CITY OF CLAYTON

Founded 1857 .. Incorporated 1964

AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL
and
CLAYTON REDEVELOPMENT AGENCY
and
OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT

* * *

TUESDAY, June 15, 2010

6:00 p.m.

Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517

Mayor: Hank Stratford
Vice Mayor: David T. Shuey

Council Members
Howard Geller
Joseph A. Medrano
Julie K. Pierce

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at **www.ci.clayton.ca.us**
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

* CITY COUNCIL *
June 15, 2010

6:00 p.m.

1. **CALL TO ORDER AND ROLL CALL** – Mayor Stratford

2. **CLOSED SESSIONS**

(a) *Government Code Sections 54956.9 (a), (b) (1) and (c)*.
Conference with Legal Counsel
Pending Litigation: *Katzman, et al. v. City of Clayton, et al.* Coordinated Cases Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County and related coverage issues.

(b) Conference with Labor Negotiator
Government Code Section 54957.6.
Instructions to City-designated negotiator: City Manager

(1) Employee Organization: Clayton Police Officers Association (CPOA)

(2) Employee Organization: Undesignated City Employees Unit

Reports Out from Closed Session: Mayor Stratford

7:00 P.M.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.

4. **CONSENT CALENDAR**
Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular meeting of June 1, 2010. (View Here)

(b) Approve Financial Demands and Obligations of the City. (View Here)

(c) Set June 29, 2010 at 7:00 p.m. in Hoyer Hall at the Clayton Community Library, 6125 Clayton Road as the date, time and location of a Special Meeting of the City Council. (View Here)

(d) Adopt a Resolution approving Master Cooperative Agreement No. 24C.03 with the Contra Costa Transportation Authority (CCTA) for Measure J project funds. (View Here)

5. **RECOGNITIONS AND PRESENTATIONS** – None.

6. **REPORTS**

(a) Planning Commission – Vice Chair Sandra Johnson
(b) Trails and Landscaping Committee – No meeting held.
(c) City Manager/Staff
(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.
(e) Other

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Citizens may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) by completing a speaker card available on the Lobby table and submitting it to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called by the Mayor, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

8. **PUBLIC HEARINGS** - None.

9. **ACTION ITEMS**

(a) Presentation and consideration of the recommended City of Clayton Budget for Fiscal Year 2010–2011 and the Capital Improvement Program (CIP) for Fiscal Years 2010-2015. (View Here)
(City Manager and Finance Manager)

Staff recommendations: Receive and review the proposed Budgets, provide any policy directions and amendments accordingly, and by motion instruct the City Manager to prepare the Budgets for Public Hearing and adoption at the June 29th City Council special meeting.

(b) Public Meeting on the proposed levy of annual assessments on real property in the Street Lighting Assessment District (residential street lights) for FY 2009-2010, pursuant to Streets and Highways Code 18070 and Government Code 54954.6.
(City Engineer) (View Here)

Staff recommendation: Receive public comments on the proposed zero increase in the existing annual assessment for residential street lighting in FY 2010-2011.

(c) City Council discussion and determination of appointments to three (3) expiring offices on the Planning Commission and setting terms of appointed office from 01 July 2010 through 30 June 2012.
(Mayor Stratford) (View Here)

Staff recommendation: Determine the respective citizen appointments, and then adopt the Resolution appointing three citizens to the Clayton Planning Commission for a full term of two (2) years each.

(d) City Council discussion of holding regularly scheduled Council meetings in July, August and/or September 2010 relative to quorum availability and summer vacation plans. (View Here)
(City Manager)

Staff recommendation: That Council provide direction regarding the cancellation of any regularly scheduled City Council meetings in July, August and/or September 2010.

10. COUNCIL ITEMS – limited to requests and directives for future meetings.

11. ADJOURNMENT– the next special meeting regularly scheduled for Tuesday, June 29th, 2010.

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* CLAYTON REDEVELOPMENT AGENCY *

June 15, 2010

1. **CALL TO ORDER THE REDEVELOPMENT AGENCY-** Chairman Medrano.

2. **PUBLIC COMMENTS**

Citizens may address the Redevelopment Agency on items within the Agency's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Secretary. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When the Chair calls one's name, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. Board Members may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed as each item is considered.

3. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment or input may request so through the Chair.

(a) Approve the minutes of the regular meeting of May 18, 2010. (View Here)

(b) Set June 29, 2010 at 7:00 p.m. in Hoyer Hall at the Clayton Community Library, 6125 Clayton Road, as the date, time and location for a special meeting of the Board of Directors. (View Here)

4. **PUBLIC HEARING** - None

5. **ACTION ITEMS**

(a) Introduction and consideration of the proposed Clayton Redevelopment Agency Budget for Fiscal Year 2010 – 2011. (View Here)
(Executive Director and Finance Manager)

Staff recommendation: Receive and review the proposed Budget, provide any policy direction and amendments accordingly, and by motion instruct the Executive Director to prepare the Budget for Public Hearing and adoption at the June 29th Board special meeting.

6. **BOARD ITEMS** – limited to requests and directives for next meeting.

7. **ADJOURNMENT** - the next regular Redevelopment Agency meeting will be scheduled as needed.

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* OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT *
June 15, 2010

1. CALL TO ORDER AND ROLL CALL – Chairman Geller.

2. PUBLIC COMMENTS

Citizens may address the Oakhurst Geological Hazard Abatement District (GHAD) Board on items within the Board's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Secretary. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chairperson's discretion. When one's name is called by the Chair, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. Board Members may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Board.

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

(a) Approve the Oakhurst Geologic Hazard Abatement District Board minutes for the regular meeting of December 1, 2009, March 16, 2010 and April 6, 2010. (View Here)

4. PUBLIC HEARINGS – None.

5. ACTION ITEMS

(a) Presentation and consideration of the proposed Oakhurst Geologic Hazard Abatement District (GHAD) Budget for Fiscal Year 2010-2011. (District Manager) *(View Here)*

Staff recommendations: **1)** Receive the Manager's report; **2)** Receive public comments; **3)** Adopt the Resolution approving the District's Budget for FY 2010-2011 and which also sets July 20, 2010 as the Public Hearing date on the proposed GHAD real property assessments for FY 2010-2011.

6. BOARD ITEMS – limited to requests and directives for future meetings.

7. ADJOURNMENT – the next meeting of the GHAD Board of Directors will be July 20, 2010.

# # # # #

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

Agenda Date: 6-15-10

Agenda Item: 4a

TUESDAY, June 1, 2010

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 6:12 p.m. by Mayor Stratford in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Stratford, Vice Mayor Shuey (arrived at 6:14 p.m.), Councilmembers Geller, Medrano, and Pierce. Staff present: City Manager Gary Napper, City Attorney Dan Adams, Maintenance Supervisor John Johnston, and City Clerk Laci Jackson.

2. **CLOSED SESSION** Mayor Stratford announced the following purpose for Closed Session and then adjourned into Closed Session at 6:12 p.m.

(a) *Government Code Sections 54956.9 (a), (b) (1) and (c).*
Conference with Legal Counsel
Pending Litigation: *Katzman, et al. v. City of Clayton, et al.* Coordinated Cases Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County and related coverage issues.

7:20 p.m **OPEN SESSION**: Mayor Stratford stated the Council received a report and gave direction to Legal Counsel.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.

4. **CONSENT CALENDAR- It was moved by Councilmember Pierce, seconded by Councilmember Medrano to approve the Consent Calendar as amended to reflect the May 18, 2010 minutes were approved, not the May 4, 21010 minutes (Passed; 5-0 vote).**

(a) Approved the minutes of the regular meeting of May 18, 2010 and the special meeting of May 26, 2010.

(b) Approved Financial Demands and Obligations of the City.

(c) Adopt Resolution 14-2010 confirming approval of the Engineer's Report and declaring intention to levy and collect assessments for the Street Lighting Assessment District for Fiscal Year 2010-2011, and directing the giving notice of the time and place for hearing on the levy of the proposed real property assessment.

5. **RECOGNITIONS AND PRESENTATIONS**- None.

6. **REPORTS**

(a) Planning Commission – Commissioner Bob Armstrong reported on the May 25th meeting of the Planning Commission. The Commission reviewed the Creekside Terrace mixed use development project in the Town Center on Oak Street, and will continue review at their next meeting.

(b) Trails and Landscaping Committee – No meeting held.

(c) The City Manager reported there is a new identified owner of the Flora Square building. NUCP, Inc. owned by Dave Sanson and Steve Thomas purchased the property for $1.7 million and are actively marketing the property. They are aware the building still needs to have ground floor floodgates installed. The City sent a letter and asked the new owners to provide a written action plan. The City Manager then outlined the Local Property Taxpayer, Public Safety, and Transportation Act of 2010. He stated the Proposition is still under signature review but would help close some of the loopholes not covered with Proposition 1A. Clayton has $5.5 million at risk of being taken by the State.

(d) City Council

Councilmember Medrano attended the Memorial Day services.

Councilmember Pierce attended a Transportation Authority meeting and the Memorial Day services. She also stated the Concert was a success and citizens donated $711.

Councilmember Geller reported the Concert in The Grove featuring Mamaluke was successful and the survey showed many concert goers are frequenting the downtown restaurants. He also attended the Memorial Day services.

Vice Mayor Shuey attended the Memorial Day services.

Mayor Stratford announced he presented a Proclamation to Patti Pratt, founder of Drama Mama, at her last performance. He attended the Clayton Valley Arts Academy senior night, gave a tour of City Hall to a Brownie Troop, attended the East Contra Costa County Habitat Conservancy meeting, and attended the Memorial Day services.

(e) Other – None.

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – None.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

(b) Consideration of an Agreement with All Out Sports League, Inc. (AOSL) for the development and operation of recreation and enrichment programs at the Clayton Community Gymnasium, commencing June 21, 2010.

The City Manager reported Casey Copeland, founder of AOSL, has been selected as the replacement to take over programming at the Clayton Community Gym. Mr. Copeland has contacted community groups and is ready to start summer programs on June 21st. The Agreement before the Council has one change in Section 4 with the added words of "primary and non-contributory" and states that all policies should be endorsed with a waiver of subrogation. With the approval of this agreement AOSL will start a sports program on June 21st. He stated he is hopeful the community will take the opportunity to see what is available and use the gym.

Councilmember Shuey expressed concern that if AOSL terminates their contract with the City that the City may still be liable for contracts AOSL has signed with other groups. He stated he wants to ensure the Agreement is more specific and states that if AOSL terminates their rental contracts the City is not liable to take over the contracts.

Councilmember Geller wanted a background check performed on Mr. Copeland.

The Council discussed insurance requirements and background checks in detail. The City Manager stated Mr. Copeland would provide $2 million insurance with the City named as additionally insured. The City Manager also stated that Mr. Copeland is an independent contractor, a background check was completed, and he is not a registered sex offender.

Councilmember Pierce stated she was excited, pleased, and very optimistic this will become the youth center this facility was intended to be. She is excited to see how the programs will reach out into the community and put the gym to good use.

It was moved by Councilmember Pierce, seconded by Councilmember Medrano to approve the amended Agreement with AOSL for restoration of community recreation programs at the Clayton Community Gymnasium (Passed; 5-0 vote).

(a) Consideration of the Trails and Landscaping Committee's recommendations for re-landscaping and improvement projects within the Landscape Maintenance District, and allocation of funds from the District's available reserves to fund the improvements.

The Maintenance Supervisor presented the staff report and outlined 7 proposed Landscape District projects and improvements. The first project is the replacement of landscaping with sienna colored pavers in the long narrow end sections of the medians on Oakhurst Drive. Second, replacing the landscaping at Marsh Creek Circle to prevent glare of the roadway traffic to the homes. Third, replanting the Jeffery Ranch Court island that died during the drought. Fourth, renovation of the Clayton Fountain area by removing and replacing turf, planting more trees and planting drought tolerant plants. Fifth, the replacement of arterial street plants with drought tolerant plants. Sixth, replacement of dying trees on Keller Ridge Drive with Columbia Sycamores. Seventh, allocating money toward deferred tree trimming to get back on track after the drought. The City Manager noted staff is asking the Council to allocate $260,000 from the Landscape District reserves to cover the costs of these improvements. There are sufficient monies in the District's reserves ($582,164).

Councilmember Geller asked why staff had not considered stamped concrete in the median noses? The Maintenance Supervisor responded that due to the stormwater regulations that option is not feasible; it must be a pervious surface.

Councilmember Geller also asked why other plants were not considered for the medians? The Maintenance Supervisor responded that different plants require more labor to maintain. Councilmember Pierce stated when the bushes are thriving, not in drought years, they look great. Councilmember Geller stated he thinks the roadway medians and plants should be more colorful, like Concord.

The Maintenance Supervisor stated the Trails and Landscaping Committee created a sub-committee to add color to the entryways and other areas but noted the medians are long, and watering high maintenance plants is not feasible.

Councilmember Medrano stated the Fountain area needs to be looked at as soon as possible because he receives complaints frequently about it. He stated volunteer labor could be used to get it done at a lesser cost.

Councilmember Pierce thanked the Trails and Landscaping Committee and staff for the work they put into these plans.

The City Manager stated staff would prioritize the Fountain re-landscaping and will determine the best way to approach the project.

It was moved by Councilmember Pierce, seconded by Councilmember Medrano to approve the re-landscaping and improvement plans as submitted by the citizens' Trails and Landscaping Committee, with priority timing for the Fountain area, and authorized the allocation and expenditure of $260,000 from the Citywide Landscape Maintenance District reserves (restricted use funds) to install the landscape improvements (Passed; 5-0 vote).

(c) Presentation and discussion of the results of St. Mary's College undergraduate class survey to 1,200 residential property owners on existing City recreation facilities, future recreation desires in Clayton, and voter willingness to pay.

The City Clerk presented a PowerPoint outlining the results of the Recreation Survey. The results outlined the survey respondent's demographics, their lack of participation in YMCA sponsored programming and gym use, and their overall high satisfaction with current City recreational facilities. The survey also showed the Trails are the most used recreational outlet in the community, and the community has some desire for Bocce Ball courts, a Community Pool, and Tennis Courts. The City Clerk stated overall the respondents were extremely satisfied with the current recreational offerings in the City of Clayton. While respondents preferred Bocce Ball, a Community Pool, and Tennis Courts added to the recreational offerings, there is no overwhelming desire by the community to pay more taxes to fund these services, and Bocce Courts were appealing to the average age of 54 by the respondents.

Councilmember Pierce stated she found it interesting that many of the respondents did not want new recreational facilities near their homes.

The City Manager noted the City is not preparing or seeking a ballot measure to propose funding any of these facilities.

Councilmember Pierce stated 20 years ago a similar survey was done and the results are almost identical. She stated the trails are the biggest use and apparently citizens do not feel they need many more recreational opportunities.

No action was taken.

(d) Adopt Resolutions related to the upcoming November 2, 2010 General Municipal Election for two (2) City Council elected offices (4-year terms).

City Clerk presented the staff report indicating that in order to consolidate the November elections with the County the following resolutions must be approved. She also stated the Council will need to adopt a resolution to determine a deposit fee for voluntary Candidates' Statements and to decide if Local Filing Fee of $25 would be imposed on candidates.

By consensus the Council agreed that charging the $25 Local Filing fee was appropriate.

It was moved by Councilmember Medrano, seconded by Vice Mayor Shuey to adopt Resolution 15-2010 calling the General Municipal Election of November 2, 2010, requesting and consenting to consolidation and handling of the election by the Contra Costa County Elections Office, and setting specifications of the election order (Passed; 5-0 vote).

It was moved by Councilmember Medrano, seconded by Vice Mayor Shuey to adopt Resolution 16-2010 adopting a policy for voluntary Candidates' Statements printed in the November 2, 2010 Voter's Information Pamphlets (Passed; 5-0 vote).

(e) Set a date, time and location for the full City Council to interview Planning Commission applicants for the three (3) terms of office expiring on 30 June 2010.

The City Clerk presented the staff report and stated if the Council wanted to interview all of the applicants for the Planning Commission they needed to set a time and place to do so. Applications are due June 5th at 5pm.

It was moved by Councilmember Medrano, seconded by Councilmember Pierce to set the interviews for June 29th before the Special Meeting; if no more than the three incumbents re-apply to re-appoint at the June 15th meeting (Passed; 5-0 vote).

10. <u>COUNCIL ITEMS</u>- None.

11. <u>ADJOURNMENT</u>– On call by Mayor Stratford the meeting adjourned at 9:37 p.m.

Respectfully submitted,

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Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

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Hank Stratford, Mayor

CITY OF CLAYTON
Founded 1857 Incorporated 1964

Agenda Date: 06/15/10

Agenda Item: 4B

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MERRY PELLETIER, FINANCE MANAGER MP

DATE: JUNE 15, 2010

SUBJECT: OBLIGATION SUMMARY

RECOMMENDATION Approve the following obligations.

RUN DATE	OBLIGATION NUMBERS	TOTALS
6/12/10	17183 – 17228	$103,348.36

Invoice Distribution Report

- Amounts spent by "Line Item"
- A grand total is shown on the last page

Attachments:
Invoice Distribution Report 06/12/10 (12 pages)
Purchase Journal Report 6/12/10 (1 page)

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-5791-00.0.0-000 - Overhead cost recovery					
	17190 SW Permit L Refund	2645	ConocoPhillips Pipe Line Co.		
	Obligation.....: 17190	2	SWP L Conoco	Inv	-96.49
	17191 SWP 02-10 Refund	2644	Chrissy Townsend		
	Obligation.....: 17191	2	SWP 02-10 Refund	Inv	-12.45
	17192 SWP 20-09 Refund	2643	Rossana Jonathan		
	Obligation.....: 17192	2	SWP 20-09 Refund	Inv	-59.14
A101-5791-00.0.0-000 - Overhead cost recovery			*** Account total ***		-168.08
A101-7314-05.0.0-000 - Postage					
	17228 Property Tax Recovery 6/10	896	Neopost Leasing		
	Obligation.....: 17228	1	Property Tax recovery chg	Inv	106.63
A101-7314-05.0.0-000 - Postage			*** Account total ***		106.63
A101-7329-09.0.0-000 - Park Supplies					
	17201 PW irrigation supplies	2070	John Deere Landscapes Inc		
	Obligation.....: 17201	1	Irrigation supplies	Inv	670.21
A101-7329-09.0.0-000 - Park Supplies			*** Account total ***		670.21
A101-7331-05.0.0-000 - Rentals/Leases					
	17209 Copier Lease June	2370	Konica Minolta Bus Solutions		
	Obligation.....: 17209	1	Konica lease June 2010	Inv	628.98
	17217 Admin Copier Copies 6/10	2371	Konica Minolta Bus Sol-Copies		
	Obligation.....: 17217	1	Adm Copier Copies 6/10	Inv	422.68
	17222 Adm-Postage Mach Lease /09	896	Neopost Leasing		
	Obligation.....: 17222	1	Adm-Postage Mach Rental /09	Inv	221.79
A101-7331-05.0.0-000 - Rentals/Leases			*** Account total ***		1,273.45
A101-7332-02.0.0-000 - Telecommunications					
	17211 Long Distance 6/2/10	1779	Access One		
	Obligation.....: 17211	1	City Hall Svc 6/2/10	Inv	3.37

	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7332-02.0.0-000 - Telecommunications				*** Continued ***		
	17220	CH Outside Phone Booth /10	2205	Pacific Telemanagement Svc		
			1	CH Outside Phone Booth /10	Inv	73.00
	Obligation.....: 17220					
	17226	Local Phone Svc /04	1243	AT&T/ CalNet 2		
			2	CH Local Phone /04	Inv	1.00
	Obligation.....: 17226					
	17227	Admin ISDN Line /08	1573	Verizon Business		
			1	Admin ISDN Line /08	Inv	211.34
	Obligation.....: 17227					
A101-7332-02.0.0-000 - Telecommunications				*** Account total ***		288.71
A101-7332-03.0.0-000 - Telephone						
	17211	Long Distance 6/2/10	1779	Access One		
			2	PW Svc 6/10	Inv	7.19
	Obligation.....: 17211					
	17226	Local Phone Svc /04	1243	AT&T/ CalNet 2		
			1	PW-Local Phone /04	Inv	1.00
	Obligation.....: 17226					
A101-7332-03.0.0-000 - Telephone				*** Account total ***		8.19
A101-7332-04.0.0-000 - Telephone						
	17211	Long Distance 6/2/10	1779	Access One		
			3	Planning Svc 6/10	Inv	10.70
	Obligation.....: 17211					
	17226	Local Phone Svc /04	1243	AT&T/ CalNet 2		
			3	Plng Local Phone /04	Inv	1.00
	Obligation.....: 17226					
A101-7332-04.0.0-000 - Telephone				*** Account total ***		11.70
A101-7332-06.0.0-000 - Telephone						
	17200	PD Phone	2460	Globalstar LLC		
			1	PD Globalstar	Inv	27.19
	Obligation.....: 17200					
	17211	Long Distance 6/2/10	1779	Access One		
			5	Police Dept Svc 6/10	Inv	22.06
	Obligation.....: 17211					
	17216	PD Cell Phones 5/10	1223	Sprint Comm (PD)		
			1	PD Cell Phones 5/10	Inv	302.76
	Obligation.....: 17216					

Account / Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7332-06.0.0-000 - Telephone	*** Continued ***		
17226 Local Phone Svc /04	1243 AT&T/ CalNet 2		
Obligation.....: 17226	7 PD Local Phone /04	Inv	1.00
A101-7332-06.0.0-000 - Telephone	*** Account total ***		353.01
A101-7332-07.0.0-000 - Telephone			
17211 Long Distance 6/2/10	1779 Access One		
Obligation.....: 17211	4 Library Svc 6/10	Inv	.44
17226 Local Phone Svc /04	1243 AT&T/ CalNet 2		
Obligation.....: 17226	4 Library Local Phone /04	Inv	1.00
A101-7332-07.0.0-000 - Telephone	*** Account total ***		1.44
A101-7332-08.0.0-000 - Telephone			
17226 Local Phone Svc /04	1243 AT&T/ CalNet 2		
Obligation.....: 17226	5 Eng Local Phone /04	Inv	1.00
A101-7332-08.0.0-000 - Telephone	*** Account total ***		1.00
A101-7335-03.0.0-000 - Gas & Electricity			
17213 Service 3/23-5/18(Master)	113 PG&E		
Obligation.....: 17213	1 City Hall 5/10	Inv	606.57
Obligation.....: 17213	3 Lydia Pump Station 5/10	Inv	17.00
Obligation.....: 17213	12 Westwood Pk Well 5/10	Inv	51.43
A101-7335-03.0.0-000 - Gas & Electricity	*** Account total ***		675.00
A101-7335-07.0.0-000 - Gas & Electricity			
17213 Service 3/23-5/18(Master)	113 PG&E		
Obligation.....: 17213	4 Library 5/10	Inv	3,633.06
A101-7335-07.0.0-000 - Gas & Electricity	*** Account total ***		3,633.06
A101-7335-09.0.0-000 - Gas & Electricity			
17213 Service 3/23-5/18(Master)	113 PG&E		
Obligation.....: 17213	2 Community Restroom 5/10	Inv	115.48
A101-7335-09.0.0-000 - Gas & Electricity	*** Account total ***		115.48

	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7338-03.0.0-000 - Water Services					
	17215 City Water Usage 3-5/10	67	Contra Costa Water Dist.		
	Obligation.....: 17215	1	City Hall 3-5/10	Inv	.00
	Obligation.....: 17215	2	PW Bldg 3-5/10	Inv	.00
	Obligation.....: 17215	7	El Molino Park 3-5/10	Inv	154.50
	Obligation.....: 17215	8	Stranahan Park 3-5/10	Inv	.00
	Obligation.....: 17215	10	No Valley Park 3-5/10	Inv	.00
	17225 L Series 4-6/10	67	Contra Costa Water Dist.		
	Obligation.....: 17225	2	North Valley Park	Inv	709.86
A101-7338-03.0.0-000 - Water Services			*** Account total ***		864.36
A101-7338-07.0.0-000 - Water Services					
	17215 City Water Usage 3-5/10	67	Contra Costa Water Dist.		
	Obligation.....: 17215	3	Library 3-5/10	Inv	.00
A101-7338-07.0.0-000 - Water Services			*** Account total ***		.00
A101-7338-09.0.0-000 - Water Services					
	17215 City Water Usage 3-5/10	67	Contra Costa Water Dist.		
	Obligation.....: 17215	5	Community Park 3-5/10	Inv	2,975.41
A101-7338-09.0.0-000 - Water Services			*** Account total ***		2,975.41
A101-7341-03.0.0-000 - Buildings/Grounds Maintenance					
	17188 Qtr Fire Inspection	509	CR Fireline Inc		
	Obligation.....: 17188	1	City Hall Fire Sprinkler Ins	Inv	110.00
A101-7341-03.0.0-000 - Buildings/Grounds Maintenance			*** Account total ***		110.00
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance					
	17187 Library Qtr inspection	509	CR Fireline Inc		
	Obligation.....: 17187	1	Qtr fire sprinkler inspection	Inv	110.00
A101-7341-07.0.0-000 - Buildings/Grounds Maintenance			*** Account total ***		110.00

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A101-7411-08.0.0-000 - Professional Services Retainer			
17214 Eng Svc 5/22-6/4	116 PERMCO, Inc.		
Obligation.....: 17214	1 Eng Svc #9192	Inv	2,786.00
A101-7411-08.0.0-000 - Professional Services Retainer	*** Account total ***		2,786.00
A101-7417-03.0.0-000 - Janitorial Service			
17221 Janitorial Services for /08	468 J & R Floor Services		
Obligation.....: 17221	3 City Hall /08	Inv	450.00
A101-7417-03.0.0-000 - Janitorial Service	*** Account total ***		450.00
A101-7417-06.0.0-000 - Janitorial Service			
17221 Janitorial Services for /08	468 J & R Floor Services		
Obligation.....: 17221	5 PD /08	Inv	225.00
A101-7417-06.0.0-000 - Janitorial Service	*** Account total ***		225.00
A101-7417-07.0.0-000 - Janitorial Service			
17221 Janitorial Services for /08	468 J & R Floor Services		
Obligation.....: 17221	2 Library /08	Inv	2,175.00
A101-7417-07.0.0-000 - Janitorial Service	*** Account total ***		2,175.00
A101-7417-09.0.0-000 - Janitorial Service			
17221 Janitorial Services for /08	468 J & R Floor Services		
Obligation.....: 17221	1 Comm Pk Svc /08	Inv	1,000.00
A101-7417-09.0.0-000 - Janitorial Service	*** Account total ***		1,000.00
A101-7419-01.0.0-000 - Other Professional Services			
17218 Video City Council Mtg 5/18/10	1467 LarryLogic Productions		
Obligation.....: 17218	1 Video CC Mtg 5/18/10	Inv	315.00
17219 CC Mtg 6/1/10	1467 LarryLogic Productions		
Obligation.....: 17219	1 CC Meeting 6/1/10	Inv	382.50
A101-7419-01.0.0-000 - Other Professional Services	*** Account total ***		697.50
A101-7419-02.0.0-000 - Other Professional Services			
17202 Sales Tax on Software Suport	1253 Fundware		
Obligation.....: 17202	1 Fundware support	Inv	154.50
A101-7419-02.0.0-000 - Other Professional Services	*** Account total ***		154.50

Account	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A101-7419-03.0.0-000 - Other Professional Services					
	17186 Westwood Park	560	Martell Water Systems, Inc.		
	Obligation.....: 17186	1	Westwood Park Well	Inv	190.00
A101-7419-03.0.0-000 - Other Professional Services			*** Account total ***		190.00
A101-7419-05.0.0-000 - Other Professional Services					
	17224 FSA Acct Admin /09	2500	Employee Benefit Specialists,		
	Obligation.....: 17224	1	FSA Acct Admin /09	Inv	100.00
A101-7419-05.0.0-000 - Other Professional Services			*** Account total ***		100.00
A101-7419-06.0.0-000 - Other Professional Services					
	17206 Elnor Eby PD Screening	1174	Psychological Resources Inc.		
	Obligation.....: 17206	1	Elenor Eby screening	Inv	400.00
	17212 PD-Crossing Guard WE 5/9-5/22/	1538	All City Management Services,		
	Obligation.....: 17212	1	PD-Crossing Guard WE 5/9-5/22	Inv	465.00
A101-7419-06.0.0-000 - Other Professional Services			*** Account total ***		865.00
A201-7327-00.0.0-000 - Street Maintenance Supplies					
	17205 45 MPH Signs & seasonal Vests	17	Bay Area Barricade Serv.		
	Obligation.....: 17205	1	10 45 MPH speed signs	Inv	546.25
A201-7327-00.0.0-000 - Street Maintenance Supplies			*** Account total ***		546.25
A201-7335-00.0.0-000 - Gas & Electricity					
	17213 Service 3/23-5/18(Master)	113	PG&E		
	Obligation.....: 17213	9	Traffic Signals 5/10	Inv	397.68
	Obligation.....: 17213	10	Street Lights - Arterial 5/10	Inv	2,808.76
A201-7335-00.0.0-000 - Gas & Electricity			*** Account total ***		3,206.44
A201-7345-00.0.0-000 - Traffic Signal Maintenance					
	17204 Traffic Signal Mtn April 10	234	CCC General Services		
	Obligation.....: 17204	1	April Mtn	Inv	2,008.84
A201-7345-00.0.0-000 - Traffic Signal Maintenance			*** Account total ***		2,008.84

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A201-7412-00.0.0-000 - Engineering/Inspection Service				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	3	P-TAP 11 #9197	Inv	728.38
Obligation.....: 17214	4	Gas Tax Insp #9193	Inv	274.50
A201-7412-00.0.0-000 - Engineering/Inspection Service		*** Account total ***		1,002.88
A210-7311-00.0.0-000 - General Supplies				
17201 PW irrigation supplies	2070	John Deere Landscapes Inc		
Obligation.....: 17201	2	Irrigation Supplies	Inv	4,654.53
17205 45 MPH Signs & seasonal Vests	17	Bay Area Barricade Serv.		
Obligation.....: 17205	2	Seasonal vests	Inv	391.67
A210-7311-00.0.0-000 - General Supplies		*** Account total ***		5,046.20
A210-7335-00.0.0-000 - Gas & Electricity				
17213 Service 3/23-5/18(Master)	113	PG&E		
Obligation.....: 17213	5	Monument Lights 5/10	Inv	226.81
Obligation.....: 17213	6	Oakhurst Pump (Fountain) 5/10	Inv	453.37
Obligation.....: 17213	7	Outdoor Lights 5/10	Inv	12.87
Obligation.....: 17213	8	Sprinkler Cont/Lndscp 5/10	Inv	66.52
A210-7335-00.0.0-000 - Gas & Electricity		*** Account total ***		759.57
A210-7338-00.0.0-000 - Water Services				
17215 City Water Usage 3-5/10	67	Contra Costa Water Dist.		
Obligation.....: 17215	6	El Molino Park 3-5/10	Inv	38.62
Obligation.....: 17215	9	No Vally Park 3-5/10	Inv	.00
Obligation.....: 17215	11	City Irrigation 3-5/10	Inv	183.92
17225 L Series 4-6/10	67	Contra Costa Water Dist.		
Obligation.....: 17225	1	Irrigaion Keller Ridge@Golden	Inv	177.47

Obligat'n Description		Vendor/ Line Nbr	Name/ Description	Stage	Amount
A210-7338-00.0.0-000 - Water Services			*** Continued ***		
	Obligation.....: 17225	3	City Irrigation	Inv	5,445.95
A210-7338-00.0.0-000 - Water Services			*** Account total ***		5,845.96
A210-7419-00.0.0-000 - Other Professional Services					
	17185 Eagle Peak Park	560	Martell Water Systems, Inc.		
	Obligation.....: 17185	1	Eagle Peak Park	Inv	237.50
	17203 Oakhurst Open Space Weed Abate	2636	Environtech Enterprises		
	Obligation.....: 17203	1	Oakhurst Open Space Weed Abate	Inv	26,708.00
A210-7419-00.0.0-000 - Other Professional Services			*** Account total ***		26,945.50
A211-7417-00.0.0-000 - Janitorial Services					
	17221 Janitorial Services for /08	468	J & R Floor Services		
	Obligation.....: 17221	6	Grove Park Janitorial /08	Inv	1,000.00
A211-7417-00.0.0-000 - Janitorial Services			*** Account total ***		1,000.00
A211-7419-00.0.0-000 - Other Professional Services					
	17194 Grove Park Arborist	2641	E. L. Hobbs Company		
	Obligation.....: 17194	1	Arborist Report	Inv	300.00
A211-7419-00.0.0-000 - Other Professional Services			*** Account total ***		300.00
A212-7412-00.0.0-000 - Engineering/Inspection Service					
	17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
	Obligation.....: 17214	2	GHAD #9198	Inv	58.38
	Obligation.....: 17214	5	Lawsuit- #9199	Inv	175.13
A212-7412-00.0.0-000 - Engineering/Inspection Service			*** Account total ***		233.51
A212-7413-00.0.0-000 - Legal Services					
	17210 GHAD legal	159	Turner, Huguet & Adams		
	Obligation.....: 17210	1	1/2 legal slide case	Inv	1,202.50
A212-7413-00.0.0-000 - Legal Services			*** Account total ***		1,202.50
A214-7335-00.0.0-000 - Gas & Electricity					
	17213 Service 3/23-5/18(Master)	113	PG&E		
	Obligation.....: 17213	11	Street Lights-Res 5/10	Inv	8,426.26

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A214-7335-00.0.0-000 - Gas & Electricity		*** Account total ***		8,426.26
A216-7409-00.0.0-000 - Street Sweeping				
17223 Street Sweeping /08	1459	Clean Street		
Obligation.....: 17223	1	Street Sweeping /08	Inv	3,500.00
A216-7409-00.0.0-000 - Street Sweeping		*** Account total ***		3,500.00
A230-7485-00.0.0-000 - Capital Equipment-Cleep Grant				
17226 Local Phone Svc /04	1243	AT&T/ CalNet 2		
Obligation.....: 17226	8	PD Secure Line /10	Inv	1.00
A230-7485-00.0.0-000 - Capital Equipment-Cleep Grant		*** Account total ***		1.00
A303-7520-00.0.0-118 - 2010 Old MarshCreek Rd Overlay				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	6	Permco #9196	Inv	381.88
A303-7520-00.0.0-118 - 2010 Old MarshCreek Rd Overlay		*** Account total ***		381.88
A501-7413-00.0.0-000 - Legal Services				
17193 MD YMCA Bankruptcy	2642	Katzen & Schuricht		
Obligation.....: 17193	1	MD YMCA Bankruptcy	Inv	680.00
A501-7413-00.0.0-000 - Legal Services		*** Account total ***		680.00
A601-2730-00.0.0-006 - Library Room Rental Deposit				
17196 Library Dep Refund 5/20/10	2639	David James		
Obligation.....: 17196	1	David James Refund 5/20/10	Inv	200.00
17197 Library Deposit Refund 5/26/10	2498	Oak Hollow/Diablo Ridge H/O		
Obligation.....: 17197	1	Oak Hollow Refund 5/26/10	Inv	200.00
A601-2730-00.0.0-006 - Library Room Rental Deposit		*** Account total ***		400.00
A601-2739-00.0.0-000 - Clayton Community Library Foun				
17198 Library Volunteer Coordinator	1160	Arlene H. Kikkawa-Nielsen		
Obligation.....: 17198	1	Volunteer Coordinator June	Inv	820.00
A601-2739-00.0.0-000 - Clayton Community Library Foun		*** Account total ***		820.00
A601-2740-00.0.0-097 - Cost Recov Dep - CCWD Minor EP				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	7	Permco #9194	Inv	62.25

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2740-00.0.0-097 - Cost Recov Dep - CCWD Minor EP		*** Account total ***		62.25
A601-2740-00.0.0-572 - Conoco Phillips SW "L"- EP2883				
17190 SW Permit L Refund	2645	ConocoPhillips Pipe Line Co.		
Obligation.....: 17190	1	Refund SW P L	Inv	4,356.75
A601-2740-00.0.0-572 - Conoco Phillips SW "L"- EP2883		*** Account total ***		4,356.75
A601-2742-00.0.0-566 - Creekside Terrace Raney Consul				
17199 Creekside Terrace	2010	Raney Planning & Management, I		
Obligation.....: 17199	1	Inv#8012E6	Inv	3,624.84
A601-2742-00.0.0-566 - Creekside Terrace Raney Consul		*** Account total ***		3,624.84
A601-2743-00.0.0-085 - St Bonaventure-Traffic Sig Mtn				
17204 Traffic Signal Mtn April 10	234	CCC General Services		
Obligation.....: 17204	2	April Service	Inv	121.16
A601-2743-00.0.0-085 - St Bonaventure-Traffic Sig Mtn		*** Account total ***		121.16
A601-2743-00.0.0-571 - Townsend SWP 02-10				
17191 SWP 02-10 Refund	2644	Chrissy Townsend		
Obligation.....: 17191	1	SWP 02-10 Refund	Inv	1,917.00
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	14	Permco 9195	Inv	41.50
A601-2743-00.0.0-571 - Townsend SWP 02-10		*** Account total ***		1,958.50
A601-2744-00.0.0-516 - Guttry SWP 21-09				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	12	Permco 9195	Inv	20.75
A601-2744-00.0.0-516 - Guttry SWP 21-09		*** Account total ***		20.75
A601-2744-00.0.0-518 - Weisendanger SWP				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	9	Permco 9195	Inv	20.75
A601-2744-00.0.0-518 - Weisendanger SWP		*** Account total ***		20.75
A601-2744-00.0.0-537 - Steven Woerner SWP 28-08				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	8	Permco 9195	Inv	20.75

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A601-2744-00.0.0-537 - Steven Woerner SWP 28-08		*** Account total ***		20.75
A601-2744-00.0.0-562 - J. Mourelatos SWP 19-09				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	10	Permco #9195	Inv	20.75
A601-2744-00.0.0-562 - J. Mourelatos SWP 19-09		*** Account total ***		20.75
A601-2744-00.0.0-563 - Jonathan, Tim SWP 20-09				
17192 SWP 20-09 Refund	2643	Rossana Jonathan		
Obligation.....: 17192	1	SWP 20-09 Refund	Inv	1,605.75
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	11	Permco 9195	Inv	20.75
A601-2744-00.0.0-563 - Jonathan, Tim SWP 20-09		*** Account total ***		1,626.50
A601-2744-00.0.0-569 - Omeara SWP 01-10				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	13	Permco 9195	Inv	20.75
A601-2744-00.0.0-569 - Omeara SWP 01-10		*** Account total ***		20.75
A601-2744-00.0.0-575 - Evans&Son Masonry SWP 04-10				
17214 Eng Svc 5/22-6/4	116	PERMCO, Inc.		
Obligation.....: 17214	15	Permco 9195	Inv	41.50
A601-2744-00.0.0-575 - Evans&Son Masonry SWP 04-10		*** Account total ***		41.50
A701-7417-00.0.0-000 - Janitorial Service				
17207 YMCA Janitorial Jan-Mar 2010	512	Mt. Diablo Unified School Dist		
Obligation.....: 17207	1	Jan-Mar 2010 Svc	Inv	1,877.13
17208 YMCA Janitorial Jan-Mar	512	Mt. Diablo Unified School Dist		
Obligation.....: 17208	1	YMCA Janitorial Jan-Mar final	Inv	4,507.54
A701-7417-00.0.0-000 - Janitorial Service		*** Account total ***		6,384.67
A702-2730-00.0.0-002 - Endeavor Hall Cash Deposits				
17195 Refund 5/22/10 event	2640	David Kiefer		
Obligation.....: 17195	1	Kiefer Refund 5/22/10	Inv	500.00
A702-2730-00.0.0-002 - Endeavor Hall Cash Deposits		*** Account total ***		500.00

	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A702-5607-00.0.0-000 - Revenue						
	17195	Refund 5/22/10 event	2640	David Kiefer		
			2	Kiefer Refund-early departure	Inv	300.00
	Obligation.....: 17195					
A702-5607-00.0.0-000 - Revenue				*** Account total ***		300.00
A702-7332-00.0.0-000 - Telephone						
	17226	Local Phone Svc /04	1243	AT&T/ CalNet 2		
			6	EH Local Phone /04	Inv	1.00
	Obligation.....: 17226					
A702-7332-00.0.0-000 - Telephone				*** Account total ***		1.00
A702-7338-00.0.0-000 - Water Services						
	17215	City Water Usage 3-5/10	67	Contra Costa Water Dist.		
			4	End Hall 3-5/10	Inv	.00
	Obligation.....: 17215					
A702-7338-00.0.0-000 - Water Services				*** Account total ***		.00
A702-7341-00.0.0-000 - Buildings/Grounds Maintenance						
	17189	Endeavor Hall Qtr Inspection	509	CR Fireline Inc		
			1	Endeavor Hall Qtr Inspection	Inv	110.00
	Obligation.....: 17189					
A702-7341-00.0.0-000 - Buildings/Grounds Maintenance				*** Account total ***		110.00
A702-7417-00.0.0-000 - Janitorial Service						
	17221	Janitorial Services for /08	468	J & R Floor Services		
			4	End Hall /08	Inv	60.00
	Obligation.....: 17221					
A702-7417-00.0.0-000 - Janitorial Service				*** Account total ***		60.00
* Report total *				*** Total ***		101,230.28

Run date: 06/12/2010 @ 11:28
Bus date: 06/12/2010

City of Clayton
* * * Journal entry trace * * *

CS04698.L02 Page 1

Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
PJ	Obligation summary A101-2101-00.0.0-000		entry					350.00CR
PJ	Obligation summary A214-2101-00.0.0-000		entry					1,600.00CR
PJ	Neopost (add postage) A101-7314-05.0.0-000 Descl..........: Add Postage 6/2/10	17183	entry					350.00
PJ	Neopost (add postage) A214-7384-00.0.0-000 Descl..........: Neopost 6/2/10-St Light Notices	17184	entry					1,600.00

Batch 4698 posted on 06/12/10 by 1004 for business date 06/12/10

C

1,950

CITY OF CLAYTON
Founded 1857 . Incorporated 1964

Agenda Date: 6-15-10

Agenda Item: 4c

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Laci J. Jackson, City Clerk

DATE: June 15, 2010

SUBJECT: SET DATE AND AGENDA FOR SPECIAL MEETING OF CITY COUNCIL TUESDAY, JUNE 29, 2010

RECOMMENDATION

It is recommended the City Council, by minute action, set Tuesday, 29 June 2010 at 7:00 p.m. in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road as the date, time and location of a Special Meeting of the Clayton City Council to consider, discuss and take action on the following item.

1. Public Hearing to consider and adopt the Fiscal Year 2010-2011 City Budget and the 5-Year Capital Improvement Projects (CIP) Budget for Fiscal Years 2010-2015.

2. Recognize outgoing and appoint new Trails and Landscaping Committee members.

BACKGROUND

The proposed City Budget for FY 2010-2011 and the CIP Budget for FYs 2010-2015 will be presented at the City Council's June 15, 2010 meeting. The Clayton *Municipal Code* specifies the City Budget cannot be adopted any time less than ten (10) days after its initial presentation. Therefore, the June 29th Special Meeting date and agenda must also include the Public Hearing and adoption of the City Budget.

Agenda Date: 6-15-10

Agenda Item: 4d

CITY OF CLAYTON
Founded 1857 Incorporated 1964

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RICK ANGRISANI, CITY ENGINEER

DATE: JUNE 15, 2010

SUBJECT: RESOLUTION APPROVING MASTER COOPERATIVE AGREEMENT NO. 24C.03 WITH THE CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) FOR MEASURE J PROJECT FUNDING

RECOMMENDATION

Approve resolution approving Master Cooperative Agreement.

BACKGROUND

As part of the Measure C Sales Tax Renewal, now referred to as Measure J, the City of Clayton, in addition to the annual per capita grants, received approval for the funding of two construction projects.

The two projects were (see attached Measure J fact sheets):

1) Pine Hollow Road Widening - $292,000 – FY 2009/10
2) Marsh Creek Road Upgrade - $1,200,000 – FY 2012/13

In order to receive these project funds, it is necessary to enter into a Master Cooperative Agreement with the Contra Costa Transportation Authority (attached). This Master Agreement specifies the steps necessary for the appropriation of the obligated funds and obligates the City to properly spend and account for the appropriated funds. The agreement will be augmented by future fund appropriation resolutions for the individual projects. Once the agreement is executed, any subsequent costs associated with Measure J projects become reimbursable. The attached resolution approves the agreement and authorizes its execution by the City Manager on behalf of the City.

Project Substitution

In anticipation of a second round of American Recovery and Reinvestment Act (ARRA) funding, the City prepared preliminary plans for the completion of the overlay of our major arterials (Oakhurst Drive, Clayton Road and Marsh Creek Road) as well as our minor arterial, Marsh Creek Road (old), from the Town Center to Diablo View Middle School. Since there will not be a second round of ARRA funding, the City does not have sufficient funds available for this work. While the major arterials are still in good condition, Marsh Creek Road (old) is starting to fail at an alarming rate. The pavement is nearing the end of its useful life and has been weakened over the years by utility work.

Being a local measure, Measure J funding has significantly more flexibility as compared to any federal programs. We explored with CCTA staff the possibility of replacing the Pine Hollow Road project with the overlay of Marsh Creek Road (old). CCTA staff believed this substitution would be perfectly acceptable and included the Marsh Creek Road (old) overlay as an additional project in the Master Cooperative Agreement.

We have estimated the cost of the Marsh Creek Road (old) overlay at approximately $430,000, including all of the preliminary design costs ($18,000 ±) for the second ARRA project. Since this exceeds the $292,000 allocated for the Pine Hollow Road project, we will need to take the additional funding from the Marsh Creek Road project and access it sooner than the currently scheduled FY 2012/13. CCTA staff informed us that this would not be a problem. Further, we have been assured by CCTA staff that we will not face the same problems with non-participation on certain costs as we did with the ARRA funding, that is, except for those costs incurred prior to execution of the cooperative agreement.

FISCAL IMPACT

None on the City's General Fund. This agreement allows for the City to receive sales tax revenue generated by Measure J for specific projects for which the City has no other funding available.

CONCLUSION

Based upon the above, Staff recommends that the City Council approve the attached resolution approving the Master Cooperative Agreement with CCTA and authoriziing the City Manager to sign said agreement on behalf of the City.

Attachments: Master Cooperative Agreement
Resolution
Measure J Project Fact Sheets (2)

RESOLUTION NO. - 2010

A RESOLUTION APPROVING MASTER COOPERATIVE AGREEMENT NO. 24C.03 WITH THE CONTRA COSTA TRANSPORTATION AUTHORITY AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF CLAYTON.

THE CITY COUNCIL
City of Clayton, California

WHEREAS, the Measure C Sales Tax Renewal Ordinance, hereinafter referred to as "Measure J", approved by the voters of Contra Costa County, included funding for certain street construction projects within the City of Clayton; and

WHEREAS, the distribution of Measure J funds are controlled by the Contra Costa Transportation Authority ("CCTA"); and

WHEREAS, in order to receive any Measure J construction funds, the City is required to enter into a Master Cooperative Agreement with CCTA; and

WHEREAS, CCTA has prepared the attached Master Cooperative Agreement No. 24C.03 ("Agreement") for execution by the City of Clayton; and

WHEREAS, the City Engineer has reviewed said agreement and has recommended that the City Council approve said agreement;

NOW THEREFORE, the City Council of Clayton, California does hereby resolve as follows:

1. The Master Cooperative Agreement No. 24C.03 between the City of Clayton and CCTA is hereby approved.

2. The City Manager is hereby authorized to execute said Agreement on behalf of the City of Clayton.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 15th day of June 2010 by the following vote:

AYES:

NOES:

ABSTAIN: THE CITY COUNCIL OF CLAYTON, CA

ABSENT:

____
HANK STRATFORD, Mayor

ATTEST:

____
Laci J. Jackson, City Clerk

# # # # #

I hereby certify that the foregoing resolution was duly and regularly passed by the City Council of the City of Clayton at a regular meeting held on June 15, 2010.

____
Laci J. Jackson, City Clerk

MASTER COOPERATIVE AGREEMENT NO. 24C.03

BETWEEN
THE CONTRA COSTA TRANSPORTATION AUTHORITY
AND
THE CITY OF CLAYTON

This **AGREEMENT** is made and entered into on _____________, 2010 by and between the **CITY OF CLAYTON** hereinafter referred to as **"CITY"** and the **CONTRA COSTA TRANSPORTATION AUTHORITY** hereinafter referred to as "**AUTHORITY**".

RECITALS

1. **AUTHORITY** and **CITY,** pursuant to the Measure C Sales Tax Renewal Ordinance (# 88-01 as amended by # 04-02) and hereinafter referred to as "**MEASURE J**", approved by the voters of Contra Costa County on November 2, 2004, hereby desire to enter into a Cooperative **AGREEMENT** to define a framework to enable the two parties to work cooperatively in developing transportation improvements on Major Streets in Contra Costa County.

2. **CITY** desires transportation improvements to Major Streets in the City of Clayton, as described in **Exhibit A** to this **AGREEMENT**, hereinafter referred to as "**PROJECT**".

3. The **PROJECT** is eligible for funding under the "Major Streets: Traffic Flow, Safety and Capacity Improvements" project category in **MEASURE J**.

4. **AUTHORITY** plans to authorize specific funding amounts in one or more resolutions for purposes of accomplishing **PROJECT**, pursuant to specific request(s) for appropriation of funds by the **CITY**. Each funding appropriation resolution will set forth additional conditions if any, purpose, and timing for release of identified funds to **CITY** for **PROJECT**. A chronological listing of appropriation resolutions will be included in and made a part of **Exhibit B** (attached), which is hereby incorporated into this **AGREEMENT** and made a part hereof. **Exhibit B** will be updated with each new appropriation resolution. Each request for appropriation of funds will include the most current overall financial plan for the **PROJECT**.

NOW, THEREFORE, in consideration of the foregoing, the **AUTHORITY** and **CITY** do hereby agree as follows:

SECTION I

CITY AGREES:

1. To submit the initial request for appropriation of funds to the **AUTHORITY** for specific components of the **PROJECT** detailing the project scope, schedule and proposed funding plan at least 60 days before the funds are needed.

2. To apply any funds received under this **AGREEMENT** to **PROJECT** consistent with the terms and conditions specified in the funding appropriation resolution approved by the **AUTHORITY**.

3. To allow the **AUTHORITY** to audit all expenditures relating to the **PROJECT** funded through this **AGREEMENT**. For the duration of the **PROJECT**, and for four (4) years following completion of the **PROJECT**, or earlier discharge of the **AGREEMENT**, **CITY** will make available to the **AUTHORITY** all records relating to expenses incurred in performance of this **AGREEMENT**.

4. To provide invoices and progress reports consistent with **Exhibit C**, along with the summary of expenditures to date, and to maintain strict accounting of all eligible expenses for which future reimbursement will be requested.

5. To prepare a report on an annual basis within ninety (90) days of the last day of the **AUTHORITY's** fiscal year which itemizes (a) the expenditure of all funds for the **PROJECT**, and (b) progress to date in its implementation.

6. To comply with **AUTHORITY** Policy on the Implementation of **MEASURE J** Projects (Resolution 08-13-P) and all other applicable policies that the **AUTHORITY** may adopt in the future.

7. To be responsible for evaluation of prospective consultants and contractors retained by **CITY** and subsequent award of work consistent with this **AGREEMENT** and any appropriation resolutions.

8. Upon request, to provide copies to the **AUTHORITY** of all executed contracts and other **PROJECT** documents between **CITY** and consultants, contractors and others, involved in the **PROJECT**. Copies of such executed contracts shall be retained for four (4) years following completion of **PROJECT** or earlier discharge of the **AGREEMENT**.

9. To be responsible for the **PROJECT** financing and to provide management of consultant and contractor activities, including responsibility for schedule, budget and oversight of the services, consistent with the scope of any appropriation resolution.

10. If the **PROJECT** involves construction, to install a sign approved by the **AUTHORITY** consistent with the specifications included in **Exhibit D** of this **AGREEMENT** (attached), that identifies the Contra Costa Transportation Authority as a funding source, no later than 30 days after the commencement of construction.

11. With respect to funding right-of-way, the **AUTHORITY's** bond indenture or other financing agreement may prevent deposit of financing proceeds into an escrow account, unless any interest earned on the escrow account is restricted so that it cannot exceed the yield on the **AUTHORITY's** bonds or notes. To the extent that **AUTHORITY**, pursuant to a request from **CITY**, funds right-of-way escrows with financing proceeds, **AUTHORITY** will notify **CITY**, and **CITY** agrees to comply with any required restrictions on investment yield.

12. If the **PROJECT** involves right-of-way acquisition, to follow the requirements of state law and the Federal Uniform Acquisition and Relocation Assistance Act and, if applicable, to transfer net proceeds, after deducting auditable costs of sales, to the **AUTHORITY** resulting from the sale of excess lands purchased in whole or in part with financing proceeds, in the same proportion to the net proceeds as the original contribution of such financing proceeds was to the purchase price of the original parcel.

SECTION II

AUTHORITY AGREES:

1. In response to the **CITY** request for appropriation of funds, provided notice of cancellation or termination of the **AGREEMENT** pursuant to Section III, paragraph 2 hereof, has not been given, to consider Resolution(s) consistent with available funds and any relevant components of the *Strategic Plan* then in effect to finance specific work components for the **PROJECT**, setting forth the level of funding, purpose, timing, and scope of work to be performed by **CITY** pursuant to this **AGREEMENT**. Such resolutions will be incorporated into **Exhibit B** (attached), and by this reference made a part hereof. If warranted, funding resolution(s) may authorize advances or wire transfers to **CITY** to address anticipated cash flow needs.

2. To transfer funds to **CITY** for the purposes described in the relevant resolution subject to **CITY's** compliance with, and in the manner specified in **Exhibit C** (attached).

3. To provide timely notice if an audit is to be conducted.

SECTION III

IT IS MUTUALLY AGREED:

1. Term: This **AGREEMENT** will remain in effect until discharged as provided in Paragraph 2 below or as a result of paragraph 11 below.

2. Discharge: This **AGREEMENT** shall be subject to discharge as follows:

a. Either party may terminate this **AGREEMENT** at any time for cause pursuant to a power created by the **AGREEMENT** or by law, other than for breach, by giving written notice of termination to the other party which shall specify both the cause and the effective date of termination. Notice of termination under this provision shall be given at least ninety (90) days before the effective date of such termination.

b. This **AGREEMENT** may be canceled by a party for breach of any obligation, covenant or condition hereof by the other party, upon notice to the breaching party. With respect to any breach which is reasonably capable of being cured, the breaching party shall have 30 days from the date of the notice to initiate steps to cure. If the breaching party diligently pursues cure, such party shall be allowed a reasonable time to cure, not to exceed sixty (60) days from the date of the initial notice, unless a further extension is granted by the non-breaching party. On cancellation, the non-breaching party retains the same rights as a party exercising its right to terminate under the provisions of paragraph 3(a), except that the canceling party also retains any remedy for breach of the whole contract or any unperformed balance.

c. By mutual consent of both parties, this **AGREEMENT** may be terminated at any time.

3. Indemnity: It is mutually understood and agreed, relative to the reciprocal indemnification of **AUTHORITY** and **CITY**:

a. That neither **AUTHORITY**, nor any officer or employee thereof, shall be responsible for, and **CITY** shall fully indemnify and hold harmless **AUTHORITY** against any damage or liability occurring by reason of anything done or omitted to be done by **CITY** under or in connection with any work, authority or jurisdiction delegated to **CITY** under the **AGREEMENT**. It is also understood and agreed that, pursuant to Government Code Section 895.4, **CITY** shall fully indemnify and hold the **AUTHORITY** harmless from any liability imposed for injury as defined by Government Code Section 810.8 occurring by reason of anything done or omitted to be done by **CITY** under this **AGREEMENT** or in connection with any work, authority, or jurisdiction delegated to **CITY** under this **AGREEMENT**.

b. That neither **CITY**, nor any officer or employee thereof, shall be responsible for, and **AUTHORITY** shall fully indemnify and hold harmless **CITY** against any damage or liability occurring by reason of anything done or omitted to be done by **AUTHORITY** under or in connection with any work, authority or jurisdiction delegated to **AUTHORITY** under the **AGREEMENT**. It is also understood and agreed that, pursuant to Government Code Section 895.4, **AUTHORITY** shall fully indemnify and hold the **CITY** harmless from any liability imposed for injury as defined by Government Code Section 810.8 occurring by reason of anything done or omitted to be done by **AUTHORITY** under this **AGREEMENT** or in connection with any work, authority, or jurisdiction delegated to **AUTHORITY** under this **AGREEMENT**.

4. Notices: Any notice which may be required under this **AGREEMENT** shall be in writing, shall be effective when received, and shall be given by personal service, or by certified or registered mail, return receipt requested, to the addresses set forth below, or to such addresses which may be specified in writing to the parties hereto.

Gary A. Napper
City Manager
City of Clayton
6000 Heritage Trail
Clayton, CA 94517

Randell H. Iwasaki
Executive Director
Contra Costa Transportation Authority
3478 Buskirk Avenue, Suite 100
Clayton, CA 94523

5. Additional Acts and Documents: Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of the **AGREEMENT**.

6. Integration: This **AGREEMENT** represents the entire **AGREEMENT** of the parties with respect to the subject matter hereof. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.

7. Amendment: This **AGREEMENT** may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this **AGREEMENT** shall be void and of no effect.

8. Independent Agency: **AUTHORITY** renders its services under this **AGREEMENT** as an independent agency. None of the **AUTHORITY**'s agents or employees shall be agents or employees of the **CITY**.

9. Assignment: The **AGREEMENT** may not be assigned, transferred, hypothecated, or pledged by any party without the express written consent of the other party.

10. Binding on Successors, Etc.: This **AGREEMENT** shall be binding upon the successor(s), assignee(s) or transferee(s) of the **AUTHORITY** or **CITY** as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this **AGREEMENT** other than as provided above.

11. Severability: Should any part of this **AGREEMENT** be determined to be unenforceable, invalid, or beyond the authority of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this **AGREEMENT** which shall continue in full force and effect; provided that, the remainder of this **AGREEMENT** can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.

12. Counterparts: This **AGREEMENT** may be executed in counterparts.

13. Survival: The following provisions in **AGREEMENT** shall survive discharge.

a. As to **CITY**:
Section I, paragraph 2 (obligation to apply funds to **PROJECT**)
Section I, paragraph 3 (obligation to allow audit and retain records)
Section I, paragraph 5 (for the year in which discharge occurs only, to prepare an annual report to the **AUTHORITY**)
Section I, paragraph 8 (obligation to provide copies)
Section I, paragraph 9 (obligation to continue to manage **PROJECT**)
Section I, paragraph 12 (obligation to reimburse funds on sale of excess land)

b. As to **AUTHORITY**:
Section II, paragraph 3 (obligation to provide notice of audit)

c. As to both parties:
Section III, paragraph 2a (obligation which survives termination)
Section III, paragraph 3 (indemnity obligations)

14. Limitation: All obligations of **AUTHORITY** under the terms of this **AGREEMENT** are expressly subject to the **AUTHORITY**'s continued authorization to collect and expend the sales tax proceeds provided by **MEASURE C and MEASURE J**. If for any reason the **AUTHORITY**'s right to collect or expend such sales tax proceeds is terminated or suspended in whole or part, the **AUTHORITY** shall promptly notify **CITY**, and the parties shall consult on a course of action. If, after twenty five (25) working days, a course of action is not agreed upon by the parties, this **AGREEMENT** shall be deemed terminated by mutual or joint consent; provided, that any obligation to fund from the date of the notice shall be expressly limited by and subject to (i) the lawful ability of the **AUTHORITY** to expend sales tax proceeds for the purposes of the **AGREEMENT**; and (ii) the availability, taking into consideration all the obligations of the **AUTHORITY** under all outstanding contracts, agreements to other obligations of the **AUTHORITY**, of funds for such purposes.

CITY OF CLAYTON	CONTRA COSTA TRANSPORTATION AUTHORITY
by:________________________	by:________________________
Gary A. Napper, City Manager	Robert Taylor, Chair
ATTEST:	
by:________________________	by: ________________________
Laci J. Jackson, City Clerk	Randell H. Iwasaki Executive Director
APPROVED as to legal form and content:	APPROVED as to form:
by:________________________	by:________________________
City Attorney	Stanley S. Taylor III Legal Counsel

COOPERATIVE AGREEMENT NO. 24C.03
between
Contra Costa Transportation Authority
and
City of Clayton

EXHIBIT A

Description Of The Project

Major Streets: Traffic Flow, Safety and Capacity Improvements funding category in Measure J will provide funds to assist the City of Clayton with the completion of projects within the City of Clayton.

Potential improvements include:

1) Marsh Creek Road Upgrade: Widen existing 2 lane roadway between Regency Drive and Clayton city limits to provide two (2) full-width travel lanes, bike lanes, shoulders, and pedestrian paths. Roadway will continue to have one lane per direction.

2) Pine Hollow Road Widening: Widen north side of Pine Hollow Road between El Camino Drive and Atchinson Stage Road and construct an entry feature into the City.

3) Old Marsh Creek Road Overlay: Two inch thick asphalt overlay with fabric and restriping.

COOPERATIVE AGREEMENT NO. 24C.03
between
Contra Costa Transportation Authority
and
City of Clayton

EXHIBIT B

Chronological Listing of Fund Appropriation Resolutions

Project Number	Resolution Number	DATE	FUNDS APPROPRIATED	CUMULATIVE TOTAL
				0

TOTAL FUNDS APPROPRIATED	0

COOPERATIVE AGREEMENT NO. 24C.03
between
Contra Costa Transportation Authority
and
City of Clayton

EXHIBIT C

Method of Payment

1. The **CITY** will submit a monthly invoice to the **AUTHORITY** which includes all costs of the **PROJECT** for the stated time period.

2. The monthly invoice shall include the following;

A. **CITY expenses (if eligible)**

1. A listing of staff time providing the name, number of hours worked and charge rate for each. The allowable overhead City Staff charge may not exceed 50%. Staff working on activities chargeable to more than one funding resolution (design versus environmental activities for example), should show the appropriate split in hours for each resolution.

2. An itemized list of all other direct costs with identification of the activity to which the expense is chargeable.

B. **Consultant/contractor expenses**

1. A listing of the prime consultant/contractor and any sub-consultant/sub-contractor labor costs, broken out by funding resolution.

2. An itemized list of all other non-labor costs with identification of the activity to which the expense is chargeable.

3. If the above two items are prepared by the **CITY**, a copy of the consultants/contractor invoice should be attached as backup to the above information.

C. **Certification**

The following statement will be included "We hereby certify that the funds requested by City of Clayton are to reimburse City of Clayton for project costs already incurred and have not been included in a previous invoice request."

D. **Invoice summary**

The following page presents an example of the monthly summary report to be provided with each invoice. All of the information should be provided.

E. **Progress Reports**

The **CITY** will submit a progress report that summarizes the activities covered by the invoice.

3. No detail of **CITY** or consultant/contractor expenses will be required if total costs are less than $1,000 for the month. The above mentioned detail will be required on the next invoice totaling more than $1,000.

4. The **AUTHORITY** will process reimbursement to the **CITY** within **thirty** working days after receipt by the **AUTHORITY** of a monthly invoice, containing all of the information required under item 2 above. The **AUTHORITY** reserves the right to adjust future reimbursements should subsequent review indicate that an invoice included ineligible costs. **AUTHORITY** may reimburse **CITY** either by check, or at **AUTHORITY's** discretion, by wire transfer from its sales tax bond proceeds construction account.

Proponents Name — INVOICE SUMMARY — 10-Oct-07

Project: 9848
Project Description

Period Covered (9/1/07 to 10/1/07)

Invoice Number: 62319

Resolution: 07-51-P

I. Proponent Expenditures - Direct Labor

Person	Position	Hours	Rate	Amount	Total
Smith, Mike	Senior Engineer	16.00	24.56	392.96	
Ross, John	Project Manager	3.5	29.58	103.53	
Total Direct Labor:					496.49
Overhead @	35.00%				173.68
Total Direct Labor This Period					670.17

II. Proponent Expenditures - Direct Expenses

Vendor	Description	Total
Quick Copy	Reproduction	78.65
The Blueprint Shop	Bluelines	251.64
Total Direct Expenses		330.29

Total Direct Expenses by Proponent for Resolution 07-51-P — 1,000.46

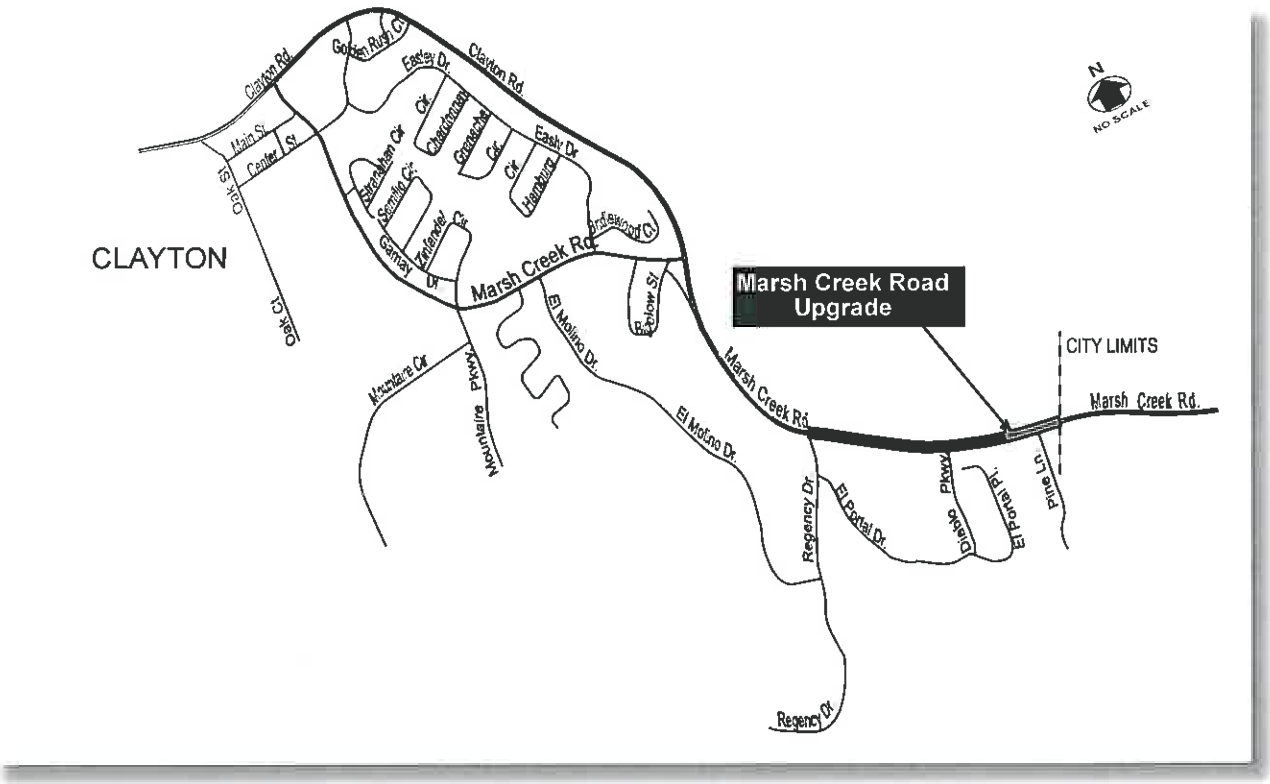
COOPERATIVE AGREEMENT NO. 24C.03
between
Contra Costa Transportation Authority
and
City of Clayton

EXHIBIT D

Approved Signs for Construction Projects

The **CITY** shall install signs consistent with the specifications detailed in Exhibit D-1 or Exhibit D-2, (attached), if **PROJECT** involves construction.

Marsh Creek Road Upgrade



Project Number

24001

Project Sponsor

City of Clayton

Project Type

Transit

Highway

Local Streets

Major Arterial

Bike/Pedestrian

Other

Project Scope

Widen existing 2 lane roadway between Regency Drive and Clayton city limits to provide two (2) full-width travel lanes, bike lanes, shoulders, and pedestrian paths. Roadway will continue to have one lane per direction.

Funding Sources ($ in million)

Total	**1.2**
Measure J Transportation Sales Tax[1]	1.2

[1]Measure J funds shown in escalated dollars. Actual commitment is in 2004 dollars as shown in Appendix A.

Marsh Creek Road Upgrade (cont.)

Need/Purpose

Increased traffic from East County is creating hazardous driving and walking conditions. In additional to enhancing safety, improvements are also needed to provide circulation through areas on the verge of development.

Project Location

Possible Segmentation

N/A

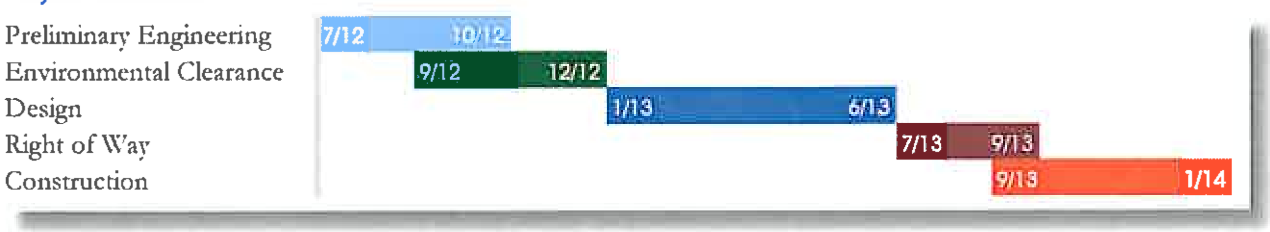
Issues

Improvements may require right-of-way acquisition. Steep slopes/grades exist in the project vicinity.

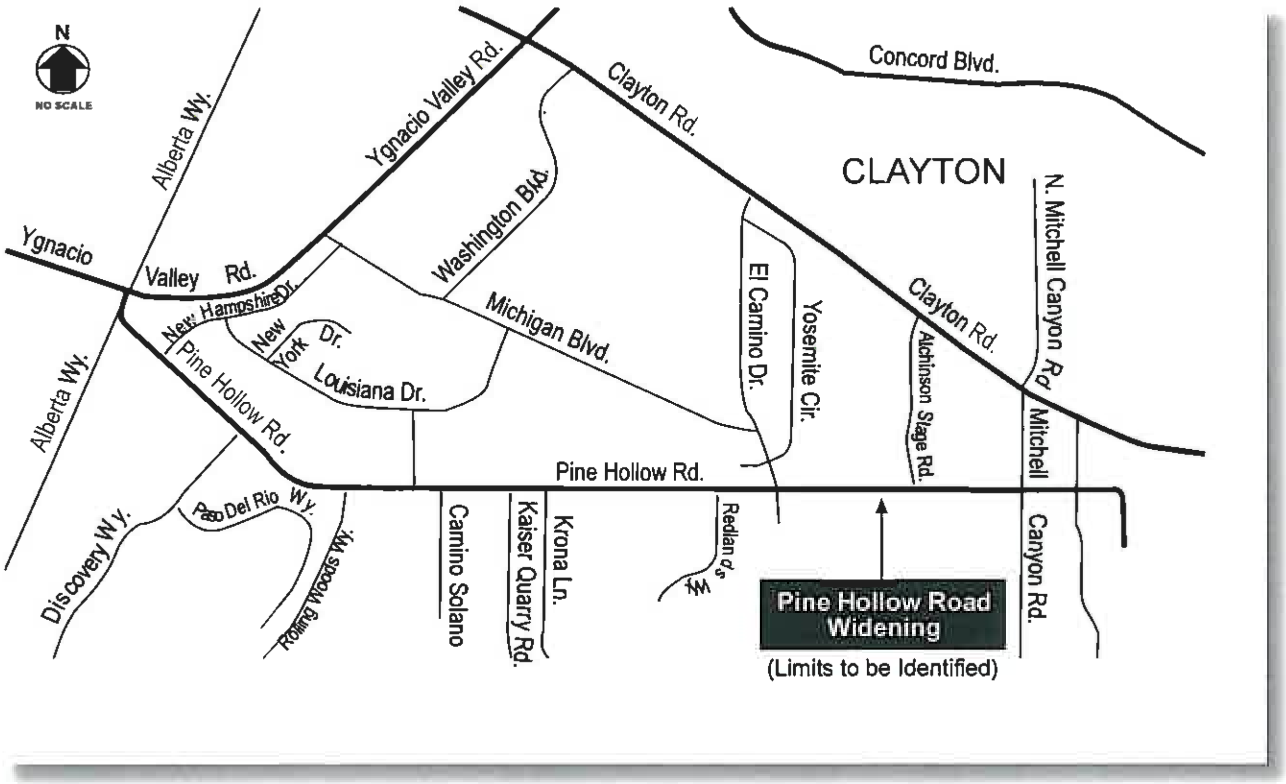
Current Status

Project is in the planning stage.

Project Schedule



Pine Hollow Road Widening



Project Number

24002

Project Sponsor

City of Clayton

Project Type

Transit

Highway

Local Streets

Major Arterial

Bike/Pedestrian

Other

Project Scope

Widen the north side of Pine Hollow Road between El Camino Drive and Atchinson Stage Road and construct an entry feature into the City.

Funding Sources ($ in million)

Total	**0.3**
Measure J Transportation Sales Tax[1]	0.3

[1]Measure J funds shown in escalated dollars. Actual commitment is in 2004 dollars as shown in Appendix A.

Pine Hollow Road Widening (cont.)

Need/Purpose

Pine Hollow Road traverses the city boundary of Concord into the City of Clayton. The installation notifies and welcomes travelers as they enter the city limits.

Possible Segmentation

None.

Issues

Improvements may require right-of-way acquisition.

Current Status

Project construction is scheduled for 2010.

Project Location

Project Schedule

Preliminary Studies/Planning	Completed		
Environmental Clearance	Completed		
Design	Completed		
Right of Way		10/09	4/10
Construction		4/10	9/10

Agenda Date: 6-15-10

Agenda Item: 9a

PROPOSED CITY BUDGET
2010 – 2011

THE CITY COUNCIL

HANK STRATFORD, MAYOR
DAVID T. SHUEY, VICE MAYOR
HOWARD GELLER, COUNCILMEMBER
JOSEPH A. MEDRANO, COUNCILMEMBER
JULIE K. PIERCE, COUNCILMEMBER

* * *

PROPOSED AND PRESENTED BY:

GARY A. NAPPER, CITY MANAGER

* * * * *

PREPARED BY:
MERRY PELLETIER, FINANCE MANAGER

CITY OF CLAYTON, CALIFORNIA
94517
www.ci.clayton.ca.us

BUDGET MESSAGE

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

MEETING DATE: 15 JUNE 2010

SUBJECT: PROPOSED CITY, SPECIAL FUNDS, AND CIP BUDGETS FISCAL YEAR 2010 - 2011

RECOMMENDATION

Following introduction and presentation of the proposed operations and capital improvements budgets for FY 2010 – 2011, it is recommended the City Council provide any policy direction and amendments accordingly for a Public Hearing and adoption of the City, Special Funds, and Capital Improvement Budgets at the special public meeting on 29 June 2010.

BACKGROUND

FY 2008-09: "The State of California suffers a $17 billion deficit."
FY 2009-10: "The State of California suffers a $24 billion deficit."
FY 2010-11: "The State of California suffers a $19 billion deficit."

California's Legislative Analysts Office estimates annual State Budget gaps to be $20 billion each year through FY 2014-15.

Little wonder household budgets, business ledgers and government budgets are under attack to survive this challenging decade as the economic recession inflicts its toll at every fiscal turn and service level. The problem is simple: less consumer spending = less tax revenues. Less tax revenues over a sustained period of time sends governments spiraling downward as they scramble to maintain services with less resources. Ultimately, services must be slashed or eliminated, public employees laid off or furloughed, government offices closed on select weekdays, government capacity to respond is weakened, and citizens begin to feel the double whack of tightened personal income and less government services and public education.

It is a new way of life in the unwelcomed 2nd decade of the 21st Century. Whether it is temporary or permanent is still open for debate of facts. Although some pundits claim the economy is showing signs of life, the reality for local government is: as its tailspin trailed the economic plunge, so will its recovery lag by approximately 2-3 years.

Last year, our City's General Fund revenues were budgeted at a reduction of approximately ten percent overall (9.2%). While other cities in the East Bay area suffered under huge losses in real property assessed valuations, Clayton held a relatively stable position in comparison due to limited housing inventory and desired locale. However, next year's budget is based on another 3% drop in secured real property taxes as the housing market trough still wallows in the mud. "Short sales" and foreclosures have essentially eliminated any supplemental property tax revenues since escrows these days routinely close at lower sale prices than current assessed values. Local governments, which weren't hurt so badly in the last recession because property taxes held up, have been hammered this time. A National League of Cities survey reports that optimism among municipal finance officers about their ability to meet their communities' needs is at the lowest level in the survey's 24-year history. The U.S. Census Bureau recently reported that American household income is taking its sharpest dip in the half-century the Bureau has been measuring that statistic.

Since there is a lag time of 18-24 months between changing economic conditions and their effect on revenue collections, newspaper accounts are now replete with stories of cities, counties and school districts severely challenged to stay in mere operation of backbone public services. As difficult as it was to operate the City of Clayton last year amidst this troubled time, it will be just as difficult through FY 2011-12. With that context, it is a remarkable story then that our small city closes its FY 2009-10 operations with a General Fund revenue gap of only $2,188 after the last 12 months!

Clayton's municipal budget has always been lean; during the Mardi Gras feasts of the mid 2000s, the City did not push its budget beyond the $3.7 million range, displaying fiscal constraint in the heydays of tax revenues and private consumption. With a local economy non-reliant on big box retail sales, auto sales, shopper malls or urban sprawl, the City plodded along more like the infamous turtle in the race against the hare. While the finish line is never reached for municipalities, this turtle is not out of breath nor relatively out of money. Certainly, unprecedented measures were enacted last year that were unpleasant (e.g. holiday suspension pay for our employees equating to a 4.3% reduction in pay, thereby "saving" the City a $125,550 expense; employee salaries frozen, "saving" another $41,000; a 40% reduction in Community Development Department staffing; sliding $155,579 in one-time interest earning monies from the Trust & Agency Account to the General Fund to plug the revenue gap). *Yet through it all, public services provided to the community and citizens of Clayton were not reduced or cut.* While this organization and its leadership can rightfully be proud of this feat, it is largely unheralded by a public consumed by its own troubles and struggles in the same economy.

And so it is the City's proposed Budget for FY 2010-11 offers a financial platform that once again *does not reduce or cut public services to its community*. That statement does not mean "all is well". Measures must be taken again, and assumed, to ensure a balanced General Fund Budget next year, including unresolved agreements that our employees will agree to continue the status quo on salaries and compensation. The City Budget is further fortunate its Redevelopment Agency owes it $502,000 in unpaid 2% election monies, and repayment is commenced this year with an infusion of

$125,500 into the General Fund. Despite these measures, a residual gap of $18,410 (0.5%) lingers that must be filled using one-time transfer in Trust & Agency interest earnings again.

Is it a structural deficit? A complex question that remains unanswered at this stage. Certainly there is the expectation that in 2-3 years government revenues will turn around; even today, local sales tax revenues show a growth of 2%, a very promising sign. But combining the fiscal measures invoked to bring the Budget into place, the $310,460 tally represents an 8.5% hole. Can we eventually cross that ravine while peddling in place? There will be more and new challenges on the horizon to address, and there are no easy answers. What is certain is the uncertainty in days ahead for local governments.

This year, our FY 2010-11 General Fund remains balanced as required by state law but it will again be necessary to rely on a minimal transfer of $18,410 from Trust & Agency interest earnings to maintain public services and staffing at the expectant level. The chart below captures the five (5) year history of our City's overall budget:

CITY OF CLAYTON BUDGETS

Budget	FY 10-11	FY 09-10	FY 08-09	FY 07-08	FY 06-07
General Fund	$ 3,656,609	$ 3,637,679	$ 3,767,800	$ 3,784,028	$ 3,719,432
Other Funds	$ 4,054,742	$ 3,171,957	$ 2,902,386	$ 3,032,335	$ 2,753,427
CIP	$ 1,764,300	$ 2,273,727	$ 2,644,432	$ 728,995	$ 1,100,000
RDA	$ 5,109,422	$ 5,196,353	$ 5,225,457	$ 4,395,587	$ 4,104,862
TOTALS:	$14,585,073	$14,279,716	$14,540,075	$11,940,945	$11,677,721

PROPOSED TOTAL BUDGET

The combined financial program proposed for the City, its Special [Enterprise] Funds, the Redevelopment Agency, and its CIP Budget is $14,585,073, an overall increase of $305,357 (+2.1%) over last year's total Budget. The major drivers for this minor increase is the planned expenditure of Other Fund monies, primarily from the Landscape Maintenance District Reserves to install seven (7) landscape improvements projects in the City ($260,000), and extra Maintenance attention at The Grove Park ($30,978). Otherwise, the Budget is pronounced as "breathing and resting comfortably" for advancing one more year in age.

Revenues for the General Fund portion of the FY 2010–2011 City Budget are planned at $3,656,609 offset by a matched expenditure program of $3,656,609. Consistent with previous policy direction provided by the City Council, the operating budget of the City *does not* draw down the General Fund reserves to operate the City. It does require a second consecutive augmentation in nominal one-time monies (from Trust & Agency interest earnings) in the amount of $18,410 to keep public services and minimal staffing levels deployed at expectant levels.

In comparison to last year's Budget, the General Fund's flat line budget (0.5% increase of $18,930) means the City is merely marking time but is financial able to retain all public services. In today's economic environment, that status is remarkable indeed. This is the 2nd smallest General Fund Budget since FY 04-05 (in 6 years), and only by the $18,000 margin above last year's budget.

GENERAL FUND REVENUES

Secured property tax revenue shares are down an additional 3% and analysts predict housing values will hit appraisal bottom this coming year. There was a slight bump in home ownership activity with federal assistance to "first time home buyers", but that money dried up recently and a rebound dip occurred. Supplemental property taxes (incremental taxes due when real properties sell at higher than Prop 13-capped values) are non-existent these days, although real properties continue to change ownership which transactions do produce welcomed property tax transfer revenues (30% increase). Inklings of revival show promise as Business License tax revenues notched up 6% over last year. City land use permit applications and building permit applications continue to languish reflecting the 50% downturn in the construction and development industry. It is a sad indicator when our City is caught rooting for a "boom" in local sales tax revenue at 2%...

Utility franchise revenue even mirrors the flailing economy as consumers cut their discretionary spending by keeping air conditioners and heaters off or at lesser levels, and subscribers decrease their cable television plans to more basic services and opt to smaller trash cans. In short, without revenue transfers into the General Fund to compensate for staff work and administration of enterprise Districts and Redevelopment Agency activities, there would certainly be the absence of services and employees at City Hall. One of the ironies of government in Clayton is that larger-sized cities have divisions that operate with bigger budgets than our total $3.6 million.

The proposed General Fund revenue budget totters on assumptions that property tax values in Clayton are historically more stable than rapid development communities (e.g. East County) and the socio-demographics of Clayton will continue to provide reasonable discretionary income to sustain vehicle license fees and local sales taxes at the lowered amounts. For the most part, the revenue side of the ledger is the one the City can least control or manage. The City's mid-year budget review in 2011 will once again provide the opportunity to measure our projections against the economy.

GENERAL FUND EXPENDITURES

With a 0.5% increase in overall General Fund expenditures compared to last year, there is little room for commentary of dramatic changes – it is a status quo budget. In previous years the City already eliminated expenses for employee training and attendance at information conferences, and last year even halted the expense for bottled water. It is noted once again this Budget is predicated on retaining the status quo on employee salaries and benefits, a matter that is unresolved and in the middle of required collective bargaining processes. Should that outcome be different, modification of the Budget will be necessary and reliant on further one-time transfer of funds as no new revenue sources are contemplated or envisioned.

As a service-provider organization it is understandable our expense for Personnel Services consumes the majority of the General Fund. It now equals 68% of the overall $3.6 million Budget (a drop from 72.5% two years ago). The City provides public services, not products for sale, and in that regard we are no different than similar private sector service providers (e.g. law firms; insurance and accounting offices). According to *Governing* magazine (May 2010), public school systems all over the country spend 85% or more on personnel. Therefore, when the public calls for cuts in government spending, it translates to cuts in personnel which morph into reductions in public services and programs. Past and current labor concessions of our organization include:

Labor Concessions	Value
• No Cost-of-Living Adjustment to Salaries	$ 16,841
• No Holiday Pay for all Employees	$125,549
• Organizational Downsizing (Assistant Planner to 24 hrs/wk)	$ 40,000
• No Merit Increases for eligible Employees	$ 40,713
• All Employees pay Medical & Dental Insr. increases	$ 16,203
Total Value:	**$239,306**

Clearly, the employees at City Hall are doing their fair share in these troubled times to keep this City and its services afloat. Further, our contract City Attorney (Turner, Huguet and Adams) and contract City Engineer (Permco), each for the 3rd straight year, have not sought increases in retainer service payments

Once again, as in prior years as an interim measure to bridge budget gaps, the proposed budget halts the annual depreciation charge of $97,582 to the City's Capital Equipment Replacement Fund (CERF). This internal service fund is normally replenished each year to underwrite automatic replacement of vehicles and other rolling stock as age and condition dictate; since it has an adequate reserve balance (see Section I. below) it is proposed another "stay" in allocation be implemented during this fiscal squeeze.

And finally, a potential victim of the budget round was whether the County Library Systems' funding reductions would slice the operational hours at the Clayton

Community Library. Such prospect naturally caused shivers to Library staff and our Clayton Community Library Foundation since the County could only provide base open hours of 35 per week. Presently, our Library is open 44 hours per week with Sunday afternoons (4 hours) the most popular patronage per hour use. Staff is pleased to report that after negotiation with the County Librarian, our Clayton Community Library will stay open its current 44 hours per week within the existing funds supplied by the City. Notoriously during budget crises, library services are often the first public service reduced or eliminated.

Below is a recap of each Department in comparison to last year's Budget:

GENERAL FUND DEPARTMENTS

DEPARTMENT	FY 10-11	FY 09-10	% CHANGE
LEGISLATIVE	$ 62,885	$ 59,705	+ 5.4%
ADMIN/FINANCE	$ 817,793	$ 814,072	+ 0.5%
PUBLIC WORKS	$ 127,595	$ 142,495	- 10.5%
COMMUNITY DEV.	$ 257,565	$ 254,488	+ 1.2%
GENERAL SERVICES	$ 177,105	$ 164,604	+ 7.6%
POLICE	$ 1,827,232	$ 1,800,990	+ 1.5%
LIBRARY	$ 131,051	$ 133,677	- 2.0%
ENGINEERING	$ 96,261	$ 96,758	- 0.5%
COMMUNITY PARK	$ 159,122	$ 170,889	- 6.9%
TOTAL:	**$ 3,656,609**	**$ 3,637,679**	**+ 0.5%**

Police Department operations now account for 50% of our General Fund Budget (last year: 49.5%). This statistical creep means that of every $1.00 paid by taxpayers as general tax revenues to the City, half of the tax monies (or 50 cents) supplies the revenue to provide local law enforcement services.

GENERAL FUND SHORTFALL

As noted previously, the General Fund Budget will require a one-time transfer of monies from the Trust & Agency Account (interest earnings) in the amount of $18,410 to balance the Budget. That figure represents an annual subsidy of 0.5%.

GENERAL FUND EQUITY BALANCE

According to the City's audited financial statements, the un-earmarked fund balance of the General Fund on 30 June 2009 was $5,106,156 (140%). Reducing that figure by the authorized FY 08-09 encumbrances of $308,318 into this year's budget, the City's net unreserved fund balance on 01 July 2009 (start of the fiscal year) was $4,797,838.

The City Council has directed an absolute minimum reserve of $250,000 as our never-to-be-expended "catastrophic reserve", which practice is implemented (and should likely be updated). The stated Policy Goal of the City Council is to establish and retain an undesignated reserve of 50% relative to each annual General Fund Budget.

It is projected our City will close Fiscal Year 2009-2010 with a miniscule deficit of $2,188, missing our balanced budget mark by an eyelash, 0.06%. Since City Council action directed the General Fund reserves will not cover budget gaps, instead using Trust & Agency interest earning monies, the opening unreserved General Fund balance of the City will remain the same at $4,797,838 on 01 July 2010.

The City's reserve equity is therefore equal to 131% of our annual General Fund operations for FY 2010-2011. Subtracting the "untouchable" $250,000 reserve lowers our total reserve equity to a position of 124% ($4,547,838). Compared to the horror stories one reads or hears about other cities' situations locally, in California, and throughout the nation, Clayton has managed itself well. A recent survey conducted on other city reserve levels produced the following respondents:

City	Reserve % to General Fund
Laguna Niguel	123.0%
Yucaipa	89.8%
Foster City	68.0%
Shasta Lake	56.6%
Lakewood	50.0%
Tehachapi	46.1%
Rolling Hills Estates	43.0%
San Clemente	28.7%
Morro Bay	27.5%
Albany	22.0%
Reedley	13.0%
Clayton	**131.0%**

And yet, in terms of raw purchase power, $5.1 million burns very quickly when presented with civil emergencies or natural disasters. Further, this Reserve functions as an all-purpose repository for a variety of unfunded liabilities of the City ($1.5 million CalPERS), its public facility repairs (e.g. new HVAC at the Clayton Community Library; new roof on City Hall), or full depreciation of capital assets. However, without a doubt the City of Clayton is in an enviable financial position.

* * * * *

SPECIAL REVENUE AND ENTERPRISE FUNDS

As an appendage to the General Fund operations of the City, the City Council and staff are charged with stewardship over the provision of public services employing restricted-use monies. Referred to as "Special Revenue" or "Enterprise" Funds, strict controls and regulations are placed on their express purpose and expenditure. They are in essence self-contained operations yet form a critical portion of the overall City Budget as these Funds underwrite much of the improvement tasks of the City. Discussion of the fiscal status of each of these Special Funds takes place below:

A. Gas Tax Fund – No. 201

Derived from a series of state transportation taxes on the sale of gasoline [Street and Highway Code, Sections 2105, 2106, 2107 and 2107.5; voter-approved Proposition 42 "Traffic Congestion Relief Act" monies], this group of revenues is collectively referred to as our "Gas Tax Fund". Local gas tax funds in the past have been a reliable source of funding for cities since the 1970s and are universally used to fund local road maintenance and repairs. Our City uses these monies to perform annual street re-striping and safety re-markings, traffic regulation signs and replacements, resealing of street cracks, sidewalk and gutter repairs, operate and repair arterial street lights, and traffic signal maintenance.

Last year our City received $305,912 in total local transportation funds. In addition to routine street operations outlined above, approximately $31,545 was expended on engineering design plans and pre-project administration for the 2009 Arterial Overlay Project that repaved portions of Clayton Road and Oakhurst Drive using federal funds (American Recovery and Reinvestment Act, ARRA). The community's main streets benefited from this $478,000 overlay project, which was the sole street improvement project last year. Additional monies (approx. $19,000) were expended on engineering design plans to repave all of old Marsh Creek Road under an ARRA II Program. Although during that project's preparation the federal government suddenly gutted the ARRA II Program, the pre-design expenses incurred remain viable as the City is now working with the Contra Costa Transportation Authority (CCTA) to transfer available Measure J monies in FY 10-11 ($411,000; ref. CIP No. 10416) for implementation of this necessary street project. Additional Gas Tax monies ($195,661) were held back for use to amass sufficient funds for a sizeable *residential* streets project in FY 2010-11. Consequently, the FY 10-11 Gas Tax Fund opens the new budget year with a positive balance of $195,661 available for local transportation-related uses.

At this time the City "expects" to receive an annual allocation of $318,105 in Gas Tax revenues, including $109,422 in Proposition 42 monies (Traffic Congestion Relief funds approved by voters) After allocation of monies for basic transportation maintenance and operation expenses (e.g. electricity for arterial street lights at $44,863; traffic signal maintenance performed by the County at $26,000; City Maintenance personnel compensation of $43,730 for street maintenance tasks and traffic sign replacements), it is proposed this Fund transfer $324,500 (67.7%) to the City's Capital Improvement Project Budget for the following street improvements and repairs:

2010 Pavement Rehab Project	$ 317,000	CIP No. 10409
ADA Handicap Sidewalk Ramps	$ 7,500	CIP No. 10394A

Our ADA Handicap Ramp Project account used funds in FY 2007-08 ($10,400) to perform several sidewalk ramp installations so this CIP account will have an available balance of $11,690 including this year's allocation.

Over the last six years the City has now spent $3.1 million to repair and maintain our local streets and roads, with plans this fiscal year to spend an additional $1.25 million to maintain this important local infrastructure. Even with that level of investment, our City's rated "Pavement Condition Index" has only been able to maintain and not improve itself at 76 PCI over the last two years ("Very Good" Top category; 100 PCI = new street). Maintenance of good road conditions is an expensive and perpetual upkeep. Still, in comparison to the other 18 cities and the county in Contra Costa County, Clayton places in the Top 5 best conditioned streets city.

B. Citywide Landscape Maintenance District – Fund No. 210

In June 2007, Clayton voters approved a replacement real property tax to continue funding the operation and maintenance of our citywide public landscaped areas. This annual tax is restricted to costs associated with roadway medians and parkways, our trails system, open space weed abatement, irrigation and also funds the "Clayton Fountain". Maintenance of City Parks *is not* included as an authorized expense under the District's Act; park maintenance obligation falls to the City's General Fund. *Citywide public landscaping services have always been funded by a special revenue tax levied on private properties throughout the City.* The District is completing its third year of a 10-year approved operation (Measure B), and its citizens' oversight committee (Trails and Landscaping Committee, or TLC) meets quarterly to ensure the promised maintenance standards and efficiencies are achieved with these special-purpose tax revenues.

Pursuant to the terms of voter-approved Measure B, the special tax rate may be modified annually by the change in the Consumer Price Index (CPI; San Francisco – Bay Area) from April to April. In no event shall the tax rate be increased by more than 3% each year. The CPI change (from April 2009 to April 2010) arrived at 1.7%. The District's revenue projection was increased by that factor accordingly and is set at $910,434 for FY 2010-11 (add interest earnings of $5,000 for total revenue of $915,434).

The Landscape Maintenance District opens the fiscal year with a projected positive equity of $631,593, up significantly from last year by $247,864 (65%) due to under-expending. There are several underlying causes for this return of District monies to the District's reserve:

1) Measure B's approved Budget allowed for the funding of one (1) more permanent Maintenance Worker to the organization to manage irrigation system controls and leaks. The District has not filled the position during the first two years of operation, relying instead on seasonal and temporary workers to manage this need. By doing so, the District "saves" approximately $80,000 each year in salary and compensation benefits; and

2) The Contra Costa Water District imposed a mandatory **45%** water reduction on outdoor irrigation users last year (in contrast to a 15% reduction on homeowners). This mandate necessitated City Council action to halt irrigation of water-intensive landscape to sustain the more valuable plant and mature signature trees of the District within allotted rations. Metered water expense savings of approximately $97,000 (overlapping fiscal years) were realized yet at a more expensive cost to now replace with the lifting of the drought restrictions.

Noteworthy expenses of the District include its annual weed abatement Citywide ($31,296 for the fire season), and the huge expense of $55,016 to abate noxious and exotic weeds in the Oakhurst Hills (a condition of project approval for the Oakhurst residential development). Metered water service is restored at its traditional expense of $180,000 per year, and personnel services for this labor-intensive work accounts for 33% of the District's budget this year ($347,219).

Recognizing deliberate and cyclical dying of landscape and turf occurred in the District last year, the citizens Trails and Landscaping Committee (TLC) met on May 17th to consider staff proposition to commence replacement of dead and dying landscape using portions of the District's reserves. The TLC's recommendations were approved by the City Council on May 28th and call for the allocation and expense of $260,000 from District reserves for the following replacement and improvement projects:

Oakhurst Drive decorative pavers in narrow medians	$ 70,000
Clayton Fountain replanting project	$ 70,000
Restore plants: Oakhurst Dr., old Marsh Creek Rd. & Clayton Rd.	$ 45,000
Deferred Tree Trimming	$ 20,000
Marsh Creek Circle replanting/headlight glare mitigation	$ 19,400
Tree Replacements on Keller Ridge Drive	$ 16,600
Replant Jeffry Ranch Court island	$ 2,500
Project contingencies	$ 16,500
Total:	$260,000

Expense Account No. 7316 – Landscape Replacement contains this $260,000 allocation from the District reserves to fund the approved landscape improvement project. The City Council further instructed staff to prioritize the replanting of the Clayton Fountain area.

The District also contributes its annual allocation of $12,936 to the City's Capital Equipment Replacement Fund (CERF), from which Maintenance vehicles and equipment are purchased for use in maintaining the Landscape District. An expense of

$29,918 (3.3% of annual revenue) is transferred to the City's General Fund to pay for administration and overhead of the City (e.g. telephones; payroll processing; accounts receivable and payable; District direction) attributable to the District's annual operations.

With these actions, District's ending fund balance on 30 June 2011 will still be a healthy $484,756, which equates to a reserve of 53% of its annual revenue. This reserve status is confirmation the City does not siphon "surplus" monies of the District into its General Fund; all revenues received are restricted use funds.

C. Street Light Fund – No. 214

This is a special assessment fund collected through the property tax bill on residential properties [current assessment ranges from $8.34 - $43.54 per residential unit per year]. These assessments are restricted for street light operations and maintenance *within our residential neighborhoods*. While we expect to realize $125,459 in revenues (identical to last year), this assessment can only be increased by affirmative vote of the assessed property owners (Proposition 218 voter requirements). A 7-year trend analysis of our operational experience with these residential street lights reveals the actual cost of electricity and maintenance expenses is now slightly exceeding the flat-lined assessment revenue income.

In order to continue providing the current services paid for by assessed property owners, we expect to nominally draw on existing reserves, this year by approximately $5,371, which amount is 93% higher than the actual subsidy forecast for FY 09-10 ($2,784). Causes for this functioning deficit are electrical rate increases prompted by PG&E's field audit 3 years ago as to correct tariff categories, in-house labor, and new direct charges for preparation (Engineering), copying and mailing of the required legal notices ($1,000 and $2,905, respectively; expenses previously absorbed by the City's General Fund).

However, with a reserve balance of $122,271 projected for closure on 30 June 2011, there is no merit or justification to approach voters to increase their tax assessment at this time. Even at this rising reserve use trend, the life of this reserve is 22 years at the flat rate or 4.5 years if the subsidy goes up dramatically by 93% each year. Past history reveals the former trend is the more likely occurrence but the status of this Fund requires close monitoring each year. It has been 14 years since neighborhood street light benefit assessment rates were raised, and voter approval is mandatory to do so.

D. Storm Water Fund – No. 216

This account manages the special parcel tax (labeled "ERUs") levied locally to assist the City in compliance with unfunded State-mandated regulations through our National Pollution Discharge Elimination System (NPDES) Permit.

By previous Council action, the levy was maximized at its allowable cap yet only produces a net of $68,322 for use locally in FY 2010-2011 (plus interest earnings of $1,500). In reality, the parcel tax generates higher revenues ($127,014). However, the following purposes snag portions of our levy before reaching our coffers:

Contra Costa [Cities] Clean Water Program	$ 44,520
Business inspections by Central Sanitary District	$ 6,000
County Auditor-Controller administration fee	$ 3,800
Flood Control District management expense	$ 3,000

The Clean Water Coalition (of which the City is a member) wages our collective battle against an ever-aggressive state regulatory board that increasingly imposes its will for local clean water mandates without providing any state funds for implementation. The goal of cleaner storm waters, creeks and bays is universally embraced and of statewide interest, and cities do not oppose that mission. We remain frustrated, however, by such public policy principles that cities should be the sole fiscal agents charged with utopian local and regional clean water burdens, without the corresponding provision of any new source of revenue to pay for the expenses!

The City's new 5-year Stormwater Permit has been issued by the San Francisco Regional Water Quality Control Board. Public agencies, including Clayton, are now under requirements to elevate enforcement and monitoring measures each year to ensure cleaner storm waters. Such Permit conditions will necessitate increased expenditures eventually exceeding current levy revenues and initial staff analyses reveal an additional $225,000 to $515,000 in annual costs could someday impact the City's fiscal operations. Only a Proposition 218 voter approval process can increase the levied rates. Members of the Clean Water Coalition are presently examining the timing and likelihood of a Proposition 218 countywide ballot measure for voter consideration to fund the local services necessary to comply with the NPDES Permit. Without revenue augmentation, cities will be faced with service mandates drawing on General Fund monies.

For Clayton, the rate of approximately $29 per year per single family home has held the same for the last 10 years. In the FY 10-11 Budget, the City's stormwater costs under the Permit regulations exceed available revenues by $27,178. Because there is a reserve balance in this restricted-use fund, there still are monies available to cover the projected shortfall. For several fiscal years, this reserve balance has been declining as a result of added Permit requirements imposed by the Regional Board in 1996 (referred to as "C-3 amendments").

Local expenditures from this Fund cover Public Works' maintenance of our municipal storm drain system and proactive measures for the prevention of pollutants into these waters, which ultimately emerge into the San Francisco – Oakland Bay. Educational materials and supplies are also part of this Fund's budget, along with our membership in the Contra Costa Clean Water Program. Recoverable expenses include that portion of staff time when working on clean water issues, programs, while Regional Water Quality Control Board directives target programs and local enforcement. City Hall staff (Assistant to the City Manager) expends an inordinate portion of time engaged in the management and administration of this federal and state mandated program for cleaner runoff waters. Hence, the transfer of $31,605 to the City's General Fund to partially offset this incurred staff time, an amount that has remained the same for several fiscal years due to diminishing funds.

The Fund opens the fiscal year with approximately $105,360 in equity and projects a year-end balance on 30 June 2011 of $78,182. The street sweeping contract of $42,000 is paid from this Fund but through offsetting revenue tendered by property owners on their trash bills. It must be noted public streets and gutters are swept to mitigate pollutants from entering the storm drain system, not for street aesthetics or as a substitute for the adjacent property owner's sweeping of leaves and debris. During last year staff was successful in negotiating renewal of the street sweeping contract at current rates so no increase was necessary to pass onto customers [citizens].

E. <u>Measure "J" Fund – No. 220</u>

This special fund receives its final revenues from the $0.05 sales tax levy originally approved by County voters in 1988 (Measure C) to provide regional and local transportation and street improvements, a growth management process, and a regional planning process to address quality of life issues. One of the program components of Measure C is the "Return to Local Source" monies wherein cities fully complying with the Measure C Growth Management Checklist are eligible to receive an annual allocation of monies for local streets and roads maintenance. However, disbursement of these monies hinges on a city earning and maintaining a certified housing element (either by the California Department of Housing and Community Development (HCD) or via self certification). The Contra Costa Transportation Authority (CCTA), cities and the county of Contra Costa were successful in 2004 in obtaining voter approval of Measure J, which extends the authorization of the current sales tax in the County for an additional 25 years beyond Measure C's expiration on 31 March 2009. Measure J is now in effect.

The City's HCD-certified Housing Element expired in June 2009 and the City has submitted its Draft Housing Element to HCD for the 5-year time period of 2009-2014. The City is therefore eligible to receive its Measure J "Return to Local Source" funds.

CCTA has estimated it will receive $61 million in sales tax revenues for FY 2009-10 and is estimating it will receive $62.2 million this coming fiscal year (2010-11), which is a 2% increase projection. It appears that auto sales, service stations and retail department stores are beginning to see life again on their sales floors but weaknesses remain in the construction industry due to housing bubbles, foreclosures and a wave of Adjustable Rate Mortgages (ARMs) due this summer. County unemployment rates remain high near 13%. However, the City is informed by CCTA we can expect to receive $231,366 sometime after July 2010 from Measure J's "Return to Local Source" account.

Since the City did not perform a local street repaving project last year, an opening fund balance of $298,445 is available for use this fiscal year. After expenses of $4,844, it is proposed that $525,000 in Measure J monies be transferred to the City's Capital Improvement Project (CIP) Budget to assist in underwriting the cost to perform the 2010 Street Repaving Project (CIP No. 10409). By doing so and coupled with the Gas Tax Funds, the CIP Budget will have approximately $842,000 for a local street repaving project! These two revenue sources drive the amount of monies the City has available for street repaving projects.

F. Oakhurst Geologic Hazard Abatement District [GHAD] - Fund No. 212

Formed by the City Council during the construction of the Oakhurst Development Project, this special assessment district encompasses all of the lots and open spaces within the Oakhurst Development. The GHAD has the authority but not the obligation to perform repairs to public, or authorized private, properties caused by certain geologic hazards such as landslides within this area. In order to fund any such operations, the GHAD Board of Directors (City Council) is required by state law to receive affirmative vote by real property owners within the District for any increased assessment. Insufficient assessment revenues have always existed to perform much of the identified or speculated repairs; property owners within this District have rejected any assessment increase three (3) times in the past. The District Manager (City Engineer) manages the District and provides a separate budget and annual report to the Board of Directors in June of each year (scheduled for introduction and adoption at the June 15th Council meeting this year).

Due to the restricted amount of approved assessments, the GHAD levies an annual assessment that generally produces the same amount of revenue each year for geologic hazard abatement purposes within the Oakhurst Development. In FY 10-11, assessment revenue is projected at $33,024. Interest earnings are non-existent for this Fund that operates for most of the 12 months in a cash-flow deficit since assessment revenues are not received until property owners pay their tax bills in December and in April.

Nominal management expenses proposed for the District this year include $5,000 for City Engineering services (District Manager) and $7,000 allocated for specialized legal services. A continuing expense this year ($12,677) is the Fund's 50% sharing of the City's General Liability Insurance premium increase caused by the Oakhurst hillside movement litigation that served lawsuits against the GHAD as well as the City. There is an annual $6,000 transfer of monies to the City's General Fund for general administrative and clerical support services necessary to sustain the bare existence of the District. County administration fees to levy, collect and disburse the District's property tax bill assessment are set at $900.

As proposed, District revenues marginally exceed its annual planned expenses. It is therefore unnecessary for the District to draw on its limited reserves this year but the District is sadly in a deficit operation. The District opens the fiscal year with a reserve balance of -$2,650 and will close with a deficit Fund Balance of -$1,998 on 30 June 2011. To ultimately reconcile this fiscal imbalance, the District may need to appropriate monies from the Presley Litigation Settlement proceeds but that action can wait for the closure of this fiscal year in June 2011.

No capital projects are proposed for the coming fiscal year due to lack of further fiscal resources authorized by property owners' vote. Clearly, no geologic hazards can be mitigated in exchange for a paltry $33,024 per year. The District maintains its legal life with the foresight that affected property owners might wish to proactively exercise the instrument to address hillside movement remediation.

G. <u>Restricted Grants (Fund No. 230)</u>

This account is the repository for State and subvention grants restricted for the stated purpose. Given today's nature of state and federal government fiscal health, limited activity and grant monies trickle down to the City. Foremost among the State grants is the Citizens Option for Public Safety (COPS) program, of which our City receives the minimum amount of $100,000 per year due to our small population size. The COPS grant pays a portion of salaries and benefits for our 11th sworn police officer position and our two (2) civilian police services aides. Without these monies, the City must consider retaining these key positions by use of General Fund monies or reserves. The alternative is to eliminate the 3 positions or eliminate $100,000 in other expenses in the General Fund in order to absorb these police positions. Maintaining status quo Police operations calls for using $127,246 from this Fund in FY 2010-11.

At this stage in municipal budget preparations, staff anticipates with optimism the full receipt of our minimum $100,000 in COPS grant monies. The Governor and the State Legislature have traditionally been pro public safety, and reducing or eliminating funds to support law enforcement officers on patrol are poker-playing swaggers that usually do not materialize. However, unprecedented fiscal perils exist at the Capitol and whacking the COPS Grant monies partially or totally is often "on the table" according to the Governor's latest missives. Until the State Budget is finalized, staff proposes the full grant allocation of $100,000 in COPS revenue. Similar bull-snorting occurred last year during State Budget wrangling yet the City did receive its full allocation by mid-July 2009.

Augmenting the COPS grant monies, this Fund expects receipt of $16,000 in annual revenue from our cable communications franchise company (Comcast) for restricted use in Public, Education & Government (PEG) broadcast services and equipment. The City also approved to receive another $5,000 grant from the CA Department of Beverage Control (DBC) as a Recycling Grant to promote and capture the public's recycling of cans and bottles.

One-time expenses occurred last year ($61,410) from this Fund of $29,820 in audio-visual equipment renovations at Hoyer Hall (Clayton Community Library meeting room) for an enhanced public address system and taped replay of City Council public meetings on cable television, and $31,590 as Clayton's share of Concord Police Department dispatch center upgrades (per our Dispatch Agreement).

The Restricted Grants Fund is expected to close the fiscal year with a fairly large positive fund balance of $273,985, which amount is primarily derived of $100,168 and $93,187 from the Comcast through its franchise contract renewal for restricted use to create replay of City Council meetings and PEG access, respectively. Another major portion is residual from annual COPS grant monies ($66,434) that must be expended for front-line law enforcement purposes before it is recouped by the State.

H. Self Insurance Fund – No. 501

This internal-service Fund manages the fiscal obligations of the City's self-insured program for our self-insured retention deductible ($5,000 per claim) on initial claims filed against the City for general liability and workers' compensation. It also handles other unassigned legal expenses to defend the City's interest in related cases. A traditional expense hitting this Fund is the annual premium ($1,220) to cover our Employee Assistance Program (EAP), a shared public entity consortium for good-health counseling services benefiting our permanent employee organization.

An unexpected yet continuing expense surfaced in FY 08-09 necessitating Special Legal Services that involved the retention of a law firm to represent the City's interests in ensuring full claims coverage on the Oakhurst Hillside litigation cases. Approximately $35,000 from this Fund will be spent in the current fiscal year with further projected expenses of $30,000 in FY 10-11. During the last fiscal year, the Oakhurst Hillside litigation cases and defense expenses caused the City's self-insured liability pool premium to escalate far beyond the City's normal claims experience. These expenses are catching up to the City in the form of a retrospective premium rate increase levied by the Municipal Pooling Authority of Northern California. The liability premium surcharge had to be paid last fiscal year and necessitated a $32,944 payment from this Fund.

The combined effect of these expenses pulled significantly on the Fund's reserves and is the reason its fund balance dramatically will drop to $44,616 by 30 June 2011 (70% reserve decline since July 2008). As the Fund has no automatic replenishing source of monies, in the near future the City will need to transfer monies from an unrestricted source to maintain solvency.

I. Capital Equipment Replacement Fund (CERF) – No. 502

This Fund functions as the City's depreciation account to underwrite the replacement purchase of City vehicles, computer and capital equipment. The CERF opens FY 2010-2011 with a cash reserve balance of $210,569. In normal fiscal years, the full CERF expense and posted revenue to CERF of $97,582 would be levied internally to this sinking fund in the form of CERF charges to various departments (e.g. Police; Public Works; Admin.) via expense Account No. 7486.

Last year due to financial constraints, the City did not replace any equipment or vehicles, including no patrol cars. For several fiscal years due to same conditions, the General Fund had to suspend its replenishment of this sinking fund. The comparatively healthy balance of this Fund temporarily provided a comfort buffer. Those previous actions were deemed interim but must again be redeployed in FY 10-11 in order to balance the City's General Fund fiscal situation.

Prior to the enactment of Measure B by the voters in June 2007, the General Fund of the City was the sole contributor to this vehicle and equipment depreciation schedule. As the Landscape Maintenance District (LMD) accounts for 55% of Public Works' personnel time, voter-approved Measure B included a CERF expense in its budget ($12,936) to assist in the replacement of capital equipment and trucks used in the field. The FY 10-11 CERF Budget shows incoming revenues from the Landscape Maintenance District of $12,936 added to the voter-approved $2,700 CERF charge in the Downtown Park Fund. This provides a total of $15,636 in CERF contributions (plus $3,000 interest earnings for a total revenue stream of $18,636).

For this fiscal year, four (4) capital replacement items are proposed totaling $87,850:

1. Replace a 1992 Ford F450 with a Ford F250: $27,000

   The existing 18-year old truck is no longer in service as it cannot pass smog certification and it has 94,000 miles on it. Due to its present condition it is not in use. A new or "gently used" Ford F250 is proposed as field crews need a utility bed to house the spray tank for weed abatement and for hauling landscape debris.

2. Replace a 2003 Ford Crown Victoria police vehicle: $37,000

   The Police Department routinely replaces 1-2 patrol vehicles each year to maintain safe and dependable public safety transportation. As noted, a vehicle was not replaced last year. The 10-year old Ford Crown Victoria has 95k miles on it with a shot engine and a leaking manifold. The old vehicle is used as one of our decoy cars and would remain in service for that purpose (its sale value is likely $400). The cost includes all after-purchase retrofitting of the vehicle with Clayton mobile equipment, gear and markings.

3. Replace City Hall's Financial Software System: $23,050

   With the limited number of staff in City Hall, it is necessary to work smarter – not harder. Presently, our Finance Department is laboring with a 12-year financial software system (FundWare) that is no longer service-supported by the parent company. It cannot interface with other financial software programs, is DOS based, and is considered an antiquated manual operation. Research was conducted and City staff selected the Blackbaud Financial Software system that fully integrates Business License, Payroll (ADP), cash receipts, AR/AP and accounting systems. It is configured on the same platform of our existing financial system, a very desirable feature that accommodates transport of existing financial data without manual re-entry of information. Its purchase includes 2 licensed stations and training; the annual proprietary license fee is $3,675 ($1,800 more than current license fee).

4. Replace the Network Computer: $ 800

   The existing Network Computer handling the City's FundWare Financial System is approximately 5 years old. Conversion to a new financial software system necessitates a new hard-drive computer to handle the upgraded applications.

The net effect of this expenditure plan is the Capital Equipment Replacement Fund (CERF) will reduce its cash balance to $141,355 by 30 June 2010.

J. <u>Community Gym (Fund No. 701)</u>

This Fund was established in 2003 after the City executed an agreement with the Mt. Diablo Region YMCA for their development and provision of community recreation and enrichment programs at the Clayton Community Gym. The Gym is a joint construction – joint use public facility sited on the campus of the Diablo View Middle School.

The City has the right to use the Gym for community programs and events from 3:30 p.m. to 11:00 p.m. during school days, and from 8:00 a.m. to 11:00 p.m. during non-school days (including weekends). Use of the Gym during such times incurs School District expenses for custodial labor, custodial supplies and utilities, which expenses must be paid by the City via its Gym operator. In February 2010, the Mt. Diablo Region YMCA abruptly terminated its agreement with the City, effective 31 March 2010, due to insolvency, which eventual YMCA bankruptcy left the City with unreimbursed School District expenses now totaling $100,679. The City has filed an unsecured creditor's claim against this YMCA in its bankruptcy proceedings seeking full repayment from liquidated assets.

Responding to community outcry to have continued public access to the Gym for adult and youth recreation programs and sports leagues, in June 2010 the City contracted with All Out Sports League (AOSL) for this non-profit 501 (c) (3) organization to be its new operator and provider of community programs. The agreement specifies AOSL is responsible to reimburse the City its incurred custodial and utility expenses. The City recently obtained School District agreement to bill its expenses based on actual City use. The last 9-month expense experience with the YMCA terminated revealed a trend of $47,000 per year, appreciably lower than the $60,000 tab billed by the School District in FY 08-09. With hope the newly-obtained understanding with the School District will further lower these expenses, this Fund has been budgeted at the $47,000 in offsetting expense and revenue.

K. Endeavor Hall (Fund No. 702)

This separate fund was established in the 2002-2003 Budget to track specific revenues and expenses of the million dollar historic Endeavor Hall.

The dismal economy is taking its toll by the public's retreating use of Endeavor Hall for events, meetings, and special occasions. Despite concerted effort to minimize expenses at the renovated facility absent any rental use, routine maintenance, cleaning and operational expenses are incurred just by the existence of the facility. This last year, additional City Maintenance costs were required due to random and repetitive vandalism to its fence, landscaping and patio area, a sad commentary for our community. In that regard, expenses are expected to close year-end at $25,497, 22% higher than budgeted for the year. The expense budget for this year has been calculated to be $26,369.

Projected rental income for last year is a disappointing $13,000, a trend reduction of 35%. The previous 6-year trend for use of this restored historical building was approximately $20,000 in rental revenue offset by $21,000 in expenses. The City has not adjusted its rental rates since the Hall opened in 2001 so the facility is undoubtedly competitive in the rental facility market. The Clayton Redevelopment Agency has a line item to pay for *Yellow Pages* advertisements of Endeavor Hall in its mission to promote the Town Center and surrounding commercial businesses.

The Fund is expected to open with a negative reserve balance of -$1,115 and its revenue projection is conservatively set at $13,000 upon further reflection of the sputtering economy and last year's use. We hope the actual picture at year end will be brighter for this quaint public facility. Given this gloomy set of circumstance, the ending balance of the Fund could further erode to -$13,804 by 30 June 2011.

L. <u>The Grove Park – Fund No. 211</u>

The Grove Park officially opened to our community on 12 January 2008, and on 29 May 2008, City Maintenance assumed full responsibility for the care and maintenance of The Grove Park. On Opening Day, the public park immediately became the signature statement of our community, and ever since it has been a wildly popular gathering place for residents and visitors to our Town Center.

Voters approved a special property tax in November 2006 to maintain the park for 10 years (levy first collected in FY 07-08) so this will be the 4th year of its separate operation. The Downtown Park real property assessment will yield $108,957 in the coming year (with the allowed CPI tax rate adjustment of 1.7%). In addition, the restricted fund receives a $10,000 per year "donation" from the owners of the land (Endashiian, Inc.) as part of their land development of the CVS/Pharmacy store site (formerly Longs Drugs Store). Bolstered by these revenues and interest earnings, the Downtown Park Fund will maintain a positive cash balance position expected to be $178,479 at the close of FY 10-11. Of that fund balance amount, $90,000 sits in the Asset Replacement Reserve approved in the adoption of Measure O, $40,000 in donations by Endashiian, and $25,000 in Reserve funds. These reserves will play critical roles in future years when play equipment and park features require replacement due to significant public use.

Last year, maintenance and operation of The Grove incurred $114,557 in expenses offset by revenues totaling $119,726. Therefore, this restricted Fund operated in the black by $5,169. By bringing on-line the refurbished City well, irrigation water is now used at the park at less expense than CCWD metered water. A one-time back-charge of $17,720 is applied this year to recoup the overlooked transfer of District funds to the City's General Fund since inception (3 years + CPI increase) for administration of the District, plus the annual transfer for Year 4 of $6,096 (total $23,816). In addition, as the Park has matured and its public use increased, more Maintenance personnel time is necessary to keep The Grove in a condition worthy of the City's hallmark. This year, labor allocation of $62,113 will be required in contrast to last year's budget mark of $37,970. This 63% increase in Maintenance attention is not atypical for a popular community asset following its inaugural years. During summer and Concert Series weekends, a part-time Maintenance Worker is assigned to perform routine maintenance and oversight tasks at the Park to ensure this highly-visible asset shines for our community.

These one-time and increased Maintenance expenses result in an operational cost of $152,085 that requires a draw on the reserves of $30,978. The District's reserves remain sufficient at 133% of its normal yearly operation.

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FIDUCIARY FUNDS

Tracked by the City and included herein for reference, Fiduciary Funds of the City are not typically considered part of a one's "budget" since the City essentially serves as the fiscal conduit (fiscal agent) to collect the previously-approved assessments and then pay the incurred obligations. No underlying debt obligation of the City is assumed in administering the fiscal transactions of these funds. Fiduciary Funds operating with negative cash flow balances have interest charges applied for temporary reliance on the use of pooled reserves to underwrite their annual operations.

A. Presley GHAD Settlement (Fund 213)

In 2003 the City and GHAD settled its lawsuit against Presley regarding damages to City infrastructures in the Kelok Way area of the Oakhurst Development. After reimbursement to the City of advanced legal expenses, proceeds from the settlement were retained in a separate fund for use to mitigate hillside slide and movement damages to public infrastructures in the Development. The Fund will have an ending balance of $222,341 on 30 June 2011, which may need to be tapped to resolve operational deficits in the GHAD this fiscal year.

B. High Street Bridge (Fund No. 217) and Oak Street Bridge (Fund No. 218)

These assessments are levied against certain private property owners in the Oak – High Streets area to maintain the bridges constructed in these areas in behalf of the owners to serve their private real properties. The High Street Bridge project is repaid over thirty (30) years, with debt finally retired in 2029. The Oak Street Bridge project is repaid over twenty (20) years with its debt ultimately retired in 2020. Both Funds carry negative balances of $14,523 and $74,387, respectively, until the full levy of real property assessments retire the incurred debt.

C. Lydia Lane Sewer Assessment District (Fund No.222)

Established and funded solely by private property owners along south Lydia Lane, this sewer and associated street overlay project was completed in 2003 with bonds issued by the City for repayment over a thirty (30) year life. This Fund manages the retirement of that private debt of the assessed real property owners, which reveals a positive Fund Balance of $85,022 expected on 30 June 2011.

D. Oak Street Sewer Assessment District (Fund No. 223)

This is the most recent Fiduciary account to appear in the City's Budget as the neighborhood sewer project was completed in 2004. The Redevelopment Agency paid for a portion of this project (50%) with real property owners agreeing to annual assessments for the balance of the expense. This Fund manages the retirement of that private debt over twenty-five (25) years, paid off in 2029. The Fund carries a temporary negative balance of $13,533 projected on 30 June 2011.

E. Development Impact Fees (Fund No. 304)

This restricted-use fund holds the impact fees the City presently imposes on and extracts from new developments within our community. Revenues are private development driven and restricted for use on the purpose of the impact fee. Although it is unknown exactly when any proposed development will come "on-line" thereby triggering the payment of these impact fees, staff does not wish to budget for new development to occur and not be realized. A remote possibility exists for the pending mixed-use downtown project, Creekside Terrace, to materialize into construction this fiscal year. The Diablo Pointe residential subdivision may resurface after a foreclosure sale and resolution of a land strip under separate ownership impeding access. It is unlikely to generate development traction real soon. Therefore, the following balances display actuals and projected, respectively:

DEV. IMPACT FUND	JULY 2010	JULY 2011
Childcare Facility Fees	$ 34,118	$ 35,545
Parkland Dedication Fees	$ 280	$ 292
Offsite Arterial Improvement Fees	$ 76,760	$ 137,406
Fire Protection Fees	$ - 0 -	$ - 0 -
Community Facility Fees	$ 5,025	$ 5,338
Sewer Study Impact Fees (MCR)	$ (62,106)	$ (62,194)
Police Impact Fees	$ 24,380	$ 25,400
Open Space In-Lieu Fees	$ 42,397	$ 4,170
Oakhurst AD Impact Fees	$ - 0 -	$ 55,885
Interest Earnings	$ 3,500	$ 3,975
Totals:	$ 124,354	$ 205,817

These monies are restricted to capital improvement projects and cannot be used for operations and maintenance, with the exception of the Police Impact Fees. This Fund is expected to have a total of $205,817 in its ending cash position on 30 June 2011.

The sole expense from this Fund in FY 10-11 includes use of $40,000 in Open Space In-Lieu Fees this year to add a small tot lot and resilient play surface in Lydia Lane Park, Phase II – CIP No. 10336 (a mitigation measure from approval of the Mitchell Creek Place subdivision on High Street).

F. Clayton Financing Authority (Fund 405)
On 04 December 1990, the City Council of Clayton, California adopted Resolution No. 120-90, which created the Clayton Financing Authority through a joint exercise of powers agreement. This Financing Authority was initially established to allow redevelopment tax allocation bonds to be sold at a more favorable negotiation basis versus a public basis. This Financing Authority is registered with the State of California Controller's Office and is subject to the laws pertaining to special districts. As a legal, separate public entity, the Authority is required to file an Annual Report with the State of California [ref. Section 26909, *CA Government Code*].

The Financing Authority held title to a 1-acre parcel located at the southwest corner of the Clayton Road-Oakhurst Drive-Center Street intersection. In October 2006, the Financing Authority sold the real property for $800,815 to a developer (Endashiian, Inc.), which led to the construction and opening of the former Longs Drug Store at this location (now CVS/Pharmacy). A small portion of these monies was used in recent park renovations at Clayton Community Park. The ending balance on 30 June 2011 will be $745,890.

G. Middle School Community Facilities District (1990-1) – Fund No. 420
As its name implies, this Fund manages the accumulation of annual real property assessments that paid (in part) for the construction of the Diablo View Middle School, a 2007-recognized CA Distinguished School. Professional service expenses are incurred for the fiscal administration of this Fund, which is projected to have an ending Fund Balance of $3.696 million on 30 June 2011. This year, the principal and interest payments amount to $510,620 (95% of the planned expenses). In FY 2007-08 the outstanding debt was refunded to obtain a lower interest rate on the remaining principal (see Fund No. 422).

H. Clayton Station Community Facilities District (1990-2) – Fund No. 421
This debt service account pays the obligations of this small special district that assisted in the installation of on-site and offsite capital improvements for the private development of the Clayton Station commercial shopping center. The debt is retired solely through an annual levy against this private real property with a principal and interest payment of $123,309 scheduled for this fiscal year. The Fund expects an ending balance of $169,006 on 30 June 2011.

I. Special Tax Revenue Refunding Bonds (2007) – Fund No. 422

In 1997 the Clayton Financing Authority issued $7.16 million in Special Tax Bonds to finance in part the construction of the Diablo View Middle School (see Fund No. 420). Approximately $5.285 million remained outstanding on the debt carrying a final maturity date of 2022. In May 2007 the Board of Directors determined it was fiscally advantageous to Oakhurst Development real property owners for the Authority to refinance the outstanding debt to achieve savings in annual debt payments. Upon its issuance the refunding captured a savings of $600,000 to the District rate payers with individual property owners saving approximately $20 - $51 per year. Bond interest rates fell from the range of 5.25% - 5.90% down to 3.5% - 4.2%.

This year, the principal and interest payment totals $442,223, drawing on planned reserves to do so. The Fund is projected to close the 2010-11 Fiscal Year with an ending balance of $161,867.

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CAPITAL IMPROVEMENT PROGRAM (CIP)

The City completed four (4) key capital improvement projects last year that enhanced and maintained the public's investment in its infrastructures and overall quality of life:

1. Clayton Road Trail Connection (Project No. 10402; $50,620) abutting CVS/Pharmacy and extending to the intersection of Clayton Road and old Marsh Creek Road.
2. Town Entry Directional Signs (3): two on Daffodil Hill and one on Banner Hill [Oak Street exit off Clayton Road] (Project No. 10403; $35,225) in partnership with a hillside beautification project by CBCA ($65,505).
3. Town Center Irrigation Well Renovation restored an idle groundwater well which allowed the City to loop all of its public irrigation needs in Downtown (e.g. The Grove Park; raised planter beds; roadway landscaping and medians) onto well water during and after the CCWD drought ($23,895).
4. 2009 Arterial pavement Overlay Project hurriedly used federal funds in the amount of $513,460 from the American Recovery and Reinvestment Act (ARRA) to repave portions of Clayton Road and Oakhurst Drive.

All total, in the midst of a national recession and jammed economy, the City managed to perform community improvement works valued at approximately $700,000.

The following CIP Projects valued at $1.76 million are recommended for inclusion in the FY 2010-11 Budget:

1. <u>2010 Arterial Overlay Project</u> (CIP No. 10409) $ 842,000
   Combining Measure J monies and prospective Gas Tax funds, this Project represents the City's annual effort to maintain our local streets and roads. Targeted streets this year will be neighborhood roads earning a lower-rated Pavement Condition Index (PCI).

2. <u>Community Park Parking Lot Expansion</u> (CIP No. 10413) $ 492,000
   At a public meeting in April 2010, the City Council decided to spend its per capita grant monies from the East Bay Regional Park's successful bond extension (Measure WW) to expand parking availability at Clayton Community Park. Preliminary design reveals 100 new parking spaces can be created at the Park by connecting the existing lower field parking lot to the Gym Court Driveway at Diablo View Middle School. An added benefit is the elimination of overgrown and barren public landscape areas that will reduce water consumption and enhance public safety view sheds of the Park. The Project can be submitted for Measure WW grant funding in early 2011.

3. <u>Old Marsh Creek Road Overlay Project (CIP No. 10416)</u> $ 430,300
   Working with CCTA to reassign future Measure J monies from the City's pre-authorized east Marsh Creek Road improvement project, the City expects to salvage its engineering design work produced last year for a gutted Phase II in ARRA federal jobs funds by repaving this failing arterial road next year.

<u>STATE BUDGET AND LEGISLATIVE IMPACTS</u>

Since release of the Governor's "May Revise" statement covering the fiscal affairs of the State of California, it has been oddly quiet in Sacramento concerning the state budget. California's state government is roughly a $120 billion enterprise that has 16% deficit ($19 billion). Its largest categories of expenditure are:

31%	K-12 Public Education
25%	Health and Human Services
11%	Higher Public Education
10%	Business, Transportation & Housing
7%	Correction Services
84%	

As such the Governor's Budget proposed closing the gap through a combination of spending cuts in: 1) health and human services, public education, employee compensation, and corrections; 2) obtaining federal funds for health care, special education, and corrections; and 3) shifting monies from special funds created for such purposes as early childhood development and mental health care. Naturally and immediately, the Senate Pro Tem called the Governor's Budget, "dead on arrival". If federal dollars do not materialize, $7 billion in additional tax measures and program cuts would be triggered. His budget also relies on affirmative court rulings on previous budget actions litigated (e.g. redevelopment agency SERAF shifts). The State faces at least $100 billion in unfunded pension liabilities and rapidly escalating costs for Medicaid and unfunded retiree health benefits.

Under Proposition 1A and by its action in FY 2009-10, the State cannot "borrow" further local property tax revenues from cities and counties until it has repaid the $2 billion "loan" it triggered by June 2013. While offering some comfort, it does not foreclose the desperate nature of affairs in Sacramento as legislators and the governor constantly tinker with new schemes to raid city coffers or divert traditional local revenues, such as the local share of gasoline sales taxes or voter-approved Prop 42 transportation funds. Consequently, the League of CA Cities has co-sponsored an initiative ballot measure at the signature check stage for the November 2010 statewide election which would close these remaining loopholes and prevent further State actions to shift redevelopment agency local revenues (and other local tax monies). The ballot measure is aptly named the "Local Taxpayer, Public Safety and Transportation Protection Act".

At this writing there appears no direct assault this year on local government revenues in the State Budget proposals. However, as history repeats itself so does the State of California and we must monitor its actions carefully and swiftly to protect our local monies.

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COUNCIL BUDGET SUB-COMMITTEE REVIEW

The Council Sub-Committee of Mayor Stratford and Council Member Geller met with the Finance Manager on June 4th in a 2½ hour marathon to scrutinize every dollar, eyeball every line item account, confirm Budget policies and suggest improvements to present an accurate City Budget that will sustain municipal services at the highest level possible. Staff appreciates their attention for detail and acknowledges their diligence in providing the financial stewardship over the public treasury. The document herein has received their endorsement for submittal to the City Council as the proposed budget for Fiscal Year 2010-2011.

BUDGET PREPARATION

The calculator was whirring, the Excel spreadsheets blurry on the computer screen... paper was flying, recycling bins were brimming, memories were scratching and fatigue wearying as the City's annual Budget sculpture fell into place. Co-workers nimbly stayed out of the way, the City Hall copier gave automatic deference to papers loaded with numbers, telephone calls were deferred, and the carpet was worn thin by frequented tracks between the City Manager's office and the corner where our Finance Manager resides these days.

Piecing together a City Budget, no matter how small or large, is a herculean task that carries great implications to local citizens, businesses, vendors, contractors, elected officials and employed staff. During these times each dollar becomes more precious, each number or rounding more crucial, and co-workers anxiously read the scowls or faces of those involved for signs of impending doom or gloom. Our City is fortunate to retain such a dedicated and conscientious Finance Manager in Merry Pelletier, who each year labors over budget numbers in sincere hope her frantic fingers result in positive outcomes for each eager stakeholder. My professional appreciation to her for her endearing patience and battle-worn smiles during such frenzied times.

Respectfully submitted,

Gary A. Napper
City Manager

Attachments: Proposed FY 2010-2011 City Budget and 5-Year CIP Budget

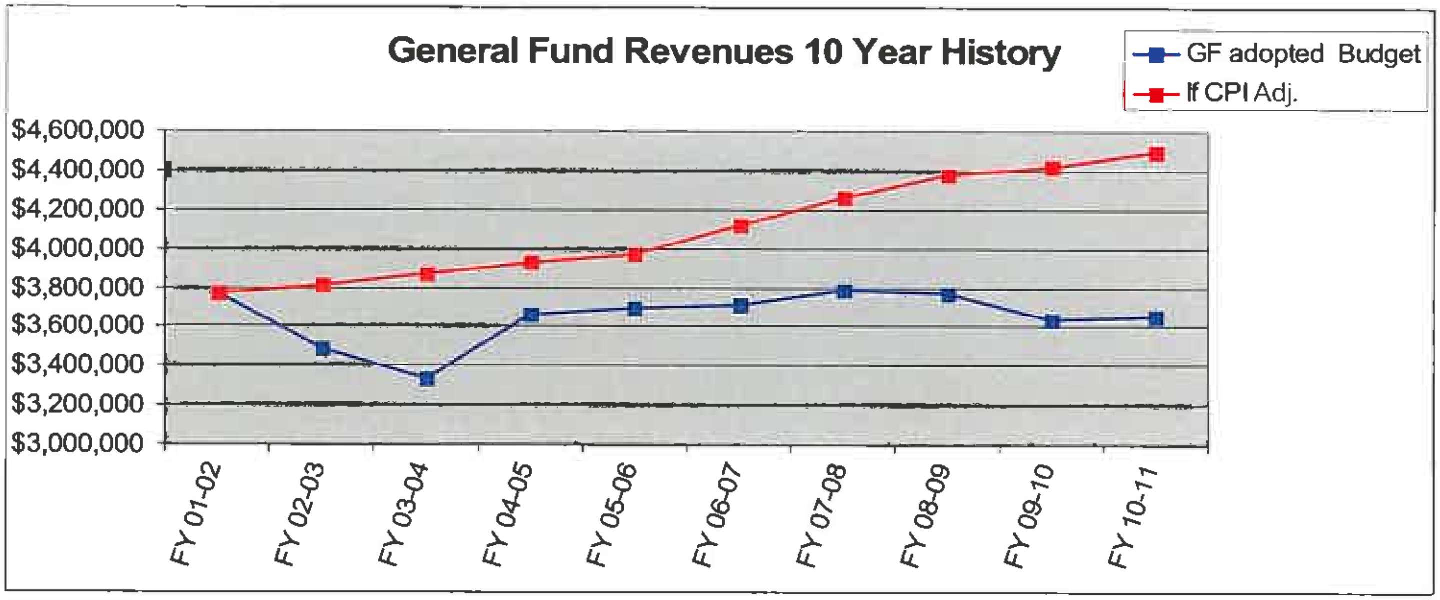
GENERAL FUND

REVENUES

2010-2011

CITY OF CLAYTON PROPOSED GENERAL FUND REVENUE BUDGET
PROJECTED REVENUE 2009-10 VS PROPOSED BUDGETED REVENUE 2010-11

DESCRIPTON	Account Number	Actual Revenue 6/30/2009	Budgeted Revenue 2009-10	Projected Revenue 6/30/2010	Projected (Shortage) 2009-10	Proposed Revenue 2010-11	Budgeted Changes 09-10 vs 10-11
Property Tax Secured	4101	689,915	691,014	696,602	5,588	672,011	-3%
VLF Backfill by State		794,328	794,328	759,766	(34,562)	772,881	-3%
Sales Tax In-Lieu (Triple Flip)		102,559	80,382	97,026	16,644	78,131	-3%
True Up VLF & Sales Tax		12,459	-	(12,096)	(12,096)	-	0%
Property Tax Secured (net)	4101	1,599,261	1,565,724	1,541,298	(24,426)	1,523,024	-3%
Property Tax Unsecured	4102	37,632	34,490	37,213	2,723	37,000	7.3%
Property Tax Unitary Tax	4103	10,579	9,800	11,933	2,133	11,000	12%
Property Tax Supplemental	4104	30,940	5,258	(7,880)	(13,138)	-	-100%
Property Taxes Other	4106	11,448	5,662	5,791	129	5,791	2%
Governor's Deal 2nd Year (ERAF III)	4107				-		0%
Sales and Use Tax	4301	261,744	214,000	216,001	2,001	218,000	2%
Real Property Transfer Tax	4502	39,469	30,000	49,368	19,368	39,000	30%
Business License	5101	96,740	90,000	95,582	5,582	95,000	6%
Building Permit	5103	25,840	22,000	22,000	-	22,000	0%
City Permits	5106	5,695	3,000	5,300	2,300	5,300	77%
Business License Audit Revenue	5107				-		0%
Use Permit	5108				-		0%
Public Safety Tax (Prop 172)	5201	57,077	65,000	58,613	(6,387)	59,000	-9%
Abandoned Vehicle Abate Fee	5202	4,528	1,225	3,353	2,128	3,400	178%
Motor Vehicle License Fee	5203	37,346	35,000	32,000	(3,000)	30,000	-14%
Other In-lieu (Sewer Agreement)	5205	90,132	-		-		0%
Other In-lieu (Diamond Terrace)	5205	134,808	137,504	137,504	-	140,255	2%
State Mandated Cost Reimbursement	5213	8	-	-	-	62,857	100%
POST Reimbursements	5214	4,580	3,500	3,500	-	3,500	0%
Planning Services	5301	5,587	5,000	5,000	-	5,000	0%
Police Services	5302	28,130	22,000	26,207	4,207	26,000	18%
Engineering Services	5303	-	-	-	-		0%
Planning Project Fees	5304	30,755	30,000	14,000	(16,000)	14,000	-53%
Well Water Usage	5306	3,601	10,000	10,000	-	10,000	0%
Plan Check Fee	5309	-	-	10	10	-	0%
Final Map Fee	5311	-	-		-		0%
Misc. City Services	5319	3,081	2,500	2,000	(500)	2,000	-20%
Well Monitoring Service Charge	5321	19,338	18,858	22,321	3,463	18,858	0%
City Administrative Fee-OH Rec	5322	20,817	33,281	37,000	3,719	34,541	4%
Street Sweeping Fees	5324	16,109	-		-		0%
Cable TV Franchise Fees	5401	170,076	166,000	166,000	-	166,000	0%
Solid Waste Franchise Fees	5402	64,765	76,000	76,000	-	76,000	0.0%
Utility Franchise Fees	5403	119,833	119,833	112,711	(7,122)	115,000	-4%
Gas Line Franchise Fees	5404	11,128	11,128	11,153	25	11,153	0%
Fines and Forfeitures	5501	37,261	37,000	34,000	(3,000)	34,000	-8%
Administrative Citation Fine	5502	-	-	100	100	-	0%
Interest Earnings	5601	113,558	75,002	95,000	19,998	85,000	13%
Park User Fees	5602	54,984	69,000	74,621	5,621	72,500	5%
Meeting Room Fees	5603	2,286	2,100	1,685	(415)	1,600	-24%
Rental Fees	5604	12,100	-		-		0%
Unrealized Gain/Loss on Assets	5606	59,232	-		-		0%
Cattle Grazing Lease Rent	5608	8,310	8,310	8,494	184	8,679	4%
Nextel Lease Rent	5609	28,844	29,372	29,660	288	30,550	4%
Fountain Use Fees	5610	-	-		-		0%
Street Use Fees	5612	82	-	100	100	-	0%
Memorial Program Fund	5615	1,000	-	1,000	1,000	-	0%
Crossing Guard Reimbursements	5701	5,014	5,014	10,001	4,987	5,014	0%
Other Revenues	5790	1,192	-	1,400	1,400	-	0%
Overhead Cost Recovery	5791	36,996	35,000	23,971	(11,029)	10,000	-71%
Sale of Asset Forfeiture Cnet	5801	6,600	6,600	7,000	400	7,000	6%
Transfer from Measure C	6002	4,000	4,000	4,000	-	4,000	0%
Transfer from CIP Fund	6003	5,495	-	963	963	-	0%
Transfer from Streets	6004	6,687	6,687	6,687	-	6,687	0%
Transfer from St. Lights	6005	10,000	10,000	10,000	-	10,000	0%
Transfer from GHAD	6006	6,000	18,677	18,677	-	18,677	0%
Transfer from Landscape	6007	26,970	26,970	26,970	-	29,918	11%
Transfer from RDA Project Fund	6008	275,000	275,000	275,000	-	275,000	0%
Transfer from RDA 2% Election	6008	-	-	-	-	100,380	100%
Transfer from RDA Housing	6009	125,000	125,000	125,000	-	125,000	0%
Transfer from RDA 2% Election	6009	-	-	-	-	25,095	100%
Transfer from Grove Park Fund	6011	-	-	-	-	23,816	100%
Transfer from Stormwater Fund	6016	31,605	31,605	31,605	-	31,605	0%
Transfer from Trust & Agency	6024	-	155,579	155,579	-	18,410	-88%
Total Revenues		**3,799,462**	**3,637,679**	**3,635,491**	**(2,188)**	**3,656,609**	**0.5%**



General Fund Revenues 10 Year History
GF adopted Budget
If CPI Adj.
$4,600,000
$4,400,000
$4,200,000
$4,000,000
$3,800,000
$3,600,000
$3,400,000
$3,200,000
$3,000,000
FY 01-02
FY 02-03
FY 03-04
FY 04-05
FY 05-06
FY 06-07
FY 07-08
FY 08-09
FY 09-10
FY 10-11

GENERAL FUND

EXPENDITURES

2010-2011

CITY OF CLAYTON ADOPTED GENERAL FUND BUDGET EXPENDITURES BY DEPARTMENT 2010-11			
DEPARTMENT	**Budgeted Expenditure 2010-11**	**Budgeted Expenditure 2009-10**	**Total % Changes 09-10 vs 10-11**
LEGISLATIVE	62,885	59,705	5.3%
ADMIN/FINANCE	817,793	814,072	0.5%
PUBLIC WORKS *	127,595	142,495	-10.5%
COMMUNITY DEV	257,565	254,488	1.2%
GENERAL SUPPORT	177,105	164,604	7.6%
POLICE	1,827,232	1,800,990	1.5%
LIBRARY	131,051	133,677	-2.0%
ENGINEERING	96,261	96,758	-0.5%
COMMUNITY PARK	159,122	170,890	-6.9%
TOTAL EXPENDITURES	**3,656,609**	**3,637,679**	**0.5%**

GENERAL FUND

EXPENDITURES

LINE-ITEM DETAIL

2010-2011

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

Account Number	Account Name	Legislative Dept 01 2008-09 Actual 6/30/2009	Legislative Dept 01 2009-10 Adoped Budget	Legislative Dept 01 2009-10 Projected 6/30/2010	Legislative Dept 01 2010-11 Proposed Budget	Administration/Finance Dept 02 2008-09 Actual 6/30/2009	Administration/Finance Dept 02 2009-10 Adoped Budget	Administration/Finance Dept 02 2009-10 Projected 6/30/2010	Administration/Finance Dept 02 2010-11 Proposed Budget	Public Works Dept 03 2008-09 Actual 6/30/2009	Public Works Dept 03 2009-10 Adoped Budget	Public Works Dept 03 2009-10 Projected 6/30/2010	Public Works Dept 03 2010-11 Proposed Budget
7111	Salaries/Regular	-	-	-	-	502,630	498,549	509,450	498,765	13,525	21,284	13,369	6,349
7112	Temporary Help	-	-	-	-	-	-	-	-	3,873	3,000	1,642	673
7113	Overtime	-	-	-	-	-	-	-	-	1,268	2,000	153	-
7114	Holiday Pay	-	-	-	-	-	-	-	-	-	-	-	-
7115	Council/Commission Comp	21,150	23,400	23,400	23,400	-	-	-	-	-	-	-	-
7116	Part-time Salaries	-	-	-	-	-	-	-	-	-	-	-	-
7119	Furlough	-	-	(300)	(328)	-	(21,472)	(21,472)	(21,472)	-	(4,248)	(4,248)	(4,248)
7218	LTD Insurance	-	-	-	-	4,582	4,540	2,976	4,738	193	62	143	60
7220	PERS Retirement	4,567	4,968	4,968	4,968	108,190	101,461	99,734	105,888	1,829	1,388	1,167	1,348
7231	Workers Comp Insurance	448	390	390	435	9,572	7,997	8,255	9,264	781	150	118	288
7232	Unemployment Insurance	-	-	-	1,451	-	-	-	2,736	-	78	91	89
7233	FICA and Medicare	304	339	339	339	7,795	7,285	7,435	7,503	643	257	217	143
7241	Auto Allowance/Mileage	-	-	-	-	10,740	10,740	10,740	10,740	-	-	-	-
7242	Uniform Allowance	-	-	-	-	-	-	-	-	-	-	-	-
7246	Benefit Insurance	-	-	-	-	68,373	69,075	68,285	64,079	3,787	2,207	1,263	1,298
7311	General Supplies	-	-	-	-	(72)	-	-	-	6,146	8,000	6,500	6,500
7312	Office supplies	67	-	-	-	-	-	-	-	-	-	-	-
7314	Postage	-	-	-	-	-	-	-	-	-	-	-	-
7323	Books/Periodicals	-	-	-	-	-	-	-	-	-	-	-	-
7324	Dues and Subscriptions	11,210	12,297	11,572	11,498	1,958	1,775	1,576	1,587	-	-	-	-
7328	Park Services	-	-	-	-	-	-	-	-	300	-	-	-
7329	Park Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7331	Rentals/Leases	-	-	-	-	-	-	-	-	284	108	385	385
7332	Telecommunications	-	-	-	-	9,277	9,350	8,959	9,000	2,591	3,000	2,720	3,000
7335	Gas & Electric Serv.	-	-	-	-	-	-	-	-	33,930	33,364	33,950	34,000
7338	Water Service	-	-	-	-	-	-	-	-	18,460	23,000	12,824	23,000
7341	Buildings & Grounds Mtn	-	-	-	-	-	-	-	-	7,092	7,501	7,701	7,863
7342	Machinary/ Equip Maint.	-	-	-	-	-	-	-	-	7,090	8,000	8,000	8,000
7343	Vehicle Maintenance	-	-	-	-	-	-	-	-	8,877	9,000	8,000	8,000
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	-	-	-	-	13,461	15,000	13,975	14,000
7345	Office Equip. Maint. & Repairs	-	-	-	-	-	-	-	-	-	-	-	-
7346	HVAC Mtn & Repairs	-	-	-	-	-	-	-	-	8,443	9,300	7,222	8,722
7347	Deferred Mtn Projects	-	-	-	-	-	-	-	-	31,000	-	30,000	-
7351	Insurance Premiums	-	-	-	-	-	-	-	-	-	-	-	-
7362	City Promotional Activity	4,018	7,736	11,909	11,922	-	-	-	-	-	-	-	-
7363	Business Expense	-	-	-	-	-	50	-	50	-	-	-	-
7364	Employee recognition	-	-	-	-	2,101	1,000	1,140	2,000	-	-	-	-
7365	Volunteer Appreciation	-	-	-	-	-	-	-	-	-	-	-	-
7371	Travel	-	-	-	-	-	-	-	-	-	-	-	-
7372	Conference	1,800	1,200	1,200	1,200	-	-	-	-	-	-	-	-
7373	Education and Training	-	-	-	-	25	-	30	30	655	715	640	700
7381	Property Tax Admin Cost	-	-	-	-	-	-	-	-	-	-	-	-
7382	Election Services	-	-	-	-	118	-	-	-	-	-	-	-
7384	Legal Notices	-	-	-	-	76	200	-	200	-	-	-	-
7385	Transpac Fees	-	-	-	-	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	96,000	96,000	96,000	96,000	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	1,022	-	-	-	-	-	-	-
7414	Auditing Services	-	-	-	-	10,130	12,530	12,620	12,476	-	-	-	-
7415	Computer Services	-	-	-	-	4,921	5,000	2,432	5,000	-	-	-	-
7417	Janitorial Services	-	-	-	-	-	-	-	-	6,038	6,900	6,900	6,900
7419	Other Prof. Services	8,010	9,375	9,318	8,000	8,537	9,059	12,340	9,109	-	-	823	-
7421	Green Waste Recycling	-	-	-	-	6	-	-	-	239	-	-	-
7423	Business Audit / Library Aide	-	-	-	-	-	-	-	-	-	-	-	-
7424	Dispatch Services	-	-	-	-	-	-	-	-	-	-	-	-

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

		Legislative Dept 01				Administration/Finance Dept 02				Public Works Dept 03			
Account Number	Account Name	2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget
7425	Lab Fees	-	-	-	-	-	-	-	-	-	-	-	-
7426	Jail Booking Fees	-	-	-	-	-	-	-	-	-	-	-	-
7427	Cal ID Services	-	-	-	-	-	-	-	-	-	-	-	-
7428	C.N.E.T. Services	-	-	-	-	-	-	-	-	-	-	-	-
7429	Animal Control Services	-	-	-	-	-	-	-	-	675	675	525	525
7430	Well Monitoring Contract	-	-	-	-	-	-	-	-	-	-	-	-
7431	Recycling Contract	-	-	-	-	80	100	100	100	-	-	-	-
7432	**Emergency Services**	-	-	-	-	-	-	-	-	-	-	-	-
7433	**Integrated Justice System**	-	-	-	-	-	-	-	-	-	-	-	-
	Sunday Operating Hours												
	Total	51,574	59,705	62,795	62,885	846,060	813,239	820,599	817,793	171,181	150,741	154,078	127,595
	Revenues												
	Balance (Shortfall)												

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

Account Number	Account Name	Community Development Dept 04 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	General Services Dept 05 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	Police Services Dept 06 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget
7111	Salaries/Regular	184,830	164,854	170,585	164,855	-	-	-	-	815,687	845,433	829,967	837,393
7112	Temporary Help	5,587	-	-	-	-	-	-	-	-	-	-	-
7113	Overtime	37	-	-	-	-	-	-	-	76,942	95,000	89,986	90,000
7114	Holiday Pay	-	-	-	-	-	-	-	-	44,000	-	-	-
7115	Council/Commission Comp	6,700	7,200	7,200	7,200	-	-	-	-	-	-	-	-
7116	Part-time Salaries	-	-	-	-	-	-	-	-	3,706	4,348	3,801	4,348
7119	Furlough	-	(6,141)	(6,141)	(6,141)	-	-	-	-	-	(7,852)	(7,852)	(8,548)
7218	LTD Insurance	1,578	1,500	1,523	1,536	-	-	-	-	7,609	7,623	7,564	7,955
7220	PERS Retirement	36,801	33,518	31,485	34,999	-	-	-	-	353,806	322,079	318,071	336,905
7231	Workers Comp Insurance	3,687	2,632	2,829	3,062	2,898	913	1,572	-	16,616	13,448	13,903	15,634
7232	Unemployment Insurance	-	-	-	888	9,936	5,869	7,683	-	-	-	-	5,506
7233	FICA and Medicare	2,963	2,289	2,134	2,390	-	-	-	-	14,665	13,345	14,384	13,780
7241	Auto Allowance/Mileage	4,220	4,140	4,140	4,140	-	-	-	-	4,440	4,440	4,445	4,440
7242	Uniform Allowance	-	-	-	-	-	-	-	-	9,415	9,000	9,000	9,000
7246	Benefit Insurance	25,937	21,451	21,742	21,451	-	-	-	3,656	142,870	155,052	151,250	152,993
7311	General Supplies	302	-	-	-	-	-	-	-	6,739	5,500	5,500	5,500
7312	Office supplies	-	-	-	-	7,405	7,775	6,500	7,000	4,411	4,500	3,564	4,000
7314	Postage	-	-	-	-	7,293	6,641	6,641	6,641	444	375	1,169	1,200
7323	Books/Periodicals	164	100	89	100	-	-	-	-	-	-	-	-
7324	Dues and Subscriptions	75	550	550	550	-	-	-	-	3,781	3,702	5,698	3,698
7328	Park Services	-	-	-	-	-	-	-	-	-	-	-	-
7329	Park Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7331	Rentals/Leases	-	-	-	-	11,433	13,911	13,862	13,911	-	-	-	-
7332	Telecommunications	747	850	628	700	-	-	-	-	12,524	12,300	10,263	10,700
7335	Gas & Electric Serv.	-	-	-	-	-	-	-	-	-	-	-	-
7338	Water Service	-	-	-	-	-	-	-	-	-	-	-	-
7341	Buildings & Grounds Mtn	-	-	-	-	-	-	-	-	-	-	-	-
7342	Machinery/ Equip Maint.	-	-	-	-	-	-	-	-	887	1,500	3,780	2,124
7343	Vehicle Maintenance	-	-	-	-	-	-	-	-	15,640	13,000	17,000	17,000
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	-	-	-	-	25,986	26,000	28,224	28,500
7345	Office Equip. Maint. & Repairs	-	-	-	-	-	600	-	-	2,274	1,500	280	1,500
7346	HVAC Mtn & Repairs	-	-	-	-	-	-	-	-	-	-	-	-
7347	Deferred Mtn Projects	-	-	-	-	-	-	-	-	-	-	-	-
7351	Insurance Premiums	-	-	-	-	38,870	96,418	101,915	102,597	-	-	-	-
7362	City Promotional Activity	-	-	-	-	-	-	-	-	-	-	-	-
7363	Business Expense	-	-	-	-	-	-	-	-	103	200	56	100
7364	Employee recognition	-	-	-	-	-	-	-	-	570	550	-	550
7365	Volunteer Appreciation	-	-	-	-	-	-	-	-	329	350	125	125
7371	Travel	36	100	100	100	-	-	-	-	(50)	-	-	-
7372	Conference	-	-	-	-	-	-	-	-	-	1,200	229	-
7373	Education and Training	-	100	-	-	-	-	-	-	5,998	7,000	7,000	7,000
7381	Property Tax Admin Cost	-	-	-	-	18,124	21,585	17,003	17,300	-	-	-	-
7382	Election Services	-	-	-	-	13,822	-	-	15,000	-	-	-	-
7384	Legal Notices	2,160	1,400	1,024	1,100	-	-	-	-	-	-	-	-
7385	Transpac Fees	20,598	20,753	20,093	20,600	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	(3)	-	-	-
7411	Prof. Services Retainer	-	-	-	-	-	-	-	-	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	-	-	-	-
7414	Auditing Services	-	-	-	-	-	-	-	-	-	-	-	-
7415	Computer Services	-	-	-	-	-	-	-	-	300	500	100	400
7417	Janitorial Services	-	-	-	-	-	-	-	-	2,700	2,700	2,700	2,700
7419	Other Prof. Services	25	25	-	25	10,131	10,891	10,891	11,000	20,388	15,544	27,749	20,000
7421	Green Waste Recycling	-	-	-	-	-	-	-	-	-	-	-	-
7423	Business Audit / Library Aide	-	-	-	-	-	-	-	-	-	-	-	-
7424	Dispatch Services	-	-	-	-	-	-	-	-	16,511	120,000	171,323	158,076

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

Account Number	Account Name	Community Development Dept 04 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	General Services Dept 05 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	Police Services Dept 06 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget
7425	Lab Fees	-	-	-	-	-	-	-	-	16,847	12,000	23,279	15,000
7426	Jail Booking Fees	-	-	-	-	-	-	-	-	608	30,000	660	1,000
7427	Cal ID Services	-	-	-	-	-	-	-	-	9,264	9,644	9,644	9,644
7428	C.N.E.T. Services	-	-	-	-	-	-	-	-	6,800	6,800	6,820	6,820
7429	Animal Control Services	-	-	-	-	-	-	-	-	51,316	56,710	56,708	57,688
7430	Well Monitoring Contract	-	-	-	-	-	-	-	-	-	-	-	-
7431	Recycling Contract	-	-	-	-	-	-	-	-	-	-	-	-
7432	Emergency Services	-	-	-	-	-	-	-	-	515	1,500	-	500
7433	Integrated Justice System	-	-	-	-	-	-	-	-	5,000	6,000	3,339	4,000
	Sunday Operating Hours												
	Total	296,427	255,321	257,980	257,565	119,911	164,603	166,066	177,105	1,699,637	1,800,991	1,819,726	1,827,232
	Revenues												
	Balance (Shortfall)												

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

Account Number	Account Name	Library Dept 07 2008-09 Actual 6/30/2009	Library 2009-10 Adoped Budget	Library 2009-10 Projected 6/30/2010	Library 2010-11 Proposed Budget	Engineering Dept 08 2008-09 Actual 6/30/2009	Engineering 2009-10 Adoped Budget	Engineering 2009-10 Projected 6/30/2010	Engineering 2010-11 Proposed Budget	Community Park Dept 09 2008-09 Actual 6/30/2009	Community Park 2009-10 Adoped Budget	Community Park 2009-10 Projected 6/30/2010	Community Park 2010-11 Proposed Budget
7111	Salaries/Regular	12,225	9,243	11,560	8,860	-	-	-	-	57,004	45,379	33,501	31,835
7112	Temporary Help	609	763	301	269	-	-	-	-	15,378	14,000	9,407	8,070
7113	Overtime	-	-	-	-	-	-	-	-	200	-	-	2,000
7114	Holiday Pay	-	-	-	-	-	-	-	-	-	-	-	-
7115	Council/Commission Comp	-	-	-	-	-	-	-	-	-	-	-	-
7116	Part-time Salaries	-	-	-	-	-	-	-	-	-	-	-	-
7119	Furlough	-	(2,124)	(2,124)	(2,124)	-	-	-	-	-	(6,122)	(6,122)	(6,122)
7218	LTD Insurance	106	93	102	84	-	-	-	-	471	429	315	303
7220	PERS Retirement	2,663	2,143	2,272	1,881	-	-	-	-	11,934	9,860	6,554	6,759
7231	Workers Comp Insurance	195	223	175	391	-	-	-	-	1,713	1,569	1,232	1,535
7232	Unemployment Insurance	-	104	112	82	-	-	-	-	-	326	516	734
7233	FICA and Medicare	602	490	448	149	-	-	-	-	2,717	2,425	1,445	1,108
7241	Auto Allowance/Mileage	-	-	-	-	-	-	-	-	-	-	-	-
7242	Uniform Allowance	-	-	-	-	-	-	-	-	-	-	-	-
7246	Benefit Insurance	2,673	1,922	2,356	1,811	-	-	-	-	12,856	9,950	6,687	6,507
7311	General Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7312	Office supplies	3,557	4,000	4,000	-	-	-	-	-	-	-	-	-
7314	Postage	-	-	-	-	-	-	-	-	-	-	-	-
7323	Books/Periodicals	-	-	-	-	-	-	-	-	-	-	-	-
7324	Dues and Subscriptions	-	-	-	-	1,236	1,450	1,210	1,210	-	-	-	-
7328	Park Services	-	-	-	-	-	-	-	-	-	-	143	150
7329	Park Supplies	-	-	-	-	-	-	-	-	15,832	15,000	8,763	10,000
7331	Rentals/Leases	-	-	-	-	-	-	-	-	400	400	405	405
7332	Telecommunications	2,138	2,085	1,874	1,900	510	680	1,834	1,020	-	-	-	-
7335	Gas & Electric Serv.	49,571	50,171	50,822	51,000	-	-	-	-	2,749	2,840	2,500	2,800
7338	Water Service	1,711	1,769	1,769	1,800	-	-	-	-	78,177	50,000	50,000	78,000
7341	Buildings & Grounds Mtn	7,214	5,860	7,229	6,937	-	-	-	-	-	-	-	-
7342	Machinary/ Equip Maint.	-	-	-	-	-	-	-	-	-	-	-	-
7343	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7345	Office Equip. Maint. & Repairs	-	-	-	-	-	-	-	-	-	-	-	-
7346	HVAC Mtn & Repairs	11,213	10,412	7,873	10,412	-	-	-	-	-	-	-	-
7347	Deferred Mtn Projects	-	-	-	-	-	-	-	-	-	-	-	-
7351	Insurance Premiums	-	-	-	-	-	-	-	-	-	-	-	-
7362	City Promotional Activity	-	-	-	-	-	-	-	-	-	-	-	-
7363	Business Expense	-	-	-	-	-	-	-	-	-	-	-	-
7364	Employee recognition	-	-	-	-	-	-	-	-	-	-	-	-
7365	Volunteer Appreciation	-	-	-	-	-	-	-	-	-	-	-	-
7371	Travel	-	-	-	-	-	-	-	-	-	-	-	-
7372	Conference	-	-	-	-	-	-	-	-	-	-	-	-
7373	Education and Training	-	-	-	-	-	-	-	-	-	-	-	-
7381	Property Tax Admin Cost	-	-	-	-	-	-	-	-	-	-	-	-
7382	Election Services	-	-	-	-	-	-	-	-	-	-	-	-
7384	Legal Notices	-	-	-	-	-	-	-	-	-	-	-	-
7385	Transpac Fees	-	-	-	-	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	75,567	75,000	75,000	75,000	-	-	-	-
7412	Engineering Inspection	-	-	-	-	204	400	83	83	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	-	-	-	-
7414	Auditing Services	-	-	-	-	-	-	-	-	-	-	-	-
7415	Computer Services	-	-	-	-	-	-	-	-	-	-	-	-
7417	Janitorial Services	30,731	30,600	30,600	30,600	-	-	-	-	12,529	12,700	12,700	12,700
7419	Other Prof. Services	-	-	-	-	-	-	-	-	2,086	4,311	1,337	1,337
7421	Green Waste Recycling	-	-	-	-	-	-	-	-	-	-	-	-
7423	Business Audit / Library Aide	4,846	7,800	7,800	-	-	-	-	-	-	-	-	-
7424	Dispatch Services	-	-	-	-	-	-	-	-	-	-	-	-

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

		Library Dept 07				Engineering Dept 08				Community Park Dept 09			
Account Number	Account Name	2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget	2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget
7425	Lab Fees	-	-	-	-	-	-	-	-	-	-	-	-
7426	Jail Booking Fees	-	-	-	-	-	-	-	-	-	-	-	-
7427	Cal ID Services	-	-	-	-	-	-	-	-	-	-	-	-
7428	C.N.E.T. Services	-	-	-	-	-	-	-	-	-	-	-	-
7429	Animal Control Services	-	-	-	-	-	-	-	-	15,135	1,700	1,000	1,000
7430	Well Monitoring Contract	-	-	-	-	17,792	19,228	22,391	18,948	-	-	-	-
7431	Recycling Contract	-	-	-	-	-	-	-	-	-	-	-	-
7432	Emergency Services	-	-	-	-	-	-	-	-	-	-	-	-
7433	Integrated Justice System	-	-	-	-	-	-	-	-	-	-	-	-
	Sunday Operating Hours	-	6,000	-	17,000								
	Total	130,054	131,554	127,170	131,051	95,308	96,758	100,518	96,261	229,181	164,767	130,382	159,122
	Revenues												
	Balance (Shortfall)												

Account Number	Account Name	2008-09 Actual 6/30/2009	General Fund Total 2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget
7111	Salaries/Regular	1,585,900	1,584,742	1,568,432	1,548,057
7112	Temporary Help	25,447	17,763	11,349	9,012
7113	Overtime	78,447	97,000	90,139	92,000
7114	Holiday Pay	44,000	-	-	-
7115	Council/Commission Comp	27,850	30,600	30,600	30,600
7116	Part-time Salaries	3,706	4,348	3,801	4,348
7119	Furlough	-	(47,959)	(48,260)	(48,982)
7218	LTD Insurance	14,540	14,247	12,624	14,707
7220	PERS Retirement	519,789	475,417	464,249	492,747
7231	Workers Comp Insurance	35,890	27,322	28,474	30,608
7232	Unemployment Insurance	9,936	6,377	8,402	11,468
7233	FICA and Medicare	29,690	26,430	26,401	25,412
7241	Auto Allowance/Mileage	19,399	19,320	19,325	19,320
7242	Uniform Allowance	9,415	9,000	9,000	9,000
7246	Benefit Insurance	256,496	259,657	251,582	251,795
7311	General Supplies	13,115	13,500	12,000	12,000
7312	Office supplies	15,440	16,275	14,064	11,000
7314	Postage	7,737	7,016	7,810	7,841
7323	Books/Periodicals	164	100	89	100
7324	Dues and Subscriptions	18,260	19,774	20,606	18,543
7328	Park Services	300	-	143	150
7329	Park Supplies	15,832	15,000	8,763	10,000
7331	Rentals/Leases	12,117	14,419	14,652	14,701
7332	Telecommunications	27,787	28,265	26,277	26,320
7335	Gas & Electric Serv.	86,250	86,375	87,272	87,800
7338	Water Service	98,348	74,769	64,593	102,800
7341	Buildings & Grounds Mtn	14,306	13,361	14,930	14,800
7342	Machinary/ Equip Maint	7,977	9,500	11,780	10,124
7343	Vehicle Maintenance	24,517	22,000	25,000	25,000
7344	Vehicle Gas, Oil, and Supplies	39,447	41,000	42,199	42,500
7345	Office Equip. Maint. & Repairs	2,274	2,100	280	1,500
7346	HVAC Mtn & Repairs	19,656	19,712	15,095	19,134
7347	Deferred Mtn Projects	31,000	-	30,000	-
7351	Insurance Premiums	38,870	96,418	101,915	102,597
7362	City Promotional Activity	4,018	7,736	11,909	11,922
7363	Business Expense	103	250	56	150
7364	Employee recognition	2,671	1,550	1,140	2,550
7365	Volunteer Appreciation	329	350	125	125
7371	Travel	(14)	100	100	100
7372	Conference	1,800	2,400	1,429	1,200
7373	Education and Training	6,678	7,815	7,670	7,730
7381	Property Tax Admin Cost	18,124	21,585	17,003	17,300
7382	Election Services	13,939	-	-	15,000
7384	Legal Notices	2,236	1,600	1,024	1,300
7385	Transpac Fees	20,598	20,753	20,093	20,600
7389	Misc. Expenses	(3)	-	-	-
7411	Prof. Services Retainer	171,567	171,000	171,000	171,000
7412	Engineering Inspection	204	400	83	83
7413	Special Legal Services	1,022	-	-	-
7414	Auditing Services	10,130	12,530	12,620	12,476
7415	Computer Services	5,221	5,500	2,532	5,400
7417	Janitorial Services	51,999	52,900	52,900	52,900
7419	Other Prof. Services	49,177	49,205	62,458	49,471
7421	Green Waste Recycling	245	-	-	-
7423	Business Audit / Library Aide	4,846	7,800	7,800	-
7424	Dispatch Services	16,511	120,000	171,323	158,076

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2010-11

Account Number	Account Name	General Fund Total 2008-09 Actual 6/30/2009	2009-10 Adoped Budget	2009-10 Projected 6/30/2010	2010-11 Proposed Budget
7425	Lab Fees	16,847	12,000	23,279	15,000
7426	Jail Booking Fees	608	30,000	660	1,000
7427	Cal ID Services	9,264	9,644	9,644	9,644
7428	C.N.E.T. Services	6,800	6,800	6,820	6,820
7429	Animal Control Services	67,126	59,085	58,233	59,213
7430	Well Monitoring Contract	17,792	19,228	22,391	18,948
7431	Recycling Contract	80	100	100	100
7432	Emergency Services	515	1,500	-	500
7433	Integrated Justice System	5,000	6,000	3,339	4,000
	Sunday Operating Hours	-	6,000	-	17,000
	Total	3,639,333	3,637,679	3,639,315	3,656,609
	Revenues	3,799,462	3,637,679	3,635,491	3,656,609
	Balance (Shortfall)	160,129		(3,824)	0

SPECIAL REVENUE
AND
ENTERPRISE FUNDS
EXPENDITURES

LINE-ITEM DETAIL

*

2010-2011

CITY OF CLAYTON
SPECIAL REVENUE PROPOSED BUDGET

Account Number	Account Name	Gas Tax 201 2008-09 Actual	Gas Tax 201 2009-10 Adopted	Gas Tax 201 2009-10 Projected	Gas Tax 201 2010-11 Proposed	Landscape Maintenance Fund 210 2008-09 Actual	Landscape Maintenance Fund 210 2009-10 Adopted	Landscape Maintenance Fund 210 2009-10 Projected	Landscape Maintenance Fund 210 2010-11 Proposed	Street Light Fund 214 2008-09 Actual	Street Light Fund 214 2009-10 Adopted	Street Light Fund 214 2009-10 Projected	Street Light Fund 214 2010-11 Proposed
	Beginning Fund Balance	83,885			195,661	163,233			631,593	125,254			127,642
7111	Salaries/Regular	20,609	35,508	29,908	24,275	147,940	154,000	154,000	162,632	-	-	-	-
7112	Temporary Help	4,906	-	8,068	5,918	81,381	93,000	71,336	94,150	-	-	-	-
7113	Overtime	-	-	-	-	-	-	-	-	11,676	10,000	11,625	11,625
7114	Holiday Pay	-	-	-	-	-	-	-	-	-	-	-	-
7218	LTD Insurance	212	337	254	231	1,430	1,602	1,427	1,545	-	-	-	-
7220	PERS Retirement	5,370	7,538	4,824	5,154	34,161	35,000	32,071	34,527	-	-	-	-
7231	Workers Comp Insurance	740	592	465	614	5,736	5,800	5,441	5,627	-	-	-	-
7232	Unemployment Insurance	216	259	259	1,772	1,223	1,900	5,934	5,938	-	-	-	-
7233	FICA and Medicare	1,313	514	1,310	805	7,743	8,500	7,210	9,561	-	-	-	-
7242	Uniform Allowance	-	-	-	-	-	-	-	-	-	-	-	-
7246	Benefit Insurance	5,207	4,238	5,088	4,981	33,480	26,500	32,837	33,239	-	-	-	-
7310	Supplies & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
7311	General Supplies	1,130	3,000	3,000	3,000	38,800	38,718	38,718	38,718	1,418	6,700	2,958	4,000
7314	Postage	-	-	-	-	-	-	-	-	-	-	-	-
7316	Landscape Replacement / Traffic Safety	-	1,000	-	1,000	6,635	20,000	20,000	260,000	-	-	-	-
7327	Street Maint. Supplies	8,115	9,700	20,073	9,700	-	-	-	-	-	-	-	-
7331	Rentals/Leases	-	-	-	-	-	-	-	-	-	-	-	-
7332	Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-
7335	Gas & Electric Serv.	40,079	43,472	43,472	44,863	24,895	26,500	28,000	28,840	97,641	106,000	98,000	99,000
7338	Water Service	-	-	-	-	121,576	120,259	87,794	180,000	-	-	-	-
7341	Buildings & Grounds Mtn	-	-	-	-	-	-	-	-	-	-	-	-
7342	Machinery/ Equip Maint.	-	-	-	-	11,583	8,758	8,758	8,758	-	-	-	-
7343	Vehicle Maintenance	-	-	-	-	719	8,334	8,334	8,334	-	-	-	-
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	5,972	8,494	8,494	8,494	-	-	-	-
7345	Traffic Signal Maintenance	18,812	26,000	25,000	26,000	-	-	-	-	-	-	-	-
7346	HVAC Mtn & Repairs	-	-	-	-	-	-	-	-	-	-	-	-
7347	Depreciation / Deferred Mtn Projects	-	-	-	-	-	-	-	-	-	-	-	-
7351	Insurance Premiums	-	-	-	-	-	-	-	-	-	-	-	-
7352	Insurance Claim Expense	-	-	-	-	-	-	-	-	-	-	-	-
7373	Education and Training	-	-	-	-	-	-	-	-	-	-	-	-
7381	Property Tax Admin Cost	310	369	302	310	3,349	3,986	3,368	3,400	3,392	4,641	4,256	4,300
7382	Election Services	-	-	-	-	-	-	-	-	1,499	-	-	-
7384	Legal Notices	-	-	-	-	-	-	-	-	-	2,905	2,905	2,905
7389	Misc. Expenses	-	-	-	-	-	-	98	-	-	-	-	-
7409	Street Sweeping Services	-	-	-	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	200	-	-	-	-	-	-	-	-	-	-
7412	Engineering Inspection	18,247	18,400	16,270	18,400	235	-	-	-	48	1,000	1,000	1,000
7413	Special Legal Services	-	-	-	-	-	-	-	-	-	-	-	-
7417	Janitorial Services	-	-	-	-	-	-	-	-	-	-	-	-
7419	Other Prof. Services	-	-	2,712	-	113,237	133,761	118,733	133,355	-	-	-	-
7420	Other Outside Services	-	-	-	-	-	-	-	-	-	-	-	-
7423	Business Audit / Library Aide/Congest Mgmt	1,390	1,400	1,400	1,400	-	-	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	2,135	-	-	-	-	-	-	-
7481	Permit Fees	-	-	-	-	-	-	-	-	-	-	-	-
7485	Capital Equipment	-	-	-	-	-	-	-	-	-	-	-	-
7486	CERF Charges/Depreciation	-	-	-	-	12,938	12,938	12,938	12,938	-	-	-	-
7520	Project/Program/Other costs	-	-	50,134	-	-	-	-	-	-	-	-	-
7615	Property Taxes	-	-	-	-	2,274	3,048	2,292	2,300	-	-	-	-
8101	Transfer to General Fund	6,687	6,687	6,687	6,687	26,970	26,970	26,970	29,918	10,000	10,000	10,000	10,000
8101	Transfer to General Fund	-	-	-	-	-	-	-	-	-	-	-	-
8111	Transfer to CIP Fund	123,750	215,500	7,500	324,500	-	-	-	-	-	-	-	-
	Asset Replacement		-										
	Reserve Fund		-										
	Total Expenses	258,093	374,711	224,727	479,590	682,411	738,065	654,751	1,062,271	125,672	141,246	130,743	132,830
	Revenues	288,874	274,052	305,912	318,105	902,907	897,396	902,615	915,434	130,844	127,959	127,959	127,459
	Annual Balance (Shortfall)	30,781	(100,659)	81,185	(161,485)	220,496	159,331	247,864	(146,837)	5,172	(13,287)	(2,784)	(5,371)
	Ending Fund Balance	114,476	13,817	195,661	34,177	383,729	543,060	831,593	484,756	130,426	117,139	127,642	122,271

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CITY OF CLAYTON
SPECIAL REVENUE PROPOSED BUDGET

Account Number	Account Name	Stormwater Fund 216 2008-09 Actual	Stormwater Fund 216 2009-10 Adopted	Stormwater Fund 216 2009-10 Projected	Stormwater Fund 216 2010-11 Proposed	Measure J Fund 220 2008-09 Actual	Measure J Fund 220 2009-10 Adopted	Measure J Fund 220 2009-10 Projected	Measure J Fund 220 2010-11 Proposed	Oakhurst GHAD Fund 212 2008-09 Actual	Oakhurst GHAD Fund 212 2009-10 Adopted	Oakhurst GHAD Fund 212 2009-10 Projected	Oakhurst GHAD Fund 212 2010-11 Proposed
	Beginning Fund Balance	121,158			105,360	250,569			298,444	2,423			(2,651)
7111	Salaries/Regular	10,824	35,506	15,310	23,625	-	-	-	-	-	-	-	-
7112	Temporary Help	11,429	14,000	12,435	8,339	-	-	-	-	-	-	-	-
7113	Overtime	-	-	-	-	-	-	-	-	-	-	-	-
7114	Holiday Pay	-	-	-	-	-	-	-	-	-	-	-	-
7218	LTD Insurance	127	337	166	224	-	-	-	-	-	-	-	-
7220	PERS Retirement	3,942	7,538	4,068	5,016	-	-	-	-	-	-	-	-
7231	Workers Comp Insurance	1,124	825	848	669	-	-	-	-	-	-	-	-
7232	Unemployment Insurance	220	518	518	550	-	-	-	-	-	-	-	-
7233	FICA and Medicare	938	1,588	907	981	-	-	-	-	-	-	-	-
7242	Uniform Allowance	-	-	-	-	-	-	-	-	-	-	-	-
7248	Benefit Insurance	3,576	7,357	3,990	4,829	-	-	-	-	-	-	-	-
7310	Supplies & Equipment	107	-	-	-	-	-	-	-	-	-	-	-
7311	General Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7314	Postage	-	-	-	-	-	-	-	-	-	-	-	-
7316	Landscape Replacement / Traffic Safety	-	-	-	-	-	-	-	-	874	700	700	700
7327	Street Maint. Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7331	Rentals/Leases	-	-	-	-	-	-	-	-	-	-	-	-
7332	Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-
7335	Gas & Electric Serv.	-	-	-	-	-	-	-	-	-	-	-	-
7338	Water Service	-	-	-	-	-	-	-	-	-	-	-	-
7341	Buildings & Grounds Mtn	-	-	-	-	-	-	-	-	-	-	-	-
7342	Machinery/ Equip Maint.	-	-	-	-	-	-	-	-	-	-	-	-
7343	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7345	Traffic Signal Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
7346	HVAC Mtn & Repairs	-	-	-	-	-	-	-	-	-	-	-	-
7347	Depreciation / Deferred Mtn Projects	-	-	-	-	-	-	-	-	-	-	-	-
7351	Insurance Premiums	-	-	-	-	-	-	-	-	-	-	-	-
7352	Insurance Claim Expense	-	-	-	-	-	-	-	-	-	-	-	-
7373	Education and Training	-	-	176	200	-	-	-	-	-	-	-	-
7381	Property Tax Admin Cost	-	-	-	-	-	-	-	-	-	-	-	-
7382	Election Services	-	-	-	-	-	-	-	-	864	-	876	900
7384	Legal Notices	-	-	-	-	-	-	-	-	-	1,130	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	87	-	95	95
7409	Street Sweeping Services	38,500	44,100	42,000	42,000	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	-	-	-	-	-	-	-	-
7412	Engineering Inspection	6,909	7,000	7,000	7,000	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	4,511	-	7,566	5,000
7417	Janitorial Services	-	-	-	-	-	-	-	-	6,875	5,000	11,197	7,000
7419	Other Prof. Services	5,720	8,900	897	6,162	3,450	-	484	844	-	-	-	-
7420	Other Outside Services	-	-	-	-	-	-	-	-	-	-	-	-
7423	Business Audit / Library Aide/Congest Mgmt	-	-	-	-	-	-	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	-	-	-	-	-	-	-	-
7461	Permit Fees	5,400	6,000	5,400	6,000	-	-	-	-	-	-	-	-
7465	Capital Equipment	-	-	-	-	-	-	-	-	-	-	-	-
7466	CERF Charges/Depreciation	-	-	-	-	-	-	-	-	-	-	-	-
7520	Project/Program/Other costs	1,028	1,550	5,025	3,000	-	-	-	-	-	-	-	-
7615	Property Taxes	-	-	-	-	-	-	-	-	7,829	-	4,000	-
8101	Transfer to General Fund	31,605	31,605	31,605	31,605	-	-	-	-	-	-	-	-
8101	Transfer to General Fund	-	-	-	-	4,000	4,000	4,000	4,000	-	18,677	-	-
8111	Transfer to CIP Fund	-	-	-	-	-	-	-	-	-	-	-	-
	Asset Replacement					237,578	194,000	-	525,000	-	-	-	-
	Reserve Fund												
	Total Expenses	121,447	166,822	130,145	140,200	245,028	188,000	4,484	529,844	26,939	36,507	43,111	32,372
	Revenues	122,772	108,542	113,022	113,022	261,663	181,000	35,724	232,366	32,470	31,326	32,507	33,024
	Annual Balance (Shortfall)	1,325	(58,280)	(17,123)	(27,178)	16,635	(7,000)	31,240	(297,478)	5,531	(5,181)	(10,604)	652
	Ending Fund Balance	122,483	64,203	105,360	78,182	267,204	260,204	298,444	966	7,954	2,773	(2,651)	(1,999)

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CITY OF CLAYTON
SPECIAL REVENUE PROPOSED BUDGET

Account Number	Account Name	Restricted Grants 230 2008-09 Actual	2009-10 Adopted	2009-10 Projected	2010-11 Proposed	Self Insurance Fund 501 2008-09 Actual	2009-10 Adopted	2009-10 Projected	2010-11 Proposed	Capital Equipment Replacment Fund 502 2008-09 Actual	2009-10 Adopted	2009-10 Projected	2010-11 Proposed
	Beginning Fund Balance	369,792			277,731	177,374			79,836	206,230			210,569
7111	Salaries/Regular	30,536	56,733	56,128	57,563	-	-	-	-	-	-	-	-
7112	Temporary Help	16,324	20,800	9,066	20,800	-	-	-	-	-	-	-	-
7113	Overtime	1,080	500	5,014	-	-	-	-	-	-	-	-	-
7114	Holiday Pay	842	-	-	-	-	-	-	-	-	-	-	-
7218	LTD Insurance	253	539	530	547	-	-	-	-	-	-	-	-
7220	PERS Retirement	13,830	25,970	23,463	24,720	-	-	-	-	-	-	-	-
7231	Workers Comp Insurance	1,461	1,292	1,284	1,455	-	-	-	-	-	-	-	-
7232	Unemployment Insurance	504	777	901	1,302	-	-	-	-	-	-	-	-
7233	FICA and Medicare	1,739	2,414	1,593	2,426	-	-	-	-	-	-	-	-
7242	Uniform Allowance	1,004	900	900	900	-	-	-	-	-	-	-	-
7246	Benefit Insurance	4,798	17,438	17,905	17,438	-	-	-	-	-	-	-	-
7310	Supplies & Equipment	3,432	-	-	-	-	-	-	-	-	-	-	-
7311	General Supplies	-	-	-	-	185	-	-	-	-	-	1,553	-
7314	Postage	-	-	-	-	-	-	-	-	-	-	-	-
7316	Landscape Replacement / Traffic Safety	-	-	-	-	-	-	-	-	-	-	-	-
7327	Street Maint. Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7331	Rentals/Leases	-	-	-	-	-	-	-	-	-	-	-	-
7332	Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-
7335	Gas & Electric Serv.	-	-	-	-	-	-	-	-	-	-	-	-
7338	Water Service	-	-	-	-	-	-	-	-	-	-	-	-
7341	Buildings & Grounds Mtn	-	-	-	-	-	-	-	-	-	-	-	-
7342	Mechinary/ Equip Maint.	-	-	-	-	-	-	-	-	-	-	-	-
7343	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7345	Traffic Signal Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
7346	HVAC Mtn & Repairs	-	-	-	-	-	-	-	-	-	-	-	-
7347	Depreciation / Deferred Mtn Projects	-	-	-	-	-	-	-	-	-	-	-	-
7351	Insurance Premiums	-	-	-	-	-	-	-	-	-	-	-	-
7352	Insurance Claim Expense	-	-	-	-	1,273	1,220	34,184	1,220	-	-	-	-
7373	Education and Training	-	-	-	-	5,395	5,000	2,300	5,000	-	-	-	-
7381	Property Tax Admin Cost	-	-	-	-	-	-	-	-	-	-	-	-
7382	Election Services	-	-	-	-	-	-	-	-	-	-	-	-
7384	Legal Notices	-	78	97	97	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	-	-	-	-
7409	Street Sweeping Services	-	-	-	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	-	-	-	-	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	-	-	-	-
7417	Janitorial Services	-	-	-	-	29,898	35,000	35,000	30,000	-	-	-	-
7419	Other Prof Services	-	-	-	-	-	-	-	-	-	-	-	-
7420	Other Outside Services	-	-	-	-	-	-	-	-	-	-	-	-
7423	Business Audit / Library Aide/Congest Mgmt	-	-	-	-	-	-	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	-	-	-	-	-	-	-	-
7481	Permit Fees	-	-	-	-	-	-	-	-	-	-	-	-
7485	Capital Equipment	87,053	13,173	61,410	-	-	-	-	-	-	-	-	-
7486	CERF Charges/Depreciation	-	-	-	-	-	-	-	-	43,585	-	-	87,850
7520	Project/Program/Other costs	13,751	-	1,819	-	-	-	-	-	-	-	-	-
7615	Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-
8101	Transfer to General Fund	-	-	-	-	-	-	-	-	-	-	-	-
8101	Transfer to General Fund	-	-	-	-	-	-	-	-	-	-	-	-
8111	Transfer to CIP Fund	-	-	-	-	-	-	-	-	-	-	-	-
	Asset Replacement				-	-	-	-	-	-	-	-	-
	Reserve Fund												
	Total Expenses	176,625	140,610	180,110	127,246	36,551	41,220	71,464	36,220	43,585	-	1,553	87,850
	Revenues	134,582	126,000	130,092	123,500	7,976	3,000	2,500	1,000	30,341	18,636	19,136	18,636
	Annual Balance (Shortfall)	(42,042)	(14,610)	(50,018)	(3,746)	(28,575)	(38,220)	(68,964)	(35,220)	(13,244)	18,636	17,583	(69,214)
	Ending Fund Balance	327,749	313,139	277,731	273,985	148,800	110,580	79,836	44,616	192,986	211,622	210,569	141,355

CITY OF CLAYTON
SPECIAL REVENUE PROPOSED BUDGET

Account Number	Account Name	Community Gym Fund 701				Endeavor Hall 702				Grove Park 211			
		2008-09	2009-10	2009-10	2010-11	2008-09	2009-10	2009-10	2010-11	2008-09	2009-10	2009-10	2010-11
		Actual	Adopted	Projected	Proposed	Actual	Adopted	Projected	Proposed	Actual	Adopted	Projected	Proposed
	Beginning Fund Balance	(1,758)			2,337	5,845			(1,115)	89,188			186,457
7111	Salaries/Regular	-	-	-	-	5,889	5,583	8,791	8,564	12,116	14,909	24,606	29,177
7112	Temporary Help	-	-	50	-	519	703	428	269	6,932	13,140	13,334	16,800
7113	Overtime	-	-	-	-	-	-	-	-	-	-	-	-
7114	Holiday Pay	-	-	-	-	-	-	-	-	-	-	-	-
7218	LTD Insurance	-	-	-	-	42	46	80	81	93	142	268	277
7220	PERS Retirement	-	-	-	-	1,007	981	1,616	1,818	2,199	3,419	4,819	6,194
7231	Workers Comp Insurance	-	-	-	-	90	90	71	201	536	536	420	1,007
7232	Unemployment Insurance	-	-	-	-	48	52	52	191	336	336	453	986
7233	FICA and Medicare	-	-	-	-	232	203	323	288	535	1,221	1,137	1,709
7242	Uniform Allowance	-	-	-	-	-	-	-	-	-	-	-	-
7248	Benefit Insurance	-	-	-	-	1,071	820	1,662	1,750	2,264	4,267	5,291	5,963
7310	Supplies & Equipment	658	2,630	3,946	2,724	-	-	-	-	5,249	-	-	-
7311	General Supplies	-	-	-	-	136	400	650	400	112	4,900	4,900	4,900
7314	Postage	-	-	-	-	-	-	-	-	-	-	-	-
7316	Landscape Replacement / Traffic Safety	-	-	-	-	-	-	-	-	-	-	-	-
7327	Street Maint. Supplies	-	-	-	-	-	-	-	-	-	-	-	-
7331	Rentals/Leases	-	-	-	-	-	-	-	-	68	500	-	500
7332	Telecommunications	-	-	-	-	724	700	700	700	-	-	-	-
7335	Gas & Electric Serv	4,727	20,151	28,362	18,908	2,199	2,700	2,415	2,500	1,025	1,200	1,200	1,200
7338	Water Service	-	-	-	-	2,810	2,420	1,167	2,500	5,370	12,000	5,000	8,000
7341	Buildings & Grounds Mtn	-	-	-	-	3,095	3,086	4,923	4,306	-	-	-	-
7342	Machinery/ Equip Maint.	-	-	-	-	-	-	-	-	-	250	250	250
7343	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	1,000	1,000	1,000
7344	Vehicle Gas, Oil, and Supplies	-	-	-	-	-	-	-	-	-	1,500	1,500	1,500
7345	Traffic Signal Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
7346	HVAC Mtn & Repairs	-	-	-	-	1,259	1,600	1,450	1,600	-	-	-	-
7347	Depreciation / Deferred Mtn Projects	-	-	-	-	35,774	-	-	-	-	-	-	-
7351	Insurance Premiums	-	-	-	-	-	-	-	-	-	-	-	-
7352	Insurance Claim Expense	-	-	-	-	-	-	-	-	-	-	-	-
7373	Education and Training	-	-	-	-	-	-	-	-	-	-	-	-
7381	Property Tax Admin Cost	-	-	-	-	-	-	-	-	3,352	3,989	3,370	3,400
7382	Election Services	-	-	-	-	-	-	-	-	-	-	-	-
7384	Legal Notices	-	-	-	-	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	-	-	-	-
7409	Street Sweeping Services	-	-	-	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	455	-	-	-	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	-	-	-	-
7417	Janitorial Services	36,513	25,412	12,642	25,368	1,010	1,500	1,170	1,200	-	12,600	12,600	12,600
7419	Other Prof. Services	-	-	-	-	-	-	-	-	13,252	4,600	4,600	4,897
7420	Other Outside Services	-	-	-	-	-	-	-	-	3,007	4,692	3,702	3,800
7423	Business Audit / Library Aide/Congest Mgmt	-	-	-	-	-	-	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	-	-	-	-	-	-	-	-
7481	Permit Fees	-	-	-	-	-	-	-	-	-	-	-	-
7485	Capital Equipment	-	-	-	-	-	-	-	-	-	-	-	-
7486	CERF Charges/Depreciation	-	-	-	-	-	-	-	-	2,700	2,700	2,700	2,700
7520	Project/Program/Other costs	-	-	-	-	-	-	-	-	-	-	-	-
7615	Property Taxes	-	-	-	-	-	-	-	-	405	405	408	408
8101	Transfer to General Fund	-	-	-	-	-	-	-	-	-	-	-	8,098
8101	Transfer to General Fund	-	-	-	-	-	-	-	-	-	-	-	17,720
8111	Transfer to CIP Fund	-	-	-	-	-	-	-	-	-	-	-	-
	Asset Replacement										18,000		18,000
	Reserve Fund										5,000		5,000
	Total Expenses	41,898	48,193	44,999	47,000	56,361	20,884	25,497	26,369	59,548	111,306	91,557	152,085
	Revenues	4,068	47,393	86,924	47,000	61,192	16,700	13,706	13,680	128,649	117,302	119,726	121,107
	Annual Balance (Shortfall)	(37,830)	(800)	41,925	(0)	4,831	(4,184)	(11,791)	(12,689)	69,100	5,996	28,169	(30,978)
	Ending Fund Balance	(39,588)	(40,388)	2,337	2,337	10,676	6,492	(1,115)	(13,804)	158,288	181,288	186,457	179,479

CITY OF CLAYTON
SPECIAL REVENUE PROPOSED BUDGET

Account Number	Account Name	2008-09 Actual	2009-10 Adopted	2009-10 Projected	2010-11 Proposed
			Special Revenue Fund Recap		
	Beginning Fund Balance				
7111	Salaries/Regular	227,913	302,237	288,743	305,837
7112	Temporary Help	121,489	141,643	112,717	146,276
7113	Overtime	12,757	10,500	16,639	11,625
7114	Holiday Pay	842	-	-	-
7218	LTD Insurance	2,157	3,003	2,725	2,905
7220	PERS Retirement	60,510	80,446	70,861	77,428
7231	Workers Comp Insurance	9,707	9,135	8,329	9,574
7232	Unemployment Insurance	2,547	3,842	8,117	10,739
7233	FICA and Medicare	12,501	14,438	12,479	15,769
7242	Uniform Allowance	1,004	900	900	900
7246	Benefit Insurance	50,394	60,616	68,773	68,179
7310	Supplies & Equipment	9,448	2,630	3,948	2,724
7311	General Supplies	39,782	53,718	51,779	51,018
7314	Postage	674	700	700	700
7316	Landscape Replacement / Traffic Safety	6,635	21,000	20,000	261,000
7327	Street Maint. Supplies	8,115	9,700	20,073	9,700
7331	Rentals/Leases	68	500	-	500
7332	Telecommunications	724	700	700	700
7335	Gas & Electric Serv.	170,566	200,023	201,449	195,311
7338	Water Service	129,755	134,678	73,961	188,500
7341	Buildings & Grounds Mtn	3,095	3,086	4,923	4,306
7342	Machinery/ Equip Maint.	11,583	9,008	9,008	9,008
7343	Vehicle Maintenance	719	9,334	9,334	8,334
7344	Vehicle Gas, Oil, and Supplies	5,972	9,994	9,994	9,994
7345	Traffic Signal Maintenance	18,812	26,000	25,000	26,000
7346	HVAC Mtn & Repairs	1,259	1,600	1,450	1,600
7347	Depreciation / Deferred Mtn Projects	35,774	-	-	-
7351	Insurance Premiums	1,273	1,220	34,164	1,220
7352	Insurance Claim Expense	5,395	5,000	2,300	5,000
7373	Education and Training	-	-	176	200
7381	Property Tax Admin Cost	11,267	12,985	12,171	12,310
7382	Election Services	1,499	1,130	-	-
7384	Legal Notices	87	2,981	3,097	3,097
7389	Misc. Expenses	-	-	98	-
7409	Street Sweeping Services	38,500	44,100	42,000	42,000
7411	Prof. Services Retainer	455	200	-	-
7412	Engineering Inspection	30,944	26,400	31,836	31,400
7413	Special Legal Services	36,872	40,000	48,197	37,000
7417	Janitorial Services	37,523	39,512	26,412	39,168
7419	Other Prof Services	135,659	147,261	127,426	145,258
7420	Other Outside Services	3,007	4,692	3,702	3,800
7423	Business Audit / Library Aide/Congest Mgmt	1,390	1,400	1,400	1,400
7425	Lab Fees	2,135	-	-	-
7481	Permit Fees	5,400	6,000	5,400	6,000
7485	Capital Equipment	130,638	13,173	61,410	87,850
7488	CERF Charges/Depreciation	15,638	15,636	15,636	15,636
7520	Project/Program/Other costs	22,608	1,550	60,978	3,000
7615	Property Taxes	2,679	3,453	2,700	2,708
8101	Transfer to General Fund	79,262	97,939	79,262	88,306
8101	Transfer to General Fund	-	-	-	17,720
8111	Transfer to CIP Fund	381,328	409,500	7,500	849,500
	Asset Replacement	-	18,000	-	18,000
	Reserve Fund	-	5,000	-	5,000
	Total Expenses	1,874,158	2,017,565	1,603,141	2,853,878
	Revenues	2,106,340	1,959,306	1,889,822	2,064,333
	Annual Balance (Shortfall)	232,182	(58,259)	286,681	(789,545)
	Ending Fund Balance				

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FIDUCIARY AGENCY FUNDS EXPENDITURES

LINE-ITEM DETAIL

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2010-2011

CITY OF CLAYTON FIDUCIARY AGENCY FUND PROPOSED
BUDGET

Account Number	Account Name	High Street Bridge 217 2008-09 Actual	High Street Bridge 217 2009-10 Projected	High Street Bridge 217 2010-11 Proposed	Oak Street Bridge Fund 218 2008-09 Actual	Oak Street Bridge Fund 218 2009-10 Projected	Oak Street Bridge Fund 218 2010-11 Proposed	Lydia Lane Sewer Fund 222 2008-09 Actual	Lydia Lane Sewer Fund 222 2009-10 Projected	Lydia Lane Sewer Fund 222 2010-11 Proposed
	Beginning Fund Balance	(19,862)		(16,508)	(80,545)		(78,121)	83,102		85,134
7381	Property Tax Admin Cost	254	254	254	257	257	257	262	262	262
7382	Election Services	-	-	-	-	-	-	-	-	-
7384	Legal Notices	-	-	-	-	-	-	-	-	-
7385	Transpac Fees	-	-	-	-	-	-	-	-	-
7386	NPDES Permit Fees	-	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	-
7409	**Street Sweeping Services**	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	-	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	-
7414	Auditing Services	-	-	-	-	-	-	-	-	-
7415	Computer Services	-	-	-	-	-	-	-	-	-
7417	Janitorial Services	-	-	-	-	-	-	-	-	-
7418	Eng Plan Check	-	-	-	-	-	-	-	-	-
7419	Other Prof. Services	-	-	-	-	-	-	-	-	-
7420	Other Outside Services	-	-	-	399	399	399	2,400	2,400	2,400
7422	HHW Program Expense	-	-	-	-	-	-	-	-	-
7423	Business Audit/Library Aide/Congest Mgmt	-	-	-	-	-	-	-	-	-
7424	Dispatch Services	-	-	-	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	-	-	-	-	-
7426	Jail Booking Fees	-	-	-	-	-	-	-	-	-
7427	Cal ID Services	-	-	-	-	-	-	-	-	-
7428	C.N.E.T. Services	-	-	-	-	-	-	-	-	-
7429	Animal Control Services	-	-	-	-	-	-	-	-	-
7430	Well Monitoring Contract	-	-	-	-	-	-	-	-	-
7431	Recycling Contract	-	-	-	-	-	-	-	-	-
7432	Emergency Services	-	-	-	-	-	-	-	-	-
7433	Integrated Justice System	-	-	-	-	-	-	-	-	-
7481	Permit Fees	-	-	-	-	-	-	-	-	-
7485	Capital Equipment	-	-	-	-	-	-	-	-	-
7486	CERF Charges/Depreciation	-	-	-	-	-	-	-	-	-
7520	Project/Program/Other costs	-	-	-	2,735	-	-	-	-	-
7611	Principal	-	-	-	-	-	-	5,000	5,000	5,000
7612	Interest Payment	-	-	-	-	-	-	12,350	12,050	12,050
7613	Paying Agent Fees	-	-	-	-	-	-	500	500	500
7615	Property Taxes	2,131	2,131	2,131	-	-	-	-	-	-
8115	Transfer to CFD 1990-1	-	-	-	-	-	-	-	-	-
	Total Expenses	2,385	2,385	2,385	3,390	656	656	20,512	20,212	20,212
	Revenues	3,753	4,370	4,370	2,080	4,390	4,390	22,456	20,300	20,100
	Annual Balance (Shortfall)	1,368	1,985	1,985	(1,310)	3,734	3,734	1,945	88	(112)
	Beg Reserved Fund Balance	(19,862)	(18,493)	(16,508)	(80,545)	(81,855)	(78,121)	83,102	85,046	85,134
	Ending Reserved Fund Balance	(18,493)	(16,508)	(14,523)	(81,855)	(78,121)	(74,387)	85,046	85,134	85,022

CITY OF CLAYTON FIDUCIARY AGENCY FUND PROPOSED
BUDGET

Account Number	Account Name	Oak Street Sewer 223 2008-09 Actual	Oak Street Sewer 223 2009-10 Projected	Oak Street Sewer 223 2010-11 Proposed	Middle School CFD 1990-1 Fund 420 2008-09 Actual	Middle School CFD 1990-1 Fund 420 2009-10 Projected	Middle School CFD 1990-1 Fund 420 2010-11 Proposed	Clayton Station CFD 1990-2 Fund 421 2008-09 Actual	Clayton Station CFD 1990-2 Fund 421 2009-10 Projected	Clayton Station CFD 1990-2 Fund 421 2010-11 Proposed
	Beginning Fund Balance	(12,480)		(13,485)	708,368		3,435,656	153,287		167,317
7381	Property Tax Admin Cost	258	258	258	1,282	1,282	1,282	253	253	253
7382	Election Services	-	-	-	-	-	-	-	-	-
7384	Legal Notices	-	-	-	-	-	-	-	-	-
7385	Transpac Fees	-	-	-	-	-	-	-	-	-
7386	NPDES Permit Fees	-	-	-	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-	-	-	-
7409	Street Sweeping Services	-	-	-	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	-	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-	-	-	-
7414	Auditing Services	-	-	-	-	-	-	-	-	-
7415	Computer Services	-	-	-	-	-	-	-	-	-
7417	Janitorial Services	-	-	-	-	-	-	-	-	-
7418	Eng Plan Check	-	-	-	-	-	-	-	-	-
7419	Other Prof. Services	-	-	-	12,256	10,680	8,154	4,477	4,427	3,776
7420	Other Outside Services	1,650	1,650	1,650	8,658	15,822	16,452	7,748	12,674	13,303
7422	HHW Program Expense	-	-	-	-	-	-	-	-	-
7423	Business Audit/Library Aide/Congest Mgmt	-	-	-	-	-	-	-	-	-
7424	Dispatch Services	-	-	-	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	-	-	-	-	-
7426	Jail Booking Fees	-	-	-	-	-	-	-	-	-
7427	Cal ID Services	-	-	-	-	-	-	-	-	-
7428	C.N.E.T. Services	-	-	-	-	-	-	-	-	-
7429	Animal Control Services	-	-	-	-	-	-	-	-	-
7430	Well Monitoring Contract	-	-	-	-	-	-	-	-	-
7431	Recycling Contract	-	-	-	-	-	-	-	-	-
7432	Emergency Services	-	-	-	-	-	-	-	-	-
7433	Integrated Justice System	-	-	-	-	-	-	-	-	-
7481	Permit Fees	-	-	-	-	-	-	-	-	-
7485	Capital Equipment	-	-	-	-	-	-	-	-	-
7486	CERF Charges/Depreciation	-	-	-	-	-	-	-	-	-
7520	Project/Program/Other costs	-	-	-	-	-	-	-	-	-
7611	Principal	-	11,560	11,350	203,000	214,000	230,000	77,000	81,000	89,000
7612	Interest Payment	-	-	-	310,616	297,057	280,620	43,985	39,324	34,309
7613	Paying Agent Fees	-	-	-	2,778	578	578	-	-	-
7615	Property Taxes	-	-	-	603	603	603	-	-	-
8115	Transfer to CFD 1990-1	-	-	-	-	-	-	-	-	-
	Total Expenses	1,908	13,468	13,258	539,193	540,022	537,690	133,463	137,678	140,641
	Revenues	1,162	13,210	13,210	4,165,047	(358,544)	798,185	140,267	144,903	142,330
	Annual Balance (Shortfall)	(747)	(258)	(48)	3,625,854	(898,566)	260,495	6,804	7,225	1,690
	Beg Reserved Fund Balance	(12,480)	(13,226)	(13,485)	708,368	4,334,222	3,435,656	153,287	160,091	167,317
	Ending Reserved Fund Balance	(13,226)	(13,485)	(13,533)	4,334,222	3,435,656	3,696,152	160,091	167,317	169,006

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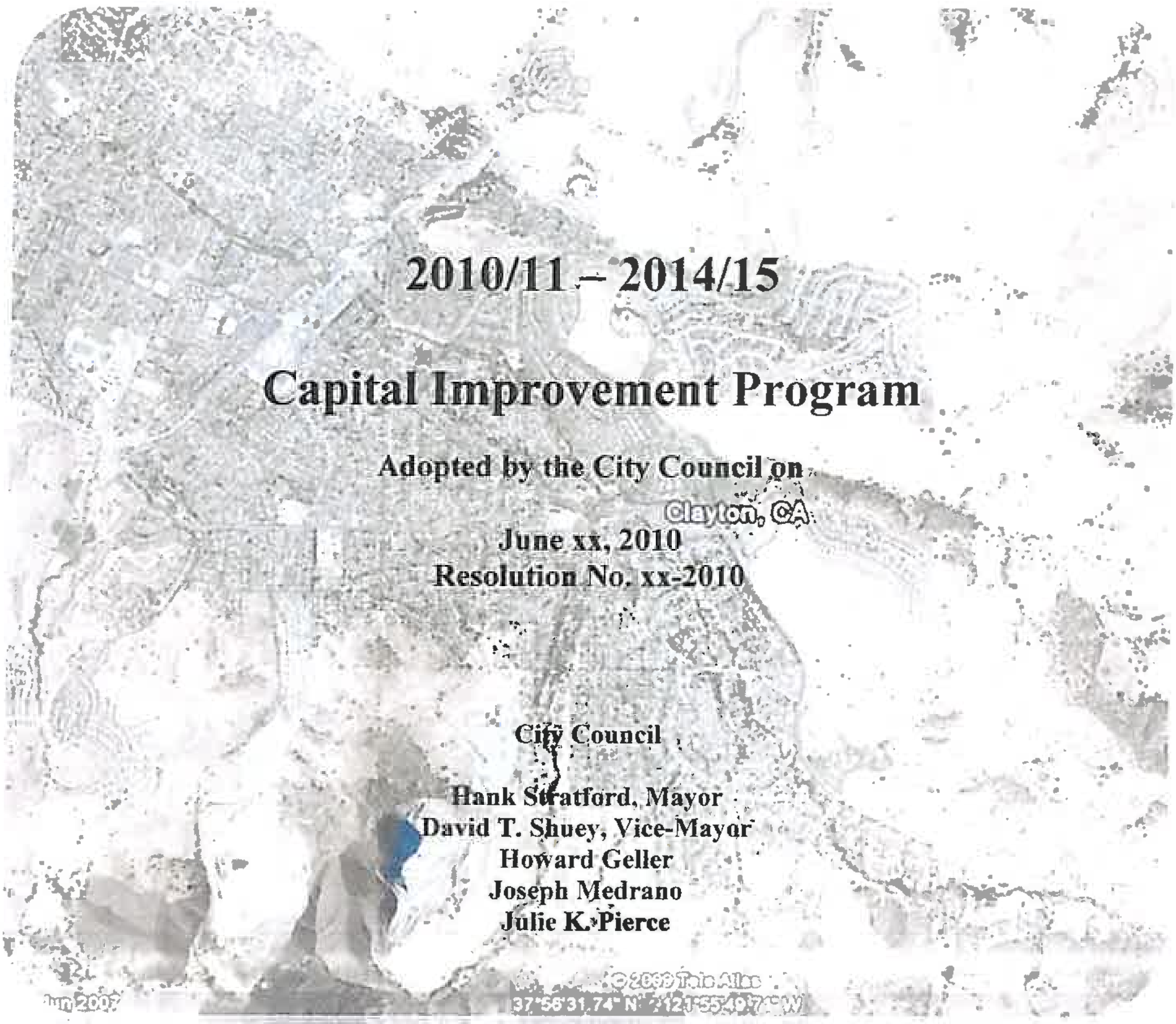
CITY OF CLAYTON FIDUCIARY AGENCY FUND PROPOSED
BUDGET

Account Number	Account Name	CFA 2007 Middle School Refunding 422 2008-09 Actual	2009-10 Projected	2010-11 Proposed	Fiduciary Funds Recap 2008-09 Actual	2009-10 Projected	2010-11 Proposed
	Beginning Fund Balance	4,768,560		604,890			
7381	Property Tax Admin Cost	-	-	-	2,566	2,566	2,566
7382	Election Services	-	-	-	-	-	-
7384	Legal Notices	-	-	-	-	-	-
7385	Transpac Fees	-	-	-	-	-	-
7386	NPDES Permit Fees	-	-	-	-	-	-
7389	Misc. Expenses	-	-	-	-	-	-
7409	Street Sweeping Services	-	-	-	-	-	-
7411	Prof. Services Retainer	-	-	-	-	-	-
7412	Engineering Inspection	-	-	-	-	-	-
7413	Special Legal Services	-	-	-	-	-	-
7414	Auditing Services	-	-	-	-	-	-
7415	Computer Services	-	-	-	-	-	-
7417	Janitorial Services	-	-	-	-	-	-
7418	Eng Plan Check	-	-	-	-	-	-
7419	Other Prof. Services	3,025	1,580	1,600	19,758	16,687	13,531
7420	Other Outside Services	-	-	-	20,856	32,945	34,204
7422	HHW Program Expense	-	-	-	-	-	-
7423	Business Audit/Library Aide/Congest Mgmt	-	-	-	-	-	-
7424	Dispatch Services	-	-	-	-	-	-
7425	Lab Fees	-	-	-	-	-	-
7426	Jail Booking Fees	-	-	-	-	-	-
7427	Cal ID Services	-	-	-	-	-	-
7428	C.N.E.T. Services	-	-	-	-	-	-
7429	Animal Control Services	-	-	-	-	-	-
7430	Well Monitoring Contract	-	-	-	-	-	-
7431	Recycling Contract	-	-	-	-	-	-
7432	Emergency Services	-	-	-	-	-	-
7433	Integrated Justice System	-	-	-	-	-	-
7481	Permit Fees	-	-	-	-	-	-
7485	Capital Equipment	-	-	-	-	-	-
7486	CERF Charges/Depreciation	-	-	-	-	-	-
7520	Project/Program/Other costs	-	-	-	2,735	-	-
7611	Principal	317,100	265,000	275,000	602,100	576,560	610,350
7612	Interest Payment	164,373	176,673	167,223	531,322	525,103	494,201
7613	Paying Agent Fees	-	2,200	2,200	3,278	3,278	3,278
7615	Property Taxes	-	-	-	2,734	2,734	2,734
8115	Transfer to CFD 1990-1	3,099,855	-	-	-	-	-
	Total Expenses	3,584,352	445,453	446,023	1,185,348	1,159,873	1,160,864
	Revenues	64,802	(198,667)	3,000	4,399,567	(370,038)	985,585
	Annual Balance (Shortfall)	(3,519,550)	(644,120)	(443,023)	3,214,219	(1,529,911)	(175,279)
	Beg Reserved Fund Balance	4,768,560	1,249,009	604,890			
	Ending Reserved Fund Balance	1,249,009	604,890	161,867			

CAPITAL IMPROVEMENT PROJECTS (CIP) 2010-2011

CITY OF CLAYTON



2010/11 – 2014/15

Capital Improvement Program

Adopted by the City Council on

June xx, 2010
Resolution No. xx-2010

City Council

Hank Stratford, Mayor
David T. Shuey, Vice-Mayor
Howard Geller
Joseph Medrano
Julie K. Pierce

Staff

Gary Napper	**City Manager**
Rick Angrisani	**City Engineer**
David Woltering	**Community Development Director**
Laci Jackson	**City Clerk**
Merry Pelletier	**Finance Manager**

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Summaries

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2009/10 to 2013/14

Completed and Active Projects - FY 98/99 thru 07/10

Project Number	Project Category	Project	Comp. Sched.	Comp. Actual		Original Budget		Actual Cost
10330	Streets	Overlays	99/00	99/00	$	570,000.00	$	514,000.00
10331	Streets	Slurry Seals	na	na	$	-		included in 10330
10332	Streets	High Street Bridge	98/99	98/99	$	65,000.00	$	65,000.00
10333	Streets	Marsh Creek Road - TEA-21	99/00	02/03	$	1,300,000.00	$	1,300,000.00
10334	Parks	Community Dog Park	99/00	00/01	$	27,500.00	$	27,500.00
10335	Parks	El Molino Park	98/99	98/99	$	76,000.00	$	30,000.00
10336	Parks	Lydia Lane Park Ph. II	10/11		$	40,000.00		
10337	Facilities	Keller House Preservation	05/06	05/06	$	219,523.00	$	219,523.00
10337A	**Facilities**	**Keller House Rehabilitation**	**future**		**$**	**1,780,477.00**		
10338	Facilities	Endeavor Hall	00/01	00/01	$	1,500,000.00	$	1,450,000.00
10339	Facilities	Youth Center/Gym	01/02	02/03	$	4,900,000.00	$	4,900,000.00
10340	Landscape	Marsh Creek Road Landscape	98/99	98/99	$	630,000.00	$	400,000.00
10341	Streets	Center Street Crossing	99/00	00/01	$	172,000.00	$	172,000.00
10342	GHAD	Windmill Debris Basin	98/99	98/99	$	75,000.00	$	75,000.00
10343	**GHAD**	**Crow Debris Basin**	**future**		**$**	**100,000.00**		
10344	GHAD	Obsidian Landslide	02/03	04/05	$	-		included in 10347
10345	GHAD	Clayton Rd. Landslides	99/00	00/01	$	1,315,000.00	$	1,240,000.00
10346	GHAD	Black Diamond Landslide**	na	na	$	-	$	-
10347	GHAD	V-ditch Repairs	02/03	04/05	$	150,000.00	$	144,063.00
10347A	**GHAD**	**Eagle Peak Slope Repair**	**future**		**$**	**1,125,000.00**		
10348	**GHAD**	**Keller Ridge Drive Area Slope Repair**	**future**		**$**	**50,000.00**		
10349	**GHAD**	**Community Park Slide Repair**	**future**		**$**	**100,000.00**		
10350	Facilities	Downtown Elec. Conn.	99/00	99/00	$	25,000.00	$	40,000.00
10351	Facilities	Fire Station	00/01	00/01	$	1,680,000.00	$	1,610,000.00
10352	Landscape	Library Landscaping	00/01	02/03	$	157,000.00	$	194,000.00
10353	Streets	Downtown Revitalization	00/01	01/02	$	2,000,000.00	$	3,003,500.00
10354	Streets	Four Oaks Area	01/02	01/02	$	175,000.00	$	237,700.00
10355	Streets	Oak Street Bridge	00/01	00/01	$	60,000.00	$	62,000.00
10356	Landscape	Westwood Open Space	01/02	01/02	$	205,000.00	$	166,000.00
10357	Facilities	Old City Hall Renovation	98/99	98/99	$	80,000.00	$	72,000.00
10358	Facilities	Grove Property Acquisition	99/00	99/00	$	500,000.00	$	500,000.00
10359	Facilities	Endeavor Hall Parking I	00/01	01/02	$	107,000.00	$	108,000.00
10360	Facilities	Endeavor Hall Parking II	07/08	07/08	$	150,000.00	$	165,500.76
10361	**Facilities**	**Stanley Property Acquisition**	**future**		**$**	**325,000.00**		
10362	Facilities	Stanley Property Parking**	future		$	-	$	-
10363	Facilities	Corp. Yard Expansion	99/00	03/04	$	483,000.00	$	589,720.00
10364	Streets	Downtown Signage**	na	na	$	-	$	-
10365	Facilities	Library Parking Expansion	00/01	01/02	$	-		included in 10352
10366	Facilities	Police Parking Expansion	01/02	03/04	$	-		included in 10363
10367	Parks	Downtown Park	07/08	07/08	$	1,387,018.00	$	2,100,000.00
10368	Parks	City Hall Park**	na	na	$	-	$	-
10369	Streets	Marsh Creek Road Narrowing**	na	na	$	-	$	-
10370	**Creeks**	**Creek Revitalization**	**future**		**$**	**3,000,000.00**		
10371	Streets	Survey Monuments	02/03	04/05	$	30,000.00	$	30,000.00
10372	Streets	Traffic Signal Modifications	99/00	00/01	$	10,000.00	$	9,900.00
10373	Streets	Peacock Creek Dr. Signal	01/02	02/03	$	175,000.00	$	155,000.00
10374	Parks	North Valley Park	99/00	00/01	$	50,000.00	$	45,000.00
10375	**Parks**	**Samuel Ct. Park**	**future**		**$**	**75,000.00**		
10376	Facilities	Equestrian Staging Area	99/00	01/02	$	140,000.00	$	140,000.00
10377	Streets	DVMS - Right Turn Lane	01/02	01/02	$	42,000.00	$	51,100.00
10378	Streets	Keller Ridge Drive Planters	99/00	00/01	$	100,000.00	$	100,000.00
10379	**Streets**	**Pine Hollow Road -** Entry	future		**$**	**300,000.00**		

Completed and Active Projects - FY 98/99 thru 07/10

Project Number	Project Category	Project	Comp. Sched.	Comp. Actual		Original Budget		Actual Cost
10380	Parks	Community Park - Rt. Turn Lane**	na	na	$	-	$	-
10381	Parks	Bocce Ball Courts	05/06		$	100,000.00	$	43,431.00
10382	GHAD	Inclinometers	00/01	00/01	$	60,000.00	$	50,000.00
10383	GHAD	Keller Drive Subdrain	99/00	99/00	$	5,000.00	$	5,000.00
10384	Streets	Mitchell Canyon Rd. Overlay	00/01	04/05	$	145,000.00	$	125,000.00
10385	Parks	Community Park Tot Lot Upgrade	02/03	04/05	$	75,000.00	$	112,496.00
10386	GHAD	Wells (cancelled)	na	na	$	-	$	-
10387	Streets	Pavement Rehab 2002/03	02/03	02/03	$	1,000,000.00	$	994,000.00
10388	Streets	Pavement Rehab 2003/04**	na	na	$	-	$	-
10389	Streets	Pavement Rehab 2004	04/05	04/05	$	525,000.00	$	557,650.00
10390	Streets	Pavement Rehab 2005**	na	na	$	88,000.00	$	-
10391	Streets	Pavement Rehab 2006	06/07		$	1,188,000.00	$	1,119,052.00
10392	Sewers	Oak - High Street	02/03	03/04	$	320,000.00	$	384,718.00
10393	Parks	Skateboard Park	future		$	300,000.00		
10394	Streets	Handicap Ramps - RDA Area	05/06	05/06	$	65,000.00	$	60,132.00
10394A	Streets	ADA Compliance Program	future		$	135,000.00		
10395	Streets	Catch Basin Modifications	future		$	75,000.00		
10396	Streets	East Marsh Creek Road Signal	future		$	230,000.00		
10397	Streets	Utility Undergrounding	future		$	3,000,000.00		
10398	Streets	Clayton Rd. MCR Slurry Seal	05/06	05/06	$	321,000.00	$	235,456.00
10399	Sewers	Pine Hollow Area	future		$	40,000.00	$	141,596.00
10400	Other	Downtown Economic Development	future		$	841,881.00		
10401	Streets	Pedestrian Xing Signals**	05/06	na	$	200,000.00	$	-
10402	Streets	Clayton Road Trail Connection	07/08		$	100,000.00	$	264,879.00
10403	Streets	Downtown Entry Signs (in 10402)	07/08		$	50,000.00	$	-
10404	Streets	Marsh Creek Rd. Retaining Wall	07/08	08/09	$	320,000.00	$	319,980.17
10405	Streets	2007 Pavement Patching Project	07/08	07/08	$	91,327.00	$	128,684.22
10406	Streets	2008 Pavement Rehab Project	08/09	08/09	$	864,090.00	$	1,060,427.68
10407	Parks	Community Park Upgrades	07/08	07/08	$	420,000.00	$	465,000.00
10408	Streets	2009 Pavement Rehab Project**	09/10		$	402,000.00	$	-
10409	Streets	2010 Pavement Rehab Project	10/11		$	842,000.00		
10410	Streets	2011 Pavement Rehab Project	11/12		$	413,000.00		
10411	Streets	2012 Pavement Rehab Project	12/13		$	413,000.00		
10412	Streets	2009 Arterial Overlay Project	09/10		$	575,000.00	$	513,460.00
10413	Parks	Community Park Lighting, etc.	10/11		$	492,000.00		
10414	Streets	Marsh Creek Rd. Upgrade	12/13		$	1,081,000.00		
10415	Parks	Well Renovation	09/10		$	25,000.00	$	23,895.00
10416	Streets	Marsh Creek Rd. (old) Overlay	10/11		$	430,300.00		
10417	Streets	2013 Pavement Rehab Project	13/14		$	413,000.00		
10418	Streets	2014 Pavement Rehab Project	14/15		$	413,000.00		
		Total Project Costs (budget) (actual)			$	41,510,116.00	$	26,521,363.83

Red denotes completed projects
Green denotes FY 10-11 active projects
**Deleted by City Council

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

Summary of Project Costs by Fiscal Year

****Deleted by City Council**

Project Number	Project Category	Project Description	Prior Year Funding	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	Future Costs	Total Budget
10330	Streets	Overlays	$ 514,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 514,000.00
10331	Streets	Slurry Seals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10332	Streets	High Street Bridge	$ 65,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000.00
10333	Streets	Marsh Creek Road - TEA-21	$ 1,300,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,300,000.00
10334	Parks	Community Dog Park	$ 27,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,500.00
10335	Parks	El Molino Park	$ 30,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000.00
10336	Parks	Lydia Lane Park Ph. II	$ -	$ 40,000.00	$ -	$ -	$ -	$ -	$ -	$ 40,000.00
10337	Facilities	Keller House Preservation	$ 219,523.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 219,523.00
10337A	**Facilities**	**Keller House Rehabilitation**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,780,477.00**	**$ 1,780,477.00**
10338	Facilities	Endeavor Hall	$ 1,450,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,450,000.00
10339	Facilities	Youth Center/Gym	$ 4,900,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,900,000.00
10340	Landscape	Marsh Creek Road Landscape	$ 400,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000.00
10341	Streets	Center Street Crossing	$ 172,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 172,000.00
10342	GHAD	Windmill Debris Basin	$ 75,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00
10343	**GHAD**	**Crow Debris Basin**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000.00**	**$ 100,000.00**
10344	GHAD	Obsidian Landslide (in 10347)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10345	GHAD	Clayton Rd. Landslides	$ 1,240,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,240,000.00
10346	GHAD	Black Diamond Landslide**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347	GHAD	V-ditch Repairs	$ 144,063.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 144,063.00
10347A	**GHAD**	**Eagle Peak Slope Repair**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,125,000.00**	**$ 1,125,000.00**
10348	**GHAD**	**Keller Ridge Drive Area Slope Repair**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000.00**	**$ 50,000.00**
10349	**GHAD**	**Community Park Slide Repair**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000.00**	**$ 100,000.00**
10350	Facilities	Downtown Elec. Conn.	$ 40,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000.00
10351	Facilities	Fire Station	$ 1,610,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,610,000.00
10352	Landscape	Library Landscaping	$ 194,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 194,000.00
10353	Streets	Downtown Revitalization	$ 3,003,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,003,500.00
10354	Streets	Four Oaks Area	$ 237,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 237,700.00
10355	Streets	Oak Street Bridge	$ 62,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,000.00
10356	Landscape	Westwood Open Space	$ 166,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 166,000.00
10357	Facilities	Old City Hall Renovation	$ 72,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 72,000.00
10358	Facilities	Grove Property Acquisition	$ 500,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000.00
10359	Facilities	Endeavor Hall Parking I	$ 108,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 108,000.00
10360	Facilities	Endeavor Hall Parking II	$ 165,500.76	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,500.76
10361	**Facilities**	**Stanley Property**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 325,000.00**	**$ 325,000.00**
10362	Facilities	Stanley Property Parking**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10363	Facilities	Corp. Yard Expansion	$ 598,720.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 598,720.00
10364	Streets	Downtown Signage**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10365	Facilities	Library Parking Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10366	Facilities	Police Parking Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10367	Parks	Downtown Park	$ 2,009,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,009,700.00
10368	Parks	City Hall Park**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10369	Streets	Marsh Creek Road Narrowing**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	**Creeks**	**Creek Revitalization**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,000,000.00**	**$ 3,000,000.00**
10371	Streets	Survey Monuments	$ 30,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000.00
10372	Streets	Traffic Signal Modifications	$ 9,900.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,900.00
10373	Streets	Peacock Creek Dr. Signal	$ 155,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 155,000.00
10374	Parks	North Valley Park	$ 45,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000.00

Summary of Project Costs by Fiscal Year

**Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	Future Costs	Total Budget
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00	$ 75,000.00
10376	Facilities	Equestrian Staging Area	$ 140,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 140,000.00
10377	Streets	DVMS - Right Turn Lane	$ 51,100.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,100.00
10378	Streets	Keller Ridge Drive Planters	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00
10379	Streets	Pine Hollow Road - Entry	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 300,000.00
10380	Parks	Community Park - Rt. Turn Lane**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10381	Parks	Bocce Ball Courts	$ 43,431.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,431.00
10382	GHAD	Inclinometers	$ 50,000.00	$ -		$ -	$ -	$ -	$ -	$ 50,000.00
10383	GHAD	Keller Ridge Drive Subdrain	$ 5,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000.00
10384	Streets	Mitchell Canyon Rd Overlay	$ 125,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 125,000.00
10385	Parks	Community Park Tot Lot Upgrade	$ 112,496.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 112,496.00
10386	GHAD	Wells**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10387	Streets	Pavement Rehab 2002/03	$ 994,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 994,000.00
10388	Streets	Pavement Rehab 2003/04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10389	Streets	Pavement Rehab 2004	$ 537,650.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 537,650.00
10390	Streets	Pavement Rehab 2005**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10391	Streets	Pavement Rehab 2006	$ 11,190,552.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,190,552.00
10392	Sewers	Oak - High Street	$ 384,718.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 384,718.00
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 300,000.00
10394	Streets	Handicap Ramps - RDA Area	$ 60,182.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,182.00
10394A	Streets	ADA Compliance Program	$ 16,400.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 453,600.00	$ 500,000.00
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00	$ 75,000.00
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ 230,000.00	$ 230,000.00
10397	Streets	Utility Undergrounding	$ 105,930.00	$ -	$ -	$ -	$ -	$ -	$ 2,894,070.00	$ 3,000,000.00
10398	Streets	Clayton Rd. MCR Slurry Seal	$ 235,456.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 235,456.00
10399	Sewers	Pine Hollow Area	$ 141,596.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 141,596.00
10400	Other	Downtown Economic Development	$ 1,696,581.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,696,581.00
10401	Streets	Pedestrian Xing Signals**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10402	Streets	Clayton Road Trail Connection	$ 264,879.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 264,879.00
10403	Streets	Downtown Entry Signage (in 10402)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10404	Streets	Marsh Creek Rd. Retaining Wall	$ 319,980.17	$ -	$ -	$ -	$ -	$ -	$ -	$ 319,980.17
10405	Streets	2007 Pavement Patching Project	$ 128,684.22	$ -	$ -	$ -	$ -	$ -	$ -	$ 128,684.22
10406	Streets	2008 Pavement Rehab Project	$ 1,060,427.62	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,060,427.62
10407	Streets	Clayton Road Trail Connection	$ 465,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 465,000.00
10408	Streets	2009 Pavement Rehab Project**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10409	Streets	2010 Pavement Rehab Project	$ -	$ 842,000.00	$ -	$ -	$ -	$ -	$ -	$ 600,000.00
10410	Streets	2011 Pavement Rehab Project	$ -	$ -	$ 413,000.00	$ -	$ -	$ -	$ -	$ 413,000.00
10411	Streets	2012 Pavement Rehab Project	$ -	$ -	$ -	$ 413,000.00	$ -	$ -	$ -	$ 413,000.00
10412	Streets	2009 Arterial Overlay Project	$ 513,460.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 513,460.00
10413	Parks	Community Park Lighting, etc.	$ -	$ 492,000.00	$ -	$ -	$ -	$ -	$ -	$ 492,000.00
10414	Streets	Marsh Creek Rd. Upgrade	$ -	$ -	$ -	$ 1,081,000.00	$ -	$ -	$ -	$ 1,081,000.00
10415	Parks	Well Renovation	$ 23,895.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,895.00
10416	Streets	Marsh Creek Rd. (old) Overlay	$ 17,800.00	$ 412,500.00	$ -	$ -	$ -	$ -	$ -	$ 430,300.00
10417	Streets	2013 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ 413,000.00	$ -	$ -	$ 413,000.00
10418	Streets	2014 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ 413,000.00	$ -	$ 413,000.00
		Cost Totals	$ 38,328,324.77	$ 1,550,500.00	$ 419,000.00	$ 1,500,000.00	$ 419,000.00	$ 419,000.00	$ 10,808,147.00	$ 53,443,971.77

Red denotes completed projects
Green denotes active projects funded in FY 10/11
Blue denotes active projects funded prior to FY 10/11
** Deleted by City Council

Proposed Funding Sources & Expenditures by Year

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

Budget Cost by Funding Source - FY 2010/11

#	Category	Project	Carry Forward	RDA	Gas Tax	Fed. Funds	Measure C Measure J	Community Fac. Fee	Offsite Arterial Fee	EBRPD WW	Prop. 42	Parkland Dedication	10/11 Project Totals
		Fund Balance as of 6/30/10		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ 104,000	$ 40,000	
		Estimated Revenue thru FY 10/11		$ -	$ 116,500	$ -	$ 936,000	$ -	$ -	$ 492,000	$ 104,000	$ -	
		Estimated non-CIP Expenses in FY 10/11		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 10/11		$ -	$ 116,500	$ -	$ 936,000	$ 5,124	$ 73,458	$ 492,000	$ 208,000	$ 40,000	
10336	Parks	Lydia Lane Park Ph. II	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ 40,000
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Entry	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compiance Program	$ 16,400	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 105,930	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10400	Other	Downtown Economic Development	$ 1,696,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10409	Streets	2010 Pavement Rehab Project	$ -	$ -	$ 109,000	$ -	$ 525,000	$ -	$ -	$ -	$ 208,000	$ -	$ 600,000
10410	Streets	2011 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10411	Streets	2012 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10412	Streets	2009 Arterial Overlay Project	$ 513,460	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10413	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 492,000	$ -	$ -	$ 492,000
10414	Streets	Marsh Creek Rd. Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10415	Parks	Well Renovation	$ 23,895	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10416	Streets	Marsh Creek Rd. (old) Overlay	$ 17,800	$ -	$ 1,500	$ -	$ 411,000	$ -	$ -	$ -	$ -	$ -	$ 412,500
10417	Streets	2013 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10418	Streets	2014 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 10/11		$ -	$ 116,500	$ -	$ 936,000	$ -	$ -	$ 492,000	$ 208,000	$ 40,000	$ 1,550,500
		Fund Balance as of June 30, 2011		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -	$ -	

Red denotes projects completed in FY 09/10
Green denotes active projects funded in FY 10/11
Blue denotes active projects funded prior to FY 10/11

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

Budget Cost by Funding Source - FY 2011/12

#	Category	Fund Name / Project	Carry Forward	RDA	Gas Tax	Fed. Funds	Measure C Measure J	Community Fac. Fee	Offsite Arterial Fee	EBRPD WW	Prop. 42	Parkland Dedication	11/12 Project Totals
		Fund Balance as of 6/30/11		-	-	-	-	5,124	73,458	-	-	-	
		Estimated Revenue thru FY 11/12		-	114,000	-	205,000	-	-	-	100,000	-	
		Estimated non-CIP Expenses in FY 11/12		-	-	-	-	-	-	-	-	-	
		Funds Available for CIP in FY 11/12		-	114,000	-	205,000	5,124	73,458	-	100,000	-	
10336	Parks	Lydia Lane Park Ph. II	-	-	-	-	-	-	-	-	-	-	-
10337A	Facilities	Keller House Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
10343	GHAD	Crow Debris Basin	-	-	-	-	-	-	-	-	-	-	-
10347A	GHAD	Eagle Peak Slope Repairs	-	-	-	-	-	-	-	-	-	-	-
10348	GHAD	Keller Ridge Drive Area Slope Repair	-	-	-	-	-	-	-	-	-	-	-
10349	GHAD	Community Park Slide Repair	-	-	-	-	-	-	-	-	-	-	-
10361	Facilities	Stanley Property	-	-	-	-	-	-	-	-	-	-	-
10370	Creeks	Creek Revitalization	-	-	-	-	-	-	-	-	-	-	-
10375	Parks	Samuel Ct. Park	-	-	-	-	-	-	-	-	-	-	-
10379	Streets	Pine Hollow Road - Entry	-	-	-	-	-	-	-	-	-	-	-
10393	Parks	Skateboard Park	-	-	-	-	-	-	-	-	-	-	-
10394A	Streets	ADA Compliance Program	22,400	-	6,000	-	-	-	-	-	-	-	6,000
10395	Streets	Catch Basin Modifications	-	-	-	-	-	-	-	-	-	-	-
10396	Streets	East Marsh Creek Road Signal	-	-	-	-	-	-	-	-	-	-	-
10397	Streets	Utility Undergrounding	105,930	-	-	-	-	-	-	-	-	-	-
10400	Other	Downtown Economic Development	1,696,581	-	-	-	-	-	-	-	-	-	-
10409	Streets	2010 Pavement Rehab Project	-	-	-	-	-	-	-	-	-	-	-
10410	Streets	2011 Pavement Rehab Project	-	-	108,000	-	205,000	-	-	-	100,000	-	413,000
10411	Streets	2012 Pavement Rehab Project	-	-	-	-	-	-	-	-	-	-	-
10413	Parks	Community Park Lighting, etc.	-	-	-	-	-	-	-	-	-	-	-
10414	Streets	Marsh Creek Rd. Upgrade	-	-	-	-	-	-	-	-	-	-	-
10416	Streets	Marsh Creek Rd (old) Overlay	-	-	-	-	-	-	-	-	-	-	-
10417	Streets	2013 Pavement Rehab Project	-	-	-	-	-	-	-	-	-	-	-
10418	Streets	2014 Pavement Rehab Project	-	-	-	-	-	-	-	-	-	-	-
		Total CIP Expenditures in FY 11/12		-	114,000	-	205,000	-	-	-	100,000	-	419,000
		Fund Balance as of June 30, 2012		-	-	-	-	5,124	73,458	-	-	-	

Red denotes projects completed in FY 10/11
Green denotes active projects funded in FY 11/12
Blue denotes active projects funded prior to FY 11/12

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

Budget Cost by Funding Source - FY 2012/13

#	Category	Project / Fund Name	Carry Forward	RDA	Gas Tax	Fed. Funds	Measure C Measure J	Community Fac. Fee	Offsite Arterial Fee	EBRPD WW	Prop. 42	Parkland Dedication	12/13 Project Totals
		Fund Balance as of 6/30/12		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -		$ -	
		Estimated Revenue thru FY 12/13		$ -	$ 114,000	$ -	$ 1,286,000	$ -	$ -	$ -	$ 100,000	$ -	
		Estimated non-CIP Expenses in FY 12/13		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 12/13		$ -	$ 114,000	$ -	$ 1,286,000	$ 5,124	$ 73,458	$ -	$ 100,000	$ -	
#	Category	Project											
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Entry	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compliance Program	$ 28,400	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 105,930	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10400	Other	Downtown Economic Development	$ 1,696,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10411	Streets	2012 Pavement Rehab Project	$ -	$ -	$ 108,000	$ -	$ 205,000	$ -	$ -	$ -	$ 100,000	$ -	$ 413,000
10414	Streets	Marsh Creek Rd. Upgrade	$ -	$ -	$ -	$ -	$ 1,081,000	$ -	$ -	$ -	$ -	$ -	$ 1,081,000
10417	Streets	2013 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10418	Streets	2014 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 12/13		$ -	$ 114,000	$ -	$ 1,286,000	$ -	$ -	$ -	$ 100,000	$ -	$ 1,500,000
		Fund Balance as of June 30, 2013		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -	$ -	

Red denotes projects completed in FY 11/12
Green denotes active projects funded in FY 12/13
Blue denotes active projects funded prior to FY 12/13

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

Budget Cost by Funding Source - FY 2013/14

#	Category	Fund Name / Project	Carry Forward	RDA	Gas Tax	Fed. Funds	Measure C Measure J	Community Fac. Fee	Offsite Arterial Fee	EBRPD WW	Prop. 42	Parkland Dedication	12/13 Project Totals
		Fund Balance as of 6/30/13		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -	$ -	
		Estimated Revenue thru FY 13/14		$ -	$ 114,000	$ -	$ 205,000	$ -	$ -	$ -	$ 100,000	$ -	
		Estimated non-CIP Expenses in FY 13/14		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 13/14		$ -	$ 114,000	$ -	$ 205,000	$ 5,124	$ 73,458	$ -	$ 100,000	$ -	
#	Category	Project											
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Entry	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compliance Program	$ 34,400	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 105,930	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10400	Other	Downtown Economic Development	$ 1,696,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10411	Streets	2012 Pavement Rehab Project	$ -	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10414	Streets	Marsh Creek Rd. Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10417	Streets	2013 Pavement Rehab Project	$ -	$ -	$ 108,000	$ -	$ 205,000	$ -	$ -	$ -	$ 100,000	$ -	$ 413,000
10418	Streets	2014 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 13/14		$ -	$ 114,000	$ -	$ 205,000	$ -	$ -	$ -	$ [illegible]	$ -	$ 419,000
		Fund Balance as of June 30, 2014		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -	$ -	

Red denotes projects completed in FY 12/13
Green denotes active projects funded in FY 13/14
Blue denotes active projects funded prior to FY 13/14

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

Budget Cost by Funding Source - FY 2014/15

#	Category	Fund Name / Project	Carry Forward	RDA	Gas Tax	Fed. Funds ARRA	Measure C Measure J	Community Fac. Fee	Offsite Arterial Fee	EBRPD WW	Prop. 42	Parkland Dedication	09/10 Project Totals
		Fund Balance as of 6/30/14		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -	$ -	
		Estimated Revenue thru FY 14/15		$ -	$ 114,000	$ -	$ 205,000	$ -	$ -	$ -	$ 100,000	$ -	
		Estimated non-CIP Expenses in FY 14/15		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 14/15		$ -	$ 114,000	$ -	$ 205,000	$ 5,124	$ 73,458	$ -	$ 100,000	$ -	
#	Category	Project											
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Entry	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compliance Program	$ 40,400	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 105,930	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10400	Other	Downtown Economic Development	$ 1,696,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10417	Streets	2013 Pavement Rehab Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10418	Streets	2014 Pavement Rehab Project	$ -	$ -	$ 108,000	$ -	$ 205,000	$ -	$ -	$ -	$ 100,000	$ -	$ 413,000
		Total CIP Expenditures in FY 14/15		$ -	$ 114,000	$ -	$ 205,000	$ -	$ -	$ -	$ 100,000	$ -	$ 419,000
		Fund Balance as of June 30, 2015		$ -	$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -	$ -	

Red denotes projects completed in FY 13/14
Green denotes active projects funded in FY 14/15
Blue denotes active projects funded prior to FY 14/15

Scheduled Projects

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

* Completed - no project sheet included
**Deleted by City Council

Master Index of Projects by Number

Project Number	Project Category	Project
10330	Streets	Overlays*
10331	Streets	Slurry Seals (deleted)*
10332	Streets	High Street Bridge*
10333	Streets	Marsh Creek Road - TEA-21*
10334	Parks	Community Dog Park*
10335	Parks	El Molino Park*
10336	Parks	Lydia Lane Park Ph. II
10337	Facilities	Keller House Preservation*
10337A	Facilities	Keller House Rehabilitation
10338	Facilities	Endeavor Hall*
10339	Facilities	Youth Center/Gym*
10340	Landscape	Marsh Creek Road LS*
10341	Streets	Center Street Crossing*
10342	GHAD	Windmill Debris Basin*
10343	GHAD	Crow Debris Basin
10344	GHAD	Obsidian Landslide*
10345	GHAD	Clayton Rd. Landslides*
10346	GHAD	Black Diamond Landslide**
10347	GHAD	V-ditch Repairs*
10347A	GHAD	Eagle Peak Slope Repair
10348	GHAD	Keller Ridge Slope Repair
10349	GHAD	Community Park Slide Repair
10350	Facilities	Downtown Elec. Conn.*
10351	Facilities	Fire Station*
10352	Landscape	Library Landscaping*
10353	Streets	Downtown Revitalization*
10354	Streets	Four Oaks Area*
10355	Streets	Oak Street Bridge*
10356	Landscape	Westwood Open Space*
10357	Facilities	Old City Hall Renovation*
10358	Facilities	Grove Property Acquisition*
10359	Facilities	Endeavor Hall Parking I*
10360	Facilities	Endeavor Hall Parking II*
10361	Facilities	Stanley Property
10362	Facilities	Stanley Property Parking**
10363	Facilities	Corp. Yard Expansion*
10364	Streets	Downtown Signage**
10365	Facilities	Library Parking Expansion*
10366	Facilities	Police Parking Expansion*
10367	Parks	Downtown Park*
10368	Parks	City Hall Park**
10369	Streets	Marsh Creek Road Narrowing**
10370	Creeks	Creek Revitalization
10371	Streets	Survey Monuments*
10372	Streets	Traffic Signal Modifications*
10373	Streets	Peacock Creek Dr. Signal*

Project Number	Project Category	Project
10374	Parks	North Valley Park*
10375	Parks	Samuel Ct. Park
10376	Facilities	Equestrian Staging Area*
10377	Streets	DVMS - Right Turn Lane*
10378	Streets	Keller Ridge Drive Planters*
10379	Streets	Pine Hollow Road - Entry
10380	Parks	Community Park - Rt. Turn Lane**
10381	Parks	Bocce Ball Courts**
10382	GHAD	Inclinometers*
10383	GHAD	Keller Ridge Drive Subdrain*
10384	Streets	Mitchell Canyon Rd. Overlay*
10385	Parks	Community Park Tot Lot*
10386	GHAD	Wells (cancelled)*
10387	Streets	Pavement Rehab 2002/03*
10388	Streets	Pavement Rehab 2003/04*
10389	Streets	Pavement Rehab 2004*
10390	Streets	Pavement Rehab 2005**
10391	Streets	Pavement Rehab 2006*
10392	Sewers	Oak - High Street*
10393	Parks	Skateboard Park
10394	Streets	Handicap Ramps - RDA Area*
10394A	Streets	ADA Compliance Program
10395	Streets	Catch Basin Modifications
10396	Streets	East Marsh Creek Road Signal
10397	Streets	Utility Undergrounding
10398	Streets	Clayton Rd. MCR Slurry Seal*
10399	Sewers	Pine Hollow Area
10400	Other	Downtown Economic Development
10401	Streets	Pedestrian Xing Signals**
10402	Streets	Clayton Road Trail Connection
10403	Streets	Downtown Entry Signs
10404	Streets	Marsh Creek Rd. Retaining Wall*
10405	Streets	2007 Pavement Patching Project*
10406	Streets	2008 Pavement Rehab Project*
10407	Parks	Community Park Upgrades*
10408	Streets	2009 Pavement Rehab Project**
10409	Streets	2010 Pavement Rehab Project
10410	Streets	2011 Pavement Rehab Project
10411	Streets	2012 Pavement Rehab Project
10412	Streets	2009 Arterial Overlay Project
10413	Parks	Community Park Lighting, etc.
10414	Streets	Marsh Creek Rd. Upgrade
10415	Parks	Well Renovation
10416	Streets	Marsh Creek Rd. (old) Overlay
10417	Streets	2013 Pavement Rehab Project
10418	Streets	2014 Pavement Rehab Project

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2010/11 to 2014/15

*Completed - no project sheet included
**Deleted by City Council

Master Index of Projects by Type

Project Number	Project Category	Project
		CREEKS
10370	Creeks	Creek Revitalization
		FACILITIES
10337	Facilities	Keller House Preservation*
10337A	Facilities	Keller House Rehabilitation
10338	Facilities	Endeavor Hall*
10339	Facilities	Youth Center/Gym*
10350	Facilities	Downtown Elec. Conn.*
10351	Facilities	Fire Station*
10357	Facilities	Old City Hall Renovation*
10358	Facilities	Grove Property Acquisition*
10359	Facilities	Endeavor Hall Parking I*
10360	Facilities	Endeavor Hall Parking II*
10361	Facilities	Stanley Property
10362	Facilities	Stanley Property Parking**
10363	Facilities	Corp. Yard Expansion*
10365	Facilities	Library Parking Expansion*
10366	Facilities	Police Parking Expansion*
10376	Facilities	Equestrian Staging Area*
		GHAD
10342	GHAD	Windmill Debris Basin*
10343	GHAD	Crow Debris Basin
10344	GHAD	Obsidian Landslide*
10345	GHAD	Clayton Rd. Landslides*
10346	GHAD	Black Diamond Landslide**
10347	GHAD	V-ditch Repairs*
10347A	GHAD	Eagle Peak Slope Repair
10348	GHAD	Keller Ridge Slope Repair
10349	GHAD	Community Park Slide Repair
10382	GHAD	Inclinometers*
10383	GHAD	Keller Ridge Drive Subdrain*
10386	GHAD	Wells (cancelled)*
		LANDSCAPE
10340	Landscape	Marsh Creek Road LS*
10352	Landscape	Library Landscaping*
10356	Landscape	Westwood Open Space*
		OTHER
10392	Sewers	Oak - High Street*
10399	Sewers	Pine Hollow Area
10401	Other	Downtown Economic Development
		PARKS
10334	Parks	Community Dog Park*
10335	Parks	El Molino Park*
10336	Parks	Lydia Lane Park Ph. II
10367	Parks	Downtown Park*
10368	Parks	City Hall Park

Project Number	Project Category	Project
		PARKS (cont'd.)
10374	Parks	North Valley Park*
10375	Parks	Samuel Ct. Park
10380	Parks	Community Park - Rt. Turn Lane**
10381	Parks	Bocce Ball Courts**
10385	Parks	Community Park Tot Lot*
10393	Parks	Skateboard Park
10407	Parks	Community Park Upgrades*
10413	Parks	Community Park Lighting, etc.
10415	Parks	Well Renovation
		STREETS
10330	Streets	Overlays*
10331	Streets	Slurry Seals (deleted)*
10332	Streets	High Street Bridge*
10333	Streets	Marsh Creek Road - TEA-21*
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10364	Streets	Downtown Signage**
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10384	Streets	Mitchell Canyon Rd. Overlay*
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10389	Streets	Pavement Rehab 2004*
10390	Streets	Pavement Rehab 2005**
10391	Streets	Pavement Rehab 2006*
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10394A	Streets	ADA Compliance Program
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10406	Streets	2008 Pavement Rehab Project*
10408	Streets	2009 Pavement Rehab Project**
10409	Streets	2010 Pavement Rehab Project
10410	Streets	2011 Pavement Rehab Project
10411	Streets	2012 Pavement Rehab Project
10412	Streets	2009 Arterial Overlay Project
10414	Streets	Marsh Creek Rd. Upgrade
10416	Streets	Marsh Creek Rd. (old) Overlay
10417	Streets	2013 Pavement Rehab Project
10418	Streets	2014 Pavement Rehab Project

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Parks	10336	Lydia Lane Park – Phase II

DESCRIPTION - LOCATION

Construction of horse shoe pits and other activity facilities.

COMMENTS

Construction changed to a tot lot per agreement with Mitchell Creek Place developer. Funds must be expended by June 2012.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design		$2,000						$2,000
Construction		$36,000						$36,000
CM/Inspection		$2,000						$2,000
ROW Acquisition								
Other								
TOTAL		$40,000						$40,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Developer Fee	$40,000							$40,000
Total	$40,000							$40,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Facilities	10337A	Keller House Rehabilitation

DESCRIPTION - LOCATION

Rehabilitation of historical ranch home and grounds located across Mt. Diablo Creek from the library.

COMMENTS

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$1,780,477	$1,780,477
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$1,780,477	$1,780,477

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$1,780,477	$1,780,477
Total							$1,780,477	$1,780,477

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
GHAD	10343	Crow Place – Debris Basin

DESCRIPTION - LOCATION

Clean out debris basin located in GHAD easement behind golf course and single family lots.

COMMENTS

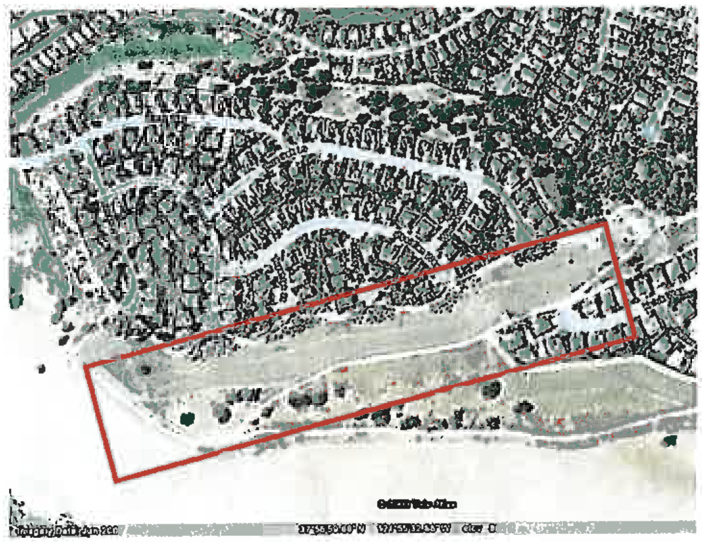
Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2109-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$10,000	$10,000
Construction							$85,000	$85,000
CM/Inspection							$5,000	$5,000
ROW Acquisition								
Other								
TOTAL							$100,000	$100,000

Funding (Sources)	Prior Yrs.	2109-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$100,000	$100,000
Total							$100,000	$100,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
GHAD	10347A	Eagle Peak Slope Repair



DESCRIPTION - LOCATION

Stabilize and/or repair large slope moving adjacent to single family houses and streets in Eagle Peak Subdivision.

COMMENTS

Cost estimate per Soils Engineer. Dependent on GHAD assessment increase.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$70,000	$70,000
Construction							$1,015,000	$1,015,000
CM/Inspection							$40,000	$40,000
ROW Acquisition								
Other								
TOTAL							$1,125,000	$1,125,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$1,125,000	$1,125,000
Total							$1,125,000	$1,125,000

Category	Project Number	Project
GHAD	10348	Keller Ridge Drive Area - Slope Repair

DESCRIPTION - LOCATION

Stabilize and/or repair small slope pop-out adjacent to single family homes.

COMMENTS

Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$5,000	$5,000
Construction							$40,000	$40,000
CM/Inspection							$5,000	$5,000
ROW Acquisition								
Other								
TOTAL							$50,000	$50,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$50,000	$50,000
Total							$50,000	$50,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
GHAD	10349	Community Park - Landslide

DESCRIPTION - LOCATION

Repair landslides that occurred above Field #3 (uppermost field).

COMMENTS

Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$7,000	$7,000
Construction							$85,000	$85,000
CM/Inspection							$8,000	$8,000
ROW Acquisition								
Other								
TOTAL							$100,000	$100,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$100,000	$100,000
Total							$100,000	$100,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Facilities	10361	Stanley Property

DESCRIPTION - LOCATION

Assist in the development and construction of affordable housing.

COMMENTS

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction								
CM/Inspection								
Acquisition								
Other							$325,000	$325,000
TOTAL							$325,000	$325,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
RDA							$325,000	$325,000
Total							$325,000	$325,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Creeks	10370	Creek Revitalization

DESCRIPTION - LOCATION

Clean out creeks, improve access to creek banks, replace riparian vegetation.

COMMENTS

Catch-all project for when City hits the lottery.

City-Wide

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$3,000,000	$3,000,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$3,000,000	$3,000,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$3,000,000	$3,000,000
Total							$3,000,000	$3,000,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10375	Samuel Ct. Park

DESCRIPTION - LOCATION

Install landscaping and irrigation improvements.

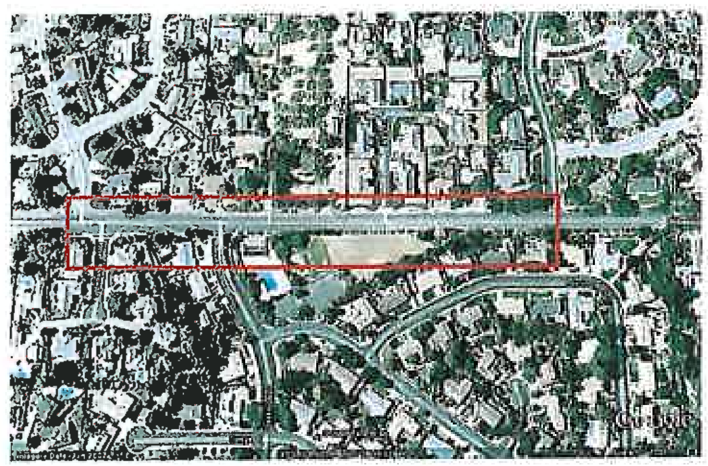
COMMENTS

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$5,000	$5,000
Construction							$65,000	$65,000
CM/Inspection							$5,000	$5,000
ROW Acquisition								
Other								
TOTAL							$75,000	$75,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$75,000	$75,000
Total							$75,000	$75,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10379	Pine Hollow Rd. - Upgrade



DESCRIPTION - LOCATION

Improve City entry on Pine Hollow Road with new painting, monument sign, etc.

COMMENTS

Revised 3/08/10. Widen north side of Pine Hollow Road with new curb, gutter, and sidewalk between Pine Hollow Estates and westerly City Limit. Work will require acquisition of right of way for new improvements. Conform paving will cross City Limit line into Concord. Install previously purchased entry sign on south side of roadway within existing pavement/ROW area.

Originally scheduled for funding from Measure J. This funding will be transferred for the overlay of Marsh Creek Road (old), CIP Project No. 10416.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								$25,000
Construction								$202,000
CM/Inspection								$15,000
ROW Acquisition								$50,000
Other								
TOTAL								$292,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded								$292,000
Total								$292,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Parks	10393	Skateboard Park

DESCRIPTION - LOCATION
Construct skateboard park at an undetermined location.

COMMENTS

Undetermined

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$25,000	$25,000
Construction							$240,000	$240,000
CM/Inspection							$35,000	$35,000
ROW Acquisition								
Other								
TOTAL							$300,000	$300,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$300,000	$300,000
Total							$300,000	$300,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10394A	ADA Compliance Program

DESCRIPTION - LOCATION

Construction of various improvements.

COMMENTS

As needed to comply with ADA standards as determined by City's transition plan

City-Wide

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$500,000	$500,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$500,000	$500,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax	$16,400	$6,000	$6,000	$6,000	$6,000	$6,000	$453,600	$500,000
Total	$16,400	$6,000	$6,000	$6,000	$6,000	$6,000	$453,600	$500,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10395	Catch Basin Modifications

DESCRIPTION - LOCATION

Add bar across openings.

COMMENTS

City Wide

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$75,000	$75,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$75,000	$75,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$75,000	$75,000
Total							$75,000	$75,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10396	East Marsh Creek Road Traffic Signal

DESCRIPTION - LOCATION

Install traffic signal on Marsh Creek Road
somewhere east of Diablo Parkway.

COMMENTS

City Council postponed project.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design							$15,000	$15,000
Construction							$150,000	$150,000
CM/Inspection							$15,000	$15,000
ROW Acquisition								
PG&E Poles							$50,000	$50,000
TOTAL							$230,000	$230,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$230,000	$230,000
Total							$230,000	$230,000

Category	Project Number	Project
Streets	10397	Utility Undergrounding

DESCRIPTION - LOCATION

Underground overhead utility lines at undetermined locations.

COMMENTS

City Wide

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$2,894,070	$2,894,070
CM/Inspection								
ROW Acquisition								
Other	$105,930							$105,930
TOTAL	$105,930						$2,894,070	$3,000,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Unfunded							$2,894,070	$2,894,070
RDA	$105,930							$105,930
Total	$105,930						$2,894,070	$3,000,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Other	10400	Downtown Economic Development

DESCRIPTION - LOCATION

Provide funding for improving the economic viability of the downtown area.

COMMENTS

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction								
CM/Inspection								
ROW Acquisition								
Other							$1,696,581	$1,696,581
TOTAL							$1,696,581	$1,696,581

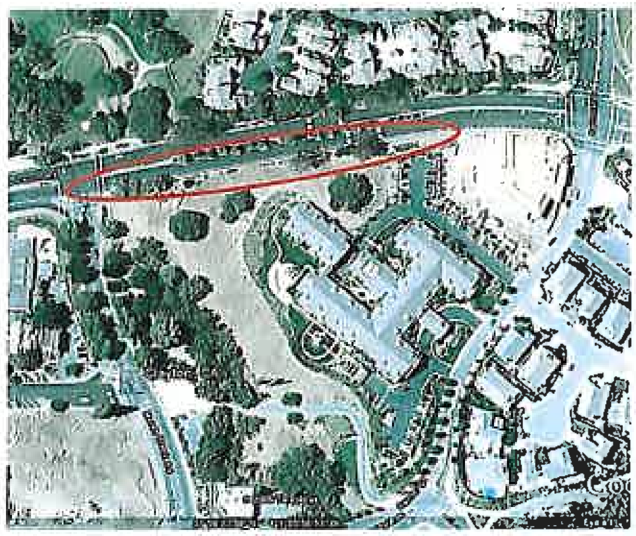
Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
RDA	$1,696,581							$1,696,581
Total	$1,696,581							$1,696,581

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10402	Clayton Road Trail Connection

DESCRIPTION - LOCATION

Construct a rock trail between Clayton Rd./ Marsh Creek Rd. intersection and Longs Drug Store site.



COMMENTS

Completed FY 2009.

Combined with Downtown Entry Signage Project, CIP Project No. 10403; added removal and replacement of bridge decking at Black Diamond Plaza and preparation of planting pits at Daffodil Hill. Due to drought, planting was not undertaken.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design	$61,600							$61,600
Construction	$174,005							$174,005
CM/Inspection	$28,548							$28,548
ROW Acquisition								
Other	$726							$726
TOTAL	$264,879							$264,879

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
RDA	$150,000							$150,000
CBCA Contribution	$65,500							$65,500
Deferred Main. Fund	$15,500							$15,500
CIP Interest	$33,879							$33,879
Total	$264,879							$264,879

2010/11 - 2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10403	Downtown Entry Signage

DESCRIPTION - LOCATION

Construct downtown entry signs at Oak Street off-ramp and Daffodil Hill.

COMMENTS

Completed FY 2009.

Combined with Clayton Road Trail Connection, CIP Project No. 10402.

See Page 28.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction								
CM/Inspection								
ROW Acquisition								
Other								
TOTAL								

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
RDA								
Total								

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10409	2010 Pavement Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

Various Locations

COMMENTS

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design		$20,000						$20,000
Construction		$802,000						$802,000
CM/Inspection		$20,000						$20,000
ROW Acquisition								
Other								
TOTAL		$842,000						$842,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax		$109,000						$109,000
Measure J		$525,000						$525,000
Prop. 42		$208,000						$208,000
Total		$842,000						$842,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10410	2011 Pavement Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design			$10,000					$10,000
Construction			$388,000					$388,000
CM/Inspection			$15,000					$15,000
ROW Acquisition								
Other								
TOTAL			$413,000					$413,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax			$108,000					$108,000
Measure J			$205,000					$205,000
Prop. 42			$100,000					$100,000
Total			$413,000					$413,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10411	2012 Pavement Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design				$10,000				$10,000
Construction				$388,000				$388,000
CM/Inspection				$15,000				$15,000
ROW Acquisition								
Other								
TOTAL				$413,000				$413,000

Funding (Sources)	Prior Yrs.	2009-10	2010-11	2011-12	2012-13	2013-14	Future	TOTAL
Gas Tax				$108,000				$108,000
Measure J				$205,000				$205,000
Prop. 42				$100,000				$100,000
Total				$413,000				$413,000

Category	Project Number	Project
Streets	10412	2009 Arterial Overlay Project

DESCRIPTION - LOCATION

Construction of 2" thick overlay on portions
Clayton Road (El Camino Dr. to Mitchell Road) and Oakhurst Drive (westerly City Limits to Eagle Peak Avenue)

COMMENTS

Primary funding from American Recovery and
Reinvestment Act of 2009 (ARRA); final costs dependent upon final grant amount

Completed FY 2009

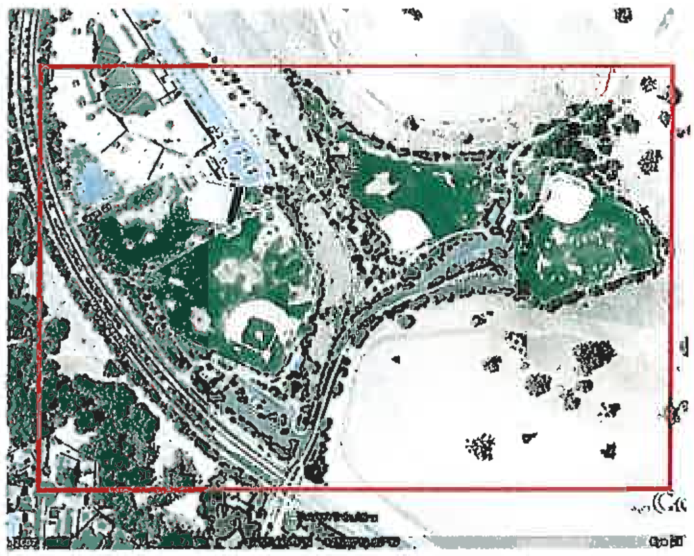
Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design	$31,660							$31,660
Construction	$423,300							$423,300
CM/Inspection	$55,500							$55,500
ROW Acquisition								
Other	$3,000							$3,000
TOTAL	$513,460							$513,460

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax	$31,660							$31,660
ARRA*	$478,225							$478,225
CCWD	$3,575							$3,575
Total	$513,460							$513,460

*portion coming from SR 4 Bypass ARRA project

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Parks	10413	Community Park Lighting, Resurfacing & Parking



DESCRIPTION - LOCATION

Install sports field lighting, remove and replace turf with synthetic surfacing and construct additional parking spaces at Clayton Community Park

COMMENTS

Revised 3/08/10. Project scope revised by City Council to include only the expansion of parking along lower field from existing lot to Gym driveway and the construction of a snack bar, with cooking facilities, at the lower field.

Project must be submitted to EBRPD in Feb., 2011 for approval and funding.

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design	$26,600	$33,400						$60,000
Construction		$407,000						$407,000
CM/Inspection		$25,000						$25,000
ROW Acquisition								
Other								
TOTAL	$26,600	$465,400						$492,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Measure WW		$492,000						$492,000
Total		$492,000						$492,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10414	Marsh Creek Road Upgrade Regency Drive to Pine Lane

DESCRIPTION - LOCATION

Widen existing roadway to provide two full-width travel lanes, bike lanes, shoulders and pedestrian paths.

COMMENTS

Due to possible land movement areas and steep grades along the roadway, there may be the need for additional right of way in order to complete the proposed work. The stormwater requirements coming into effect will necessitate some type of water treatment.

Original budget was $1,200,000; $119,000 transferred to Marsh Creek Road (old) Overlay project , CIP Project No. 10416

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design				$30,000				$30,000
Final Design				$40,000				$40,000
Construction					$921,000			$921,000
CM/Inspection					$40,000			$40,000
ROW Acquisition				$50,000				$50,000
Other								
TOTAL				$120,000	$961,000			$1,081,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Measure J				$1,081,000				$1,081,000
Total				$1,081,000				$1,081,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10415	Well Renovation In Town Center Area

DESCRIPTION - LOCATION

Replace pump system and add storage tank for irrigation of Town Center area landscaping including Daffodil Hill

COMMENTS

Act. #303-7520-1416

Completed in FY 2009

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design								
Construction	$23,895							$23,895
CM/Inspection								
ROW Acquisition								
Other								
TOTAL	$23,895							$23,895

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
CIP Interest	$23,895							$23,895
Total	$23,895							$23,895

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10416	Marsh Creek Road (old) - Overlay

DESCRIPTION - LOCATION

Overlay 2-lane portion of Marsh Creek Road from Clayton Road to Diablo View Middle School.

COMMENTS

Originally a part of ARRA II funding, but now proposed for Measure J funding in lieu of Pine Hollow Road Entry Project (CIP Project No. 10379).

Requires $119,000 of Measure J Funds originally programmed for Marsh Creek Road Upgrade, CIP Project No. 10414

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design	$17,800	$4,000						$21,800
Construction		$360,000						$360,000
CM/Inspection		$48,500						$48,500
ROW Acquisition								
Other								
TOTAL	$17,800	$412,500						$430,300

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax*	$17,800	$1,500						$19,300
Measure J		$411,000						$411,000
Total	$17,800	$412,500						$430,300

*ARRA 2 preliminary costs

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10417	2013 Pavement Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design					$10,000			$10,000
Construction					$388,000			$388,000
CM/Inspection					$15,000			$15,000
ROW Acquisition								
Other								
TOTAL					$413,000			$413,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax					$108,000			$108,000
Measure J					$205,000			$205,000
Prop. 42					$100,000			$100,000
Total					$413,000			$413,000

2010/11-2014/15 Capital Improvement Program

Category	Project Number	Project
Streets	10418	2014 Pavement Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Preliminary Design								
Final Design						$10,000		$10,000
Construction						$388,000		$388,000
CM/Inspection						$15,000		$15,000
ROW Acquisition								
Other								
TOTAL						$413,000		$413,000

Funding (Sources)	Prior Yrs.	2010-11	2011-12	2012-13	2013-14	2014-15	Future	TOTAL
Gas Tax						$108,000		$108,000
Measure J						$205,000		$205,000
Prop. 42						$100,000		$100,000
Total						$413,000		$413,000

A... 6-15-10

Agenda Item 9b

CITY OF CLAYTON
Founded 1857 Incorporated 1964

STAFF REPORT

Approved:	
Gary A. Napper	
City Manager/Executive Director	

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RICK ANGRISANI, CITY ENGINEER

DATE: JUNE 15, 2010

SUBJECT: STREET LIGHTING ASSESSMENT DISTRICT – PUBLIC MEETING

RECOMMENDATION

Receive public testimony and close public meeting.

BACKGROUND

Since 1979 the City has funded the cost (electricity, maintenance, etc.) of street lighting in residential neighborhoods through annual assessments on the private properties within those subdivisions. The assessments have remained unchanged since 1996-97.

The Engineer's Report approved at the May 18th City Council meeting recommended leaving the proposed street light assessment amounts unchanged from last year's levels. Consequently, there is no increase proposed for this street light assessment in FY 2010-2011.

The purpose of tonight's meeting is to receive public testimony regarding the annual levy of the proposed street light assessments in residential areas. There is no action required by the City Council until closing of the public hearing scheduled for July 20th. This process is in accord with state law governing street lighting assessment districts.

FISCAL IMPACT

None.

Attachments: Engineer's Report

ENGINEER'S REPORT

DATE: **MAY 20, 2010**

TO: **CITY COUNCIL**

FROM: **CITY ENGINEER**

RE: **STREET LIGHT ASSESSMENT DISTRICT - FISCAL YEAR 2010-11**

This report has been prepared in accordance with the requirements of the Street Lighting Act of 1919 (Section 18091 of the Street and Highways Code).

HISTORICAL REVIEW

Prior to 1979, the year the City formed the Street Light Assessment District, all subdivisions were annexed to the City's Lighting District #1. This district became a Special District, which made it eligible for a small portion of the property tax as well as Special Augmentation Funds for special districts.

When the Assessment District was formed, primarily to pay for street lighting in residential areas with street lights, the City ceased annexing new subdivisions to Lighting District #1. While the City continues to receive moneys on Lighting District #1 as Special Augmentation Funds, the amounts are expected to decrease. The expected income for FY 2010-11 is approximately $28,000.

All of the residential subdivisions with street lighting have now been annexed to the district and are being assessed annually.

When the Street Light Assessment District was formed, it was the City Council's policy that the residential street lighting be paid by the Assessment District and arterial street lighting by Lighting District #1.

PROPOSITION 218

In 2001, significant increases in electric charges from PG&E were anticipated and a large increase was proposed in the annual assessments. It was finally determined that any increases over the amounts being assessed when Proposition 218 was approved, were subject to the terms of Proposition 218. A ballot election was held and the proposed increases were rejected by almost 60% of the votes cast. Based upon that result, a public meeting and public hearing was held on the pre-218 assessments based upon the old majority protest procedures. Since there was not a majority protest, the pre-218 assessments were levied.

Due to the current fiscal climate, I again do not recommend that the City attempt another 218 election in order to increase the assessments.

DETERMINATION OF SPECIAL BENEFIT

For this district, being limited to street lighting, the finding of a special benefit is relatively simple. Those properties, occupied and located on a lighted public street, receive a special benefit relative to those properties located on unlit streets. This benefit may be described as additional protection for residents from criminal activity and, to a lesser extent, vehicular traffic. It should be noted that I am saying that the lights protect the pedestrians from vehicular traffic by increasing the pedestrians' ability to see and not the other way around.

There may be some who would argue that since pedestrians benefit from the additional protection and that some of the pedestrians may be other than the actual residents, a general benefit exists. However, I believe that the number of trips by non-residents would be minuscule compared to the residents' trips and impossible to reasonably quantify.

There are some publicly owned parcels (open space areas) that do have some frontage along lighted public streets. However, since these properties are not occupied, no benefit, either special or general, is received.

Therefore, I can only find that no "general" benefit exists.

DISTRICT IMPROVEMENTS

The district improvements consist of streetlights located on residential streets. The streetlights may be mounted on PG&E poles or on their own poles (either wood, metal or concrete).

ESTIMATED COSTS

Actual PG&E costs for FY 2009-10 will be approximately $98,000. Based upon expenditures to date, the City's labor, materials and overhead costs should be approximately $32,743.

We are projecting a modest increase in electrical costs over the current year's actual costs to $99,000 for the almost 800 streetlights covered by the assessment district. In addition, we are proposing that the maintenance and administrative budgets be set at $33,830.

METHOD OF ASSESSMENT

In detached, single family subdivisions with public streets, the special benefit received from street lights is equal to all the lots, regardless of size, and the assessment should, therefore, be equal for every lot and will be assigned an assessment unit of one.

In those subdivisions with private streets, but served or traversed by public, lit streets, the property owners already pay for a share of their private street lighting and the ratio of lots to the number of public lights is higher than those in subdivisions with all public streets. Therefore, in order to provide an equitable assessment, I have assigned assessment units of one-half to single family and duet subdivisions (Oak Hollow and Black Diamond) and one-quarter to multifamily subdivisions (Diablo Ridge, Chaparral Springs, Marsh Creek Villas).

See the chart on pages 4 and 5 for a complete breakdown on the assessment units.

UNEXPENDED FUNDS

The fund balance at the beginning of FY 2009/10 was approximately $130,426.

We estimate that the final costs for FY 2009/10 should be approximately $130,743 and the final income amount should be $127,959, resulting in a shortfall of $2,784. This shortfall will decrease the fund balance to $127,642 for the beginning of FY 2010/11.

This fund balance will cover the costs of the District until receipt of the first tax payment in December.

PER UNIT ALLOCATION

If we were able to spread the costs strictly by the number of assessment units in the District, we would have the following cost per assessment unit:

Estimated PG&E cost	$99,000.00
City Maintenance Costs	16,625.00
City Administrative Costs	10,000.00
Legal (ads, notice, etc.)	2,905.00
County Collection of Levy Fee	4,300.00
Total Budget	$132,830.00
Less Interest Income	(2,000.00)
Net Assessment Required	$130,830.00
Total Assessment Units	2896.5
Total Assessment Per Unit	$45.17

However, since we are unable to increase assessments beyond their current level without a ballot election, we recommend that the current assessments remain the same for FY 2010-11 (see table on pages 4 and 5). Based upon the current assessment levels, the District will receive approximately $125,458.76. Therefore, we must project a shortfall of approximately $5,371 in FY 2010-11 which will decrease the existing fund balance at the end of FY 2010-11 to $122,271.

ASSESSMENT HISTORY

Proposed FY 10-11	between $0 and $43.54
FY 09-10	between $0 and $43.54
FY 08-09	between $0 and $43.54
FY 07-08	between $0 and $43.54
FY 06-07	between $0 and $43.54
FY 05-06	between $0 and $43.54
FY 04-05	between $0 and $43.54
FY 03-04	between $0 and $43.54
FY 02-03	between $0 and $43.54
FY 01-02	between $0 and $43.54
FY 00-01	$34.34
FY 99-00	$33.38
FY 98-99	$33.38
FY 97-98	$33.38
FY 96-97	$43.54

CITY OF CLAYTON								
STREETLIGHT ASSESSMENT DISTRICT FY 2010-11								
PROPOSED ASSESSMENTS								
Subd. Name	Subd. No.	No. of Lots	Type	Public Streets	A.U. per lot	Total A.U.	Assessment Per Lot	Total $
Cardinet Glen I	2556	22	SF	Y	1.00	22.00	$43.54	$957.88
Cardinet Glen II	2572	30	SF	Y	1.00	30.00	$43.54	$1,306.20
Glen Almond	3434	23	SF	Y	1.00	23.00	$43.54	$1,001.42
Dana Hills I	3576	29	SF	Y	1.00	29.00	$43.54	$1,262.66
Mission Manor	3659	25	SF	Y	1.00	25.00	$43.54	$1,088.50
Dana Hills II	4011	55	SF	Y	1.00	55.00	$43.54	$2,394.70
Dana Hills III	4012	50	SF	Y	1.00	50.00	$43.54	$2,177.00
Dana Hills IV	4013	93	SF	Y	1.00	93.00	$43.54	$4,049.22
Dana Hills V	4014	50	SF	Y	1.00	50.00	$43.54	$2,177.00
Dana Hills VI	4015	30	SF	Y	1.00	30.00	$43.54	$1,306.20
Dana Hills VII	4016	65	SF	Y	1.00	65.00	$43.54	$2,830.10
Dana Hills VIII	4017	46	SF	Y	1.00	46.00	$43.54	$2,002.84
Dana Hills IX	4018	32	SF	Y	1.00	32.00	$43.54	$1,393.28
Dana Hills X	4019	52	SF	Y	1.00	52.00	$43.54	$2,264.08
Marsh Creek	4240	109	MF	N	0.25	27.25	$15.64	$1,704.76
Regency Woods I	4343	77	SF	Y	1.00	77.00	$43.54	$3,352.58
St. James Place	4403	16	SF	Y	1.00	16.00	$43.54	$696.64
Casey Glen	4449	24	SF	Y	1.00	24.00	$43.54	$1,044.96
Briarwood I	4451	19	SF	Y	1.00	19.00	$43.54	$827.26
Jeffry Ranch	4499	68	SF	Y	1.00	68.00	$43.54	$2,960.72
Dana Ridge	4504	86	MF	N	0.25	21.50	$15.64	$1,345.04
Clayton Greens	4515	78	SF	Y	1.00	78.00	$43.54	$3,396.12
Regency Woods II	4543	71	SF	Y	1.00	71.00	$43.54	$3,091.34
Regency Woods III	4643	37	SF	Y	1.00	37.00	$43.54	$1,610.98
Briarwood II	4654	40	SF	Y	1.00	40.00	$43.54	$1,741.60
Regency Woods IV	4798	145	SF	Y	1.00	145.00	$43.54	$6,313.30
Easley Estates I	4805	48	SF	Y	1.00	48.00	$43.54	$2,089.92
Silver Creek I	4827	26	SF	Y	1.00	26.00	$43.54	$1,132.04
Silver Creek II	4956	94	SF	Y	1.00	94.00	$43.54	$4,092.76
Easley Estates II	5048	51	SF	Y	1.00	51.00	$43.54	$2,220.54
Easley Estates III	5049	40	SF	Y	1.00	40.00	$43.54	$1,741.60
Easley Estates IV	5050	55	SF	Y	1.00	55.00	$43.54	$2,394.70
Douglas Court	5267	9	SF	Y	1.00	9.00	$43.54	$391.86

Regency Meadows	5722	96	SF	Y	1.00	96.00	$43.54	$4,179.84
Westwood	6001	65	SF	Y	1.00	65.00	$43.54	$2,830.10
Westwood	6001	4	MF	Y	0.50	2.00	$15.64	$62.56
Windmill Canyon I	6990	92	SF	Y	1.00	92.00	$43.54	$4,005.68
Black Diamond I	7065	108	Duet	N	0.50	54.00	$31.28	$3,378.24
Chaparral Springs I	7066	117	MF	N	0.25	29.25	$8.34	$975.78
Peacock Creek I	7249	69	SF	Y	1.00	69.00	$33.38	$2,303.22
Peacock Creek II	7255	72	SF	Y	1.00	72.00	$33.38	$2,403.36
Eagle Peak I	7256	70	SF	Y	1.00	70.00	$43.54	$3,047.80
Eagle Peak II	7257	60	SF	Y	1.00	60.00	$43.54	$2,612.40
Falcon Ridge I	7260	75	SF	Y	1.00	75.00	$33.38	$2,503.50
Falcon Ridge II	7261	70	SF	Y	1.00	70.00	$43.54	$3,047.80
Windmill Canyon II	7262	99	SF	Y	1.00	99.00	$43.54	$4,310.46
Windmill Canyon III	7263	101	SF	Y	1.00	101.00	$43.54	$4,397.54
Windmill Canyon IV	7264	102	SF	Y	1.00	102.00	$33.38	$3,404.76
Chaparral Springs II	7303	52	MF	N	0.25	13.00	$8.34	$433.68
Black Diamond II	7311	118	Duet	N	0.50	59.00	$31.28	$3,691.04
Diablo Ridge I	7766	60	MF	N	0.25	15.00	$8.34	$500.40
Oak Hollow	7766	35	SF	N	0.50	17.50	$16.68	$583.80
Diablo Ridge II	7767	76	MF	N	0.25	19.00	$8.34	$633.84
Oak Hollow IIA	7768	55	SF	N	0.50	27.50	$31.28	$1,720.40
Oak Hollow IIB	7769	53	SF	N	0.50	26.50	$31.28	$1,657.84
Stranahan	7887	54	SF	Y	1.00	54.00	$33.38	$1,802.52
Diablo Village	8215	33	SF	Y	1.00	33.00	$43.54	$1,436.82
Rachel Ranch	8355	8	SF	Y	1.00	8.00	$43.54	$348.32
Bridlewood	8358	19	SF	Y	1.00	19.00	$43.54	$827.26
TOTALS		3458				2896.5		$125,458.76

CITY OF CLAYTON
Founded 1857 . . Incorporated 1964

Agenda Date: 6-15-10

Agenda Item: 9c

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Laci J. Jackson, City Clerk

DATE: June 15, 2010

SUBJECT: Consider appointments to the Planning Commission for terms of office commencing July 1, 2010 through June 30, 2012.

BACKGROUND

The terms of office for existing Planning Commissioners Bob Armstrong, Tuija Catalano and Sandra Johnson will end on June 30, 2010. City Planning Commissioners are appointed for two year terms.

Staff advertised for Planning Commission applications in the Clayton Pioneer, on the City's website, and at the City's three (3) posting areas. The applications were due on June 4, 2010 and only applications from the 3 incumbents were received by the filing date.

Official appointments to the Planning Commission require full City Council vote.

RECOMMENDATION

Adopt the attached Resolution appointing three (3) individuals to the Planning Commission vacancies, for two year terms.

FISCAL IMPACT

None.

Attachments: Resolution -1page
Applications (3)- 6 pages

RESOLUTION NO. XX-2010

A RESOLUTION APPOINTING THREE CITIZENS TO THE CLAYTON PLANNING COMMISSION

THE CITY COUNCIL
City of Clayton, California

WHEREAS, in 1964 the City Council of Clayton adopted Ordinance No. 20 establishing the City of Clayton Planning Commission; and

WHEREAS, the terms of office for existing Commissioners Bob Armstrong, Tuija Catalano and Sandra Johnson will end on June 30, 2010; and

WHEREAS, staff advertised the upcoming vacancy of three positions on the Planning Commission and set a deadline of June 4, 2010 for candidates to submit an application to serve; and

WHEREAS, only three interested citizens submitted timely applications expressing willingness to serve in this appointed capacity.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, does hereby appoint the following three individuals to the Planning Commission of the City of Clayton for full two-year terms:

Bob Armstrong: July 1, 2010 through June 30, 2012

Tuija Catalano: July 1, 2010 through June 30, 2012

Sandra Johnson: July 1, 2010 through June 30, 2012

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held the 15th day of June 2010 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

Hank Stratford, Mayor

ATTEST:

Laci J. Jackson, City Clerk

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: BOB ARMSTRONG 5/3/2010

Date: 5818 MITCHELL CYN CT

Home address: CLAYTON Home phone: 672-8085

Business phone: N/A

FAX number: 672 8085 if applicable

Length of residence in Clayton: 28+ YRS

E-mail address: Bandcarmstrong@COMCAST.NET

Present employer: RETIRED

Occupation:

Education and special training:

BA ENGLISH
US ARMY OFFICER
PRIVATE BUSINESSMAN

Received
MAY 04 2010
City of Clayton

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

IN THIRD TERM AS PLANNING COMMISSIONER
CURRENTLY CHAIRPERSON OF P/C

How do you perceive the role of a Planning Commissioner?

TO CONTINUE ACTING IN THE INTERESTS OF THE CITY AND ENFORCE GEN PLAN, TOWN CENTER SPECIFIC PLAN AND ALL CODES AND REGULATIONS AS ENACTED OR CHANGED FROM TIME TO TIME

Other interests and hobbies:

SERVING ON TRANSPAC
POLITICS AT ALL LEVELS

List three references with phone numbers:

JULIE PIERCE 672 3238

PETE LAURENCE 673 3084

KEITH HAYDEN 672 8262

Signature

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Received
MAY 11 2010
City of Clayton

Name: Sandra Johnson

Date: 5/12/2010

Home address: 110 El Portal Pl. Home phone: 693-0463

Business phone: 707-249-9294

FAX number: ______________ if applicable

Length of residence in Clayton: 7 years

E-mail address: sandras110@comcast.net

Present employer: Social Security Administration Office of the Inspector General

Occupation: Criminal Investigator

Education and special training:

DePaul University Chicago, IL Bachelor of Arts in Sociology
University of Illinois at Chicago Master of Arts coursework completed in Criminal Justic
Diablo Valley College Pleasant Hill, CA Management Certificate
Basic Agent Training Glynco, GA

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

Please see attached.

How do you perceive the role of a Planning Commissioner?

Please see attached.

Other interests and hobbies:

gardening, exercising, reading, volunteering

Attachment – Sandra Johnson

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

From July 2008 to June 2010, I served as a Commissioner on the Planning Commission. From October 2006 to July 2007, I served as a Commissioner on the Clayton Community Services Commission. For the past 3 years I volunteered to teach at Mt. Diablo Elementary School for Junior Achievement Day. From 2007 to the present, I served on the 4th of July Committee. For the past 4 years, I volunteered at Clayton's New Years Eve Celebration, Clayton's Art & Wine Festival, and Oktoberfest, and recently served as Vice Chair of Kiddieland at this years Art & Wine Festival. Since January 2010, I have been a member of the Clayton Business Community Association.

Off and on from approximately 1987 to 2003, I was elected and served on 2 different Homeowners Associations (HOA's) in Martinez and served as President from 2001-2003. I was instrumental in making vital decisions regarding expenditures and improvements to the association. I also monitored the management company to ensure the projected yearly budgets and plans were within the parameters of the reserve monies. Another important duty was becoming familiar with the Covenants, Conditions, and Restrictions (CC&R's) along with various Martinez city codes with respect to not only the rules of the association but building-related items as well.

How do you perceive the role of a Planning Commissioner?

For the past two years serving as a Planning Commissioner, I have had the unique opportunity to serve the city by helping to assist in making improvements to Clayton at the same time preserving its unique qualities. Although the Planning Commission serves as an advisory body to the City Council, the importance of making fair and rational decisions based on existing city codes as well as resident concerns has been crucial to maintaining our city's harmony with the residents as well as with our city's land use. Furthermore, the city continues to face new challenges either through the development of various downtown projects, the upkeep of these projects once completed, new building within city limits or other building related issues, and I am ready to again embark on these ventures. As a Planning Commissioner, I have accepted this challenge by ensuring these developments or other building issues remain in compliance with appropriate city/county codes and laws, environmental laws and concerns, residential concerns, etc., in an effort to maintain our towns integrity and charm.

List three references with phone numbers:

Carol Rackel 672-4531

Deena Zeidler 672-3177

Durrell Mackey 510-525-2855

Sandra Johnson

Signature

Received

JUN 02 2010

City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: Tuija I. Catalano

Date: June 2, 2010

Home address: 55 La Honda Court, Clayton Home phone: (925) 673-1222

Business phone: (415) 567-9000

FAX number: (415) 399-9480 if applicable

Length of residence in Clayton: Approx. 5 years

E-mail address: tcatalano@reubenlaw.com

Present employer: Reuben & Junius, LLP, San Francisco

Occupation: Attorney (Land Use, Environmental and Real Estate Law)

Education and special training:

- Juris Doctor (J.D.), *with honors*, May 2003, Golden Gate University, School of Law
- Bachelor of Arts (B.A.), *magna cum laude*, May 1998, San Francisco State University, Major in International Relations with Emphasis on European Affairs, Minor in Political Science
- Continuing Education Classes: Many land use and CEQA courses since 2003.

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

- I have served on the Clayton Planning Commission for the past 4 years, including as a Chair during the July 2008 - June 2009 term.
- I am a Clayton resident, with two young children, and thus have a strong interest in the development of the community.
- I am a land use attorney and thus very familiar with all aspects of planning, zoning and land use matters, including CEQA compliance.
- In my occupation, I represent developers and property owners and work regularly with Planning Department staff (San Francisco) as well as other governmental agencies, including Department of Building Inspection, Department of Public Works, and Redevelopment Agency.
- I regularly appear at hearings, representing project sponsors, before various public boards and entities, including S.F. Board of Supervisors, S.F. Planning Commission, S.F. Historic Preservation Commission, S.F. Board of Appeals and S.F. Zoning Administrator.

How do you perceive the role of a Planning Commissioner?

- Ensuring responsible and orderly growth and development that conforms with the City's General Plan Policies and is appropriate for the context and neighborhood.
- Making educated and informed decisions about matters before the Planning Commission, which includes providing neighbors and other interested parties an equal and fair opportunity to be heard.

Other interests and hobbies:

- Traveling, Politics, Photography, Gardening, Activities with my kids.
- Clayton CERT participant/volunteer.
- Clayton CBCA member.

List three references with phone numbers:

Keith Haydon, (925) 672-8262

Ed Hartley, (925) 672-3421

Andrew Junius, (415) 567-9000

Tuija I. Catalano

Signature

Agenda Date: 6-15-10

Agenda Item: 9d

CITY OF CLAYTON
Founded 1857 Incorporated 1964

Approved:

Gary A. Napper
City Manager/Executive Director

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

DATE: 15 JUNE 2010

SUBJECT: CONSIDER CANCELLATION OF ANY REGULAR COUNCIL MEETINGS SUMMER 2010

RECOMMENDATION

It is recommended the City Council provide policy direction concerning its collective desire to cancel any regularly-scheduled City Council meetings during the upcoming summer months of July, August or September 2010.

BACKGROUND

Clayton Municipal Code Section 2.04.010 specifies the regular meetings of the Clayton City Council shall be held on the first and third Tuesdays of each and every month.

In previous years, the City Council has canceled one or more of its regularly-scheduled meetings during summer months to accommodate various vacation plans of its elected members. In addition, the workload of City Council business items for action often decreases in the summer months following formal adoption of the annual City and RDA Budgets and the associated procedures to levy the annual special taxes for our several assessment and maintenance districts administered by the City. Various key members of the Management Staff also take planned vacations during the summer months.

In order to provide optimum notice of meeting cancellation to interested members of the public and the development community as well as to arrange placement of agenda matters around the vacation plans of the City Council, this item has been placed on the Agenda for discussion and direction purposes. The action of canceling one or more regularly-scheduled meetings is a matter to be taken in open public session by the City Council.

SUMMER 2010 REGULAR MEETINGS

The following table outlines the upcoming dates for regular City Council meetings in the summer months of 2010:

MEETNG DATE	COMMENTS
Tuesday, June 29th	Special Meeting for Public Hearing and adoption of City and RDA Budgets for FY 2010 -11
Tuesday, July 6th *	Public Hearing on Creekside Terrace Project.
Tuesday, July 20th *	Agenda handles a host of annual assessment levies for existing tax districts in FY 2010 – 11, including the noticed Public Hearing on street light assessments.
Tuesday, August 3rd	No critical Agenda items at this time. May have 1st Reading/Introduction of Water Conservation Ordinance [state law req.].
Tuesday, August 17th	No critical Agenda items at this time.
Tuesday, September 7th	(Labor Day Holiday is Monday, Sept. 6th)

* Note: The Planning Commission completed its consideration of the RDA's application for a mixed-use development plan on City-owned properties located at Oak Street in the Clayton Town Center. The scheduling of this Project for City Council public hearing depends on the availability of City Council members.

FISCAL IMPACT

There is no real financial impact to the City for cancellation of City Council meetings, except nominal savings for expenses incurred in the preparation, publication and holding of a Council meeting (e.g. staff time, paper and copying expenses, meeting room utilities, video taping of the meeting for cable television replay).

If necessary or if an emergency arises between cancelled meetings, a special Council meeting may always be called by the Mayor with proper notice to members of the City Council, the press, and with fully-required public postings of the Agenda.

Attachments: 1. Calendar Months of July, August & September 2010 (3 pp.)

July 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Canada Day	2	3
4 Independence Day	5	6 Regular Council Mtg.	7	8	9	10
11	12	13	14	15	16	17
18	19	20 Regular Council Mtg.	21	22	23	24
25	26	27	28	29	30	31

August 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Regular Council Mtg.	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Regular Council Mtg.	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Labor Day	7 Regular Council Mtg.	8 Rosh Hashanah	9	10	11
12 Grandparents Day	13	14	15	16	17 Yom Kippur	18
19	20	21 Regular Council Mtg.	22	23 Autumn begins	24	25
26	27	28	29	30		

MINUTES
OF THE
REGULAR MEETING

Agenda Date: 6-15-10

CLAYTON REDEVELOPMENT AGENCY

Agenda Item: 3a RDA

May 18, 2010

1. **CALL TO ORDER & ROLL CALL** - the meeting was called to order at 8:17 p.m. by Chairman Medrano in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Boardmembers present: Chairman Medrano, Vice Chairperson Pierce, Boardmembers Geller, Shuey and Stratford. Staff present: Executive Director Napper, Secretary Jackson, and General Counsel Adams

2. **PUBLIC COMMENTS** – None.

3. **CONSENT CALENDAR- It was moved by Vice Chairperson Pierce, seconded by Boardmember Stratford to approve the Consent Calendar as submitted (Passed; 5-0 vote).**

(a) Approved the minutes of the regular meeting of March 2, 2010.

(b) Authorized the Executive Director to purchase 208 Stranahan Circle (APN 119-620-005) and in behalf of the Clayton Redevelopment Agency for the cash amount of $368,709.00 in Agency Low-Moderate Income Affordable Housing restricted-use funds, and authorize the Executive Director to commence procedures for the resale of this residential unit to a qualified Low-Income Household.

(c) Authorized the Executive Director to purchase 278 Stranahan Circle (APN 119-620-040-4) and in behalf of the Clayton Redevelopment Agency for the cash amount of $290,360.00 in Agency Low-Moderate Income Affordable Housing restricted-use funds, and authorize the Executive Director to commence procedures for the resale of this residential unit to a qualified Low-Income Household.

4. **PUBLIC HEARING** – None.

5. **ACTION ITEMS** – None.

6. **BOARD ITEMS** – None.

7. **ADJOURN** – on call by Chairman Medrano the meeting adjourned at 8:18 p.m.

Respectfully submitted,

Laci J. Jackson, Secretary

Clayton Redevelopment Agency Board

Joseph A. Medrano, Chairman

CITY OF CLAYTON

Founded 1857 ... Incorporated 1964

Agenda Date: 6-15-10

Agenda Item: 3b RDA

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE CHAIR AND BOARDMEMBERS

FROM: Laci J. Jackson, Secretary

DATE: June 15, 2010

SUBJECT: SET DATE AND AGENDA FOR SPECIAL MEETING OF BOARD OF DIRECTORS TUESDAY, JUNE 29, 2010

RECOMMENDATION

It is recommended the Board of Directors, by minute action, set Tuesday, 29 June 2010 at 7:00 p.m. in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road as the date, time and location of a Special Meeting of the Clayton Redevelopment Agency Board of Directors to consider, discuss and take action on the following item.

1. Public Hearing to consider and adopt the Fiscal Year 2010-2011 Agency Budget.

BACKGROUND

The Agency's proposed Budget for FY 2010-2011 will be presented at the Board's June 15, 2010 meeting. In order to allow for sufficient time for public review of the proposed Agency Budget as well as reflection time for the Board itself, it is customary for a two week period to elapse between introduction of the Agency Budget and its formal adoption at a public hearing.

The month of June 2010 has five (5) Tuesdays and the Clayton City Council will be meeting on the fifth Tuesday in a Special Meeting to consider the City Budget for FY 2010-2011. Therefore it matches the Agency's needs to schedule a June 29th Special Meeting to hold its Public Hearing and adopt the Agency's Budget for next fiscal year.

Agenda Date: 6-15-10

Agenda Item: 5a RDA

PROPOSED BUDGET
2010 – 2011

CLAYTON REDEVELOPMENT AGENCY

* * *

PROPOSED BY:

GARY A. NAPPER, EXECUTIVE DIRECTOR

* * * * *

PREPARED BY:
MERRY PELLETIER, FINANCE MANAGER

CITY OF CLAYTON, CALIFORNIA
94517
www.ci.clayton.ca.us

BUDGET MESSAGE

TO: HONORABLE CHAIR AND BOARDMEMBERS

FROM: EXECUTIVE DIRECTOR

MEETING DATE: 15 JUNE 2010

SUBJECT: PROPOSED REDEVELOPMENT AGENCY BUDGET FISCAL YEAR 2010-2011

RECOMMENDATION

Following introduction and presentation of the proposed Budget for the Clayton Redevelopment Agency in FY 2010-2011, it is recommended the Board provide any policy direction or changes accordingly, and then instruct staff to prepare the Budget for public hearing and adoption at the 29 June 2010 special public meeting.

BACKGROUND

Formed under California Redevelopment Law, the Clayton Redevelopment Agency receives tax increment revenue from real property taxes collected each year within the Redevelopment Agency's project boundaries. As required by law, the minimum 20% of the tax increment revenue is "set aside" for programs enacted by the Board to facilitate affordable housing opportunities within Clayton for qualified, low to moderate income households.

The remaining 80% is available for Agency programs and activities consistent with its Project Plan and its 5-Year Implementation Plan (2008-2013) primarily focused at curing and improving blighted conditions and spurring private economic development opportunities on real properties that exist within the Agency's Project boundaries. Monies of the Agency cannot be used to fund on-going operations or maintenance of facilities, infrastructures or programs of the Agency or the City of Clayton, except to pay expenses necessary to administer the Agency's Plan (e.g. staff time, legal counsel, office expenses, etc.). In addition, with limited exceptions the Agency cannot expend monies on projects *outside* its Project Area (Note: the Redevelopment Project Area *is not* co-terminus with the City's boundary. For example, most of Oakhurst Development and all of Dana Hills are not within the Redevelopment Agency's Project Area).

Since its creation, the Clayton Redevelopment Agency implemented a host of capital improvement projects that have been paid for using previous revenue bond issuances of the Agency. This issued and incurred debt must first be serviced using the annual tax increment revenues flowing to the Agency each year. Despite this sizeable debt load, in recent years the Agency still managed to use portions of its annual tax increment revenues to implement improvement projects (e.g. old Marsh Creek Road retaining wall) and to stimulate Town Center economic development (e.g. acquisition of land and construction of enlarged municipal parking lot adjacent to Endeavor Hall; acquisition of land for private development of Flora Square; applicant of Creekside Terrace mixed-use commercial project).

However, retiring debt represents the ever-increasing percentage of the Agency's expenses as the Project Area's time project activities limitation matures toward its 45-year expiration date in July 2027. That debt service obligation becomes even more crucial as assessed valuations within the Project Area become stressed by the economic downturn. The approved Plan self-imposed a $55 million tax increment revenue cap on Discretionary Project monies that may be attained earlier than expected in the Year 2013-14 (ref. Agency 5-Year Plan).

REDEVELOPMENT AGENCIES UNDER FISCAL THREAT

As noted, the world-wide economic recession coupled with persistent overspending by the State of California has caused redevelopment agencies in this State to become one of the favorite ATM machines of a desperate State Capitol. While once thought protected by CA Redevelopment Law from the taking of their *local* property tax revenues, redevelopment agencies since the early 2000s have been the victims of purloined "thefts" by State Budget deficits.

In FY 2008-09 the State of California adopted a sleight-of-hand trick and passed legislation to take $350 million from redevelopment agencies statewide to assist in "balancing" its tenuous budget plan. The financial loss facing the Clayton Redevelopment Agency was $405,000. Immediately sued by several redevelopment agencies and the California Redevelopment Association, the State's intent was struck down by a Sacramento Superior Court ruling in April 2009. The local joy was but for a moment.

Undeterred by that setback, the State's FY 2009-10 fiscal plan called for yet another draconian takeaway of over $2 billion statewide from local redevelopment agencies over the next two year period! The resulting fiscal fallout is huge for redevelopment agencies in cities already struggling with diminishing tax revenues of their own. For our Clayton Redevelopment Agency, the 2-year "hit" entitled "Supplemental Educational Revenue Augmentation Fund" (or SERAF) is an astounding $2.37 million. The magnitude of this fiscal loss (not a loan to be repaid by the State) to our small agency drives the dismal plan proposed for this coming fiscal year.

Although the State's action was again challenged by the California Redevelopment Association, the same Superior Court amazingly ruled in favor of the State's authority this time and in May 2009 our Agency reluctantly tendered its first year SERAF payment of $1.966 million to the State. In order to manage the payment amount, the Agency had to reverse a portion of its previous transfers of tax increment revenue from the City's Capital Improvement Project Budget ($1,374,542) and borrow $592,412 from its Low-Moderate Income (LMI) Fund to accomplish the State's takeaway. The internal borrowing of monies from the LMI Fund must be repaid by the close of 2015 and the reverse transfer of monies from the CIP Budget dropped the Downtown Economic Development Fund (CIP No. 10400) balance to $1.7 million.

Unless overturned in appeal court, the 2nd year "theft" of SERAF monies ($404,570) has plunged the Agency's discretionary fund (No. 301) into an annual deficit this fiscal year that must be cured by a second transfer of $338,510 from CIP No. 10400. By its action, the State is throwing a monkey wrench into the economic development and jobs creation machine that is called "redevelopment agencies". No monies – no projects – no jobs – no economic trickle down or improvements to push assessed valuations. An initiative ballot measure at the signature check stage for the November 2010 statewide election would close this loophole and prevent further State actions to shift redevelopment agency local revenues (and other local tax monies). The ballot measure is named the "Local Taxpayer, Public Safety and Transportation Protection Act".

PROPOSED REVENUE

In FY 2010-2011, it is estimated the Agency will receive *gross* tax increment revenues totaling $5,058,297 (includes projected interest earnings). This amount is measurably less ($239,275; - 4.5%) than our conservative revenue projection for last year's budget, and is a recognizable drop in monies over the actual tax increment revenues received in FY 09-10 ($5,310,591; - 4.75%).

Our Project Area unfortunately now mirrors the general downturn in local housing market values and resale of land within its boundaries. Real property attritions and foreclosures that occur within the Project Area trigger assessed valuation readjustments, after being artificially compressed under Proposition 13. As forced or foreclosed private property sales occur in this depressed economy, the new assessed values are generally lower than its previous market value. That creep in lowered real property values within the Project Area is softly counter-balanced by long-held Clayton properties turning ownership which result in higher assessed valuations. However, the net effect is a negative revenue projection never experienced by the Agency, and one that has no growth potential to offset the State's nefarious taking of local revenues.

This total revenue projection merely illustrates on paper what our Agency is allotted *before* tax increment is siphoned for our pre-negotiated "pass throughs" to other taxing public entities within our jurisdiction (e.g. school district, community college district, etc.). As our Agency's maturation marches on, these predetermined formulas escalate in size as to the amount of property tax increment that must be released back to the underlying taxing entities. In Fiscal Year 2010-11, the combined "pass-throughs" now total over $1 million ($1,005,000), the fourth year of full allocation to other taxing entities.

The State of California is, surprise, once again staring at a $20 billion annual revenue gap for next fiscal year and its ultimate resolution are jumbled cuttings on the film production floor. At this stage no one knows the final outcome of this annual shoot-out between the Governor and the State Legislature. What is disconcerting to redevelopment agencies is the fact the recent adverse Superior Court ruling could cause a broke Sacramento to hopelessly turn to redevelopment agencies for further takeaways in FY 10-11 beyond the second year grab of $350 million statewide costing our Agency $404,570 this year. While this move would be prohibited by passage of the initiative ballot measure slated for the November 2010 election, the State might well entertain such notions and litigate the ballot measure's legality to forestall the diversion.

Absent further State takeaway schemes that may yet blossom as it struggles with a $20 billion fiscal gap, the Agency must move forward at this time and adopt a budget. When the State finally does adopt its Budget, the Agency can reevaluate the financial impact and modify its budget accordingly. Bear in mind there is no preemptive salve by hastily spending Agency monies first before the State takes it away as such action does not absolve the Agency or its parent organization (City) from a lawful obligation to transfer local tax increment revenue.

In summation, of the Agency's gross revenue stream, approximately $2.74 million (69%) flows to our Agency's Discretionary-use Fund (No. 301) while a balance of $905,779 (82%) is deposited in our state-required Low-Moderate Housing Fund (No. 302). Charting the pathway secured tax revenue, "pass throughs" and "State takeaways", the Table below illustrates our Agency's available net revenues:

	DISCRETIONARY FUND	LMI HOUSING FUND
Gross Revenues	$3,951,518	$1,106,779
Negotiated "Pass Throughs"	(804,000)	(201,000)
State "Take Aways"	(404,570)	-0-
NET REVENUE	**$ 2,742,948**	**$ 905,779**

These net revenues represent the funds available to the Agency this year for bond calls, capital improvement projects, operations, affordable housing opportunities and to pay the Agency's debt service schedules.

PROPOSED EXPENDITURES

Using the net revenue expectations calculated above, the Agency then turns to expenditure of the tax increment to accomplish our multi-faceted objectives within the Redevelopment Project Area.

A. DISCRETIONARY FUND NO. 301 (80%)

1. Local Obligation Expenditures – Debt Service
Through previous actions of the Agency over the course of its life, the Board obligated a large portion of its future revenue stream to retire debt service via its 1993 revenue bond issuance (ref. Fund No. 401). This traditional action to capitalize the Agency created immediate monies for the Agency to expend on selected priority projects. A significant portion of the net revenue stream noted above is therefore pre-obligated to retiring debt service payments this year of $2,851,095. Over the course of years, the Agency has refinanced this debt several times to obtain more favorable interest rates to lower the annual repayment of principal and interest.

The Discretionary Fund of the Agency is the only account that has previously issued debt; it has not been necessary to date for the Affordable Housing Fund to issue any debt for an affordable housing opportunity. However, with diminished revenues, increasing pass-throughs and the State's 2nd year of SERAF shifts, retiring our annual debt service now locks up **104%** of the available net revenues in the Discretionary Fund! Nothing remains to adequately fund annual operations or assist in any capital improvement projects this year. In fact, the Agency this year must reverse previous transfers of Discretionary funds from the City's Capital Improvement Project budget (CIP No. 10400 – Downtown Economic Development Fund) in order to sustain Agency commitments and operations ($338,510).

2. Agency Management and Operations
Since our Redevelopment Agency does not employ separate staff or use a separate governing body, fixed assets, facilities and personnel of the City of Clayton are shared to more efficiently administer and effectively manage the operations of our Agency. In order to compensate the City of Clayton for the Agency work allocations, an annual transfer of funds has historically been tendered by the Agency to offset incurred administration expenses. Two years ago, in effort to aid the City's Budget deficit and account for increased activities of the Agency necessitating more time and expense of City staff, the transfer fee was elevated to $275,000 (+$20,000). The proposed Budget calls for the same amount set two years ago, equating to a 6.1% overhead charge.

An additional $201,473 is necessary for direct expenses against the Agency to cover costs and program expenses:

A. The County's wildly-increased fee for property tax administration charges ($44,918), advertising/promotion of the Agency's programs ($6,300; e.g. yellow page ads for Endeavor Hall rental, and hosting the Contra Costa County Mayors' Conference in October 2010), and specialized legal services ($4,000).

B. An annual operational expense of the Agency has been monies to promote the Clayton Town Center via the seasonal "Concerts in The Grove" series and Clayton's Farmers' Market ($15,000).

C. A fixed interest payment of $30,875 that represents repayment to the City for its construction loan on the County Fire District Station relocated and built within the Town Center area (Center Street).

D. The first year installment of a Board-approved four year repayment plan to pay the City of Clayton its authorized but never implemented 2% election allocation in annual tax increment revenues of the Agency. Discovered last year the Agency owed the City a total of $501,898 in missed 2% election payments since FY 1988-89, the first year's amount from this Fund is $100,380.

After addressing the required debt service, bond call and operational obligations of the Agency, the Agency must reverse $338,510 from previous transfers to the City's CIP Budget (Project No. 10400) to fund its obligations. Without the State's SERAF diversion of $404,570 the Agency would have netted sufficient revenues to fund its annual obligations.

3. <u>Discretionary Projects (CIP)</u>

Therefore, given this depressing set of facts, the Agency will not have any annual revenues projected this coming year for allocation to approved programs or new projects.

It is proposed the Board reverse previous transfers in the amount of $338,510 from the City's existing Capital Improvement Program (CIP) project, leaving the following balance for contemplated economic development objectives:

a. Downtown Economic Development (CIP No. 10400): $ 1,019,561

Without the State SERAF shifts last year and this year totaling $2.37 million, this Fund would have a balance of $3.39 million. This Downtown Fund remains available for use to continue the Agency's and City's mission to improve and enhance the retail, economic and visual viability of the Clayton Town Center. One of the Board's identified goals is to develop for consideration a business loan program for small business owners in the Town Center to access for improvement or expansion of their real property and buildings. The source of such a loan program, if approved, would be this CIP Fund to which the Agency is the sole contributor.

In order to receive the maximum allocation of tax increment allowed under California Redevelopment Law, our Redevelopment Agency must demonstrate sufficient debt and capital improvement project allocation. Therefore, it is the antithesis for the Agency to accumulate large unallocated reserves (fund balances/retained earnings).

B. AFFORDABLE HOUSING FUND NO. 302 (20%)

Our Agency continues to have retained equity available to address needs in the facilitation and availability of affordable housing stock in its Project Area. As noted above under Proposed Revenue, our *net* revenue for FY 2010-2011 in the Affordable Housing Fund is $905,779 or 4.4% less ($41,751) than the $947,530 budgeted last year. Affordable housing set-aside funds, by State legislative policy, are not disturbed by SERAF shifts of the State.

1. Agency Management and Operations

   Operational expenses of the Agency to administer the state-required Housing Set-Aside Program equal $22,189, down 26% from last year's operation budget of $30,119. The Agency last year budgeted monies for one-time consultant work to generate a Housing Element and an extensive analysis of the Agency's tax increment gap. Further, it is proposed the Agency transfer the same annual payment for the last two years of $125,000 to the City for overhead, facility expenses and staff time incurred in the on-going administration of our affordable housing programs and projects (21.8% overhead rate).

   City staff spends considerable time managing the agreements and obligations of the Stranahan affordable housing units, the Diamond Terrace Senior Housing Project and monitoring the Kirker Court Apartments. Over the last year, staff personally handled the Agency's temporary ownership of one (1) single-family affordable housing unit within our Project Area, and expended considerable time attempting to resell the unit in a downturn housing market. Ultimately, the Agency last year re-marketed the unit to a Low Income category household, a move that required further Agency subsidy into the home in contrast to a Moderate Income category. Currently, the Agency is in the process of repurchasing two (2) Moderate Income units from owners who must leave the area for gainful employment. It is anticipated these homes must be resold to Low Income households to attract qualified buyers. Each of these transactions involves real estate escrow and extensive documentation to maintain the 45-year affordable housing covenant. The Agency is expecting to deal with additional purchases and re-sales in the coming fiscal year.

2. Local Obligation Expenditure
   The Agency has a contractual payment of $200,000 each year for the next three (3) years as additional direct support to the successful Diamond Terrace affordable housing project for qualified seniors (ref. Expense Acct. 7520). Its remaining obligation of $600,000 must be deleted from the ending Fund Balance of $6,001,665 (leaving a net unreserved balance of $5,401,665 projected on 30 June 2011).

3. First Year Installment of 2% Election Monies Owed City
   As noted above during the Discretionary Fund discussion, the Agency owes the City a total of $501,898 in missed 2% Election monies from the Agency's tax increment revenue flow since 1988. Proportionately, the monies due went to each Agency Fund in the 80% - 20% split. Therefore, the Affordable Housing Fund's share is 20% of the annual 4-year installment payment of $125,475, which accounts for the new $25,095 expense item in Acct. 8118.

4. Affordable Housing Projects
   No monies are shown for expense at this time as the Agency has no automatic affordable housing project it is presently undertaking. Therefore, the balance of annual Affordable Housing monies ($533,495; 59% of the net revenue flow) flows into the Fund's restricted-use reserve.

   In the City's adopted Housing Element awaiting State certification, certain programs are identified as relying on the Agency's affordable housing monies to assist in the production of affordable housing units and qualified secondary dwelling units within the Project Area. Furthermore, private developments (e.g. second floor units in the Creekside Terrace Project) within the Downtown area may surface in this fiscal year offering a partnership opportunity for the Agency to advance its mission in this objective.

   As housing units become available within the Project Area suitable for our Affordable Housing Program and related resale restrictions (e.g. Stranahan Subdivision), the Agency will utilize this Fund's reserve balance to further its mission in this regard. The Agency's 5-Year Implementation Plan also provides a roadmap for allocation of this money to facilitate affordable housing opportunities in Clayton for all generations.

C. REDEVELOPMENT DEBT SERVICE (FUND NO. 401)

As noted previously, annual tax increment is diverted from the Discretionary Project Fund to cover the Agency's payment of its previously-issued annual debt service obligations. For FY 2010-2011, $2,852,595 must be used by this Fund to underwrite the debt service and its associated expense. The Agency's annual debt service liability is then met for the coming fiscal year:

a.	Principal Owed	$2,335,000
b.	Accrued Interest	$ 509,330
c.	Debt service agent fees	$ 5,365
d.	Professional service fees	$ 2,900
	Total:	**$2,852,595**

The difference in transferred revenues to debt obligation is filled by this Fund's interest earnings of $1,500. This Fund's unallocated closing balance of $1,159,740 expected on 30 June 2011 is the debt service reserve required and imposed by law when the previous bond structures of the Agency were issued. It is not available for expenditure (use) by the Agency.

SUMMATION

Having reached its middle age of existence (51%), the Agency's previously aggressive facility and asset improvement programs have curtailed as much of the surface activities have been accomplished. In recent years, the Agency has turned to supporting and encouraging private property investments and developments in the Town Center area, thereby elevating the small commercial sector, its appearance and attraction (ref. The Grove park; Flora Square; 2nd public parking lot).

The Agency last year completed its Town Center Entry Signage and Improvements Project identified in its 5-Year Implementation Plan in financial partnership with the Clayton Business & Community Association (CBCA). An aspect of this Project included trail connectivity from Longs Drugs Store (CVS/Pharmacy) to the gateway corner of the Town Center (also a project acknowledged in the Agency's 5-Year Plan), which promotes alternative transportation movement and patronage to the Town Center. Plans for next year include the installation of landscaping along the terraced retaining walls adjacent to this new trail segment.

Promotion and facilitation of affordable housing units in the Project Area remain a challenge for the Agency when land inventory is minimal and development size is relatively small. Creativity in cobbling one or more suitable housing project(s) will be necessary in working with prospective developers and land owners to achieve the Agency's housing production obligations (by law, 15% of all new housing units constructed within the Project Area after 1987 must be for affordable housing households). The Agency has done well to this point with only being 8 units shy of its requirement based on past housing production. However, as it is anticipated a total of 19 affordable housing units will still become necessary over the life of the Plan, we must work diligently to promote higher-density housing at affordable rates in and around the Town Center area and other suitable properties (required units are in the Very-Low and Low income categories).

As tasked by the Board, Agency staff is currently examining the prospect of extending the revenue cap of the Agency ($55 million) to document remaining blight and uncompleted improvements to warrant the cap's monetary increase. Definition of "blight" and allocation of tax increment revenue to "programs" has tightened since the Agency was formed 23 years ago with state law (2007) significantly altered to ensure monies were expended on defined blight-curing programs. The results of this analysis will be submitted to the Board in this coming fiscal year for public review and inter-agency discussions. With a new Housing Element in hand, the Agency must be diligent in looking for every opportunity to accomplish its affordable housing unit needs within the Project Area, working with private developers as they seek to construct infill residential projects in Clayton.

Staff looks forward to working with the Board of Directors tackling and completing its goals and objectives in the coming fiscal year.

Respectfully submitted,

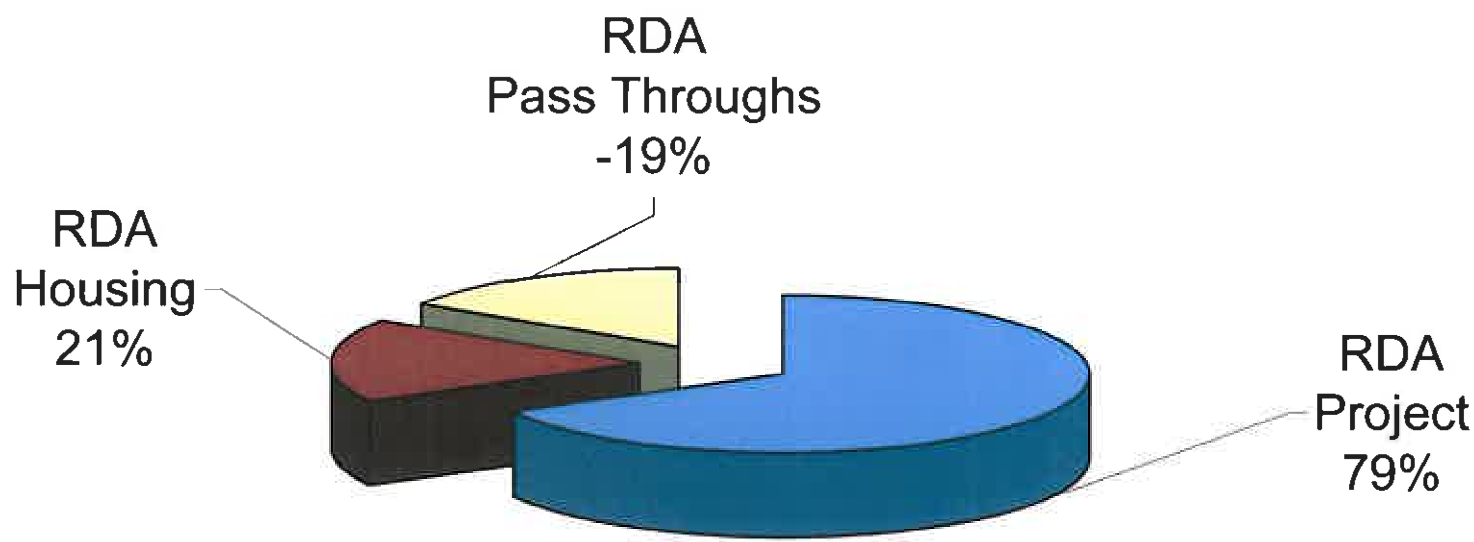
Gary A. Napper
Executive Director

Attachment: Proposed Agency Budget for FY 2010-2011 [1 pp.]
Pie Charts [3]

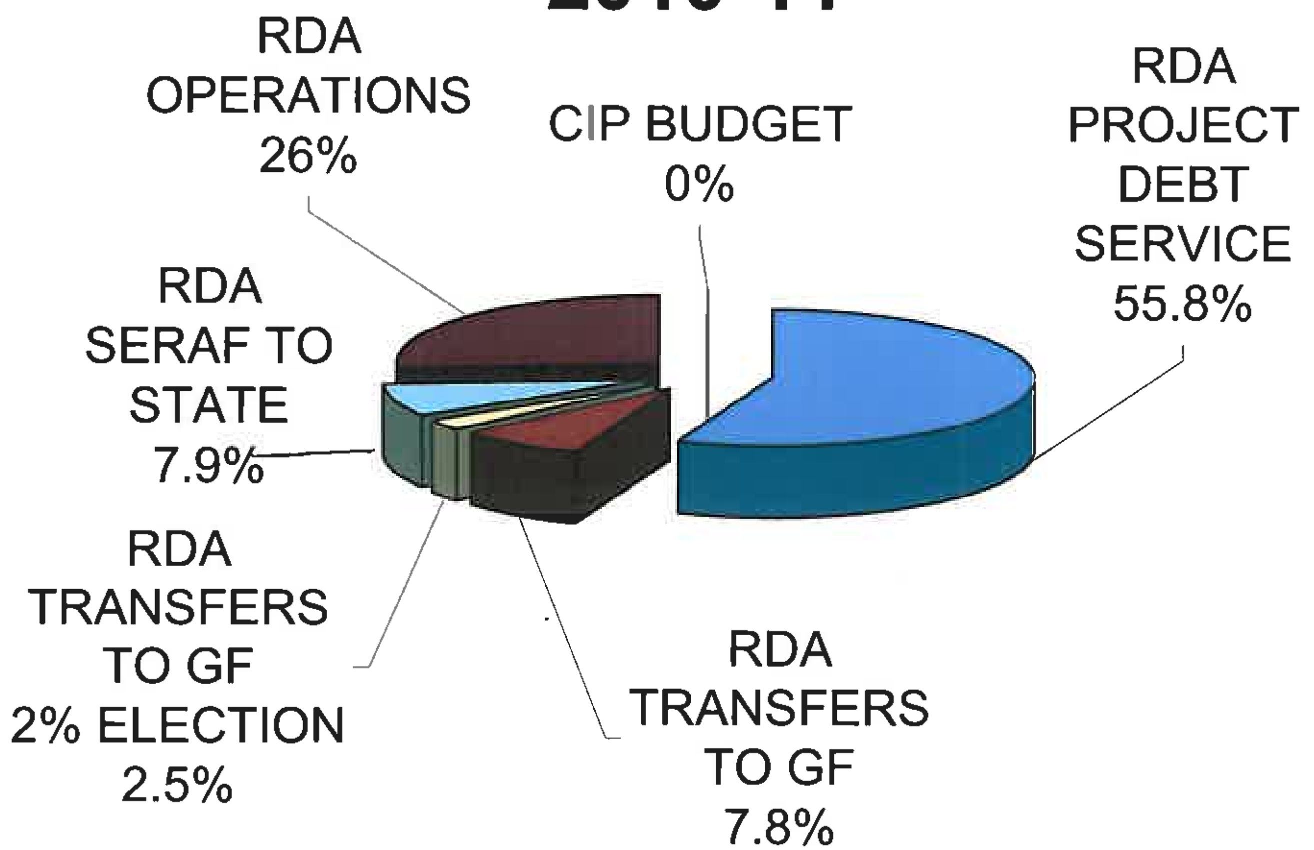
CITY OF CLAYTON REDEVELOPMENT AGENCY FUND PROPOSED BUDGET

Account Number	Account Name	Redevelopment Projects Fund 301 2008-09 Actual 6/30/2009	Redevelopment Projects Fund 301 2009-10 Projected 6/30/2010	Redevelopment Projects Fund 301 2010-11 Proposed Budget	Redevelopment Housing Fund 302 2008-09 Actual 6/30/2009	Redevelopment Housing Fund 302 2009-10 Projected 6/30/2010	Redevelopment Housing Fund 302 2010-11 Proposed Budget	Redevelopment Debt Service Fund 401 2008-09 Actual 6/30/2009	Redevelopment Debt Service Fund 401 2009-10 Projected 6/30/2010	Redevelopment Debt Service Fund 401 2010-11 Proposed Budget	RDA Recap 2008-09 Actual 6/30/2009	RDA Recap 2009-10 Projected 6/30/2010	RDA Recap 2010-11 Proposed Budget
Beginning Fund Balance		689,999			4,504,332			1,244,302					
7112	Temporary Help	-	-	-	397	-	-	-	-	-	397	-	-
7361	Advertizing	6,524	3,236	6,300	-	-	-	-	-	-	6,524	3,236	6,300
7381	Property Tax Admin Cost	46,740	44,167	44,918	11,685	11,042	11,230	-	-	-	58,425	55,209	56,148
7389	Misc. Expenses	-	855	-	-	-	-	-	-	-	-	855	-
7413	Special Legal Services	-	2,407	4,000	3,308	3,000	5,000	-	-	-	3,308	5,407	9,000
7414	Auditing Services	-	1,490	-	8	-	-	-	-	-	8	1,490	-
7419	Other Prof. Services	4,078	13,678	-	28,229	52,018	5,959	2,900	2,900	2,900	32,307	65,696	5,959
7489	Loss on Sale of LMI Housing	-			432,993	-	-	-	-	-	432,993	-	-
7520	Project/Program costs	19,027	15,000	15,000	211,954	200,161	200,000	-	-	-	230,980	215,161	215,000
7611	Principal	-	-	-	-	-	-	1,660,000	2,045,000	2,335,000	-	-	-
7612	Interest Payment	30,875	30,875	30,875	-	-	-	593,890	551,828	509,330	30,875	30,875	30,875
7613	Paying Agent Fees	-	-	-	-	-	-	7,925	5,365	5,365	-	-	-
7615	Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-
7998	County Pass Throughs	806,274	803,242	804,000	201,569	200,810	201,000	-	-	-	1,007,843	1,004,052	1,005,000
7999	State Take Aways	-	1,966,954	404,570	-	-	-	-	-	-	-	1,966,954	404,570
8101	Transfer to General Fund	275,000	275,000	275,000	125,000	125,000	125,000	-	-	-	400,000	400,000	400,000
8103	Transfer to Streetlights	-	-	-	-	-	-	-	-	-	-	-	-
8104	Transfer to Measure C	-	-	-	-	-	-	-	-	-	-	-	-
8106	Transfer to RDA Debt	2,184,931	2,604,143	2,851,095	-	-	-	-	-	-	2,184,931	2,604,143	2,851,095
8111	Transfer to CIP Fund	1,241,404	702,873	-	-	-	-	-	-	-	1,241,404	702,873	-
8112	Transfer to Endeavor Hall	-	-	-	-	-	-	-	-	-	-	-	-
8118	Transfer to General Fund 2% Election	-	-	100,380	-	-	25,095	-	-	-	-	-	125,475
	Total Expenses	4,614,853	6,463,920	4,536,138	1,015,141	592,031	573,284	2,264,715	2,605,093	2,852,595	5,629,994	7,055,951	5,109,422
	Revenues	4,530,528	6,104,356	4,290,028	1,397,822	1,173,189	1,106,779	2,177,803	2,607,443	2,852,595	5,928,350	7,277,545	5,396,807
	Annual Balance (Shortfall)	(84,325)	(359,564)	(246,110)	382,681	581,158	533,495	(86,912)	2,350	-	298,356	223,943	287,385
	Ending Fund Balance	605,674	246,110	0	4,887,012	5,468,170	6,001,665	1,157,390	1,159,740	1,159,740			

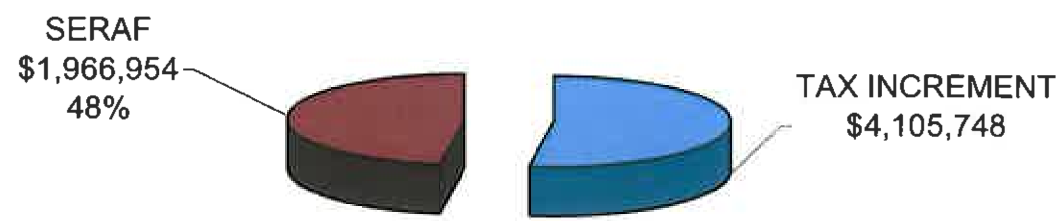
Clayton Redevelopment Agency Program Revenues 2010-11



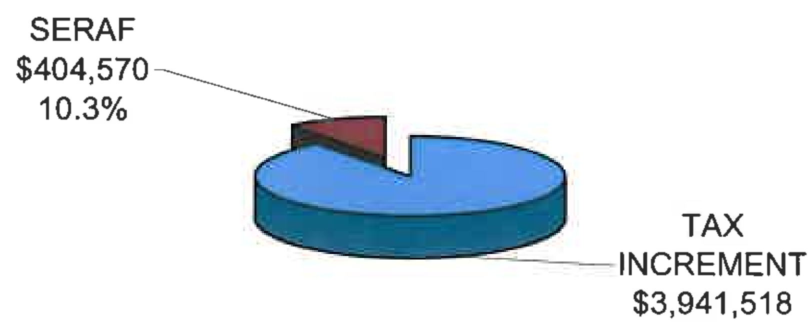
Clayton Redevelopment Agency Program Costs 2010-11



STATE TAKEAWAYS
CLAYTON REDEVELOPMENT AGENCY
2009-10 (This Year)



STATE TAKEAWAYS
CLAYTON REDEVELOPMENT AGENCY
2010-11(Next Year)



Agenda Date: 6-15-10

Agenda Item: 3a GHAD

MINUTES
REGULAR MEETING
OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)

December 1, 2009

1. **CALL TO ORDER AND ROLL CALL** – the meeting was called to order by Chairman Stratford at 8:26 p.m. Boardmembers present: Chairman Stratford, Boardmembers Medrano, Shuey, and Pierce. Absent: Vice Chairperson Geller. Staff present: City Manager Napper, General Counsel Adams, Secretary Jackson.

2. **CLOSED SESSION** – None.

3. **PUBLIC COMMENTS** - None.

4. **CONSENT CALENDAR** – **It was moved by Boardmember Shuey, seconded by Boardmember Pierce to approve the Consent Calendar as submitted (Passed; 4-0 vote).**

(a) Approved the minutes from the regular meeting of July 21, 2009.

5. **ANNUAL REORGANIZATION OF THE BOARD OF DIRECTORS**

(a) Nominations and election of Chair

Chairman Stratford opened nominations.

Boardmember Pierce nominated Howard Geller for the position of Chairperson. No other nominations were received. Chairman Stratford called for the vote to elect Howard Geller as Chairperson (Passed; 4-0 vote).

(b) Nominations and election of Vice Chair.

Boardmember Stratford opened nominations for Vice Chair.

Boardmember Medrano opened nominations and nominated David Shuey as Vice Chair. No other nominations were received. Boardmember Stratford called for the vote to elect David Shuey as Vice Chair (Passed; 4-0 vote).

6. **BOARD ITEMS** – None.

7. **ADJOURN**- on call by Chairman Stratford the meeting adjourned at 8:27 p.m.

Respectfully submitted,

Laci J. Jackson, Secretary

Approved by Board of Directors
Geologic Hazard Abatement District

David T. Shuey, Vice Chairman

MINUTES
REGULAR MEETING
OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)

March 16, 2010

1. **CALL TO ORDER AND ROLL CALL** – the meeting was called to order by Vice Chairman Shuey at 5:30 p.m. Boardmembers present: Vice Chairman Shuey, Boardmembers Medrano, Pierce, Stratford. Absent: Chairperson Geller. Staff present: City Manager Napper, General Counsel Adams, District Manager Rick Angrisani, and Secretary Jackson.

2. **CLOSED SESSION-** Vice Chairman Shuey announced the following purpose for Closed Session and then adjourned into Closed Session at 5:30 p.m.

(a) *Government Code Section 54956.9*, Conference with Legal Counsel
Pending Litigation: *Katzman, et al. v. City of Clayton, et al.* Coordinated Cases Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County

3. **7:20 p.m. OPEN SESSION-** Vice Chairman Shuey reported the Board will continue the GHAD Closed Session after the conclusion of the City Council meeting.

4. **7:38 p.m.** Vice Chairman Shuey reconvened the Open Session and then immediately adjourned into Closed Session for the above stated purpose.

5. **8:39 p.m. Report out of Closed Session-** Vice Chairman Shuey reported the Board received reports from legal counsel and gave directions.

6. **ADJOURN-** on call by Vice Chairman Shuey the meeting adjourned at 8:40 p.m.

Respectfully submitted,

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Laci J. Jackson, Secretary

Approved by Board of Directors
Geologic Hazard Abatement District

____
David T. Shuey, Vice Chairman

MINUTES
REGULAR MEETING
OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)

April 6, 2010

1. **CALL TO ORDER AND ROLL CALL** – the meeting was called to order by Chairman Geller at 6:30 p.m. Boardmembers present: Chairman Geller, Vice Chairman Shuey, Boardmembers Medrano, Pierce, Stratford. Staff present: City Manager Napper, General Counsel Adams, District Manager Rick Angrisani, and Secretary Jackson.

2. **CLOSED SESSION-** Chairman Geller announced the following purpose for Closed Session and then adjourned into Closed Session at 6:33 p.m.

(a) *Government Code Section 54956.9*, Conference with Legal Counsel
Pending Litigation: *Katzman, et al. v. City of Clayton, et al.* Coordinated Cases Master/C07-01461/C07-00707, Superior Court of CA, Contra Costa County

7:15 p.m. Report out of Closed Session- Chairman Geller reported the Board received reports from legal counsel and gave directions.

3. **ADJOURN-** on call by Vice Chairman Shuey the meeting adjourned at 8:40 p.m.

Respectfully submitted,

____
Laci J. Jackson, Secretary

Approved by Board of Directors
Geologic Hazard Abatement District

____
Howard Geller, Chairman

Agenda Date: 6-15-10
Agenda Item: 5a GHAD

CITY OF CLAYTON
Founded 1857 . . Incorporated 1964

GHAD STAFF REPORT

TO: HONORABLE CHAIRPERSON AND BOARD MEMBERS

FROM: RICK ANGRISANI, CITY ENGINEER

DATE: JUNE 15, 2010

SUBJECT: CONSIDERATION OF DISTRICT BUDGET FOR FY 2010-11 AND RESOLUTION OF INTENTION TO LEVY ASSESSMENTS

RECOMMENDATION

Approve budget and resolution of intention.

BACKGROUND

The attached Budget Report for FY 2010-11 has been prepared and submitted for the Board's consideration.

If the proposed budget and assessments are acceptable to the Board, it is recommended that the Board approve the attached resolution approving the budget, announcing the Board of Directors' intention to levy assessments, setting July 20, 2010 as the public hearing date, and directing the mailing of notices to affected property owners.

FISCAL IMPACT

Since the property owners within the GHAD voted against any significant increases in the annual assessment several years ago, the GHAD has only been able to levy minimal assessments which cover little more than administrative costs and minor maintenance tasks in the City-owned open space areas.

The proposed budget does not include funds for continued slope monitoring work below Pebble Beach Drive, but does include anticipated legal defense costs related to the homeowner lawsuits. Again, this year the District is forced to include a budget figure of more than $12,000 to cover the significant surcharge in insurance premiums due to the potential exposure and defense costs related to the various property owner lawsuits. Costs in excess of those anticipated in the budget will still have to be funded from the remaining Presley lawsuit funds.

Since the ongoing maintenance of drainage facilities (v-ditches, catch basins, etc.) in the open space parcels should not be deferred, failure to impose the proposed assessments could cause the Clayton City Council to consider the use of General Fund monies to accomplish the work.

CONCLUSION

In order to avoid yet another impact to the City's General Fund, Staff recommends approval of the attached budget and the Resolution of Intention.

Attachments: 2010-11 Budget Report
Resolution of Intention
Notice of Public Hearing

GHAD BUDGET REPORT

DATE: **JUNE 15, 2010**

TO: **BOARD OF DIRECTORS**

FROM: **RICK ANGRISANI, DISTRICT MANAGER**

RE: **FISCAL YEAR 2010-11**

BACKGROUND

In April 2000, the property owners within the Oakhurst Geologic Hazard Abatement District (GHAD) approved, by ballot, assessments to cover the routine maintenance and operations needs of the District. The ballot measure also allowed increases in the annual assessment not to exceed the CPI. These annual assessments are the only source of revenues to the District as it is solely funded by the private property owners within the District. Without real property owners' approval, the District cannot create or mandate additional revenues to fund hazard abatement or prevention services.

Settlement proceeds from the Presley lawsuit (2002) funded the initial investigation and monitoring of the slope below Kelok Way. The slope monitoring did confirm that some movement is occurring at a depth some 30 feet below the Golden Eagle Place cul-de-sac. Stabilization costs, estimated at several million dollars, far exceed the limited resources of the District. On several previous opportunities, property owners within the District soundly rejected by ballot any willingness to approve increases in the annual assessments.

Since early 2007, the District has also been monitoring the slope below Pebble Beach Drive near Inverness Way. The contract for this monitoring has been completed and the District does not have funds available to either continue or expand this work. Numerous lawsuits have been filed by affected private property owners against the builder (Lyon), the City and the GHAD. While there is little likelihood the GHAD will be found liable for any damages, legal defense costs have been a drain on the GHAD's limited resources. In addition, the potential exposure and defense costs for the property owner lawsuits have caused a significant surcharge in the City's and the District's liability insurance rates. In the past, the cost of the insurance was absorbed by the City's General Fund. However, the size of the surcharge, not to mention the budget difficulties all cities are now facing, has necessitated including this item in the District's budget.

The GHAD's fund balance (reserves) is expected to have a deficit of $2,650 at the end of FY 2009-10 and there will be approximately $219,341 in remaining funds from the Presley lawsuit settlement. We currently anticipate being able to fund the District's operations with the proposed assessments and to slightly reduce the fund deficit (by $652). It was, of course, intended that the remaining Presley lawsuit settlement funds be used to rehabilitate the street pavement in the Keller Ridge and Eagle Peak areas once the ongoing movement ceased. However, having no other reserves and no interest by the property owners in raising the annual assessments, the District has no choice but to use these funds to cover any of the District's funding shortfalls for as long as possible.

FY 2010-11 BUDGET

This Budget proposes to continue funding just the routine operations, along with the ongoing monitoring and legal defense costs, of the District through the allowable annual assessments. The year to year increase allowable per the most current CPI is 1.72% (April 2009 to April 2010, San Francisco, All Items, All Urban Consumers Index).

Following is the recommended budget for the GHAD for FY 2010-11:

EXPENSES

Postage	$700.00
Insurance Premium Surcharge (transfer to General Fund)	12,677.00
County Collections Charge	900.00
Engineering Services	5,000.00
Legal Services	7,000.00
Administration (transfer to General Fund)	6,000.00
TOTAL EXPENSES	**$32,372.00**

INCOME

Property Assessments	$33,023.52
Interest on Funds	0.00
TOTAL INCOME	**$33,023.52**
Excess Income to GHAD Fund Balance	$ 651.52

FY 2010-11 PROPERTY ASSESSMENTS

As stated above, the annual assessment will be the same as last year except for an increase consistent with the increase in the CPI. Exhibit A explains the methodology of the assessments and provides a summary of the proposed assessment for this year.

EXHIBIT A

OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT

METHOD OF ASSESSMENT

A geologic hazard abatement district is essentially a benefit assessment district. Therefore, the assessments must be apportioned to individual parcels according to the benefit received.

Based upon discussions with the City's consultant, Randy Leptien of Leptien, Cronin & Cooper, the various areas and types of development in Oakhurst require that the assessments be broken down by area as well as type of unit. The areas have been broken down to reflect, as much as possible, units with an equal amount of risk and benefit.

The total development has been divided into three areas for assessment:

Area 1	Lower 6000's, lower 5000's, Duets, and Townhouses
Area 2	Upper 6000's, upper 5000's, 8,000's, condominiums
Area 3	10000's

After reviewing the needs of each area and the benefits of the District to each area, we have assigned each area the following share of the District's costs (including reserves);

Area 1	25%
Area 2	50%
Area 3	25%

As will be noted, the number of units in each area is not considered a factor and the amount of assessment per unit will vary greatly from area to area. Since there are different types of housing mixed in Areas 1 and 2, we have assigned different assessment units to each type of housing as follows:

Single Family (regardless of size)	1.00
Duets	0.75
Multi-family	0.50

District Boundaries

As of FY 1999-00, the District was complete and consisted of 200 single family homes, 226 duets, and 169 townhouses in Area 1; 612 single family homes and 136 condos in Area 2; and 141 single family homes in Area 3.

Summary of Assessments

AREA I 2010-11 ASSESSMENT			Total =	$8,266.28		
Subarea	# Units	Type	Factor	Ass. Units	10/11 Asses	Total
Tr. 6990	92	sfd	1.00	92.00	$18.20	$1,674.40
Tr. 7065	108	duets	0.75	81.00	$13.66	$1,473.12
Tr. 7066	117	multifamily	0.50	58.50	$9.12	$1,067.04
Tr. 7303	52	multifamily	0.50	26.00	$9.12	$474.24
Tr. 7311	118	duets	0.75	88.50	$13.66	$1,611.88
Tr. 7768	55	sfd	1.00	55.00	$18.20	$1,001.00
Tr. 7769	53	sfd	1.00	53.00	$18.20	$964.60
Subtotals	595			454.00		$8,266.28
AREA II 2010-11 ASSESSMENT			Total =	$16,528.08		
Subarea	# Units	Type	Factor	Ass. Units	10/11 Asses	Total
Tr. 7256	70	sfd	1.00	70.00	$24.30	$1,701.00
Tr. 7257	60	sfd	1.00	60.00	$24.30	$1,458.00
Tr. 7260	75	sfd	1.00	75.00	$24.30	$1,822.50
Tr. 7261	70	sfd	1.00	70.00	$24.30	$1,701.00
Tr. 7262	99	sfd	1.00	99.00	$24.30	$2,405.70
Tr. 7263	101	sfd	1.00	101.00	$24.30	$2,454.30
Tr. 7264	102	sfd	1.00	102.00	$24.30	$2,478.60
Tr. 7766	35	sfd	1.00	35.00	$24.30	$850.50
Tr. 7766	60	multifamily	0.50	30.00	$12.18	$730.80
Tr. 7767	76	multifamily	0.50	38.00	$12.18	$925.68
Subtotals	748			680.00		$16,528.08
AREA III 2010-11 ASSESSMENT			Total =	$8,248.50		
Subarea	# Units	Type	Factor	Ass. Units	10/11 Asses	Total
Tr. 7249	69	sfd	1.00	69.00	$58.50	$4,036.50
Tr. 7255	72	sfd	1.00	72.00	$58.50	$4,212.00
Subtotals	141			141.00		$8,248.50
Grand Totals	1,484			1,275.00		$33,042.86

GHAD RESOLUTION NO. -2010

A RESOLUTION APPROVING A BUDGET AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR THE OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT FOR FISCAL YEAR 2010-11, AND GIVING NOTICE OF THE TIME AND PLACE FOR HEARING ON THE LEVY OF THE PROPOSED ASSESSMENT.

THE BOARD OF DIRECTORS
OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT
City of Clayton, California

WHEREAS, by Resolution No. 5-89, the Clayton City Council formed the Oakhurst Geologic Hazard Abatement District (herein "GHAD"), pursuant to Division 17, Geologic Hazard Abatement Districts, of the Public Resources Code, Section 26500 et seq.; and

WHEREAS, the District Manager has prepared and filed a Budget Report with the Board of Directors setting forth, among other things, the proposed assessments upon assessable lots and parcels of land within the GHAD for fiscal year 2010-11, which report is dated June 15, 2010; and

WHEREAS, the proposed assessments do not represent an increase in excess of the latest annual increase in the Bay Area CPI (CPI-U), such annual increase having been approved by the voters of GHAD on April 18, 2000; and

WHEREAS, the Board of Directors reviewed the Budget Report at its regular meeting on June 15, 2010, and found same to be satisfactory and in compliance with Section 26651 of the Public Resources Code; and

WHEREAS, it is now necessary for the Board of Directors to establish the date for the public hearing on levying of the proposed assessments for fiscal year 2010-11 and to direct the Secretary to give the required notice of such hearing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the GHAD as follows:

1. The Budget Report, dated June 15, 2010, prepared by the District Manager and each part thereof, is sufficient in each particular, has fairly and properly apportioned the cost

of the maintenance and improvement to each parcel of land in the GHAD in proportion to the estimated benefits to be received by each parcel respectively from such maintenance and improvements, is hereby approved as filed and is, by reference, included herein.

2. The Board of Directors hereby declares its intention to levy and collect assessments within the GHAD for fiscal year 2010-11, as follows:

GHAD AREA	SUBD	# UNITS	TYPE	$ ASSESS PER LOT	TOTAL $ PER SUBD
I	6990	92	Sfd	$18.20	$1,674.40
I	7065	108	Duets	$13.66	$1,475.28
I	7066	117	multi-family	$9.12	$1,067.04
I	7303	52	multi–family	$9.12	$474.24
I	7311	118	Duets	$13.66	$1,611.88
I	7768	55	Sfd	$18.20	$1,001.00
I	7769	53	Sfd	$18.20	$964.60
II	7256	70	Sfd	$24.30	$1,701.00
II	7257	60	Sfd	$24.30	$1,458.00
II	7260	75	Sfd	$24.30	$1,822.50
II	7261	70	Sfd	$24.30	$1,701.00
II	7262	99	Sfd	$24.30	$2,405.70
II	7263	101	Sfd	$24.30	$2,454.30
II	7264	102	Sfd	$24.30	$2,478.60
II	7766	35	Sfd	$24.30	$850.50
II	7766	60	multi-family	$12.18	$730.80
II	7767	76	multi-family	$12.18	$925.68
III	7249	69	Sfd	$58.50	$4,036.50
III	7255	72	Sfd	$58.50	$4,212.00
	Total	1484 lots		TOTAL	$33,045.02

3. The GHAD consists of a portion of the City of Clayton as shown on the GHAD Diagram on file with the Secretary.

4. The Budget Report of the District Manager on file with the Secretary contains a fully detailed description of the proposed maintenance and improvements, consisting of open space inspection and the maintenance thereof, with the estimated cost of the maintenance

and improvements, a diagram of the District, and a proposed assessment of the estimated cost of such maintenance and improvements.

5. **On Tuesday, July 20, 2010, at the hour of 7:00 p.m., of said day, at a regular Board of Directors meeting at Hoyer Hall in the Clayton Community Library situated at 6125 Clayton Road, Clayton, California,** the regular meeting place of the GHAD Board of Directors, any and all persons having any interest in the lands within the GHAD, liable to be assessed for the expenses of the GHAD for fiscal year 2010-11, may be heard, and any such persons may also present any objections that they may have by written protest, filed with Secretary at or before the time set for hearing.

6. The Secretary shall give notice of the passage of this resolution and of the time and place of hearing of protests as herein designated by causing a notice of the passage of this resolution and of the time and place of hearing of protests to be mailed to all owners of property within the GHAD as required by Section 26652 of the Public Resources Code.

Passed, approved and adopted by the Board of Directors of the GHAD at a regular public meeting thereof held on June 15, 2010, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE BOARD OF DIRECTORS OF GHAD

____

HOWARD GELLER, Chairman

ATTEST:

____

Laci J. Jackson, Secretary

* * * * * *

I hereby certify that the foregoing resolution was duly and regularly passed by the Board of Directors of the GHAD at a regular meeting held on June 15, 2010.

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Secretary

NOTICE OF PUBLIC HEARING ON THE LEVYING OF ASSESSMENTS ON PROPERTY IN THE OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT PURSUANT TO PUBLIC RESOURCES CODE SECTION 26652.

KNOW ALL INTERESTED PARTIES BY THIS NOTICE THAT:

1. The District Manager did present on June 15, 2010, to the Board of Directors, his report dated June 15, 2010, indicating a total budget for FY 2010-11 of $32,372.00 and recommending the assessments shown on the attached table to pay for the obligations of the Oakhurst Geologic Hazard Abatement District ("District") during the 2010-11 fiscal year.

2. The Board of Directors accepted and approved the report on June 15, 2010, by adopting GHAD Resolution No. XX-2010, which set forth, among other things:

a. The Board's intent to levy and collect a per unit assessment in accordance with the recommendations of the District Manager as specified to pay for the obligations of said District during the 2010-11 fiscal year.
b. The date of Tuesday, July 20, 2010, at 7:00 p.m., at Hoyer Hall in the Clayton Community Library, situated at 6125 Clayton Road, Clayton, California, as the date, time and place for hearing protests against the levying of said assessments in the District for the cost of operating in fiscal year 2010-11.

3. The per unit assessments for the 2009-10 fiscal year were as shown on the attached table. The proposed per unit assessments, representing an increase of less than the latest annual increase in the San Francisco, All Items, All Urban Consumers Index (1.72%; April '09 – April '10) and therefore within the limits previously approved by ballot, do not constitute an increase in assessments.

4. A general description of the items to be maintained and operated in the District and paid for by the assessment is as follows: open space areas and geologic hazard mitigation devices and improvements.

5. All interested parties may obtain further particulars concerning the proposed per unit assessments in the District and a description and map of the boundaries of the District by referring to GHAD Resolution XX-2010, and the report of June 15, 2010, which are on file with the Secretary in the Clayton City Office. In addition, interested parties may contact the District Manager directly by phone at (925) 363-7433 or in person at 5375 Clayton Road, Concord, California, or view the reports at www.ci.clayton.ca.us.

NOW, THEREFORE, any and all persons having any interest in lands within the District liable to be assessed for the expenses of the district for fiscal year 2010-11, may appear at the public hearing, the time and place thereof being set forth above, and offer protest to said assessments, and any of said persons may also present any objections that they may have by written protest filed with the Secretary, Oakhurst Geologic Hazard Abatement District, City of Clayton, 6000 Heritage Trail, Clayton, California, 94517, at or before the time set for public hearing.

LACI J. JACKSON
Secretary
Oakhurst Geologic Hazard Abatement District

DATED: June 16, 2010

OAKHURST GEOLOGIC HAZARD ABATEMENT DISTRICT
PROPOSED ANNUAL ASSESSMENTS
FISCAL YEAR 2010/11

GHAD AREA	SUBD. NAME	SUBD. #	# UNITS	TYPE	PROPOSED ASSESS.	2009-2010 ASSESS.	ANNUAL $ INCREASE
I	Windmill Canyon I	6990	92	6,000 sf	$18.20	$17.90	0.30
I	Black Diamond I	7065	108	Duets	$13.66	$13.42	0.24
I	Chaparral Springs I	7066	117	Multi-family	$9.12	$8.98	0.14
I	Chaparral Springs II	7303	52	Multi-family	$9.12	$8.98	0.14
I	Black Diamond II	7311	118	Duets	$13.66	$13.42	0.24
I	Oak Hollow IIA	7768	55	5,000 sf	$18.20	$17.90	0.30
I	Oak Hollow IIB	7769	53	5,000 sf	$18.20	$17.90	0.30
II	Eagle Peak I	7256	70	8,000 sf	$24.30	$23.90	0.40
II	Eagle Peak II	7257	60	8,000 sf	$24.30	$23.90	0.40
II	Falcon Ridge I	7260	75	8,000 sf	$24.30	$23.90	0.40
II	Falcon Ridge II	7261	70	8,000 sf	$24.30	$23.90	0.40
II	Windmill Canyon II	7262	99	6,000 sf	$24.30	$23.90	0.40
II	Windmill Canyon III	7263	101	6,000 sf	$24.30	$23.90	0.40
II	Windmill Canyon IV/Ironwood	7264	102	6,000 sf	$24.30	$23.90	0.40
II	Oak Hollow I	7766	35	5,000 sf	$24.30	$23.90	0.40
II	Diablo Ridge I	7766	60	Multi-family	$12.18	$11.98	0.20
II	Diablo Ridge II	7767	76	Multi-family	$12.18	$11.98	0.20
III	Peacock Creek I	7249	69	10,000 sf	$58.50	$57.52	0.98
III	Peacock Creek II	7255	72	10,000 sf	$58.50	$57.52	0.98