>130</b>                      |

*Units include both units constructed and those receiving building permits since January 1, 2007.*

*Source: Community Development Department; Association of Bay Area Governments*

### Clayton Vacant Land Inventory Moderate- and Above Moderate-Income Households

The City's moderate- and above moderate-income allocation after counting building permits issues since January 2007 is 46 units. Based on vacant sites there is a realistic capacity of 20 total units on lower density sites, which would be available to moderate- and above moderate-income households

and there is capacity for another 26 units which will be accommodated on underutilized sites and existing potential second story sites identified in Table 43 and 44 of the Draft Housing Element to meet the City's moderate and above-moderate-income housing need.

#### **Extremely Low-, Very Low-, and Low-Income**

The City's lower-income RHNA allocation is 84 units. The City must show that there is land zoned at 20 units an acre to meet this allocation. Based on the City's vacant land inventory none of the City's sites currently allow 20 units per acre. The MF (MD) designation currently allows a maximum of 15 units per acre. To meet the City's RHNA allocation the City will need to amend the MF (MD) designation to commit the City to increasing the allowable density on sites from a maximum of 15 units per acre to 20 units per acre. Based on this amendment the City's vacant land inventory has a capacity to accommodate 34 units on existing vacant sites. This leaves the City with a 50 unit shortfall. To meet the City's RHNA shortfall (50 units) the City will consider the following options:

1. Rezoning a portion of Site U-6/P-1 (Easly Ranch, APN 119-080-009, 13.52 acres) from SF (LD) to MF(MD) to meet the City's 50 unit RHNA shortfall. The City would rezone approximately 3.5 acres of this site to accommodate 50 units without physical or environmental constraint.
2. If it is determined that rezoning of the Easly Ranch site is not feasibility, the City will consider rezoning Sites P-2 (APN 119-021-013, .93 acres) and/or Site P-3 (APN 119-021-054 1.13 acres), and/or Site P-4 (APN 119-021-055 .97 acres) to accommodate the City's 50 units RHNA shortfall. The site(s) that will be rezoned will accommodate at least 16 units per site and not have any physical or environmental constraints on the site(s).

What new Implementation Measure I.1 will look like:

**Implementation Measure (I.1)** The City will promote the development of the Affordable Housing Opportunity sites identified in Table 42, Vacant Residential Land (i.e., High Street parcel (Site V-2) and Old Fire Station site (Site V-5)) by amending the General Plan Multi-family Medium Density Designation to allow for 10.1 to 20 units per acre. Currently the Designation allows for 10.1 to 15 units per acre.

Based on the Vacant and Underutilized Residential Land Tables (Table 42 and 43, 44 and 45) the City has a shortfall of land available to extremely low-, very low- and low-income households. The City needs enough land to accommodate 50 additional units on sites that allow for 20 units per acre. To address this shortfall the City will rezone one of the following sites within one year of adoption of the Housing Element.

- Rezone a portion of Site U-6 (Easly Ranch, APN 119-080-009, 13.52 acres) from SF (LD) to MF(MD) to

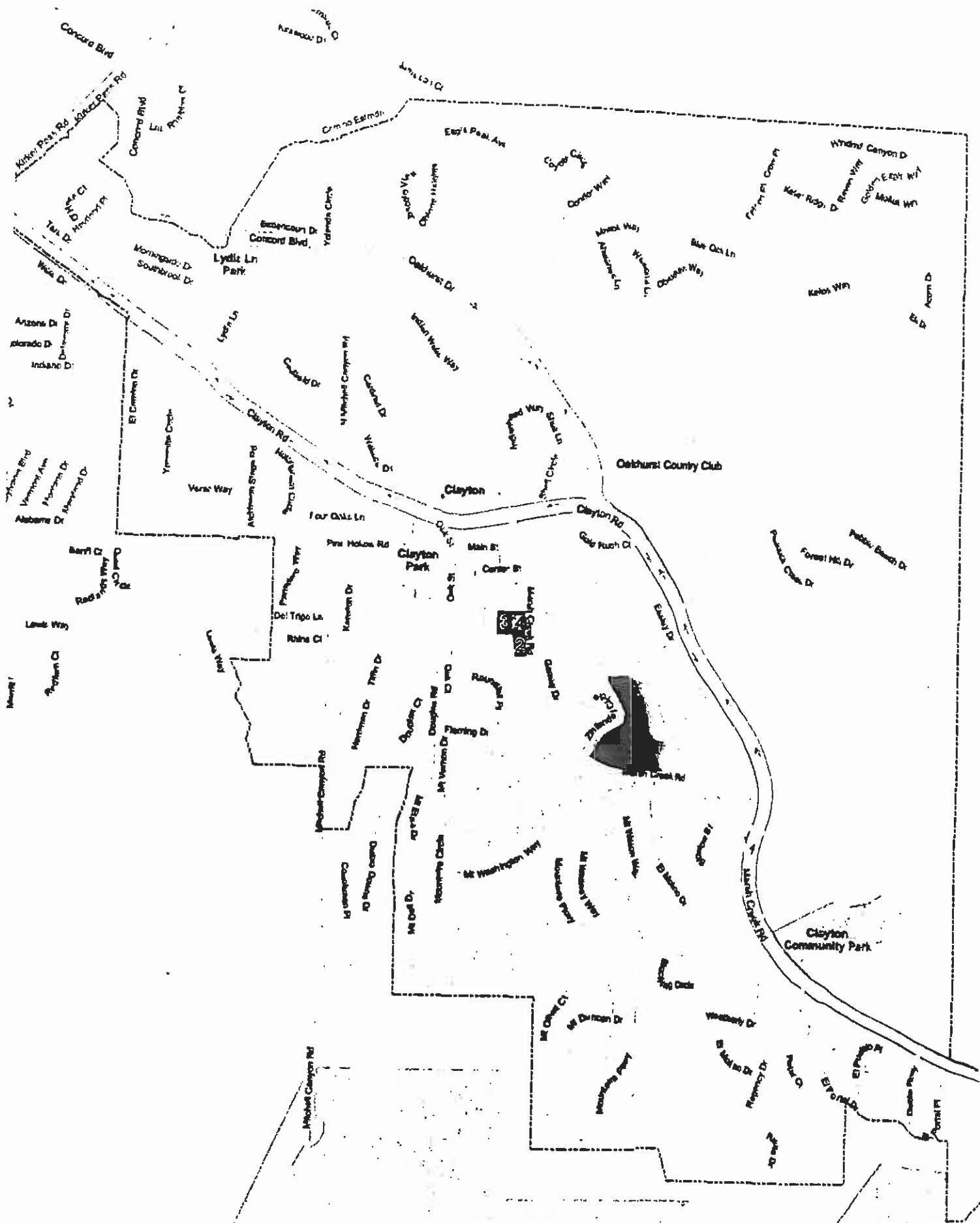
meet the City's 50 unit RHNA shortfall. The City will rezone approximately 3.5 acres of this site to accommodate 50 units without physical or environmental constraint.

- If it is determined that rezoning of U-6/P-1 is not feasible, the City will consider rezoning Sites P-2 (APN 119-021-013, .87 acres) and/or Site P-3 (APN 119-021-054 1.16 acres), and/or Site P-4 (APN 119-021-055 .95 acres (Table 45) to accommodate the City's 50 units RHNA shortfall. The site(s) will accommodate at least 16 units per site and not have any physical or environmental constraints on the site(s). This rezone will occur within one year of adoption of this Housing Element.
- If it is determined that rezoning any of the identify sites is not feasibility the City will identify another site or group of sites that will accommodate the City's 50 units RHNA shortfall.

**Responsibility:** City Council, Planning Commission, Community Development Dept.

**Time Frame:** Amend the General Plan Multi-family Medium Density Designation to allow for 10.1 to 20 units per acre by January 2011. Rezone sites to meet the RHNA by January 2011.





**RESOLUTION NO. XX-2010****A RESOLUTION AMENDING THE  
HOUSING ELEMENT OF THE CLAYTON GENERAL PLAN  
IN COMPLIANCE WITH THE REQUIREMENTS  
OF STATE LAW (GPA 01-09)****THE CITY COUNCIL  
City of Clayton, California**

**WHEREAS**, California Government Code Sections 65580-65589.8 require amendment of the City's current General Plan Housing Element to address the assigned housing needs of current and future City residents; and

**WHEREAS**, the City of Clayton's share of regional housing need is established by the Association of Bay Area Governments (ABAG) and this period's related "Regional Housing Needs Allocation" (RHNA) was adopted by ABAG in May of 2008 and released in June of 2008; and

**WHEREAS**, ABAG determined that Clayton's fair share of the RHNA for the period between 2007 and 2014 is a total of 151 units in the following income categories: 49 units very low income, 35 low income, 33 moderate income and 34 above moderate income; and

**WHEREAS**, the City has prepared a revised Housing Element, titled *City of Clayton 2009-2014 Draft Housing Element Update*, to comply with applicable requirements of State law and to facilitate the City's ability to satisfy its RHNA as established for this period by ABAG; and

**WHEREAS**, at a duly noticed public hearing on June 9, 2009 the Clayton Planning Commission reviewed the draft Housing Element and recommended that the City Council submit it to the State Department of Housing and Community Development (HCD) for its review and approval for adoption by the City Council; and

**WHEREAS**, at a duly noticed public hearing on June 30, 2009, the Clayton City Council accepted the Planning Commission recommendation and approved forwarding the draft Housing Element to HCD; and

**WHEREAS**, HCD reviewers provided comments back to the City of Clayton in a letter dated September 10, 2009, requesting specified revisions to the draft Housing Element to ensure that the City's Housing Element would comply with State Housing Element law requirements; and

**WHEREAS**, an Initial Environmental Study and Negative Declaration were prepared and circulated in accordance the requirements of the California Environmental Quality Act (CEQA) for this project during the period of September 14, 2009 through October 13, 2009, resulting in no comments that would suggest a need for further environmental review at this programmatic-level of action; and

**WHEREAS**, revisions have been made to the draft Housing Element in accordance with

the direction of HCD reviewers and these revisions have been reviewed with the Clayton City Council and Planning Commission at their meetings of January 19, 2010, and April 13, 2010, respectively; and

**WHEREAS**, at a duly noticed public hearing on April 20, 2010, the City Council considered the staff report and related background documents and materials as well as the testimony of all persons speaking or providing information on this matter.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of Clayton, California, does hereby approve the project Initial Environmental Study and Negative Declaration (see **Attachment No. 1**) and approves the *City of Clayton 2009-2014 Draft Housing Element Update* (see **Attachment No. 2**), based on the following determinations:

SECTION 1. The above citations are true and correct; and,

SECTION 2. The Initial Study and Negative Declaration were prepared and processed in accordance with the requirement of the California Environmental Quality Act (CEQA); and,

SECTION 3. The amendments to the City's General Plan Housing Element are consistent with applicable provisions of State law; and,

SECTION 4. The City Council does hereby amend the City's General Plan Housing Element as shown in Attachment 2, with minor corrections from the State Department of Housing and Community Development as the Housing Element of the City of Clayton

**PASSED, APPROVED and ADOPTED** by the City Council of Clayton, California at a regular public meeting thereof held on 20<sup>th</sup> day of April, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

\_\_\_\_\_  
Hank Stratford, Mayor

ATTEST:

\_\_\_\_\_  
Laci J. Jackson, City Clerk

Attachment No.1: Initial Environmental Study and Negative Declaration  
Attachment No. 2: *City of Clayton 2009-2014 Draft Housing Element Update*

GPA\2009\01-09.cc.resolution.1



Agenda Date: 4-20-10

Agenda Item: 9.a

# STAFF REPORT

Approved:

Gary A. Napper  
City Manager/Executive Director

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: RICK ANGRISANI, CITY ENGINEER**

**DATE: APRIL 20, 2010**

**SUBJECT: INTRODUCTION OF ORDINANCE No. 472 INCREASING THE PRIMA FACIE SPEED LIMIT ON CLAYTON ROAD AND MARSH CREEK ROAD, BETWEEN OAKHURST DRIVE AND REGENCY DRIVE, FROM 40 MPH TO 45 MPH**

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## **RECOMMENDATION**

Approve Ordinance No. 472 for First Reading and Introduction.

## **BACKGROUND**

The State of California Vehicle Code (CVC) requires the preparation of engineering and traffic studies in order to establish enforceable speed limits on roadways meeting certain criteria. Generally, these roadways include all roads over 40 feet in width (curb to curb).

The engineering and traffic studies, which are generally valid for a period of five to seven years, include a prevailing speed survey, a review of accident records as well as consideration of highway, traffic and roadside conditions not readily apparent to drivers.

Our current engineering and traffic studies are five to seven years old and due for replacement in order for the Traffic Court to sustain issued speeding tickets. In addition, Caltrans has issued new rules for setting of speed limits that must be considered.

### **Speed Surveys and 85<sup>th</sup> Percentile Speeds**

The first step in the preparation of an engineering and traffic study is the conduct of a speed survey to determine the 85<sup>th</sup> percentile speed for the segment of roadway being studied. The 85<sup>th</sup> percentile speed is the speed which is not exceeded by 85% of the vehicles surveyed. This concept is the basic speed law in California which states that "No person

Date: April 20, 2010

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shall drive a vehicle upon a highway at a speed greater than is reasonable or prudent having due regard for weather, visibility, the traffic on, and the surface and width of, the highway, and in no event at a speed which endangers the safety of persons or property" (Section 22350, CVC). Despite repeated efforts by many to repeal this Basic Speed Law, it remains valid to this day.

Speed surveys were conducted during the last two weeks of March 2010 and the first week of April 2010. Other than Clayton Road, between Oakhurst Drive and the Diablo View Middle School, all of the 85<sup>th</sup> percentile speeds on the City's designated roadways were lower than the previous surveys (see attached comparison chart). In fact, we found that several streets had a significant (almost 10 MPH) decrease in their 85<sup>th</sup> percentile speeds. The increase on the Clayton Road segment was only 1.3 MPH. The overall decrease in speeds can primarily be credited to significant traffic enforcement efforts by the Clayton Police Department.

#### Speed Limit Determination

As mentioned, Caltrans recently issued new rules regarding the determination of speed limits. Previously, the speed limits were to be established within 5 MPH of the 85<sup>th</sup> percentile speed. The rules now state that speed limits must be set at the closet 5 MPH increment to the 85<sup>th</sup> percentile speed. For example, under the old rules, an 85<sup>th</sup> percentile speed of 42.6 MPH could warrant a speed limit of either 40 MPH or 45 MPH. Under the new rules, the speed limit must be set at 45 MPH.

The CA Vehicle Code does allow for a 5 MPH reduction in the speed limit for certain mitigating factors such as residential density, pedestrian, equestrian and bicyclist safety, and for conditions not readily apparent to drivers.

Based solely upon the 85<sup>th</sup> percentile speeds, the following roadway speed limits are candidates to be raised:

| Name                 | Segment                    | Existing | Survey |
|----------------------|----------------------------|----------|--------|
| Clayton Road         | Oakhurst Drive to DVMS     | 40       | 45     |
| Marsh Creek Road     | DVMS to Regency Drive      | 40       | 45     |
| Marsh Creek Road     | Regency Drive to Pine Lane | 45       | 50     |
| Mitchell Canyon Road | Pine Hollow Road south     | 25       | 30     |

Using residential density and the "not readily apparent" criteria, we are able to justify retaining the speed limit on south Mitchell Canyon Road at its present 25 MPH. This

Date: April 20, 2010

Page 3 of 3

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justification has been accepted by the courts in the past and we have no reason to believe there would be an objection to leaving the Mitchell Canyon Road speed limit unchanged. In addition, using the Caltrans aversion to short speed transition zones, we are able to justify leaving the speed limit on east Marsh Creek Road, between Regency Drive and Pine Lane, at its current 45 MPH.

However, staff can find no defensible justification that warrants reducing the proposed speed limits on Clayton Road and Marsh Creek Road between Oakhurst Drive and Regency Drive. This is a segment of roadway with no residential frontages and substantial lengths with no cross traffic. Therefore, in accord with California traffic regulations we have no choice but to recommend the City Council adopt the proposed Ordinance increasing the speed limits for these segments of roadway from 40 MPH to 45 MPH. By not doing so, the City will have knowingly allowed an unlawful "speed trap" to exist, thereby allowing excessive traffic speeds to be unenforceable.

### **FISCAL IMPACT**

The City would experience a very slight reduction in traffic fine income due to the inability to issue moving citations on these two roadways. Since the income is dependent on the number of cited violations, it is impossible to estimate the amount of income the City may realize in the future. It must be noted the overwhelming amount of a speeding ticket fine goes to other agencies and state-mandated purposes (e.g. court operations; court facilities construction) than to the issuing jurisdiction.

### **CONCLUSION**

In order to be legally able to enforce the speed limits on these two roadways, the City must establish a defensible speed limit. Therefore, Staff recommends the introduction and approval of this Ordinance No. 472 reluctantly raising the speed limit on Clayton Road between Oakhurst Drive and Marsh Creek Road at Diablo View Middle School, and on Marsh Creek Road from Clayton Road at Diablo View Middle School to Regency Drive, from 40 MPH to 45 MPH.

Attachments:      Ordinance No. 472  
                            85<sup>th</sup> Percentile Comparison Chart  
                            Traffic Study – Clayton Road – Oakhurst Drive to Marsh Creek Road at DVMS  
                            Traffic Study – Marsh Creek Road – Clayton Road at DVMS to Regency Drive

## **ORDINANCE NO. 472**

**AN ORDINANCE REVISING SECTIONS 10.20.040 B AND 10.20.050 A, DELETING SECTION 10.20.040 C IN ITS ENTIRETY AND ADDING SECTION 10.20.050 B OF CHAPTER 10.20 OF THE *CLAYTON MUNICIPAL CODE*, INCREASING PRIMA FACIA SPEED LIMIT TO FORTY-FIVE MILES PER HOUR FOR A PORTION OF CLAYTON ROAD BETWEEN OAKHURST DRIVE AND MARSH CREEK ROAD AND FOR A PORTION OF MARSH CREEK ROAD BETWEEN CLAYTON ROAD AND REGENCY DRIVE**

**THE CITY COUNCIL  
City of Clayton, California**

### **THE CITY COUNCIL OF THE CITY OF CLAYTON FINDS AS FOLLOWS:**

**WHEREAS**, California Vehicle Code Section 22357 authorizes a local authority to increase speed limits on city streets from the otherwise applicable prima facia speed limits, once it has been determined upon the basis of an engineering and traffic survey that the proposed new speed limits are reasonable and safe and will facilitate the orderly movement of traffic; and

**WHEREAS**, the City Engineer has prepared an engineering and traffic study of Clayton Road between Oakhurst Drive and Marsh Creek Road at Diablo View Middle School, and of Marsh Creek Road between Clayton Road at Diablo View Middle School and Regency Drive, and has recommended that the speed limit for such portions of Clayton Road and Marsh Creek Road be established at forty-five (45) miles per hour, the same currently being forty (40) miles per hour. Such recommendation has been concurred in by the Chief of Police; and

**WHEREAS**, the City Council, at its regular public meeting of April 20, 2010, reviewed and considered the engineering and traffic surveys conducted in March and April 2010, the recommendations of the City Engineer and Chief of Police, and heard from members of its public; and

**WHEREAS**, it is deemed necessary by the City Council to increase the speed limit from forty (40) to forty-five (45) miles per hour for those portions of Clayton Road and Marsh Creek Road as described above to be in accord with State laws and traffic regulations; and

**WHEREAS**, such action will allow Clayton police officers to legally cite and enforce speed limit violations, including by use of radar equipment; and

**WHEREAS**, it is necessary to amend Sections 10.20.040 B, and 10.20.050 A, delete Section 10.20.040 C, and add Section 10.20.050 B to the *Clayton Municipal Code* in order to establish the new speed limits as aforesaid.

**NOW, THEREFORE, THE CITY COUNCIL OF CLAYTON, CALIFORNIA  
DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 10.20.040 C is hereby deleted and Section 10.20.040 B of Chapter 10.20 of Title 10 of the *Clayton Municipal Code* is hereby amended to hereafter read in its entirety as follows:

10.20.040      Forty miles per hour.

- A.      Oakhurst Drive between the westerly City limits and Clayton Road;
- B.      Clayton Road between the westerly City limits and Oakhurst Drive.

**SECTION 2.** Section 10.20.050 B is added and Section 10.20.050 A of Chapter 10.20 of Title 10 of the *Clayton Municipal Code* is hereby amended to hereafter read in its entirety as follows:

10.20.050      Forty-five miles per hour.

- A.      Marsh Creek Road between Clayton Road at Diablo View Middle School and the easterly City limits;
- B.      Clayton Road from Oakhurst Drive to Marsh Creek Road at Diablo View Middle School.

**SECTION 3.** The aforesaid new prima facia speed limit of forty-five (45) miles per hour shall be effective when appropriate signs giving notice thereof are erected upon said roadways along those portions of Clayton Road and Marsh Creek Road.

**SECTION 4.** This Ordinance shall become effective thirty (30) days from and after its passage. Within fifteen (15) days after the passage of the Ordinance, the City Clerk shall cause it to be posted in three (3) public places heretofore designated by resolution by the City Council for the posting of ordinances and public notices.

The foregoing Ordinance was introduced at a regular public meeting of the City Council of Clayton, California held on April 20, 2010.

**PASSED, APPROVED, ADOPTED AND ORDERED POSTED** at a regular public meeting of the City Council of Clayton, California held on May 4, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSENT:



THE CITY COUNCIL OF CLAYTON, CA

\_\_\_\_\_  
Hank Stratford, Mayor

ATTEST:

\_\_\_\_\_  
Laci Jackson, City Clerk

\* \* \* \* \*

APPROVED AS TO FORM:

APPROVED AS TO ADMINISTRATION:

\_\_\_\_\_  
Jonathon D. Adams, City Attorney

\_\_\_\_\_  
Gary A. Napper, City Manager

I hereby certify that the foregoing Ordinance was duly introduced at a regular public meeting of the City Council of Clayton, California held April 20, 2010 and was duly passed, approved, adopted and ordered posted at a regular public meeting of said City Council held on May 4, 2010.

\_\_\_\_\_  
Laci Jackson, City Clerk

## CITY OF CLAYTON

### 85th Percentile Speeds Comparison Previous vs. 2010

| Street                   | Location                                                         | 85th Percentile (MPH) |          |      |            |
|--------------------------|------------------------------------------------------------------|-----------------------|----------|------|------------|
|                          |                                                                  | Posted Limit          | Previous | 2010 | Difference |
| Clayton Road             | West City Limits to Oakhurst Drive                               | 40                    | 45.1     | 41.9 | -3.2       |
| Clayton Road             | Oakhurst Drive to Marsh Creek Road (@ Diablo View Middle School) | 40                    | 42.6     | 43.9 | 1.3        |
| Marsh Creek Road         | Clayton Road (DVMS) to Regency Drive                             | 40                    | na       | 43.3 | na         |
| Marsh Creek Road         | Regency Drive to East City Limits                                | 45                    | 49.3     | 47.8 | -1.5       |
| Oakhurst Drive           | West City Limits to Clayton Road                                 | 40                    | 43.8     | 41.4 | -2.4       |
| Marsh Creek Road (old)   | Clayton Road to Clayton Road                                     | 35                    | 37.5     | 35.3 | -2.2       |
| Mitchell Canyon Road     | Clayton Road to South City Limits                                | 25                    | 37       | 28.5 | -8.5       |
| Mountaire Parkway        | Marsh Creek Road to Mountaire Circle (south)                     | 30                    | 35       | 31.6 | -3.4       |
| Eagle Peak Avenue (east) | Oakhurst Drive to Keller Ridge Drive                             | 30                    | 40.6     | 30.9 | -9.7       |
| Keller Ridge Drive       | Eagle Peak Avenue to Falcon Place                                | 25                    | 35.2     | 26.2 | -9         |
| Indian Wells Way         | All                                                              | 25                    | 30.3     | 25.9 | -4.4       |



## ENGINEERING & TRAFFIC STUDY

AS DEFINED IN VEHICLE CODE SECTION 627

Date: April 12, 2010

Valid Until: April 12, 2015

Street Name: **Marsh Creek Road**

Limits: Clayton Road @ Diablo View Middle School to Regency Drive

Posted Speed Limit: 40 MPH

Date of Survey: 03/18/10

85<sup>th</sup> Percentile Speed: 43.3 MPH

Average Speed: 40.3 MPH

Pace: 36 – 47 MPH

% in Pace: 82%

**Survey Conditions:** The survey was performed during off-peak hours in an unmarked vehicle parked in an inconspicuous location off of the roadway with a clear line of sight to the roadway being surveyed. The weather was clear and dry. A Stalker II radar gun, identified by the Police department as gun #2, was used. Speeds were recorded on a total of 201 vehicles (100 in northwesterly direction and 101 in southeasterly direction).

**Road Conditions:** Marsh Creek Road is a four-lane, divided highway with a fourteen foot wide, raised median. The roadway is properly lighted and there are sidewalks/trails and bike lanes on both sides of the street. There are traffic signals at each intersection. The road is heavily traveled, particularly during the morning and afternoon commute periods. Sight distances are unimpeded.

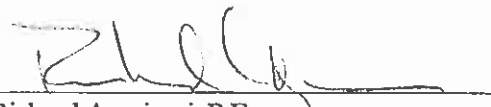
**Accident History:** There has only been one accident recorded over the last three years. There has been no indication of non-apparent or hazardous roadway conditions.

**Mitigating Conditions (per CVC 627 (b) (3) & (c)):** None.

**Speed Limit Determination:** The 85<sup>th</sup> percentile speed on this segment of Marsh Creek Road is 43.3 MPH. The posted speed limit is 40 MPH. Per the recently revised California Manual on Uniform Traffic Control Devices (CAMUTCD), barring certain findings, the speed limit should be established at 45 MPH.

There are no extenuating circumstances warranting a downward speed zoning. Therefore, it is determined that the speed limit for this segment of Marsh Creek Road should be increased to 45 MPH.

Prepared:

  
Richard Angrisani, P.E.  
City Engineer

Date: 4/12/10



# Traffic Speed Survey

Road Name: Marsh Creek Road  
 Limits: Clayton Road @ Diablo View Middle School to Regency Drive  
 Location: Gym Court  
 Date: 3/18/2010

| Speed<br>(MPH) | # of<br>Vehicles | % of<br>Total | Cumulative<br>% |
|----------------|------------------|---------------|-----------------|
| 60             | 0                | 0.00%         | 100.00%         |
| 59             | 0                | 0.00%         | 100.00%         |
| 58             | 0                | 0.00%         | 100.00%         |
| 57             | 0                | 0.00%         | 100.00%         |
| 56             | 0                | 0.00%         | 100.00%         |
| 55             | 0                | 0.00%         | 100.00%         |
| 54             | 0                | 0.00%         | 100.00%         |
| 53             | 0                | 0.00%         | 100.00%         |
| 52             | 0                | 0.00%         | 100.00%         |
| 51             | 0                | 0.00%         | 100.00%         |
| 50             | 1                | 0.50%         | 100.00%         |
| 49             | 1                | 0.50%         | 99.50%          |
| 48             | 3                | 1.49%         | 99.00%          |
| 47             | 3                | 1.49%         | 97.51%          |
| 46             | 3                | 1.49%         | 96.02%          |
| 45             | 11               | 5.47%         | 94.53%          |
| 44             | 12               | 5.97%         | 89.05%          |
| 43             | 16               | 7.96%         | 83.08%          |
| 42             | 14               | 6.97%         | 75.12%          |
| 41             | 14               | 6.97%         | 68.16%          |
| 40             | 29               | 14.43%        | 61.19%          |
| 39             | 13               | 6.47%         | 46.77%          |
| 38             | 20               | 9.95%         | 40.30%          |
| 37             | 20               | 9.95%         | 30.35%          |
| 36             | 15               | 7.46%         | 20.40%          |
| 35             | 8                | 3.98%         | 12.94%          |
| 34             | 7                | 3.48%         | 8.96%           |
| 33             | 3                | 1.49%         | 5.47%           |
| 32             | 1                | 0.50%         | 3.98%           |
| 31             | 1                | 0.50%         | 3.48%           |
| 30             | 2                | 1.00%         | 2.99%           |
| 29             | 0                | 0.00%         | 1.99%           |
| 28             | 0                | 0.00%         | 1.99%           |
| 27             | 1                | 0.50%         | 1.99%           |
| 26             | 2                | 1.00%         | 1.49%           |
| 25             | 0                | 0.00%         | 0.50%           |
| 24             | 0                | 0.00%         | 0.50%           |
| 23             | 0                | 0.00%         | 0.50%           |
| 22             | 0                | 0.00%         | 0.50%           |
| 21             | 0                | 0.00%         | 0.50%           |
| 20             | 1                | 0.50%         | 0.50%           |
| 19             | 0                | 0.00%         | 0.00%           |
| 18             | 0                | 0.00%         | 0.00%           |
| 17             | 0                | 0.00%         | 0.00%           |
| 16             | 0                | 0.00%         | 0.00%           |
| 15             | 0                | 0.00%         | 0.00%           |

Total Vehicles: 201

85 Percentile Speed: 43.3  
 Average Speed: 40.3  
 10 MPH pace: 36 - 47  
 % in Pace: 82%



## ENGINEERING & TRAFFIC STUDY

AS DEFINED IN VEHICLE CODE SECTION 627

Date: April 12, 2010  
Valid Until: April 12, 2015

Street Name: **Clayton Road**  
Limits: Oakhurst Drive to Marsh Creek Road @ Diablo View Middle School

Posted Speed Limit: 40 MPH

Date of Survey: 03/01/10

85<sup>th</sup> Percentile Speed: 43.9 MPH  
Average Speed: 40.1 MPH  
Pace: 37 – 46 MPH  
% in Pace: 85%

Survey Conditions: The survey was performed during off-peak hours in an unmarked vehicle parked in an inconspicuous location off of the roadway with a clear line of sight to the roadway being surveyed. The weather was clear and dry. A Stalker II radar gun, identified by the Police department as gun #2, was used. Speeds were recorded on a total of 200 vehicles (100 in each direction).

Road Conditions: Clayton Road is a four-lane, divided highway with a fourteen foot wide, raised median. The roadway is properly lighted and there are sidewalks/trails and bike lanes on both sides of the street. There are traffic signals at each intersection and a pedestrian-activated traffic signal at the Black Diamond Trail crossing. The road is heavily traveled, particularly during the morning and afternoon commute periods. Sight distances are unimpeded.

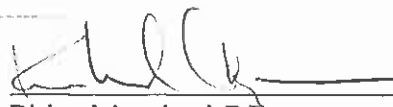
Accident History: There have been two accidents recorded over the last three years. There has been no indication of non-apparent or hazardous roadway conditions.

Mitigating Conditions (per CVC 627 (b) (3) & (c)): None.

Speed Limit Determination: The 85<sup>th</sup> percentile speed on this segment of Marsh Creek Road is 43.9 MPH. The posted speed limit is 40 MPH. Per the recently revised California Manual on Uniform Traffic Control Devices (CAMUTCD), barring certain findings, the speed limit should be established at 45 MPH.

There are no extenuating circumstances warranting a downward speed zoning. Therefore, it is determined that the speed limit for this segment of Marsh Creek Road should be increased to 45 MPH.

Prepared:

  
Richard Angrisani, P.E.  
City Engineer

Date:

4/12/10



# Traffic Speed Survey

Road Name: Clayton Road  
 Limits: Oakhurst Drive to Diablo View Middle School  
 Location: Black Diamond Trailhead  
 Date: 3/1/2010

| Speed<br>(MPH) | # of<br>Vehicles | % of<br>Total | Cumulative<br>% |
|----------------|------------------|---------------|-----------------|
| 60             | 0                | 0.00%         | 100.00%         |
| 59             | 0                | 0.00%         | 100.00%         |
| 58             | 0                | 0.00%         | 100.00%         |
| 57             | 0                | 0.00%         | 100.00%         |
| 56             | 0                | 0.00%         | 100.00%         |
| 55             | 0                | 0.00%         | 100.00%         |
| 54             | 0                | 0.00%         | 100.00%         |
| 53             | 0                | 0.00%         | 100.00%         |
| 52             | 2                | 1.00%         | 100.00%         |
| 51             | 1                | 0.50%         | 99.00%          |
| 50             | 1                | 0.50%         | 98.50%          |
| 49             | 2                | 1.00%         | 98.00%          |
| 48             | 5                | 2.50%         | 97.00%          |
| 47             | 2                | 1.00%         | 94.50%          |
| 46             | 7                | 3.50%         | 93.50%          |
| 45             | 9                | 4.50%         | 90.00%          |
| 44             | 11               | 5.50%         | 85.50%          |
| 43             | 14               | 7.00%         | 80.00%          |
| 42             | 24               | 12.00%        | 73.00%          |
| 41             | 23               | 11.50%        | 61.00%          |
| 40             | 33               | 16.50%        | 49.50%          |
| 39             | 17               | 8.50%         | 33.00%          |
| 38             | 20               | 10.00%        | 24.50%          |
| 37             | 12               | 6.00%         | 14.50%          |
| 36             | 7                | 3.50%         | 8.50%           |
| 35             | 3                | 1.50%         | 5.00%           |
| 34             | 2                | 1.00%         | 3.50%           |
| 33             | 1                | 0.50%         | 2.50%           |
| 32             | 1                | 0.50%         | 2.00%           |
| 31             | 1                | 0.50%         | 1.50%           |
| 30             | 2                | 1.00%         | 1.00%           |
| 29             | 0                | 0.00%         | 0.00%           |
| 28             | 0                | 0.00%         | 0.00%           |
| 27             | 0                | 0.00%         | 0.00%           |
| 26             | 0                | 0.00%         | 0.00%           |
| 25             | 0                | 0.00%         | 0.00%           |
| 24             | 0                | 0.00%         | 0.00%           |
| 23             | 0                | 0.00%         | 0.00%           |
| 22             | 0                | 0.00%         | 0.00%           |
| 21             | 0                | 0.00%         | 0.00%           |
| 20             | 0                | 0.00%         | 0.00%           |
| 19             | 0                | 0.00%         | 0.00%           |
| 18             | 0                | 0.00%         | 0.00%           |
| 17             | 0                | 0.00%         | 0.00%           |
| 16             | 0                | 0.00%         | 0.00%           |
| 15             | 0                | 0.00%         | 0.00%           |

Total Vehicles: 200

85 Percentile Speed: 43.9  
 Average Speed: 40.1  
 10 MPH pace: 37 - 46  
 % in Pace: 85%