CITY OF CLAYTON

Founded 1857 .. Incorporated 1964

AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL
and
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)

***

TUESDAY, June 19, 2012

4:15 p.m.

Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517

Mayor: Howard Geller
Vice Mayor: Joseph A. Medrano

Council Members
Julie K. Pierce
David T. Shuey
Hank Stratford

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at **www.ci.clayton.ca.us**
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL***

June 19, 2012

4:15 P.M.

1. CALL TO ORDER THE CITY COUNCIL – Mayor Geller.

2. COUNCIL INTERVIEW OF PLANNING COMMISSION APPLICANTS

Six applicants for three 2-year terms of appointed office (ending June 30, 2014). (View Here)

- Short Recess -

7:00 P.M.

3. RECALL THE COUNCIL MEETING TO ORDER: "Mayor for the Night" Jimmy Albert.

4. PLEDGE OF ALLEGIANCE – led by "Mayor for the Night" Jimmy Albert.

5. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular meeting of June 5, 2012. (View Here)

(b) Approve the Financial Demands and Obligations of the City. (View Here)

(c) Adopt a Resolution approving the City's Growth Management Checklist for Fiscal Year 2010 and 2011 (per Contra Costa Transportation Authority's Measure J). (View Here)

6. RECOGNITIONS AND PRESENTATIONS

(a) Certificates of Recognition to "Do The Right Thing" public school students.

- Short Recess -

7. REPORTS

(a) Planning Commission – Commissioner Gregg Manning.
(b) Trails and Landscaping Committee – No meeting held.
(c) City Manager/Staff.
(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.
(e) Other

8. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

9. PUBLIC HEARINGS

(a) Public Hearing on the proposed City of Clayton Budget for Fiscal Year 2012-2013 and its 5-Year Capital Improvement Project Budget (CIP) for Fiscal Years 2012-2017. (View Here)
(City Manager)

Staff recommendations: **1)** Receive the staff report; **2)** Open the Public Hearing and receive public comments; **3)** Close the Public Hearing; and **4)** Provide any final Budget modifications and then by motion adopt the Resolution approving a City Budget for FY 2012-2013 and a 5-Year CIP Budget for FY 2012-2017.

(b) *Action Item of City serving as Successor Agency to the former Clayton RDA*
Public Hearing on the proposed Successor Agency Budget for Fiscal Year 2012 – 2013. (View Here)
(City Manager)

Staff recommendation: **1)** Receive the staff report; **2)** Open the Public Hearing and receive public comments; **3)** Close the Public Hearing; and **4)** Provide any final Budget modifications and then by motion adopt the Resolution approving the Successor Agency Budget for FY 2012-2013.

10. ACTION ITEMS

(a) Public Meeting on the proposed levy of annual assessments on real property in the Street Lighting Assessment District (residential street lights) for FY 2012-2013, pursuant to Streets and Highways Code 18070 and Government Code 54954.6. (View Here)
(City Engineer)

Staff recommendation: Receive public comments on the proposed zero increase in the existing annual assessment for residential street lighting in FY 2012-2013. No action to be taken.

(b) City Council discussion and determination of citizen appointments to three (3) vacancies on the Clayton Planning Commission: three (3) 2-year terms of appointed office from July 1, 2012 through June 30, 2014.
(Mayor Geller) (View Here)

Staff recommendation: That Council determine the respective citizen appointments, and then adopt the Resolution appointing the three selected citizens to the respective terms of appointed office on the Clayton Planning Commission.

(c) City Council discussion of holding regularly scheduled Council meetings in July, August and/or September 2012 relative to quorum availability and summer vacation plans. (View Here)
(City Manager)

Staff recommendation: That Council provide direction regarding the cancellation of any regularly scheduled City Council meetings in July, August and/or September 2012.

11. COUNCIL ITEMS – limited to requests and directives for future meetings.

12. RECESS THE CITY COUNCIL MEETING – Mayor Geller
(until completion of the GHAD Board regular meeting)

13. RECONVENE THE CITY COUNCIL MEETING – Mayor Geller

14. CLOSED SESSION

(a) Conference with Labor Negotiator
Government Code Section 54957.6
Instructions to City-designated labor negotiator: City Manager

1. Employee Organization: Clayton Police Officers Association (CPOA).

2. Employee Organization: Undesignated City Employees Unit.

Report out from Closed Session: Mayor Geller

15. ADJOURNMENT– the next regularly scheduled City Council meeting is July 3, 2012.

# # # # #

* OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT *

June 19, 2012

1. CALL TO ORDER AND ROLL CALL – Chairman Stratford.

2. PUBLIC COMMENTS

Citizens may address the Oakhurst Geological Hazard Abatement District (GHAD) Board on items within the Board's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Secretary. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chairperson's discretion. When one's name is called by the Chair, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. Board Members may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Board.

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

(a) Approve the Oakhurst Geological Hazard Abatement District Board minutes for its regular meeting of March 6, 2012. (View Here)

4. PUBLIC HEARINGS – None.

5. ACTION ITEMS

(a) Presentation and consideration of the proposed Oakhurst Geological Hazard Abatement District (GHAD) Budget for Fiscal Year 2012-2013.
(District Manager) (View Here)

Staff recommendations: **1)** Receive the Manager's report; **2)** Receive public comments; **3)** Adopt the Resolution approving the District's Budget for FY 2012-2013, which action also sets July 17, 2012 as the Public Hearing date on the proposed GHAD real property assessments for FY 2012-2013.

6. BOARD ITEMS – limited to requests and directives for future meetings.

7. ADJOURNMENT – the next meeting of the GHAD Board of Directors will be July 17, 2012.

# # # # #

Agenda Date: 6-19-12

Agenda Item: 2

Planning Commission Interview Schedule

4:20- Bob Armstrong

4:40- Dave Bruzzone

5:00- Tod Taylor

5:20- Gregg Manning

5:40- Sandy Johnson

6:00- Ethelynne Molnar

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

Agenda Date: ________

Agenda Item: 5a

TUESDAY, June 5, 2012

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:02 p.m. by Mayor Geller in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Geller, Vice Mayor Medrano, Councilmembers Pierce, Shuey (arrived at 7:48 p.m.), and Stratford. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian (arrived at 7:15 p.m.), Finance Manager Merry Pelletier, Community Development Director David Woltering, and City Clerk Laci Jackson.

2. **CLOSED SESSION** – None.

3. **PLEDGE OF ALLEGIANCE**- led by Mayor Geller.

4. **CONSENT CALENDAR- It was moved by Councilmember Stratford, seconded by Councilmember Pierce, to approve the Consent Calendar as submitted (Passed; 4-0 vote).**

(a) Approved the minutes of the City Council regular meeting of May 15, 2012.

(b) Approved the Financial Demands and Obligations of the City.

(c) Authorized the City Clerk to review the City's Conflict of Interest Code and to submit a notice to the City Council by no later than October 1, 2012 whether amendments are necessary or unnecessary.

(d) Approved the City's annual Housing Element Progress Report for Calendar Year 2011 for submittal to the California Housing and Community Development Department.

5. **RECOGNITIONS AND PRESENTATIONS** – None.

6. **REPORTS**

(a) Planning Commission – Commissioner Sandy Johnson reported on the May 22nd Planning Commission meeting. The Commission approved a Home Occupation Permit for a cosmetic business with amended conditions. The Commission also asked staff to research issue regarding protection of solar panel air space.

(b) Trails and Landscaping Committee – Chairman Jake Pauline reported on the May 21st meeting where the Committee approved the new Trails and Landscaping Committee brochure. He noted the negotiated bid for the Daffodil Hill project came in lower than expected. Lastly, he stated the Committee approved the FY 12-13 Landscape District budget submitted by staff.

(c) The City Manager had no report.

(d) City Council

Vice Mayor Medrano attended the Trails and Landscaping Committee meeting, the League of California Cities East Bay Division meeting, a Charter High School committee meeting, and reminded everyone June 14th will be the first Thursday night Concert in The Grove.

Councilmember Stratford attended a budget sub-committee meeting. He reminded everyone the trait being emphasized this month is Courage in the Do the Right Thing program.

Councilmember Pierce attended a Transportation Authority meeting, a Contra Costa Council task force for transportation meeting, and the Memorial Day program. She also stated the 4th of July Parade needs volunteers.

Mayor Geller stated last Saturday's Concert in The Grove was successful, collected $1,434 in donations from the community. He also attended the CBCA meeting and the Memorial Day service.

(e) Other – None.

7. **PUBLIC COMMENTS** – None.

8. **PUBLIC HEARINGS**- None.

9. **ACTION ITEMS**

(a) Introduction of the proposed City of Clayton Budgets for Fiscal Year 2012–2013 and the Capital Improvement Program (CIP) for Fiscal Years 2012-2017.

The City Manager presented the budget and stated the State of California has a $16 billion budget deficit and it does not seem like the State ever corrects its problems. He stated there is a significant change in the City's budget because the Clayton Redevelopment Agency is no longer in existence. This is significant because the City is losing $4.5 million in Redevelopment Agency Funds. He stated the General Fund is up 0.5% over last year's budget and the CIP project budget is healthy. He stated the Successor Agency can only fund debt service and contracts. The total budget has dropped to $11.8 million. He stated expenditures mirror revenues.

The General Fund budget of $3,670,702 includes the Police Department expenses which is 51% of the budget. He stated the revenues are the disappointing aspect of the budget because tax dollars have not kept up with inflation and the cities operations and expenses continue to rise. He stated most departments are solely funded by the General Fund. He stated this year the election costs in the Legislative Department will be around $12,000 which accounts for its annual increase. He stated this budget is predicated on no increases for employees, and status quo including no holiday premium pay and furloughs. He stated even with that action the General Fund has an annual deficit of $199,725. He stated this is due to the demise of the Redevelopment Agency with an already lean budget. He stated in talking with the Council sub-committee the recommendation is to fill the gap with General Fund reserves. He stated in FY 2009-10 the City Council approved a gap funding of $155,000 from the Trust and Agency but that money was not needed at the end of the year. He stated in FY 2010-11 there was a smaller gap that did not need to be filled either. He stated he hopes when the dust all settles we won't need to use the reserve. He stated City Employees have saved the City $310,294 per year for each of the last three years to help balance the budget. He stated at the time of this report staff thought for FY 2011-12 year-end there might have a gap of $65,000 but yesterday the Finance Manager received a check from the County for

$48,545 which is the City's 2% election pass through from the former RDA, so now the gap is down to around $16,800.

He stated the reason the budget is in the red is because of the demise of the Redevelopment Agency. He stated to operate the Redevelopment Agency and pay for the overhead of the agency the City used to transfer $400,000 to the General Fund; now the City will only receive $250,000 which created a $150,000 gap. Also, the City was further due money from the Redevelopment Agency. The first was for the misallocation of the 2% election fees which were paid to the Redevelopment Agency in error. Second, was for a loan incurred by the Redevelopment Agency to be paid back to the City by 2023 for the Fire Station property on Center Street. He stated the State Department of Finance rejected both of these payments because they were classified as prohibited statutory loans in the Dissolution Act.

The City Manager stated the Gas Tax includes CIP monies for the Neighborhood Street project. He noted Regency Drive would be repaved in spring 2013 with Federal Funds and the City would allocate $6,000 for ADA ramp and sidewalks.

The City Manager stated the Landscape Maintenance District budget includes the Clayton Road Median Re-landscaping project, a portion of the Daffodil Hill Beautification project, and landscaping for the CVS terrace walls. He stated the Capital Equipment Replacement Fund the City will purchase a new police car and a riding mower with a mulching deck. He stated the Development Impact Fund for this year is primarily being pushed by impact fees paid by the new residential Diablo Estates at Clayton.

He stated the City is a member of the CalPERS pension system and has been since 1975. He stated the City is no different than the other cities and there is an unfunded liability. He stated Public Safety and Miscellaneous employees received an increased pension plan in 1999. He noted the current PERS rate pays down the unfunded liability. He stated the City is paying it down about $98,000 per year. He stated the City does not pay into Social Security and there is no match for 457 or 401 plans. The premium increase the City expects to pay this year is $45,083. The General Fund will pay $39,779; of that amount, $25,459 is for Police and $14,320 is for Misc. employees.

The Council Budget Sub-committee discussed the proposed budget and is in agreement with it. Staff recommends the Council Introduce the Budget and set the Public Hearing for the June 19th meeting.

Councilmember Shuey stated if we do not know if we have a structural deficit, what else is needed to know that? The City Manager responded the City will likely receive more local property tax money from the demise of the Redevelopment Agency but it is not guaranteed and the amount is unknown because of the confusing formulas the state uses. The County Assessor has not released next year's assessed valuations and that is a major component of the City's budget. He stated for Clayton every dollar counts and if homes sell it depends on which homes whether it hurts or helps the budget. He stated on the positive side the City has increased franchise fees for garbage services. He stated given past practice, revenues come in higher and expenditures lower than projected in the adopted budget.

Councilmember Shuey stated he would like to see the annual premium increase trend for CalPERS.
Mayor Geller thanked staff for their work on the budget. He asked if the well water helps reduce costs? The City Manager stated the wells have helped The Grove

Park expenses. The Mayor also stated he is upset the State is not going to allow the payback of the $1 million loans owed to the City. The City Manager stated repayment of the 2% Election was structured as a loan because the state was taking $1.9 million from the RDA that year (SERAF). He stated he tried to challenge that finding by stating the liability was actually incurred in 1987 and therefore the City is owed the $501,000. He stated there are challenges to the Department of Finance's application of the law and he has a call into special legal counsel.

Linda Santalo, Yosemite Circle resident, asked about the street paving project and how the streets are selected? The City Manager stated every two years the City contracts with a contractor and they do a field inspection of all of the streets in the City using an industry standard. He stated then the City Council approves a project to pave the worst streets. Ms. Santalo also asked why her street did not have street lights? Councilmember Pierce stated those homes were built to a county standard which did not include street lights or sidewalks, but through the Redevelopment Agency those homes received municipal sewers.

Councilmember Shuey asked how much we spend on gas and electricity and if we have looked at solar? The City Manager stated we talked conceptually about putting solar panels over parking lots but solar panels are an investment requiring capital upfront. Grant monies have generally disappeared for solar panel installations. He stated the City has been replacing some of the street lights with LED's.

Councilmember Stratford thanked staff for their work. In the sub-committee meeting they talked about whether this is a structural deficit or a one or two year type of situation. He stated the sub-committee did not want to just push the problem down the road but because there is so much uncertainty they agreed that possibly using the General Fund reserve would be appropriate for this year.

Vice Mayor Medrano wanted to thank all of the employees for the last several years they have given the concessions, pay cuts, no pay increase, and furlough days to keep the City on budget. He stated the City has to figure out a way to receive new revenue. He stated the City only receives $250,000 year in total sales tax revenue so even if you add businesses that won't increase much. He stated the Council should plan for monies this year from the General Fund reserve since employees have been making the sacrifices.

Councilmember Pierce thanked city staff for their work on the budget. The only solution is to use the reserve but this is only for budgeting purposes. She stated we have cut and we have put money in the reserve. She reminded citizens much of the construction being done is funded from special funds and cannot be used for operations. She stated the employees have given to the community and the good news is the Transportation Authority is seeing sales tax increases countywide so people are beginning to spend money again.

Mayor Geller echoed the comments of the Council and thanked the Finance Manager and the City Manager for their work on the budget.

The City Manager noted when he arrived in 2001, the General Fund reserve was just about $2 million; it is now up to $5.2 million.

It was moved by Councilmember Pierce, seconded by Vice Mayor Medrano, to instruct the City Manager to prepare the City Budgets for Public Hearing and adoption at the June 19th City Council meeting (Passed; 5-0 vote).

(b) *Action Item of City serving as Successor Agency to the former Clayton RDA*
Introduction of the proposed Successor Agency Budget for Fiscal Year 2012 – 2013.

The City Manager noted the Council is sitting as the Successor Agency for this agenda item. He presented the Successor Agency budget and stated essentially with the state's demise of redevelopment the Agency must retire its debt. He stated the budget for the coming year is $1,038,794 approved by the State Department of Finance. He stated it pays for the debt and professional services. He noted in past years the Concerts in The Grove and the Farmers Market has been funded partially by the Redevelopment Agency but that opportunity no longer exists.

Mayor Geller asked for public comments. None were given.

It was moved by Councilmember Pierce, seconded by Vice Mayor Medrano, to instruct the City Manager to prepare the Successor Agency Budget for Public Hearing and adoption at its June 19th meeting (Passed; 5-0 vote).

(c) Consideration of Resolutions related to the upcoming November 6, 2012 General Municipal Election for three (3) City Council elected offices (4-year terms).

City Clerk presented the staff report indicating that in order to consolidate the November elections with the County the following resolutions must be approved. She also stated the Council will need to adopt a resolution to determine a deposit fee for voluntary Candidates' Statements and to decide if the Local Filing Fee of $25 would be imposed on candidates.

Vice Mayor Medrano recused himself from voting on this item because he may have a conflict of interest in that he may need to pay these costs from personal funds. Vice Mayor Medrano left the room (8:38 p.m.).

Councilmember Pierce and Mayor Geller stated they each will use campaign funds to pay for the candidate statement and filing fees, therefore they have no conflict of interest.

No public comments were received.

It was moved by Councilmember Shuey, seconded by Councilmember Stratford, to adopt Resolution 25-2012 calling the General Municipal Election of November 6, 2012, requesting and consenting to consolidation and handling of the election by the Contra Costa County Elections Office, and setting specifications of the election order (Passed; 4-0 vote).

It was moved by Councilmember Shuey, seconded by Councilmember Stratford, to adopt Resolution 26-2012 adopting a policy for voluntary Candidates' Statements printed in the November 6, 2012 Voters' Information Pamphlets (Passed; 4-0 vote).

Councilmember Pierce stated she would like to see the Council adopt a formal policy setting these election matters such that there would be no future conflicts when voting to consolidate the municipal general election with the County's November ballot.

(d) Request by Vice Mayor for discussion on enforcement of the Council Rule for no blankets or chairs set up before 4:00 pm in The Grove Park on Concert days (selected Saturdays and Thursdays).

Vice Mayor Medrano stated at the first concert people were upset that the park was filled with blankets by 4 p.m. He stated instead of having people upset, maybe the Council could look at some type of enforcement. He suggested the Police Department drive by at 3 p.m. and again at 3:45 p.m. and have the Police Officer or a volunteer move blankets to the side. He stated if that happens for a couple of weeks it will get people back into the habit of not setting up early. He stated citizens cannot set their stuff down unless they sit in that spot.

Mayor Geller asked if Vice Mayor Medrano asked people to move their things when he saw them out in the park before 4 p.m.? He stated at the first concert 8 people in the band brought their family chairs which he allowed them to set up in order to make space for the other equipment near the stage.

Vice Mayor Medrano responded there were a lot of blankets being put out early. He stated he does not care who removes the blankets but he wants to ensure the rule is followed for citizens to have the same opportunity as everyone else to obtain a spot in the park.

Mayor Geller stated he tries to tell everyone who is there that they cannot put their blankets out and believes citizens are enforcing the rule well.

Councilmember Shuey stated there ought to be an emphasis and reminders to citizens.

The City Manager noted City issued itself a Temporary Use Permit for the Concerts and this rule is one of the conditions.

By consensus the Council stated they each will try to re-enforce the rule if they are at the concerts and see people setting up before 4 p.m.

10. COUNCIL ITEMS- None.

11. ADJOURNMENT– On call by Mayor Geller the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

Howard Geller, Mayor

CITY OF CLAYTON
Founded 1857 . Incorporated 1964

Agenda Date: 6/19/12

Agenda Item: 5B

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MERRY PELLETIER, FINANCE MANAGER mp

DATE: June 19, 2012

SUBJECT: INVOICE SUMMARY

RECOMMENDATION	**Approve the following Invoices.**	
6/14/12	Cash Requirements Report	$345,206.05
6/14/12	Innovative Impressions Hats for concerts	$392.41
	TOTAL REQUEST	**$345,598.46**

Attachments:
Cash Requirements Report dated 6/14/12 (4 pages)
Copy of Invoice and check to Innovative Imp. (2 pages)

City of Clayton
Cash Requirements Report
6/19/12

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Access One								
Access One	6/19/2012	6/2/2012	1262470	Long distance bill for May 2012	$61.39	$0.00		$61.39
				Totals for Access One:	*$61.39*	*$0.00*		*$61.39*
All City Management Services, Inc.								
All City Management Services, Inc.	6/19/2012	6/1/2012	27077	crossing guard services	$418.50	$0.00		$418.50
				Totals for All City Management Services, Inc.:	*$418.50*	*$0.00*		*$418.50*
American Fidelity Assurance Company								
American Fidelity Assurance Company	6/19/2012	6/12/2012	777793A	plan year 12/31/2012	$975.59	$0.00		$975.59
American Fidelity Assurance Company	6/19/2012	5/16/2012	A833274	June 1, 2012	$264.12	$0.00		$264.12
				Totals for American Fidelity Assurance Company:	*$1,239.71*	*$0.00*		*$1,239.71*
AT&T/ CalNet 2								
AT&T/ CalNet 2	6/19/2012	6/8/2012	3437178	phone bills	$1,421.72	$0.00		$1,421.72
				Totals for AT&T/ CalNet 2:	*$1,421.72*	*$0.00*		*$1,421.72*
AVI-SPL Integrated Solutions								
AVI-SPL Integrated Solutions	6/19/2012	5/31/2012	240006	field service call for feed back issues	$420.00	$0.00		$420.00
				Totals for AVI-SPL Integrated Solutions:	*$420.00*	*$0.00*		*$420.00*
Bay Area Barricade Serv.								
Bay Area Barricade Serv.	6/19/2012	5/24/2012	0281585-IN	shirts and vests	$386.99	$0.00		$386.99
				Totals for Bay Area Barricade Serv.:	*$386.99*	*$0.00*		*$386.99*
Bay Area News Group-East Bay								
Bay Area News Group-East Bay	6/19/2012	5/31/2012	0000496765	ad - landscape maint workers	$910.26	$0.00		$910.26
				Totals for Bay Area News Group-East Bay:	*$910.26*	*$0.00*		*$910.26*
Best Best & Kreiger LLP								
Best Best & Kreiger LLP	6/19/2012	6/11/2012	679841/679840	May Services	$8,366.00	$0.00		$8,366.00
				Totals for Best Best & Kreiger LLP:	*$8,366.00*	*$0.00*		*$8,366.00*
CalPERS Retirement								
CalPERS Retirement	6/19/2012	6/6/2012	5/13/12	PPE 5/13/12	$22,165.10	$0.00		$22,165.10
CalPERS Retirement	6/19/2012	6/6/2012	5/27/12	PPE 5/27/12	$22,150.78	$0.00		$22,150.78
				Totals for CalPERS Retirement:	*$44,315.88*	*$0.00*		*$44,315.88*
CCC Auditor-Controller (LAFCO)								
CCC Auditor-Controller (LAFCO)	6/19/2012	6/1/2012	1213-222	LAFCO Fiscal Year 2012-13	$1,138.68	$0.00		$1,138.68
				Totals for CCC Auditor-Controller (LAFCO):	*$1,138.68*	*$0.00*		*$1,138.68*
Clean Street								
Clean Street	6/19/2012	5/31/2012	67479	monthly sweep fee	$3,500.00	$0.00		$3,500.00
				Totals for Clean Street:	*$3,500.00*	*$0.00*		*$3,500.00*

City of Clayton
Cash Requirements Report
6/19/12

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Comcast								
Comcast	6/19/2012	6/5/2012	6/5/12	internet service	$397.23	$0.00		$397.23
				Totals for Comcast:	*$397.23*	*$0.00*		*$397.23*
Concord Garden Equipment								
Concord Garden Equipment	6/19/2012	4/30/2012	4/30	PW Equipment	$325.24	$0.00		$325.24
				Totals for Concord Garden Equipment:	*$325.24*	*$0.00*		*$325.24*
Contra Costa Water Dist.								
Contra Costa Water Dist.	6/19/2012	6/5/2012	series L	irrigation	$16,325.53	$0.00		$16,325.53
				Totals for Contra Costa Water Dist.:	*$16,325.53*	*$0.00*		*$16,325.53*
Cynthia McMurry								
Cynthia McMurry	6/19/2012	6/8/2012	025493	deposit refund	$500.00	$0.00		$500.00
				Totals for Cynthia McMurry:	*$500.00*	*$0.00*		*$500.00*
De Lage Landen Financial Services, Inc.								
De Lage Landen Financial Services, Inc.	6/19/2012	6/9/2012	13969216	6/1-6/30/12	$431.68	$0.00		$431.68
				Totals for De Lage Landen Financial Services, Inc.:	*$431.68*	*$0.00*		*$431.68*
Diablo View Construction								
Diablo View Construction	6/19/2012	6/13/2012	8035	stormwater deposit refund	$500.00	$0.00		$500.00
				Totals for Diablo View Construction:	*$500.00*	*$0.00*		*$500.00*
Diamond Terrace Investors c/o the Michaels Org.								
Diamond Terrace Investors c/o the Mich	6/19/2012	6/7/2012	6/7/12	Diamond Terrace Payment #9 on Loan Agree	$200,000.00	$0.00		$200,000.00
				Totals for Diamond Terrace Investors c/o the Michaels Org.:	*$200,000.00*	*$0.00*		*$200,000.00*
Don Stone								
Don Stone	6/19/2012	6/13/2012	12021	sound for July 4th, 2012	$400.00	$0.00		$400.00
				Totals for Don Stone:	*$400.00*	*$0.00*		*$400.00*
Earl Crossman								
Earl Crossman	6/19/2012	6/14/2012	042612	thursday concert 4/26/12	$500.00	$0.00		$500.00
				Totals for Earl Crossman:	*$500.00*	*$0.00*		*$500.00*
Goldfarb & Lipman								
Goldfarb & Lipman	6/19/2012	4/13/2012	104551	fees through 3/31/12	$73.50	$0.00		$73.50
				Totals for Goldfarb & Lipman:	*$73.50*	*$0.00*		*$73.50*
Health Care Dental Trust								
Health Care Dental Trust	6/19/2012	5/31/2012	7/1/12	July Dental	$2,961.28	$0.00		$2,961.28
				Totals for Health Care Dental Trust:	*$2,961.28*	*$0.00*		*$2,961.28*
HUB Inter of CA Ins Svc								

City of Clayton
Cash Requirements Report
6/19/12

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
HUB Inter of CA Ins Svc	6/19/2012	5/31/2012	30284	Kelly Cannon wedding reception	$248.87	$0.00		$248.87
HUB Inter of CA Ins Svc	6/19/2012	5/31/2012	30282	Alain Capinpin Baptism	$227.83	$0.00		$227.83
				Totals for HUB Inter of CA Ins Svc:	*$476.70*	*$0.00*		*$476.70*
Innovative Impressions								
Innovative Impressions	6/19/2012	6/13/2012	561	concert banner	$142.90	$0.00		$142.90
				Totals for Innovative Impressions:	*$142.90*	*$0.00*		*$142.90*
J & R Floor Services								
J & R Floor Services	6/19/2012	6/1/2012	May 2012	May Billing	$4,880.00	$0.00		$4,880.00
				Totals for J & R Floor Services:	*$4,880.00*	*$0.00*		*$4,880.00*
Jeff Vandewege								
Jeff Vandewege	6/19/2012	6/14/2012	080912	thursday concert 8/9/12	$500.00	$0.00		$500.00
				Totals for Jeff Vandewege:	*$500.00*	*$0.00*		*$500.00*
John Deere Landscapes Inc								
John Deere Landscapes Inc	6/19/2012	5/24/2012	61428888	PW Parts	$496.30	$0.00		$496.30
John Deere Landscapes Inc	6/19/2012	5/24/2012	61428806	PW parts	$14.01	$0.00		$14.01
John Deere Landscapes Inc	6/19/2012	5/29/2012	61460394	PW Parts	$822.86	$0.00		$822.86
John Deere Landscapes Inc	6/19/2012	5/24/2012	61422238	PW parts	$572.90	$0.00		$572.90
				Totals for John Deere Landscapes Inc:	*$1,906.07*	*$0.00*		*$1,906.07*
John Propersi								
John Propersi	6/19/2012	6/14/2012	071212	thursday concert 7/12/12	$500.00	$0.00		$500.00
				Totals for John Propersi:	*$500.00*	*$0.00*		*$500.00*
LarryLogic Productions								
LarryLogic Productions	6/19/2012	6/6/2012	1249	6/5 City Council Meeting	$500.00	$0.00		$500.00
				Totals for LarryLogic Productions:	*$500.00*	*$0.00*		*$500.00*
Marken Mechanical Services Inc								
Marken Mechanical Services Inc	6/19/2012	5/22/2012	112-15598	maintenance and repair	$4,867.17	$0.00		$4,867.17
				Totals for Marken Mechanical Services Inc:	*$4,867.17*	*$0.00*		*$4,867.17*
NBS Govt. Finance Group								
NBS Govt. Finance Group	6/19/2012	5/31/2012	51200083	delinquency management services	$536.25	$0.00		$536.25
				Totals for NBS Govt. Finance Group:	*$536.25*	*$0.00*		*$536.25*
Neopost Leasing (Mail Finance)								
Neopost Leasing (Mail Finance)	6/19/2012	6/2/2012	N3304457	Jun/Jul Lease postage	$222.02	$0.00		$222.02
				Totals for Neopost Leasing (Mail Finance):	*$222.02*	*$0.00*		*$222.02*
PERMCO, Inc.								
PERMCO, Inc.	6/19/2012	6/11/2012	9762-9765	5/26-6/8	$12,496.78	$0.00		$12,496.78

City of Clayton
Cash Requirements Report
6/19/12

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
				Totals for PERMCO, Inc.:	*$12,496.78*	*$0.00*		*$12,496.78*
Priority Payment Systems (Merchant Bankcard System)								
Priority Payment Systems (Merchant Bar	6/19/2012	6/4/2012	5/31/12	Monthly service charge credit card machine	$111.20	$0.00		$111.20
				Totals for Priority Payment Systems (Merchant Bankcard System):	*$111.20*	*$0.00*		*$111.20*
Rock & Waterfall Co								
Rock & Waterfall Co	6/19/2012	5/23/2012	106-12	replacement of water level sensor	$417.87	$0.00		$417.87
				Totals for Rock & Waterfall Co:	*$417.87*	*$0.00*		*$417.87*
SPRAYTEC (Sprayer Sales Co)								
SPRAYTEC (Sprayer Sales Co)	6/19/2012	6/6/2012	11271	WTS maintenance	$225.00	$0.00		$225.00
				Totals for SPRAYTEC (Sprayer Sales Co):	*$225.00*	*$0.00*		*$225.00*
Waraner Brothers Tree Service								
Waraner Brothers Tree Service	6/19/2012	6/4/2012	9847	Old Marsh Creek Road - 3 light poles	$450.00	$0.00		$450.00
Waraner Brothers Tree Service	6/19/2012	6/4/2012	9846	Lydia Lane area trail - limb clean-up	$750.00	$0.00		$750.00
Waraner Brothers Tree Service	6/19/2012	6/13/2012	9851	weed abatement	$31,296.00	$0.00		$31,296.00
				Totals for Waraner Brothers Tree Service:	*$32,496.00*	*$0.00*		*$32,496.00*
Western Exterminator								
Western Exterminator	6/19/2012	5/31/2012	639123	maintenance	$334.50	$0.00		$334.50
				Totals for Western Exterminator:	*$334.50*	*$0.00*		*$334.50*
				GRAND TOTALS:	**$345,206.05**	**$0.00**		**$345,206.05**

CITY OF CLAYTON • 6000 HERITAGE TRAIL - CLAYTON, CALIFORNIA 94517

028598

To: Innovative Impressions
5610 Ohman Place
Clayton, CA 94517

INVOICE NUMBER	DATE	DESCRIPTION	AMOUNT	DISCOUNT	NET AMOUNT
544	4/15/2012	Concert Hats	$392.41	$0.00	$392.41
		Totals:	**$392.41**	**$0.00**	**$392.41**

F835 To reorder, please call Blackbaud Forms at our toll free number.

CITY OF CLAYTON
Founded 1857 . . Incorporated 1964

6000 HERITAGE TRAIL, CLAYTON, CALIFORNIA 94517

BANK OF AMERICA, NA
11-35/1210

028598

CHECK DATE	CHECK NO.
6/6/2012	28598

PAY **Three hundred ninety two and 41/100 Dollars**

CHECK AMOUNT
$** 392.41

TO THE ORDER OF

Innovative Impressions
5610 Ohman Place
Clayton, CA 94517

VOID AFTER 6 MONTHS

MP
AUTHORIZED SIGNATURE

Details on Back. Security Features Included

⑈028598⑈ ⑆121000358⑆ 09825⑉04799⑈

Innovative Impressions
Say it with INK.COM
Custom Printed Products

Innovative Impressions
5610 Ohman Place
Clayton, CA. 94517

Invoice

DATE	INVOICE #
4/15/2012	544

BILL TO
City Of Clayton Howard Geller

SHIP TO
Deliver

DUE DATE	P.O. NUMBER
5/15/2012	CIG12

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Hats	Printed 5 pannel two tone ball caps - Concerts in the Grove	50	7.25	362.50T

POSTED

AUTHORIZED BY: [signature] DATE: 6/5/12
VENDOR #: 2634 ACCOUNT #: 401-2750-00 #7013
AMOUNT: 392.41 CITY MANAGER APPROVAL: [signature]
06-06-12

Thank you for your business!

Subtotal	362.50
8.25% Tax	29.91
Total	392.41

CITY OF CLAYTON
Founded 1857 .. Incorporated 1964

Approved:

Gary A. Napper, City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DAVID WOLTERING, COMMUNITY DEVELOPMENT DIRECTOR

DATE: JUNE 19, 2012

SUBJECT: MEASURE J GROWTH MANAGEMENT PROGRAM COMPLIANCE CHECKLIST - REPORTING PERIOD CALENDAR YEARS 2010 AND 2011

RECOMMENDATION

Staff recommends the City Council adopt the attached Resolution (See **Attachment 1**). This Resolution approves the attached Measure J Growth Management Program (GMP) Compliance Checklist (See **Attachment 2**) for the reporting period of calendar years 2010 and 2011 to send to the Contra Costa Transportation Authority (CCTA) to satisfy GMP requirements and receive the City's share of Measure J Local Street Maintenance and Improvement (LSM) funds for the Fiscal Years (FY) 2011-12 and 2012-13. Acceptance of this Checklist by CCTA also makes the City eligible for funds from the Transportation for Livable Communities (CC-TLC) program.

BACKGROUND/DISCUSSION

Participating jurisdictions, including the City of Clayton, that are subject to Measure J requirements and share in the funding allocations associated with that ballot measure must complete biennial checklists for review and approval by CCTA to secure their funding allocations. The intent of this process is to assure that the participating jurisdictions are complying with the GMP requirements. Staff has completed the current compliance checklist for the reporting period of calendar years 2010 and 2011 for review and acceptance by the City Council so that it can be forwarded to CCTA for review and approval.

The purpose of the GMP associated with Measure J (and previously Measure C) is to establish goals, standards, and policies for traffic services, public facilities and services, and growth management. Measure J is a 2004 voter-approved 25-year extension of the previous Measure C Contra Costa Transportation Improvement and Growth Management Program approved by voters in 1988.

The Growth Management component helps ensure that future residential, business and commercial growth pays for the facilities required to meet the demands resulting from that growth. Compliance with the GMP is linked to receipt of Local Street Maintenance and Improvement Funds and Transportation for Livable Community Funds from the Contra Costa Transportation Authority CCTA.

The current Measure J Growth Management Program requires each local jurisdiction to meet the six following requirements:

- Adopt Development Mitigation Program;
- Address Housing Options;
- Participate in an Ongoing Cooperative, Multi-Jurisdictional Planning Process;
- Adopt an Urban Limit Line;
- Develop a Five-Year Capital Improvement Program; and
- Adopt a Transportation System Management Ordinance or Resolution.

The City of Clayton is in compliance with these requirements, as described in the attached compliance checklist. Additionally, the Measure J Growth Management Program requires that participating jurisdictions update their General Plan Growth Management Elements to be consistent with Measure J Program requirements. The Clayton City Council adopted an updated Growth Management Element at the Council's meeting on May 17, 2011 to meet this requirement.

FISCAL IMPACT

Acceptance of this Compliance Checklist by the CCTA will allow the City of Clayton to receive its share of the Measure J Local Street Maintenance and Improvement (LSM) funds for the FY 2011-12 and FY 2012-13 allocation period. The City's allocation is estimated to be $220,811 (18% Distribution Rate) plus $25,999 (2.09% Additional Distribution) for FY 2011-12 and $226,333 (18% Distribution Rate) plus $25,993 (Additional 2.09 %) for FY 2012-13.

ATTACHMENTS

1 Resolution
2 Measure J Growth Management Program Compliance Checklist (w/ Attachments) for Reporting Period Calendar Years 2010 and 2011

RESOLUTION NO. XX-2012

A RESOLUTION APPROVING THE MEASURE J GROWTH MANAGEMENT PROGRAM COMPLIANCE CHECKLIST FOR REPORTING PERIOD CALENDAR YEARS 2010 and 2011 (CDD 02-12)

THE CITY COUNCIL
City of Clayton, California

THE CITY COUNCIL OF THE CITY OF CLAYTON FINDS AS FOLLOWS:

WHEREAS, for the purpose of complying with adopted Contra Costa Ballot Measure J and related biennial checklist requirements of the Contra Costa Transportation Authority (CCTA) to receive the City's share of transportation funding related to Measure J, staff has prepared the required biennial checklist for the reporting period calendar years 2010 and 2011; and

WHEREAS, staff has reviewed and prepared this compliance checklist in accordance with the applicable CCTA compliance checklist requirements; and

WHEREAS, the City Council considered this biennial checklist at a duly-noticed meeting on June 19, 2012, and

WHEREAS, the City Council considered any offered public testimony and staff reports regarding the biennial checklist at the June 19, 2012 meeting; and

WHEREAS, the City Council determined the biennial checklist is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061 (b) (3); would be in conformance with the Clayton General Plan; and that the public necessity, convenience, and general welfare would require approval of the biennial checklist; and

WHEREAS, there is no evidence that the proposed biennial checklist would have the potential for any individual or cumulative adverse impacts on fish and wildlife resources or their habitat, as defined in Section 711.2 of the Fish and Game Code.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Clayton, California, does hereby approve this biennial checklist, incorporated by reference herein, based on the following determinations:

SECTION 1. The above recitals and citations are true and correct; and,

SECTION 2. This biennial checklist is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061 (b) (3) of the CEQA Guidelines; and

SECTION 3. This biennial checklist is consistent with applicable provisions of State law; and

SECTION 4. This biennial checklist is consistent with the requirements of applicable provisions of Contra Costa County Ballot Measur J; and

SECTION 5. This biennial checklist is in conformance with the Clayton General Plan, and that the public necessity, convenience, and general welfare would require approval of the biennial checklist.

PASSED, APPROVED and ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 19th day of June, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON

____

Howard Geller, Mayor

ATTEST

____

Laci J. Jackson, City Clerk

Attachment A: Biennial checklist for Reporting Period: Calendar Years 2010 and 2011

comdev/CCTA Compliance Checklist\Compliance Checklist Reso.6.19.12

Attachment 2

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

Measure J Growth Management Program Compliance Checklist

1. Action Plans

	YES	NO	N/A
a. Is the jurisdiction implementing the actions called for in the applicable Action Plan for all designated Routes of Regional Significance within the jurisdiction?	☐	☐	☒
b. Has the jurisdiction implemented the following procedures as outlined in the *Implementation Guide* and the applicable Action Plan for Routes of Regional Significance?			
i. Circulation of environmental documents,	☒	☐	☐
ii. Analysis of the impacts of proposed General Plan amendments and recommendation of changes to Action Plans, and	☒	☐	☐
iii. Conditioning the approval of projects consistent with Action Plan policies?	☒	☐	☐
c. Has the jurisdiction followed the procedures for RTPC review of General Plan Amendments as called for in the *Implementation Guide?*	☒	☐	☐

2. Transportation Mitigation Program

	YES	NO
a. Has the jurisdiction adopted and implemented a local development mitigation program to ensure that new development pays its fair share of the impact mitigation costs associated with that development?	☒	☐
b. Has the jurisdiction adopted and implemented the regional transportation mitigation program, developed and adopted by the applicable Regional Transportation Planning Committee, including any regional traffic mitigation fees, assessments, or other mitigation as appropriate?	☒	☐

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

3. Housing Options and Job Opportunities	YES	NO
a. Has the jurisdiction prepared and submitted a report to the Authority demonstrating reasonable progress in providing housing opportunities for all income levels under its Housing Element? The report can demonstrate progress by (1) comparing the number of housing units approved, constructed or occupied within the jurisdiction over the preceding five years with the number of units needed on average each year to meet the housing objectives established in its Housing Element; or (2) illustrating how the jurisdiction has adequately planned to meet the existing and projected housing needs through the adoption of land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development; or (3) illustrating how its General Plan and zoning regulations facilitate improvement or development of sufficient housing to meet the Element's objectives.	■	☐
b. Does the jurisdiction's General Plan—or other adopted policy development policies have on the local, regional and countywide document or report—consider the impacts that its land use and transportation system, including the level of transportation capacity that can reasonably be provided?	■	☐
c. Has the jurisdiction incorporated policies and standards into its development approval process that support transit, bicycle and pedestrian access in new developments?	■	☐

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

4. Traffic Impact Studies

	YES	NO	N/A
a. Using the Authority's *Technical Procedures*, have traffic impact studies been conducted as part of development review for all projects estimated to generate more than 100 net new peak-hour vehicle trips? (Note: Lower traffic generation thresholds established through the RTPC's Action Plan may apply).	■	☐	☐
b. If the answer to 4.a. above is "yes", did the local jurisdiction notify affected parties and circulate the traffic impact study during the environmental review process?	■	☐	☐

5. Participation in Cooperative, Multi-Jurisdictional Planning

	YES	NO
a. During the reporting period, has the jurisdiction's Council/Board representative regularly participated in meetings of the appropriate Regional Transportation Planning Committee (RTPC), and have the jurisdiction's local representatives to the RTPC regularly reported on the activities of the Regional Committee to the jurisdiction's council or board? (Note: Each RTPC should have a policy that defines what constitutes regular attendance of Council/Board members at RTPC meetings.)	■	☐
b. Has the local jurisdiction worked with the RTPC to develop and implement the Action Plans, including identification of Routes of Regional Significance, establishing Multimodal Transportation Service Objectives (MTSOs) for those routes, and defining actions for achieving the MTSOs?	■	☐
c. Has the local jurisdiction applied the Authority's travel demand model and *Technical Procedures* to the analysis of General Plan Amendments (GPAs) and developments exceeding specified thresholds for their effect on the regional transportation system, including on Action Plan MTSOs?	■	☐

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

	YES	NO
d. As needed, has the jurisdiction made available, as input into the countywide transportation computer model, data on proposed improvements to the jurisdiction's transportation system, including roadways, pedestrian circulation, bikeways and trails, planned and improved development within the jurisdiction, and traffic patterns?	☒	☐

6. Five-Year Capital Improvement Program

	YES	NO
Does the jurisdiction have an adopted five-year capital improvement program (CIP) that includes approved projects and an analysis of project costs as well as a financial plan for providing the improvements? (The transportation component of the plan must be forwarded to the Authority for incorporation into the Authority's database of transportation projects)	☒	☐

7. Transportation Systems Management Program

	YES	NO
Has the jurisdiction adopted a transportation systems management ordinance or resolution that incorporates required policies consistent with the updated model ordinance prepared by the Authority for use by local agencies or qualified for adoption of alternative mitigation measures because it has a small employment base?	☒	☐

8. Maintenance of Effort (MoE)

	YES	NO
Has the jurisdiction met the MoE requirements of Measure J as stated in Section 6 of the Contra Costa Transportation Improvement and Growth Management Ordinance (as amended)? (See the Checklist Instructions for a listing of MoE requirements by local jurisdiction.)	☒	☐

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

9. Posting of Signs	**YES**	**NO**	**N/A**
Has the jurisdiction posted signs meeting Authority specifications for all projects exceeding $250,000 that are funded, in whole or in part, with Measure C or Measure J funds?	■	☐	☐

10. Adoption of the Measure J Growth Management Element	**YES**	**NO**	**N/A**
Has the local jurisdiction adopted a final GME for its General Plan that substantially complies with the intent of the Authority's adopted Measure J Model GME?	■	☐	☐

11. Adoption of a voter-approved Urban Limit Line	**YES**	**NO**	**N/A**
a. Has the local jurisdiction adopted and continually complied with an applicable voter-approved Urban Limit Line as outlined in the Authority's annual ULL Policy Advisory Letter?	■	☐	☐
b. If the jurisdiction has modified its voter-approved ULL or approved a major subdivision or General Plan Amendment outside the ULL, has the jurisdiction made a finding of consistency with the Measure J provisions on ULLs and criteria in the ULL Policy Advisory Letter after holding a noticed public hearing and making the proposed finding publically available?	☐	☐	■

12. Other Considerations	**YES**	**NO**	**N/A**
If the jurisdiction believes that the requirements of Measure J have been satisfied in a way not indicated on this checklist, has an explanation been attached below?	☐	☐	■

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

13. Review and Approval of Checklist

This checklist was prepared by:

Signature

Date

DAVID WOLTERING, AICP, COMMUNITY DEVELOPMENT DIRECTOR
Name & Title (print)

925/673-7343
Phone

dwoltering@ci.clayton.ca.us
Email

The council/board of CITY OF CLAYTON
has reviewed the completed checklist and found that the policies and programs of the jurisdiction as reported herein conform to the requirements for compliance with the Contra Costa Transportation Improvement and Growth Management Program.

Certified Signature (Mayor or Chair)

Date

HOWARD GELLER, MAYOR
Name & Title (print)

Attest Signature (City/Town/County Clerk)

Date

LACI J. JACKSON
Name (print)

Compliance Checklist

Reporting Jurisdiction: City of Clayton

For Fiscal Years 2011-12 and 2012-13

Reporting Period: Calendar Years 2010 & 2011

Supplementary Information (Required)

1. Action Plans

a. Please summarize steps taken during the reporting period to implement the actions, programs, and measures called for in the applicable Action Plans for Routes of Regional Significance:

While the City of Clayton does not have a route of regional significance within its jurisdictional boundaries, the City has had elected, appointed, and staff representatives attend on a regular basis CCTA meetings for purposes of planning and facilitating the implementation of measures called for in local Action plans.

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

b. Attach, list and briefly describe any General Plan Amendments that were approved during the reporting period. Please specify which amendments affected ability to meet the standards in the Growth Management Element and/or affected ability to implement Action Plan policies or meet Traffic Service Objectives. Indicate if amendments were forwarded to the jurisdiction's RTPC for review, and describe the results of that review relative to Action Plan implementation:

There was only one General Plan Amendment (GPA) approved by the City of Clayton during this reporting period. This GPA was approved on May 17, 2011 by the Clayton City Council, with adoption of Resolution No. 13-2011. This GPA was for the purpose of updating the City's General Plan Growth Management Element related to updating goals, standards, and policies for traffic services, public facilities and services, and general growth management to comply with Measure J requirements. This GPA was sent to CCTA and accepted as part of the City's last Biennial Checklist submittal. This GPA facilitates the City's ability to implement Action Plan policies and meet Traffic Service Objectives.

Compliance Checklist

Reporting Jurisdiction: City of Clayton

For Fiscal Years 2011-12 and 2012-13

Reporting Period: Calendar Years 2010 & 2011

Provide a summary list of projects approved during the reporting period and the conditions required for consistency with the Action Plan:

N/A

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

2. Transportation Mitigation Program

a. Describe progress on implementation of the regional transportation mitigation program:

The City of Clayton participated in and approved the development and implementation of the regional mitigation program through TRANSPAC. In terms of local implementation, the City of Clayton collects development impact fees, including, as applicable, an "Offsite Arterial Street Improvement" fee, in accordance with the City's approved fee schedule. During the reporting period, a total of $7,280 "Offsite Arterial Improvement" fees were collected.

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

3. Housing Options and Job Opportunities

a. Please attach a report demonstrating reasonable progress in providing housing opportunities for all income levels. *(Check box to confirm report is attached.)* ☐

b. Please attach the jurisdiction's adopted policies and standards that ensure consideration of and support for walking, bicycling, and transit access during the review of proposed development. *(Check box to confirm document is attached.)* ☐

4. Traffic Impact Studies

Please list all traffic impact studies that have been conducted as part of the development review of any project that generated more than 100 net new peak hour vehicle trips. (Note: Lower traffic generation thresholds established through the RTPC's Action Plan may apply). Note whether the study was consistent with the Authority's Technical Procedures and whether notification and circulation was undertaken during the environmental review process.

A traffic impact study was conducted for the proposed Clayton Community Church project during the reporting period. This proposed project comprises approximately 42,000 square feet of development space, including a 22,244 square foot sanctuary building to accommodate up to nearly 500 occupants. More than 100 net new peak hour vehicle trips are expected with this proposed project. The the Public Review Draft Environmental Impact Report (EIR) was circulated from May 11, 2011 through June 25, 2011. Both a Notice of Preparation (NOP) and copy of the Public Review Draft EIR were sent to the Contra Costa Transportation Authority (CCTA) for notification and comment.

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

5. Participation in Cooperative, Multi-Jurisdictional Planning

No attachments necessary.

6. Five-Year Capital Improvement Program

Please attach the transportation component of the most recent CIP version, if the Authority does not already have it. *(Check box to confirm document is attached.)* Otherwise, list the resolution number and date of adoption of the most recent five-year CIP. ☐

Resolution Number	
Date	June 19, 2012

7. Transportation Systems Management Program

Please attach a copy of the jurisdiction's TSM ordinance, or list the date of ordinance or resolution adoption and its number. *(Check box to confirm ordinance is attached.)* ☐

Ordinance Number	Ordinance No. 337
Date	May 19, 1998

8. Maintenance of Effort (MoE)

Please indicate the jurisdiction's MoE requirement and MoE expenditures for the past two fiscal years (FY 2009-10 and FY 2010-11). See the Instructions to identify the MoE requirements.

MoE Requirement	$0
MoE expenditures: FY 2010 and 11	$0

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

9. Posting of Signs

Provide a list of all projects exceeding $250,000 within the jurisdiction, noting which ones are or were signed according to Authority specifications.

There were two projects undertaken exceeding $250,000 within the City of Clayton during the reporting period:

1. Old Marsh Creek Road Overlay Project (Program funds were used and a sign was posted for the project)

2. Neighborhood Street Rehabilitation Project (Program funds were not used and, therefore, a sign was not posted)

10. Adoption of the Measure J Growth Management Element

Please attach the adopted Final Measure J Growth Management Element to the local jurisdiction's General Plan. *(Check box to confirm GME is attached.)* ☐

Compliance Checklist

Reporting Jurisdiction: City of Clayton
For Fiscal Years 2011-12 and 2012-13
Reporting Period: Calendar Years 2010 & 2011

11. Adoption of a voter-approved Urban Limit Line

The local jurisdiction's adopted ULL is on file at the Authority offices. Please specify any actions that were taken during the reporting period with regard to changes or modifications to the voter-approved ULL, which should include a resolution making a finding of consistency with Measure J and a copy of the related public hearing notice.

N/A

12. Other Considerations

Please specify any alternative methods of achieving compliance for any components for the Measure J Growth Management Program.

N/A

Attachments by Section to City of Clayton Compliance Checklist for Reporting Period: Calendar Years 2010 and 2011

<u>Sections</u>

1 Resolution No. 13-2011, Growth Management Element, adopted May 17, 2011

2 N/A

3
- a. City of Clayton HCD Annual Housing Progress Report (2011)
- aa. Clayton 2009-2014 Housing Element Implementation Measures
- aaa. HCD City of Clayton 2009-2014 Housing Element Certification Letter, dated July 15, 2010
- c. City of Clayton General Plan Circulation Element (Excerpt)
- cc. City of Clayton Design Plans (Excerpt)
- ccc. City of Clayton Bicycle Parking Requirements (Municipal Code Section 17.37.040)

4 N/A

5 N/A

6 City of Clayton Capital Improvement Program (CIP) for FY 2012/13-FY 2016/17

7 Transportation Systems Management (TRM) Ordinance

8 N/A

9 N/A

10 See Attachment 1

11 N/A

Attachment 1

RESOLUTION NO. 13-2011

A RESOLUTION UPDATING THE GROWTH MANAGEMENT ELEMENT OF THE CLAYTON GENERAL PLAN (GPA 01-11)

THE CITY COUNCIL
City of Clayton, California

THE CITY COUNCIL OF THE CITY OF CLAYTON FINDS AS FOLLOWS:

WHEREAS, for the purpose of complying with adopted Contra Costa Ballot Measures C and J and related biennial checklist requirements of the Contra Costa Transportation Authority (CCTA) to receive the City's share of transportation funding related to those ballot measures, the City of Clayton was required to update its General Plan Growth Management Element (GME); and

WHEREAS, staff worked with Raney Planning & Management and the staff of CCTA to prepare the update to the GME in accordance with the requirements of applicable Measures C and J and CCTA; and

WHEREAS, the Planning Commission held a duly-noticed meeting on April 26, 2011 to review the updated GME; and

WHEREAS, the Planning Commission considered the public testimony and staff reports regarding the GME at the April 26, 2011 meeting; and

WHEREAS, the Planning Commission determined recommending City Council approval of the GME is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061 (b) (3); would be in conformance with the Clayton General Plan; and that the public necessity, convenience, and general welfare would require approval of the GME update; and

WHEREAS, there is no evidence that the proposed GME update would have the potential for any individual or cumulative adverse impacts on fish and wildlife resources or their habitat, as defined in Section 711.2 of the Fish and Game Code.

WHEREAS, at a duly-noticed public hearing on May 17, 2011, the City Council considered the staff report and related background documents as well as the testimony of all persons speaking of providing information on this matter.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Clayton, California, does hereby approve the update to the Growth Management Element of the Clayton General Plan (see **Attachment A**), based on the following determinations:

SECTION 1. The above recitals and citations are true and correct; and,

SECTION 2. This GME update is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061 (b) (3) of the CEQA Guidelines; and

SECTION 3. This GME update is consistent with applicable provisions of State law; and

SECTION 4. This GME update is consistent with the requirements of applicable provisions of Contra Costa County Ballot Measures C and J; and

SECTION 5. This GME is in conformance with the Clayton General Plan, and that the public necessity, convenience, and general welfare would require approval of the GME update.

PASSED, APPROVED and ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 17th day of May, 2011 by the following vote:

AYES: Mayor Shuey, Vice Mayor Geller, Councilmembers Medrano, Pierce and Stratford.

NOES: None.

ABSENT: None.

ABSTAIN: None.

THE CITY COUNCIL OF CLAYTON

David Shuey

David T. Shuey, Mayor

ATTEST

Laci J. Jackson

Laci J. Jackson, City Clerk

Attachment A: Section XI Growth Management Element

GPA\2011\01-11.resolution.cc.mtg.5.17.11

Section XI

GROWTH MANAGEMENT ELEMENT

INTRODUCTION

TRAFFIC SERVICES

PUBLIC FACILITIES AND SERVICES

GENERAL GROWTH MANAGEMENT

BACKGROUND INFORMATION AND ANALYSIS

INTRODUCTION

The City of Clayton

Clayton is situated in Central Contra Costa County southeast of the City of Concord. The City is bounded on the west by the City of Concord. Clayton's northern boundary is also defined by the City of Concord and by ridge lines separating Clayton from unincorporated portions of Contra Costa County. To the east, Clayton is separated from unincorporated areas by ridge lines and by the legal line of the City Limits itself. Clayton is defined on the south by the boundary of Mt. Diablo State Park.

The U.S. Census Bureau estimated that Clayton had a population of 10,897 in 2010, and according to the Association of Bay Area Governments (ABAG) projections, the population will increase to 12,600 by 2030 with an average annual growth rate of 0.7%. According to the U.S. Census Bureau, Clayton's housing stock in 2010 consisted of 4,086 total housing units. While Clayton's housing stock increased between 1990 and 2010 (based on Census counts), the composition of the housing stock remained generally unchanged. The U.S. Census documents that Clayton's population was 79.3% white in 2010, compared to 87.9% in 2000. Clayton is a primarily owner-occupied community with few multi-family units in the City. Clayton's housing units had a 2009 median sales price of $417,000.

Major traffic corridors within the Clayton area include Clayton Road which is the main access into the City from the west and Oakhurst Drive and Pine Hollow Road which are also significant access routes to the west. Marsh Creek Road terminates at Clayton Road and is the main access into the City from the east. To the west of the City is Ygnacio Valley Road/Kirker Pass Road corridor which is a main north/south road in the area which runs southwest to Walnut Creek and northeast to Pittsburg.

Purpose and Authority

The purpose of the Growth Management Element to the Clayton General Plan is to establish goals, standards, and policies for traffic services, public facilities and services, and general growth management. By adopting and implementing this Element, Clayton intends to establish a comprehensive, long-range program which will match the demands for multi-modal transportation facilities and services generated by new development with plans, capital improvement programs and development mitigation programs. In addition, Clayton intends to promote compact urban development patterns and restrict the extension of infrastructure into areas where urban development is not planned.

A Growth Management Element is adopted pursuant to Section 65303 of the California Government Code. This code section states "the general plan may include any other elements or address any other subjects which, in the judgment of the legislative body, relate to the physical development of the City." The Growth Management Element is also consistent with the requirements of the Measure J Growth Management Program, approved by the Contra Costa County voters in 2004, effective April 1, 2009.

The Measure J Growth Management Program requires each local jurisdiction to meet the six following requirements:

- Adopt Development Mitigation Program;
- Address Housing Options;
- Participate in an Ongoing Cooperative, Multi-Jurisdictional Planning Process;
- Adopt an Urban Limit Line (ULL);
- Develop a Five-Year Capital Improvement Program; and
- Adopt a Transportation System Management (TSM) Ordinance or Resolution; and

Measure J is a 2004 voter-approved, 25-year extension of the previous Measure C Contra Costa Transportation Improvement and Growth Management Program initially approved by voters in 1988. The Growth Management component is intended to assure that future residential, business, and commercial growth pays for the facilities required to meet the demands resulting from that growth. Compliance with the Growth Management Program is linked to receipt of Local Street Maintenance and Improvement Funds and Transportation for Livable Community Funds from the Transportation Authority.

Measure J eliminates the previous Measure C requirements for local performance standards and Level of Service (LOS) standards for non-regional routes; however, the City of Clayton will carry forward the LOS standards for non-regional routes, and performance standards for fire, police, parks, sanitary, water, and flood control as each could continue to play a decisive role in assessing the impacts of proposed new development. Measure J also adds the requirement for adoption of a voter-approved ULL.

Organization

This Growth Management Element is organized into six sections: INTRODUCTION, TRAFFIC SERVICES, PUBLIC FACILITIES and SERVICES, GENERAL GROWTH MANAGEMENT, and BACKGROUND INFORMATION and ANALYSIS. The INTRODUCTION provides a broad overview of the City; the purpose of the Element; the relationship to other Elements of the General Plan; and finally, defines key terms. The TRAFFIC SERVICES section establishes traffic goals and standards, and proposes traffic policies and implementation measures. The PUBLIC FACILITIES and SERVICES section addresses the areas of police, parks, fire protection, sanitary sewer, water supply, and flood control. Goals and standards regarding these areas are presented, and policies and implementation measures are proposed. The GENERAL GROWTH MANAGEMENT section addresses additional goals and standards as well as policies and implementation measures regarding such areas as housing options, adoption of an Urban Limit Line, and a City-wide Capital Improvement Program. The BACKGROUND INFORMATION and ANALYSIS section addresses the areas of traffic, police, parks, fire protection, sanitary sewer, water supply, flood control services, and general growth management such as housing options.

Relation to Other Elements of the General Plan

Each Element of Clayton's General Plan, including the Growth Management Element, must be internally consistent as well as consistent with each other. In other words, data, goals, policies and maps and diagrams should not conflict with each other, rather they must be compatible and mutually supportive. The Elements of Clayton's General Plan overlap and intertwine. The Growth Management Element's traffic service information relates to the Circulation Element. For example, the Circulation Element's goal includes the statement to "assure adequate traffic capacity on major thoroughfares." This statement is addressed in the Growth Management Element's LOS standards and development mitigation implementation actions. Also, Objective 8 of the Circulation Element calls for cooperation with Concord and the County. This objective is implemented, in part, by the Growth Management Element's implementation policy regarding multi-jurisdictional transportation planning.

The Growth Management Element's public facilities and services information relates to the Community Facilities Element. The Community Facilities Element has several policies which address sanitary sewer, water supply, flood control, fire protection, and parks. These topics are directly addressed in the Growth Management Element. In addition, inter-relationships between other Elements and the Growth Management Element exist. The Housing Element has an implementation measure (1C) which raises the issue of development review for infrastructure. This issue is also addressed in the implementation policies of the public facilities and services section of the Growth Management Element. The Community Design Element contains a policy (4b) seeking to minimize traffic congestion at intersections; the Open Space and Conservation Element includes an objective (2) and policies relating to parks; the Safety Element has objectives and policies concerning flood hazards and fire protection (8-11); all these topics are also addressed in the Growth Management Element. Finally, the Land Use Element guides the physical representation of the standards and policies of the Growth Management Element.

Definitions:

Basic Route. All local roads not designated as Routes of Regional Significance; Level of Service Standards apply to all signalized intersections on Basic Routes.

Findings of Special Circumstances. Findings made by the Contra Costa Transportation Authority, following a request by a City, that override the requirement to amend the General Plan, Zoning Ordinance, Capital Improvement Plan or other relevant plan or policy, when a basic route (non-regional route) does not meet its adopted standard.

LOS. Level of Service, a standard comparing traffic volume to capacity at intersections (v/c), in terms of percent. LOS runs from A to F, with A having the lowest volume to capacity (no congestion, free flowing conditions).

Regional Route Action Plan. Plans for Regional Routes which are developed by local jurisdictions in cooperation as a Regional Transportation Planning Committee. Plans include:

1. Overall policy goals established by the Transportation Authority.
2. Traffic service objectives.
3. Actions to be implemented by participating jurisdictions.

Route of Regional Significance (also Regional Routes). Road designated by the Contra Costa Transportation Authority, consistent with procedures described in the: "Implementation Guide: Traffic Level of Service Standards and Programs for Routes of Regional Significance." These roads are subject to objectives and programs in adopted Action Plans.

TRAFFIC SERVICES

Due to its geographic location, most of the residents of Clayton rely on the automobile for transportation. Clayton's system of streets is the major component of the City's transportation system. This system reflects a large investment in and commitment to the automobile. The use of the automobile for single occupant trips must, however, be reduced. Clayton's residents need to increase the use of alternate modes of transportation, such as public transit, car/van pools, bicycling, walking, etc.

Goals

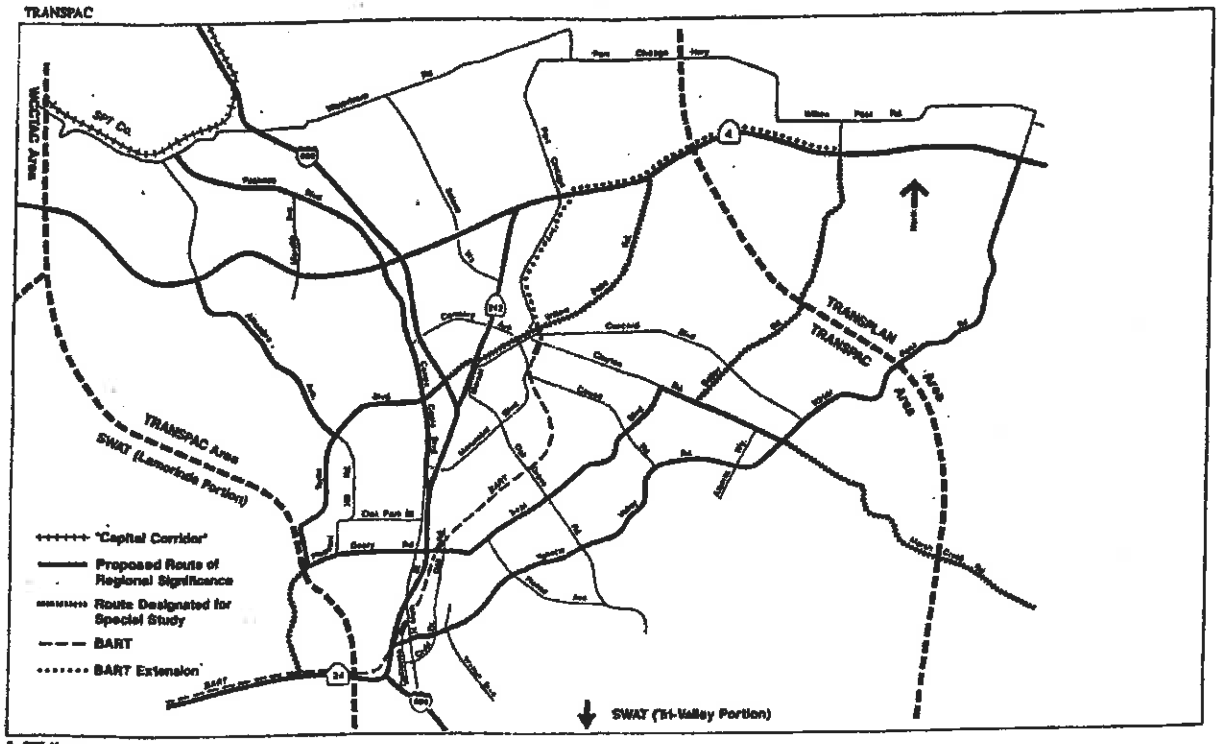
1. Promote the development of a street system that minimizes adverse impacts on the environment and surrounding land uses.
2. Design a street system that while accommodating urban development is consistent with orderly growth.
3. Promote more efficient, less environmentally harmful modes of transportation (transit, car/van pools, bicycling, walking, etc.) and consider non-capacity increasing solutions to decrease dependence on the automobile (transit information, flex-schedules, preferential treatment for high occupancy vehicles, etc.)
4. Assure that new residential, business, and commercial growth pays for the facilities required to meet the demands resulting from that growth.

Performance Standards

1. **Routes of Regional Significance:** The City of Clayton, in cooperation with the TRANSPAC Regional Transportation Planning Committee, has acknowledged designated Routes of Regional Significance for the Central Contra Costa County area. These designated Routes are shown on Figure 1. A Route of Regional Significance does not exist within Clayton's City Limits. However, immediately to the west of the City, the Ygnacio Valley Road/Kirker Pass Road corridor is a designated Route of Regional Significance.

2. **Reporting Intersection Traffic Level of Service (LOS) Standards**: There are eight signalized intersections within Clayton. Four of these intersections are key in determining whether or not the City's basic route system is operating efficiently and meeting Level of Service standards. These four reporting intersections along with their related Level of Service standards are as follows:

Intersection	Adjacent Land Use	Poorest Acceptable LOS
Clayton Rd/Washington Blvd.	Urban	LOS high D
Clayton Rd/Mitchell Canyon Rd.	Suburban	LOS low D
Marsh Creek Rd./Regency Drive	Suburban	LOS low D
Oakhurst Dr./Eagle Peak Ave. (south)	Suburban	LOS low D



Korve Engineering

FIGURE 1

ROUTES OF REGIONAL SIGNIFICANCE

Objective 1
Development Mitigation: The City shall adopt and maintain a development mitigation program to ensure that new growth pays its fair share of the costs associated with that growth.

Policies/Implementation Measures

1a Clayton will continue to implement its adopted development fees to require developers to pay the costs necessary to mitigate the impacts of their development on the local street system.

1b Clayton will participate in TRANSPAC's regional development mitigation program and establish fees, exactions, assessments, or other mitigation measures to fund regional or subregional transportation improvements needed to mitigate the impacts of planned development on the regional transportation system.

1c Clayton will periodically review the existing adopted development fees to determine if the fees accurately reflect the needed traffic mitigation associated with development.

1d As part of the development review process for projects estimated to generate over 100 peak-hour vehicle trips, Clayton will require the developer/applicant to provide the City with a traffic impact study consistent with the Technical Guidelines published by the Contra Costa Transportation Authority.

1e Development projects expected to generate over 100 peak-hour vehicle trips in the peak direction will not be approved by the City unless a finding of consistency can be made with the Reporting Intersection Traffic Level of Service Standards.

1f The City will not use Local Street Improvement and Maintenance funds allocated to Clayton, pursuant to Measure J by the Contra Costa Transportation Authority, to replace developer funding for transportation projects determined to be required for growth to comply with standards.

Objective 2
Multi-Jurisdictional Transportation Planning: The City shall participate in an on-going multi-jurisdictional planning process with other jurisdictions and agencies, the RTPC, and the Contra Costa Transportation Authority to create a balanced, safe, and efficient transportation system and to manage the impacts of growth.

Policies/Implementation Measures

2a Clayton has and will continue to participate in multi-jurisdictional transportation planning by participating in the activities of the TRANSPAC Regional Transportation Planning Committee including the development of a Regional Route Action Plan and cooperating in planning for intersections subject to Findings of Special Circumstances.

2b Clayton will participate in the Contra Costa Transportation Authority's conflict resolution process, as needed, to resolve transportation related disputes.

2c Clayton will report its progress regarding the Growth Management Program to the Contra Costa Transportation Authority by submitting a compliance checklist and maintaining other necessary information.

2d Clayton will assist the Contra Costa Transportation Authority in maintaining its travel demand modeling system by providing information on proposed transportation improvements, including those adopted as part of the City's Capital Improvement Program, planned and approved development within the City, and long-range plans relative to ABAG's projections for household and jobs within the City.

Objective 3
Transportation Systems Management (TSM): To promote maximum efficiency in the existing transportation system and to further the transportation goals of the Contra Costa Transportation Authority's Measure J Growth Management Program, Contra Costa's Congestion Management Program, and the Bay Area Clean Air Plan; to reflect an ongoing commitment to TSM efforts, in

order to achieve traffic congestion management and air quality goals; and to comply with applicable state and federal laws.

Policies/Implementation Measures

3a As part of its program to ensure the continuation of a proactive TSM program effort, aimed at reducing vehicle trips, vehicle emissions, and traffic congestion in the most efficient and cost-effective manner, the City will continue to implement its Transportation Demand Management Ordinance.

3b The City will require design features that facilitate pedestrian access, bicycle use, ride sharing, and transit use to be incorporated within subdivision and development proposals, as appropriate. Design features may include bus turnouts and shelters, park and ride lots, preferential parking for car/van pools, and effective pedestrian, equestrian, and bicycle access features.

3c The City will require that all developments (residential as well as non-residential) generating more than 100 peak hour trips, implement a TSM information program. The program shall seek to provide information to residents and employers on RIDES and other ride matching agencies, transit schedules, bicycle facilities, and locations of nearby Park and Ride lots.

Objective 4

Achieving LOS Standards: The City shall maintain and improve traffic operations compliant with LOS standards.

Policies/Implementation Measures

4a In the event that any of Clayton's four reporting intersections identified above fail to meet its LOS standard, Clayton will consider amendments to the General Plan, Zoning Ordinance, Capital Improvement Program and/or other relevant plans and policies in order to attain the standard.

4b Capital projects necessary to maintain and improve traffic operations to comply with LOS standards will be included in Clayton's 5-year Capital Improvement Program.

Objective 5

Environmentally Sensitive Transportation Routes: The City shall limit improvements to Marsh Creek Road in order to maintain the significance of the environmental resources present.

Policies/Implementation Measures

5a Marsh Creek Road shall not be widened beyond the existing 2 lanes east of Pine Lane due to the significant environmental resources present. Marsh Creek Road may be improved by measures including but not limited to: repaving, improved shoulders, turn lanes, and acceleration/deceleration lanes.

PUBLIC FACILITIES AND SERVICES

City growth and development is dependent upon a complicated network of public facilities and services. Each type of service has a unique set of constraints and must adapt to growth differently. The City of Clayton provides police and park services and with the advice of the Contra Costa Flood Control and Water Conservation District, flood control and drainage services. Fire protection, sanitary sewer, and water supply are not provided by the City, but by special purpose districts. These special purpose districts are: the Contra Costa County Fire Protection District for fire prevention, fire suppression, and first responder emergency medical services; the Central Contra Costa Sanitation District and City of Concord for the treatment and transport, respectively, of sewage; and the Contra Costa Water District for water supply services. The Contra Costa County Flood Control and Water Conservation District does provide recommendations to the City but such advice is only upon the request of the City.

Goals

1. Provide police protection to the public and its property through effective law enforcement and the incorporation of crime prevention features into new development.
2. Develop and maintain a system of active open spaces and trails along creek channels and within developed parks as well as the maintenance of passive open spaces along hillsides as a means of preserving the rural character of the City.
3. Incorporate fire safety precautions in existing developed areas and in planning for new development.
4. Provide for an efficient sanitary sewer collection system and for an efficient water distribution system to serve existing development (allowing for the eventual connection of non-sewer areas) and in the planning for new development.
5. Protect the community from the risk of flood damage.
6. Assure that new residential, business, and commercial growth pays for the facilities required to meet the demands resulting from that growth.

Performance Standards

1. **Police:** Capital facilities should be provided at a level sufficient to maintain a 5 minute response time for 90% of all emergency calls for police assistance.

2. **Parks:** Standards for active open spaces within Clayton are as follows:

Developed Parks (athletic fields, picnic areas, tot lots, etc.)	3 Acres per 1,000
Maintained Open Spaces (greenbelt and trails, etc.)	7 Acres per 1,000
Total Active Open Spaces	10 Acres per 1,000

3. **Fire Protection:** Ideally, all development should be within 1.5 miles or a 3 minute response time from a fire station. All development shall satisfy current adopted Fire Code requirements and, at a minimum, all development (including residential) more than 1.5 miles or 3 minutes from a fire station shall provide built-in fire protection system (e.g.,

fire sprinklers). All development adjacent to open space areas shall provide Class "A" fire retardant roof coverings.

4. **Sanitary Sewer:** All development shall comply with the standards of the Central Contra Costa Sanitary District and the City of Concord for sanitary sewer treatment and collection, respectively. Septic systems shall be allowed in transitional areas on large lots subject to the approval of Contra Costa County Health Services Department.

5. **Water:** All development shall comply with the standards of the Contra Costa Water District.

6. **Flood Control:** All development shall provide protection from the 100-year flood event as determined by the Federal Emergency Management Agency and as amended by more current information and studies. This protection shall also include the downstream effects of development on adjacent jurisdictions.

Objective 1
Development Mitigation: The City shall adopt and maintain a development mitigation program to ensure that new growth pays its fair share of the costs associated with that growth.

Policies/Implementation Measures

1a The City will continue to implement its adopted development fees to require developers to pay the costs necessary to mitigate the impacts of development on public facilities and services.

1b The City will review the existing adopted development fees and adopt additional development fees, as necessary, to insure that new growth is paying its fair share of the costs associated with the provision of facilities for police, parks, fire protection, sanitary sewer, water and flood control.

1c All new development shall contribute to or participate in the improvement of the police, parks, fire protection, sanitary sewer, water and flood control systems in proportion to the demand generated by the project occupants and users.

Objective 2
Achieving Performance Standards: The City shall maintain the public facilities and services performance standards.

Policies/Implementation Measures

2a Clayton will approve development projects only after making findings that: (1) after participation in the adopted development mitigation programs, performance standards will be maintained; or (2) project-specific mitigation measures will be required of the project to insure maintenance of standards.

2b Capital projects necessary to maintain and improve public facilities and services to comply with the performance standards will be included in Clayton's 5-year CIP.

2c Clayton will monitor and periodically review the adopted performance standards to determine if they accurately reflect the desires of the City.

GENERAL GROWTH MANAGEMENT

Goals

1. Support cooperative land use planning in Contra Costa County.
2. Support land use patterns consistent with the General Plans of local jurisdictions.
3. Support infill and redevelopment in existing urban and brownfield areas.

Objective 1

Address Housing Options: The City shall demonstrate reasonable progress in providing housing opportunities for all income levels and meeting housing goals.

Policies/Implementation Measures

1a The City will prepare a biennial report on the implementation of actions outlined in the Housing Element of its General Plan to the Contra Costa Transportation Authority in order to demonstrate reasonable progress in providing housing opportunities for all income levels. The report will demonstrate reasonable progress by one of the following:

- A comparison of the number of housing units approved, constructed, or occupied within Clayton over the preceding five years with the number of unites needed on average each year to meet the housing objectives established in the Housing Element;
- Illustrating how the City has adequately planned to meet the existing and projected housing needs through the adoption of land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development; or
- Illustrating how the City's General Plan and zoning regulations facilitate the improvement and development of sufficient housing to meet the objectives established in the Housing Element.

1b The City will consider the impacts all new developments would have on the local, regional, and county-wide transportation system, including the level of transportation capacity that can reasonable be provided.

1c The City will incorporate policies and standards into the development approval process that support the accommodation of transit, bicycle, and pedestrian access for new developments.

Objective 2

Adopt an Urban Limit Line (ULL): Clayton shall adopt an ULL (MAC-ULL, County ULL, or a Local Voter ULL as defined in the Principles of Agreement to the Measure J GMP) that has been approved by the majority of the voters within the City.

Policies/Implementation Measures

2a Clayton will implement and comply with the voter-approved ULL (adopted by the City in November 2007). Urban development will be restricted to within the line, subject to the policies and standards of the Land Use Element of the General Plan. Amendments to the City's ULL could only be made by first amending the County ULL, using adopted County procedures, and then adopting the amended ULL. Amendments to the City's ULL could also be made by adopting an entirely new voter-approved Local ULL. Any proposed amendments to the established ULL would need to be processed in accordance with applicable City of Clayton, Contra Costa County, and Contra Costa Local Agency Formation Commission (LAFCO) procedures.

Objective 3

Develop a Five-Year Capital Improvement Program (CIP): The City shall prepare and maintain annually or biennially a CIP that outlines the capital projects needed to implement the goals, policies, and programs of this General Plan for a minimum of the next five years. The CIP shall include approved projects and an analysis of the costs of the proposed projects as well as a financial plan for providing the improvements.

Policies/Implementation Measures

3a Capital projects sponsored by Clayton and necessary to maintain standards and improve traffic operations will be included in the 5-Year CIP. Funding sources for the capital projects as well as project phasing will be generally identified in the CIP.

BACKGROUND INFORMATION AND ANALYSIS

Traffic

The City of Clayton's Neighborhood Traffic Management Program (NTMP) was adopted on July 15, 2003. The program is a method of putting into practice some of the goals and direction of the City Council. Such goals include: implementation of a circulation system that will preserve the atmosphere and unity of the area and will ensure adequate traffic capacity on roads; providing for safe and efficient vehicular movement; minimizing the intrusion of through traffic on residential streets; implementation of physical and operational improvements to improve roadway and intersection capacity; and providing a safe environment for pedestrian movement. The program focuses on education and providing neighborhoods with tools for documentation and resolution of traffic problems.

Clayton is not located along a major highway or Interstate. Instead, major traffic is carried via Kirker Pass Road and Clayton Road/Marsh Creek Road. These two roads provide access to Interstate 680 and State Route 24 through Concord. The City jurisdiction includes 20.6 center-lane miles of paved streets, 14 consisting of arterials (both major and minor), collectors, and local streets. Most arterials provide northwest to southeast movement, with the exception of Kirker Pass Road, which runs southwest to northeast. Collectors run north-south and provide access to neighborhoods. Clayton experiences heavy commuter traffic originating from outside of the City.

All intersections within the City currently operate at a level of service (LOS) A, according to the City Engineer. Future development in the Marsh Creek Road Specific Plan area may cause an

LOS decline at one or two intersections within the City to LOS C. The City's minimum intersection LOS is LOS D for arterial streets. Although Measure J does not require minimum LOS thresholds, the City of Clayton General Plan still maintains this requirement.

Public transportation is provided by the Central Contra Costa Transit Authority, which offers bus and paratransit service. The General Plan shows 19 bus stops within the City, primarily along the arterials. Clayton would like to see a Bay Area Rapid Transit (BART) shuttle serve the City, and would also like to explore creating a formally improved Park and Ride facility within the City. An underutilized public Park and Ride lot does exist at the southeastern portion of the intersection of Clayton Road and Peacock Creek Drive.

The City has conducted a pavement survey to determine expected life remaining in its dedicated roadways. The condition of roads is based on a PCI—a numerical index used to indicate the condition of a roadway, which is widely used in transportation and civil engineering. The PCI looks at the overall conditions of the roadways, including engineering design, base and paving thickness, crown and drainage, and wear and aging condition. The pavement survey allows the City to plan repairs or perform preventive maintenance to extend the service life of the roadways. The PCI shows that, overall, the existing roadways receive an index rating of 77. The 77 PCI rating shows that the City of Clayton's roadways are in good condition; the City's PCI ratings typically rank in the top five best in the County.

Maintenance Department

The Maintenance Department has five full-time employees and uses seasonal part-time employees to help maintain the City streets, sidewalks, and storm drains. The Department maintains 1,000 streetlights, over 1,000 street signs, and 84 miles of streets and markings.

Police

The City's Police Department has personnel of 14; eleven are sworn officers, including the Chief. Approximately 980 citizens per sworn officer exist. In addition, the Department has Police Explorers, two paid Police Service Aides, Volunteers in Police Services, and one Reserve Officer. The Department has a neighborhood watch program, a vacation watch program, and an active CERT (Citizen Emergency Response Training) program. Clayton contracts with the City of Concord for dispatch and jail booking services.

According to the U.S. Federal Bureau of Investigation crime statistics for 2009, Clayton had seven violent crimes and 179 property crimes, with a rate of 1,711 crimes per 100,000 population. Crime rates are affected by a number of factors and reflect a city's population, concentration of youth, degree of urbanization, cultural and educational characteristics, geographic location, and modes of transportation, among others. Therefore, crime rates are a good measure of changed conditions within a city over time but should not be considered as a direct evaluation of the adequacy of police services between cities.

In 2010, the Department had 7,350 calls for service, self-initiated and via dispatch. The Department had 7,793 calls for service in 2007, and 6,430 calls for service in 2008, and 5,529 calls for service in 2009. Concord's new dispatch system, in addition to providing digital computerized dispatch services, could also provide useful information for the police manager, such as a system-generated management report that details response times. The report is broken out into three areas: response times to priority one calls for service (serious issues), response times to category two and three crimes, or non-emergency calls for service. Priority one calls are emergency crimes or incidents that require an immediate response by an officer. Due to the small area of the City, response times to Code 3 emergencies are short. The latest report indicates that Clayton officers have an average response time of 3 minutes, 34 seconds for all priority one calls. A response time under 5 minutes for emergency calls is considered an excellent response. Clayton officers have an average response time of 5 minutes, 26 seconds to non-emergency calls for service.

Parks and Open Space

Clayton is rich in park and open space resources. The City is located at the base of the north slope of Mt. Diablo. Mt. Diablo State Park, which forms much of the southern City boundary, includes approximately 18,000 acres. To the northeast of the City is the Black Diamond Mines Regional Preserve operated by the East Bay Regional Park District (EBRPD). This Preserve encompasses about 3,500 acres of rugged hill land generally covered with grasses. Within the City Limits, approximately 530 acres of the hillside area of the Oakhurst Country Club are preserved as passive open space. Finally, the 160-acre Oakhurst Golf Course is an open space resource in and of itself.

Clayton has seven parks (Clayton Community, Lydia Lane, North Valley, Equestrian Staging, Dog, Westwood, and The Grove) and over 500 acres of open space. Clayton's largest park is the 20-acre Clayton Community and Sportsfield Complex, at the intersection of Marsh Creek Road and Regency Drive, which provides three combination baseball/soccer fields, a fourth soccer field, and a community gym (under joint use with the Mount Diablo School District). Other amenities of the Clayton Community and Sportsfield Complex include sports-related facilities (parking, restrooms, and concessions) and active play areas (picnic areas, play structures, tot lots). The City's Maintenance Department performs regular maintenance at the City's parks and extensive open space and trail system. Consequently, the City's parks and open space areas, including trails, are well-maintained. The City's seven parks comprise more than 25 acres of improved land, with connecting trail systems. Additionally, the City's extensive trail system offers over 20 miles of improved trails that connect most neighborhoods directly to open space areas. Major trails within the City include the Mitchell Creek Trail, the Mt. Diablo Creek Trail, the Cardinet Trail, and the Donner Creek Trail. The trails generally are improved with decomposed rock or asphalt, and feature rest benches and trail markers. Finally, Planned Development residential areas offer additional recreational opportunities, including swimming pools, barbeque areas, sport courts, and lawn areas. Collectively, the City of Clayton is in general conformance with its standards for parks and open space.

Fire Protection

The Contra Costa County Fire Protection District provides fire protection, suppression, and emergency medical services to the City of Clayton. The Contra Costa County Fire Protection District staff comprises 406 personnel, including 344 uniformed personnel, with 12 battalion chiefs and approximately 62 civilian personnel. Each three-person fire-fighting crew includes a paramedic. In addition to fire protection, suppression and emergency medical services, overall capabilities and resources of the Fire District include vehicle extraction ("jaws of life"), trench rescue, water rescue, high-angle rescue, building collapse, confined space rescue, fire and arson investigation, code enforcement, building plan review, and public education, such as Community

Emergency Response Training. The Contra Costa County Fire Protection District participates in a Cooperative Interagency Agreement with other local and regional fire departments and agencies.

The District has 30 fire stations. Fire Station 11 services the City of Clayton, which is located at the intersection of Clayton Road and Oakhurst Drive, within the Clayton Town Center, near a neighborhood of single-family homes and open space. Three shifts of three personnel are assigned to the station, which is equipped with one Type I engine and one Type III engine. The station provides services which include fire prevention, fire fighting, emergency medical aid, as well as public information related to these topics.

The National Fire Protection Association (NFPA) 1710 Standard establishes a goal of a five-minute response time from the time of dispatch to arrival on the scene, whenever possible. Currently, Contra Costa County Fire Protection District also has a goal of five minutes to be on-scene or less for all calls for service. The Fire District requires all development to conform to the National Fire Code which includes: provisions for access road width, slope and strength; fire suppression system design; water supply; and structural design and materials.

In addition to urban fire control issues, wildfire is a concern in the Clayton areas where non-native plant materials, steep slopes, high winds and other conditions make fire fighting challenging and increases the risks of fast-spreading wild land fires. The California Department of Forestry and Fire Prevention has jurisdiction throughout the State. Their primary responsibility is to prevent and fight wild land fires. The Sunshine Forest station, with two engines, is located approximately 6 miles east of the City on Marsh Creek Road. The station is staffed year-round, with primary emphasis during the burn period from March to October. State Responsibility Areas currently cover approximately 200,000 acres in eastern Contra Costa County, including Mt. Diablo State Park. Fire prevention measures include requiring full compliance with Public Resources Code sections 4290 and 4291, which specify firebreaks, chimney screens, debris clearing and controlled burns. (Controlled burns are becoming less common due to their regional air quality impacts). The Forestry Department has the full backing of the resources of the State, including ground and aerial equipment and personnel in cases where local fire fighting capabilities are inadequate. The Forestry Department is funded through the State, and local impact fees are not collected.

The Mt. Diablo State Park General Plan calls for fire breaks around the perimeter of the Park and within the Park to form 'compartments' for fire containment. Typical fire breaks are 20 to 30 foot wide strips along the edge of a developed area, such as mowed, disked or plowed land. Single-loaded streets, which are residential streets with houses on only one side, can also serve as fire breaks. Fuel modification is another measure used to control possible wildfires by minimizing the amount of fast burning plant materials. The State Park does not consider grazing an adequate means of fuel modification, due to the irregular areas covered and intervals of herd movement, the types of vegetation encouraged as feed, impacts on soils and habitat, and nuisance associated with proximity to developed areas. However, the East Bay Regional Park District has implemented effective fire control programs using grazing on lands under its jurisdiction. In regard to landscaping, native grasses and shrubs are generally more effective for wildfire safety than are exotic annuals, due to natives' relatively low production of biomass which serves as fuel for fires.

Sanitary Sewer
The City of Concord provides the maintenance and operations of the sewage collection and conveyance services for the City of Clayton's sewer main lines (42 miles). The wastewater from Clayton is conveyed by gravity flow through the Concord system to the Concord Sewage Pump Station, and ultimately to the Central Contra Costa Sanitary District (CCCSD) system. CCCSD provides treatment and disposal services for Clayton's effluent.

Collection
Although the collection lines are actually owned by the City of Clayton, the City of Concord Public Works Department operates and maintains Clayton's public sanitary sewer collection system. The City of Concord's wastewater collection system consists of approximately 383 miles gravity pipeline and one pumping station. Approximately 80 percent of the sewage flows by gravity to the Concord Sewage Pump Station that has four pumps and a capacity of 48 million gallons per day (mgd). The average daily dry weather flow is 10.6 mgd, with a peak wet weather flow of 23 mgd. Approximately 50 percent of Concord's sewer collection system is comprised of 6-inch diameter pipes. Current standards require all new sewer mains to be at least 8-inches in diameter. Concord transports Clayton's sewage to the CCCSD treatment plant located northeast of the Highway 4/I-680 interchange in Martinez.

Because the City of Clayton has sewer mains available to all properties and deficiencies are not anticipated upon full build out, a City-wide "Master Plan" does not exist. However, in 2008, a sanitary sewer study and master plan was prepared for the properties east of the City Limits, within the City's Sphere of Influence (SOI) and which were anticipated to be annexed at some time in the foreseeable future. The study, entitled the "Marsh Creek Road Specific Plan Area Sanitary Sewer Master Plan," found that portions of the trunk line would be surcharged (over free flow capacity) upon anticipated build-out of the study area. The impacted portion of the trunk line is the stretch along Donner Creek, just south of Marsh Creek Road. The Master Plan includes cost estimates, proposed sequencing of mitigations, and proposed financing for the mitigation work upon annexation and development in the Area.

Due to disagreements between the City of Clayton and the City of Concord regarding design flow criteria, the report was not presented to or approved by the City Council. The disagreement has been resolved (Dec. 2009) and the City of Concord has accepted the design flow criteria used in the Master Plan. Due to the failing economy, all of the anticipated projects within the study area have ground to a halt and further work has not been undertaken to complete and adopt the Master Plan.

Treatment and Disposal
Public sanitary sewer treatment for the City of Clayton is provided by the CCCSD. Sewage is conveyed through gravity sewer lines and pumping stations to the District's treatment plant located at the intersection of Highway 4 and I-680. The majority of the treated effluent is discharged to Suisun Bay, but with the remainder, the District produces approximately 1.5 mgd of tertiary treated recycled water used for landscape irrigation, industrial process cooling, or other recycled water uses.

CCCSD's wastewater treatment plant provides secondary level treatment for an average dry weather flow of approximately 45 mgd of domestic, commercial, and industrial wastewater; the plant has a permitted capacity of 54 mgd. The plant's maximum capacity of 54 mgd is projected to accommodate build out until the year 2040. The District's infrastructure is in good condition, and the need to renovate or replace aging infrastructure is addressed through the District's CIP.

Water

Water service (i.e., supply, treatment, storage, and distribution) is provided to Clayton by a special district, the Contra Costa Water District (CCWD). The District's water system infrastructure includes untreated water conveyance and reservoirs, and water treatment and conveyance facilities. The District has a catastrophic supply interruption plan and an Emergency Operations Plan.

CCWD's primary source of water supply is the United States Bureau of Reclamation's (USBR) Central Valley Project (CVP). Water is diverted from the Delta and conveyed through the 48-mile Contra Costa Canal. CCWD has four untreated water storage reservoirs, including the 100,000 acre foot (af) Los Vaqueros Reservoir in southeastern Contra Costa County. CCWD is currently increasing the size of its Los Vaqueros Reservoir on Kellogg Creek, in the eastern foothills of Mount Diablo, from 100,000 af to 160,000 af. Construction is expected to be complete by 2012. Water distributed by CCWD in the Clayton area is treated at the CCWD's 75 mgd Bollman Water Treatment Plant north of Concord, on Highway 4. The plant has sufficient capacity for current levels of demand within the service area. CCWD officials report that the Bollman treatment plant, in present configuration, could be expanded to a maximum capacity of 95 mgd.

Current water conditions within the State are unprecedented, with historic dry year conditions and environmental issues within the Bay-Delta system that may impact how the Delta is managed in the future. Dry year conditions reduce Delta outflow causing poorer water quality in the Delta. This requires additional releases from Los Vaqueros to ensure water quality for CCWD deliveries. Ultimately this condition may affect how CCWD manages its water supplies for the long-term, and the District's wholesale customers would be subject to those terms and conditions. Increasingly stringent drinking water regulations and pressures on the Delta that trend in the direction of worsening Delta water quality will continue to be a challenge in the future. CCWD has plans and projects in planning stages, such as the Alternative Intake Project, to overcome these water quality challenges. The District intends to continue to advocate at regional, state, and federal levels for policies and programs that improve Delta water quality such as guaranteed fresh water flows into and through the Delta.

CCWD's Future Water Supply Study (2002), 2005 Urban Water Management Plan, Treated Water Master Plan Update (2002), and other master planning documents provide guidance on infrastructure needs. The District's infrastructure and facilities are generally in good condition. The District has a ten-year CIP that includes projects for both the untreated water system and treated water system to ensure that the District's water supply and services meet Board adopted criteria for water quality and reliability, among others. CCWD also has ongoing programs to evaluate and develop other water resources, such as water transfers, conservation, desalination, and expanding the use of recycled water. CCWD has planned for projected growth within its treated and untreated water service areas to ensure that water supplies remain reliable.

Provision of Additional Water Capacity

If development occurs east of the City of Clayton, additional water supply and distribution facilities are likely to be required, including reservoirs, pumping stations and distribution lines. The CCWD designs all water system expansions, prepares the construction plans, supplies the materials, and supervises construction, at the developer's expense. Installation is generally the responsibility of a developer. Upon completion, the new pipelines and appurtenances become CCWD property.

Additional Reservoirs

The volume of additional storage reservoir capacity needed is determined by fire flow requirements, as dictated by the Contra Costa County Fire Protection District, the maximum day water demand within the immediate service area, and an emergency storage allocation. Each component is described in further detail below:

Fire District design criteria call for a 1,000 gallon per minute (gpm) flow from any one fire hydrant for a duration of 2 hours, which equals 120,000 gallons of storage. Because the eastern area of the City is located more than five minutes from the Fire Station 11, all homes are required to have sprinkler systems supplied by a one-inch water meter.

- CCWD estimates maximum day water use equals two times the average day demand of 700 gallons per single-family home. 700 gpd is used by the District for design purposes, even though the number is far higher than the actual usage currently being experienced.

  Reservoir storage must be provided for 25 percent of the maximum day demand:

  2 x 700 gpd x 25 percent = 350 gallons per home.

- Emergency storage capacity must provide water in the event of a main break or other system failure. The capacity is equal to 1.5 times the average day demand of 700 gallons per single-family home, or 1,050 gallons per home.

- Total storage requirement for either a new or expanded reservoir is calculated from the three numbers above:

  Storage = [(120,000 gallons fire storage) + (350+1,050) gallons x number of homes served]

  Or

  Storage = 120,000 gallons + [(1,400 galllons per home) x (number of homes)]

CCWD uses $1.50 per gallon to estimate the total cost of small reservoir construction, which must be fully funded by developers. For larger reservoirs, the unit cost per gallon is somewhat lower.

Additional Pumping Stations

A pumping station must be installed to supply each new pressure zone. Existing stations can often be used to fill multiple reservoirs, at more than one location, but only if the zone's topography supports a widespread distribution system. CCWD estimates the total cost of a new pumping station with 350 gpm pumps to be approximately $350,000.

Additional Distribution Lines

Distribution system upgrades and expansions must be constructed within each new pressure zone to provide the capacity needed to deliver water to new developments. Both on-site (within a proposed development) and off-site improvements must be funded and installed by the developer. In many cases, excess flow capacity must be designed into off-site water mains to allow for future development of neighboring areas within the same pressure zone. The District will only reimburse a developer who installs these facilities for the additional cost of the pipe materials (i.e., for the difference between an eight- inch and twelve-inch diameter pipe). The District estimates that the design and construction of new water mains costs between $80 and $100 per lineal foot, depending on the size, which includes all pipe, valves, and fittings, complete and in place. Fire hydrants costs approximately $3,000 each.

Distribution mains must be sized to carry fire flow plus peak hour demand flow for the services expected to be on each line. For between 50 and 100 homes, CCWD estimates peak hour demand as three times the maximum day, or six times the average day:

$$6 \times 700 \text{ gpd} = 4{,}200 \text{ gpd per home}$$

$$4{,}200 \text{ gpd per home} = 2.92 \text{ gallons per minute per home}$$

$$\text{Total flow requirement} = 1{,}000 \text{ gpm} + (2.92 \times \text{number of homes})$$

The District permits a maximum fire flow velocity in delivery mains of 12 feet per second (fps), which is used to size each main based on the total flow as calculated above.

Wherever possible, CCWD encourages developers to install looped water systems, so that water can always reach each fire hydrant from two directions. Looped water systems provide back-up capability in the event of a main failure, as well as splits the required 1,000 gpm fire flow capacity between two sections of pipe on either side of the hydrant, which lowers the maximum design flow that must be carried within each line.

Hydropneumatic Pressure Systems

In areas only marginally higher than adjacent developed pressure zones, CCWD sometimes approves the installation of small, hydropneumatic pressure systems including a pumping station, two service pumps, one fire pump, and a pneumatic storage tank to supply a maximum of 100 homes or equivalent 5/8-inch services. Hydropneumatic pressure systems draw water from the storage tank in the next lower pressure zone and increase the pressure for delivery at a higher elevation. However, the maximum fixture elevation that can be served by such a system cannot be higher than ten feet below the operating level of the lower zone's storage tank.

Alternative Water Supplies

Private wells currently supply many of the homes east of Clayton with drinking water. County Environmental Health Department officials report that this area is generally not a good location for wells. Clayey soils have caused a number of reported well failures in the past. Due to the conditions, extensive development is not likely to be supported by local groundwater resources.

Flood Control

The principal stream running through Clayton is Mt. Diablo Creek, which originates on the steep north slopes of Mt. Diablo. Mt. Diablo Creek drains a watershed of approximately 30 square miles and flows northerly and westerly through the cities of Clayton and Concord, the Concord Naval Weapons Station and eventually empties into Suisun Bay. In the City of Clayton, Mt. Diablo Creek is joined by Donner and Mitchell creeks, both of which originate on the slopes of Mt. Diablo and by Peacock Creek, which flows from the Keller Ridge.

Flooding has occurred from Mt. Diablo Creek in the Town Center area of Clayton and in the flood plain between Clayton Road and Kirker Pass Road. The major floods affecting this area occurred in 1938, 1952, 1955 and 1963. The 1955 and 1963 floods both were estimated as 25-year floods. Despite these occurrences, Mt. Diablo Creek is not considered a creek with a high flood history. Part of the reason for this is due to the long flood plain between Mt. Diablo slopes and the City Limits that serves to slow down velocity and delay peak flows. However, during a 100-year storm, severe flooding could be expected.

The original FEMA study and flood mapping occurred in 1979. After many years of expressing concerns regarding the basic assumptions of the flood study, FEMA prepared a new study beginning in 2001 and issued updated flood maps in 2006. The flood maps were then updated to a digital format and reissued with an effective date of June 16, 2009.

The updated flood maps incorporate new rainfall and stream gauge data as well as updated FEMA rules regarding flood protection, provided by raised berms or dikes. The FEMA rules state that in order to be considered as providing adequate flood protection, berms must be: (1) three feet higher than the anticipated flood elevation (formerly one foot); and (2) maintained perpetually by some legal entity.

The latest mapping indicates areas of potential flooding from a 100-year storm that are 100 to 200 feet wide within the City, as well as upstream in portions of the eastern area between Pine Lane to Russellmann Road. However, the FEMA rules regarding berms has virtually eliminated flood protection for houses along portions of Mt. Diablo Creek north of Clayton Road. This rule change has placed an additional approximate 200 homes within the 100-year floodplain. Flood zones for the 100-year storm are more extensive downstream of Kirker Pass Road and in the City of Concord. FEMA flood zones in the area are shown in Figure 2.

Housing Options

The Housing Element of this General Plan, recently updated in April 2010, is in compliance with State law, has been adopted by the City of Clayton, and certified by the State Department of Housing and Community Development (HCD). City goals for housing include supporting and participating in the development of extremely low-, very low-, low-, and moderate-income housing to meet Clayton's fair share housing allocation and the Clayton's Redevelopment Agency (RDA) housing requirements.

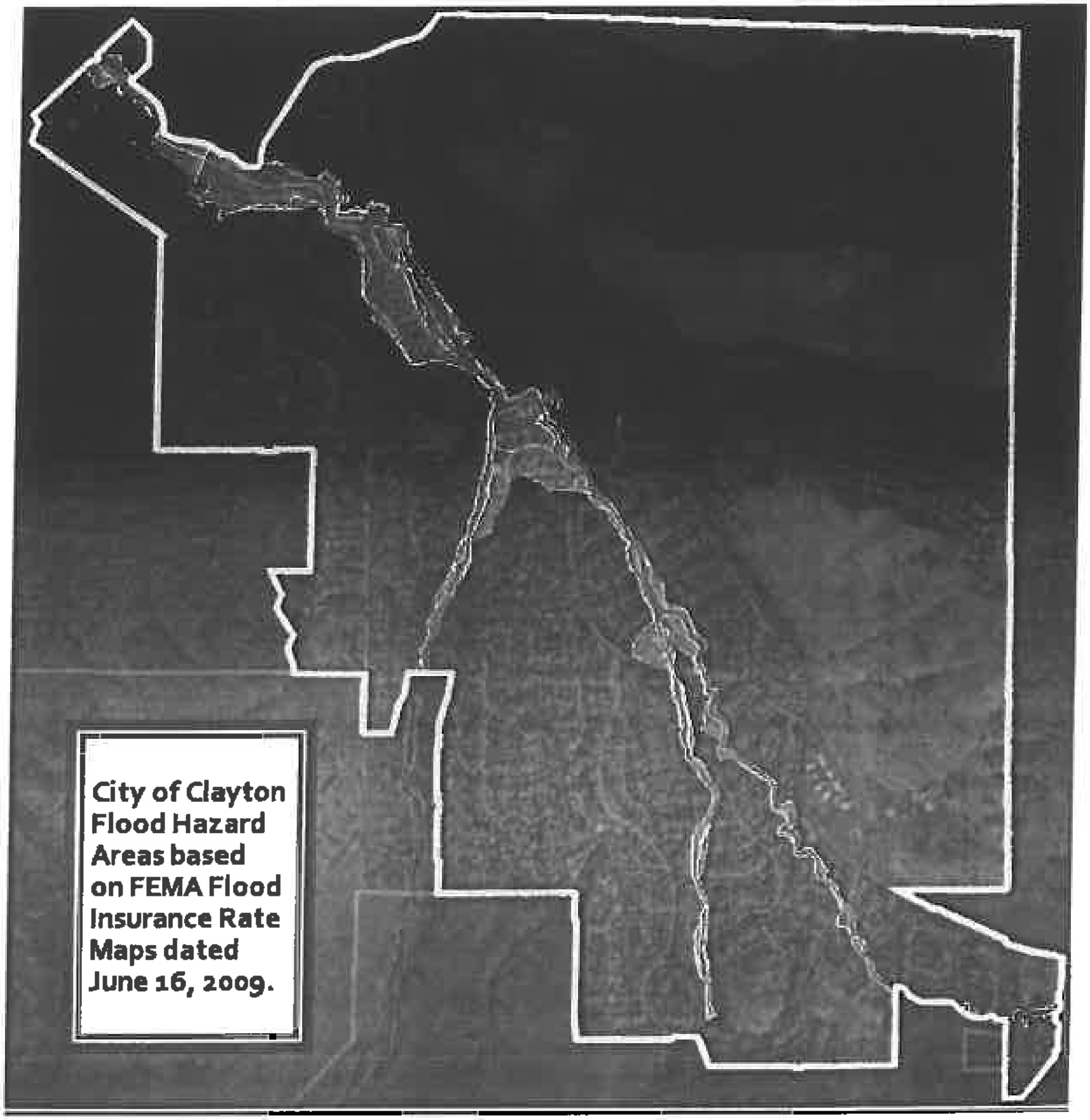

City of Clayton
Flood Hazard
Areas based
on FEMA Flood
Insurance Rate
Maps dated
June 16, 2009.

FIGURE 2

In addition, the City shall continue to implement City housing programs, which ensure that low- and moderate-income units remain available to qualified applicants upon sale of units, and work with the Association of Bay Area Governments (ABAG) on their FOCUS program implementation, which is a regional development and conservation strategy that promotes a more compact land use pattern for the Bay Area.

Clayton is a primarily owner-occupied community. Few multi-family units exist within the City, which contributes to a very low proportion of renter-occupied households. Affordable housing projects in the City include Kirker Court Apartments, a portion of the homes within the Stranahan single-family residential subdivision, and the Diamond Terrace senior housing development. The Kirker Court Apartments, a project for persons with disabilities managed by Eden Housing, currently provide 20 units to extremely low-income households at a rental rate based on 30 percent of monthly household income. The Stranahan residential subdivision was built in 1995 and consisted of 54 single-family detached homes. Eighteen of the homes were sold at a level affordable to moderate-income households. Since the initial sale, three of the eighteen homes have been repurchased by the RDA and resold to low-income households, and an additional six of the houses have been repurchased by the RDA and resold to moderate-income households. Diamond Terrace, an assisted living project for seniors, was completed in 2003 and provides 65 units for very low-income seniors, 10 units for low-income seniors, and 10 units for moderate-income seniors.

The City has a shortfall of land available to extremely low-, very low-, and low-income households. According to ABAG allocations, the City needs enough land to accommodate an additional 50 affordable housing units. To address this shortfall, the City proposes to create a new multiple family high density residential General Plan designation and Zoning District, which will have an allowable density of 20 units per acre. Due to an increase in allowable densities, potential affordable housing sites within the City would increase capacity adequate for the 50-unit shortfall identified and the total 84-unit ABAG allocation in the lower–income categories. In addition, Implementation Measure I.2.1 of the Housing Element commits the City to the development of a written Affordable Housing Plan requirement, which would mandate developers of residential projects of two or more units to draft an Affordable Housing Plan. The Affordable Housing Plan is intended to ensure that new developments include a certain percentage of affordable housing units.

Clayton currently utilizes local, state, and federal funds to implement the City's housing strategy. Because of the high cost of new construction, more than one source of public funds is required to construct an affordable housing development. For example, The Kirker Court Apartments were made affordable through a combination of U.S. Department of Housing and Urban Development (HUD) funding programs, Community Development Block Grant (CDBG) funding, and Clayton RDA) funding sources. The City does not act as a developer in the production of affordable units, but relies upon the private sector to develop new units with the assistance of various funding sources.

The Clayton RDA is the primary source of housing funds for the City's housing programs. The RDA receives tax increment revenue from real property taxes collected each year. The Agency provided the Diamond Terrace project with funding assistance for development as well as annual supplemental rental income until 2014 (the Diamond Terrace project also received a low-income tax credit allocation). According to the RDA's Five-Year Implementation Plan (2008-2013), the RDA plans to provide seed money for the development of 15 affordable rental units and allocate funds toward affordable home ownership development through the remainder of the Implementation Plan period. In addition, RDA funding is expected to be used for the preservation of existing affordable housing units and affordability restrictions throughout the City. Funds provided by the RDA for affordable rental development and affordable home ownership development would include 55-year deed restrictions and 45-year deed restrictions, respectively.

The Clayton Community Development Department administers the CDBG and the HUD HOME funding programs, as available. All projects funded with HOME funds must be targeted to very low- and low-income households and must have permanent matching funds from non-federal resources equal to 25 percent of the requested funds. In addition, the County Board of Supervisors has established a priority for the allocation of HOME and CDBG funds to projects that include a portion of the units affordable to extremely low-income households (incomes at or below 30 percent of the area median income). Another available housing funding program is the HUD Section 8 Voucher Program, which provides rental assistance administered by the Housing Authority of Contra Costa County. As of August 2001, only one Clayton household was receiving rental assistance from the Section 8 program. Due to the limited number of rental housing units currently within the City and the relatively higher land costs, the possibility of Section 8 participants finding units to rent in Clayton is unlikely.

Urban Limit Line

Contra Costa County voters approved the current Contra Costa County ULL in 2006. The county-wide ULL was adopted by the Clayton City Council in November 2007. The ULL generally follows the boundaries of the City Limits, with the exception of the southeast corner of the City, which extends beyond the City Limits into the Sphere of Influence (SOI) (See Figure 3). However, the ULL is not contiguous with the SOI; instead, some land within the SOI lies outside of the ULL.

Capital Improvement Program (CIP)

Clayton's Engineering Department is responsible for developing the CIP, which includes the following: coordination with the City Manager; evaluation and prioritization of Capital Improvement Projects; procurement of funds; right-of-way and land acquisition; administration of the public bidding process; and supervision of the design and construction inspection for all private development and improvements thereto.

The Clayton City Council adopted the 2010/11 to 2014/15 CIP on June 29, 2010. The CIP includes proposed funding sources and expenditures categorized by year and scheduled projects. The City has continued, and will continue, to complete several significant capital improvement projects that enhanced and maintained the public's investment in its infrastructures and overall quality of life.

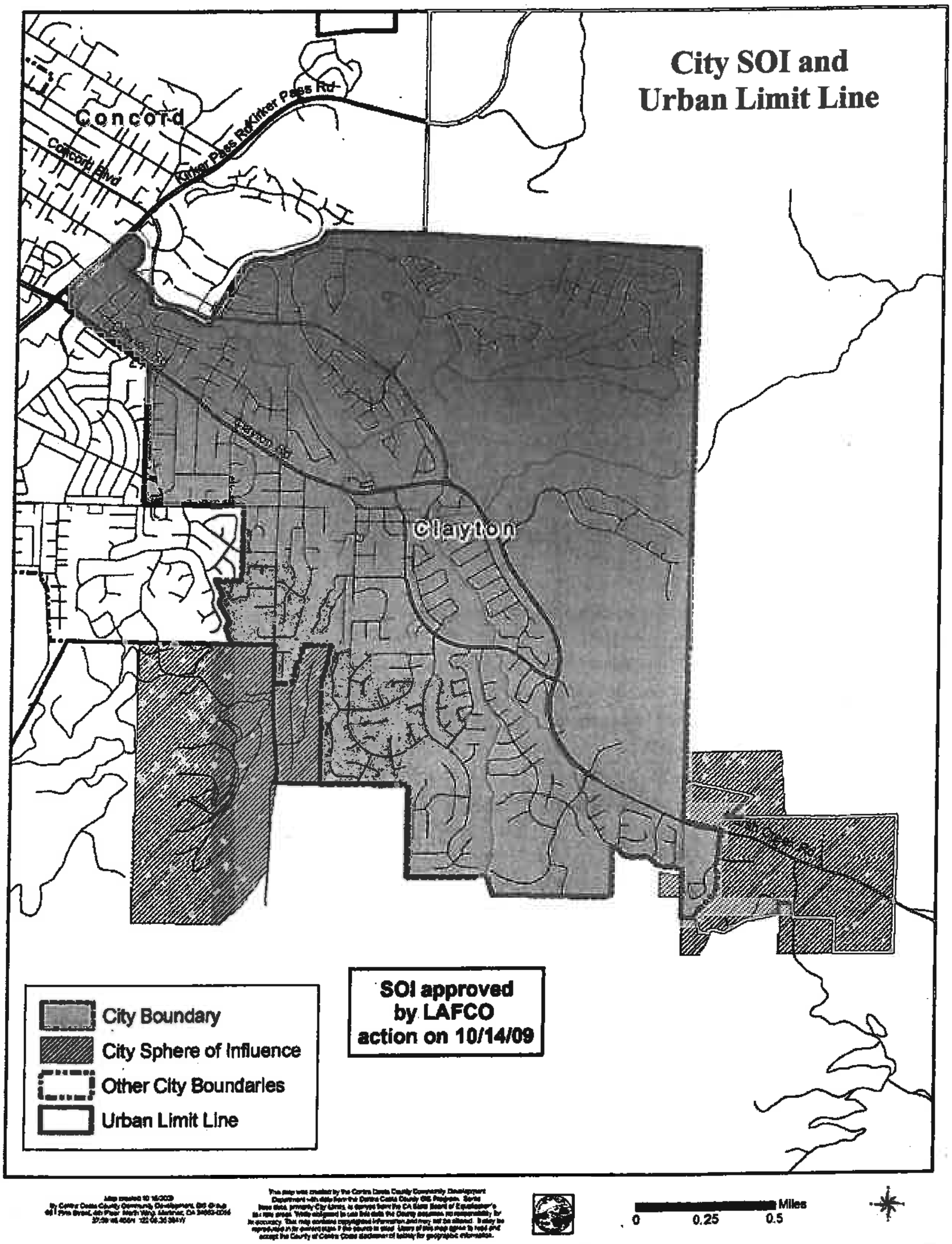

City SOI and
Urban Limit Line
Concord
Concord Blvd
Kirker Pass Rd
Clayton
Clayton Rd
Marsh Creek Rd
SOI approved
by LAFCO
action on 10/14/09
City Boundary
City Sphere of Influence
Other City Boundaries
Urban Limit Line
Miles
0
0.25
0.5

FIGURE 3

Attachment 3.a. (Annual Progress Report)

City Council
Howard Geller, *Mayor*
Joseph A. Medrano, *Vice Mayor*
Julie K. Pierce
David T. Shuey
Hank Stratford

Community Development (925) 673-7340
Engineering (925) 363-7433

6000 Heritage Trail • Clayton, California 94517-1250
Telephone (925) 673-7300 Fax (925) 672-4917

June 6, 2012

Governor's Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

HCD - Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

Re: Housing Element Annual Progress Report (APR) 2011 – City of Clayton

To Whom It May Concern:

In accordance with Government Code Section 65400, please receive the attached City of Clayton Housing Element Annual Progress Report (APR) for the year 2011. This report was submitted to and reviewed by the City of Clayton City Council at its meeting of June 5, 2012. After reviewing this APR, the City Council accepted this report for filing to both the Governor's Office of Planning and Research and HCD – Division of Housing Policy Development (see Attached City Clerk Certification).

Should you have any questions regarding this report, please do not hesitate to contact me.

Sincerely,

David Woltering

David Woltering, AICP
Community Development Director
City of Clayton

Attachments:
1. City Clerk Certification
2. Housing Element Annual Progress Report (APR) 2011

comdev/HCD-Housing Requirements/Transmittal Letter of Annual Housing Report to HCD and Governor's Office.2011

CITY OF CLAYTON

Founded 18[illegible] Incorporated 1964

COMMUNITY DEVELOPMENT (925) 673-7340
ENGINEERING (925) 363-7433

6000 HERITAGE TRAIL • CLAYTON, CALIFORNIA 94517-1250
TELEPHONE (925) 673-7300 FAX (925) 672-4917

I hereby certify that by minute action on June 5, 2012 the City Council of the City of Clayton accepted the Housing Element Annual Progress Report (APR) to be filed with the State of California Housing and Community Development (HCD) on the City Housing Element progress.

Laci J. Jackson, City Clerk

Department of Housing and Community Development

ANNUAL HOUSING ELEMENT PROGRESS REPORT

City or County Name: City of Clayton

Mailing Address: 6000 Heritage Trail, Clayton, CA 94517

Contact Person: David Woltering, AICP Title: Community Development Director

Phone: 925-673-7343 FAX: 925-672-4917 E-mail: dwoltering@ci.clayton.ca.us

Reporting Period by Calendar Year: from 1/1/2011 to 12/31/2011

These forms and tables, (see sample – next page) must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1, of each year for the prior calendar year; submit separate reports directly to both HCD and OPR (Government Code Section 65400) at the addresses listed below:

Department of Housing and Community Development
Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

-and-

Governor's Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Clayton

Reporting Period 1/1/2011 - 12/31/2011

Table A

Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information									Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions
1	2	3	4				5	5a	6	7	8
[illegible]	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	[illegible]	[illegible]
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions		
4 Promontory Place	S-F					1	1				
12 Promontory Place	S-F					1	1				
21 Promontory Place	S-F					1	1				
14 Seminary Place	S-F					1	1				
18 Seminary Place	S-F					1	1				
23 Seminary Place	S-F					1	1				
(9) Total of **Moderate and Above Moderate** from Table A3 ▶ ▶					0	0	0				
(10) Total by income Table A/A3 ▶ ▶						6	6				
(11) Total **Extremely Low-Income** Units*											

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Clayton

Reporting Period 1/1/2011 - 12/31/2011

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program it its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA whichmeet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity				0	
(2) Preservation of Units At-Risk			1	1	The Clayton Redevelopment Agency purchased an at-risk moderate-income unit at 288 Stranahan Circle and then resold it as a low-income unit with a 45-year affordability deed restriction.
(3) Acquisition of Units				0	
(5) Total Units by Income	0	0	1	1	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for **Moderate**						0	
No. of Units Permitted for **Above Moderate**						0	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Clayton

Reporting Period 1/1/2011 - 12/31/2011

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.			2007	2008	2009	2010	2011						
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	49	0	0	0	0	0						49
	Non-deed restricted		0	0	0	0	0						
Low	Deed Restricted	35	0	0	0	0	0						35
	Non-deed restricted		0	0	0	0	0						
Moderate	Deed Restricted	33	0	0	0	0	0						32
	Non-deed restricted		1	0	0	0	0					1	
Above Moderate		34	9	11	0	1	6					27	7
Total RHNA by COG. Enter allocation number:		151											
Total Units ▶ ▶ ▶			10	11	0	1	6					28	
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶													123

Note: units serving extremly low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Clayton

Reporting Period 1/1/2011 - 12/31/2011

Table C
Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	**Objective**	**Timeframe in H.E.**	**Status of Program Implementation**
Implementation Measure I.1.1	Rezone sites to meet RHNA shortfall	1-Mar-11	7 sites redesignated to M-F (15.1-20 units/acre) in April 2012 - potential unit yield increased collectively from 57 to 140 units
Implementation Measure I.2.1	Implement Affordable Housing Plan requirement	On-going	Guidelines established in April 2010
Implementation Measure I.2.2	Use LMI fund for affordable housing projects	On-going	RDA dissolved and funding source eliminated
Implementatiion Measure I.3.1	Allow manufactured housing in residential zones	1-Dec-09	Completed w/ adoption of Ord. 425 in Dec. 2009
Implementation Measure I.4.1	Provide information to promote construction of second units	On-going	Handouts available in Community Development Depatment (CDD)
Implementation Measure I.4.2	Use RDA funds to incentivize construction of second units	1-Dec-12	RDA dissolved and funding source eliminated
Implementation Measure I.5.1	Encourage mixed-use development in Town Center	On-going	Town Center Specific Plan is available in CDD and on City's website with supportive policies
Implementation Measure I.5.2	Promote Town Center second story residential use standards	On-going	Town Center Specific Plan is available in CDD and on City's website with supportive policies
Implementation Measure II.1.1	Allow emergency shelters by right in Kirker Pass Corridor	1-Mar-11	Anticipated to be completed in 2013
Implementation Measure II.1.2	Allow supportive and transitional housing in residential zones	1-Mar-11	Completed w/ adoption of Ord. 440 in April 2012
Implementation Measure II.1.3	Allow SROs w/ CUP in L-C District and Kirker Corridor	1-Apr-11	Completed w/ adoption of Ord. 440 in April 2012 (L-C District only)
Implementation Measure II.1.4	Offer regulatory incentives for extremely low-income households	On-going	Offered with applicable projects
Implementation Measure II.2.1	Allow s-f homes in multi-family districts only w/ a use permit	1-Dec-11	Completed w/ adoption of Ord. 440 in April 2012
Implementation Measure II.3.1	Allow density bonuses in accordance w/ State law	1-Dec-09	Completed w/ the adoption of Ord. 426 in Dec. 2009
Implementation Measure II.4.1	Prioritize to decrease review time for affordable housing projects	On-going	Made available with applicable projects
Implementation Measure II.5.1	City to consider waiving/reducing fees for afford. housing projects	On-going	RDA dissolved and funding source eliminated
Implementation Measure II.6.1	City shall provide flexible development standards	On-going	Provided through Ord. 440 and Ord 426
Implementation Measure III.1.1	City refers interested parties to County affordable programs	On-going	Referrals made, as pertinent, by Community Development Department staff
Implementation Measure III.1.2	City to develop a down payment assistance program w/ RDA funds	1-Dec-11	RDA dissolved and funding source eliminated
Implementation Measure III.1.3	City to review potential funding through County HOME program	On-going	City coordinates with Contra Costa County Housing Authority
Implementation Measure III.1.4	City to provide $200,000 annually to Diamond Terrace project	through term of agreement	City will continue to pay $200,000 through term of this valid contract
Implementation Measure III.2.1	City to protect at-risk affordable units	On-going	The City's RDA protected an at-risk afordable unit in 2011 by purchasing and then reselling the unit w/ a 45-year deed restriction
Implementation Measure IV.1.1	Comply with fair housing laws	On-going	The City's actions are intended to comply with fair housing laws.

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Implementation Measure IV.1.2	City to not restrict unrelated persons in a family	1-Oct-10	Completed w/ adoption of Ord. 440 in April 2012
Implementation Measure IV.2.1	City will provide info. to public on afford. housing projects	On-going	The City actively advertises the availability of affordable housing units as they become available
Implementation Measure IV.3.1	City will adopt a reasonable accommodations ord.	1-Oct-10	Completed w/ adoption of Ord. 441 in May 2012
Implementation Measure IV.3.2	City will distribute info, regarding reasonable accommodations	On-going	Information is available in the CCD
Implementation Measure IV.3.3	City to investigate feasibility of universal design ordinance	1-May-11	Antiicpated to be completed in 2013
Implementation Measure V.1.1	City to provide energy conserv. brochures at City Hall	On-going	Informatrion is available in the CCD
Implementation Measure V.1.2	City to develop design concepts for energy efficiency	1-Jan-12	Anticipated to be completed in 2013
Implementation Measure V.1.3	Improve energy efficiency requirements	1-Jan-12	Adopted the 2010 California Green Building Code in March 2011
Implementation Measure VI.1.1	City to support legislation to transfer housing closer to transit	On-going	The City supports this type of legislation through its association with ABAG and the Contra Costa Transportation Authority (CCTA)
Implementation Measure VI.1.2	City to participate in TRANSPAC and similar organizations	On-going	The City participates in TRANSPAC
Implementation Measure VI.1.3	City to cooperate w/ regional/countywide housing task	On-going	The City participates w/ regional/countywide housing task force
Implementation Measure VI.1.4	City to work with ABAG re. energy and land-use efficiency	On-going	The City participates with and has Councilmember representation on ABAG

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Clayton

Reporting Period 1/1/2011 - 12/31/2011

General Comments:

As noted in Table C above, the redesignation of 7 sites to Multi-Family High Density Residential (Resolution No. 11-2012), the adoption of Ordinance 440, and the adoption of Ordinance 441 occurred at the City Council level in 2012. However, it should be noted that substanital staff and consultant work and work with the Planning Commission and community occured during the calendar year 2011 to research and prepare staff reports, resolutions, and ordinances to enable the City Council's adoption of this body of work in 2012. Additionally, as noted Table C, the City of Clayton adopted the California Green Building Code in 2011.

will pursue supplemental funding to allow affordability to households earning less than 50 percent of area median income.

- In order to ensure the production and preservation of housing affordable to the City's workforce, no productive, reasonable program or incentive option will be excluded from consideration within project-specific Affordable Housing Plans. Possible incentives may include, but are not limited to:

  - Density bonuses
  - Fee waivers or deferrals (as reasonably available)
  - Expedited processing/priority processing
  - Reduced parking standards
  - Technical assistance with accessing funding
  - Modifications to development standards (on a case-by-case basis)

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: This program will be implemented as projects of two or more units are processed through the Planning Department. The City will monitor the implementation of this program to ensure that it does not cause a constraint to the development of housing in the City of Clayton and will make necessary revisions to the program if necessary to avoid such a constraint.

Funding: General Fund, RDA funds

Implementation Measure (I.2.2) The Redevelopment Agency shall use its Low and Moderate Income Housing Fund to subsidize the construction of housing for very low-, low-, and moderate-income households on designated Affordable Housing Opportunity (AHO) sites in the Redevelopment project area (Table 42, Vacant Residential Land) to meet the City's fair share allocation within the current planning period of the Housing

Element. In the event the accumulated cash balance of the Redevelopment Agency housing set-aside fund is insufficient to adequately subsidize such projects, the City and the Redevelopment Agency shall, in consultation with project proponents, do one of the following as a means of providing adequate subsidy for the projects: (1) obtain conventional financing from area lenders; (2) participate in a bond issue with neighboring jurisdictions; or (3) issue bonds.

As part of this program the City will develop a marketing plan and research possible incentives aimed at promoting Redevelopment funds.

Responsibility: Redevelopment Agency; City Council; Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: RDA funds

Policy I.3 The City shall promote, wherever feasible, homeownership for low- and moderate-income households in Clayton.

Implementation Measure (I.3.1) The City will continue to allow manufactured houses, consistent with the requirements of state law.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: The Zoning Code was amended in December 2009 to meet state law requirements.

Funding: General Fund, RDA funds

Policy I.4 The City shall encourage the development of second dwelling units on new and existing single-family-zoned lots.

Implementation Measure (I.4.1) The City shall continue to promote the development of second dwelling units by publicizing information in the general application packet and posting information on the City's website.

Responsibility: Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Fund, RDA funds

Implementation Measure (I.4.2) The City shall develop a program using Redevelopment Agency set-aside funds to encourage the development of second dwelling units, including a review and possible reduction of development fees that might deter the development of such units.

Responsibility: City Council, Planning Commission, Community Development Department.

Time Frame: December 2012

Funding: RDA funds

Policy I.5 The City shall aggressively promote mixed-use or second-story residential units above commercial uses in the Town Center.

Implementation Measure (I.5.1) To encourage development of mixed-use projects in the Town Center, the City has adopted the Clayton Town Center Specific Plan which provides detailed policy direction, standards, and guidelines that encourage mixed-use development. In addition the City will continue to offer incentives such as density bonuses, actively recruit developers to undertake such projects, and where feasible provide subsidies using Redevelopment Agency set-aside funds.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Annually and upon receiving development inquiries for mixed-use development.

Funding: General Fund, RDA funds

Implementation Measure (I.5.2) The City will continue to promote the use of the Town Center Commercial District and the Town Center Specific Plan standards to promote mixed-use or second-story residential units. These standards allow for more flexibility in the development of mixed-use or second-story units. In addition, the City is finalizing a Development Handbook guide to facilitate the permitting process of mixed-use projects.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Fund, RDA funds

Regulatory Relief and Incentives

Goal II To the extent feasible, remove governmental constraints for affordable and special needs housing.

Policy II.1 The City shall ensure that locations are available within the City to accommodate any future need for facilities to serve City residents in need of emergency shelter.

Implementation Measure (II.1.1) California Health and Safety Code (Section 50801) defines an emergency shelter as "housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or households may be denied emergency shelter because of an inability to pay."

Pursuant to Senate Bill 2, the City will amend the Zoning Ordinance to allow emergency shelters by right and only subject to the same development standards allowed in this Zone. This area is currently designated Kirker Corridor in the City's General Plan and classified as Planned Development (PD) in the City's Zoning Ordinance. This corridor is close to services and public transportation. The City will create an overlay zone with specific development standards for emergency shelters in this 5-acre area. In addition, the City will evaluate adopting development and managerial standards that will be consistent with Government Code Section 65583(a)(4). These standards may include such items as:

- Lighting
- On-site management
- Maximum number of beds or persons to be served nightly by the facility
- Off-street parking based on demonstrated need
- Security during hours that the emergency shelter is in operation

Responsibility: City Council, Planning Commission, Community Development Department.

Time Frame: March 2011. The City will create an overlay zone that will provide development standards for emergency shelters in the Kirker Corridor.

Funding: General Fund

Implementation Measure (II.1.2) Transitional and supportive housing provides temporary housing, often with supportive services, to formerly homeless persons for a period that is typically between six months and two years. The supportive services, such as job training, rehabilitation, and counseling, help individuals gain life skills necessary for independent living.

Pursuant to Senate Bill 2, the City must explicitly allow both supportive and transitional housing types in all residential zones. The City shall update its Zoning Code to include separate definitions of transitional and supportive housing as defined in Health and Safety Code Sections 50675.2 and 50675.14. Both transitional and supportive housing types will be allowed as a permitted use subject to only the same restrictions on residential uses contained in the same type of structure.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: March 2011

Funding: General Fund

Implementation Measure (II.1.3) Assembly Bill 2634 requires the quantification and analysis of existing and projected housing needs of extremely low-income households and requires Housing Elements to identify zoning to encourage and facilitate supportive housing and single-room occupancy units (SROs).

The City shall update its Zoning Code to allow for the development of single-room occupancy units (a type of residential hotel offering one-room units for long-term occupancy by one or two people; SROs may have a kitchen or bath facilities (but not both) in the room) with a conditional use permit in the L-C (Limited Commercial) District and in the area that is currently designated Kirker Corridor. The Kirker Corridor is classified as PD (Planned Development) in the

City's Zoning Ordinance. This corridor is close to services and public transportation. The City will create an overlay zone with specific development standards to focus on this approximately 5-acre area. The conditions for these units will continue to be minimal and will only require review by the Planning Commission.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: April 2011. The City will allow for SROs in the L-C District or create an overlay zone that will provide development standards for SROs in the Kirker Corridor.

Funding: General Fund

Implementation Measure (II.1.4) To assist extremely low- income households, the City will prioritize funding and/or offer regulatory incentives for the development of housing types such as SROs which addresses the needs of the extremely low-income group.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Offer regulatory incentives for the development of housing for extremely low-income households as projects are submitted and the City will prioritize funding for extremely low-income households annually and as funds become available. The City will conduct an annual outreach to developers specializing in extremely low-income housing.

Funding: General Fund, RDA funds

Policy II.2 The City shall permit owner-occupied and rental multi-family residential use by right.

Implementation Measure (II.2.1) Most recent housing developments in Clayton have not been constructed to the maximum densities allowed by zoning. Market conditions, bank financing, and insurance requirements have favored the construction of single-family detached houses. Currently, the City's Zoning Code allows for the development of single-family homes in the Multiple Family Residential (M-R) District. To increase housing supply and obtain densities closer to those envisioned by zoning policies, the City will consider amending the Zoning Code to allow single-family homes in the Multiple Family Residential (M-R) District only with a conditional use permit so that these remaining sites can be used to accommodate multi-family housing.

Responsibility: City Council

Time Frame: Consider amending Zoning Code by December 2011.

Funding: General Fund

Policy II.3 The City shall encourage affordable housing by granting incentives (e.g., density bonus) to projects that provide affordable units.

Implementation Measure (II.3.1) The City will continue to allow density bonuses in accordance with the requirements of state density bonus law (SB 1818).

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Code was amended in December 2009 to meet state law requirements.

Funding: General Fund

Policy II.4 The City shall work to decrease the review and approval time for projects that provide affordable units and otherwise simplify the development review process for residential development.

Implementation Measure (II.4.1) The City shall continue to prioritize development applications to decrease the review and approval time for all development projects that include residential units affordable to extremely low-, very low-, and low-income households.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Ongoing

Funding: General Fund

Policy II.5 The City may reduce development and planning fees for projects that provide affordable units.

Implementation Measure (II.5.1) The City will consider reducing or waiving certain development fees for development projects that include residential units affordable to extremely low-, very low-, low-, and moderate-income households on a case-by-case basis.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: RDA funds, or as other funding sources become available

Policy II.6 The City shall provide flexible development standards for projects that provide affordable units.

Implementation Measure (II.6.1) The City shall provide flexible development standards (e.g., parking, landscaping, setbacks) and authorize regulatory concessions for development that includes residential units affordable to extremely low-, very low-, and low-income households.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: RDA funds, as funding becomes available.

Rental and Homeownership Assistance

Goal III Increase housing opportunities for lower-income renters and first-time homebuyers.

Policy III.1 The City shall promote assistance to lower-income renters and first-time homebuyers by promoting programs available through Contra Costa County and the Contra Costa County Housing Authority.

Implementation Measure (III.1.1) The City refers interested persons to information regarding Contra Costa County's Mortgage Credit Certificate Program, the Mortgage Revenue Bond Program, and the Owner-Occupied Housing Rehabilitation Program. The

City also disseminates information regarding Contra Costa Housing Authority's Lower-Income Rental Assistance Program and Aftercare Certificates as information becomes available.

Responsibility: Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Funds will be used to post information.

Implementation Measure (III.1.2) The City shall develop and implement a down payment assistance program using Redevelopment Agency set-aside funds or California Housing Finance Agency funds for first-time homebuyers by working with the County or by developing its own program that can be used with the Mortgage Credit Certificate program, new inclusionary units, or alone.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: Consider developing a down payment assistance program by 2011.

Funding: RDA funds

Implementation Measure (III.1.3) The City shall review potential funding opportunities through the County HOME program and apply for funding for applicable projects when development opportunities arise.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: The City will apply annually upon notice of funding availabilities.

Funding: HOME funds

Implementation Measure (III.1.4) The City will continue to provide Redevelopment Agency set-aside funds for the continued affordability of the subsidized units at Diamond Terrace ($200,000 annually) through expiration in 2013.

Responsibility: Redevelopment Agency, Community Development Department

Time Frame: Ongoing, for the length of the affordability term of the project

Funding: RDA funds

Policy III.2 Preserve units "at risk" of losing affordability covenants.

Implementation Measure (III.2.1) The City will continue or undertake the following programs and activities during the five-year period of the Housing Element. The Community Development Department will implement these efforts. The efforts listed below represent a varied strategy to mitigate potential loss of "at-risk" units due to conversion to market-rate units. These local efforts utilize existing City and local resources. They include efforts to secure additional resources from the public and private sector should they become available.

Monitor owners of at-risk projects on an ongoing basis, at least every six months, in coordination with other public and private entities to determine their interest in selling, prepaying, terminating, or continuing participation in a subsidy program.

Maintain and annually update the inventory of at-risk projects through the use of existing databases (e.g., HUD, State HCD, and California Tax Credit Allocation Committee).

Take all necessary steps to ensure that a project remains in or is transferred to an organization capable of maintaining affordability restrictions for the life of the project, including proactively ensuring notices to qualified entities, coordinating an action plan with qualified entities upon notice, and assisting with financial resources or supporting funding applications.

Annually coordinate with HUD to monitor projects approved to convert to ensure that any required assistance (or assistance that the owner has agreed to provide) to displaced tenants is carried out in a timely manner. Ensure projects are monitored to see if they are subject to other state or local requirements regarding the provision of assistance to displaced tenants.

Annually monitor local investment in projects that have been acquired by nonprofit or for-profit entities to ensure that properties are well managed and maintained and are being operated in accordance with the City's property rehabilitation standards.

Work with owners, tenants, and nonprofit organizations to assist in the nonprofit acquisition of at-risk projects to ensure long-term affordability of the development. Annually contact property owners, gauge interest, and identify nonprofit partners and pursue funding and preservation strategy on a project-by-project basis.

Annually meet with stakeholders and housing interests to participate and support, through letters and meetings and technical assistance, with local legislators in federal, state, or local initiatives that address affordable housing preservation (e.g., support state or national legislation that addresses at-risk projects, support full funding of programs that provide resources for preservation activities).

Use available financial resources to restructure federally assisted preservation projects, where feasible, in order to preserve and/or extend affordability.

Annually identify funding sources for at-risk preservation and acquisition rehabilitation and pursue these funding sources at the federal, state, or local level to preserve at-risk units on a project-by-project basis.

Responsibility: Community Development Department

Time Frame: Annually

Funding: General Fund

Equal Access

Goal IV	Ensure equal housing opportunities for all persons in Clayton regardless of age, race, religion, sex, marital status, national origin, color, disability, or other barriers that prevent choice in housing.

Policy IV.1 The City shall promote housing opportunities for all persons regardless of age, race, religion, sex, marital status, national origin, color, disability, or other barriers that prevent choice in housing.

Implementation Measure (IV.1.1) The City shall review its Zoning Ordinance, policies, and practices to ensure compliance with fair housing laws.

Responsibility: Community Development Department

Time Frame: Biannually and ongoing, 2009–2014

Funding: General Fund

Implementation Measure (IV.1.2) The City shall amend the Zoning Ordinance to remove the maximum number of persons defined as part of a family. The current definition of family limits the number of unrelated individuals to 6 or fewer persons. Upon amending the definition in the Zoning Ordinance, the City will not restrict the number of unrelated individuals in a family.

Responsibility: Community Development Department

Time Frame: October 2010

Funding: General Fund

Policy IV.2 The City shall strive to increase public awareness and acceptance of affordable housing in the community.

Implementation Measure (IV.2.1) As affordable housing projects are processed through the Planning Department, the City will provide information on the project to the public through the City's public hearing process in the form of study sessions, public hearings, and public meetings.

Responsibility: City Council, Community Development Department

Time Frame: Ongoing, as projects are processed through the Planning Department

Funding: General Fund

Policy IV.3 The City shall provide disabled persons with reasonable accommodation with respect to zoning, permit processing, and building codes and shall support programs to modify existing units to better serve the needs of disabled persons.

Implementation Measure (IV.3.1) The City will adopt a written reasonable accommodation ordinance to provide exception in zoning and land use for housing for persons with disabilities. This procedure will be a ministerial process, with minimal or no processing fee, subject to approval by the Community Development Director applying the following decision-making criteria:

- The request for reasonable accommodation will be used by an individual with a disability protected under fair housing laws.

- The requested accommodation is necessary to make housing available to an individual with a disability protected under fair housing laws.

- The requested accommodation would not impose an undue financial or administrative burden on the City.

- The requested accommodation would not require a fundamental alteration in the nature of the City's land-use and zoning program.

Additionally, the City will provide information to individuals with disabilities regarding reasonable accommodation policies, practices, and procedures based on the guidelines from the California Department of Housing and Community Development (HCD). This information will be available through postings and pamphlets at the City and on the City's website.

Responsibility: City Council, Planning Commission, Community Development Department

Time Frame: October 2010

Funding: General Fund

Implementation Measure (IV.3.2) The City shall distribute public information brochures on reasonable accommodations for disabled persons and enforcement programs of the State Fair Employment and Housing Commission.

Responsibility: Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Fund

Implementation Measure (IV.3.3) The City will evaluate the feasibility of a universal design ordinance that provides greater adaptability and accessibility of housing for persons with disabilities. If a universal design ordinance is determined to be feasible, the City will prepare an ordinance and produce a brochure on universal design, resources for design, and compliance with City requirements. The City will distribute the brochure to developers and to community organizations serving individuals with disabilities.

Responsibility: Community Development Department

Time Frame: May 2011

Funding: General Fund

Energy Conservation

Goal V Encourage and maintain energy efficiency in new and existing housing.

Policy V.1 The City shall continue to promote energy conservation in the design of all new residential structures and shall promote incorporation of energy conservation and weatherization features in existing homes.

Implementation Measure (V.1.1) The City shall continue to provide energy conservation brochures at City Hall and the Clayton Community Library.

Responsibility: Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Fund

Implementation Measure (V.1.2) The City should develop design standards, concepts, or templates to provide to developers who are interested in creating energy self-sufficiency and generation projects.

Responsibility: Community Development Department

Time Frame: Create standards, concepts, or templates for energy efficiency and solar design by January 2012.

Funding: General Fund, RDA funds

Implementation Measure (V.1.3) The City will review and amend as appropriate the General Plan, Zoning Ordinance, and related policy and regulatory documents to improve energy conservation beyond Title 24. The City will consider establishing an incentivized Green Building Program, encourage energy-efficient retrofitting, and encourage the use of renewable energy in residential applications. Some of the incentives the City will consider when drafting this program will be:

- Providing eligible projects with building and plan check fee rebates (when financially feasible)
- Achieving third-party green building certification
- Exceeding 20 percent of Title 24 requirements
- Renewable energy systems
- Green roofs

Responsibility: Community Development Department

Time Frame: Review and amend regulatory controls by January 2012.

Funding: General Fund, RDA funds

Regional Planning

Goal VI Promote and participate in the resolution of housing, employment, and transportation issues on a regional basis in cooperation with all Contra Costa County jurisdictions.

Policy VI.1 The City shall actively support regional-based solutions to the housing, employment, and transportation issues initially within Contra Costa County and ultimately within the Bay Area.

Implementation Measure (VI.1.1) The City shall support responsible state legislation which allows municipalities to enter into equitable agreements with other entities to transfer and financially participate in the provision of fair-share housing units closer to transportation centers and work centers outside the city limits, while retaining full credit for the transferred units.

Responsibility: City Council

Time Frame: Ongoing, 2009–2014

Funding: General Fund

Implementation Measure (VI.1.2) The City shall continue to participate in programs in Contra Costa County (e.g., "Shaping Our Future" project and Contra Costa Affordable Housing Trust Fund) TRANSPAC (Transportation Partnership and Cooperation) is the Regional Transportation Planning Committee (RTPC) for Central Contra Costa and other regional planning efforts addressing housing, employment, and transportation issues.

Responsibility: City Council

Time Frame: Ongoing, 2009–2014

Funding: General Fund

Implementation Measure (VI.1.3) The City shall continue cooperation with the regional/countywide housing task force. The City shall use this task force as a means of gaining new policy and technical perspectives.

Responsibility: Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Fund

Implementation Measure (VI.1.4) The City shall continue to work with the Association of Bay Area Governments (ABAG) on their FOCUS program implementation. FOCUS is a regional development and conservation strategy that promotes a more compact land use pattern for the Bay Area. Some of the strategies that FOCUS is promoting are listed below:

- Encourage infill and the efficient use of land capacity within existing communities;
- Provide for compact, complete, resource-efficient communities near existing or planned transit and other infrastructure;
- Provide opportunities for people to live near their jobs and work near their homes; and

- Encourage a mix of land uses with jobs, housing, retail, schools, parks, recreation, and services in proximity.

Responsibility: Community Development Department

Time Frame: Ongoing, 2009–2014

Funding: General Fund

QUANTIFIED OBJECTIVES

Table 47 summarizes the quantified objectives for each implementation measure expected to contribute to the construction, rehabilitation, or conservation of units during the time frame of the Housing Element (2009–2014). These quantified objectives represent a reasonable expectation for the new housing units that will be developed and the households that will be assisted based on the policies and implementation measures outlined in this Housing Element and general market conditions. **Table 48** also indicates ABAG's net new construction need for Clayton by income group.

TABLE 48
SUMMARY OF QUANTIFIED OBJECTIVES

Objective Category/Program	Extremely Low Income	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
Clayton's ABAG Allocation for 2007–2014	24	25	35	33	34	151
Permit Development Activity (1/07 – 5/09)	0	0	0	1	20	21
Remaining Need	24	25	35	32	14	130
REHABILITATION		5[1]	5[1]			10[1]
CONSERVATION	20[2]					20[2]

[1] *Estimate based on Owner-Occupied Housing Rehabilitation Program operated through Contra Costa County.*
[2] *The Kirker Court Apartments were made affordable through a combination of HUD funding programs 202 and 162, CDBG funding, and RDA funding sources. The units are renter-occupied and serve persons with disabilities. The complex consists of 20 units that are rented to extremely low-income households at a rental rate that is based on 30 percent of their monthly income.*

PUBLIC PARTICIPATION

State law requires that "the local government shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element . . ." (Government Code Section 65583). In order to satisfy this requirement, the City conducted a series of community meetings and public hearings to receive community input concerning Clayton's housing goals and policies. The dates of these meetings are listed below. In addition, City staff used posted notices, published notices, letters, and verbal notices to housing advocacy groups, property owners, and community contacts to publicize meeting dates for study sessions and public hearings as widely as possible.

Workshops and Hearings

Public Workshop (4/28/09) – The housing element consultant made a presentation to the City Council, Planning Commission, and general public, including an overview of the update process, an outline of state housing law, and a description of the required components of the Housing Element Background Report and Policy Document. At the conclusion of the presentation, Council members and Commissioners discussed housing concerns in the City and potential changes or additions to policies and programs. The comments received at the meeting included general questions and comments about the Housing Element process, which were addressed at the meeting. Policy issues discussed were folded into the updated goals, policies, and implementation measures. For a complete list of comments received, please see **Appendix A**.

Planning Commission Hearing (6/9/09) – A Planning Commission hearing was held on June 9, 2009, to present the Draft Housing Element to the Planning Commission and the public for comment on the document prior to forwarding to the City Council for their approval prior to sending the draft to HCD. A listing on the comments received at this meeting is included in **Appendix A**.

City Council Hearing (6/30/09) – A City Council hearing was held on June 30, 2009, to present the Draft Housing Element to the City and the public for comment on the document prior to forwarding the draft to HCD. A listing on the comments received at this meeting is included in **Appendix A**.

Outreach Efforts

The City solicited input from City of Clayton properties owners identified as vacant, underdeveloped, and Affordable Housing Opportunity sites. In addition, the list includes EAH Housing, a nonprofit affordable housing developer; the special needs housing group Contra Costa for Every Generation serving seniors and low-income families; The Clayton Community Church; and local realty interests, including Focus Realty and Lynn French. This list included over 90 persons and groups.

The City placed notices in the Contra Costa Times announcing the public workshop and posted notices in advance of all of all the Housing Element Update meetings at the City's three posting locations: City Hall, the Clayton Library, and the Clayton Post Office.

The City created a special location on the City of Clayton website to keep people informed of all the meetings that have been held to date regarding the Housing Element Update project. Staff reports, the Draft City of Clayton 2009–2014 Housing Element Update document, and the PowerPoint presentations for the individual meetings and related information were placed on the website. This website location, with relevant information accumulated through the project period, including those just mentioned, will be available on the City's website for the duration of this project, including during the HCD review period.

Finally, the Joint Special April 28, 2009, and the June 30, 2009, City Council meetings were televised on the local cable channel.

STATE OF CALIFORNIA - BUSINESS, TRANSPORTATION AND HOUSING AGENCY — ARNOLD SCHWARZENEGGER, Governor

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT
1800 Third Street, Suite 430
P. O. Box 952053
Sacramento, CA 94252-2053
(916) 323-3177 / FAX (916) 327-2643
www.hcd.ca.gov

July 15, 2010

Mr. Gary A. Napper
City Manager
City of Clayton
6000 Heritage Trail
Clayton, CA 94517-1250

Dear Mr. Napper:

RE: Review of the City of Clayton's Adopted Housing Element

Thank you for submitting Clayton's housing element adopted on April 20, 2010 and received for review on May 5, 2010. The Department is required to review adopted housing elements and report the findings to the locality pursuant to Government Code Section 65585(h).

The adopted element addresses the statutory requirements described in the Department's September 10, 2009 review. Therefore, the Department is pleased to find Clayton's adopted element in compliance with State housing element law (Article 10.6 of the Government Code). The Department commends Clayton for encouraging and facilitating mixed-use development in the Town Center as demonstrated by the purchase of property and identification of a developer for the Creekside Commons project.

Clayton has a regional housing need of 84 units for lower-income households. To address this need, the element includes Program I.1.1 to rezone at least 5.62 acres to Multifamily Residential High (MRH) allowing multifamily development by-right with minimum densities of 20 units per acre by March 2011. Without the residential capacity in the three sites to be rezoned (High Street [V-2], Old Fire Station [V-5] and Easley Ranch [U-6/P-1]), the inventory leaves no capacity to account for changes in developments which vary in capacity from what is estimated in the inventory and program. As a result, the City must monitor and report on the progress of Program I.1.1 to rezone sites and maintain sufficient capacity to accommodate the City's housing need for lower-income households through the annual progress report, required pursuant to Government Code Section 65400. Should monitoring reveal the sites were not rezoned to accommodate the regional housing need for lower-income households, the element should be amended to identify additional sites at appropriate densities and add or revise programs, as appropriate.

Maintaining adequate sites at appropriate densities to accommodate Clayton's regional housing need, including for lower-income households, throughout the planning period is required pursuant to Government Code Section 65863. In addition, this Code Section specifies no local government action shall reduce, require or permit the reduction of, the residential density or allow development at a "lower residential density" for any parcel identified in the site inventory unless the local government makes written findings, the reduction is consistent with the adopted General Plan, and the remaining sites identified in the element are adequate to accommodate the jurisdiction's share of the regional housing need. As defined by statute, "A lower residential density" refers to allowing fewer units on the site than were projected within the sites inventory of the housing element. As noted above, the sites inventory leaves little flexibility to account for changes in development relative to projected capacity. As a result, the Department recommends the City consider adopting a program to monitor approved development relative to capacity estimates in the housing element (see sample program – enclosed).

The Department is pleased to report Clayton now meets specific requirements for several State funding programs designed to reward local governments for compliance with State housing element law. For example, the Housing Related Parks (HRP) Program, Local Housing Trust Fund and the Building Equity and Growth in Neighborhoods (BEGIN) programs include housing element compliance either as a threshold or competitive factor in rating and ranking applications. Additional information about these and other programs is available on the Department's website at http://www.hcd.ca.gov/hpd/hrc/plan/he/loan_grant_hecompl011708.pdf.

In particular, the HRP Program, authorized by Proposition 1C, is an innovative new program rewarding local governments for the approval of housing for lower-income households and provides grant funds to eligible local governments for every qualifying housing start, beginning calendar year 2010. More specific information about the HRP Program is available on the Department's website at http://www.hcd.ca.gov/hpd/hrpp.

The Department wishes Clayton success in implementing its housing element and looks forward to following its progress through the General Plan annual progress reports pursuant to Government Code Section 65400. If the Department can provide assistance in implementing the housing element, please contact Robin Huntley, of our staff, at (916) 323-3175.

Sincerely,

Cathy E. Creswell

Cathy E. Creswell
Deputy Director

Enclosure

cc: Jennifer Gastelum, PMC

Section III

CIRCULATION ELEMENT

GOALS, OBJECTIVES, POLICIES AND IMPLEMENTATION MEASURES

CIRCULATION SETTING

EXISTING AND PROJECTED TRAFFIC LEVELS

AREA GROWTH

ROAD IMPROVEMENTS NECESSARY UPON DEVELOPMENT

CLAYTON STREET SYSTEM

ALTERNATIVE TRANSPORTATION MEASURES

CIRCULATION

Goal
To implement a circulation system which will preserve the atmosphere and unity of the area and which will assure adequate traffic capacity on major thoroughfares but will minimize through traffic in residential neighborhoods.

Objective 1
To reduce truck traffic through residential areas.

Policies
1a Designate truck routes in concert with Concord and Contra Costa County.

1b Develop truck routes with adequate setback and buffer.

Objective 2
To coordinate the increased use of Concord Boulevard with Concord to reduce traffic passing through the City of Clayton to Kirker Pass.

Policies
2a Direct through traffic onto arterials with appropriate street and intersection design. Such appropriate street and intersection design may include but not be limited to: street widths; traffic control devices; street surface modifications (pavement scoring, surface markers or bumps, speed humps or undulations); traffic diverters or barriers.

2b Direct local traffic onto Marsh Creek Road, Center Street, Clayton Road and Concord Boulevard.

2c Discourage through traffic conflicts with Mt. Diablo Elementary School.

Objective 3
To continue the development of Concord Boulevard based on existing alignment but respecting geological hazards and limitations.

Policies
3a Investigate and remedy slide problem prior to extension of Concord Boulevard

Objective 4
To plan an efficient network of streets and trails which will link all neighborhoods of the community and allow safety and economy of movement.

(Revised 2/21/95)

Policies
4a Establish connections between Clayton Road and Concord Boulevard via El Camino if study warrants.

4b Establish connection between Regency Drive and Mountaire Parkway if study warrants it.

4c Provide greenbelt connections creating node linkages between trails.

4d Identify acceptable traffic service levels at key interchanges as a base for development analysis.

Objective 5
To provide mitigation for noise on arterials and truck routes with support for use of sound attenuation measures.

Policies
5a Permit sound walls on Mitchell Canyon Road subject to City approval for safety.

5b Review sound attenuation measures for development along Clayton Road, Concord Boulevard and Marsh Creek Road.

5c Require sound attenuation as part of Clayton Road expansion when warranted.

Objective 6
To provide alternative routes of circulation through the Town Center

Policies
6a Review route alternatives.

6b Seek separation of local and through traffic.

6c Prepare cost and benefit analyses of alternative routes.

Objective 7
To enhance the City's system of pedestrian, equestrian and bicycling paths and trails.

Policies
7a Determine areas where greenbelt paths may need to be designed to separate equestrian, bicycle and pedestrian use.

7b Identify pedestrian routes to school from different neighborhoods to make sure a safe route exists.

7c Provide information concerning the greenbelt system and safe route system in the form of maps and street signs.

7d Coordinate trails with other jurisdictions such as EBRPD, the State Department of Parks and Recreation, Contra Costa County and Concord.

Objective 8
To cooperate with Concord and Contra Costa County in design of the Regional Traffic System.

Policies

8a Support the request of Concord to split Clayton traffic between Concord Boulevard and Clayton Road to the extent feasible upon completion of Concord Boulevard.

8b Communicate with Contra Costa County regarding any action that will affect traffic on Marsh Creek Road in Clayton.

Objective 9

Establish a priority system to upgrade existing City streets to a City standard.

Policies

9a Require developers to construct all streets within a development and to contribute an equitable share of the improvements of other streets serving the development.

9b Seek State and County support for development and improvement of through-traffic arterials.

9c Provide systematic upgrade of streets and roads to applicable standards.

Objective 10

To support the establishment and expansion of public transit and carpools.

Policies

10a Participate in County-wide and area carpool/van pool programs.

10b Assist in location of permanent and temporary park and ride locations.

10c Provide free City application processing for park and ride lots on vacant parcels.

Implementation Measures

1. Prepare cost and benefit analysis of Town Center route alternatives.
2. Prepare a safe route to school map which is integrated into the circulation plan.
3. Establish a sign program for the greenbelt trail system.
4. Provide an analysis of roads in Clayton and establish a continuing infrastructure improvement program.
5. Identify potential park and ride lots
6. Determine roadway constructions standards.
7. Develop street standards for grade and section.
8. Encourage development of bus pullouts, shelters and benches.
9. Review off-site circulation needs and fee structure to adequately mitigate the effect of new developments.
10. Support discussions with Concord regarding off-site mitigation, fees and standards in Concord.

(Revised 2/21/95)

11. Identify emergency crossing and pedestrian access crossings to the Silver Creek II area.
12. Install appropriate street and intersection design methods to protect non-arterial streets from through traffic.
13. Use where appropriate the authority given the City by various vehicle code sections to prohibit use of certain commercial vehicles exceeding specific maximum gross weights or oversized or excessively noisy vehicles from using designated residential streets.

(Revised 2/21/95)

CIRCULATION SETTING

The City of Clayton is situated in a regional circulation system indicated in Exhibit III-1. In the regional context the arterials in the Clayton area are Ygnacio Valley – Kirker Pass Road and Clayton Road. These roads carry most of the commute traffic from east Concord and the Clayton area to Interstate Route 680 and State Route 24 for destinations in downtown Concord, Walnut Creek, Martinez, Pittsburg, Antioch, Alameda County and San Francisco. Concord Boulevard also serves to carry commute traffic, but does so for lower volumes. At present, Concord Boulevard south of Kirker Pass Road changes its name to Oakhurst Drive at Clayton's City limits. This road connects with Clayton Road.

Clayton Road carries traffic to downtown Clayton from State Route 24 in Concord. Marsh Creek Road carries traffic to Clayton from residential developments and ranches to the east between Clayton and Brentwood. Marsh Creek Road is primarily a rural facility. Clayton and Marsh Creek Roads meet both in the Town Center (where Marsh Creek Road ends) and adjacent to the Diablo view Middle School (where Clayton Road ends and Marsh Creek Road turns to the Town Center).

Other important roads in Clayton are Pine Hollow and Mitchell Canyon. Pine Hollow Road is a two-lane residential street that has been widened to four lanes to serve new subdivisions. It often serves as a bypass to the Ygnacio Valley – Clayton Road intersection, a use the City of Clayton would prefer to discourage because the road is not designed for such use and because heavy bypass traffic would adversely affect a large number of residents whose properties front directly onto the road. Mitchell Canyon Road carries heavy truck traffic to and from the local quarries at times. The number of tandem gravel trucks traveling on Mitchell Canyon Road and Clayton and Pine Hollow Roads depends upon the amount and location of construction activities in the surrounding areas and time of year. Truck travel is greatest during the dry season.

Attachment 3.cc. (Design Plans Excerpt)

STANDARD PLANS

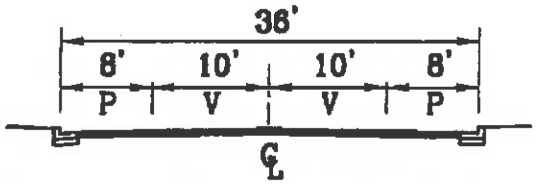
August, 2008

Approved and adopted by the City of Clayton City Council on September 16, 2008
Resolution No. 51 - 2008

CITY OF CLAYTON
6000 HERITAGE TRAIL
CLAYTON, CA 94517
(925) 673-7300

CUL-DE-SAC, LANE, PLACE, MINOR STS.
(1 TO 80 UNITS)

COLLECTOR STREETS
(81 TO 300 UNITS)



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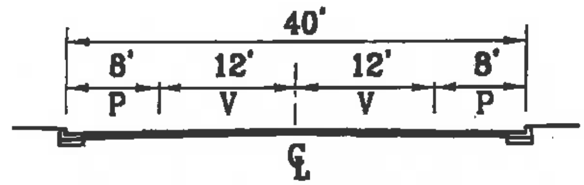

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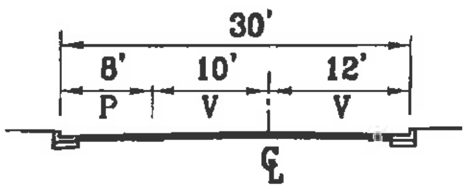

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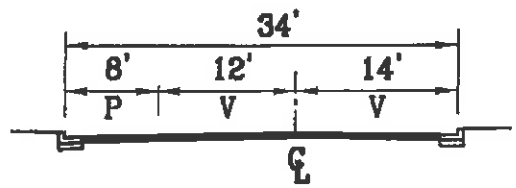

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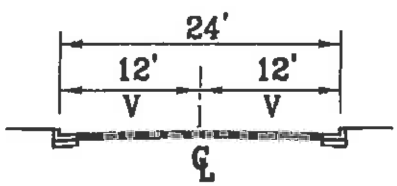

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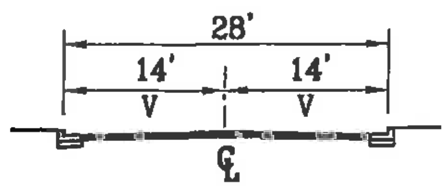


NO PARKING

LEGEND:

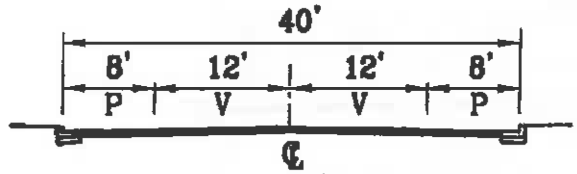
P PARKING
V VEHICLE
℄ CENTER LINE

RIGHT OF WAY WIDTHS AND SIDEWALK REQUIREMENTS TO BE DETERMINED BY THE CITY ENGINEER.

CITY OF CLAYTON Founded 1857 ...Incorporated 1964	TYPICAL WIDTH ALTERNATIVES RESIDENTIAL (PUBLIC AND PRIVATE)		SHEET 1 OF 1
	DATE: AUGUST, 2008	SCALE: NONE	PAGE
	APPROVED: ______	CITY ENGINEER	S-1

MINOR, CUL-DE-SAC
LIGHT & MEDIUM COMMERCIAL & INDUSTRIAL

COLLECTOR STREETS



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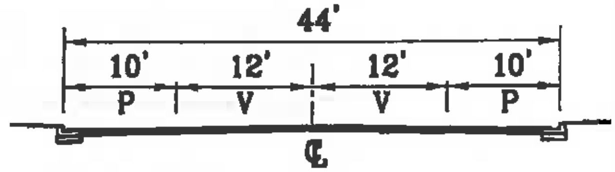

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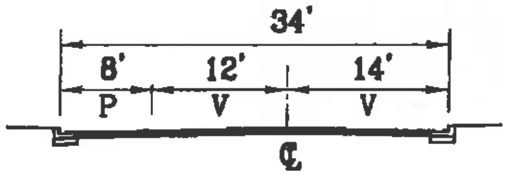

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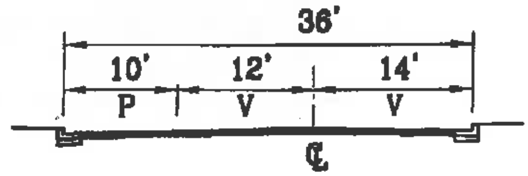

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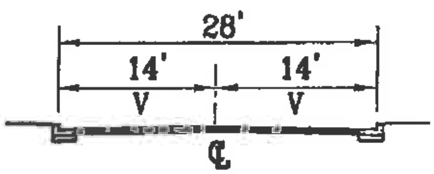

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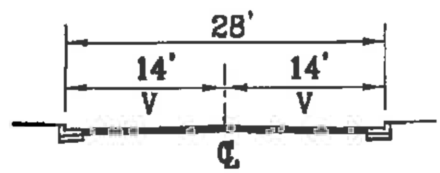


NO PARKING

LEGEND:

P PARKING
V VEHICLE
℄ CENTER LINE

RIGHT OF WAY WIDTHS AND SIDEWALK REQUIREMENTS TO BE DETERMINED BY THE CITY ENGINEER.

CITY OF CLAYTON
Founded 1857 ... Incorporated 1964

TYPICAL WIDTH ALTERNATIVES
COMMERCIAL AND INDUSTRIAL
(PUBLIC AND PRIVATE)

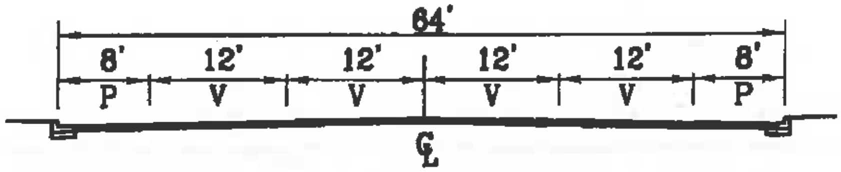
SHEET 1 OF 1

DATE: AUGUST, 2008 | SCALE: NONE

APPROVED: ____________ CITY ENGINEER

PAGE S-2

MAJOR STREETS



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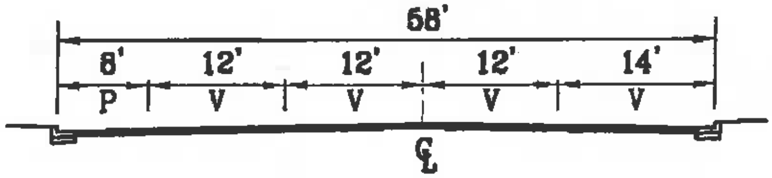

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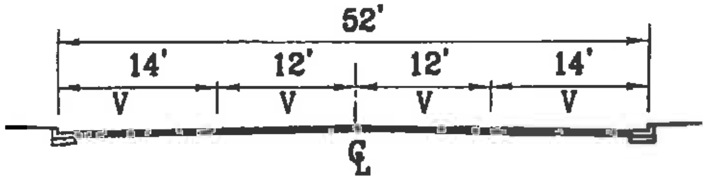


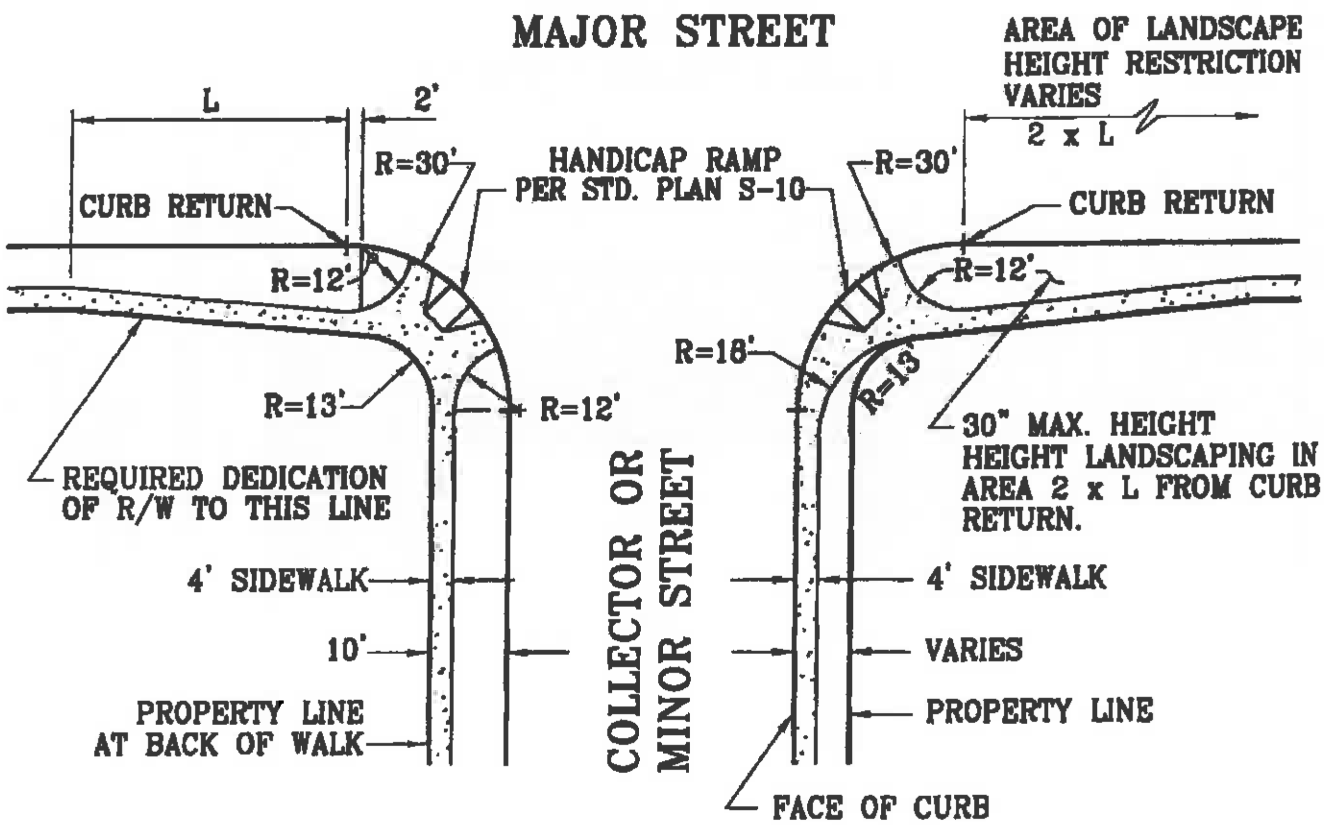
NO PARKING

LEGEND:

P PARKING
V VEHICLE
CL CENTER LINE

RIGHT OF WAY WIDTHS AND SIDEWALK REQUIREMENTS TO BE DETERMINED BY THE CITY ENGINEER. MEDIAN ISLANDS OF VARIOUS WIDTHS MAY BE REQUIRED BY THE CITY ENGINEER.

CITY OF CLAYTON *Founded 1857 ...Incorporated 1964*	TYPICAL WIDTH ALTERNATIVES MAJOR STREETS	SHEET 1 OF 1
	DATE: AUGUST 2008 — SCALE: NONE APPROVED: ______ CITY ENGINEER	PAGE S-3



INTERSECTIONS TO STREETS WITH REAR
OR SIDE LOT "BACK-UP" FENCING

DESIGN SPEED MAJOR STREET	LENGTH OF L
30 MPH	75'
35 MPH	85'
40 MPH	100'
45 MPH	120'
55 MPH	150'

CITY OF CLAYTON
Founded 1857 ...Incorporated 1964

SIDEWALK AND GEOMETRICS AT MAJOR STREET INTERSECTIONS

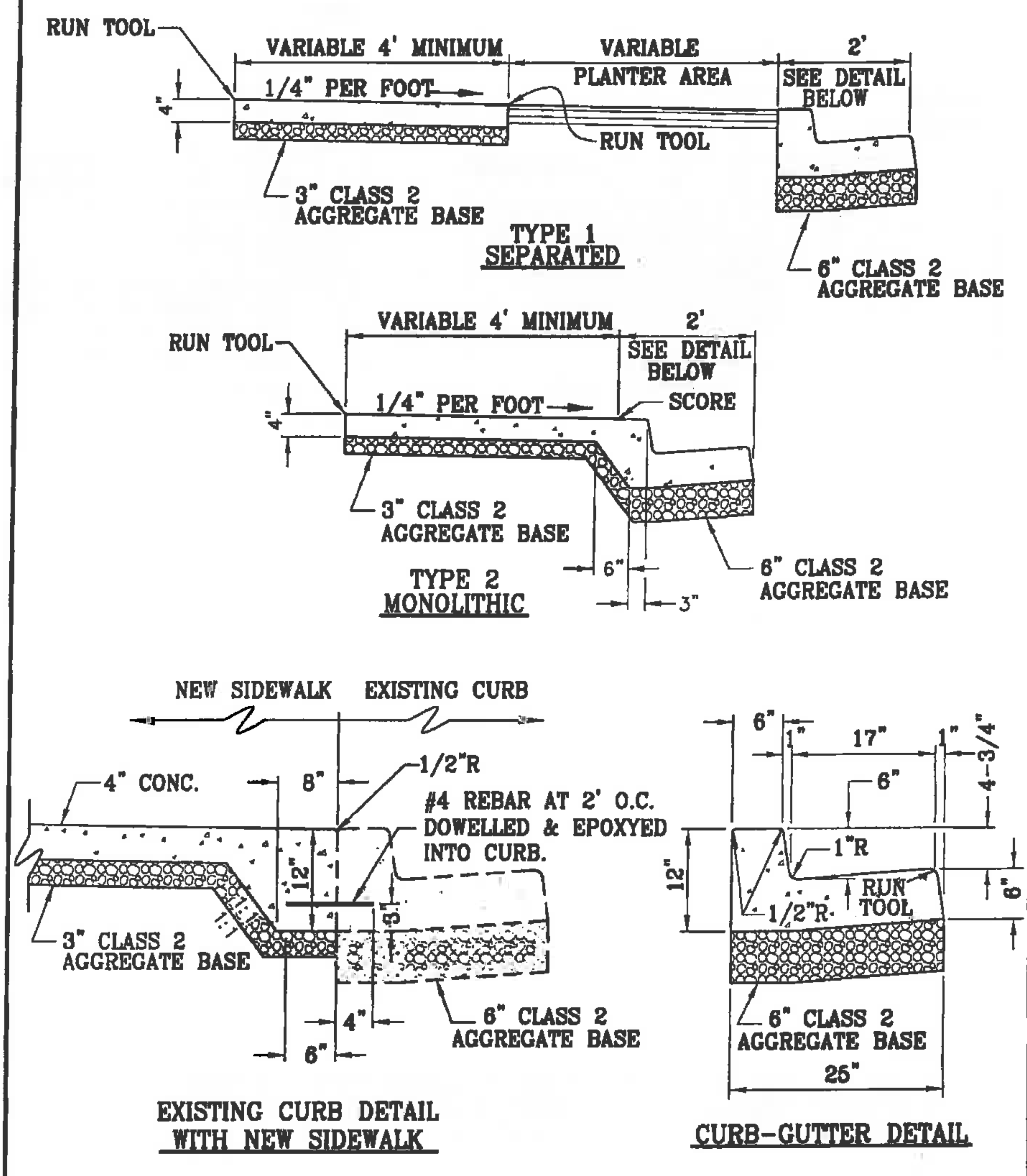
SHEET 1 OF 1

DATE: AUGUST, 2008 | SCALE: NONE

APPROVED: ______ CITY ENGINEER

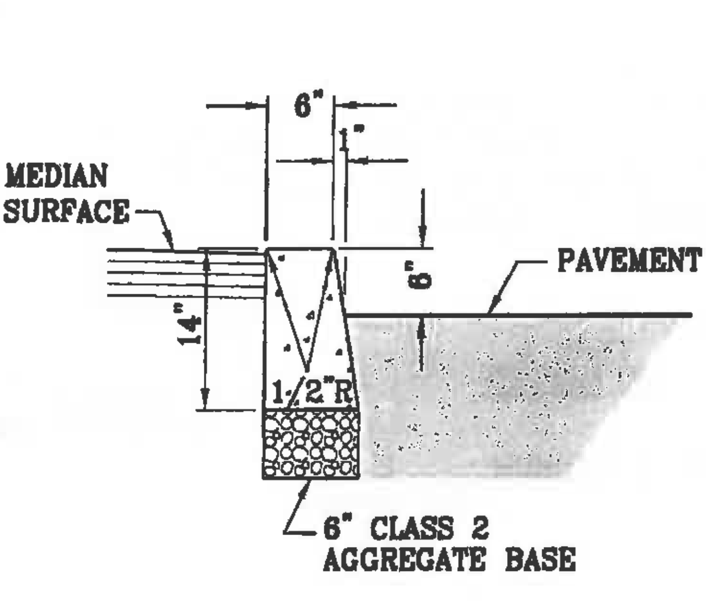
PAGE S-7

FRI, SEP 05, 2008 12:12 P BJB S-7 Z:\CLAYTON STANDARDS\DWG\2008 UPDATES\S\S-07 SITE DISTANCE MAJOR STREETS.DWG

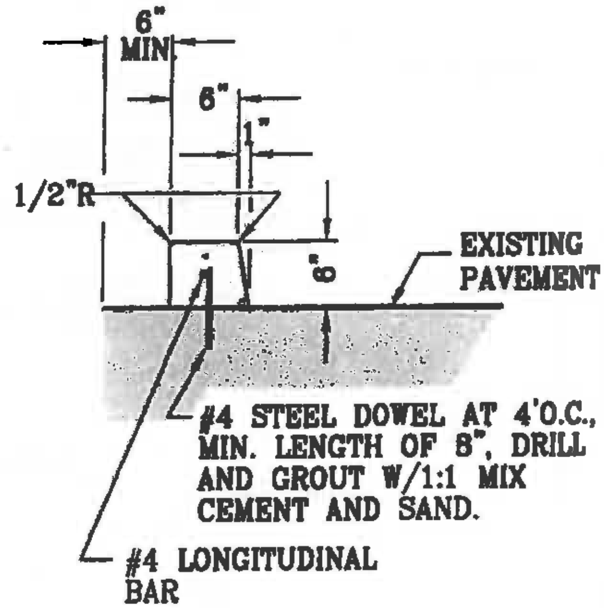


CITY OF CLAYTON *Founded 1857 ... Incorporated 1964*	CURB, GUTTER AND SIDEWALK	SHEET 1 OF 1
	DATE: AUGUST, 2008 — SCALE: NONE	PAGE
	APPROVED: ______ CITY ENGINEER	S-8

FRI, SEP 05, 2008 12:13 P BJB S-8 Z:\CLAYTON STANDARDS\DWG\2008 UPDATES\S\S-08 CURB GUTTER AND SDWK.DWG



TYPE M-1



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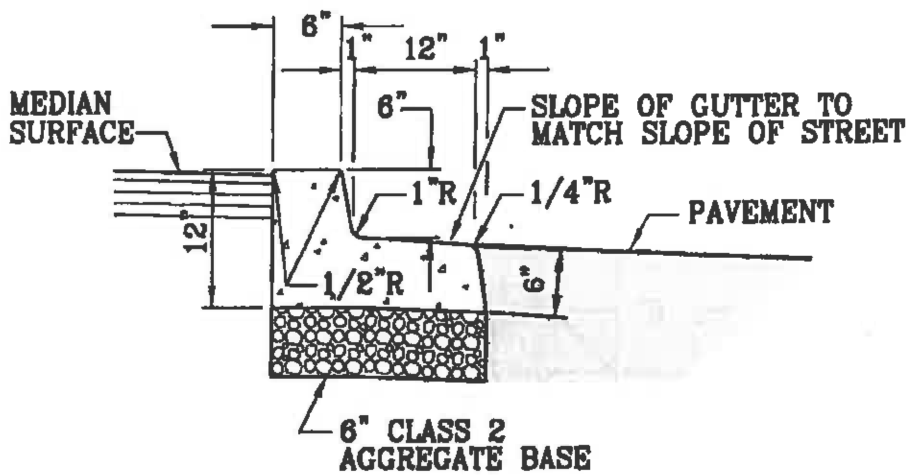
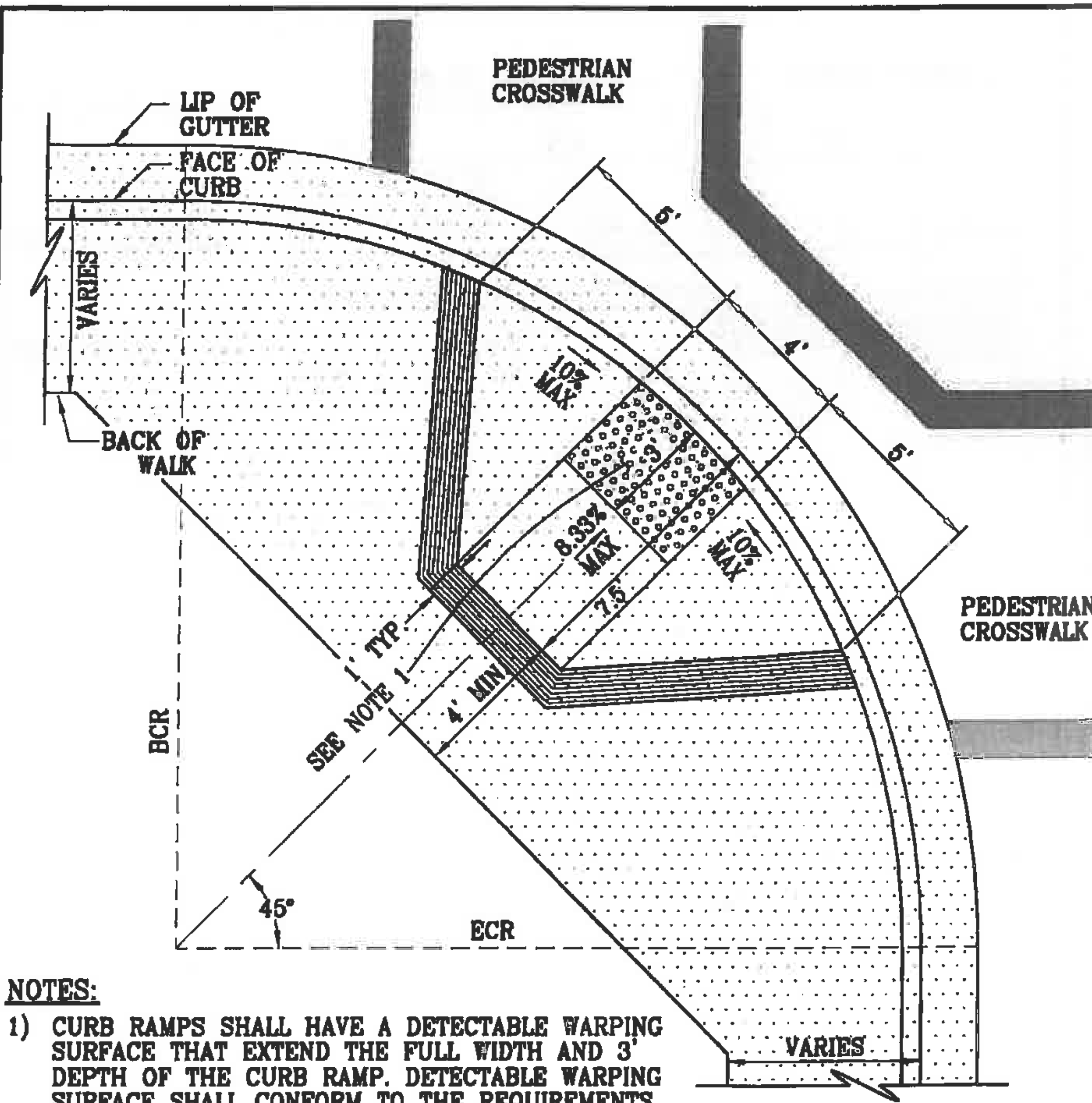


TYPE-3

NOTE:

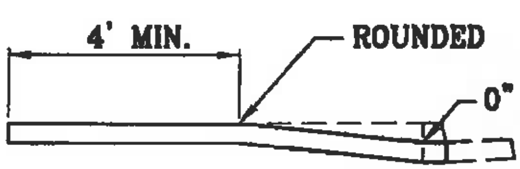
IN LIEU OF USING DOWELS AND REBAR TO ANCHOR TYPE M-2 CURB TO EXISTING PAVEMENTS, EPOXY ADHESIVE CONFORMING TO SEC. 95 OF THE CALTRANS STANDARD SPECIFICATIONS MAY BE USED.

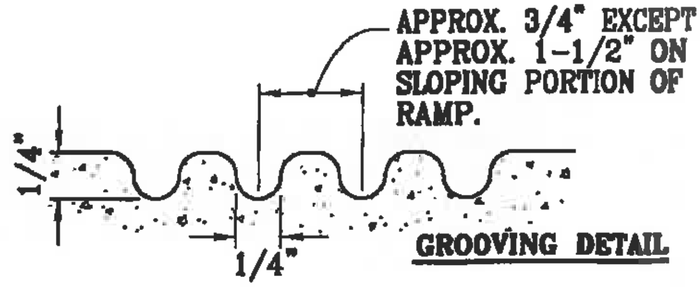
CITY OF CLAYTON Founded 1857 ...Incorporated 1964	MEDIAN CURBS		SHEET 1 OF 1
	DATE: AUGUST, 2008	SCALE: NONE	PAGE
	APPROVED: ____________ CITY ENGINEER		S-9



NOTES:

1) CURB RAMPS SHALL HAVE A DETECTABLE WARPING SURFACE THAT EXTEND THE FULL WIDTH AND 3' DEPTH OF THE CURB RAMP. DETECTABLE WARPING SURFACE SHALL CONFORM TO THE REQUIREMENTS OF THE ADA.





GROOVING DETAIL

CITY OF CLAYTON Founded 1857 ... Incorporated 1964	PEDESTRIAN RAMP		SHEET 1 OF 1
	DATE: AUGUST, 2008	SCALE: NONE	PAGE
	APPROVED: ____________	CITY ENGINEER	S-10

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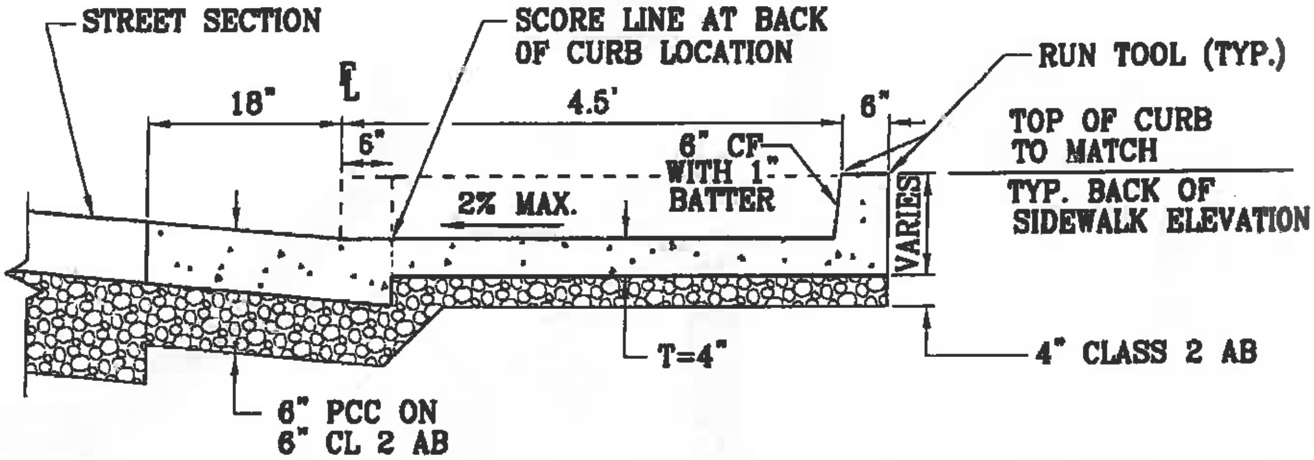

SECTION X-X

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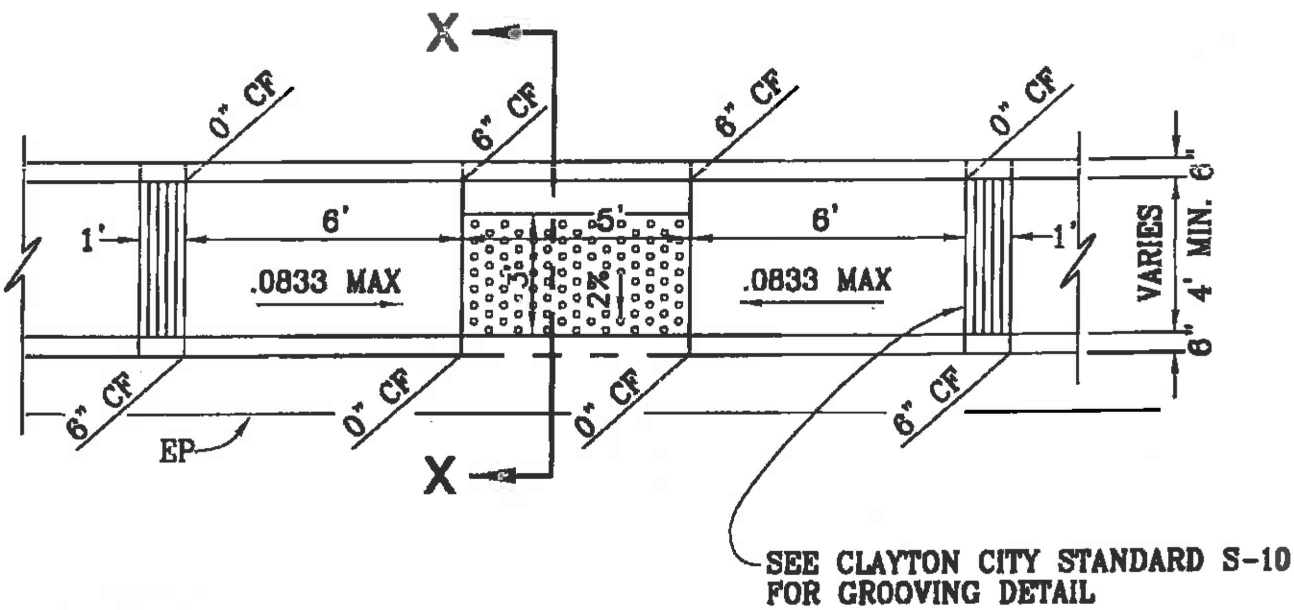

NOTES:

1) CURB RAMPS SHALL HAVE A DETECTABLE WARPING SURFACE THAT EXTEND THE FULL WIDTH AND 3' DEPTH OF THE CURB RAMP. DETECTABLE WARPING SURFACE SHALL CONFORM TO THE REQUIREMENTS OF THE ADA.

CITY OF CLAYTON	ALTERNATE PEDESTRIAN RAMP		SHEET 1 OF 1
	DATE: AUGUST, 2008	SCALE: NONE	PAGE
	APPROVED: ______ CITY ENGINEER		S-10a

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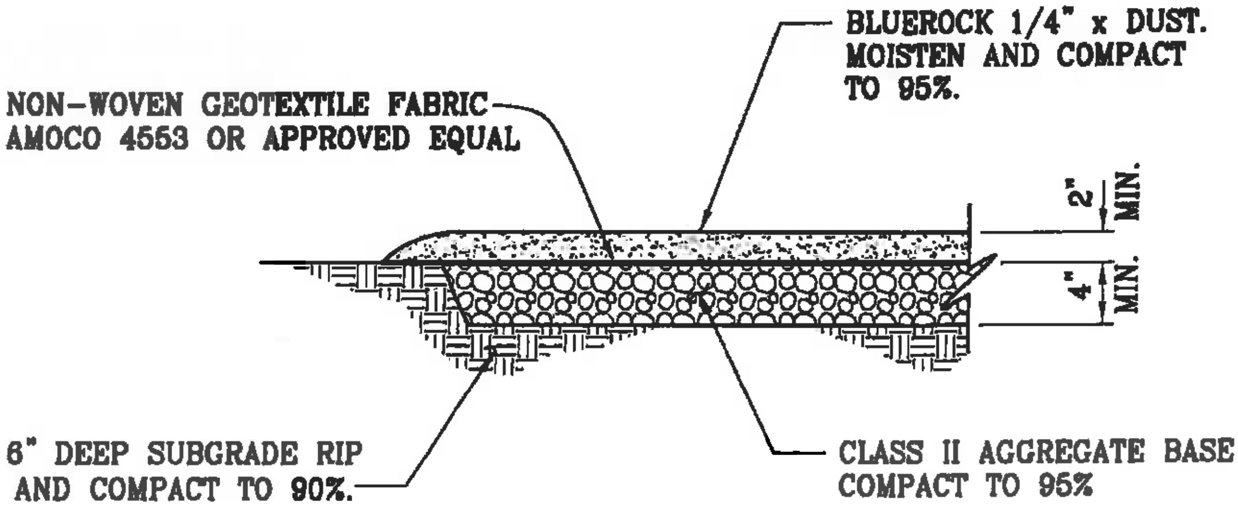
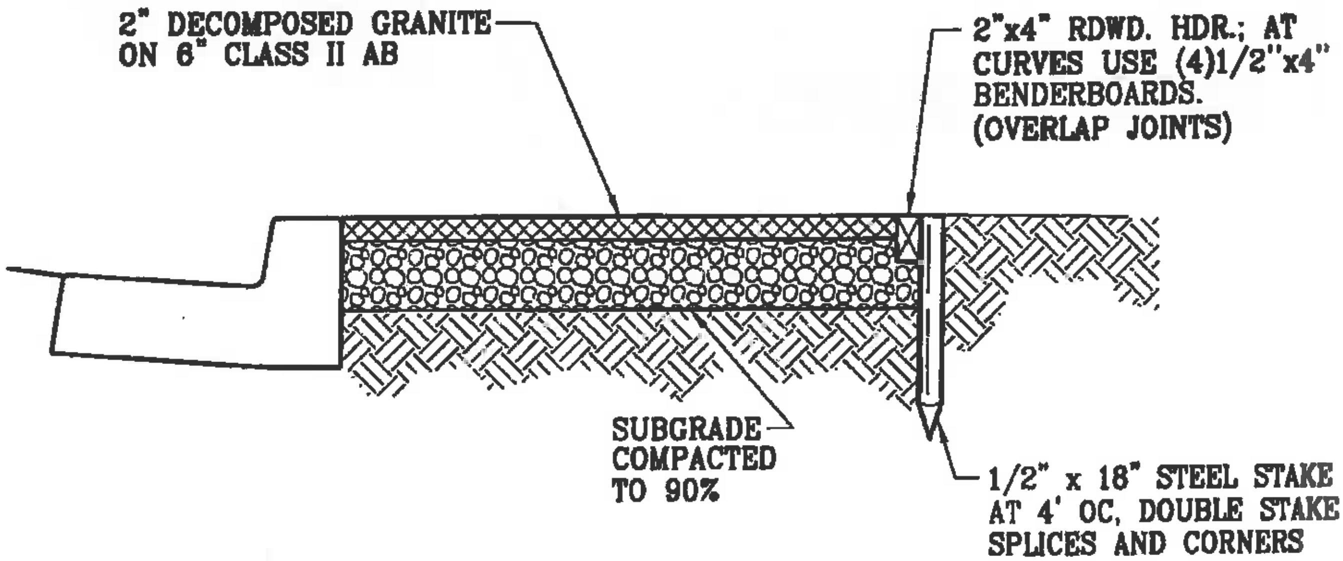


SEE L-9 FOR HEADERBOARD AND
STAKING WHEN SPECIFIED.

CITY OF CLAYTON *Founded 1857 ...Incorporated 1964*	**HIKING TRAIL**		SHEET **1 OF 1**
	DATE: AUGUST, 2008	SCALE: NONE	PAGE
	APPROVED: CITY ENGINEER		**L-8**



NOTE:
DECOMPOSED GRANITE AND AGGREGATE
BASE ROCK TO BE COMPACTED TO 95%

CITY OF CLAYTON *Founded 1857 ...Incorporated 1964*	DECOMPOSED GRANITE PATH			SHEET 1 OF 1
	DATE: AUGUST, 2008	SCALE: NONE		PAGE
	APPROVED:		CITY ENGINEER	L-9

17.37.040 Bicycle Parking.

Bicycle parking spaces shall be provided as required by this section. Bicycle parking shall be in addition to the automobile parking spaces.

A. Number of Spaces Required.

1. Commercial and Public/Quasi-Public Use Classifications: One plus ten (10) percent of the requirement for automobile parking spaces, or as required by the Planning Commission.
2. The bicycle parking requirements may be reduced or waived by the approving body pursuant to the approval of a site plan review permit or development plan permit upon the finding that:
   a. The configuration of the parking lot, and/or the location of the building preclude a feasible location for bicycle parking; or
   b. That the pedestrian circulation would be significantly disrupted by the addition of required bicycle parking; or
   c. The provision of bicycle parking spaces can be provided collectively in an off-site location that is within close proximity, not to exceed a walking distance of 200 feet. A written agreement exists between the property owner(s) conforming with the requirements of subsection 17.37.020.F.

B. Bicycle Parking Design Requirements. For each bicycle parking space required, a stationary object shall be provided to which a user can secure both wheels and the frame of a bicycle with a six-foot cable and lock. The stationary object may be either a freestanding bicycle rack or a wall-mounted bracket. Bicycle parking shall be provided in a manner which does not interfere with pedestrian or vehicular circulation, yet is located in such a manner which encourages the use of bicycles by being convenient to the entry to the building or facility. Such parking may be located on the public right-of-way subject to issuance of an encroachment permit.

17.37.050 Accessible Parking Spaces.

All parking facilities shall comply with state requirements regarding parking for disabled persons, as per Chapters 11A and 11B of the California Building Code.

17.37.060 Reciprocal Parking Facilities.

A reciprocal parking facility is a common off-street parking facility shared by two (2) or more uses which have peak demands for parking which do not overlap in time. The total number of off-street parking spaces required for a project or use using a reciprocal parking facility may be reduced upon the granting of a use permit in accordance with the provisions of Chapter 17.60 and confirmation of all of the following findings:

CAPITAL IMPROVEMENT PLAN (CIP) CONTAINED WITHIN CITY BUDGET

Attachment 7

ORDINANCE NO. 337

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAYTON REPLACING IN ITS ENTIRETY CHAPTER 10.60, SECTIONS 10.60.010 THROUGH 10.60.200 (TRANSPORTATION DEMAND MANAGEMENT) OF THE CLAYTON MUNICIPAL CODE WITH NEW CHAPTER 10.60, SECTIONS 10.60.010 THROUGH 10.60.040 (TRANSPORTATION SYSTEMS MANAGEMENT) (FILE #821-98)

THE CITY COUNCIL OF THE CITY OF CLAYTON DOES ORDAIN AS FOLLOWS:

WHEREAS, the Clayton Municipal Code contains Chapter 10.60 entitled Transportation Demand Management which sought to improve the ambient air quality by reducing air pollution emissions that result from vehicle commute trips to work sites located within the City with 100 or more employees, which implemented both Regulation 13 of the Bay Area Air Quality Management District and the requirement of the Contra Costa Transportation Authority (CCTA) that employment complexes of 100 or more employees develop trip reduction programs; and

WHEREAS, the California Legislature in 1995 amended congestion management requirements to prohibit local jurisdictions from enforcing mandatory employer trip reduction programs; and

WHEREAS, in order to implement the mandate of the 1995 Legislation, it is necessary and advisable to repeal the TDM Ordinance requirements for mandatory employer-based trip reduction plans and to approve and adopt new purposes, goals and objectives for transportation systems management; and

WHEREAS, pursuant to the requirements of Contra Costa County Measure C on the 1988 General Ballot, each jurisdiction within Contra Costa County was required, as a condition of receiving Measure C Local Street Maintenance and Improvement funds from the one half cent sales tax imposed by Measure C, to adopt a Transportation Systems Management ("TSM") Ordinance or other mitigations to promote carpools, vanpools, and park and ride lots; and

WHEREAS, The City of Clayton assigned the delegation and implementation of the TDM Ordinance to TRANSPAC in 1994 in order to more consistently comply with multiple legislative mandates requiring Trip Reduction Ordinances and Programs; and

WHEREAS, the City of Clayton intends to continue its participation in the TSM

Program managed by TRANSPAC; and

WHEREAS, the CCTA prepared a new model Transportation Systems Management Ordinance to comply with the 1995 Legislation and to include the broader definition of TSM and the proposed TSM Code Sections are substantially identical to the CCTA prepared model ordinance; and

WHEREAS, the new Transportation System Management sections are consistent with the goals and policies of the Clayton General Plan; and

WHEREAS, on March 17, 1992 the Clayton City Council approved a Negative Declaration for a previous version of a Transportation Systems Management Ordinance which indicated that no significant adverse impacts would occur as a result of the adoption and implementation of those Transportation Systems Management Code sections. The proposed Transportation Systems Management sections are consistent with the purpose of the previous Transportation Systems Management sections and represent minor changes in wording and simplification of procedures. Given the substantial similarity in purpose between the previous Transportation Systems Management Code sections and the proposed Transportation Systems Management Code sections, the Negative Declaration is still valid and adequately indicates that no significant adverse impacts will occur as a result of adoption and implementation of the proposed Transportation Systems Management sections; and

WHEREAS, the Clayton City Council held a duly noticed meeting on May 5, 1998, and gave due consideration to all testimony, comments and documents received.

NOW, THEREFORE, the City Council of the City of Clayton does ordain as follows:

SECTION 1. Each of the facts recited above are found to be true and correct and a matter of public record.

SECTION 2. The Municipal Code Amendment as hereabove described, a true and correct copy of which is attached hereto marked "Exhibit A" and made part hereof, is approved and new Chapter 10.60, sections 10.60.010 through 10.60.040 as shown on "Exhibit A" are hereby added to Title 10 of the Clayton Municipal Code, in place of existing Chapter 10.60, sections 10.60.010 through 10.60.200.

SECTION 3. The City of Clayton delegates to TRANSPAC its participation in the TSM Program in order to achieve the goals and objectives as described in the Countywide Comprehensive Transportation Plan, the Measure C Strategic Plan, the Congestion Management Plan and/or the Bay Area Clean Air Plan.

SECTION 4. Severability Clause. If any provision of this Ordinance, or the application thereof to any person or circumstances, is held to be unconstitutional or to be otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses of the Ordinance or application thereof which can be implemented without the invalid provisions, clause, or application, and to this end such provisions and clauses of the Ordinance are declared to be severable.

SECTION 5. Effective Date. This Ordinance shall become effective thirty (30) days from and after its passage.

Within fifteen (15) days after the passage of this Ordinance, the City Clerk shall cause it to be posted in the three (3) public places heretofore designated by resolution of the City Council for the posting of ordinances and public notices.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Clayton held on May 5, 1998, by unanimous vote.

Passed, adopted and ordered posted at a regular meeting of the City Council of the City of Clayton on May 19, 1998, by the following vote:

AYES: Council Members Manning, Peterson, Pierce, Vice Mayor Laurence

NOES: None
ABSENT: Mayor Littorno
ABSTAIN: None

Richard A. Littorno, Mayor

ORDINANCE NO. 337

ATTEST:

Frances Douglas

Frances Douglas, City Clerk

APPROVED AS TO FORM:

Maurice Huguet, Jr.
City Attorney

APPROVED BY ADMINISTRATION:

Richard Hill
City Manager

I hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Clayton held on May 5, 1998, and was duly adopted, passed and ordered posted at a regular meeting of the City Council held on May 19, 1998.

Frances Douglas

Frances Douglas, City Clerk

Effective June 18, 1998

ORDINANCE NO. 337
"EXHIBIT A"

Chapter 10.60

TRANSPORTATION SYSTEMS MANAGEMENT (TSM)

Sections:

(Ord. 337,1998.)

10.60.010 Purpose. This ordinance is enacted by the City of Clayton for the following purposes:

A. To promote maximum efficiency in the existing transportation system and to further the transportation goals of the Contra Costa Transportation Authority's Measure C Growth Management Program, Contra Costa's Congestion Management Program and the Bay Area Clean Air Plan by:

1. Promoting and encouraging the use of transit, ridesharing, bicycling, walking, flexible work hours and telecommuting as alternatives to solo driving;

2. Incorporating these goals and objectives into the land use review and planning process;

3. Developing proactive programs and/or projects either alone or in conjunction with other jurisdictions, or with TRANSPAC aimed at achieving these purposes;

4. Considering the incorporation of appropriate technology designed to facilitate traffic flow, provide transit and highway information, provide trip generation alternatives, and related technology into the transportation system;

5. Educating Central County employees, employers, residents and students regarding the benefits and availability of commute alternatives;

6. Working with the transit authorities to better serve Central Contra Costa County;

7. Encouraging the most cost effective, broad-based and wide range of transportation improvement projects aimed at achieving congestion relief;

8. Cooperating with other jurisdictions, the private sector, and transit operators in planning and implementing transportation programs.

B. To reflect an ongoing commitment to TSM efforts, in order to achieve traffic congestion management and air quality goals.

C. To comply with applicable state and federal laws as well as with Measure C Growth Management Program requirements pertaining to TSM.

<u>10.60.020</u> <u>Goal.</u> The goal of the TSM Ordinance is to ensure the continuation of a proactive TSM program effort aimed at reducing vehicle trips, vehicle emissions and traffic congestion in the most efficient and cost-effective manner.

<u>10.60.030</u> <u>Policies</u>. This ordinance establishes the following policies:

A. Participate, in conjunction with other jurisdictions and TRANSPAC, in a proactive effort to support and develop projects which will achieve the Measure C TSM/ TDM goals as described in the TRANSPAC Action Plan, the Countywide Comprehensive Transportation Plan, the Measure C Strategic Plan, the Congestion Management Plan and/or the Bay Area Clean Air Plan. Such participation may include, but need not be limited to:

1. Promotion and encouragement of the use of transit, ridesharing, bicycling, walking, flexible work hours, telecommuting or other alternatives to solo driving;

2. Projects incorporating appropriate technology designed to facilitate traffic flow, provide transit and highway information and related technology.

B. Incorporate these goals, as appropriate, into its land use review and planning process.

<u>10.60.040</u> <u>City TSM Program</u>.

A. Development Review Standards. The City shall require design features that facilitate pedestrian access, ride sharing, and transit use to be incorporated within subdivision and development proposals, as appropriate. These design features may include bus turnouts and shelters, park and ride lots, preferential parking for car/ vanpools, and effective pedestrian, equestrian, and bicycle access features.

B. Information Program. The City shall encourage that all developments (residential as well as non-residential) generating more than 100 peak hour trips implement a TSM information program. This program seeks to provide information to residents and employers on RIDES and other ride matching agencies, transit schedules, bicycle facilities, and locations of nearby Park and Ride lots.

Chapter 10.60

TRANSPORTATION DEMAND MANAGEMENT (TDM)

Sections:

10.60.010 Purpose. This ordinance is enacted by the City of Clayton for the following purposes:

A. To promote maximum efficiency in the existing transportation system and to further the transportation goals of the Contra Costa Transportation Authority's Measure C Growth Management Program, Contra Costa's Congestion Management Program, and the Bay Area Clean Air Plan by:

1. Promoting and encouraging transit, ride sharing, bicycling, walking, flexible work hours, and telecommuting as alternatives to solo driving;
2. Incorporating these goals and objectives into the land use review and planning process;
3. Developing proactive programs and/or projects either alone or in conjunction with other jurisdictions, or with TRANSPAC aimed at achieving these purposes;
4. Considering the incorporation of appropriate technology designed to facilitate traffic flow, provide transit and highway information, provide trip generation alternatives, and related technology into the transportation system;
5. Educating Central County employees, employers, residents, and students regarding the benefits and availability of commute alternatives;
6. Working with the transit authorities to better serve Central Contra Costa County;
7. Encouraging the most cost effective, broad-based and wide range of transportation improvement projects aimed at achieving congestion relief,
8. Cooperating with other jurisdictions, the private sector, and transit operators m planning and implementing transportation programs.

B. To reflect an ongoing commitment to TSM efforts, in order to achieve traffic congestion management and air quality goals.

C. To comply with applicable state and federal laws as well as with Measure C Growth Management Program requirements pertaining to TSM. (Ord. 337, 1998)

10.60. 020 Goal. The goal of the TSM Ordinance is to ensure the continuation of a proactive TSM program effort aimed at reducing vehicle trips, vehicle emissions, and traffic congestion in the most efficient and cost-effective manner. (Ord. 337, 1998)

10.60.030 Policies. This ordinance establishes the following policies:

A. Participate, in conjunction with other jurisdictions and TRANSPAC, in a proactive effort to support and develop projects which will achieve the Measure C TSMITDM goals as described in the TRANSPAC Action Plan, the Countywide Comprehensive Transportation Plan, the Measure C Strategic Plan, the Congestion Management Plan, and/or the Bay Area Clean Air Plan. Such participation may include, but need not be limited to:

1. Promotion and encouragement of the use of transit, ride sharing, bicycling, walking, flexible work hours, telecommuting, or other alternatives to solo driving;

2. Projects incorporating appropriate technology designated to facilitate traffic flow, and provide transit and highway information and related technology.

B. Incorporate these goals, as appropriate, into its land use review and planning process. (Ord. 337, 1998)

<u>10.60.040</u> <u>City TSM Program</u>

A. Development Review Standards. The City shall require design features that facilitate pedestrian access, ride sharing, and transit use to be incorporated within subdivision and development proposals, as appropriate. These design features may include bus turnouts and shelters, park and ride lots, preferential parking for car/van pools, and effective pedestrian, equestrian, and bicycle access features.

B. Information Program. The City shall encourage that all developments (residential as well as non-residential) generating more than 100 peak hour trips implement aTSM information program. This program seeks to provide information to residents and employers on RIDES and other ride matching agencies, transit schedules, bicycle facilities, and locations of nearby Park and Ride lots. (Ord. 337, 1998)

CITY OF CLAYTON
Founded 1857... Incorporated 1964

Agenda Date: 6-19-12

Agenda Item: 9a

BUDGET MESSAGE

Approved:

Gary A. Napper
City Manager

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

DATE: 19 JUNE 2012

SUBJECT: PUBLIC HEARING AND ADOPTION OF CITY AND CIP BUDGETS FISCAL YEAR 2012-2013

RECOMMENDATION

Following staff presentation and conduct of the Public Hearing, it is recommended the City Council adopt the attached Resolution approving a City Budget for FY 2012-2013 and a multi-year Capital Improvement Program (CIP) Budget for FY's 2012-2017.

BACKGROUND

At the regularly scheduled meeting of the Clayton City Council on 05 June 2012, introduction and review of the proposed operational and capital improvement budgets of the City were provided by the City Manager. Consideration was also given to the numerous Special and Fiduciary Fund budgets of the City for the ensuing fiscal year, as well as a $2.6 million Capital Improvement Program (CIP) budget for next year. Due largely to the demise of the Clayton Redevelopment Agency effective 01 February 2012, an annual gap of approximately $200,000 materialized between flat-lined expenditures with declining revenues to the General Fund (reduced transfers in for annual operation of the Agency) estimated for Fiscal Year 2012-13. This annual deficit further assumed no increases paid by the City in the coming year for employee compensation or related benefits. Labor negotiations have not been consummated for either collective bargaining contract (i.e. Police and Miscellaneous) expiring on 30 June 2012.

Recognizing the uncertainty of fiscal affairs in the wake of redevelopment program terminations and facing yet another tight year for labor negotiations (City employees are concluding three years of concessions in compensation and benefits), the City Council ordered the proposed budgets set for Public Hearing at this time and date, and instructed staff to prepare the Budgets for adoption at this meeting with plans to fill the General Fund budget gap using General Fund reserves.

PROPOSED BUDGET UPDATES AND REVISIONS

Since the time of Budget introduction on June 5th, several adjustments to the Proposed Budget have arisen for incorporation into the Final Budget and its projected financial status. It largely involves "better news" concerning the City's overall fiscal health.

1. General Fund Year-End Estimate for FY 11-12

   In preparing the Proposed Budget, staff had estimated the General Fund Budget of the City for current fiscal year may close year-end with a deficit of $65,335. This estimated 1.8% deficit operation was affected by weakened general tax revenues but primarily caused by the dissolution of the former Clayton Redevelopment Agency in 2012. However, during the intervening 2-week period, the City received two (2) unexpected dispersals from the County Auditor-Controller in the following amounts:

a.	$48,525	2% Election monies for FY 11-12 (via the Successor Agency)
b.	$21,086	City's share of Real Property Tax Trust Funds for FY 11-12
	$69,611	General Fund Revenue, FY 11-12

   The unchartered waters from the recent demise of redevelopment agencies are still coughing up flotsam and jetsam, yet some of the debris seems to surface as hopeful but uncertain revenues for the City's General Fund. The 2% Election monies (arising from actions taken in July 1987) are considered statutory pass-throughs due the City from former Tax Increment Revenues (TI), and the Real Property Tax Trust Fund monies represent the City's proportionate share of the residual [unused] Clayton Redevelopment Agency funds this fiscal year. As noted previously in narrative and verbal communications, the City is a public taxing entity within the jurisdiction of the former Agency's Project boundaries and it is therefore entitled to receive a share of local property taxes now available after Redevelopment Agency obligations and debt service have been met.

   The net result of this revenue receipt is the City's General Fund operation, despite all of the turmoil during this fiscal year, may indeed close out Fiscal Year 2011-12 with a slight surplus of **$4,276**. If so, the City will continue its long-standing legacy of not having to use any reserves or one-time monies to sustain General Fund services (annual cash-balanced Budget).

2. GHAD Budget Revenues (Fund 212)

   In preparation for submittal of the Oakhurst Geological Hazard Abatement District (GHAD) budget for FY 2012-13 at this meeting, the initially-proposed revenues did not include the allowance of a 2.1% CPI adjustment to the real property assessments. Therefore, staff has adjusted the proposed revenues accordingly to reflect a $713 total annual assessment increase. This modification means the GHAD assessment revenue is estimated at $34,685 and the Fund's net equity rises to an estimated $7,424 for 30 June 2013.

3. Capital Improvement Project (CIP) Budget
   Due to number crunching, the East Marsh Creek Road Improvement Project (using Measure J monies) was reported to be $1,081,000. That amount was the Original Project number but an updated Project cost/revenue is actually $1,022,224 for this fiscal year (CIP No. 10414). Further, the CIP Budget indicated $75,000 was allocated in Landscape Maintenance District monies for the Cardinet Trail Restoration Project (CIP No. 10421) when the actual allocation in FY 2011-12 was $50,000. Budget documents and narrative have been amended accordingly.

Assuming all other assumptions is achieved in the remaining weeks of FY 2011-12 (i.e. expenditures close at less than budgeted), the General Fund Equity Balance opening on 01 July 2012 edges up slightly to $5,070,988 (increase of 0.08%). The City's General Fund reserve equity remains at approximately 136% of our annual General Fund operations for the coming year.

PROPOSITION 4 APPROPRIATIONS LIMITATION

In 1978, the California electorate voted to end the perceived runaway "tax and spend" practices of local governments by restricting the amount of annual growth in tax money expenditures allowed for each public entity. This tax limit, known as the "Gann Appropriations Limitation" (Proposition No. 4), remains in law today. As part of the annual Budget cycle, it is incumbent upon each public entity to calculate and declare its associated compliance with this tax limitation.

For FY 2012-2013, the statutory tax limitation would allow the City of Clayton to spend $8,136,872 in tax revenues over the next twelve months. The parsimonious City Budget submitted for adoption this year contains only $3,891,203 in tax revenues, as defined by this law, still a far gap from the citizens-imposed Tax Limit allowed our City 34 years.

The reality of the above mathematical exercise is our City receives less than one-half (*47.8%)* of the containment-cap taxes permissible under this former proposition imposed on local governments by tax-weary voters in California. In other words (in tax limitation theory), the City of Clayton could receive and spend an additional $4,245,669 in tax revenues for our local services, *if such taxes were approved or available from within our community*.

SUMMATION

After 35 years working in local government I have come to expect the only constant in local government is change, and the only variant in that change is its degree of extreme or puzzlement. It is always a tight rope act balancing the service needs and wants of a community within the revenue stream it allows. And despite the unprecedented gauntlet erected by the State of California this year in its garroting of redevelopment agencies, Clayton has always managed to tilt the wagon upright and plod forward on its journey with a balanced budget. With the continuing support of the Clayton City Council and the dedicated labors and attitude of this City organization, the City of Clayton will remain a premier small city in California.

Respectfully submitted,

Gary A. Napper
City Manager

Attachments: Draft Resolution adopting City Budget [3 pp.]
Gann Taxation Limit exhibit [1 pg.]
Elected Board Membership Expenses [1 pg.]
Budget Message and Budgets from June 5th

RESOLUTION NO. - 2012

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CITY OF CLAYTON FOR THE 2012-2013 FISCAL YEAR BEGINNING JULY 1, 2012 AND ENDING JUNE 30, 2013, AND ADOPTING THE 2012-2013 GANN APPROPRIATIONS LIMITATION

THE CITY COUNCIL
City of Clayton, California

WHEREAS, on 05 June 2012 the City Manager had prepared, submitted and presented to the Clayton City Council the proposed budgets for operation of the City of Clayton in Fiscal Year 2012-2013 commencing 01 July 2012; and

WHEREAS, on 19 June 2012, a Public Hearing was set and duly held on the proposed budgets whereat opportunities were provided accordingly for members of the public to offer comments and input on the fiscal plans presented; and

WHEREAS, after due consideration and review, the Clayton City Council finds it is in the best interest of the general health, welfare and safety of this City, its citizens and businesspersons, to adopt a financial plan governing the receipt and expenditure of public monies in Fiscal Year 2012-2013.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California does hereby adopt the budget revenue by fund for the City of Clayton for the Fiscal Year commencing 01 July 2012 and ending 30 June 2013 as follows:

FUND	2012-2013 REVENUE
General Fund – Fund No. 101	$ 3,470,977
Gas Taxes – Fund No. 201	$ 317,873
Landscape Maintenance District – Fund No. 210	$ 960,711
The Grove Park Maintenance District – Fund 211	$ 126,145
Geological Hazard Abatement District – Fund No. 212	$ 34,815
Street Light Assessment District – Fund No. 214	$ 127,991
Storm Water Assessment – Fund No. 216	$ 124,568
High Street Bridge Assessment District – Fund No. 217	$ 4,370
Oak Street Bridge Assessment District – Fund No. 218	$ 5,843
Measure "J" Fund – Fund No. 220	$ 1,256,436
Lydia Lane Sewer Assessment District – Fund No. 222	$ 20,000
Oak Street Sewer Assessment District – Fund No. 223	$ 13,000
Restricted Grants – Fund No. 230	$ 121,805
Development Impact Fees – Fund No. 304	$ 110,681
Middle School CFD – Fund No. 420	$ 147,699
Clayton Station CFD – Fund No. 421	$ 161,230
Middle School Refunding – Fund 422	$ 442,273
Self Insurance Fund – Fund No. 501	$ 500
Capital Equipment Replacement Fund – Fund No. 502	$ 18,300
Community Gym – Fund No. 701	$ 24,000
Endeavor Hall – Fund No. 702	$ 21,275
TOTAL REVENUE:	**$ 7,510,492** ; and

BE IT FURTHER RESOLVED that the budget appropriations by fund for the City of Clayton for the Fiscal Year beginning 01 July 2012 and ending 30 June 2013 are adopted as follows:

FUND	2012-2013 APPROPRIATIONS
General Fund – Fund No. 101	$ 3,670,702
Gas Taxes – Fund No. 201	$ 549,454
Landscape Maintenance District – Fund No. 210	$ 858,531
The Grove Park Maintenance District – Fund No. 211	$ 131,942
Geologic Hazard Abatement District – Fund No. 212	$ 31,385
Street Light Assessment District – Fund No. 214	$ 131,011
Storm Water Assessment – Fund No. 216	$ 143,821
High Street Bridge Assessment District – Fund No. 217	$ 2,385
Oak Street Bridge Assessment District – Fund No. 218	$ 657
Measure "J" Fund – Fund No. 220	$ 1,256,436
Lydia Lane Sewer Assessment District – Fund No. 222	$ 19,614
Oak Street Sewer Assessment District – Fund No. 223	$ 13,259
Restricted Grants – Fund No. 230	$ 117,357
Development Impact Fees – Fund No. 304	$ -0-
Middle School CFD – Fund No. 420	$ 920,066
Clayton Station CFD – Fund No. 421	$ 138,954
Middle School Refunding – Fund 422	$ 449,067-
Self Insurance Fund – Fund No. 501	$ 9,248
Capital Equipment Replacement Fund – Fund No. 502	$ 62,000
Community Gym – Fund No. 701	$ 24,000
Endeavor Hall – Fund No. 702	$ 28,503
TOTAL APPROPRIATIONS:	**$ 8,558,692** ; and

BE IT FURTHER RESOLVED that the 5-Year Capital Improvement Budget (CIP) of the City of Clayton for the fiscal years commencing 01 July 2012 and ending 30 June 2017 is hereby adopted with the following CIP Projects scheduled for undertaking in FY 2012-13:

PROJECT	AMOUNT
ADA Sidewalk Compliance Program	$ 6,000
2012 Neighborhood Street Rehab Project	$ 633,705
East Marsh Creek Road Upgrade	$ 1,022,224
Cardinet Trail Restoration Project	$ 50,000
Collector Street (Regency Dr.) Rehab Project	$ 361,438
City Hall Parking Area Rehab Project	$ 27,000
Library Parking Lot Rehab Project	$ 51,000
Lydia Lane Park Parking Lot Rehab Project	$ 11,000
2012 Trail Repaving Project	$ 50,000
Clayton Road Median Landscape Project	$ 320,000
Daffodil Hill Beautification Project	$ 44,500
TOTAL CIP:	**$ 2,576,867** ; and

BE IT FURTHER RESOLVED the appropriations listed above constitute the budget for the Fiscal Year 2012-2013 and that the City Manager is herein authorized to transfer appropriations within the control accounts as deemed necessary, provided no change is made in the total amount designated for any one department; and

BE IT FURTHER RESOLVED that in the 2012-2013 Budget Document adopted herein, the adjusted base (annual Proposition 4 – Gann Appropriations Limitation) is calculated to be $8,136,872 while the City's annual tax proceeds total $3,891,203, an amount less than one-half (at 47.8%) of the City's allowable tax expenditure cap; and

BE IT FURTHER RESOLVED that the City Council of Clayton does hereby find and determine it has complied with all of the provisions of Article XIII B of the California Constitution in determining the annual Gann appropriations limit for Fiscal Year 2012 - 2013.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California during a public hearing at a special public meeting thereof held on the 19th day of June 2012 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

Howard Geller, Mayor

ATTEST:

Laci J. Jackson, City Clerk

GANN TAXATION LIMIT
FY 2012-2013

(per voter-approved PROP. 4 – 1978)

1. CLAYTON'S TAX LIMIT:

$ 8,136,872

2. CLAYTON'S TAX REVENUES:

$ 3,891,203

47.8%

3. AVAILABLE TAX GAP:

$ 4,245,669

ELECTED BOARD MEMBERSHIP EXPENSES*
Calendar Year 2011

	Name Dollar Amount Spent for each in 2011	**Mayor** **Howard Geller** **$5,687.62**	**Vice Mayor** **Joe Medrano** **$5,578.42**	**Councilmember** **Julie Pierce** **$5,441.92**	**Councilmember** **David Shuey** **$5,687.62**	**Councilmember** **Hank Stratford** **$5,360.02**
1	Board Meeting fees	$0.00	$0.00	$0.00	$0.00	$0.00
2	Committee meeting fees	$0.00	$0.00	$0.00	$0.00	$0.00
3	Salary (annual base)	$4,680.00	$4,680.00	$4,680.00	$4,680.00	$4,680.00
4	Total for Health benefits	$0.00	$0.00	$0.00	$0.00	$0.00
5	Longevity pay	$0.00	$0.00	$0.00	$0.00	$0.00
6	Incentive compensation amt	$0.00	$0.00	$0.00	$0.00	$0.00
7	Life insurance	$0.00	$0.00	$0.00	$0.00	$0.00
8	Car allowance (annual or mileage)	$0.00	$0.00	$0.00	$0.00	$0.00
9	Travel (annual)	$0.00	$0.00	$0.00	$0.00	$0.00
10	Training	$0.00	$0.00	$0.00	$0.00	$0.00
11	Discretionary allowance	$0.00	$0.00	$0.00	$0.00	$0.00
12	Employer paid deferred comp (i.e. 401a or 457)	$0.00	$0.00	$0.00	$0.00	$0.00
13	Employer paid retirement contribution	$1,007.62	$898.42	$761.92	$1,007.62	$680.02
14	Cell phone and/or internet allowance	$0.00	$0.00	$0.00	$0.00	$0.00
15	Other (list benefit and amount)	$0.00	$0.00	$0.00	$0.00	$0.00
	a) Mayors' Conference cost $50 per meeting attended	X		X	X	X
	b) East Bay Division, League of CA Cities meeting $50 per		X			

* As requested by Contra Costa County Civil Grand Jury report No. 1104 (FY 10-11)

PROPOSED CITY BUDGET
2012 – 2013

THE CITY COUNCIL

HOWARD GELLER, MAYOR
JOSEPH A. MEDRANO, VICE MAYOR
JULIE K. PIERCE, COUNCILMEMBER
DAVID T. SHUEY, COUNCILMEMBER
HANK STRATFORD, COUNCILMEMBER

* * *

PROPOSED AND PRESENTED BY:

GARY A. NAPPER, CITY MANAGER

* * * * *

PREPARED BY:
MERRY PELLETIER, FINANCE MANAGER

CITY OF CLAYTON, CALIFORNIA
94517
www.ci.clayton.ca.us

BUDGET MESSAGE

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

MEETING DATE: 05 JUNE 2012

SUBJECT: PROPOSED CITY, SPECIAL FUNDS, AND CIP BUDGETS FISCAL YEAR 2012 - 2013

RECOMMENDATION

Following introduction and presentation of the proposed operations and capital improvements budgets for FY 2012 – 2013, it is recommended the City Council provide any policy direction and amendments accordingly for a Public Hearing and adoption of the City, Special Funds, and Capital Improvement Budgets at its regular public meeting on 19 June 2012.

BACKGROUND

It is the dawning of the "Age of Austerity." Local governments are now reeling in shock and annual deficits as the aftermath of the state's extermination of California redevelopment agencies finally hits the pages of city budgets. Reality is stunning as the decade of austerity unfolds by the punch of a languishing economy coupled with continued state impacts exploding on the local level. During the 2000s, cities were generally able to cope with the chronic state takeaways and the sleight of hand schemes authored by the state in managing its own fiscal deficit over the years. Who recalls endearingly the "Triple Flip", the Byzantine maze of which public entity (state or city) the local Vehicle License Fees actually belong to, or the numerous ballot measures by the state grappling with its ever-present lack of revenues and its current $16 billion deficit, and the 1-2 knockout exchange of local governments' Protect Local Services and Monies (Prop 22 – November 2010) followed by newly-elected Governor Brown's counterpunch of "Oh, yeah? Redevelopment agencies are now dead." With all public entities already trampled by the depressed economy, retail sales tax and building development communities were the first to experience the trip. Next came the residential-based communities (like Clayton) as real property tax bases plummeted to 10-year lows. And ever in the corner was the State of California, clawing endlessly for Gollum's ring (funds) at the local level to call its own.

It is within this backdrop the City of Clayton offers its proposed budget for FY 2012-13. Hope has disappeared as the former Clayton Redevelopment Agency's demise has ripped a premature $200,000 hole in the City's General Fund budget. The City lost a decade of growth as its General Fund revenues have now plunged below the level experienced 10 years ago, in FY 2002-03 (then, $3,483,450). During the last decade the City has not added any new City-employment positions as Clayton has always operated on a slim margin of public revenues. It is considered a "low property tax" city amongst the state at its slice of 4.2% of the assessed valuation on real property, and even with its post-redevelopment agency rate of 6.2% likely (after all redevelopment agency debt is retired, still many years out), it must continue to bask in the shine of austerity. In itself, frugal management of public resources is an honorable art and mission, and certainly Clayton holds the legacy of proper performance in that venue. However, it is now a new dawn.

For the last three (3) years (and forecast for a 4th year in a row), Clayton city employees have shouldered much of the burden to offset the City's revenue reductions in order to maintain public community services; these shared sacrifices have manifested in the forms of 11 unpaid furlough days per year at City Hall (4.3% cut in pay), zero cost-of-living adjustments, no salary advancements for merit performance, and absorbing the premium increases for employee medical and dental insurance landing often in yearly double digits. Before it became politically correct to accept public employee compensation concessions and Tier II CalPERS plans, Clayton's organization already had two RBIs.

Commencing with a $200,000 General Fund loss through actions of the City of Concord three (3) years ago (increased police dispatch contract; termination of annual sewer in-lieu monies), the abrupt death of the Clayton Redevelopment Agency has caused a $150,000 hole in the General Fund of the City due to loss of administration monies before the City's full return of its local property tax share. In addition, the California Department of Finance finally ruled (on June 1st) that it cannot allow the return of almost $1 million due the City by its former redevelopment agency under its interpretation of ABx1 26 (the "Dissolution Act"). The City will not be repaid its $475,000 for the Agency's gifting of title to the land upon which sits Fire Station No. 11 owned by the Contra Costa County Fire Protection District, nor will the City be able to recoup its $501,898.64 loss in missed 2% Election payments since 1987 when its redevelopment agency was first formed. Any combination of approval of these obligations would have greatly aided the City's objective for an annually-balanced General Fund.

However, not all is bleak as the City's Special Revenue and Enterprise Funds are generally performing as designed and provide the fiscal foundation for continued improvements to the Clayton community. Those communities that can help themselves through local tax and revenue augmentations will be the ones to weather the storm in a calm harbor. Certainly, Clayton has been supported by its citizens to date by approvals in 2006 to support the maintenance and operation of its now beloved "The Grove Park", and again in 2007 with its sustaining vote for the continuation of the Citywide Landscape Maintenance District that provides care for roadway and public landscaping throughout the City. Locally-approved public funds beyond the current reach of the State of California appear to be the increasing trend for life support of local cities and school districts.

Presented herein for public review and consideration is the City's proposed budgets for FY 2012-13. It is a balanced budget as required by law but the General Fund must embrace a transfer of $199,725 from its reserves to preserve the status quo.

The chart below captures a five (5) year history of our City's overall budget:

CITY OF CLAYTON BUDGETS

Budget	FY 12-13	FY 11-12	FY 10-11	FY 09-10	FY 08-09
General Fund	$ 3,670,702	$ 3,651,536	$ 3,656,609	$ 3,637,679	$ 3,767,800
Other Funds	$ 4,881,991	$ 3,848,048	$ 4,054,742	$ 3,171,957	$ 2,902,386
CIP	$ 2,237,307	$ 1,524,988	$ 1,764,300	$ 2,273,727	$ 2,644,432
Successor Agency	$ 1,083,794	$ 5,540,625	$ 5,110,922	$ 5,196,353	$ 5,225,457
TOTALS:	$ 11,873,794	$14,565,197	$14,586,573	$14,279,716	$14,540,075

PROPOSED TOTAL BUDGET

The combined financial program proposed for the City, its Other [Special & Enterprise] Funds, and its CIP Budget is $11.873 million, an overall reduction of $2,691,403 (-18.5%) under last year's total Budget.

Actual revenues for the General Fund portion of the FY 2012–2013 City Budget are expected to result in $3,470,977. It will necessitate a transfer of $199,725 from its reserve to support the bare-bones expenditure program of $3,670,702. Inconsistent with previous policy desire expressed by the City Council, the operating budget of the City *does* draw down on General Fund reserves (if ultimately needed) to operate the City for the next twelve months. In previous years' operations, the General Fund anticipated it may have needed to plug revenue gaps starting with FY 2009-2010 in the amount of $155,579 (of Trust & Agency funds), and again in FY 2010-11 in the amount of $18,410 (of Trust & Agency funds). However, neither Fiscal Year resulted in actual use of those potential revenue plugs nor were any of those monies ever transferred out of the Trust & Agency Fund. Then, FY 2010-11 ultimately resulted in a positive $120,000 outcome. Staff only hopes the City's historical propensity to beat its revenue projections and operate under its expense budget will hold for this fiscal year as well.

With the Clayton Redevelopment Agency (RDA) no longer in existence as of February 2012, the "Successor Agency" becomes the heir to the RDA and receives real property tax revenues sufficient to pay the debt service and enforceable obligations of the former RDA, at least those approved by the California Department of Finance (DOF). The City's loss of use of these former "tax increment revenues" is the primary reason for the reduction in the City's total budget being slashed by 18.5%

In comparison to last year's Budget, the General Fund expense plan oddly increases by $19,166 pushed by uncontrolled operational costs (e.g. CalPERS rates; workers' compensation premium; general liability premium). It therefore represents a 0.5% increase. Essentially, a flat line budget that is further predicated on the tenuous assumption as-yet employee negotiations will result in no financial increases to the City.

GENERAL FUND REVENUES

The tale of the calculator tape lands in this category as the City is expected to similarly suffer the lower revenue return experienced in FY 2011-12 (-$140,293). The City's share of the local property tax pie fell by $45,221 as local real property sales often resulted in prices below the current assessed valuation, prompting the double whammy loss of secured property taxes and the absence of any supplemental property tax revenues. It should not be expected a noticeable rise in either revenue income will be restored soon. The City's sales and use taxes, while a shrinking violet in comparison to surrounding cities, did account for a total revenue mark of $263,000 (beating its year-old projection by $6,500), an admirable statistic given the chronic thrashing of the economy and consumer discretionary income. Motor vehicle license fees (VLF), historically a local revenue source and once Clayton's Number 1 General Fund revenue, have all but disappeared by the state's flip of the "Triple Flip" that instituted an exchange formula of it retaining local VLF funds for a swap of the state's share of the property tax revenue. The tax revenue distribution formulas are now so complicated city finance officials must rely on the County Auditor-Controller's Office for calculations on one's intertwined share of these revenues.

City Building Permit revenues experience a welcome uptick primarily stimulated by increased Planning counter traffic for additions and remodels of residential homes, and also by the new Diablo Estates at Clayton home sales (17 of 24 homes permitted). Whether the community will sustain this encouraging form of revenue activity is unknown, although the Diablo Estates subdivision still has 7 more homes for permitting and there are several other residential and mixed use developments in the Planning pipeline. Solid Waste Franchise Fees received the planned revenue increase as the franchise time extension to the Allied Waste Services contract included the bump from a 5% fee to its 10% fee.

However, as noted above, the singular event of ending redevelopment agencies pummeled the revenue stream of Clayton's General Fund. When active, the former RDA contributed $400,000 to the General Fund to compensate for the City's collective administration, project management, overhead, and financial operation of that Agency. Now, under the Dissolution Act, the Successor Agency (City) to the former Clayton Redevelopment Agency may only claim an annual allocation of $250,000 to cover its considerable time and expense of managing the financial retirement of the former RDA. Further, the City will not receive its interest and principal payments for the 1999 land transaction to house Fire Station No. 11 ($30,000 interest; principal amount of $475,000) or its 4-year payback plan (nor its lump sum receivable) of $501,989, each denied as unallowable under the state's draconian Dissolution Act. Without these latter losses, the City's General Fund would not require a 5.4% revenue gap reliance on its reserves.

GENERAL FUND EXPENDITURES

With a 0.5% increase in overall General Fund expenditures compared to last year, the narrative can best be described as "the same old same old." By previous action the City eliminated virtually all expenses for employee training and attendance at information conferences, and even halted the expense of the bottled water cooler. Since labor negotiations with City Hall and Police public employees have not yet engaged while each 1-year contract expires on June 30, 2012, it is again noted this Budget assumes retaining the status quo on employee salaries and benefits. Should that outcome be different, modification of the Budget will be necessary with further reliant on one-time transfer of funds as no new revenue sources are contemplated or envisioned. Does the City service organization now have a true "structural deficit?" The answer is unknown, and most probably will require at a minimum this year's operation (and perhaps 1-2 more) to fully analyze and digest the full impact of the redevelopment agency's demise while wistfully gazing for more sparks to the return of the local economy.

As a service-provider organization it is predictable the expense for Personnel Services consumes the majority of the General Fund. It holds steady at 69% of the overall $3.67 million Budget (68% last year; 72.5 % two year ago). The City provides public services, as does the vast portion of the national economy; America in many respects is no longer an industrial nation, it is a service-provider nation. To aid the last 3 years of budget difficulties, labor concessions of the City organization have included and continue to include the following for each year:

Labor Concessions	Value
• No Cost-of-Living Adjustment to Salaries (COLA)	$ 67,269
• Unpaid Furlough Days (11) for City Hall Employees	$ 62,113
• No Holiday Premium Pay for sworn Police employees	$ 55,899
• Organizational Downsizing (Assistant Planner to 24 hrs/wk)	$ 40,000
• No Merit Increases for eligible Employees	$ 53,968
• All Employees pay Medical & Dental Insr. increases (10%)	$ 31,045
Total Value:	**$310,294**

Further, the City's contract City Engineer (PERMCO), for the 5th straight year, will not seek an increase in retainer service payment. The City's new city attorney (Best Best & Krieger), which came onboard in August 2011, agreed to the same retainer schedule ($96,000 per year base services fee) as the City's previous law firm. Both actions are appreciated in this era of austerity.

Once again as in prior years, as an interim measure to bridge budget gaps, the proposed Budget halts the annual depreciation charge of $97,582 for the City's Capital Equipment Replacement Fund (CERF). This internal service fund is normally replenished each year to underwrite automatic replacement of vehicles and other rolling stock as age and condition dictate. Since it has an adequate reserve balance (see

Section J. below) it is proposed another "stay" in allocation be implemented during this protracted fiscal squeeze.

Below is a recap of each General Fund Department in comparison to last year's Budget:

GENERAL FUND DEPARTMENTS

DEPARTMENT	FY 12-13	FY 11-12	% CHANGE
LEGISLATIVE	$ 65,914	$ 59,448	+ 10.9% [1]
ADMIN/FINANCE	$ 802,027	$ 833,745	- 3.8% [2]
PUBLIC WORKS	$ 112,257	$ 120,897	- 7.1%
COMMUNITY DEV.	$ 264,221	$ 255,833	+ 3.2% [3]
GENERAL SERVICES	$ 149,374	$ 143,380	+ 4.2% [o]
POLICE	$ 1,875,294	$ 1,834,622	+ 2.2% [a]
LIBRARY	$ 129,551	$ 130,589	- 0.8%
ENGINEERING	$ 93,540	$ 96,448	- 3.1%
COMMUNITY PARK	$ 178,524	$ 176,574	+ 1.1%
TOTAL:	**$ 3,670,702**	**$ 3,651,536**	**+ 0.5%**

Notes: [1] Department carries the biennial $12,000 General Municipal Election expense this year.
[2] Accounting Technician retired at top step; replaced by first step Tier II Plan employee.
[3] TRANSPAC fee increased and employee benefits (CalPERS rates; health insurance).
[o] General Liability insurance premium increase.
[a] CalPERS pension rates and maintenance fees on new interoperability radios.

The City's general liability insurance premium and its workers' compensation premiums each will increase in FY 2012-12 as well as upturns in the City's CalPERS rates for our public pension systems. All other expenditures remain relatively the same as in previous years with increases generally attributable to the fixed costs of doing business. In order to function as a municipality, it requires a basic General Fund Budget of $3.7 - $4.0 million for Clayton's lean operations.

Police Department operations creep to 51% of the General Fund Budget pie. This statistic means that of every $1.00 paid by taxpayers as general tax revenue to the City, over half of the tax monies (or 51¢ of every $1) is used to provide local law enforcement services to our community.

GENERAL FUND SHORTFALL

As noted, this Fiscal Year Budget has been prepared within a framework that does necessitate the transfer of $199,725 from the General Fund Reserve to continue the services it presently supplies. This necessity is a first time occurrence for the City and is crucial to maintaining public services the community has come to expect. Alternatives other than this transfer may be considered but generally involve the cutting of public services, the elimination of personnel positions, and/or negotiated or compulsory reductions to personnel compensation and benefits.

GENERAL FUND EQUITY BALANCE

According to the City's unaudited financial statements, the un-earmarked fund balance of the General Fund on 30 June 2011 was $5,259,258. Reducing that figure by the authorized FY 10-11 encumbrances of $192,546 into the FY 11-12 Budget, the City's net unreserved fund balance on 01 July 2011 (start of last fiscal year) was $5,066,712.

The City Council has directed an absolute minimum reserve of $250,000 as its never-to-be-expended "catastrophic reserve", which practice is implemented (but which level should likely be elevated). The standing Policy Goal of the City Council is to establish and retain an undesignated reserve of 50% relative to the annual General Fund Budget.

It is calculated our City might close Fiscal Year 2011-2012 with receipted revenue less than expected expenses by $65,335, a 1.8% deficit operation primarily caused by weakened revenues and the dissolution of our Redevelopment Agency. Unless City Council action is directed otherwise, this gap will be addressed using the reserves of the General Fund. Therefore, the opening unreserved General Fund balance of the City will decline to $5,001,377 on 01 July 2012.

The City's reserve equity is therefore equal to 136% of our annual General Fund operations for FY 2012-2013. Subtracting the "untouchable" $250,000 reserve lowers our total reserve equity to a position of 129% ($4,751,377).

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SPECIAL REVENUE AND ENTERPRISE FUNDS

An appendage to the General Fund operations of the City, the City Council and staff are charged with stewardship over the provision of public services employing restricted-use monies. Referred to as "Special Revenue" or "Enterprise" Funds, strict controls and regulations are placed on their express purpose and expenditure. They are in essence self-contained operations yet form a critical portion of the overall City Budget as these Funds underwrite much of the improvement mission of the City. Discussion of the fiscal status of each of these Special Funds takes place below:

A. Gas Tax Fund – No. 201

Derived from a layer of state transportation taxes on the sale of gasoline [Street and Highway Code, Sections 2105, 2106, 2107 and 2107.5; voter-approved Proposition 42 "Traffic Congestion Relief Act" monies], this group of revenues is collectively referred to as our "Gas Tax Fund". Local gas tax funds in the past have been a reliable source of funding for cities since the 1970s and are universally used to fund local road maintenance and repairs. Our City uses these monies to perform annual street re-striping and safety re-markings, traffic regulation and warning signs and replacements, resealing of street cracks, sidewalk and gutter repairs, replacement of street name signs, operation and repair of arterial street lights, and traffic signal maintenance.

Due to the City's pattern of heavy reinvestment of Gas Tax funds into maintenance and repair of local streets and roads, our City has been successful in its upkeep of this infrastructure, investing approximately **$5 million** in the last 8 years into street repaving and improvements. This accomplishment has enabled Clayton to consistently place in the Top 5-6 best overall street conditions within Contra Costa County. Clayton's current **P**avement **C**ondition **I**ndex, or PCI of 75 (year 2010), ranks our aggregate street conditions in the industry standard category of "Good", the 3rd highest category below "Very Good" (PCI of 80-89) and "Excellent (PCI of 90-100).

At this time total **Ga**s Tax revenues are estimated to be $317,873 for FY 2012-13, essentially a slight declining revenue line as newer vehicles obtain greater gas mileage per gallon and the unemployed or under-employed populace drives less miles. Should additional gas tax revenues materialize during the fiscal year, it will augment the amount of monies transferred to the City's Capital Improvement Project Budget for a 2012 Neighborhood Street Repaving Project to be performed in the summer of 2012 (CIP No. 10411). The City's Gas Tax Fund also opens this fiscal year with fund equity of $231,580 due to the fact no local street repaving project was performed during FY 2011-12.

After allocation of monies for basic transportation maintenance and operation expenses (e.g. electricity for arterial street lights at $42,500; traffic signal maintenance performed by the County at $26,000; City Maintenance personnel compensation of $41,038 for labor on street maintenance tasks and traffic sign replacements; street light and lamp supplies at $26,580), it is proposed this Fund transfers $405,405 (74%) to the City's Capital Improvement Project Budget for the following street improvements and repairs:

2012 Neighborhood Street Project	$ 323,405	CIP No. 10411
Collector Street Rehab Project (Regency Dr.)	$ 76,000	CIP No. 10425
ADA Sidewalk/Parking Improvements	$ 6,000	CIP No. 10394A

The "Collector Street Rehab Project" (repaving the entire length of Regency Drive) is to be accomplished in the spring of 2013 using the $76,000 in Gas Tax monies as the local match requirement to federal Local Street and Road Shortfall Fund monies expected for release after adoption the 2013 Federal Budget in October 2012. These federal grant monies can only be used on a collector or arterial street (rather than on a residential local street), which classification is satisfied by a portion of Regency Drive (the segment from Marsh Creek Road to El Molino Drive). Completion of this CIP Project will address a chronically deteriorating street having a current PCI rating of 53, near the low end of the industry's "At Risk" ranking (PCI range of 50-59; second lowest of 6 tiers).

The **Gas Tax** Fund's neighborhood street project monies will combine with available Measure J funds to generate a 2012 Neighborhood Street Repaving Project of approximately $633,705, a fairly substantial local street maintenance project that the City Council, at its public meeting on May 15th, determined which local streets have priority for repaving this summer. This Project also incorporates $30,000 to address a road dip on Marsh Creek Road and a tree root bump on Clayton Road.

B. Citywide Landscape Maintenance District – Fund No. 210

In June 2007, Clayton voters approved a replacement real property special tax to continue funding the operation and maintenance of their citywide public landscaped areas. This annual tax is restricted to costs associated with: arterial and specified roadway medians and parkways, the trails system, the annual open space noxious weed abatement in Oakhurst hills, the annual open space and trails weed abatement for fire and public safety, landscape and turf irrigation and the monthly maintenance and special occasion operation of the "Clayton Fountain".

Maintenance of City Parks *is not* included as an authorized expense under the District's Act; park maintenance obligations fall to the City's General Fund. *Citywide public landscaping services have always been funded by a special revenue tax levied on private properties throughout the City.* The District is completing its 5th year of a 10-year approved operation (Measure B), and its citizens' oversight committee (Trails and Landscaping Committee, or TLC) meets periodically to ensure the promised maintenance standards and efficiencies are achieved with these special-purpose tax revenues.

Pursuant to the terms of voter-approved Measure B, the special tax rate may be modified annually by the change in the Consumer Price Index (CPI; San Francisco – Bay Area) from April to April. In no event shall the tax rate be increased by more than 3% each year. The CPI change (from April 2011 to April 2012) posted at 2.1%. The District's revenue projection has been increased by that factor accordingly and is set at a total of $955,711 for FY 2012-13, an annual increase of $19,657. Adding the interest earnings of $5,000 pushes the total revenue budget to $960,711. Pursuant to its oversight charge, the citizens' TLC considered the CPI change and the District's budget at its meeting on May 21st and adopted a motion to recommend the City Council implement the 2.1% CPI annual rate adjustment.

The Landscape Maintenance District has aggressively been installing improvements to the City's roadway landscaping over the course of the past two (2) years. An accounting of the District's activities and improvements is listed below, which included appropriations from the District's reserves in May 2010 ($260,000) and more recently to fund the Clayton Road Median Project, complete the beautification of Daffodil Hill, and install plants in the terraced walls west of the CVS Pharmacy:

a.	Oakhurst Drive decorative pavers in narrow medians plus plants (done)	$ 70,000
b.	Tree replacements on Keller Ridge Drive (partially complete)	$ 16,600
c.	Deferred Tree Trimming (done)	$ 20,000
d.	Clayton Fountain renovation and replanting project (done)	$ 70,000
e.	Restore plants: Oakhurst Dr., old Marsh Creek Rd., Clayton Rd. (partial)	$ 45,000
f.	Marsh Creek Circle replanting/headlight glare mitigation (done)	$ 19,400
g.	Replant Jeffry Ranch Court island (not done yet)	$ 2,500
h.	Clayton Road Median Re-Landscaping Project (under progress)	$263,072
i.	Completion of Daffodil Hill Beautification Project (under progress)	$ 22,250
j.	CVS Terrace Retaining Wall Landscaping (under progress)	$ 27,640
k.	Trail Resurfacing, remainder of Bruce Lee Trail (with Street Project)	$ 50,000
l.	Master Remote Computer Controller for all Irrigation Systems (not yet)	$ 30,000
m.	Trail Crack-Sealing and Minor Repairs (with Street Project)	$ 10,000
n.	Tree Replacement and Trimming (in progress)	$ 10,000
	Total:	$656,462

The installation and commencement of these significant landscape restoration and District improvement projects illustrate the success of the District in managing the voter's preference for a "pay-as-you-go" ballot tax measure. The defeated Measure "O" (2005) would have issued a revenue bond in its initial year to attack the public improvements sooner but conservative Clayton voters disliked the higher annual assessment and the bonded indebtedness of the District. Entering the District's 6th year of operation has allowed the accumulation of reserves to accomplish many of the same objectives, just slightly later than some might have wished.

Noteworthy expenses of the District include its annual weed abatement Citywide ($35,000 before the fire season), and a huge expense of $53,416 to abate noxious and exotic weeds in the Oakhurst Hills (a condition of project approval for the Oakhurst residential development). Metered water service is left at its historical expense of $180,000 per year yet it can fluctuate wildly depending on seasonal climates and strange weather patterns. However, as landscaping improvements are installed they are accompanied by irrigation system upgrades and efficiencies in irrigation, which temper this expense allocation and cause operational savings.

Personnel services for this labor-intensive work accounts for 40% of the District's budget this year ($350,939), up 10% from last year's portion of 30% caused by increases in employee pension system rates, workers' compensation rates, and the amount of time the crews spend on District tasks. Whenever possible, tasks within the

District are assigned to temporary seasonal personnel that are less expensive labor (e.g. trimming), which shifts the permanent City Maintenance personnel (5) to activities requiring journeyman-level experiences (e.g. irrigation line and system repairs).

As approved by Measure "B" voters, the District's budget includes an annual expense of $20,000 (Account 7316) for the purchase of replacement plants. The District also contributes its annual allocation of $13,500 to the City's Capital Equipment Replacement Fund (CERF), from which Maintenance vehicles and equipment are purchased for use in maintaining the Landscape District. An expense of $31,402 (3.6% of annual District revenue) is transferred to the City's General Fund to pay for administration and overhead activities of the City (e.g. telephones; payroll processing; accounts receivable and payable; District direction) attributable to the District's annual operations.

Consistent with the District's stated mission to maintain and improve the Landscape District, it is recommended we continue our aggressive program to further enhance the appearance and sustainability of the District's plants and landscaping. Given the magnitude of previously-assigned landscape improvement projects and tasks noted above that remain incomplete, no monies from the District are proposed for transfer this year to the City's Capital Improvement Project Budget. This fact should not be misconstrued that no additional projects or improvement ideas for the District are forthcoming; rather, it is a tacit admission the District needs to finish previously-prioritized projects before undertaking new improvements.

With all of these actions, the District's ending fund balance on 30 June 2013 will still be a healthy $217,307, which equates to a reserve of 23% of its annual tax revenue. The reserve status is confirmation the City does not siphon "surplus" monies of the District into its General Fund but uses the special tax revenues for its intended purposes.

C. <u>The Grove Park – Fund No. 211</u>

The Grove Park officially opened to the community on 12 January 2008 and on 29 May 2008, City Maintenance assumed full responsibility for the care and maintenance of The Grove Park. On Opening Day, the public park immediately became the signature statement of our community, and ever since it has been the popular gathering place for residents and visitors to the Clayton Town Center.

Voters approved a special property tax in November 2006 to maintain the park for 10 years (levy first collected in FY 07-08) so this year constitutes the 6th year operation of its special funding existence. The Downtown Park real property assessment will yield $114,145 in the coming year (with the recommended allowable CPI (April-April) tax rate adjustment of 2.1%). In addition, the restricted fund receives a generous $10,000 per year revenue "donation" for ten years from the land owners (Endashiian, Inc.) of the development of the CVS/Pharmacy store site (formerly Longs Drugs Store).

Bolstered by these revenues and interest earnings, the Downtown Park Fund maintains a positive cash balance expected to be $216,907 at the end of FY 11-12 with equity projected of $211,109 at the close of this fiscal year. Of that amount, $103,858 sits in the Asset Replacement Reserve approved in the adoption of Measure O, $83,049 in unreserved Fund Balance, and $30,000 in unallocated Reserve funds. These reserves have started to be tapped, and will continue to play critical roles in the District's remaining years as play equipment warranties expired and park features require replacement due to significant public use and misuse.

Last year, maintenance and operation of The Grove incurred $121,183 in expenses offset by revenues totaling $124,797. Therefore, this restricted Fund operated in an annual surplus of $3,614. As the Park matures and its public attraction increases, more City Maintenance personnel time is deliberately budgeted to keep The Grove in a condition worthy of the City's signature piece. Recently, the Park has experienced repeat vandalism to its gazebo and play apparatus which misfortunes are expected to continue while the sputtering economy and dwindling household incomes keep youth, families and area visitors around town during the summer and holidays. During summer and Concert Series weekends, a part-time Maintenance Worker is assigned to perform routine maintenance and oversight tasks at the Park to ensure this highly-visible asset shines for our community. The nearby municipal well provides the irrigation and non-potable water needs of The Grove Park, which saves considerable taxpayers' monies compared to the metered water prices of Contra Costa Water District.

These one-time and higher City Maintenance expenses result in a projected operational plan of $131,942 that sips through a small straw on the reserves of $5,797. Last year's budget also anticipated a negative draw of $7,456 on reserves that did not materialize. Stripping away the Annual Reserve and Asset Replacement deposits of $23,000, The Grove Park pragmatically operates within its annual tax revenues by approximately $5,200 (4.5%). The District's reserves remain sufficient beyond its normal yearly operation.

D. Oakhurst Geological Hazard Abatement District [GHAD] - Fund No. 212

Formed by the City Council during the construction of the Oakhurst Development Project, this special assessment district encompasses all of the lots and open spaces within the Oakhurst Development. The GHAD has the authority but not the obligation to perform repairs to public, or authorized private, properties caused by certain geologic hazards such as landslides within this area. In order to fund any such operations, the GHAD Board of Directors (City Council) is required by state law to receive affirmative vote by real property owners within the District for any increased assessment. Insufficient assessment revenues have always existed to perform much of the identified or speculated repairs; property owners within this District have rejected any assessment increase three (3) times in the past. The District Manager (contract City Engineer) manages the District and provides a separate budget and annual report to the Board of

Directors in June of each year (scheduled for introduction and adoption at the June 19th Council meeting this year).

Due to the restricted amount of voter-approved assessments, the GHAD levies an annual assessment that generally produces the same amount of revenue each year for general geologic hazard abatement purposes within the Oakhurst Development. In FY 12-13, assessment revenue is estimated again at the same $33,045 since it is unlikely property owners within the Assessment District would approve a significant rate increase sufficient to address hillside movements. Interest earnings are essentially non-existent for this Fund ($130) that operates for most of the 12 months in a cash-flow deficit as the Fund's assessment revenues are not received until property owners pay their property tax bills in December and again in April each year.

Nominal management expenses proposed for the District this year include $5,000 for City Engineering services (District Manager) and $5,000 allocated for specialized legal services. A continuing expense this year ($13,435) is the Fund's 50% share of the City's General Liability Insurance premium increase propelled by the Oakhurst hillside movement litigation which served lawsuits against the GHAD as well as the City. An annual $6,168 transfer of monies to the City's General Fund for general administrative and clerical support services is also necessary to sustain the bare existence of the District, and to track, monitor and provide guidance on the host of litigation facing the District (18.7% overhead). County administration fees to levy, collect and disburse the District's property tax bill assessment are set at $987.

As proposed, District revenues marginally exceed its annual planned expenses by $1,790, although it is noted the slim operational budget allows little room for unanticipated expenses with FY 2011-12 displaying an annual deficit of $838. It is therefore unnecessary for the District to draw on its limited reserves this year. However, the District is sadly deficient to offer meaningful mitigation of any hillside movements which expense likely ranges in the hundreds of thousands to millions of dollars. The District opens the fiscal year with a positive reserve balance of $3,994 and will close with a Fund Balance of $5,784 on 30 June 2013.

No District capital projects are proposed for the coming fiscal year due to lack of further fiscal resources authorized by vote of the District's real property owners'. Clearly, no geologic hazards can be abated in exchange for $33,045 per year. The District maintains its legal life with the foresight and wisdom that affected property owners might someday wish to proactively utilize the instrument to address hillside movement remediation.

E. Street Light Fund – No. 214

This is a special assessment fund collected through the property tax bill on residential properties [current assessment ranges from $8.34 - $43.54 per residential unit per year]. Since 1996-97 (16 years), the City **has not requested or increased** the rate charged to real property owners for the public street lights in their neighborhoods.

These assessments are restricted for public street light operations and maintenance *within residential neighborhoods.* We expect to realize approximately the same amount in revenues as last year ($125,991) since this assessment can only be increased by affirmative vote of the assessed property owners (Proposition 218 voter requirements). A 9-year trend analysis of our operational experience with these residential street lights reveals the actual cost of electricity and maintenance expenses fluctuates slightly with a nominal excess or shortfall in revenue, which the Fund's reserve adequately covers in the latter event.

In order to continue providing current services within the existing assessment rate, we expect to slightly draw on existing reserves, this year by approximately $3,020, which deficit is about the same amount expected in closing FY 2011-12 ($3,551). Recurring causes for this functioning deficit are electrical rate increases prompted by PG&E's field audit 4 years ago as to correct tariff categories, in-house labor, electrical parts and supplies, and direct charges for preparation of the Engineer's Report (Engineering), copying and mailing of the required legal notices ($2,905; expenses previously absorbed by the City's General Fund).

With an opening equity balance of $132,467 projected on 01 July 2012, there is no justification to approach voters to increase this tax assessment at this time. In fact, the City Council has already embraced the public policy to retain the existing rate schedule. Even at this nominal reserve use trend, the life of this reserve is 43 years at an annual flat subsidy calculation, or 5.4 years if the subsidy wildly doubled each year hereafter, an improbable possibility. Past history reveals the former trend is the likely occurrence but the status of this Fund requires monitoring each year. This Fund is projected to close FY 2012-13 with an equity balance of $129,447.

It has been 16 years since neighborhood street light benefit assessment rates were raised, and the law is clear voter approval is mandatory to do so. Conversely, should the annual assessment be lowered by City Council action (under a policy theory of using plentiful reserves as pseudo rebate), the lowered street light rate is then locked in and cannot return to its previous rate in the next or subsequent years without an affirmative vote of the property owners (per Prop 218).

F. Storm Water Fund – No. 216

This account manages the special parcel tax (labeled "ERUs" for **E**quivalent **R**unoff **U**nits) levied locally to assist the City in compliance with unfunded State-mandated regulations through our National Pollution Discharge Elimination System (NPDES) Permit. It has been confirmed by case law (recently challenged and lost by southern California cities) that Regional Water Quality Control Boards do indeed have authority to levy unfunded mandates against pollution discharges (cities and counties) by virtue of the federal Clean Water Act and the California Porter-Cologne Water Quality Control Act.

By previous Council action long ago, this real property tax levy was maximized at its allowable cap yet now only nets $82,623 for local use in FY 2012-2013 (plus interest earnings of $1,000). In reality, the parcel tax generates higher gross revenues ($126,626). However, the following purposes snag portions of the City's levy before ever touching our coffers:

Contra Costa [Cities] Clean Water Program	$ 26,203
Commercial Building Inspections by Sanitary District	$ 8,000
Annual State Fee for NPDES Permit	$ 7,279
County Auditor-Controller administration fee	$ 3,800
Flood Control District management expense	$ 3,000
Total Revenue Offsets:	$ 48,282 (38%)

The Contra Costa County Clean Water Coalition (of which our City is a member) wages the unified battle against an ever-aggressive state regulatory board that increasingly imposes its will of local clean water mandates without providing any state funds for implementation. The goal of cleaner storm waters, creeks and bays is universally embraced and of statewide interest, and cities do not oppose that objective. We remain frustrated, however, by such public policy principles that cities should be the sole fiscal agents charged with utopian local and regional clean water burdens, without the corresponding provision of any new source of revenue to pay for the expense!

The City's 5-year Stormwater Permit (MRP) has been issued by the San Francisco Regional Water Quality Control Board. Public agencies, including Clayton, are now under requirements to elevate enforcement and monitoring measures each year to ensure cleaner storm waters. Such Permit conditions will necessitate increased expenditures eventually exceeding current levy revenues; initial staff analyses reveal an additional $225,000 to $515,000 in annual costs could someday impact the City's fiscal operations. Only a Proposition 218 voter approval process can increase the levied rates.

The Contra Costa County Flood Control District, through the Clean Water Coalition, recently conducted and tallied a Proposition 218 mail-in ballot measure to increase the amount of the maximum levy (in Clayton) by $22 per year per single family home. In May 2012, the results of this countywide ballot election revealed voters resoundingly rejected the proposed property tax increase by an overall spread of 59% "No", 41% "Yes". The Ballot Measure needed a 50%+1 affirmative vote to pass. Clayton's voters posted a 64.3% "No" vote. If the measure had passed, Clayton's annual share would have been $93,700 to this Storm Water Fund.

In the FY 12-13 Budget, the City's stormwater costs under the Permit regulations exceed available revenues by $19,253, although FY 11-12 is expected to break even in its operations by $1,434. Because there is a reserve balance in this restricted-use fund, there are storm water monies available to cover the projected shortfall. The reserve balance has generally eroded over past years as a result of added Permit requirements imposed by the Regional Board in 1996 (referred to as "C-3 amendments") and the new MRP.

Labor expenditures from this Fund ($43,916) cover Public Works' maintenance of our municipal storm drain system, annual debris clearance of creeks and V-ditches, and proactive measures for the prevention of pollutants into these waters, which ultimately emerge into the San Francisco – Oakland Bay. Educational materials and supplies are also part of this Fund's budget, along with our membership in the Contra Costa County Clean Water Program. Recoverable expenses include that portion of staff time when working on clean water issues, programs, while Regional Water Quality Control Board directives target specific programs (e.g. "diaper" inserts in storm drain inlets) and local enforcement (e.g. fines). City Hall staff (Assistant to the City Manager) expends an inordinate portion of time (approximately 1/3rd or more) engaged in the management, administration and implementation of this federal and state mandated program for cleaner runoff waters. Hence, the transfer of $33,183 to the City's General Fund to partially offset this incurred staff time, an increase of 2.06% (CPI) over prior years' stagnant amount ($683 increase).

The Fund opens the fiscal year with approximately $140,016 in equity and projects a year-end balance on 30 June 2013 of $120,763. The monthly street sweeping contract of $42,000 is paid through this Fund as a program component of cleaner storm waters from street gutters; offsetting revenue is tendered by real property owners through their trash bills ($38,720). The revenue estimate is slightly lower than the annual contract due to the number of vacant and foreclosed homes in Clayton (closed accounts) and various delinquent and non-paying accounts slicing away at the revenue stream.

As a reminder: public streets and gutters are swept monthly to mitigate pollutants from entering the storm drain system, not for street aesthetics or as the substitute broom for an abutting property owner's sweeping/clearance of leaves and debris from the front and/or side yard curbs of one's property.

G. <u>Measure "J" Fund – No. 220</u>

This special fund originated in revenues from the $0.05 sales tax levy approved by County voters in 1988 (Measure C) to provide regional and local transportation and street improvements, a growth management process, and a regional planning process to address quality of life issues. One of the program components of the Measure is its "Return to Local Source" monies wherein cities fully complying with the Measure's Growth Management Program (GMP) Checklist are eligible to receive an annual allocation of monies for local streets and roads maintenance. Disbursement of these monies hinges on a city earning and maintaining a certified housing element (either by the California Department of Housing and Community Development (HCD) or via self certification), and filing a biennial Compliance Checklist. The Contra Costa Transportation Authority (CCTA), cities and the county of Contra Costa were successful in 2004 in obtaining voter approval of Measure J, which extended the authorization of the current sales tax in the County for an additional 25 years beyond Measure C's expiration on 31 March 2009. Measure J is now in effect.

On July 15, 2010 the City received written confirmation from HCD that found "... *Clayton's adopted element in compliance with State housing element law."* With upcoming submittal of our biennial Compliance Checklist for 2010 and 2011 to CCTA for approval, the City expects it will be eligible to receive its full Measure J "Return to Local Source" funds in FY 2012-13.

This fiscal year the City is informed by CCTA we can expect to receive $234,212 sometime after July 2012 from Measure J's "Return to Local Source" account for FY 2012-13. Due to receipt of less sales tax revenues by CCTA in 2010-11 and inter-agency miscommunication, the amount of funds actually received by the City in FY 2011-12 were reduced by approximately $70,000 as CCTA indicated it overpaid us by that amount in the previous year (used in the last neighborhood street repaving project). Therefore, the City expects to only receive $139,748 in FY 2011-12.

A one-time Measure J revenue grant in the amount of $1,022,224 is expected in the upcoming fiscal year for the purpose of making improvements to a segment of east Marsh Creek Road. Inserted as Capital Improvement Project No. 10414 in the CIP Budget, the project envisions widening existing roadway from Regency Drive to the eastern edge of City limits on Marsh Creek Road to provide two full-width travel lanes, continuation of bicycle lanes, shoulders and pedestrian pathways. Preliminary design has already been conducted on the Project and its implementation is planned for this fiscal year. This Fund's transfer of $1,248,044 to the CIP Budget involves this $1.022 million project with the balance of $225,820 allocated to the 2012 Neighborhood Street Repaving Project (CIP No. 10411). By this action coupled with available Gas Tax Funds, the CIP Budget will have approximately $633,705 for this local street repaving and/or slurry seal project (note: this amount includes $84,480 of Measure J monies transferred to that Project in FY 2011-12). These two revenue sources drive the amount of monies the City has available for street repaving projects

Other notable expenses include $4,392 for updated traffic speed surveys and $4,000 to the City's General Fund for administration (1.7% overhead).

H. Restricted Grants (Fund No. 230)

This account is the repository for State and other subvention grants restricted for the authorized purpose. Given today's nature of state and federal government fiscal health, limited activities and grant monies wind their way to our City.

1. COPS Grant Program

Last year at this time, the long-term State grant program entitled "Citizen's Option for Public Safety (COPS) was caught in the ever-present politics of Sacramento. After a series of Byzantine moves by the State of California, these COPS grant monies were being funded by a 0.15% increase in the Vehicle License Fee (VLF). Unfortunately, the VLF rate for this purpose sunset on June 30, 2011, and Governor Brown and the State Legislature were entwined in a chess game on whether extension of the VLF rate for

COPS Grant was considered a tax increase. Fortunately, the issue made it to the November 2011 statewide election as a ballot measure and California voters subsequently approved the tax extension under the Realignment Bill. Consequently, the FY 2011-12 and the FY 2012-13 City Budgets can post the minimum $100,000 each year to continue underwriting the expense of our 11th sworn police officer that works patrol in the community. Further, last year's one-year budget policy "hedge" of earmarking Trust & Agency Fund monies ($92,395) to support continuation of this sworn law enforcement position should the November 2011 ballot measure have failed is relieved of that obligation and those unused monies remain in the Trust & Agency Fund.

Since Program inception in FY 1996-97, our City has allocated COPS grant monies to pay a portion of salaries and benefits for our 11th sworn police officer position and two (2) civilian police services aides. Last fiscal year, internal calculations revealed the total expense for those three (3) positions exceeded the COPS Grant annual allocation of $100,000 causing the City to reluctantly terminate the two (2) vacant civilian police services aide positions. As it remains, the 11th police officer position exceeds the annual COPS Grant funds by approximately $10,000 each year but the excess is covered by the dispersal methodology of the COPS Grant cycle. Ultimately, should the COPS Grant Program cease in funding, the City will have a residual expense of that amount to cover.

2. Other Grant Funds

Augmenting the COPS grant monies, this Fund expects receipt of $14,805 in annual revenue from our cable communications franchise company (Comcast) for restricted use in Public, Education & Government (PEG) broadcast services and equipment. The City is also approved to receive another $5,000 grant from the CA Department of Beverage Control (DBC) as a Recycling Grant to promote, capture and reuse the public's recycling of cans and bottles.

On the expense side of the ledger, $7,183 will be needed for the City's portion of the shared PEG broadcast channel on which our City shows taped meetings of the Clayton City Council and displays other public/community information (Comcast Channel 26).

The Restricted Grants Fund will close the proposed fiscal year with a fairly large positive fund balance of $208,746, which amount is primarily derived of $91,572 and $88,188 from Comcast through its franchise contract renewal for restricted use to create replay of City Council meetings and PEG access, respectively. The remaining portion of $28,986 is the accumulation of Recycling Beverage grant monies over several years, which may be used for permanent recycling collection bins and/or recycled-material street or park furnishings (e.g. public benches) at selected locations.

I. Self-Insurance Fund – No. 501

This internal-service Fund manages the fiscal obligations of the City's self-insured program for our retention deductible ($5,000 per claim) on initial claims filed against the City for general liability and workers' compensation. Pursuant to our membership in the municipal self-insured/pooled risk excess coverage joint powers authority (JPA), our City is responsible for payment of the first $5,000 in expense and/or damage on each filed claim. This Fund also handles other periodic legal expenses to defend the City's interest in related cases. A traditional expense hitting this Fund is the annual premium (now $1,248) to underwrite our Employee Assistance Program (EAP), a shared public entity consortium for employee good-health counseling and wellness services benefiting our permanent organization.

An unprecedented and continuing expense surfaced in FY 08-09 necessitating Special Legal Services for retention of a law firm to represent the City's interests in ensuring full claims coverage by the Municipal Pooling Authority of Northern California (MPA) on the Oakhurst Hillside litigation cases. The case is on-hold presently pending resolution of the private parties' litigation against the City and the GHAD, as evidenced by the fact the City has only needed to expend approximately $1,400 this past year for services of this special counsel. However, over the last several fiscal years the Oakhurst Hillside litigation cases and related defense expenses diminished this Fund's reserve balance for the expense of special legal counsel; much is at stake for the City and our Clayton community in this Oakhurst litigation. Included within the expenses allocated herein are other paid special legal services in the City's stake on the shared negative outcome of the Chevron USA – County Tax Assessor's real property tax assessment rebate.

The effect of these unsettled expenses has tugged on this Fund's reserves and is the reason its fund balance dramatically dropped from $69,310 on 01 July 2010 to an expectant $22,506 at the close of 30 June 2013 (67.5% erosion). Since this Fund has no automatic replenishing source of revenue, the City might consider transferring monies from an unrestricted source into this Fund at some point in time to maintain its solvency (e.g. deposit of $50,000).

J. Capital Equipment Replacement Fund (CERF) – No. 502

This Fund functions as the City's depreciation account to underwrite the replacement purchase of City vehicles, computers and other capital equipment. The CERF opens FY 2012-2013 with a cash reserve balance of $243,008. In robust fiscal years, the full CERF expense and posted revenue to CERF of $97,582 would be levied internally to this sinking fund in the form of CERF charges to various General Fund departments (e.g. Police; Public Works; Admin.) via expense Account No. 7486.

Over the last several budgets (including this one), the General Fund suspended its replenishment of this sinking fund due to declining revenues (the economy) and rising uncontrolled fixed costs. The comparatively healthy cash balance of this Fund provided the temporary comfort margin. Those previous actions were initially deemed interim yet must again be employed in FY 2012-13 to weather the City's General Fund fiscal situation, this year exacerbated by the abrupt demise of the Clayton Redevelopment Agency compounded by the CA Department of Finance's rejection for our repayment of two City loans valued at $976,900 from the former Clayton Redevelopment Agency.

During the last fiscal year, the City invested considerable monies through the CERF to upgrade and improve its operational equipment and devices. The City Council approved $172,700 to upgrade all City office and Police vehicle computers to the latest software packages and hard drive systems to more efficiently handle and manage the communication and data flows to and through the organization. This installation included faster Internet connectivity for greater efficiencies and effectiveness by City personnel of the information stream. Further, an additional $150,000 was expended for the purchase of new mobile and handheld radios for public safety and maintenance personnel for integration with the East Bay Regional Interoperability System to enhance communications with first responders and disaster assistance crews in the region. These two communication upgrades were essential to sustain municipal operations at the local level that does not envision the hiring of additional employees in the near future to perform the added workloads.

Prior to the enactment of Measure B (LMD) by the voters in June 2007, the General Fund of the City was the sole contributor to this vehicle and equipment depreciation schedule. Since the Landscape Maintenance District (LMD) now consumes 57% of Public Works' personnel time, voter-approved Measure B included a CERF expense in the public ballot measure to proportionately assist in the replacement of capital equipment and trucks used in the District. The FY 2012-13 CERF Budget shows incoming revenues from the Landscape Maintenance District of $13,500 added to the voter-approved $2,700 CERF charge in the Downtown Park Fund. This provides a total of $16,200 in CERF contributions (plus $2,100 interest earnings) for a base revenue stream of $18,300.

For this fiscal year, two (2) capital replacement items are identified totaling $62,000:

1. Replace a Year 2000 Ford Crown Victoria police vehicle $ 37,000
   The Police Department routinely replaces 1-2 patrol vehicles each year to maintain safe and dependable law enforcement transport. One patrol vehicle was replaced last year. This 12-year old Ford Crown Victoria has 70k miles on it and its heater core is deemed irreplaceable, which causes the interior of the vehicle to fog up in winter months and cold weather. The replacement cost includes all after-purchase retrofitting of the vehicle with Clayton mobile equipment, gear and patrol vehicle markings.

2. Replace a Year 1995 Toro Riding Mower with mulching deck $ 25,000
   This 17-year old piece of equipment typically has a 7-year average shelf life and the current machine is constantly being re-welded while it falls apart. City Maintenance routinely uses this equipment to mow large turf areas within the City's park system, including Clayton Community Park, N. Valley Park, and Lydia Lane Park.

The net effect of this proposed expenditure plan is the Capital Equipment Replacement Fund (CERF) will have a cash balance of $98,615 on 30 June 2013.

K. Community Gym (Fund No. 701)
This Fund was established in 2003 after the City executed an agreement with the Mt. Diablo Region YMCA for their development and provision of community recreation and enrichment programs at the Clayton Community Gym. The Gym is a joint construction – joint use public facility sited on the campus of the Diablo View Middle School.

The City has the right but not the obligation to use the Gym for community programs and events from 3:30 p.m. to 11:00 p.m. during school days, and from 8:00 a.m. to 11:00 p.m. during non-school days (including weekends). Use of the Gym during such times incurs School District expenses for custodial labor, custodial supplies and utilities, which expenses must be paid by the City via its Gym operator. In February 2010, the Mt. Diablo Region YMCA abruptly and shockingly terminated its agreement with the City, effective 31 March 2010, due to insolvency, which eventual YMCA bankruptcy left the City with unreimbursed School District expenses now totaling $100,679. The City filed an unsecured creditor's claim against this YMCA in its bankruptcy proceedings seeking full repayment from liquidated assets. The YMCA's bankruptcy assets have now been liquidated and the City, as an unsecured claimant, received its one and only share of the assets in the amount of $9,989.54 (9.92% paid on the claim amount). This unfortunate affair results in a City net loss of $90,689.62, which amount will be written off as uncollectable in FY 2011-12 on the City's books.

Responding to community outcry to have continued public access to the Gym for adult and youth recreation programs and sports leagues, in June 2010 the City contracted with All Out Sports League (AOSL) for this non-profit 501 (c) (3) organization to be its new operator and provider of community programs. The agreement specifies AOSL is responsible to reimburse the City its incurred custodial and utility expenses. By way of letter to the City dated June 01, 2012, AOSL has again expressed its written desire to continue its contractual relationship with the City through FY 2012-13 for programming and operation of community recreation programs at the Gym. The City and the School District have still not resolved our differences regarding fair cost apportionments or methodologies for custodian labor expenses and utility costs at the Gym.

Since this Fund operates on the basis of AOSL paying what the School District ultimately bills (in accord with City agreement), the $24,000 guesstimate posted for the FY 2012-13 Budget is merely a placeholder.

L. Endeavor Hall (Fund No. 702)
This separate fund was established in the 2002-2003 Budget to track specific revenues and expenses of the million dollar historic Endeavor Hall. Since the Hall's opening in

2001 the rental rates for use of this public facility have not been increased and therefore it remains highly competitive in the rental facility market for smaller gatherings.

More potential users and actual renters have discovered the advantages of Endeavor Hall for events, meetings, and special occasions even with the stagnant economy. However, despite concerted advertising, marketing efforts and promotional "free" community-type uses, the rental income for the Hall in FY 2011-12 is expected to land below its 8-year average annual revenue mark of $20,000 ($18,527 projected). Still, after the disappointing low year in 2009-10 of $14,191 for rental revenue, hovering last year near its historical income stream is very satisfying to staff and holds promise to reach the $20,500 revenue projection for this year.

Minimal City Maintenance time ($12,410) is allocated for upkeep of the facility, sufficient to keep it prim and proper and planted with annual color plants for suitable use. This last year the stage curtains/drapes were replaced to offer even a nicer ambiance to the facility. Naturally, when vandalism occurs to the Hall extra expenses are incurred to make the necessary repairs. Total expenses in FY 2012-13 are budgeted at $28,503.

The Fund is expected to close FY 2011-12 with a net operational shortfall of $7,846. Based upon its rental performance this last year, it is projected the net operating shortfall will remain around the same at $7,228 during FY 2012-13. Since the average renter of Endeavor Hall generates $570 in rental income all that is necessary for this Fund to break even in operation is one (1) more rental per month next year.

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FIDUCIARY FUNDS

Tracked by the City and included herein for reference, Fiduciary Funds of the City are not typically considered part of a one's "budget" since the City essentially serves as the fiscal conduit (fiscal agent) to collect the previously-approved assessments and then pay the incurred obligations. No underlying debt obligation of the City is assumed in administering the fiscal transactions of these funds. With secured sources of income, these Funds are not held hostage to the volatility of general governmental purpose revenues or state government shenanigans. Fiduciary Funds often operate with negative cash flow balances and therefore can have interest charges applied for temporary reliance on the use of pooled reserves to underwrite their annual operations.

A. Presley GHAD Settlement (Fund 213)

In 2003 the City and GHAD settled its lawsuit against Presley regarding damages to City infrastructures in the Kelok Way area of the Oakhurst Development. After reimbursement to the City of advanced legal expenses, proceeds from the settlement were retained in a separate fund for use to clean V-ditches in the area, monitor hillside movement and explore mitigation options to protect public infrastructures in the Development. During FY 2010-11, funds were appropriated from this reserve ($110,000) to perform road resurfacings in the Development in conjunction with an annual Neighborhood Street Project (CIP No. 10409). No monies from this Fund were expended in FY 2011-12 and none are expected in FY 2012-13. Therefore, the Fund anticipates an ending balance of $119,998.59 on 30 June 2013. These monies may yet be tapped for further area repairs to damaged public infrastructure and/or arrest hillside movement in the future.

B. High Street Bridge (Fund No. 217) and Oak Street Bridge (Fund No. 218)
These assessments are levied against certain private property owners in the Oak – High Streets area to maintain the bridges constructed in these areas in behalf of the owners to serve their private real properties. The High Street Bridge project is repaid over thirty (30) years, with debt finally retired in 2029. The Oak Street Bridge project is repaid over twenty (20) years with its debt ultimately retired in 2020. Each Fund incurs minimal annual expenses for its share of the County's property tax administration fees, and Fund 217 includes property taxes levied on public property contained within that special assessment district. Both Funds carry slowly-declining negative balances of ($10,611) and ($64,215), respectively on 30 June 2013, until the full levy of real property assessments retire the incurred debt.

C. Lydia Lane Sewer Assessment District (Fund No.222)
Established and funded solely by private property owners along south Lydia Lane, this infrastructure improvement project included a municipal sewer main line, lateral connections to the homes plus an associated street overlay. The project was funded by the private property owners since they "opted out" of inclusion in the original Project Area of the newly-formed Clayton Redevelopment Agency (1987) and therefore became ineligible for Agency funds to address a public health and safety blight by installation of a municipal sewer line to eliminate their private septic tank systems. The project was completed in 2003 with bonds issued by the City for repayment over a thirty (30) year life. Principal and interest payments for this fiscal year total $16,750 or 84% of the Fund's annual expenses. The Fund manages the retirement of that private debt of the assessed real property owners, which reveals a positive Fund Balance of $87,090 expected on 30 June 2013.

D. Oak Street Sewer Assessment District (Fund No. 223)

This is the newest Fiduciary account to appear in the City's Budget, although the neighborhood sewer project was completed in 2004. The former Clayton Redevelopment Agency paid for a portion of this project (50%) with real property owners agreeing to annual assessments for the balance of the expense. Principal and interest payments total $11,350 or 85.6% of the Fund's annual expenses. This Fund manages the retirement of that private debt over twenty-five (25) years, paid off in 2029. The Fund carries a temporary negative balance of ($2,981) estimated for 30 June 2013.

E. Development Impact Fees (Fund No. 304)

This restricted-use fund holds the impact fees the City presently imposes on and extracts from new developments within our community. Revenues are private development driven and restricted for use on the purpose of the impact fee. Although it is unknown exactly when any proposed development comes "on-line" thereby triggering the payment of these impact fees, staff does not wish to budget for new development to occur and not be realized.

The renamed "Diablo Estates at Clayton" residential subdivision (off Regency Drive) has furiously paced the way in new homes sale on the former Seminary Hill site in southeast Clayton. Of its 24 subdivided lots, 17 of the upscale homes have been "sold" and are under permitted construction. Its construction triggered the payment of development impact fee revenues to the relevant impact funds last fiscal year and the completion of the remaining 7 residential homes is anticipated in FY 2012-13. Therefore, the following balances display actual (2012) and projected (2013) impact fees, respectively:

DEV. IMPACT FUND	JULY 2012	JULY 2013
Childcare Facility Fees	$ 72,507	$ 73,942
Parkland Dedication Fees	$ 58,707	$ 58,707
Offsite Arterial Improvement Fees	$ 246,564	$ 256,756
Fire Protection Fees	$ -0-	$ 2,100
Community Facility Fees	$ 10,889	$ 14,039
Sewer Study Impact Fees (MCR)	$ (64,475)*	$ (64,475)*
Police Services Impact Fees	$ 51,812	$ 63,510
Open Space In-Lieu Fees	$ 44,170	$ 121,276
Unallocated Interest Earnings	$ 7,708	$ 12,708
Totals:	$ 427,882*	$ 538,563*

* The Sewer Impact Fee Fund "borrowed" $60,000 from the City's General Fund during 2004-2006 for the purpose of preparing a Sewer Master Plan for the {East} Marsh Creek Road Specific Plan annexation study. This account is ultimately responsible for the repayment of these advanced monies from future development impact fees.

These monies are restricted to capital improvement projects and cannot be used for operations and maintenance, with the exception of the Police Impact Fees. This Fund is expected to have a total of $538,563 in its ending cash position on 30 June 2013.

F. Clayton Financing Authority (Fund 405)
On 04 December 1990, the City Council of Clayton, California adopted Resolution No. 120-90, which created the Clayton Financing Authority (CFA) through a joint exercise of powers agreement. This Financing Authority was initially established to allow redevelopment tax allocation bonds to be sold at a more favorable negotiation basis versus a public basis. The Financing Authority is registered with the State of California Controller's Office and is subject to the laws pertaining to special districts. As a legal, separate public entity, the Authority is required to file an Annual Report with the State of California [ref. Section 26909, *CA Government Code*].

Arising from matters associated with the Oakhurst Development Project, the Financing Authority held title to a 1-acre parcel located at the southwest corner of the Clayton Road-Oakhurst Drive-Center Street intersection. In October 2006, the Financing Authority sold the real property for $800,815 to a commercial developer (Endashiian, Inc.), which ultimately led to the construction and opening of the former Longs Drug Store at this location (now CVS/Pharmacy). A small portion of these monies was used in the 2008 park renovations at Clayton Community Park (tot lot and picnic facility improvements). No allocation is planned for expense of the proceeds in FY 2012-13 and therefore the ending balance on 30 June 2013 increases to $771,982 (with nominal interest earnings of $4,000).

G. Middle School Community Facilities District (1990-1) – Fund No. 420
As its name implies, this Fund manages the accumulation of annual real property assessments that paid (in part) for the construction of the Diablo View Middle School, a 2007-recognized CA Distinguished School. Professional service expenses are incurred for the fiscal administration of this Fund, which is projected to have an ending Fund Balance of $4.085 million on 30 June 2013; assessment and interest revenue will be less than Fund expense obligations by $371,881 this fiscal year, necessitating planned reliance on Fund Balance to carry the debt service. Principal and interest payments amount to $485,115 (52.7% of the planned expenses) plus a transfer of $407,541 to Fund No. 422. In FY 2007-08 the outstanding debt was refunded to obtain a lower interest rate on the remaining principal (see Fund No. 422), a City-initiated transaction which resulted in lower annual payments for the assessed real property owners of this District (primarily Oakhurst Development).

H. Clayton Station Community Facilities District (1990-2) – Fund No. 421
This debt service account pays the obligations of this small special assessment district that assisted in the installation of on-site and offsite capital improvements to facilitate the construction of the private development known as the "Clayton Station" commercial shopping center. The debt is retired solely through the annual assessment levy ($161,230) against this private real property; a principal and interest payment of $121,364 is scheduled for this fiscal year. The Fund expects an ending balance of $564,431 on 30 June 2013.

I. Special Tax Revenue Refunding Bonds (2007) – Fund No. 422

In 1997 the Clayton Financing Authority issued $7.16 million in Special Tax Bonds to finance in part the construction of the Diablo View Middle School (ref. Fund No. 420). Approximately $5.285 million remained outstanding on the debt carrying a final maturity date of 2022. In May 2007 the Authority's Board of Directors (City Council) determined it was financially advantageous to Oakhurst Development real property owners for the Authority to refinance the outstanding debt to achieve savings in annual debt payments. Upon its issuance the refunding action captured a savings of $600,000 to the District rate payers which saved individual property owners approximately $20 - $51 per year. Bond interest rates fell from the range of 5.25% - 5.90% down to 3.5% - 4.2%.

This year, the principal and interest payment totals $442,273, drawing on planned reserves by $6,794 to do so while addressing fund bond administration fees and costs. The Fund is projected to close the 2012-13 Fiscal Year with a required reserve-for-debt-service amount of $124,693.

* * * * *

CAPITAL IMPROVEMENT PROGRAM (CIP)

Due to the demise of redevelopment agency monies for capital improvement projects, the City only had the financial capacity to complete one (1) key capital improvement project last year that enhanced and maintained the public's investment in its infrastructures and overall quality of life:

1. Community Park Parking Lot Expansion (CIP No. 10413) $ 1,056,717

   Combining City funds with an East Bay Regional Park District grant, the existing public parking lot at Clayton Community Park was expanded to add an additional 100 parking spots for patrons and organized sports teams frequenting the park. The expanded parking lot was also punched through an easement granted by MDUSD to connect with the Gym Court ingress/egress to relieve parking constraints experienced at the adjacent Diablo View Middle School, the Clayton Community Gym, and the adjacent Regency Woods residential neighborhood. The expanded parking lot replaced heavily wooded and overgrown landscaping with a more efficient irrigation system and lower maintenance vegetation (reduces water consumption and expense). The added parking lot also eases traffic congestion at the middle school during parent-student commute times.

The following capital improvement projects have been added to the City's 5-Year CIP Budget with several scheduled for implementation in this Fiscal Year:

1. ADA Compliance Program (CIP No. 10394A) $6,000
Each year the City sets aside $6,000 of its annual Gas Tax revenues to build up sufficient revenues to perform handicap ramp corner curb cuts on public sidewalks. In addition to installing these ADA ramps where none exist, federal standards as to ramp specifications were modified in July 2008 requiring revamping of existing ramps when street or sidewalk projects are installed in the adjacent area. These monies may also be used to repaint and remark existing ADA public parking spaces to current standard.

2. 2012 Neighborhood Street Rehab Project (CIP No. 10411) $633,705
Merging annual Gas Tax monies and Measure J monies expected this fiscal year and residuals unused last fiscal year, the City has the opportunity to conduct another Neighborhood Street repaving and/or slurry seal project. Determination of which streets are candidates for improvement is decided by the City Council at its May 15th prioritizing attention to the worst conditioned streets using the City's Pavement Condition Index rating. The time schedule for performance of this Project is slated for the summer of 2013.

3. East Marsh Creek Road Upgrade (CIP No. 10414) $1,022,224
Receiving additional Measure J monies from the Contra Costa Transportation Authority's regional project fund, this capital improvement involves the widening of the roadway along east Marsh Creek Road (from Regency Drive to the City limits) to provide two full-width travel lanes, continuity of bicycle lanes, and right-of-way shoulders and pedestrian paths.

4. Cardinet Trail Restoration Project (CIP No. 10421) $50,000
As noted in the Landscape Maintenance District narrative, District funds were allocated last fiscal year to perform corrective work on a portion of this well-traveled trail to halt the erosion of the creek's bank and elevated pathway. It is contemplated the trail restoration will be addressed this fiscal year.

5. Collector Street Rehabilitation Project (CIP No. 10425) $ 361,438
The City is informed it will receive federal Local Streets & Roads Shortfall funding by the federal government in its adoption of a FY 2013 Budget in October. These grant funds are restricted for use on arterial or collector streets in our community. At its May 15th meeting, the City Council earmarked receipt of these federal monies ($285,438) along with $76,000 in local Gas Tax funds (satisfying the local match requirement) for resurfacing the entire length of Regency Drive (from Marsh Creek Road to its cul-de-sac). Due to federal budget timing and release of funds, this Project will likely take place in the spring of 2013.

6. City Hall Parking Area Rehabilitation (CIP No. 10426) $27,000
The public parking lot for City Hall is showing signs of deterioration and except for crack sealing has not received maintenance treatment since the opening of City Hall in 1998. Regular resurfacing of this infrastructure is necessary to preserve its initial capital investment. Presently, this potential project has been approved as a deductive bid item in the upcoming 2012 Neighborhood Street Rehab Project bid (CIP No. 10411), although funding has not yet been identified (likely General Fund reserves).

7. Library Parking Lot Rehabilitation (CIP No. 10427) $51,000
Similar to above project's circumstance, the public parking lot for the Clayton Community Library is also displaying signs of deterioration and except for crack sealing it has not received maintenance treatment since the Library's opening in 1995. Presently, this potential project has been approved as a deductive bid item in the upcoming 2012 Neighborhood Street Rehab Project bid (CIP No. 10411), although funding has not yet been secured (likely General Fund reserves).

8. Lydia Lane Park Parking Rehabilitation (CIP No. 10428) $11,000
Akin to the above two projects' circumstances, this public park's parking lot is in woeful condition and has never received maintenance treatment since the Park's opening in 1988. Presently, this potential project has been approved as a deductive bid item in the upcoming 2012 Neighborhood Street Rehab Project bid (CIP No. 10411), although funding has not been secured yet (likely General Fund reserves).

9. 2012 Trail Repaving Project (CIP No. 10429) $50,000
Several years ago with the last Neighborhood Street Rehab Project, the City (through the Trails and Landscape Maintenance District) resurfaced the Bruce Lee Trail from north of Regency Drive to Grenache Circle. Last fiscal year the Trails and Landscape District set aside $50,000 in its approved Budget to finish resurfacing of the remaining segment of this trail (from Grenache Circle to Center Street), and it is contemplated this work will be implemented in conjunction with CIP No. 10411 (2012 Neighborhood Street Project).

10. Clayton Road Median Landscape Project (CIP No. 10430) $320,000
Recommended by the citizens' Trails and Landscaping Maintenance District Oversight Committee and approved by the City Council at its May 1st meeting, bid has been awarded and work is already underway to improve the landscaping design, install of plants and landscape features, and upgrade the irrigation system efficiency of the Clayton Road Median from the Clayton Fountain to the intersection at Mitchell Canyon Road. Included in this Project

is landscaping and irrigation system for the vacant terraced walls on Clayton Road east of the CVS/Pharmacy. Project is expected for completion by mid-August 2012.

11. Daffodil Hill Beautification Project (CIP No. 10431) $ 44,500
In partnership with the Clayton Business and Community Association (CBCA), the City through a negotiated Change Order on CIP No. 10430 above will be completing the approved landscape plan for this prominent sloped corner at the intersection of Clayton Road and old Marsh Creek Road. Each party has agreed to equally share the improvement expense, and the project is scheduled for completion by mid-August 2012. This total may slightly increase once final project costs are included for project inspection services.

All total, the proposed Capital Improvement Projects for this Fiscal Year represent an investment of over $2.6 million of the public's monies to maintain and improve the infrastructure of this small community.

* * * * *

PUBLIC EMPLOYEES RETIREMENT PENSION SYSTEM

Eleven years after its incorporation as a municipality in 1964, the City of Clayton joined the California Public Employees Retirement System (CalPERS) to establish a pension system for its public employees (June 1975). At that time it contracted for a retirement system plan of 2% at age 55 for its sworn law enforcement officers and 2% at age 60 for its general (miscellaneous) employees. Each enrolled plan was the least "defined benefit" plan offered by CalPERS. For the next 36 years and continuing today, the permanent employees of the City are members of CalPERS for retirement pension purposes. The City organization does not belong to Social Security, therefore its employees rely on this public pension system as its sole retirement program.

After researching records of the City, a plan change occurred in 1997 when the City moved its law enforcement employees from the CalPERS 2% at 55 Plan to a 2% at age 50 Plan; miscellaneous employees were kept on the 2% at age 60 Plan. Presumably at that time the City elevated the retirement benefits of its Police Department in order to attract and retain quality sworn personnel in the competitive public sector market. In early 2001 the retirement plans were again modified (through the collective bargaining process) to the existing contracts of 3% at age 55 for Public Safety (sworn law enforcement) and 2% at age 55 for the Miscellaneous Unit (civilian).

In recent years, coinciding with the abrupt downturn in the national and local economies and the wave of retiring Baby Boomers (born 1946 -1964), the press and the public have wagered a vigorous debate and exposé concerning the amount and scope of unfunded liabilities of governments [taxpayers] for the CalPERS defined benefit retirement plan. Public policies have been attacked, modified, reformed and threatened over the course of this examination and it continues today in the form of state legislation reform bills, statewide initiatives and castigating editorial opinions.

In the spirit of that discussion and to provide proper transparency of the City's fiscal position, the following chart with notations is offered (using the most current data supplied to the City by CalPERS):

Unfunded CalPERS Liability for Clayton

UNIT	JUNE 2011	JUNE 2009	JUNE 2004	JUNE 1999	JUNE 1994
Public Safety	$ 853,030	$ 988,219	$1,158,768	$ 88,430	$ 605,835
Misc.	$ 478,096	$ 526,831	$ 549,429	($ 579,148)	($ 7,213)
Totals	**$1,331,126**	**$1,515,050**	**$1,708,197**	**($490,718)**	**$ 598,622**

Notes:

1. This June 2011 data is the latest information released by CalPERS; there is always a one year time lag in their generation of this data.

2. The City altered its CalPERS retirement plans in early 2001, moving from 2% at 60 to 2% at 55 for the Miscellaneous Unit, and from 2% at 50 to 3% at 55 for the Public Safety Unit. Neither of those Plans is the premium pension plan offered by CalPERS for either Unit.

3. In January 2011 the City Council enacted a contract that new employees of this City be enrolled in the 2% at 60 pension plan for the Miscellaneous Unit and the 2% at 50 pension plan for the Public Safety Unit. One new employee is now on the Tier II Plan.

4. Numbers bracketed or in **green** indicate that particular plan had a surplus balance at the time (referred to as "superfunded").

5. Public Safety (Tier I) rate for Employer in FY 2012-13 will be 36.930%, up by 1.072% from FY 2011-12 (rate was 35.858%; a 2.99% rate jump). CalPERS estimates the FY 2013-14 Employer rate will go up to 37.3% (1% increase). The Employee portion of 9% currently paid by the City is in addition to this rate (combined = 45.93%).

6. Misc. Unit (Tier I) rate for Employer in FY 2012-13 will be 15.665%, up by 0.782% from FY 2011-12 (rate was 14.883%; a 5.25% rate jump). CalPERS estimates the FY 2013-14 Employer rate will rise to 15.9% (1.5% increase). The Employee portion of 7% currently paid by the City is in addition to this rate (combined = 22.665%).

According to information supplied to its members by CalPERS (ref. PERSpective, Spring 2011), its public pension system is funded by three sources: 1. Investment income; 2. Employee contribution; and 3. Employer contribution. In many cases, as product of the collective bargaining process over time, public employee units negotiated having their employer pay the member's Employee contribution in lieu of salary increase or other negotiable benefit. Over the last 20 years, of every dollar paid in pension benefits by CalPERS the vast majority came from investments:

Investment Earnings	64 cents
Employer Contributions	21 cents
Employee Contributions	15 cents
	$1.00

In the proposed fiscal plan for 2012-13, these recent CalPERS financial impacts have been folded into the balanced budget. The total amount of monies allocated to pay the CalPERS retirement contributions in FY 2012-13 is $611,930 across all Funds (up by $13,507 from last fiscal year) as apportioned for labor allocations. Of the annual CalPERS payment by the City, the following table lists the distribution:

Police Department	64%
Admin/Finance Department	18%
Public Works Department	11%
Planning Department	6%
City Council	1%

The purpose of this information is not to diminish or ignore the seriousness of the unfunded liability retirement debate, and certainly the City's current amount of unfunded pension liability of $1.33 million is not insignificant. During the last fiscal year alone the amount was lessened by almost $100,000. The City's exposure is being amortized within the current rate schedule and the 5-year chart above illustrates the liability is trending downward, not upward. What is critical to incorporate into the discussion is the acknowledgement that not every city or local government is in the same precarious canoe and not every city or local government has the "Cadillac" retirement plan that is offered through CalPERS. Caution is requested so as not to cast all public pension plans, pensioners, cities and public employees into the same cauldron to burn while gnawing on the most egregious examples of compensation spiking and retirement pay.

* * *

COUNCIL BUDGET SUB-COMMITTEE REVIEW

The Council-appointed ad-hoc committee of Vice Mayor Medrano and Council Member Stratford met with the City Manager and the Finance Manager one fine Thursday morning (7:00 am) on May 31st to review the budget data and available materials. With the sudden demise of the former Clayton Redevelopment Agency and its corollary impacts to the City's General Fund, much of the time was expended discussing options and the future of this year's budgetary gap of approximately $200,000. Strategic thoughts were exchanged openly regarding whether it is indeed a structural deficit and what to do with the financial hole. Limited generally to the disposition of the City's

General Fund, the Council Budget Sub-Committee recommends to the City Council the adoption of the FY 2012-13 Budget as proposed.

Appreciation is extended to the Council Budget Sub-Committee and to key City staff (Merry Pelletier) for the sincere and earnest efforts and desire to sustain the necessary operations of the City for the community it serves. These times are unprecedented, and just when we think the worst is over, it is not....

Respectfully submitted,

Gary A. Napper
City Manager

Attachments: Proposed FY 2012-2013 City Budget and 5-Year CIP Budget

GENERAL FUND

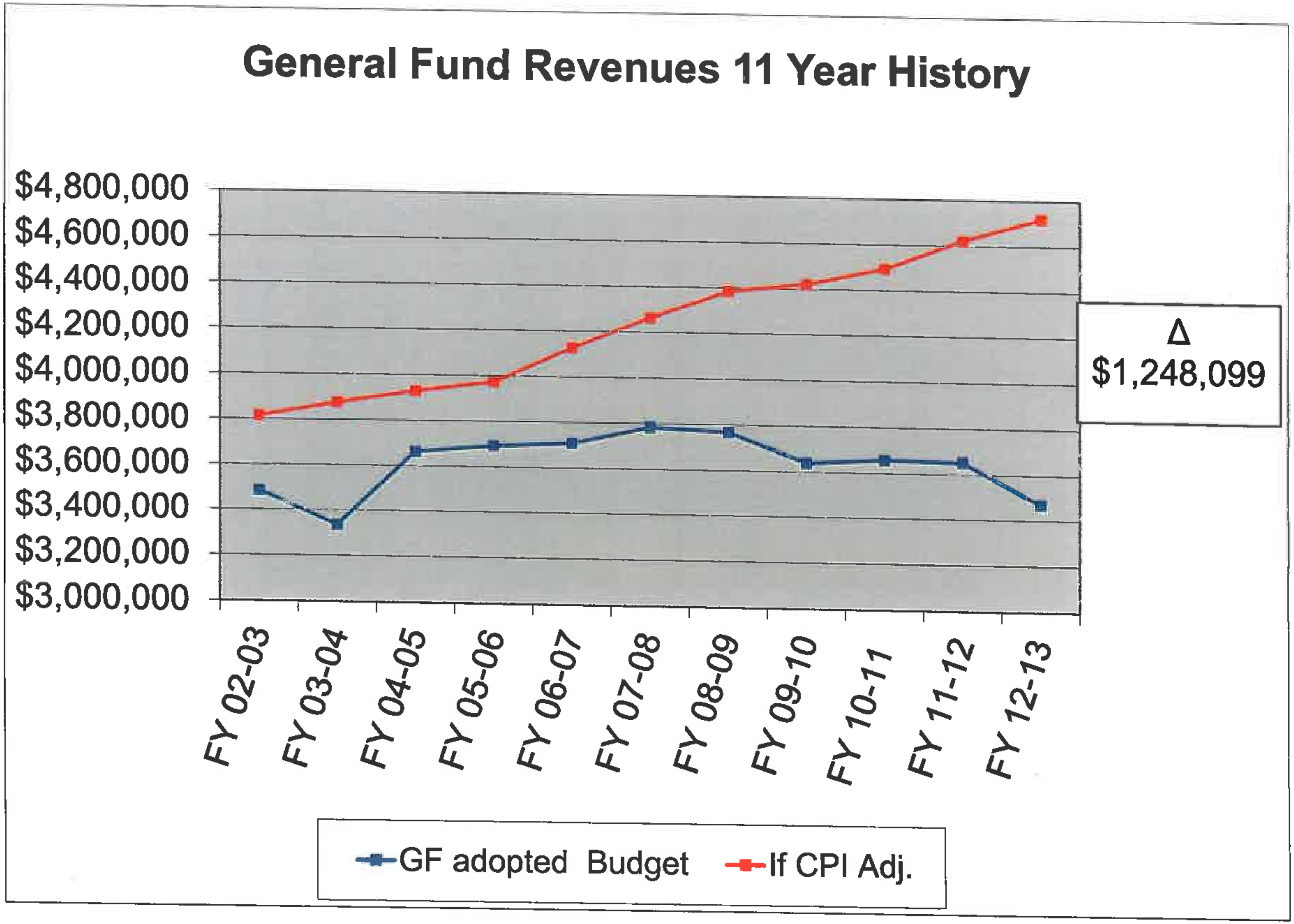
REVENUES

FY 2012-13

CITY OF CLAYTON ADOPTED GENERAL FUND REVENUE BUDGET

PROJECTED REVENUE 2011-12 VS PROPOSED BUDGETED REVENUE 2012-13

DESCRIPTON	Account Number	Actual Revenue 6/30/2011	Budgeted Revenue 2011-12	YTD Revenue 5/27/2012	Projected Revenue 6/30/2012	Projected (Shortage) 2011-12	Proposed Revenue 2012-13	Budgeted Changes 10-11 vs 11-12
Property Tax Secured	4101		695,851	604,187	633,379	(62,472)	646,046	-7%
VLF Backfill by State			752,443	373,645	747,290	(5,153)	747,300	-1%
Sales Tax In-Lieu (Triple Flip)			86,114	45,920	91,840	5,726	91,900	7%
True Up VLF & Sales Tax			(11,582)	5,097	5,097	16,679	5,100	
Property Tax Secured (net)	4101	1,521,174	1,522,826	1,028,849	1,477,605	(45,221)	1,490,346	-2%
[redacted]								
Property Tax Unsecured	4102	39,330	37,385	37,031	38,276	891	38,276	2.4%
Property Tax Unitary Tax	4103	11,891	11,892	11,309	11,309	(583)	11,309	-5%
Property Tax Supplemental	4104	19,045	-	(6,850)	(6,850)	(6,850)	-	
Property Taxes Other	4106	11,647	5,834	5,672	5,672	(162)	5,672	-3%
Sales and Use Tax	4301	252,404	256,500	174,097	263,000	6,500	263,000	3%
Real Property Transfer Tax	4502	51,476	45,000	36,454	41,454	(3,546)	41,500	-8%
Business License	5101	99,305	99,000	110,309	112,115	13,115	112,500	14%
Building Permit	5103	23,315	26,000	68,275	78,050	52,050	32,000	23%
City Permits	5106	7,733	6,500	6,634	7,134	634	7,134	10%
Stormwater Permits	5109	1,550	1,000	4,179	4,479	3,479	4,400	100%
Public Safety Tax (Prop 172)	5201	65,316	57,000	48,891	62,391	5,391	63,000	11%
Abandoned Vehicle Abate Fee	5202	3,581	2,273	3,480	3,480	1,207	3,500	54%
Motor Vehicle License Fee	5203	50,312	32,400	5,437	5,437	(26,963)	-	-100%
Other In-lieu (Diamond Terrace)	5205	140,255	140,255	143,060	143,060	2,805	145,921	4%
POST Reimbursements	5214	2,891	3,500	5,679	5,679	2,179	5,500	57%
State Mandated Cost Reimbursement	5217	12,914	-	884	884	884	884	0%
Planning Services	5301	8,240	8,000	6,066	6,566	(1,434)	6,500	-19%
Police Services	5302	21,173	23,000	27,180	27,680	4,680	27,300	19%
Planning Project Fees	5304	36,880	30,000	21,503	25,263	(4,737)	25,000	-17%
Well Water Usage	5306	19,085	10,000	23,997	25,497	15,497	25,000	150%
Misc. City Services	5319	2,856	2,500	3,188	3,288	788	3,300	32%
Well Monitoring Service Charge	5321	20,525	18,858	15,465	18,858	-	18,858	0%
City Administrative Fee-OH Rec	5322	34,204	34,541	34,204	34,204	(337)	34,204	-1%
Cable TV Franchise Fees	5401	175,468	175,000	130,754	173,982	(1,018)	175,000	0%
Solid Waste Franchise Fees	5402	78,978	78,000	100,091	136,608	58,608	160,635	105.9%
Utility Franchise Fees	5403	114,976	115,000	115,461	115,461	461	115,461	0%
Gas Line Franchise Fees	5404	11,277	11,300	11,593	11,593	293	11,600	3%
AT&T Mobility Franchise Fees	5405	83	83	86	86	3	86	100%
Fines and Forfeitures	5501	29,712	33,000	20,879	25,879	(7,121)	26,000	-21%
Interest Earnings	5601	145,454	103,764	85,591	104,000	236	145,000	40%
Park User Fees	5602	60,278	68,500	31,586	51,748	(16,752)	45,392	-34%
Meeting Room Fees	5603	2,669	2,000	2,184	2,284	284	2,200	10%
Unrealized Gain/Loss on Assets	5606	(29,418)	-			-		0%
Cattle Grazing Lease Rent	5608	8,679	8,864	8,864	8,864	(0)	8,864	0%
Nextel Lease Rent	5609	30,550	30,550	28,844	31,467	917	31,467	3%
Street Use Fees	5612	-	-	100	100	100	-	0%
Crossing Guard - Reimbursements	5701	5,037	5,036	4,931	4,931	(105)	5,000	-1%
Dept of Justice - Reimbursements	5701	-	-	4,550	4,550	4,550	-	100%
Donations & Contributions	5702	2,000	1,000	-	-	(1,000)	-	100%
Other Revenues	5790	20,357	1,000	2,814	3,129	2,129	2,000	100%
Overhead Cost Recovery	5791	5,596	3,500	10,062	10,162	6,662	10,000	186%
Sale of Asset Forfeiture Cnet	5801	6,700	6,700	-	6,700	-	6,700	0%
Transfer from Measure C	6002	4,000	4,000	3,000	4,000	-	4,000	0%
Transfer from Streets	6004	6,687	6,687	5,015	6,687	-	6,687	0%
Transfer from St. Lights	6005	10,000	10,280	7,710	10,280	-	10,280	0%
Transfer from GHAD	6006	18,677	19,200	14,400	19,200	-	19,200	0%
Transfer from Landscape	6007	29,918	30,756	23,067	30,756	-	31,402	2%
Transfer from RDA Project Fund	6008	375,380	275,000	187,690	187,690	(87,310)	-	-100%
Transfer from RDA 2% Election	6008	-	100,380	-	-	(100,379.73)	-	100%
Transfer from RDA Housing	6009	150,095	125,000	75,048	75,048	(49,953)	-	-100%
Transfer from RDA 2% Election	6009	-	25,095	-	-	(25,095)	-	100%
Transfer from RDA Retirement Trust	6027				62,500		250,000	
Transfer from Grove Park Fund	6011	23,816	6,267	4,700	6,267	-	6,399	100%
Transfer from Stormwater Fund	6016	31,605	32,500	24,375	32,500	-	32,500	0%
Transfer from Trust & Agency	5790	-	-	53,931	53,931	53,931	-	0%
Encumbrance Transfer			-	-		-	-	
Total Revenues		3,775,874	3,652,726	2,772,317	3,574,933	(140,293)	3,470,977	-5.0%


General Fund Revenues 11 Year History
$4,800,000
$4,600,000
$4,400,000
$4,200,000
$4,000,000
$3,800,000
$3,600,000
$3,400,000
$3,200,000
$3,000,000
FY 02-03
FY 03-04
FY 04-05
FY 05-06
FY 06-07
FY 07-08
FY 08-09
FY 09-10
FY 10-11
FY 11-12
FY 12-13
Δ
$1,248,099
GF adopted Budget
If CPI Adj.

GENERAL FUND

EXPENDITURES

FY 2012-13

City of Clayton
Budget Legislative Dept 01
Proposed Budget 2012-13

Account Number	Account Name	2010-2011 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7115	Council/Commission Comp	23,400	23,400	21,450	23,400	23,400
7220	PERS Retirement	4,956	5,121	3,793	4,138	4,321
7231	Workers Comp Insurance	435	23	-	-	546
7232	Unemployment Insurance	1,451	1,450	-	1,450	1,450
7233	FICA and Medicare	272	339	265	339	339
7246	Benefit Insurance		-	660	-	-
7324	Dues and Subscriptions	10,328	11,458	11,353	11,458	11,458
7362	City Promotional Activity	6,089	8,400	3,995	5,495	4,400
7363	Business Expense	694	-	-	-	-
7372	Conference	1,910	1,584	200	200	-
7382	Election Services	-				12,000
7413	Special Legal Services	2,500	-	-	-	-
7419	Other Prof. Services	6,965	8,000	6,175	7,450	8,000
7486	Host Mayor's Conference	-	-	(4,600)	(250)	-
	Total	59,000	59,775	43,290	53,680	65,914

City of Clayton
Budget Admin/Fin Dept 02
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	509,457	509,365	463,310	520,143	492,550
7119	Furlough		(21,471)		(21,471)	(20,856)
7218	LTD Insurance	3,147	3,242	2,865	3,234	3,448
7220	PERS Retirement	102,978	109,145	88,668	101,103	107,366
7231	Workers Comp Insurance	9,264	494	-	-	11,492
7232	Unemployment Insurance	2,736	2,604	-	-	2,604
7233	FICA and Medicare	7,562	7,232	7,306	8,130	7,142
7241	Auto Allowance/Mileage	10,740	10,740	8,928	10,740	10,740
7246	Benefit Insurance	65,851	66,379	70,287	69,298	71,647
7311	General Supplies	73	-	-	-	-
7324	Dues and Subscriptions	1,859	1,781	1,810	1,810	1,831
7332	Telecommunications	8,563	10,280	7,153	8,283	10,280
7363	Business Expense	-	50	-	-	-
7364	Employee recognition	1,862	2,290	2,528	2,528	2,000
7365	Volunteer Appreciation	(8)	-		-	-
7371	Travel	22	-		-	-
7372	Conference	90	-		-	-
7373	Education and Training	-	-	25	25	-
7382	Election Services	6,417	-	-	-	-
7384	Legal Notices	-	-	-	-	-
7411	Prof. Services Retainer	92,308	96,000	60,182	69,982	70,000
7414	Auditing Services	12,476	14,876	16,919	16,919	16,635
7415	Computer Services	5,251	5,000	638	1,638	1,700
7419	Other Prof. Services	7,619	15,638	24,739	25,978	13,447
7431	Recycling Contract	-	100	-	-	-
	Encumbrances					
	Total	848,267	833,745	755,358	818,339	802,027

City of Clayton
Budget Public Works Dept 03
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	7,749	6,081	7,948	8,289	8,289
7112	Temporary Help	4,472	4,198	3,638	4,198	3,969
7113	Overtime	178	-	-	-	-
7119	Furlough		(4,248)	-	(4,248)	(4,248)
7218	LTD Insurance	91	40	45	45	43
7220	PERS Retirement	2,892	1,331	1,390	1,465	1,879
7231	Workers Comp Insurance	288	54	-	54	164
7232	Unemployment Insurance	89	77	-	77	77
7233	FICA and Medicare	459	409	426	431	431
7246	Benefit Insurance	1,130	1,216	2,079	2,079	2,079
7311	General Supplies	6,449	6,500	4,761	5,500	5,500
7328	Park Services	-	-	272	272	-
7329	Park Supplies	-	-	333	333	-
7331	Rentals/Leases	140	140	84	140	140
7332	Telecommunications	3,008	3,000	2,495	3,000	3,000
7335	Gas & Electric Serv.	30,461	30,000	26,772	29,446	30,000
7338	Water Service	21,291	18,000	12,595	14,719	15,000
7341	Buildings & Grounds Mtn	7,546	7,844	8,075	8,954	7,196
7342	Machinery/ Equip Maint.	5,634	7,000	4,463	5,500	5,500
7343	Vehicle Maintenance	6,019	8,000	2,413	2,913	3,000
7344	Vehicle Gas, Oil, and Supplies	13,345	14,000	11,633	14,000	14,000
7346	HVAC Mtn & Repairs	10,733	9,130	6,938	7,420	7,430
7347	Deferred Mtn Projects	35,541	-	12,064	12,064	-
7373	Education and Training	701	701	1,000	1,000	1,000
7417	Janitorial Services	6,900	6,900	6,504	6,900	6,900
7419	Other Prof. Services	273	-	1,346	1,346	384
7429	Animal Control Services	200	525	-	525	525
	Sunday Operating Hours					
	Encumbrances		-			-
	Total	165,589	120,897	117,271	126,420	112,257

City of Clayton
Budget Community Dev Dept 04
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/22/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	165,574	164,855	145,833	152,174	164,855
7115	Council/Commission Comp	3,028	7,200	6,600	7,200	7,200
7119	Furlough	-	(6,141)	-	(6,141)	(6,975)
7218	LTD Insurance	932	1,072	857	935	1,154
7220	PERS Retirement	30,553	36,075	26,688	31,540	37,364
7231	Workers Comp Insurance	3,062	163			3,846
7232	Unemployment Insurance	868	868			868
7233	FICA and Medicare	2,037	2,390	1,837	2,305	2,390
7241	Auto Allowance/Mileage	4,140	4,140	3,662	4,140	4,140
7246	Benefit Insurance	21,437	21,451	23,734	22,417	23,858
7323	Books/Periodicals	181	100	89	89	100
7324	Dues and Subscriptions	655	705	655	655	655
7332	Telecommunications	614	630	533	630	630
7371	Travel	112	100	-	-	100
7373	Education and Training	338	-	-	-	-
7384	Legal Notices	1,305	1,600	422	550	550
7385	Transpac Fees	20,343	21,790	21,790	21,790	23,315
7419	Other Prof. Services	5,896	25	170	170	170
	Total	261,075	257,023	232,870	238,453	264,221

City of Clayton
Budget General Services Dept 05
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/25/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7231	Workers Comp Insurance	(5,495)		1,603	1,603	-
7232	Unemployment Insurance	-		17,120	-	-
7246	Benefit Insurance	-	-	-	-	
7247	Other Post Employment Benefit Expense	29,856	-	-	-	4,042
7312	Office supplies	7,362	7,000	7,070	7,300	7,300
7314	Postage	4,590	6,641	3,787	4,387	4,400
7324	Dues and Subscriptions			125	125	-
7331	Rentals/Leases	12,238	10,858	10,005	11,049	11,049
7345	Office Equip. Maint. & Repairs	952				
7351	Insurance Premiums	80,516	60,117	59,897	60,097	89,121
7373	Education and Training			406	406	-
7381	Property Tax Admin Cost	16,888	17,000	16,149	16,149	16,149
7419	Other Prof. Services	13,549	37,722	18,107	14,633	16,977
7420	Merchant Fees	-	-	28	50	336
	Total	160,456	139,338	134,297	115,799	149,374

City of Clayton
Budget Police Dept 06
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	836,612	837,478	742,660	837,478	841,912
7112	Temporary Help	3,376		-	-	-
7113	Overtime	86,337	86,000	79,413	86,000	86,000
7114	Vacation Buy Out	-	-	38,374	38,374	-
7116	Part-time Salaries		4,348	3,043	4,348	4,348
7119	Furlough		(8,548)	-	(8,548)	(8,548)
7218	LTD Insurance	5,067	5,444	4,858	5,444	5,893
7220	PERS Retirement	318,177	356,961	300,491	341,622	367,785
7231	Workers Comp Insurance	15,634	834	-	834	19,744
7232	Unemployment Insurance	5,508	5,508	-	5,508	5,508
7233	FICA and Medicare	14,414	13,723	13,838	14,538	14,538
7241	Auto Allowance/Mileage	4,440	4,440	3,927	4,440	4,440
7242	Uniform Allowance	9,000	9,000	9,000	9,000	9,000
7246	Benefit Insurance	143,487	146,993	143,641	146,993	150,206
7311	General Supplies	16,298	6,000	3,084	4,084	4,500
7312	Office supplies	2,823	3,000	1,633	2,000	2,500
7313	Small Tools & Equipment	774				
7314	Postage	763	900	369	500	500
7324	Dues and Subscriptions	6,050	5,740	5,334	5,539	18,737
7332	Telecommunications	11,557	18,048	9,096	9,867	18,048
7342	Machinary/ Equip Maint.	2,183	2,124	638	638	650
7343	Vehicle Maintenance	17,698	17,000	11,866	13,000	13,000
7344	Vehicle Gas, Oil, and Supplies	33,971	35,000	23,212	31,212	32,000
7345	Office Equip. Maint. & Repairs	897	1,200	1,043	1,138	1,138
7363	Business Expense	103	100	218	218	100
7364	Employee recognition	320	550	267	267	300
7365	Volunteer Appreciation		125	169	169	169
7373	Education and Training	7,364	7,000	7,074	7,074	7,000
7375	Training Reimbursable	-	-	46	46	-
7413	Special Legal Services	-	-	23,245	23,245	-
7415	Computer Services		850	-	850	850
7417	Janitorial Services	2,700	2,700	2,250	2,700	2,700
7419	Other Prof. Services	10,789	20,000	33,905	22,876	27,747
7424	Dispatch Services	143,924	158,076	118,557	158,076	158,076
7425	Lab Fees	14,104	13,000	12,777	14,177	14,177
7426	Jail Booking Fees	(15,737)	1,200	-	-	-
7427	Cal ID Services	10,117	10,621	10,621	10,621	11,125
7428	C.N.E.T. Services	6,473	6,500	1,513	1,513	1,513
7429	Animal Control Services	57,688	58,208	58,208	58,208	58,102
7432	Emergency Services		500	366	366	366
7433	Integrated Justice System (ACCJIN + ARIES)	1,454	4,000	1,171	1,171	1,171
	Total	1,774,365	1,834,622	1,665,907	1,855,585	1,875,294

City of Clayton
Budget Library Dept 07
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	9,964	9,240	10,904	11,404	8,485
7112	Temporary Help	827	904	1,015	1,215	269
7119	Furlough		(2,124)		(2,124)	(2,124)
7218	LTD Insurance	69	55	101	101	59
7220	PERS Retirement	2,251	2,101	2,134	2,251	1,923
7231	Workers Comp Insurance	391	392	-	392	204
7232	Unemployment Insurance	82	82	-	82	77
7233	FICA and Medicare	417	392	207	392	144
7246	Benefit Insurance	2,141	1,877	2,348	2,348	1,697
7312	Office supplies		-	-	-	-
7332	Telecommunications	1,972	1,900	1,638	1,972	1,972
7335	Gas & Electric Serv.	44,322	48,000	35,488	48,000	48,000
7338	Water Service	1,562	1,800	1,263	1,527	1,600
7341	Buildings & Grounds Mtn	4,130	6,149	11,066	19,493	6,732
7346	HVAC Mtn & Repairs	17,579	11,000	15,285	16,125	8,813
7417	Janitorial Services	30,109	30,600	24,276	28,900	28,900
7423	Library Aide/Sunday Operating Hours	14,128	18,222	20,798	21,845	22,800
	Total	129,944	130,589	126,523	153,923	129,551

City of Clayton
Budget Engineering Dept 08
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7324	Dues and Subscriptions	167	1,060	184	184	184
7332	Telecommunications	901	940	676	813	813
7411	Prof. Services Retainer	71,800	75,000	62,869	73,369	73,500
7412	Engineering Inspection	498	500	134	134	-
7430	Well Monitoring Contract	17,852	18,948	14,403	19,043	19,043
	Total	91,218	96,448	78,266	93,542	93,540

City of Clayton
Budget Community Park Dept 09
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	42,339	36,835	40,294	42,778	45,262
7112	Temporary Help	11,465	14,416	11,314	12,790	12,790
7113	Overtime	1,164	2,000	433	500	1,000
7119	Furlough		(6,122)		(6,122)	(6,122)
7218	LTD Insurance	192	239	257	257	258
7220	PERS Retirement	6,378	8,059	8,002	9,001	10,261
7231	Workers Comp Insurance	1,535	43	-	43	1,009
7232	Unemployment Insurance	734	317	-	317	665
7233	FICA and Medicare	2,173	1,637	1,221	1,637	1,059
7246	Benefit Insurance	5,978	6,099	8,771	8,771	7,599
7328	Park Services		-	-	-	-
7329	Park Supplies	10,206	10,000	13,522	13,600	10,000
7331	Rentals/Leases	-	405	-	-	405
7335	Gas & Electric Serv.	1,874	2,800	1,289	1,900	1,900
7338	Water Service	87,958	83,000	57,939	77,439	77,439
7417	Janitorial Services	12,690	12,700	10,411	12,525	12,525
7419	Other Prof. Services	1,015	2,146	2,571	2,658	522
7429	Animal Control Services	2,000	2,000	6,433	6,433	1,953
	Total	187,701	176,575	162,457	184,527	178,524

CITY OF CLAYTON GENERAL FUND PROPOSED BUDGET
2012-13

Account Number	Account Name	General Fund Total 2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	1,571,695	1,563,854	1,572,286	1,561,352
7112	Temporary Help	20,140	19,518	18,203	17,028
7113	Overtime	87,679	88,000	86,500	87,000
7114	Police Dept Vacation Buy Out	-	-	38,374	-
7115	Council/Commission Comp	26,428	30,600	30,600	30,600
7116	Part-time Salaries	-	4,348	4,348	4,348
7119	Furlough	-	(48,653)	(48,654)	(48,873)
7218	LTD Insurance	9,498	10,092	10,016	10,855
7220	PERS Retirement	468,185	518,792	491,120	530,899
7231	Workers Comp Insurance	25,114	2,002	2,926	37,004
7232	Unemployment Insurance	11,468	10,907	7,434	11,250
7233	FICA and Medicare	27,334	26,123	27,771	26,044
7241	Auto Allowance/Mileage	19,320	19,320	19,320	19,320
7242	Uniform Allowance	9,000	9,000	9,000	9,000
7246	Benefit Insurance	240,024	244,015	251,905	257,086
7246	OPEB Expense	29,856	-	-	4,042
7311	General Supplies	22,820	12,500	9,584	10,000
7312	Office supplies	10,185	10,000	9,300	9,800
7313	Small Tools & Equipment	774	-	-	-
7314	Postage	5,353	7,541	4,887	4,900
7315	Materials	-	-	-	-
7316	Special Events	-	-	-	-
7319	Safety supplies	-	-	-	-
7321	Printing and Binding	-	-	-	-
7322	Newsletter	-	-	-	-
7323	Books/Periodicals	181	100	89	100
7324	Dues and Subscriptions	19,059	20,744	19,771	32,865
7327	Street Maint. Supplies	-	-	-	-
7328	Park Services	-	-	272	-
7329	Park Supplies	10,206	10,000	13,933	10,000
7331	Rentals/Leases	12,378	11,403	11,189	11,594
7332	Telecommunications	26,615	34,798	24,565	34,743
7335	Gas & Electric Serv.	76,657	80,800	79,346	79,900
7338	Water Service	110,811	102,800	93,685	94,039
7339	Equipment Lease	-	-	-	-
7341	Buildings & Grounds Mtn	11,676	13,993	28,447	13,928
7342	Machinary/ Equip Maint.	7,817	9,124	6,138	6,150
7343	Vehicle Maintenance	23,717	25,000	15,913	16,000
7344	Vehicle Gas, Oil, and Supplies	47,316	49,000	45,212	46,000
7345	Office Equip. Maint. & Repairs	1,849	1,200	1,138	1,138
7346	HVAC Mtn & Repairs	28,312	20,130	23,545	16,243
7347	Deferred Mtn Projects	35,541	-	12,064	-
7348	Shop Equip. & Supplies	-	-	-	-
7351	Insurance Premiums	80,516	60,117	60,097	89,121
7353	Contingency	-	-	-	-
7361	Advertizing	-	-	-	-
7362	City Promotional Activity	6,089	8,400	5,495	4,400
7363	Business Expense	797	150	218	100
7364	Employee recognition	2,182	2,840	2,795	2,300
7365	Volunteer Appreciation	(8)	125	169	169
7371	Travel	134	100	-	100
7372	Conference	2,000	1,584	200	-
7373	Education and Training	8,403	7,701	8,505	8,000
7375	Training Reimbursable	-	-	46	-
7381	Property Tax Admin Cost	16,888	17,000	16,149	16,149
7382	Election Services	6,417	-	-	12,000
7384	Legal Notices	1,305	1,600	550	550
7385	Transpac Fees	20,343	21,790	21,790	23,315
7411	Prof. Services Retainer	164,108	171,000	143,350	143,500
7412	Engineering Inspection	498	500	134	-
7413	Special Legal Services	2,500	-	23,245	-
7414	Auditing Services	12,476	14,876	16,919	16,635
7415	Computer Services	5,251	5,850	2,488	2,550
7417	Janitorial Services	52,399	52,900	51,025	51,025
7418	Eng Plan Check	-	-	-	-
7419	Other Prof. Services	46,106	83,531	75,111	67,247
7420	Merchant Fees	-	-	50	336
7423	Business Audit / Library Aide	14,128	18,222	21,845	22,800
7424	Dispatch Services	143,924	158,076	158,076	158,076
7425	Lab Fees	14,104	13,000	14,177	14,177
7426	Jail Booking Fees	(15,737)	1,200	-	-
7427	Cal ID Services	10,117	10,621	10,621	11,125
7428	C.N.E.T. Services	6,473	6,500	1,513	1,513
7429	Animal Control Services	59,888	60,733	65,166	60,580
7430	Well Monitoring Contract	17,852	18,948	19,043	19,043
7431	Recycling Contract	-	100	-	-
7432	Emergency Services	-	500	366	366
7433	Integrated Justice System	1,454	4,000	1,171	1,171
7486	CERF Charges/Depreciation	-	-	(250)	-
7520	Project/Program costs	-	-	-	-
	Total	3,677,614	3,649,013	3,640,268	3,670,702
	Revenues	3,775,874	3,652,726	3,574,933	3,470,977
	Balance (Shortfall)	98,260	3,713	(65,335)	(199,725)

SPECIAL REVENUE

AND

RESTRICTED FUNDS

REVENUES & EXPENDITURES

FY 2012-13

City of Clayton
Gas Tax Fund 201
Proposed Budget 2012/13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	10,657	23,248	12,255	23,248	23,248
7112	Temporary Help	2,823	5,918	2,710	5,918	5,918
7113	Overtime	299	-	-	-	-
7218	LTD Insurance	96	151	122	151	163
7220	PERS Retirement	3,115	5,087	3,915	5,087	5,087
7231	Workers Comp Insurance	614	84	-	84	735
7232	Unemployment Insurance	1,036	446	-	446	446
7233	FICA and Medicare	522	790	333	790	790
7241	Auto Allowance/Mileage					
7242	Uniform Allowance					
7244	Tuition Reimbursement					
7246	Benefit Insurance	2,975	4,651	2,942	4,651	4,651
7311	Street Maint. Supplies	3,470	-	-	-	
7340	Special Events/Traffic Safety Supplies	379	800	-	800	800
7327	Arterial Street Light Supplies	13,846	26,580	23,268	26,580	26,580
7335	Gas & Electric Serv.	45,052	42,500	36,757	42,500	42,500
7349	Traffic Signal Maintenance	28,013	26,000	13,761	26,000	26,000
7381	Property Tax Admin Cost	290	300	275	300	300
7412	Engineering Inspection	(843)	-	-	-	-
7419	Other Prof. Services	3,809	-	2,912	2,912	144
7423	Business Audit / Library Aide/Const Mgmt	-	1,400	-	1,400	-
7520	Project/Sidewalk/Sink Hole Repair	-	-	500	500	-
8101	Transfer to General Fund	6,687	6,687	5,015	6,687	6,687
8111	Transfer to CIP Fund	342,300	167,000	(1,500)	4,500	405,405
	Total Expenses	465,140	311,642	103,265	152,554	549,454
	Revenue					
4607	Arterial S. Light Assessment	26,397	27,180	24,077	26,894	26,894
5209	State Gasoline 2105	56,383	58,334	46,321	53,692	53,692
5210	State Gasoline 2106	41,137	42,437	36,683	40,722	40,722
5211	State Gasoline 2107	75,303	77,712	67,074	76,173	76,173
5212	State Gasoline 2107.5	3,000	3,000	3,000	3,000	3,000
5216	State of CA Sec 2103 (Prop 42)	104,052	109,442	93,208	115,892	115,892
6003	Trans from CIP	-	-			
	SRAF State Revenue Transfer	-	-			
5601	Interest	7,001	-	1,582	3,000	1,500
5606	Unrealized Inv. Gain/Loss	(420)	-	-		
	Total Revenue	312,853	318,105	271,945	319,373	317,873
	Annual Balance (Shortfall)	(152,287)	6,463	168,680	166,819	(231,581)
	Beginning Fund Balance	217,049	64,762	64,762	64,762	231,580
	Ending Fund Balance	64,762	71,225	233,442	231,580	(0)
201-2122	ADA Advisory Committee Fund	-	-	-	-	4,721
7419	**EBRCSA-Radio Mtn PW radio's**	-	-	-	-	144

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City of Clayton
Landscape Mtn District CFD 2007-1 Fund 210
Proposed Budget 2012/13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/16/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	192,066	162,632	149,019	162,632	162,632
7112	Temporary Help	67,947	94,150	81,196	94,150	94,150
7218	LTD Insurance	1,192	1,057	844	955	1,138
7220	PERS Retirement	39,157	35,592	27,666	35,592	36,868
7231	Workers Comp Insurance	5,627	2,679	78	2,679	9,966
7232	Unemployment Insurance	4,960	6,999	-	6,999	5,449
7233	FICA and Medicare	8,823	9,561	7,355	9,561	9,561
7246	Benefit Insurance	37,021	31,175	29,170	31,175	31,175
7311	General Supplies	33,441	40,000	28,207	40,000	43,000
7316	Landscape Replacement Material	-	20,000	-	20,000	20,000
7335	Gas & Electric Serv.	25,525	29,000	18,823	24,000	25,000
7338	Water Service	127,291	180,000	88,073	180,000	180,000
7342	Machinary/ Equip Maint.	14,607	9,000	7,471	9,000	9,500
7343	Vehicle Maintenance	8,331	8,334	12,484	12,484	12,000
7344	Vehicle Gas, Oil, and Supplies	12,140	9,000	9,181	10,000	10,500
7381	Property Tax Admin Cost	3,737	3,737	3,548	3,737	3,737
7412	Engineering Inspection	1,425	-	1,423	1,423	-
7419	Other Prof. Services	105,687	141,181	61,834	141,357	156,555
7486	CERF Charges/Depreciation	12,936	13,500	13,500	13,500	13,500
7520	Project/Program costs	277,702	330,000	27,837	476,111	-
7615	Property Taxes	2,332	2,370	2,398	2,398	2,398
8101	Transfer to General Fund	29,918	30,756	23,067	30,756	31,402
8111	Transfer to CIP Fund	-	50,000	-	50,000	-
	Total Expenses	1,011,865	1,210,723	593,172	1,358,508	858,531

4604	Clayton LMD Assessment	910,571	936,054	889,058	936,054	955,711
5601	Interest	18,712	5,000	7,656	8,000	5,000
5606	Unrealized Inv Gain/Loss	(5,000)				
	Total Revenue	924,283	941,054	896,714	944,054	960,711
	Annual Balance (Shortfall)	(87,582)	(269,669)	303,542	(414,454)	102,180
	Beginning Fund Balance	617,163	529,581	529,581	529,581	115,127
	Ending Fund Balance	529,581	259,912	833,123	115,127	217,307

City of Clayton
Grove Park CFD 2006-1 Fund 211
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Projected Budget
7111	Salaries/Regular	14,981	29,177	19,187	23,276	27,943
7112	Temporary Help	8,770	16,813	6,361	10,771	16,813
7218	LTD Insurance	88	190	150	177	196
7220	PERS Retirement	2,910	6,384	4,818	5,713	6,114
7231	Workers Comp Insurance	1,007	202	-	202	1,200
7232	Unemployment Insurance	986	974	-	974	974
7233	FICA and Medicare	1,186	1,709	708	1,104	1,691
7246	Benefit Insurance	2,755	5,590	3,565	4,106	5,590
7310	Supplies & Equipment	3,293	4,900	3,624	3,800	4,800
7331	Rentals/Leases	-	500	416	416	500
7335	Gas & Electric Serv.	1,030	1,200	954	1,200	1,200
7338	Water Service	3,124	4,000	1,779	3,500	4,000
7342	Machinary/ Equip Maint.	1,726	500	-	-	500
7343	Vehicle Maintenance	-	1,000	-	1,000	1,000
7344	Vehicle Gas, Oil, and Supplies	-	1,500	-	1,500	1,500
7381	Property Tax Admin Cost	3,739	3,900	3,551	3,900	3,900
7417	Janitorial Services	12,972	12,900	8,878	11,100	12,900
7419	Other Prof. Services	3,263	4,897	4,879	5,976	4,787
7420	Other Outside Services	3,942	3,800	3,704	3,800	3,800
7485	Capital Equipment	2,964	-	6,274	6,274	-
7486	CERF Charges/Depreciation	2,700	2,700	2,700	2,700	2,700
7615	Property Taxes	415	415	427	427	436
8101	Transfer to General Fund	23,816	6,267	4,700	6,267	6,399
	Asset Replacement	-	18,000	-	18,000	18,000
	Reserve Fund	-	5,000	-	5,000	5,000
	Total Expenses	95,666	132,518	76,676	121,183	131,942
4613	Downtown Park Assessment	109,009	112,062	106,207	111,797	114,145
5601	Interest	4,993	3,000	2,434	3,000	2,000
5606	Unrealized Inv Gain/Loss	(1,697)	-	-	-	-
5790	Misc Revenue	10,000	10,000	10,000	10,000	10,000
	Total Revenue	122,305	125,062	118,641	124,797	126,145
	Annual Balance (Shortfall)	26,639	(7,456)	41,965	3,614	(5,797)
	Unreserved Fund Balance	98,796	102,434	98,796	102,434	83,049
	Asset Replacement Reserve	67,858	85,858	67,858	85,858	103,858
	Unallocated Reserve Fund	20,000	25,000	20,000	25,000	30,000
	Total Fund Balance	213,292	205,836	228,619	216,907	211,109

City of Clayton
GHAD Fund 212
Proposed Budget 2012/13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7314	Postage	660	700	-	700	700
7381	Property Tax Admin Cost	968	1,000	964	968	987
7384	Legal Notices	68	95	-	95	95
7389	Misc. Expenses			267	267	-
7412	Engineering Inspection	1,394	5,000	6,021	6,021	5,000
7413	Special Legal Services	3,533	7,000	3,816	4,816	5,000
7520	Project/Program costs	-		1,946	1,946	-
8101	Transfer to General Fund	18,677	19,200	14,400	19,200	19,603
	Total Expenses	25,300	32,995	27,414	34,013	31,385
4607	Presley Settlement					
4606	GHAD Assessment	33,045	33,972	32,274	33,045	34,685
5601	Interest	180	-	122	130	130
5606	Unrealized Inv. Gain/Loss	(55)	-	-	-	-
	Total Revenue	33,170	33,972	32,396	33,175	34,815
	Annual Balance (Shortfall)	7,870	977	4,981	(838)	3,430
	Beginning Fund Balance	(3,038)	4,832	4,832	4,832	3,994
	Ending Fund Balance	4,832	5,809	9,814	3,994	7,424
	Note: Presley GHAD Settlement FB	117,498	118,998	118,768	118,998	119,998

City of Clayton
Street Light Fund 214
Proposed Budget 2012/13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/28/2012	2011-12 Projected 6/30/2012	2012-13 Projected Budget
7113	Overtime	9,971	10,500	9,232	10,625	11,625
7311	General Supplies	3,494	4,000	600	6,034	6,034
7335	Gas & Electric Serv.	96,515	97,000	80,593	96,500	96,500
7381	Property Tax Admin Cost	3,732	3,800	1,467	3,667	3,667
7382	Election Services					
7384	Legal Notices	1,687	2,905	-	2,905	2,905
7412	Engineering	335	1,000	402	1,000	
8101	Transfer to General Fund	10,000	10,280	7,710	10,280	10,280
	Total Expenses	125,734	129,485	100,004	131,011	131,011

4607	Street Light Assessment	125,459	125,459	119,186	125,459	125,991
5601	Interest	3,550	2,000	2,001	2,001	2,000
5606	Unrealized Inv. Gain/Loss	(1,130)				
	Reimbursement					
	Total Revenue	127,879	127,459	121,186	127,460	127,991
	Annual Balance (Shortfall)	2,145	(2,026)	21,183	(3,551)	(3,020)
	Beginning Fund Balance	133,874	136,019	136,019	136,019	132,467
	Ending Fund Balance	136,019	133,993	157,201	132,467	129,447

City of Clayton
Stormwater Fund 216
Proposed Budget 2012/13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/16/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	9,519	23,625	13,371	13,371	23,626
7112	Temporary Help	8,588	8,339	10,078	10,078	8,339
7218	LTD Insurance	44	154	65	90	158
7220	PERS Retirement	1,464	5,169	2,028	2,559	4,951
7231	Workers Comp Insurance	669	109	-	-	800
7232	Unemployment Insurance	(60)	550	-	550	550
7233	FICA and Medicare	345	981	786	786	966
7246	Benefit Insurance	1,353	4,526	2,312	2,853	4,526
7311	General Supplies		3,000	796	796	3,000
7373	Education and Training	550	200	165	200	250
7389	Misc. Expenses	295	-	-	-	-
7409	Street Sweeping Services	42,000	42,000	35,000	42,000	42,000
7412	Engineering Services	7,657	7,000	1,723	7,047	7,000
7419	Other Prof. Services	2,279	4,549	2,273	4,614	4,193
7481	Permit Fees	5,400	5,400	7,279	7,279	7,279
7520	Project/Program costs- Outreach	426	-	-	-	3,000
8101	Transfer to General Fund	31,605	32,500	24,375	32,500	33,183
	Total Expenses	112,134	138,103	100,251	124,722	143,821

4602	Stormwater Assessment ERU Gross	90,620	127,034	53,403	126,626	126,626
	NPDES Group Program costs		(28,328)		(28,655)	(26,203)
	Commercial Insp by Central San		(8,000)	-	(6,000)	(8,000)
	Flood Control Dist Fiscal Mgmt Cost		(3,000)	-	(3,000)	(3,000)
	County Auditor/Controller Costs		(3,336)	-	(3,700)	(3,800)
	State Regional Annual Discharge Fee		-	-	-	-
	Adjusted Fund Balance		(3,000)	-	(3,000)	(3,000)
	Less Reserve					
	Net Revenue	90,620	81,370	53,403	82,271	82,623
4603	Stormwater O & M Annual Fee	2,451	2,451	2,225	2,225	2,225
5601	Interest	2,627	1,000	2,934	2,934	1,000
5606	Unrealized Inv. Gain/Loss	(1,122)	-	-	-	-
5324	Street Sweeping Fees	29,309	40,000	38,726	38,726	38,720
	Less Stormwater Utility Assessment					
	Total Revenue	123,885	124,821	97,288	126,156	124,568
	Annual Balance (Shortfall)	11,751	(13,282)	(2,963)	1,434	(19,253)
	Beginning Fund Balance	126,832	138,583	138,583	138,583	140,016
	Ending Fund Balance	138,583	125,300	135,620	140,016	120,763

City of Clayton
Measure J Fund 220
Proposed Budget 2012/13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/16/2012	2011-12 Projected 6/30/2012	2012-13 Projected Budget
7419	Other Prof. Services	411	844	392	392	4,392
8101	Transfer to General Fund	4,000	4,000	3,000	4,000	4,000
8103	Transfer to Streetlights					
8104	Transfer to Measure C					
8106	Transfer to RDA Debt					
8111	Transfer to CIP Fund	525,000	294,000	-	84,480	1,248,044
8112	Transfer to Endeavor Hall					
8114	Transfer to Dev Impact Fund					
	Total Expenses	529,411	298,844	3,392	88,872	1,256,436

5223	Measure J Tax	159,478	209,748	24,875	139,748	234,212
5601	Interest Income	8,694	1,000	-	199	-
5606	Unrealized Inv. Gain/Loss	1,516		-	-	-
5790	Measure J Grant			-	-	1,022,224
6003	Trans from CIP	-				
	Total Revenue	169,688	210,748	24,875	139,947	1,256,436
	Annual Balance (Shortfall)	(359,723)	(88,096)	21,483	51,075	-
	Beginning Fund Balance	308,648	(51,075)	(51,075)	(51,075)	0
	Ending Fund Balance	(51,075)	(139,171)	(29,592)	0	0

City of Clayton
Grants Fund 230
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/30/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	57,384	57,563	53,579	60,220	60,220
7112	Temporary Help	9,965	20,800	-	-	-
7113	Overtime	8,054	-	4,313	4,313	-
7218	LTD Insurance	343	547	330	360	360
7220	PERS Retirement	23,344	24,720	22,147	25,123	26,216
7231	Workers Comp Insurance	1,455	1,455	-	1,455	1,311
7232	Unemployment Insurance	1,302	1,302	-	651	651
7233	FICA and Medicare	2,439	2,426	1,104	1,262	1,229
7242	Uniform Allowance	900	900	900	900	900
7246	Benefit Insurance	18,878	17,436	19,175	19,175	19,175
7384	Legal Notices	-	105	112	112	112
7485	Technology/Peg Grant Channel Share	-	11,164	5,967	7,183	7,183
7485	Capital Equipment-COPs	76,795	-	-	-	-
7520	Project/Program costs	6,561	-	996	996	-
	Total Expenses	207,420	138,418	108,622	121,749	117,357
5220-821	Restricted Grants Revenue COPS	115,032	-	-	100,000	100,000
5221	Avoid the 25 Grant	5,187	-	680	680	-
5222	Click it or Ticket Grant	1,390	-	-	-	-
5601	Interest Income	5,132	2,000	4,219	4,300	2,000
5606	Unrealized Inv. Gain/Loss	(1,443)	-	-	-	-
5220	Municipal Pooling Authority Grant	-	-	1,000	1,000	-
5220-820	DBC Recycling Grant		5,000	5,000	5,000	5,000
5220-822	Comcast Techology Grant		-	-	-	-
5220-823	Comcast PEG Grant		15,000	11,105	14,805	14,805
5224-06	AED Grant		-	6,000	6,000	-
5790	Funding Source for 11th Officer		92,395	-	-	-
	Total Revenue	125,298	114,395	28,004	131,785	121,805
	Annual Balance (Shortfall)	(82,122)	(24,023)	(80,618)	10,036	4,448
	Beginning Fund Balance	276,384	194,261	194,261	194,261	204,298
	Ending Fund Balance	194,261	170,238	113,644	204,298	208,746

City of Clayton
Self Insurance Fund 501
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/31/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7351	Insurance Premiums (EAP Plan)	1,220	1,220	1,220	1,220	1,248
7352	Insurance Claim Deductible	3,366	5,000	4,172	4,500	5,000
7413	Special Legal Services	28,000	20,000	1,687	1,700	3,000
	Total Expenses	32,586	26,220	7,079	7,420	9,248

5601	Interest	1,243	500	521	1,050	500
5606	Unrealized Inv. Gain/Loss	(343)				
5790	Risk Management Safety Award	-				
	Total Revenue	900	500	521	1,050	500
	Annual Balance (Shortfall)	(31,686)	(25,720)	(6,558)	(6,370)	(8,748)
	Beginning Fund Balance	69,310	37,624	37,624	37,624	31,254
	Ending Fund Balance	37,624	11,905	31,067	31,254	22,506

City of Clayton
CERF Fund 502
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/30/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7311	General Supplies (Ergonomic Chairs)	198	-	-	-	-
7390	Depreciation	74,096	-	-		
7485	Computers/Software Upgrades	-	15,808	15,808	15,808	-
7485	Capital Equipment	2,331	346,610	327,958	346,610	62,000
	Total Expenses	76,625	362,418	343,766	362,418	62,000
5328	CERF Charges to Depts	15,636	16,200	15,636	16,200	16,200
5601	Interest	3,913	2,500	2,500	2,100	2,100
5606	Unrealized Inv. Gain/Loss	(1,294)	-	-	-	-
5790	Transfer from Trust & Agency	-	322,718	322,718	322,718	-
	Total Revenue	18,255	341,418	340,854	341,018	18,300
	Annual Balance (Shortfall)	(58,370)	(21,000)	(2,912)	(21,400)	(43,700)
	Beginning Fund Balance	552,043	493,673	493,673	493,673	472,273
	Ending Fund Balance	493,673	472,673	490,761	472,273	428,573
	Cash Balance				**160,615**	**98,615**

City of Clayton
Community Gym Fund 701
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/16/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7310	Supplies & Equipment	603	2,724	-	-	
7335	Gas & Electric Serv.	-	18,908	-	-	
7417	Janitorial Services	1,908	25,368	-	-	
7419	User Expenses				24,000	24,000
	Total Expenses	2,511	47,000	-	24,000	24,000

5699	User Fees		47,000	-	-	-
5601	Interest		-	-	-	-
5606	Unrealized Inv. Gain/Loss				-	-
2110	User Deposit	15,000		18,000	24,000	24,000
	Total Revenue	15,000	47,000	18,000	24,000	24,000
	Annual Balance (Shortfall)	12,489	-	18,000	18,000	-
	Beginning Fund Balance	-	12,489	12,489	12,489	30,489
	Ending Fund Balance	12,489	12,489	30,489	30,489	30,489

City of Clayton
Endeavor Hall Fund 702
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/30/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7111	Salaries/Regular	9,949	8,202	6,401	8,202	8,202
7112	Temporary Salaries	747	2,435	1,389	1,589	269
7218	LTD Insurance	59	53	49	60	60
7220	PERS Retirement	1,920	1,795	1,515	1,653	1,795
7231	Workers Comp Insurance	201	11	-	11	200
7232	Unemployment Insurance	191	191	-	191	75
7233	FICA and Medicare	316	288	112	168	168
7246	Benefit Insurance	1,827	305	1,605	1,641	1,641
7311	General Supplies	976	900	588	700	700
7332	Telecommunications	702	702	588	702	702
7335	Gas & Electric Serv.	2,258	2,250	1,867	2,167	2,250
7338	Water Service	893	1,100	723	1,013	1,100
7341	Buildings & Grounds Mtn	6,235	4,117	4,118	4,381	4,248
7346	HVAC Mtn & Repairs	2,589	1,600	2,287	2,487	2,500
7361	Advertizing	60	-	1,241	1,241	3,493
7417	Janitorial Services	1,120	1,200	668	1,028	1,100
	Total Expenses	30,043	25,149	23,150	27,234	28,503

5607	Rental Income	22,886	20,500	17,027	18,527	20,500
5601	Interest	(26)	-			
5606	Unrealized Inv. Gain/Loss	82	-			
5611	Reserve for Endeavor Hall	865	775	861	861	775
5699	Facility User Fees					
6025	Transfer from Dev Impact Fund		-			
	Total Revenue	23,807	21,275	17,888	19,388	21,275
	Annual Balance (Shortfall)	(6,236)	(3,874)	(5,262)	(7,846)	(7,228)

FIDUCIARY AGENCY FUNDS

REVENUES & EXPENDITURES

FY 2012-13

City of Clayton
Presley GHAD Settlement Fund 213
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/31/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7611	Principal					
7612	Interest Payment					
7613	Paying Agent Fees					
7615	Property Taxes					
7998	County Pass Throughs					
7999	State Take Aways					
8101	Transfer to General Fund					
8103	Transfer to Streetlights					
8104	Transfer to Measure C					
8106	Transfer to RDA Debt					
8111	Transfer to CIP Fund	110,000				
8112	Transfer to Endeavor Hall					
8114	Transfer to GHAD (Pebble Beach project)					
	Total	110,000	-	-	-	-
	Revenue					
5601	Interest Income	5,343	1,500	1,270	1,500	1,000
5606	Unrealized Investment Gain/Loss GASB31	(903)	-	-	-	-
	Total Revenue	4,440	1,500	1,270	1,500	1,000
	Annual Balance (Shortfall)	(105,560)	1,500	1,270	1,500	1,000
	Beginning Fund Balance	223,058	117,498	117,498	117,498	118,998
	Ending Fund Balance	117,498	118,998	118,768	118,998	119,998

City of Clayton
High Street Bridge Fund 217
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7381	Property Tax Admin Cost	254	254	242	254	254
7611	Principal (RDA Repay)		-		-	
7612	Interest Payment					
7613	Paying Agent Fees					
2103	Property Taxes	2,131	2,131	-	2,131	2,131
7998	County Pass Throughs					
	Total Expenses	2,385	2,385	242	2,385	2,385
	Revenue					
4611	High Street Bridge Assessment	4,370	4,370	4,152	4,370	4,370
5601	Interest		-			
5606	Unrealized Inv Gain/Loss	96				
	Total Revenue	4,466	4,370	4,152	4,370	4,370
	Annual Balance (Shortfall)	2,081	1,985	3,910	1,985	1,985
	Beginning Fund Balance	(16,662)	(14,581)	(14,581)	(14,581)	(12,596)
	Ending Fund Balance	(14,581)	(12,596)	(10,671)	(12,596)	(10,611)

City of Clayton
Oak Street Bridge Fund 218
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7381	Property Tax Admin Cost	258	258	245	258	258
7420	Other Outside Services	399	399	399	399	399
7486	CERF Charges/Depreciation					
7520	Project/Program costs					
7611	Principal					
	Total Expenses	657	657	644	657	657

4611	Oak Street Bridge Assessment	4,390	4,390	5,843	5,843	5,843
5601	Interest Income	-	-	-	-	-
5606	Unrealized Investment Gain/Loss	439				
	Total Revenue	4,829	4,390	5,843	5,843	5,843
	Annual Balance (Shortfall)	4,172	3,733	5,199	5,186	5,186
	Beginning Fund Balance	(78,759)	(74,587)	(74,587)	(74,587)	(69,401)
	Ending Fund Balance	(74,587)	(70,854)	(69,388)	(69,401)	(64,215)

City of Clayton
Lydia Lane Sewer Assessment Fund 222
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7381	Property Tax Admin Cost	264	264	250	264	264
7420	Other Outside Services	2,400	2,400	2,400	2,400	2,400
7611	Principal	5,000	5,000	5,000	5,000	5,000
7612	Interest Payment	11,750	11,450	11,450	11,750	11,750
7613	Paying Agent Fees	500	500	500	500	500
7615	Property Taxes					
8101	Transfer to General Fund					
8111	Transfer to CIP Fund					
	Total Expenses	19,913	19,614	19,600	19,914	19,914

4612	Lydia Lane Sewer Assessment	19,000	19,300	17,765	19,000	19,000
5601	Interest	1,641	800	1,392	1,392	1,000
5606	Unrealized Investment Gain/Loss	(564)				
	Total Revenue	20,076	20,100	19,157	20,392	20,000
	Annual Balance (Shortfall)	163	486	(444)	478	86
	Beginning Fund Balance	86,363	86,526	86,526	86,526	87,004
	Ending Fund Balance	86,526	87,012	86,083	87,004	87,090

City of Clayton
Oak Street Sewer Assessment Fund 223
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7381	Property Tax Admin Cost	259	259	246	259	259
7420	Other Outside Services	1,650	1,650	1,650	1,650	1,650
7611	Principal	-	7,000	-	7,000	7,000
7612	Interest Payment	-	4,140	-	4,350	4,350
	Total Expenses	1,909	13,049	1,896	13,259	13,259

4612	Oak Street Sewer Assessment	13,000	12,790	12,151	13,000	13,000
5601	Interest	-	-	57	57	-
5605	Unrealized Inv. Gain/Loss	18		-	-	-
	Total Revenue	13,018	12,790	12,207	13,057	13,000
	Annual Balance (Shortfall)	11,109	(259)	10,311	(202)	(259)
	Beginning Fund Balance	(13,629)	(2,520)	(2,520)	(2,520)	(2,722)
	Ending Fund Balance	(2,520)	(2,779)	7,792	(2,722)	(2,981)

City of Clayton
Clayton Financing Authority Fund 405
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/31/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
8103	Transfer to Streetlights					
8104	Transfer to Measure C					
8106	Transfer to RDA Debt					
8111	Transfer to CIP Fund					
8112	Transfer to Endeavor Hall					
8114	Transfer to GHAD					
	Total	-	-	-	-	-
	Revenue					
5601	Interest Income	17,877	5,000	8,349	8,500	4,000
5801	Proceeds from Sale of Assets		-	-	-	-
5606	Unrealized Investment Gain/Loss GASB31	(5,934)	-	-	-	-
	Total Revenue	11,943	5,000	8,349	8,500	4,000
	Annual Balance (Shortfall)	11,943	5,000	8,349	8,500	4,000
	Beginning Fund Balance	747,539	759,482	759,482	759,482	767,982
	Ending Fund Balance	759,482	764,482	767,831	767,982	771,982

City of Clayton
Middle School CFD 1990-1 Fund 420
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7419	Other Prof. Services	8,423	8,154	8,443	8,443	8,443
7420	Other Outside Services	16,452	16,452	16,452	16,452	16,452
7611	Principal	230,000	230,000	431,000	431,000	246,000
7612	Interest Payment	282,620	280,620	261,128	261,128	239,115
7613	Paying Agent Fees	578	578	578	578	578
7615	Property Taxes	603	603	603	603	603
8118	Transfer to CFA 2007 Middle School	-	-	-	-	407,541
	Total Expenses	540,080	537,689	719,537	719,538	920,066

4609	Middle School CFD 1990-1 Assessment	548,185	548,185	452,229	548,185	548,185
5601	Interest Income	293,845	250,000	(400,486)	(400,486)	-
5606	Unrealized Investment Gain/Loss	(7,273)	-	-	-	-
6026	Transfer from CFA 2007	-				
	Total Revenue	834,757	798,185	51,743	147,699	548,185
	Annual Balance (Shortfall)	294,677	260,496	(667,794)	(571,839)	(371,881)
	Beginning Fund Balance	4,734,617	5,029,294	5,029,294	5,029,294	4,457,455
	Ending Fund Balance	5,029,294	5,289,790	4,361,500	4,457,455	4,085,574

City of Clayton
Clayton Station CFD 1990-2 Fund 421
Proposed Budget 2012-13

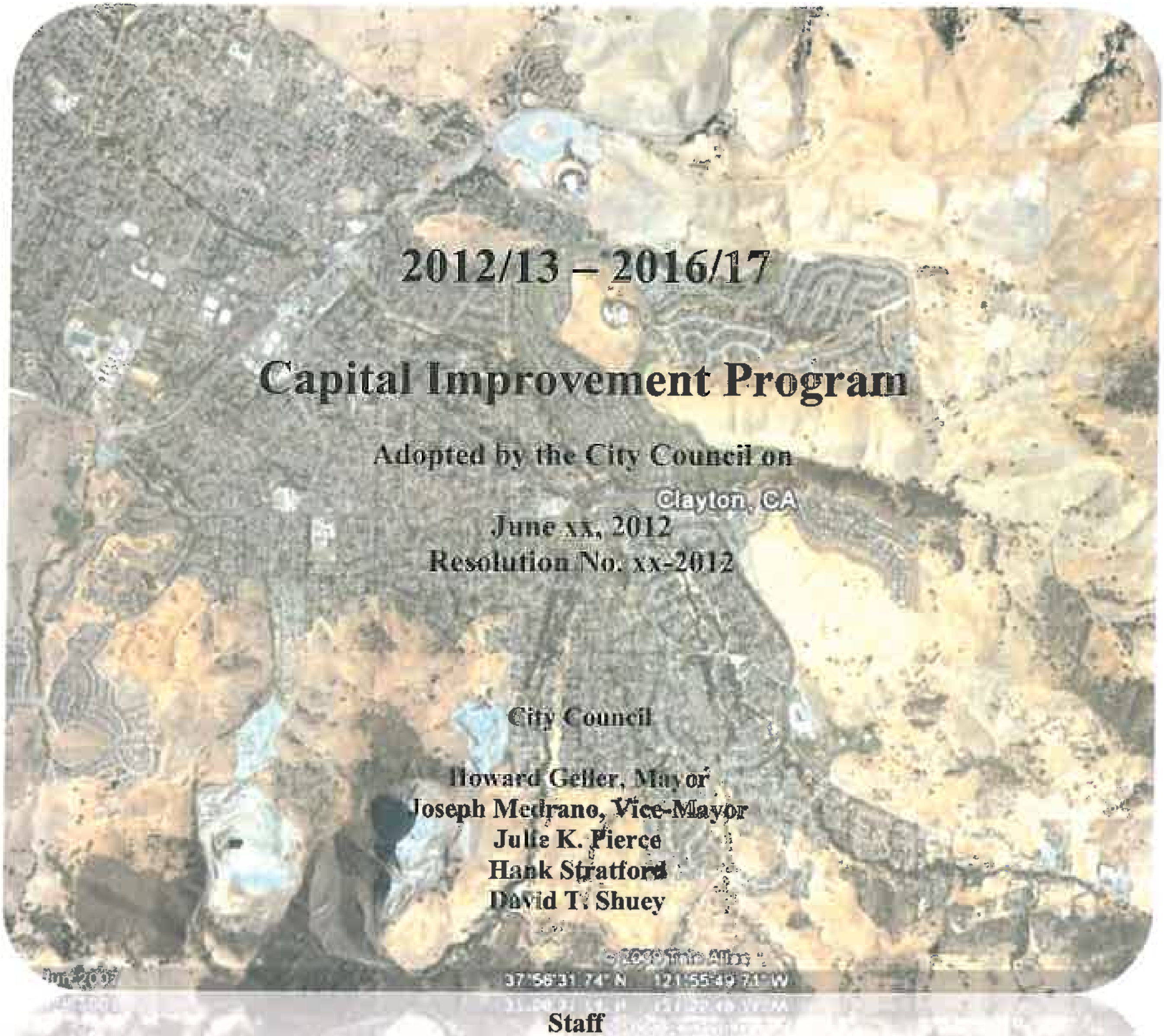
Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7381	Property Tax Admin Cost	253	253	241	241	241
7419	Other Prof. Services	3,949	3,962	4,046	4,046	4,046
7420	Other Outside Services	13,303	13,303	13,303	13,303	13,303
7611	Principal	89,000	92,000	92,000	92,000	98,000
7612	Interest Payment	34,309	28,969	28,969	28,969	23,364
	Total Expenses	140,814	138,487	138,559	138,558	138,954
4610	Clayton Street CFD Assessment	141,230	138,474	134,798	141,230	141,230
5601	Interest	3,338	1,100	2,098	2,500	20,000
5606	Unrealized Investment Gain/Loss	(1,356)	-	-		
	Total Revenue	143,212	139,574	136,896	143,730	161,230
	Annual Balance (Shortfall)	2,398	1,087	(1,663)	5,172	22,276
	Beginning Fund Balance	534,585	536,983	536,983	536,983	542,155
	Ending Fund Balance	536,983	538,070	535,320	542,155	564,431

City of Clayton
CFA 2007 Middle School Refunding Fund 422
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Adopted Budget	2011-12 Actual 5/23/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7419	Other Prof. Services	2,805	2,805	4,523	4,523	4,523
7611	Principal	275,000	285,000	-	285,000	295,000
7612	Interest Payment	167,223	157,423	-	157,423	147,273
7613	Paying Agent Fees	2,200	2,200	2,271	2,271	2,271
	Total Expenses	447,228	447,428	6,794	449,217	449,067

5606	Unrealized Investment Gain/Loss	206,168	-	-	-	-
5601	Interest Income	4,599	3,000	(589)	(589)	-
6014	Transfer from CFD 1990-1					442,273
	Total Revenue	210,767	3,000	(589)	(589)	442,273
	Annual Balance (Shortfall)	(236,461)	(444,428)	(7,383)	(449,806)	(6,794)
	Beginning Fund Balance	817,752	581,292	581,292	581,292	131,486
	Ending Fund Balance	581,292	136,864	573,909	131,486	124,693

CITY OF CLAYTON



2012/13 – 2016/17

Capital Improvement Program

Adopted by the City Council on

June xx, 2012
Resolution No. xx-2012

City Council

Howard Geller, Mayor
Joseph Medrano, Vice-Mayor
Julie K. Pierce
Hank Stratford
David T. Shuey

Staff

Gary Napper	City Manager
Rick Angrisani	City Engineer
David Woltering	Community Development Director
Laci Jackson	City Clerk
Merry Pelletier	Finance Manager

CITY OF CLAYTON
2012/13 – 2016/17 CAPITAL IMPROVEMENT PROGRAM

TABLE OF CONTENTS

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Completed and Active Projects - FY 98/99 thru 11/12

Project Number	Project Category	Project	Comp. Sched.	Comp. Actual	Original Budget	Actual Cost
10330	Streets	Overlays	99/00	99/00	$ 570,000.00	$ 514,000.00
10331	Streets	Slurry Seals	na	na	$ -	included in 10330
10332	Streets	High Street Bridge	98/99	98/99	$ 65,000.00	$ 65,000.00
10333	Streets	Marsh Creek Road - TEA-21	99/00	02/03	$ 1,300,000.00	$ 1,300,000.00
10334	Parks	Community Dog Park	99/00	00/01	$ 27,500.00	$ 27,500.00
10335	Parks	El Molino Park	98/99	98/99	$ 76,000.00	$ 30,000.00
10336	Parks	Lydia Lane Park Ph. II	10/11	10/11	$ 40,000.00	$ 48,814.00
10337	Facilities	Keller House Preservation	05/06	05/06	$ 219,523.00	$ 219,523.00
10337A	Facilities	Keller House Rehabilitation	future		$ 1,780,477.00	
10338	Facilities	Endeavor Hall	00/01	00/01	$ 1,500,000.00	$ 1,450,000.00
10339	Facilities	Youth Center/Gym	01/02	02/03	$ 4,900,000.00	$ 4,900,000.00
10340	Landscape	Marsh Creek Road Landscape	98/99	98/99	$ 630,000.00	$ 400,000.00
10341	Streets	Center Street Crossing	99/00	00/01	$ 172,000.00	$ 172,000.00
10342	GHAD	Windmill Debris Basin	98/99	98/99	$ 75,000.00	$ 75,000.00
10343	GHAD	Crow Debris Basin	future		$ 100,000.00	
10344	GHAD	Obsidian Landslide	02/03	04/05	$ -	included in 10347
10345	GHAD	Clayton Rd. Landslides	99/00	00/01	$ 1,315,000.00	$ 1,240,000.00
10346	GHAD	Black Diamond Landslide**	na	na	$ -	$ -
10347	GHAD	V-ditch Repairs	02/03	04/05	$ 150,000.00	$ 144,063.00
10347A	GHAD	Eagle Peak Slope Repair	future		$ 1,125,000.00	
10348	GHAD	Keller Ridge Drive Area Slope Repair	future		$ 50,000.00	
10349	GHAD	Community Park Slide Repair	future		$ 100,000.00	
10350	Facilities	Downtown Elec. Conn.	99/00	99/00	$ 25,000.00	$ 40,000.00
10351	Facilities	Fire Station	00/01	00/01	$ 1,680,000.00	$ 1,610,000.00
10352	Landscape	Library Landscaping	00/01	02/03	$ 157,000.00	$ 194,000.00
10353	Streets	Downtown Revitalization	00/01	01/02	$ 2,000,000.00	$ 3,003,500.00
10354	Streets	Four Oaks Area	01/02	01/02	$ 175,000.00	$ 237,700.00
10355	Streets	Oak Street Bridge	00/01	00/01	$ 60,000.00	$ 62,000.00
10356	Landscape	Westwood Open Space	01/02	01/02	$ 205,000.00	$ 166,000.00
10357	Facilities	Old City Hall Renovation	98/99	98/99	$ 80,000.00	$ 72,000.00
10358	Facilities	Grove Property Acquisition	99/00	99/00	$ 500,000.00	$ 500,000.00
10359	Facilities	Endeavor Hall Parking I	00/01	01/02	$ 107,000.00	$ 108,000.00
10360	Facilities	Endeavor Hall Parking II	07/08	07/08	$ 150,000.00	$ 165,500.76
10361	Facilities	Stanley Property Acquisition	future		$ 325,000.00	
10362	Facilities	Stanley Property Parking**	future		$ -	$ -
10363	Facilities	Corp. Yard Expansion	99/00	03/04	$ 483,000.00	$ 589,720.00
10364	Streets	Downtown Signage**	na	na	$ -	$ -
10365	Facilities	Library Parking Expansion	00/01	01/02	$ -	included in 10352
10366	Facilities	Police Parking Expansion	01/02	03/04	$ -	included in 10363
10367	Parks	Downtown Park	07/08	07/08	$ 1,387,018.00	$ 2,100,000.00
10368	Parks	City Hall Park**	na	na	$ -	$ -
10369	Streets	Marsh Creek Road Narrowing**	na	na	$ -	$ -
10370	Creeks	Creek Revitalization	future		$ 3,000,000.00	
10371	Streets	Survey Monuments	02/03	04/05	$ 30,000.00	$ 30,000.00
10372	Streets	Traffic Signal Modifications	99/00	00/01	$ 10,000.00	$ 9,900.00
10373	Streets	Peacock Creek Dr. Signal	01/02	02/03	$ 175,000.00	$ 155,000.00
10374	Parks	North Valley Park	99/00	00/01	$ 50,000.00	$ 45,000.00
10375	Parks	Samuel Ct. Park	future		$ 75,000.00	
10376	Facilities	Equestrian Staging Area	99/00	01/02	$ 140,000.00	$ 140,000.00
10377	Streets	DVMS - Right Turn Lane	01/02	01/02	$ 42,000.00	$ 51,100.00
10378	Streets	Keller Ridge Drive Planters	99/00	00/01	$ 100,000.00	$ 100,000.00
10379	Streets	Pine Hollow Road - Upgrade	future		$ 300,000.00	
10380	Parks	Community Park - Rt. Turn Lane**	na	na	$ -	$ -
10381	Parks	Bocce Ball Courts	05/06		$ 100,000.00	$ 43,431.00
10382	GHAD	Inclinometers	00/01	00/01	$ 60,000.00	$ 50,000.00
10383	GHAD	Keller Drive Subdrain	99/00	99/00	$ 5,000.00	$ 5,000.00
10384	Streets	Mitchell Canyon Rd. Overlay	00/01	04/05	$ 145,000.00	$ 125,000.00
10385	Parks	Community Park Tot Lot Upgrade	02/03	04/05	$ 75,000.00	$ 112,496.00

Completed and Active Projects - FY 98/99 thru 11/12

Project Number	Project Category	Project	Comp. Sched.	Comp. Actual		Original Budget		Actual Cost
10386	GHAD	Wells (cancelled)	na	na	$	-	$	-
10387	Streets	Pavement Rehab 2002/03	02/03	02/03	$	1,000,000.00	$	994,000.00
10388	Streets	Pavement Rehab 2003/04**	na	na	$	-	$	-
10389	Streets	Pavement Rehab 2004	04/05	04/05	$	525,000.00	$	557,650.00
10390	Streets	Pavement Rehab 2005**	na	na	$	88,000.00	$	-
10391	Streets	Pavement Rehab 2006	06/07		$	1,188,000.00	$	1,119,052.00
10392	Sewers	Oak - High Street	02/03	03/04	$	320,000.00	$	384,718.00
10393	Parks	Skateboard Park	future		$	300,000.00		
10394	Streets	Handicap Ramps - RDA Area	05/06	05/06	$	65,000.00	$	60,132.00
10394A	Streets	ADA Compliance Program	future		$	135,000.00		
10395	Streets	Catch Basin Modifications	future		$	75,000.00		
10396	Streets	East Marsh Creek Road Signal	future		$	230,000.00		
10397	Streets	Utility Undergrounding	future		$	3,000,000.00		
10398	Streets	Clayton Rd. MCR Slurry Seal	05/06	05/06	$	321,000.00	$	235,456.00
10399	Sewers	Pine Hollow Area	future	05/06	$	40,000.00	$	141,596.00
10400	Other	Downtown Economic Development	future		$	1,166,581.00		
10401	Streets	Pedestrian Xing Signals**	05/06	na	$	200,000.00	$	-
10402	Streets	Clayton Road Trail Connection	07/08	09/10	$	100,000.00	$	264,879.00
10403	Streets	Downtown Entry Signs (in 10402)	07/08	09/10	$	50,000.00	$	-
10404	Streets	Marsh Creek Rd. Retaining Wall	07/08	08/09	$	320,000.00	$	319,980.17
10405	Streets	2007 Pavement Patching Project	07/08	07/08	$	91,327.00	$	128,684.22
10406	Streets	2008 Pavement Rehab Project	08/09	08/09	$	864,090.00	$	1,060,427.68
10407	Parks	Community Park Upgrades	07/08	07/08	$	420,000.00	$	465,000.00
10408	Streets	2009 Pavement Rehab Project**	09/10	09/10	$	402,000.00	$	-
10409	Streets	2010 Pavement Rehab Project	10/11	10/11	$	842,000.00		
10410	Streets	2011 Neighborhood Street Project**	11/12		$	-		
10411	Streets	2012 Neighborhood Street Project	12/13		$	633,705.00		
10412	Streets	2009 Arterial Overlay Project	09/10		$	575,000.00	$	513,460.00
10413	Parks	Community Park Parking Lot Expansion	10/11	11/12	$	850,000.00	$	1,056,717.00
10414	Streets	East Marsh Creek Rd. Upgrade	12/13		$	1,081,000.00		
10415	Parks	Well Renovation	09/10	09/10	$	25,000.00	$	23,895.00
10416	Streets	Marsh Creek Rd. (old) Overlay	10/11	10/11	$	430,300.00	$	378,889.40
10417	Streets	2013 Neighborhood Street Project	13/14		$	315,000.00		
10418	Streets	2014 Neighborhood Street Project	14/15		$	315,000.00		
10419	Parks	Community Park Lighting, etc.	future		$	4,084,000.00		
10420	Parks	School Bridge Area Improvements	future		$	200,000.00		
10421	Creeks	Cardinet Trail Restoration	11/12		$	50,000.00		
10422	Sewers	El Molino Drive Sanitary Sewer Impr.	future		$	330,000.00		
10423	Facilities	Library Upgrades	future		$	1,000,000.00		
10424	Streets	2015 Neighborhood Street Project	15/16		$	315,000.00		
10425	Streets	Collector Street Rehabilitation Project	12/13		$	361,438.00		
10426	Facilities	City Hall Parking Area Rehabilitatoin	12/13		$	27,000.00		
10427	Facilities	Library Parking Lot Rehabilitatoin	12/13		$	51,000.00		
10428	Facilities	Lydia Lane Park Parking Rehabilitation	12/13		$	11,000.00		
10429	Facilities	2012 Trail Repaving Project	12/13		$	50,000.00		
10430	Landscape	Clayton Road Median Landscaping	12/13		$	320,000.00		
10431	Landscape	Daffodil Hill Landscaping	12/13		$	50,000.00		
10432	Streets	2016 Neighborhood Street Project	16/17		$	315,000.00		
		Total Project Costs (budget) (actual)			$	48,968,959.00	$	28,005,784.23

Red denotes completed projects
Green denotes FY 12-13 active projects
**Deleted by City Council

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Summary of Project Costs by Fiscal Year

**Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	Future Costs	Total Budget
10330	Streets	Overlays	$ 514,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 514,000.00
10331	Streets	Slurry Seals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10332	Streets	High Street Bridge	$ 65,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000.00
10333	Streets	Marsh Creek Road - TEA-21	$ 1,300,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,300,000.00
10334	Parks	Community Dog Park	$ 27,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,500.00
10335	Parks	El Molino Park	$ 30,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000.00
10336	Parks	Lydia Lane Park Ph. II	$ 48,814.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 48,814.00
10337	Facilities	Keller House Preservation	$ 219,523.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 219,523.00
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,780,477.00	$ 1,780,477.00
10338	Facilities	Endeavor Hall	$ 1,450,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,450,000.00
10339	Facilities	Youth Center/Gym	$ 4,900,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,900,000.00
10340	Landscape	Marsh Creek Road Landscape	$ 400,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000.00
10341	Streets	Center Street Crossing	$ 172,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 172,000.00
10342	GHAD	Windmill Debris Basin	$ 75,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00	$ 100,000.00
10344	GHAD	Obsidian Landslide (in 10347)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10345	GHAD	Clayton Rd. Landslides	$ 1,240,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,240,000.00
10346	GHAD	Black Diamond Landslide**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347	GHAD	V-ditch Repairs	$ 144,063.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 144,063.00
10347A	GHAD	Eagle Peak Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,125,000.00	$ 1,125,000.00
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000.00	$ 50,000.00
10350	Facilities	Downtown Elec. Conn.	$ 40,000.00	$ -	$ -	$ -	$ -	$ -	$ 100,000.00	$ 100,000.00
10351	Facilities	Fire Station	$ 1,610,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000.00
10352	Landscape	Library Landscaping	$ 194,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,610,000.00
10353	Streets	Downtown Revitalization	$ 3,003,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 194,000.00
10354	Streets	Four Oaks Area	$ 237,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,003,500.00
10355	Streets	Oak Street Bridge	$ 62,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 237,700.00
10356	Landscape	Westwood Open Space	$ 166,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,000.00
10357	Facilities	Old City Hall Renovation	$ 72,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 166,000.00
10358	Facilities	Grove Property Acquisition	$ 500,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 72,000.00
10359	Facilities	Endeavor Hall Parking I	$ 108,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000.00
10360	Facilities	Endeavor Hall Parking II	$ 165,500.76	$ -	$ -	$ -	$ -	$ -	$ -	$ 108,000.00
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,500.76
10362	Facilities	Stanley Property Parking**	$ -	$ -	$ -	$ -	$ -	$ -	$ 325,000.00	$ 325,000.00
10363	Facilities	Corp. Yard Expansion	$ 598,720.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10364	Streets	Downtown Signage**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 598,720.00
10365	Facilities	Library Parking Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10366	Facilities	Police Parking Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10367	Parks	Downtown Park	$ 2,009,700.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10368	Parks	City Hall Park**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,009,700.00
10369	Streets	Marsh Creek Road Narrowing**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000.00	$ 3,000,000.00
10371	Streets	Survey Monuments	$ 30,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000.00
10372	Streets	Traffic Signal Modifications	$ 9,900.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,900.00
10373	Streets	Peacock Creek Dr. Signal	$ 155,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 155,000.00
10374	Parks	North Valley Park	$ 45,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000.00
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00	$ 75,000.00
10376	Facilities	Equestrian Staging Area	$ 140,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 140,000.00
10377	Streets	DVMS - Right Turn Lane	$ 51,100.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,100.00
10378	Streets	Keller Ridge Drive Planters	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000.00

Summary of Project Costs by Fiscal Year

** Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	Future Costs	Total Budget
10379	Streets	Pine Hollow Road - Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 300,000.00
10380	Parks	Community Park - Rt. Turn Lane**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10381	Parks	Bocce Ball Courts	$ 43,431.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,431.00
10382	GHAD	Inclinometers	$ 50,000.00	$ -		$ -	$ -	$ -	$ -	$ 50,000.00
10383	GHAD	Keller Ridge Drive Subdrain	$ 5,000.00	$ -		$ -	$ -	$ -	$ -	$ 5,000.00
10384	Streets	Mitchell Canyon Rd. Overlay	$ 125,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 125,000.00
10385	Parks	Community Park Tot Lot Upgrade	$ 112,496.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 112,496.00
10386	GHAD	Wells**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10387	Streets	Pavement Rehab 2002/03	$ 994,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 994,000.00
10388	Streets	Pavement Rehab 2003/04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10389	Streets	Pavement Rehab 2004	$ 537,650.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 537,650.00
10390	Streets	Pavement Rehab 2005**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10391	Streets	Pavement Rehab 2006	$ 11,190,552.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,190,552.00
10392	Sewers	Oak - High Street	$ 384,718.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 384,718.00
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 300,000.00
10394	Streets	Handicap Ramps - RDA Area	$ 60,182.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,182.00
10394A	Streets	ADA Compliance Program	$ 10,190.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 459,810.00	$ 500,000.00
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000.00	$ 75,000.00
10396	Streets	East Marsh Creek Road Signal	$	$ -	$ -	$ -	$ -	$ -	$ 230,000.00	$ 230,000.00
10397	Streets	Utility Undergrounding	$ 215,469.00	$ 21,000.00	$ 21,000.00	$ 21,000.00	$ 21,000.00	$ 21,000.00	$ 2,679,531.00	$ 3,000,000.00
10398	Streets	Clayton Rd. MCR Slurry Seal	$ 235,456.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 235,456.00
10399	Sewers	Pine Hollow Area	$ 141,596.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 141,596.00
10400	Other	Downtown Economic Development	$ 1,166,581.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,166,581.00
10401	Streets	Pedestrian Xing Signals**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10402	Streets	Clayton Road Trail Connection	$ 264,879.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 264,879.00
10403	Streets	Downtown Entry Signage (in 10402)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10404	Streets	Marsh Creek Rd. Retaining Wall	$ 319,980.17	$ -	$ -	$ -	$ -	$ -	$ -	$ 319,980.17
10405	Streets	2007 Pavement Patching Project	$ 128,684.22	$ -	$ -	$ -	$ -	$ -	$ -	$ 128,684.22
10406	Streets	2008 Pavement Rehab Project	$ 1,060,427.62	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,060,427.62
10407	Streets	Clayton Road Trail Connection	$ 465,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 465,000.00
10408	Streets	2009 Pavement Rehab Project**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10409	Streets	2010 Pavement Rehab Project	tbd	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10410	Streets	2011 Neighborhood Street Project**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10411	Streets	2012 Neighborhood Street Project	$ 316,060.00	$ 317,645.00		$ -	$ -	$ -	$ -	$ 633,705.00
10412	Streets	2009 Arterial Overlay Project	$ 513,460.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 513,460.00
10413	Parks	Community Park Parking Lot Exp.	$ 1,056,717.00		$ -	$ -	$ -	$ -	$ -	$ 1,056,717.00
10414	Streets	East Marsh Creek Rd. Upgrade	$ 100,000.00	$ 1,022,224.00		$ -	$ -	$ -	$ -	$ 1,122,224.00
10415	Parks	Well Renovation	$ 23,895.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,895.00
10416	Streets	Marsh Creek Rd. (old) Overlay	$ 430,300.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 430,300.00
10417	Streets	2013 Neighborhood Street Project	$ -	$ -	$ 315,000.00	$ -	$ -	$ -	$ -	$ 315,000.00
10418	Streets	2014 Neighborhood Street Project	$ -	$ -	$ -	$ 315,000.00	$ -	$ -	$ -	$ 315,000.00
10419	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 315,000.00
10420	Parks	School Bridge Area Improvements	$ 200,000.00	$ -	$ -	$ -	$ -	$ -	$ 4,084,000.00	$ 4,084,000.00
10421	Creeks	Cardinet Trail Restoration	$ 50,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000.00
10422	Sewers	El Molino Drive Sanitary Sewer Impr.	$ 330,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000.00
10423	Facilities	Library Upgrades	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 330,000.00
10424	Streets	2015 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ 315,000.00	$ -	$ 1,000,000.00	$ 1,000,000.00
10425	Streets	Collector Street Rehabilitation Project	$ -	$ 361,438.00	$ -	$ -	$ -	$ -	$ -	$ 315,000.00
10426	Facilities	City Hall Parking Area Rehabilitatoin	$ -	$ 27,000.00	$ -	$ -	$ -	$ -	$ -	$ 361,438.00
10427	Facilities	Library Parking Lot Rehabilitatoin	$ -	$ 51,000.00	$ -	$ -	$ -	$ -	$ -	$ 27,000.00
10428	Facilities	Lydia Lane Park Parking Rehabilitation	$ -	$ 11,000.00	$ -	$ -	$ -	$ -	$ -	$ 51,000.00
10429	Facilities	2012 Trail Repaving Project	$ -	$ 50,000.00	$ -	$ -	$ -	$ -	$ -	$ 11,000.00
10430	Landscape	Clayton Road Median Landscaping	$ -	$ 320,000.00	$ -	$ -	$ -	$ -	$ -	$ 50,000.00
10431	Landscape	Daffodil Hill Landscaping	$ -	$ 50,000.00	$ -	$ -	$ -	$ -	$ -	$ 320,000.00
10432	Streets	2016 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ 315,000.00	$ -	$ 50,000.00
										$ 315,000.00
		Cost Totals	$ 40,415,744.77	$ 2,237,307.00	$ 342,000.00	$ 342,000.00	$ 342,000.00	$ 342,000.00	$ 15,683,818.00	$ 59,704,569.77

Red denotes completed projects
Green denotes active projects funded in FY 12/13
Blue denotes active projects funded prior to FY 12/13
** Deleted by City Council

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Budget Cost by Funding Source - FY 2012/13

#	Category	Project	Carry Forward	Gas Tax	Fed. Funds	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	Unknown	LMD	CBCA	12/13 Project Totals
		Fund Balance as of 6/30/12		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -		$ -	
		Estimated Revenue thru FY 12/13		$ 173,825	$ 285,438	$ 1,248,044	$ -	$ -	$ 21,000	$ 89,000	$ 345,000	$ 25,000	
		Estimated non-CIP Expenses in FY 12/13		$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	
		Funds Available for CIP in FY 12/13		$ 173,825	$ 285,438	$ 1,248,044	$ 5,124	$ 73,458	$ 21,000	$ 89,000	$ 345,000	$ 25,000	
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compiance Program	$ 10,190	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 215,469	$ -	$ -	$ -	$ -	$ -	$ 21,000	$ -	$ -	$ -	$ 21,000
10400	Other	Downtown Economic Development	$ 1,166,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10410	Streets	2011 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10411	Streets	2012 Neighborhood Street Project	$ 316,060	$ 91,825	$ -	$ 225,820	$ -	$ -	$ -	$ -	$ -	$ -	$ 317,645
10413	Parks	Community Park Parking Lot Exp.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10414	Streets	East Marsh Creek Rd. Upgrade	$ 100,000	$ -	$ -	$ 1,022,224	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,022,224
10417	Streets	2013 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10418	Streets	2014 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10419	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10420	Parks	School Bridge Area Improvements	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10421	Creeks	Cardinet Trail Restoration	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10422	Sewers	El Molino Drive Sanitary Sewer Impr.	$ 330,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10423	Facilities	Library Upgrades	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10424	Streets	2015 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10425	Streets	Collector Street Rehabilitation Project	$ -	$ 76,000	$ 285,438	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 361,438
10426	Facilities	City Hall Parking Area Rehabilitatoin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,000	$ -	$ -	$ 27,000
10427	Facilities	Library Parking Lot Rehabilitatoin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,000	$ -	$ -	$ 51,000
10428	Facilities	Lydia Lane Park Parking Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,000	$ -	$ -	$ 11,000
10429	Facilities	2012 Trail Repaving Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
10430	Landscape	Clayton Road Median Landscaping	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 320,000	$ -	$ 320,000
10431	Landscape	Daffodil Hill Landscaping	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ 25,000	$ 50,000
10432	Streets	2016 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 12/13		$ 173,825	$ 285,438	$ 1,248,044	$ -	$ -	$ 21,000	$ 89,000			$ 2,237,307
		Fund Balance as of June 30, 2013		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	$ -			

Red denotes projects completed in FY 11/12
Green denotes active projects funded in FY 12/13
Blue denotes active projects funded prior to FY 12/13

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Budget Cost by Funding Source - FY 2013/14

#	Category	Project	Carry Forward	Gas Tax	Fed. Funds	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	12/13 Project Totals
		Fund Balance as of 6/30/13		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	
		Estimated Revenue thru FY 13/14		$ 116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	
		Estimated non-CIP Expenses in FY 13/14		$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 13/14		$ 116,000	$ -	$ 205,000	$ 5,124	$ 73,458	$ 21,000	
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compiance Program	$ 16,190	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 236,469	$ -	$ -	$ -	$ -	$ -	$ 21,000	$ 21,000
10400	Other	Downtown Economic Development	$ 1,166,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10411	Streets	2012 Neighborhood Street Project	$ -	-	$ -	$ -	$ -	$ -	$ -	$ -
10414	Streets	East Marsh Creek Rd. Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10417	Streets	2013 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10418	Streets	2014 Neighborhood Street Project	$ -	$ 110,000	$ -	$ 205,000	$ -	$ -	$ -	$ 315,000
10419	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10423	Facilities	Library Upgrades	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10424	Streets	2015 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10425	Streets	Collector Street Rehabilitation Project	$ 1,102,224	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10426	Facilities	City Hall Parking Area Rehabilitatoin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10427	Facilities	Library Parking Lot Rehabilitatoin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10428	Facilities	Lydia Lane Park Parking Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10429	Facilities	2012 Trail Repaving Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10430	Landscape	Clayton Road Median Landscaping	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10431	Landscape	Daffodil Hill Landscaping	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10432	Streets	2016 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 13/14		$ 116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	$ 342,000
		Fund Balance as of June 30, 2014		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	

Red denotes projects completed in FY 12/13
Green denotes active projects funded in FY 13/14
Blue denotes active projects funded prior to FY 13/14

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Budget Cost by Funding Source - FY 2014/15

#	Category	Fund Name / Project	Carry Forward	Gas Tax	Fed. Funds ARRA	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	14/15 Project Totals
		Fund Balance as of 6/30/14		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	
		Estimated Revenue thru FY 14/15		$ 116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	
		Estimated non-CIP Expenses in FY 14/15		$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 14/15		$ 116,000	$ -	$ 205,000	$ 5,124	$ 73,458	$ 21,000	
#	Category	Project								
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compiance Program	$ 22,190	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 257,469	$ -	$ -	$ -	$ -	$ -	$ 21,000	$ 21,000
10400	Other	Downtown Economic Development	$ 1,166,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10417	Streets	2013 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10418	Streets	2014 Neighborhood Street Project	$ -	$ 110,000	$ -	$ 205,000	$ -	$ -	$ -	$ 315,000
10419	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10423	Facilities	Library Upgrades	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10424	Streets	2015 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10425	Streets	Collector Street Rehabilitation Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10432	Streets	2016 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 14/15		$ 116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	$ 342,000
		Fund Balance as of June 30, 2015		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	

Red denotes projects completed in FY 13/14
Green denotes active projects funded in FY 14/15
Blue denotes active projects funded prior to FY 14/15

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Budget Cost by Funding Source - FY 2015/16

#	Category	Fund Name / Project	Carry Forward	Gas Tax	Fed. Funds ARRA	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	15/16 Project Totals
		Fund Balance as of 6/30/15		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	
		Estimated Revenue thru FY 15/16		$116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	
		Estimated non-CIP Expenses in FY 15/16		$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 15/16		$116,000	$ -	$ 205,000	$ 5,124	$ 73,458	$ 21,000	
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compiance Program	$ 28,190	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 278,469	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10400	Other	Downtown Economic Development	$ 1,166,581	$ -	$ -	$ -	$ -	$ -	$ 21,000	$ 21,000
10418	Streets	2014 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10419	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10423	Facilities	Library Upgrades	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10424	Streets	2015 Neighborhood Street Project	$ -	$110,000	$ -	$ 205,000	$ -	$ -	$ -	$ 315,000
10432	Streets	2016 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Total CIP Expenditures in FY 15/16		$116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	$ 342,000
		Fund Balance as of June 30, 2016		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	

Red denotes projects completed in FY 14/15
Green denotes active projects funded in FY 15/16
Blue denotes active projects funded prior to FY 15/16

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Budget Cost by Funding Source - FY 2016/17

#	Category	Fund Name / Project	Carry Forward	Gas Tax	Fed. Funds	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	12/13 Project Totals
		Fund Balance as of 6/30/15		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	
		Estimated Revenue thru FY 16/17		$ 116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	
		Estimated non-CIP Expenses in FY 16/17		$ -	$ -	$ -	$ -	$ -	$ -	
		Funds Available for CIP in FY 16/17		$ 116,000	$ -	$ 205,000	$ 5,124	$ 73,458	$ 21,000	
#	Category	Project								
10337A	Facilities	Keller House Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10343	GHAD	Crow Debris Basin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10347A	GHAD	Eagle Peak Slope Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10349	GHAD	Community Park Slide Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10361	Facilities	Stanley Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10370	Creeks	Creek Revitalization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10375	Parks	Samuel Ct. Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10379	Streets	Pine Hollow Road - Upgrade	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10393	Parks	Skateboard Park	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10394A	Streets	ADA Compiance Program	$ 16,190	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ 6,000
10395	Streets	Catch Basin Modifications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10396	Streets	East Marsh Creek Road Signal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10397	Streets	Utility Undergrounding	$ 299,469	$ -	$ -	$ -	$ -	$ -	$ 21,000	$ 21,000
10400	Other	Downtown Economic Development	$ 1,166,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10419	Parks	Community Park Lighting, etc.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10423	Facilities	Library Upgrades	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10424	Streets	2015 Neighborhood Street Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10430	Streets	2016 Neighborhood Street Project	$ -	$ 110,000	$ -	$ 205,000	$ -	$ -	$ -	$ 315,000
		Total CIP Expenditures in FY 16/17		$ 116,000	$ -	$ 205,000	$ -	$ -	$ 21,000	$ 342,000
		Fund Balance as of June 30, 2017		$ -	$ -	$ -	$ 5,124	$ 73,458	$ -	

Red denotes projects completed in FY 15/16
Green denotes active projects funded in FY 16/17
Blue denotes active projects funded prior to FY **16/17**

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

Master Index of Projects by Number

* Completed - no project sheet included
**Deleted by City Council

Project Number	Project Category	Project
10330	Streets	Overlays*
10331	Streets	Slurry Seals (deleted)*
10332	Streets	High Street Bridge*
10333	Streets	Marsh Creek Road - TEA-21*
10334	Parks	Community Dog Park*
10335	Parks	El Molino Park*
10336	Parks	Lydia Lane Park Ph. II*
10337	Facilities	Keller House Preservation*
10337A	Facilities	Keller House Rehabilitation
10338	Facilities	Endeavor Hall*
10339	Facilities	Youth Center/Gym*
10340	Landscape	Marsh Creek Road LS*
10341	Streets	Center Street Crossing*
10342	GHAD	Windmill Debris Basin*
10343	GHAD	Crow Debris Basin
10344	GHAD	Obsidian Landslide*
10345	GHAD	Clayton Rd. Landslides*
10346	GHAD	Black Diamond Landslide**
10347	GHAD	V-ditch Repairs*
10347A	GHAD	Eagle Peak Slope Repair
10348	GHAD	Keller Ridge Slope Repair
10349	GHAD	Community Park Slide Repair
10350	Facilities	Downtown Elec. Conn.*
10351	Facilities	Fire Station*
10352	Landscape	Library Landscaping*
10353	Streets	Downtown Revitalization*
10354	Streets	Four Oaks Area*
10355	Streets	Oak Street Bridge*
10356	Landscape	Westwood Open Space*
10357	Facilities	Old City Hall Renovation*
10358	Facilities	Grove Property Acquisition*
10359	Facilities	Endeavor Hall Parking I*
10360	Facilities	Endeavor Hall Parking II*
10361	Facilities	Stanley Property
10362	Facilities	Stanley Property Parking**
10363	Facilities	Corp. Yard Expansion*
10364	Streets	Downtown Signage**
10365	Facilities	Library Parking Expansion*
10366	Facilities	Police Parking Expansion*
10367	Parks	Downtown Park*
10368	Parks	City Hall Park**
10369	Streets	Marsh Creek Road Narrowing**
10370	Creeks	Creek Revitalization
10371	Streets	Survey Monuments*
10372	Streets	Traffic Signal Modifications*
10373	Streets	Peacock Creek Dr. Signal*
10374	Parks	North Valley Park*
10375	Parks	Samuel Ct. Park
10376	Facilities	Equestrian Staging Area*
10377	Streets	DVMS - Right Turn Lane*
10378	Streets	Keller Ridge Drive Planters*
10379	Streets	Pine Hollow Road - Upgrade
10380	Parks	Community Park - Rt. Turn Lane**
10381	Parks	Bocce Ball Courts**
10382	GHAD	Inclinometers*
10383	GHAD	Keller Ridge Drive Subdrain*
10384	Streets	Mitchell Canyon Rd. Overlay*
10385	Parks	Community Park Tot Lot*
10386	GHAD	Wells (cancelled)*
10387	Streets	Pavement Rehab 2002/03*
10388	Streets	Pavement Rehab 2003/04*
10389	Streets	Pavement Rehab 2004*
10390	Streets	Pavement Rehab 2005**
10391	Streets	Pavement Rehab 2006*
10392	Sewers	Oak - High Street*
10393	Parks	Skateboard Park
10394	Streets	Handicap Ramps - RDA Area*
10394A	Streets	ADA Compliance Program
10395	Streets	Catch Basin Modifications
10396	Streets	East Marsh Creek Road Signal
10397	Streets	Utility Undergrounding
10398	Streets	Clayton Rd. MCR Slurry Seal*
10399	Sewers	Pine Hollow Area*
10400	Other	Downtown Economic Development
10401	Streets	Pedestrian Xing Signals**
10402	Streets	Clayton Road Trail Connection*
10403	Streets	Downtown Entry Signs*
10404	Streets	Marsh Creek Rd. Retaining Wall*
10405	Streets	2007 Pavement Patching Project*
10406	Streets	2008 Pavement Rehab Project*
10407	Parks	Community Park Upgrades*
10408	Streets	2009 Pavement Rehab Project**
10409	Streets	2010 Pavement Rehab Project*
10410	Streets	2011 Neighborhood Street Project**
10411	Streets	2012 Neighborhood Street Project
10412	Streets	2009 Arterial Overlay Project*
10413	Parks	Community Park Parking Lot Expan.*
10414	Streets	East Marsh Creek Rd. Upgrade
10415	Parks	Well Renovation*
10416	Streets	Marsh Creek Rd. (old) Overlay*
10417	Streets	2013 Neighborhood Street Project
10418	Streets	2014 Neighborhood Street Project
10419	Parks	Community Park Lighting, etc.
10420	Parks	School Bridge Area Improvements
10421	Creeks	Cardinet Trail Restoration
10422	Sewers	El Molino Drive Sanitary Sewer Impr.
10423	Facilities	Library Upgrades
10424	Streets	2015 Neighborhood Street Project
10425	Streets	Collector Street Rehabilitation Project
10426	Facilities	City Hall Parking Area Rehabilitatoin
10427	Facilities	Library Parking Lot Rehabilitatoin
10428	Facilities	Lydia Lane Park Parking Rehabilitation
10429	Facilities	2012 Trail Repaving Project
10430	Landscape	Clayton Road Median Landscaping
10431	Landscape	Daffodil Hill Landscaping
10432	Streets	2016 Neighborhood Street Project

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2012/13 to 2016/17

*Completed - no project sheet included
**Deleted by City Council

Master Index of Projects by Type

Project Number	Project Category	Project
		CREEKS
10370	Creeks	Creek Revitalization
10421	Creeks	Cardinet Trail Restoration
		FACILITIES
10337	Facilities	Keller House Preservation*
10337A	Facilities	Keller House Rehabilitation
10338	Facilities	Endeavor Hall*
10339	Facilities	Youth Center/Gym*
10350	Facilities	Downtown Elec. Conn.*
10351	Facilities	Fire Station*
10357	Facilities	Old City Hall Renovation*
10358	Facilities	Grove Property Acquisition*
10359	Facilities	Endeavor Hall Parking I*
10360	Facilities	Endeavor Hall Parking II*
10361	Facilities	Stanley Property
10362	Facilities	Stanley Property Parking**
10363	Facilities	Corp. Yard Expansion*
10365	Facilities	Library Parking Expansion*
10366	Facilities	Police Parking Expansion*
10376	Facilities	Equestrian Staging Area*
10423	Facilities	Library Upgrades
10426	Facilities	City Hall Parking Area Rehabilitatoin
10427	Facilities	Library Parking Lot Rehabilitatoin
10428	Facilities	Lydia Lane Park Parking Rehabilitation
10429	Facilities	2012 Trail Repaving Project
		GHAD
10342	GHAD	Windmill Debris Basin*
10343	GHAD	Crow Debris Basin
10344	GHAD	Obsidian Landslide*
10345	GHAD	Clayton Rd. Landslides*
10346	GHAD	Black Diamond Landslide**
10347	GHAD	V-ditch Repairs*
10347A	GHAD	Eagle Peak Slope Repair
10348	GHAD	Keller Ridge Slope Repair
10349	GHAD	Community Park Slide Repair
10382	GHAD	Inclinometers*
10383	GHAD	Keller Ridge Drive Subdrain*
10386	GHAD	Wells (cancelled)*
		LANDSCAPE
10340	Landscape	Marsh Creek Road LS*
10352	Landscape	Library Landscaping*
10356	Landscape	Westwood Open Space*
10430	Landscape	Clayton Road Median Landscaping
10431	Landscape	Daffodil Hill Landscaping
		OTHER
10392	Sewers	Oak - High Street*
10399	Sewers	Pine Hollow Area*
10401	Other	Downtown Economic Development
10422	Sewers	El Molino Drive Sanitary Sewer Imp.
		PARKS
10334	Parks	Community Dog Park*
10335	Parks	El Molino Park*
10336	Parks	Lydia Lane Park Ph. II*

Project Number	Project Category	Project
		PARKS (cont'd.)
10367	Parks	Downtown Park*
10368	Parks	City Hall Park
10374	Parks	North Valley Park*
10375	Parks	Samuel Ct. Park
10380	Parks	Community Park - Rt. Turn Lane**
10381	Parks	Bocce Ball Courts**
10385	Parks	Community Park Tot Lot*
10393	Parks	Skateboard Park
10407	Parks	Community Park Upgrades*
10413	Parks	Community Park Parking Lot Exp.*
10415	Parks	Well Renovation*
10419	Parks	Community Park Lighting, etc.
10420	Parks	School Bridge Area Improvements
		STREETS
10330	Streets	Overlays*
10331	Streets	Slurry Seals (deleted)*
10332	Streets	High Street Bridge*
10333	Streets	Marsh Creek Road - TEA-21*
10341	Streets	Center Street Crossing*
10353	Streets	Downtown Revitalization*
10354	Streets	Four Oaks Area*
10355	Streets	Oak Street Bridge*
10364	Streets	Downtown Signage**
10369	Streets	Marsh Creek Road Narrowing**
10371	Streets	Survey Monuments*
10372	Streets	Traffic Signal Modifications*
10373	Streets	Peacock Creek Dr. Signal*
10377	Streets	DVMS - Right Turn Lane*
10378	Streets	Keller Ridge Drive Planters*
10379	Streets	Pine Hollow Road - Upgrade
10384	Streets	Mitchell Canyon Rd. Overlay*
10387	Streets	Pavement Rehab 2002/03*
10388	Streets	Pavement Rehab 2003/04*
10389	Streets	Pavement Rehab 2004*
10390	Streets	Pavement Rehab 2005**
10391	Streets	Pavement Rehab 2006*
10394	Streets	Handicap Ramps - RDA Area*
10394A	Streets	ADA Compliance Program
10395	Streets	Catch Basin Modification
10396	Streets	East Marsh Creek Road Signal
10397	Streets	Utility Undergrounding
10398	Streets	Clayton Rd. MCR Slurry Seal*
10401	Streets	Pedestrian Xing Signals**
10402	Streets	Clayton Road Trail Connection*
10403	Streets	Downtown Entry Signs*
10404	Streets	Marsh Creek Rd. Retaining Wall*
10405	Streets	2007 Pavement Patching Project*
10406	Streets	2008 Pavement Rehab Project*
10408	Streets	2009 Pavement Rehab Project**
10409	Streets	2010 Pavement Rehab Project*
10410	Streets	2011 Neighborhood Street Project**
10411	Streets	2012 Neighborhood Street Project
10412	Streets	2009 Arterial Overlay Project*
10414	Streets	East Marsh Creek Rd. Upgrade
10416	Streets	Marsh Creek Rd. (old) Overlay*
10417	Streets	2013 Neighborhood Street Project
10418	Streets	2014 Neighborhood Street Project
10424	Streets	2015 Neighborhood Street Project
10425	Streets	Collector Street Rehabilitation Project
10430	Streets	2016 Neighborhood Street Project

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Facilities	10337A	Keller House Rehabilitation

DESCRIPTION - LOCATION

Rehabilitation of historical ranch home and grounds located across Mt. Diablo Creek from the library.

COMMENTS

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$1,780,477	$1,780,477
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$1,780,477	$1,780,477

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$1,780,477	$1,780,477
Total							$1,780,477	$1,780,477

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
GHAD	10343	Crow Place – Debris Basin

DESCRIPTION - LOCATION

Clean out debris basin located in GHAD easement behind golf course and single family lots.

COMMENTS

Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$10,000	$10,000
Construction							$85,000	$85,000
CM/Inspection							$5,000	$5,000
ROW Acquisition								
Other								
TOTAL							$100,000	$100,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$100,000	$100,000
Total							$100,000	$100,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
GHAD	10347A	Eagle Peak Slope Repair

DESCRIPTION - LOCATION

Stabilize and/or repair large slope moving adjacent to single family houses and streets in Eagle Peak Subdivision.

COMMENTS

Cost estimate per Soils Engineer. Dependent on GHAD assessment increase.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$70,000	$70,000
Construction							$1,015,000	$1,015,000
CM/Inspection							$40,000	$40,000
ROW Acquisition								
Other								
TOTAL							$1,125,000	$1,125,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$1,125,000	$1,125,000
Total							$1,125,000	$1,125,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
GHAD	10348	Keller Ridge Drive Area - Slope Repair

DESCRIPTION - LOCATION

Stabilize and/or repair small slope pop-out adjacent to single family homes.

COMMENTS

Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$5,000	$5,000
Construction							$40,000	$40,000
CM/Inspection							$5,000	$5,000
ROW Acquisition								
Other								
TOTAL							$50,000	$50,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$50,000	$50,000
Total							$50,000	$50,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
GHAD	10349	Community Park - Landslide

DESCRIPTION - LOCATION

Repair landslides that occurred above Field #3 (uppermost field).

COMMENTS

Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$7,000	$7,000
Construction							$85,000	$85,000
CM/Inspection							$8,000	$8.000
ROW Acquisition								
Other								
TOTAL							$100,000	$100,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$100,000	$100,000
Total							$100,000	$100,000

Category	Project Number	Project
Facilities	10361	Stanley Property

DESCRIPTION - LOCATION

Assist in the development and construction of affordable housing.

COMMENTS

Funding availability uncertain due to demise of RDA

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction								
CM/Inspection								
Acquisition								
Other							$325,000	$325,000
TOTAL							$325,000	$325,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
CIP Const							$325,000	$325,000
Total							$325,000	$325,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Creeks	10370	Creek Revitalization

DESCRIPTION - LOCATION

Clean out creeks, improve access to creek banks, reinforce creek banks and repair adjacent trails where needed, replace riparian vegetation.

City-Wide

COMMENTS

Catch-all project for when City hits the lottery.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$3,000,000	$3,000,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$3,000,000	$3,000,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$3,000,000	$3,000,000
Total							$3,000,000	$3,000,000

Category	Project Number	Project
Streets	10375	Samuel Ct. Park

DESCRIPTION - LOCATION

Install landscaping and irrigation improvements.

COMMENTS

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$5,000	$5,000
Construction							$65,000	$65,000
CM/Inspection							$5,000	$5,000
ROW Acquisition								
Other								
TOTAL							$75,000	$75,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$75,000	$75,000
Total							$75,000	$75,000

Category	Project Number	Project
Streets	10379	Pine Hollow Rd. - Upgrade

DESCRIPTION - LOCATION

Improve City entry on Pine Hollow Road with new painting, monument sign, etc.

COMMENTS

Revised 3/08/10. Widen north side of Pine Hollow Road with new curb, gutter, and sidewalk between Pine Hollow Estates and westerly City Limit. Work will require acquisition of right of way for new improvements. Conform paving will cross City Limit line into Concord. Install previously purchased entry sign on south side of roadway within existing pavement/ROW area.

Originally scheduled for funding from Measure J. This funding has been transferred for the overlay of Marsh Creek Road (old), CIP Project No. 10416.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								$25,000
Construction								$202,000
CM/Inspection								$15,000
ROW Acquisition								$50,000
Other								
TOTAL								$292,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded								$292,000
Total								$292,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Parks	10393	Skateboard Park

DESCRIPTION - LOCATION
Construct skateboard park at an undetermined location.

COMMENTS

Undetermined

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$25,000	$25,000
Construction							$240,000	$240,000
CM/Inspection							$35,000	$35,000
ROW Acquisition								
Other								
TOTAL							$300,000	$300,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$300,000	$300,000
Total							$300,000	$300,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10394A	ADA Compliance Program

DESCRIPTION - LOCATION

Construction of various improvements.

COMMENTS

As needed to comply with ADA standards as determined by City's transition plan

City-Wide

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$500,000	$500,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$500,000	$500,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Gas Tax	$10,190	$6,000	$6,000	$6,000	$6,000	$6,000	$459,810	$500,000
Total	$10,190	$6,000	$6,000	$6,000	$6,000	$6,000	$459,810	$500,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10395	Catch Basin Modifications

DESCRIPTION - LOCATION

Add bar across openings.

COMMENTS

City Wide

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$75,000	$75,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$75,000	$75,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$75,000	$75,000
Total							$75,000	$75,000

City of Clayton

Category	Project Number	Project
Streets	10396	East Marsh Creek Road Traffic Signal

DESCRIPTION - LOCATION

Install traffic signal on Marsh Creek Road
somewhere east of Diablo Parkway.

COMMENTS

City Council postponed project.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design							$15,000	$15,000
Construction							$150,000	$150,000
CM/Inspection							$15,000	$15,000
ROW Acquisition								
PG&E Poles							$50,000	$50,000
TOTAL							$230,000	$230,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$230,000	$230,000
Total							$230,000	$230,000

Category	Project Number	Project
Streets	10397	Utility Undergrounding

DESCRIPTION - LOCATION

Underground overhead utility lines at undetermined locations.

COMMENTS

City Wide

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$3,000,000	$3,000,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$3,000,000	$3,000,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$2,679,531	$2,679,531
PG&E Rule 20A	$215,469	$21,000	$21,000	$21,000	$21,000	$21,000		$330,469
Total	$215,469	$21,000	$21,000	$21,000	$21,000	$21,000	$2,679,531	$3,000,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Other	10400	Downtown Economic Development

DESCRIPTION - LOCATION

Provide funding for improving the economic viability of the downtown area.

COMMENTS

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction								
CM/Inspection								
ROW Acquisition								
Other							$1,166,581	$1,166,581
TOTAL							$1,166,581	$1,166,581

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
CIP Const.	$1,166,581							$1,166,581
Total	$1,166,581							$1,166,581

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10411	2012 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Prior year funding from CIP 10410.
Local Street and Road Shortfall (LS&RS) Funds plus $76,000 in Gas Tax Funds moved to CIP 10425 per Council direction 5/25/12

Various Locations

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design	$15,000							$15,000
Construction		$593,705						$593,705
CM/Inspection		$25,000						$25,000
ROW Acquisition								
Other								
TOTAL	$15,000	$618,705						$633,705

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Gas Tax	$231,580	$91,825						$323,405
Measure J	$84,480	$225,820						$310,300
Total	$316,060	$317,645						$633,705

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10414	East Marsh Creek Road Upgrade

DESCRIPTION - LOCATION

Widen existing roadway to provide two full-width travel lanes, bike lanes, shoulders and pedestrian paths.

COMMENTS

Due to possible land movement areas and steep grades along the roadway, there may be the need for additional right of way in order to complete the proposed work. The stormwater requirements coming into effect will necessitate some type of water treatment.

Original budget was $1,200,000; $119,000 transferred to Marsh Creek Road (old) Overlay project , CIP Project No. 10416; upon completion of 10416, $41,224 transferred back to 10414.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design	$20,000	$10,000						$30,000
Final Design		$60,000						$60,000
Construction			$942,224					$942,224
CM/Inspection			$60,000					$60,000
ROW Acquisition		$30,000						$30,000
Other								
TOTAL	$20,000	$100,000	$1,002,224					$1,122,224

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Measure J	$100,000	$1,022,224						$1,122,224
Total	$100,000	$1,022,224						$1,122,224

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10417	2013 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design			$10,000					$10,000
Construction			$290,000					$290,000
CM/Inspection			$15,000					$15,000
ROW Acquisition								
Other								
TOTAL			$315,000					$315,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Gas Tax			$110,000					$110,000
Measure J			$205,000					$205,000
Total			$315,000					$315,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10418	2014 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design				$10,000				$10,000
Construction				$290,000				$290,000
CM/Inspection				$15,000				$15,000
ROW Acquisition								
Other								
TOTAL				$315,000				$315,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Gas Tax				$110,000				$110,000
Measure J				$205,000				$205,000
Total				$315,000				$315,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Parks	10419	Community Park Lighting, & Resurfacing

DESCRIPTION - LOCATION

Install sports field lighting, remove and replace turf with synthetic surfacing at Clayton Community Park

COMMENTS

Cost estimates per Cost-Benefit Analysis prepared by PMC and dated August 31, 2009

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$4,084,000	$4,084,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							$4,084,000	$4,084,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$4,084,000	$4,084,000
Total							$4,084,000	$4,084,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10420	School Bridge Area Improvements

DESCRIPTION - LOCATION

Improve area at Mt. Diablo Elementary School Bridge and Mitchell Creek to enhance Town Center area.

COMMENTS

Includes decorative wall, landscaping and riparian vegetation restoration; funding transferred from CIP No. 10400, Downtown Economic Development

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design		$20,000						$20,000
Construction		$160,000						$160,000
CM/Inspection		$20,000						$20,000
ROW Acquisition								
Other								
TOTAL		$200,000						$200,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
CIP Const	$200,000*							$200,000*
Total	$200,000*							$200,000*

*transfer from CIP 10400

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10421	Cardinet Trail Restoration

DESCRIPTION - LOCATION

Construct creek bank reinforcement and perform trail restoration work along Cardinet Trail locations to repair damage caused by creek erosion.

Various Locations

COMMENTS

Funding from Citywide Landscape Maintenance District; significant permitting requirements

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design		$10,000						$10,000
Construction		$35,000						$35,000
CM/Inspection		$5,000						$5,000
ROW Acquisition								
Other								
TOTAL		$50,000						$50,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
LMD	$50,000							$50,000
Total	$50,000							$50,000

Category	Project Number	Project
Streets	10422	El Molino Drive Sanitary Sewer Improvements

DESCRIPTION - LOCATION

Construct modifications to existing sanitary sewer mains to prevent potential sewer overflows in areas adjacent to Mt. Diablo Creek .

COMMENTS

Includes pipe enlargement and construction of a bypass line in El Molino Drive; funding from CIP 10400, Downtown Economic Development

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design	$10,000	$30,000						$40,000
Construction		$270,000						$270,000
CM/Inspection		$20,000						$20,000
ROW Acquisition								
Other								
TOTAL	$10,000	$320,000						$330,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
CIP Const	$330,000*							$330,000*
Total	$330,000*							$330,000*

*transfer from CIP 10400

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10423	Library Upgrades

DESCRIPTION - LOCATION

Construct improvements to update Library including automatic checkout facilities, coffee/snack bar, etc.

COMMENTS

Includes 3,500 sf building addition plus new equipment and furniture

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction							$850,000	$850,000
CM/Inspection								
ROW Acquisition								
Other							$150,000	$150,000
TOTAL							$1,000,000	$1,000,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded							$1,000,000	$1,000,000
Total								

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10424	2015 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design					$10,000			$10,000
Construction					$290,000			$290,000
CM/Inspection					$15,000			$15,000
ROW Acquisition								
Other								
TOTAL					$315,000			$315,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Gas Tax					$110,000			$110,000
Measure J					$205,000			$205,000
Total					$315,000			$315,000

Category	Project Number	Project
Streets	10425	Collector Street Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various collector streets throughout City.

Various Locations

COMMENTS

Local Streets & Roads Shortfall (LS&RS) funding is federal requiring extensive processing for construction approval.
Gas Tax funding from CIP 10411 for Regency Drive west of El Molino Dr. to end.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design		$15,000						$15,000
Final Design		$10,000						$10,000
Construction		$311,438						$311,438
CM/Inspection		$25,000						$25,000
ROW Acquisition								
Other								
TOTAL		$361,438						$361,438

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
LS&RS		$285,438						$285,438
Gas Tax*		$76,000						$76,000
Total		$361,438						$361,438

*from 10411 per Council direction 5/15/12

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10426	City Hall Parking Area Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing of Heritage Trail and City Hall parking areas

COMMENTS

Included in CIP 10411 bid.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction		$26,000						$26,000
CM/Inspection		$1,000						$1,000
ROW Acquisition								
Other								
TOTAL		$27,000						$27,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded		$27,000						$27,000
Total		$27,000						$27,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10427	Library Parking Lot Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing of Library Parking Lot.

COMMENTS

Included in CIP 10411 bid.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction		$50,000						$50,000
CM/Inspection		$1,000						$1,000
ROW Acquisition								
Other								
TOTAL		$51,000						$51,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded		$51,000						$51,000
Total		$51,000						$51,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10428	Lydia Lane Park Parking Area Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing of Lydia Lane Park parking area.

COMMENTS

Included in CIP 10411 bid.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction		$10,000						$10,000
CM/Inspection		$1,000						$1,000
ROW Acquisition								
Other								
TOTAL		$11,000						$11,000

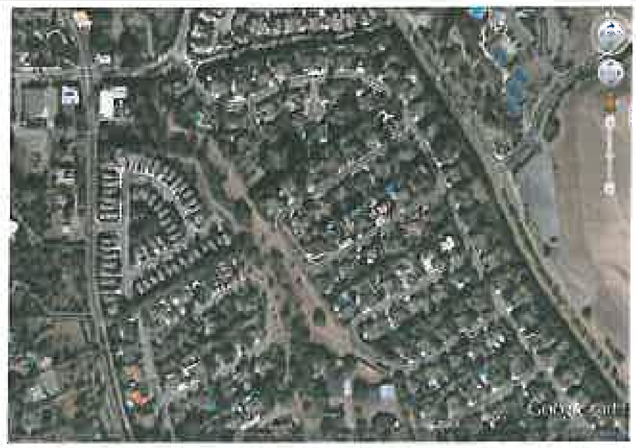
Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Unfunded		$11,000						$11,000
Total		$11,000						$11,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10429	2012 Trail Repaving Project

DESCRIPTION - LOCATION

Repave the Bruce Lee Trail from Center St. to Grenache Circle



COMMENTS

Included in CIP 10411 bid.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction		$48,000						$48,000
CM/Inspection		$2,000						$2,000
ROW Acquisition								
Other								
TOTAL		$50,000						$50,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
LMD		$50,000						$50,000
Total		$50,000						$50,000

Category	Project Number	Project
Streets	10430	Clayton Road Median Landscaping Project

DESCRIPTION - LOCATION

Install new landscaping and irrigation in Clayton Road Medians between Mitchell Canyon Road and Oakhurst Drive

COMMENTS

Includes landscaping along CVS retaining walls.

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction		$292,000						$292,000
CM/Inspection		$28,000						$28,000
ROW Acquisition								
Other								
TOTAL		$320,000						$320,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
LMD		$320,000						$320,000
Total		$320,000						$320,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10431	Daffodil Hill Landscaping Project

DESCRIPTION - LOCATION

Modify irrigation and install landscaping on Daffodil Hill at SE corner of Clayton Road and Marsh Creek Road

COMMENTS

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design								
Construction		$45,000						$45,000
CM/Inspection		$5,000						$5,000
ROW Acquisition								
Other								
TOTAL		$50,000						$50,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
LMD		$25,000						$25,000
CBCA		$25,000						$25,000
Total		$50,000						$50,000

2012/13-2016/17 Capital Improvement Program

Category	Project Number	Project
Streets	10432	2016 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Preliminary Design								
Final Design						$10,000		$10.000
Construction						$290,000		$290,000
CM/Inspection						$15,000		$15,000
ROW Acquisition								
Other								
TOTAL						$315,000		$315,000

Funding (Sources)	Prior Yrs.	2012-13	2013-14	2014-15	2015-16	2016-17	Future	TOTAL
Gas Tax						$110,000		$110,000
Measure J						$205,000		$205,000
Total						$315,000		$315,000

Agenda Date: 6-19-12

Agenda Item: 9b

CITY OF CLAYTON
Founded 1857 .. Incorporated 1964

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS (as the Successor Agency)

FROM: CITY MANAGER

DATE: 19 JUNE 2012

SUBJECT: ADOPTION OF THE FY 2012-13 SUCCESSOR AGENCY BUDGET

RECOMMENDATION

Following the conduct of the Public Hearing and receipt of public comments on the proposed Successor Agency Budget, it is recommended the Clayton City Council, in its capacity as the governing body of and to the Successor Agency, adopt the prepared Resolution approving the Successor Agency's debt service and enforceable obligations budget for Fiscal Year 2012-2013.

BACKGROUND

At its regular meeting of 05 June 2012, the City Council received a staff presentation and reviewed the proposed budget of the Successor Agency for the fiscal year commencing 01 July 2012. Caused by the State of California's statutory demise of all redevelopment agencies effective 01 February 2012 (ABx1 26), operations of the Successor Agency now consist solely of transactions necessary in the forthcoming fiscal year to manage the previously-issued debt service payments of the former Clayton Redevelopment Agency and its enforceable obligations (as defined by ABx1 26 and approved by the California Department of Finance (DOF)).

FISCAL YEAR 2012-13 BUDGET

The Successor Agency's Recognized Obligation Payment Schedule (ROPS) was modified and then approved by the California Department of Finance in its letter to the Successor Agency dated 31 May 2012. This ROPS II is for the time period commencing 01 July 2012 through 31 December 2012. Based on that adjusted approval, the Contra Costa County

Auditor-Controller's office already distributed to the Clayton Successor Agency a check in the amount of $828,915.25 representing the amount of Real Property Tax Transfer Funds (RPTTF) necessary for the Successor Agency to manage its debt service and its DOF-approved enforceable obligations during the first half of the new fiscal year. The balance of funds for the first full year of Successor Agency management ($254,878.75) will be disbursed to the Successor Agency on 16 January 2013, following approval of a ROPS III for that corresponding time period. The total FY 2012-13 Successor Agency Budget is $1,083,794.

Each ROPS approved by the Successor Agency's governing body [City Council] is subject to approval by the appointed Clayton Oversight Board and further subjected to a disputed final ruling by the California Department of Finance. Therefore, the amount of RPTTF monies ultimately distributed to our Successor Agency is wholly dependent on which items are ultimately approved by the DOF. Consequently, at this time the Successor Agency has little discretion to approve a budget other than that which conforms to previous approvals by the DOF. Which agency is the final arbiter of funded ROPS items is an issue and one which is presently under tussle in the State Legislature.

The Governor's "May 2012 Revise" budget statement banked on the further harvest of one-time former redevelopment agency funds (i.e. $1.4 billion more in FY 2012-13 and $600 million more in FY 2013-14), including local reserve Housing Funds, to patch this year's $15.7 billion deficit in the state's budget. When wetting the state's appetite for prospective local redevelopment agency funds to not only re-distribute to other public taxing entities (e.g. public schools, community college districts) but also offering one-time backfills to the state's general fund, pundits expressed concern the state was overly optimistic in its calculations. That fact is now being realized and the downward trend is partly the motivation for the DOF bureaucracy's aggressive posture in denying local successor agency enforceable obligations. The State needs every kernel it can harvest from the local level.

DISSOLUTION ACT TRAILER BILLS

As could be expected, actual experience with the local implementation of ABx1 26 (the Dissolution Act) has fostered a host of questions, disputes, anger and frustrations. One of the key issues is the absence of clear language that purportedly gives the DOF its position as ultimate judge, jury and executioner of a Successor Agency's ROPS. State legislation has been authored in the forms of AB 1585 (Pérez), SB 986 (Dutton) and SB 1335 (Pavley) to inject clarity and sanity into the management of winding down the dissolution of statewide redevelopment agencies. However, the DOF has authored its own remedial redevelopment trailer bill language that would, naturally, sway all issues to favor DOF's (the state's) perspective. In a recent Assembly Budget Sub-Committee, state legislators expressed concerns about DOF's intent to tilt the balance their way in the face of ABx1 26's intent to have local Oversight Boards perform the check and balance role (note: Oversight Boards have other public taxing entity representation appointed to them). Other legislators took issue with provisions limiting the ability of cities and their successor agencies to dispute DOF's unilateral decisions and appeal denied enforceable obligations, circumstances the

Clayton Successor Agency has encountered in DOF's denial of almost $1 million owed the City of Clayton by the former Clayton Redevelopment Agency.

At this time, AB 1585 is the most responsible and developed clean-up bill to ABx1 26 pending in the California Legislature. The bill contains policy and technical clarifications to reduce this mass confusion, and it provides greater direction to successor agencies, oversight boards and successor agency housing entities. Of critical importance, the bill requires repayment of former loans by cities to former redevelopment agencies, preserves remaining affordable housing funds, preserves asset value, and makes important changes to improve the functions of successor agencies and avoid bond defaults. Presently, AB 1585 is stalled in the California Senate (having been passed by the State Assembly). Clearly, Governor Brown and the DOF want all of these kernels for his State Budget deficit.

Unresolved at this point is the disposition of the Successor Housing Agency's $5.69 million in unallocated Low-Moderate income housing reserve funds and the real property title to The Grove Park in the Clayton Town Center. While it is staff's position the latter public park is a "governmental purpose" under ABx1 26 and therefore (with Oversight Board approval) title should simply be conveyed to the City of Clayton without compensation due, the current statewide controversies embroiled by the subsequent implementation of ABx1 26 and draconian positions being taken by the DOF cast a cloud on these two assets of the Clayton Successor Agency.

CONCLUSION

The enactment of the prepared Resolution will allow planned operations of the Clayton Community Redevelopment Agency for the ensuing twelve-month fiscal year that will end on 30 June 2013. Modifications to the Agency's Budget may yet be enacted depending on the results of any legislated trailer bills impacting the current status of the Dissolution Act (ABx1 26).

Attachments:
1. Resolution adopting Successor Agency Budget [3 pp.]
2. June 5, 2012 Budget Message and Budget Detail [8 pp.]

RESOLUTION NO. - 2012

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE SUCCESSOR AGENCY FOR THE CITY OF CLAYTON FOR THE 2012 – 2013 FISCAL YEAR BEGINNING 01 JULY 2012 AND ENDING 30 JUNE 2013

THE CITY COUNCIL
Serving as the Successor Agency
City of Clayton, California

WHEREAS, pursuant to the California Community Redevelopment Act Law (Health and Safety Code Section 33000 et seq.; the "Redevelopment Law"), the City Council (the "City Council") of the City of Clayton (the "City") did adopt in accordance with the Redevelopment Law a City Ordinance No. 243 on 20 July 1987 enacting and establishing the Redevelopment Plan for the Clayton Redevelopment Project Area, as amended from time to time; and

WHEREAS, Assembly Bill x1 26 (author Blumenfield) (the "Dissolution Act") and Assembly Bill x1 27 (the "Alternative Redevelopment Program Act") were enacted into law by the State of California on June 28, 2011 to significantly modify the Redevelopment Law and to end the existence of or alter the continued operation of redevelopment agencies throughout the state; and

WHEREAS, on August 11, 2011, the California Supreme Court agreed to review the California Redevelopment Association's and the League of California Cities' petition challenging the constitutionality of these Redevelopment Restructuring Acts; and

WHEREAS, on December 29, 2011, the California Supreme Court ruled by vote of 7-0 that the Dissolution Act is largely constitutional and the ruled by 6-1 vote the Alternative Redevelopment Program Act was unconstitutional; and

WHEREAS, the Court's decision meant that all California redevelopment agencies, including the Clayton Redevelopment Agency, were thereby terminated and were automatically dissolved on February 1, 2012 pursuant to the Dissolution Act; and

WHEREAS, on January 17, 2012 by Resolution No. 03-2012, the Clayton City Council did exercise its priority right and authority under the Dissolution Act to become the Successor Agency and the Successor Housing Agency to and of the former Clayton Redevelopment Agency; and

WHEREAS, on April 2012 by Resolution No. 17-2012, the Clayton City Council as Successor Agency did review and adopt a 2nd Recognized Obligation Payment Schedule (ROPS II) setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for the six-month period covering that time period of 01 July 2012 through 31 December 2012; and

WHEREAS, at a duly noticed public meeting held on April 26, 2012, the appointed Oversight Board for the Successor Agency for the City of Clayton, California did review and consider the ROPS II document and then unanimously adopted Successor Agency Resolution No. 03-2012 approving the Successor Agency's ROPS II; and

WHEREAS, after considerable submittals and clarifying correspondence between Successor Agency staff and staff of the California Department of Finance (DOF), the Successor Agency and the City received a letter dated May 31, 2012 approving the ROPS II of the Successor Agency except for three items (No. 4, 10 and 22) and the DOF therein did authorize the Contra Costa County Auditor-Controller to release to the Successor Agency on June 1, 2012 its adjusted allocation of Redevelopment Property Tax Trust Funds (RPTTF; formerly known as "Tax Increment Funds") in the amount of $828,915.25; and

WHEREAS, at a regular public meeting of the Clayton City Council, acting as the Successor Agency, held on June 5, 2012, the City Manager had prepared and presented the Successor Agency's proposed Budget for Fiscal Year 2012-13 in conformance with the full year's allocation of RPTTF monies due the Successor Agency as authorized by the DOF in its adjustments to the ROPS II; and

WHEREAS, by action of the City Council, in its capacity as the Successor Agency governing body, it was ordered that the Proposed Budget of the Successor Agency for FY 2012-13 as submitted be set for Public Hearing on June 19, 2012; and

WHEREAS, after due consideration and review at a Public Hearing held on June 19, 2012, the Clayton City Council finds it is in the best interests of the general health, welfare and safety of the community served by the Successor Agency, its citizens and businesspersons, to adopt a financial plan governing the receipt and expenditure of public RPTTF monies in Fiscal Year 2012 – 2013.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, serving as the governing body of the Successor Agency and Successor Housing Agency, does hereby adopt a Budget for the Successor Agency using approved RPTTF monies for the fiscal year beginning 01 July 2012 and ending 30 June 2013 as follows:

FUND NO. 615	**2012-2013 REVENUES**
RPTTF Total Revenue	$ 1,083,794; and

BE IT FURTHER RESOLVED that the ROPS appropriations for the Successor Agency and Successor Housing Agency to and of the City of Clayton for the fiscal year beginning 01 July 2012 and ending 30 June 2013 are adopted as follows:

FUND NO. 615	**2012-2013 APPROPRIATIONS**
Total Approved Expenses	$ 1,083,794 .

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California, serving in its duly authorized capacity as the governing body of and to the Successor Agency and the Successor Housing Agency, at a regular public meeting thereof held on the 19th day of June 2012 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA
In its capacity as Governing Body of the Successor Agency

Howard Geller, Mayor

ATTEST:

Laci J. Jackson, City Clerk

PROPOSED BUDGET
2012 – 2013

SUCCESSOR AGENCY
TO THE FORMER CLAYTON REDEVELOPMENT AGENCY
OF THE CITY OF CLAYTON

CITY COUNCIL

HOWARD GELLER, MAYOR
JOSEPH A. MEDRANO, VICE MAYOR
JULIE K. PIERCE, COUNCIL MEMBER
DAVID T. SHUEY, COUNCIL MEMBER
HANK STRATFORD, COUNCIL MEMBER

* * *

PROPOSED AND PRESENTED BY:

GARY A. NAPPER, CITY MANAGER

* * * * *

PREPARED BY:
MERRY PELLETIER, FINANCE MANAGER

CITY OF CLAYTON, CALIFORNIA
94517
www.ci.clayton.ca.us

BUDGET MESSAGE

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

MEETING DATE: 05 JUNE 2012

SUBJECT: PROPOSED SUCCESSOR AGENCY BUDGET
FISCAL YEAR 2012-2013

RECOMMENDATION

Following introduction and presentation of the proposed Budget for the Successor Agency to the former Clayton Redevelopment Agency in FY 2012-2013, it is recommended the City Council, acting in its capacity as the Successor Agency, provide any policy direction or changes accordingly, and then instruct staff to prepare the Budget for public hearing and adoption at the 19 June 2012 regular public meeting.

BACKGROUND

Formed under California Redevelopment Law in 1987, the former Clayton Redevelopment Agency received tax increment revenue from real property taxes collected each year within the Redevelopment Agency's Project boundary. As required by law, the minimum 20% of the tax increment revenue was "set aside" for programs enacted by the Board to facilitate affordable housing opportunities within Clayton for qualified, low to moderate income households.

The remaining 80% was available for former Agency programs and activities consistent with its Project Plan and its last 5-Year Implementation Plan (2008-2013) primarily focused at curing and improving blighted conditions and spurring private economic development opportunities on real properties that exist within the Agency's Project boundaries.

Given its self-imposed cap of $55 million on lifetime receipt of tax increment revenues for Agency purposes, the Clayton Redevelopment Agency was functionally on a track to conclude its discretionary project activities sometime within FY 2014-15.

THE DISSOLUTION ACT

Tired of continual State takeaways (ERAF; SERAF, etc.) from redevelopment agencies statewide, the California Redevelopment Association and the League of CA Cities promoted a statewide ballot measure placed on the November 2010 election (Proposition No. 22) that constitutionally would protect local public monies from further takeways or borrowings by the State of California. Proposition 22 passed by affirmative vote of the California electorate.

In January 2011, newly-elected California Governor Jerry Brown announced he would seek state legislation terminating all redevelopment agencies in California. ABx1 26 was passed by the California Legislature, signed by the Governor, and then swiftly challenged by redevelopment agencies, cities and the California Redevelopment Association in court. The California Supreme Court ruled in late December 2011 that the state did indeed have the constitutional authority to terminate redevelopment agencies. Consequently, the Clayton Redevelopment Agency was effectively terminated on 01 February 2012 and its program operations and activities ended.

As allowed by ABx1 26 (the "Dissolution Act"), the City Council of Clayton exercised its right in January 2012 to become the Successor Agency and the Successor Housing Agency of the former Clayton Redevelopment Agency. The City Council's actions to manage the retirement of the former Agency's debt and contractual obligations is subject to review and approval by a newly-constituted Oversight Board comprised of 7 members whose representation comes from various underlying public taxing entities within the former Clayton Redevelopment Agency's boundary (e.g. Contra Costa County Fire Protection District; County Office of Education). The actions of the Oversight Board are further subject to approval by the California Department of Finance when considering amounts and types of debt service and pre-existing contractual obligations that may be paid using former tax increment revenues (local property taxes) of the former Redevelopment Agency.

In sequential 6-month increments, the Successor Agency is required to prepare a Recognized Obligation Payment Schedule (ROPS) listing the debt service payments and enforceable (contractual) obligations of the former Agency that must continue to be paid until all debt and obligations of the former Agency have been retired.

THE ROPS I and II

The Successor Agency and its Oversight Board has previously taken action to approve the ROPS I schedule for January 2012 through June 2012, and the ROPS II schedule for July 2012 through December 2012. The Oversight Board unanimously approved each ROPS at its initial public meeting held on 26 April 2012. Successor Agency staff then transmitted each ROPS to the State Department of Finance for approval. After extensive exchanges of communication for clarification and for dispute purposes, the State Department of Finance sent a final determination letter to the City dated 31 May 2012 (see Attachment B) containing its final rulings. This letter and its contents serve as the disputed base for funding of the Successor Agency's recognized debt service and obligation payments.

A. ROPS I (January 2012 – June 2012)
The California Department of Finance has indicated it approves of all the Successor Agency identifications for payment except for the following:

Item 4: Payment of annual interest or the principal amount of $475,000 to the City of Clayton for its sale of real property to the former Agency in 1999. The Agency in turn conveyed property title for free to the Contra Costa County Fire Protection District as part of the development package for the District's construction and operation of County Fire Station No. 11 on Center Street. The City was to be repaid the entire principal amount on or before 01 January 2023.

Item 5: Repayment to the City of its 1987 "2% Election" share of tax increment revenues missed for distribution to the City. The total oversight amount is $501,898 and in February 2010, upon discovery, the City agreed to a 4-year payback schedule from the Agency (without interest). This item would have been the 1st year payback in the amount of $100,380 from the Agency's discretionary fund.

Item 6: Repayment to the City of its 1987 "2% Election" share from the Agency's Low-Moderate Income Housing set aside, in the 1st year amount of $25,095.

According to the California Department of Finance's letter, "loans" of this character between the City and its former Redevelopment Agency are not Enforceable Obligations since the Dissolution Act only recognizes such loans if executed within the first two (2) years of the Agency's formation.

B. ROPS II (July 2012 – December 2012)
The California Department of Finance has indicated it approves of all the Successor Agency identifications for payment except for the following:

Item 4: Payment of annual interest or the principal amount of $475,000 to the City of Clayton for its sale of real property to the former Agency in 1999. The Agency in turn conveyed property title for free to the Contra Costa County Fire Protection District as part of the development package for the District's construction and operation of County Fire Station No. 11 on Center Street. The City was to be repaid the entire principal amount on or before 01 January 2023.

Item 22: The 2nd year repayment of the overlooked 2% Election distribution to the City missed from 1987 through 2009 in the amount of $125,475.

Item 10: The Successor Agency concurs with this deletion as the intended work for further City Housing Element implementation measures was not contracted for with Raney Planning & Management consulting firm before the Dissolution Act deadline date of 27 June 2011.

The net result of the California Department of Finance's determination is the City of Clayton loses almost **$1 million** in obligations of the former Agency to the City. In effect, yet another long line of draconian State takeaways.

PROPOSED FY 2012-13 BUDGET

Based on the state Department of Finance's rulings, Successor Agency staff has calculated the amount of real property tax transfer funds (RPTTF) the Successor Agency is eligible to receive this fiscal year from the County Auditor-Controller's Office. The total amount is $1,083,794 and includes the Dissolution Act's allowance of $250,000 for Successor Agency time and expenses incurred this fiscal year to administer and manage the retirement of the former Clayton Redevelopment Agency's debt and obligations. The FY 2012-13 amount is 20% of the amount of tax increment revenue the Agency received in FY 2010-11(shift of $4,446,179), and it provides clearer understanding as to the state's intent for passage of the Dissolution Act.

The proposed Successor Agency Budget, by law, does not contain monies for any on-going redevelopment agency activities or programs, including financial support of the popular Concerts in The Grove series as an economic promotion of the Clayton Town Center.

With adoption of this FY 2012-13 Successor Agency Budget, staff must still prepare for approval at a later date the accompanying ROPS III covering the time period of January 2013 through June 2013.

FINANCIAL IMPACTS

The Successor Agency, as heir to the former Clayton Redevelopment Agency, received its sole dispersal of tax increment revenues for FY 2011-12 in December 2011 in the amount of $5,711,002. The next disbursement from the County, now that the Successor Agency has an approved ROPS II, is slated for release on 01 June 2012.

The second and final disbursement for FY 2012-13 approved obligations and debt service will be 16 January 2013.

Respectfully submitted,

Gary A. Napper
City Manager

Attachments: A. Proposed Successor Agency Budget for FY 2012-2013 [1 pp.]
B. CA Department of Finance letter dated 31 May 2012 [2 pp.]

Attachment A

City of Clayton
Redevelopment Retirement Trust Fund Budget (Fund 615)
Proposed Budget 2012-13

Account Number	Account Name	2010-11 Actual 6/30/2011	2011-12 Actual 5/30/2012	2011-12 Projected 6/30/2012	2012-13 Proposed Budget
7360	Promotion of City Activities	5,276	-	-	-
7361	Advertising	4,074	3,878	3,878	-
7520	Diamond Terrace Disbursement	200,000	-	200,000	200,000
7381	Property Tax Admin Cost	52,936	-	56,148	57,271
7384	Legal Notices	-	191	191	-
7389	Misc Expense	-	14	14	-
7413	Special Legal Services	15,095	3,530	4,530	15,000
7414	Auditing Services	-	-	4,124	4,124
7419	Other Prof. Services	24,524	21,384	23,461	23,461
7489	Loss on Sale of LMI Housing	259,502	-	-	-
7520	Stranahan Investment	388,256	-	-	-
7520	Concerts & Farmers Market	23,993	4,023	4,023	-
7611	Debt Service Principal	2,195,000	1,310,000	1,310,000	280,000
7612	Debt Service Interest	423,864	323,450	323,450	248,502
7613	Paying Agent Fees	5,365	5,436	5,436	5,436
7615	Property Taxes				
7998	County Pass Throughs	1,001,652	-	1,086,376	-
7999	State Take Aways	404,961	-	-	-
8101	Successor Agency Admin (to GF)	525,475	262,738	325,237	250,000
	Total Expenses	5,529,973	1,934,641	3,346,868	1,083,794

REVENUES

RPTT F- Redevelopment Property Tax Funds	5,409,770	1,934,641	3,346,868	1,083,794

ATTACHMENT B

DEPARTMENT OF FINANCE

EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

May 31, 2012

Received

JUN 01 2012

City of Clayton

Gary Napper, City Manager
City of Clayton
6000 Heritage Trail
Clayton, CA 94517

Dear Mr. Napper:

Subject: Recognized Obligation Payment Schedule Approval Letter.

Pursuant to Health and Safety Code (HSC) section 34177 (l) (2) (C), the City of Clayton (City) submitted Recognized Obligation Payment Schedules (ROPS) to the California Department of Finance (Finance) on May 14, 2012 for the periods January to June 2012 and July to December 2012. Finance has completed its review of your ROPS and subsequent correspondence dated May 18, 2012, which included obtaining clarification for various items. In addition, Finance assumes appropriate oversight board approval.

However, the following items are still not enforceable and cannot be used to make payments.

<u>January through June 2012 Period</u>

- Item 4 through 6 are City loans totaling $140,912. HSC section 34171 (d) (2) states loans between the City and the former redevelopment agency (RDA) are not EOs.

<u>July through December 2012 Period</u>

- Item 4 and 22 are City loans totaling $141,114. HSC section 34171 (d) (2) states loans between the City and the former redevelopment agency (RDA) are not EOs.
- Item 10 is an unencumbered reserve with no signed contract totaling $87,350. HSC section 34163 (b) prohibits SA's from entering into new contracts after June 27, 2011.

This letter supersedes our approval letter dated May 25, 2012. Except for items disallowed in whole or in part as enforceable obligations noted above, Finance is approving the remaining items listed in your ROPS for both periods. This is our determination with respect to any items funded from the Redevelopment Property Tax Trust Fund (ROTTF) for the June 1, 2012 property tax allocations. If your oversight board disagrees with our determination with respect to any items not funded with property tax, any future resolution of the disputed issue may be accommodated by amending the ROPS for the appropriate time period. Items not questioned during this review are subject to a fresh review, if they are included on a future ROPS. If new information comes to light indicating that an item included on a future ROPS is not an enforceable obligation, Finance reserves the right to remove that item from the future ROPS, even if it was not removed from the preceding ROPS.

Please refer to Exhibit 12 at http://www.dof.ca.gov/assembly_bills_26-27/view.php for the amount of Redevelopment Property Tax Trust Fund (RPTTF) that was approved by Finance based on the schedule submitted. Although Finance's review is complete, the approved items on the ROPS identified as having RPTTF as the funding source are only payable to the extent property tax is available.

Please direct inquiries to Robert Scott, Supervisor or Kylie Le, Lead Analyst at (916) 322-2985.

Sincerely,

Mark Hill

MARK HILL
Program Budget Manager

cc: Ms. Merry Pelletier, Finance Manager, City of Clayton
Mr. Bob Campbell, Auditor-Controller, Contra Costa County
Mr. Jay Wildering, Chief Accountant, Contra Costa County

Agenda Date: 6-19-12

Agenda Item: 10a

CITY OF CLAYTON
Founded 1857 .. Incorporated 1964

Approved:
Gary A. Napper City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RICK ANGRISANI, CITY ENGINEER

DATE: JUNE 19, 2012

SUBJECT: STREET LIGHTING ASSESSMENT DISTRICT – PUBLIC MEETING

RECOMMENDATION

Receive public testimony and close public meeting. City Council action is not requested or required on this matter until after the Public Hearing is held on July 17, 2012.

BACKGROUND

Since 1979 the City has funded the cost (electricity, maintenance, etc.) of street lighting in residential neighborhoods through annual assessments on the private properties within those subdivisions. The assessments have remained unchanged since 1996-97.

The Engineer's Report approved at the May 15th City Council meeting recommended leaving the proposed street light assessment amounts unchanged from last year's levels. Consequently, there is no increase proposed for this street light assessment in FY 2012-2013.

The purpose of tonight's meeting is to receive public testimony regarding the annual levy of the proposed street light assessments in residential areas. There is no action required by the City Council until closing of the public hearing scheduled for July 17th. This process is in accord with state law governing street lighting assessment districts. At the writing of this Staff Report, no written objections/protests to this assessment had been received.

FISCAL IMPACT

None.

Attachments: Engineer's Report

ENGINEER'S REPORT

DATE: **MAY 15, 2012**

TO: **CITY COUNCIL**

FROM: **CITY ENGINEER**

RE: **STREET LIGHT ASSESSMENT DISTRICT - FISCAL YEAR 2012-13**

This report has been prepared in accordance with the requirements of the Street Lighting Act of 1919 (Section 18091 of the Street and Highways Code).

HISTORICAL REVIEW

Prior to 1979, the year the City formed the Street Light Assessment District, all subdivisions were annexed to the City's Lighting District #1. This district became a Special District, which made it eligible for a small portion of the property tax as well as Special Augmentation Funds for special districts.

When the Assessment District was formed, primarily to pay for street lighting in residential areas with street lights, the City ceased annexing new subdivisions to Lighting District #1. While the City continues to receive moneys on Lighting District #1 as Special Augmentation Funds, the amounts are expected to decrease. The expected income for FY 2012-13 is approximately $26,195.

Until this year, all of the residential subdivisions with street lighting, except Diablo Pointe, had been annexed to the district and were being assessed annually. Diablo Pointe was intended to be annexed upon acceptance of the subdivision improvements. However, there is apossiblity that lot purchases may precede acceptance of the improvements. Therefore, the residential lots in Diablo Pointe were annexed to the District in an earlier action by the City Council.

When the Street Light Assessment District was formed, it was the City Council's policy that the residential street lighting be paid by the Assessment District and arterial street lighting by Lighting District #1.

PROPOSITION 218

In 2001, significant increases in electric charges from PG&E were anticipated and a large increase was proposed in the annual assessments. It was finally determined that any increases over the amounts being assessed when Proposition 218 was approved, were subject to the terms of Proposition 218. A ballot election was held and the proposed increases were rejected by almost 60% of the votes cast. Based upon that result, a public meeting and public hearing was held on the pre-218 assessments based upon the old majority protest procedures. Since there was not a majority protest, the pre-218 assessments were levied.

Due to the current fiscal climate, I again do not recommend that the City attempt another 218 election in order to increase the assessments. However, the Diablo Pointe lots are being assessed for the first time and a Proposition 218 ballot election is required prior to the assessment levy.

DETERMINATION OF SPECIAL BENEFIT

For this district, being limited to street lighting, the finding of a special benefit is relatively simple. Those properties, occupied and located on a lighted public street, receive a special benefit relative to those properties located on unlit streets. This benefit may be described as additional protection for residents from criminal activity and, to a lesser extent, vehicular traffic. It should be noted that I am saying that the lights protect the pedestrians from vehicular traffic by increasing the pedestrians' ability to see and not the other way around.

There may be some who would argue that since pedestrians benefit from the additional protection and that some of the pedestrians may be other than the actual residents, a general benefit exists. However, I believe that the number of trips by non-residents would be minuscule compared to the residents' trips and impossible to reasonably quantify.

There are some publicly owned parcels (open space areas) that do have some frontage along lighted public streets. However, since these properties are not occupied, no benefit, either special or general, is received.

Therefore, I can only find that no "general" benefit exists.

DISTRICT IMPROVEMENTS

The district improvements consist of streetlights located on residential streets. The streetlights may be mounted on PG&E poles or on their own poles (either wood, metal or concrete).

ESTIMATED COSTS

Actual PG&E costs for FY 2011-12 will be approximately $96,500. Based upon expenditures to date, the City's labor, materials and overhead costs should be approximately $34,511.

We are not anticipating any increase in electrical costs and are therefore proposing that the maintenance and administrative budgets be set at $34,511.

METHOD OF ASSESSMENT

In detached, single family subdivisions with public streets, the special benefit received from street lights is equal to all the lots, regardless of size, and the assessment should, therefore, be equal for every lot and will be assigned an assessment unit of one.

In those subdivisions with private streets, but served or traversed by public, lit streets, the property owners already pay for a share of their private street lighting and the ratio of lots to the number of public lights is higher than those in subdivisions with all public streets. Therefore, in order to provide an equitable assessment, I have assigned assessment units of one-half to single family and duet subdivisions (Oak Hollow, Black Diamond, and Diablo Pointe) and one-quarter to multifamily subdivisions (Diablo Ridge, Chaparral Springs, Marsh Creek Villas).

See the chart on pages 4 and 5 for a complete breakdown on the assessment units.

UNEXPENDED FUNDS

The fund balance at the beginning of FY 2011/12 was approximately $136,019.

We estimate that the final costs for FY 2011/12 should be approximately $131,011 and the final income amount should be $127,459, resulting in a shortfall of $3,552. This shortfall will decrease the fund balance to $132,467 for the beginning of FY 2012/13.

This fund balance will cover the costs of the District until receipt of the first tax payment in December.

PER UNIT ALLOCATION

If we were able to spread the costs strictly by the number of assessment units in the District, we would have the following cost per assessment unit:

Estimated PG&E cost	$96,500.00
City Maintenance Costs	17,659.00
City Administrative Costs	10,280.00
Legal (ads, notice, etc.)	2,905.00
County Collection of Levy Fee	3,667.00
Total Budget	$131,011.00
Less Interest Income	(2,000.00)
Net Assessment Required	$129,011.00
Total Assessment Units	2908.5
Total Assessment Per Unit	$44.36

However, since we are unable to increase assessments beyond their current level without a ballot election, we recommend that the current assessments remain the same for FY 2012-13 (see table on pages 4 and 5). Based upon the current assessment levels, the District will receive approximately $125,991.08. Therefore, we must project a shortfall of approximately $3,020 in FY 2012-13 which will decrease the existing fund balance at the end of FY 2012-13 to $129,447.

ASSESSMENT HISTORY

Proposed FY 12-13	between $0 and $43.54
FY 11-12	between $0 and $43.54
FY 10-11	between $0 and $43.54
FY 09-10	between $0 and $43.54
FY 08-09	between $0 and $43.54
FY 07-08	between $0 and $43.54
FY 06-07	between $0 and $43.54
FY 05-06	between $0 and $43.54
FY 04-05	between $0 and $43.54
FY 03-04	between $0 and $43.54
FY 02-03	between $0 and $43.54
FY 01-02	between $0 and $43.54
FY 00-01	$34.34
FY 99-00	$33.38
FY 98-99	$33.38
FY 97-98	$33.38
FY 96-97	$43.54

CITY OF CLAYTON								
STREETLIGHT ASSESSMENT DISTRICT FY 2012-13								
PROPOSED ASSESSMENTS								
Subd. Name	Subd. No.	No. of Lots	Type	Public Streets	A.U. per lot	Total A.U.	Assessment Per Lot	Total $
Cardinet Glen I	2556	22	SF	Y	1.00	22.00	$43.54	$957.88
Cardinet Glen II	2572	30	SF	Y	1.00	30.00	$43.54	$1,306.20
Glen Almond	3434	23	SF	Y	1.00	23.00	$43.54	$1,001.42
Dana Hills I	3576	29	SF	Y	1.00	29.00	$43.54	$1,262.66
Mission Manor	3659	25	SF	Y	1.00	25.00	$43.54	$1,088.50
Dana Hills II	4011	55	SF	Y	1.00	55.00	$43.54	$2,394.70
Dana Hills III	4012	50	SF	Y	1.00	50.00	$43.54	$2,177.00
Dana Hills IV	4013	93	SF	Y	1.00	93.00	$43.54	$4,049.22
Dana Hills V	4014	50	SF	Y	1.00	50.00	$43.54	$2,177.00
Dana Hills VI	4015	30	SF	Y	1.00	30.00	$43.54	$1,306.20
Dana Hills VII	4016	65	SF	Y	1.00	65.00	$43.54	$2,830.10
Dana Hills VIII	4017	46	SF	Y	1.00	46.00	$43.54	$2,002.84
Dana Hills IX	4018	32	SF	Y	1.00	32.00	$43.54	$1,393.28
Dana Hills X	4019	52	SF	Y	1.00	52.00	$43.54	$2,264.08
Marsh Creek	4240	109	MF	N	0.25	27.25	$15.64	$1,704.76
Regency Woods I	4343	77	SF	Y	1.00	77.00	$43.54	$3,352.58
St. James Place	4403	16	SF	Y	1.00	16.00	$43.54	$696.64
Casey Glen	4449	24	SF	Y	1.00	24.00	$43.54	$1,044.96
Briarwood I	4451	19	SF	Y	1.00	19.00	$43.54	$827.26
Jeffry Ranch	4499	68	SF	Y	1.00	68.00	$43.54	$2,960.72
Dana Ridge	4504	86	MF	N	0.25	21.50	$15.64	$1,345.04
Clayton Greens	4515	78	SF	Y	1.00	78.00	$43.54	$3,396.12
Regency Woods II	4543	71	SF	Y	1.00	71.00	$43.54	$3,091.34
Regency Woods III	4643	37	SF	Y	1.00	37.00	$43.54	$1,610.98
Briarwood II	4654	40	SF	Y	1.00	40.00	$43.54	$1,741.60
Regency Woods IV	4798	145	SF	Y	1.00	145.00	$43.54	$6,313.30
Easley Estates I	4805	48	SF	Y	1.00	48.00	$43.54	$2,089.92
Silver Creek I	4827	26	SF	Y	1.00	26.00	$43.54	$1,132.04
Silver Creek II	4956	94	SF	Y	1.00	94.00	$43.54	$4,092.76
Easley Estates II	5048	51	SF	Y	1.00	51.00	$43.54	$2,220.54
Easley Estates III	5049	40	SF	Y	1.00	40.00	$43.54	$1,741.60
Easley Estates IV	5050	55	SF	Y	1.00	55.00	$43.54	$2,394.70
Douglas Court	5267	9	SF	Y	1.00	9.00	$43.54	$391.86

Regency Meadows	5722	96	SF	Y	1.00	96.00	$43.54	$4,179.84
Westwood	6001	65	SF	Y	1.00	65.00	$43.54	$2,830.10
Westwood	6001	4	MF	Y	0.50	2.00	$15.64	$62.56
Windmill Canyon I	6990	92	SF	Y	1.00	92.00	$43.54	$4,005.68
Black Diamond I	7065	108	Duet	N	0.50	54.00	$31.28	$3,378.24
Chaparral Springs I	7066	117	MF	N	0.25	29.25	$8.34	$975.78
Peacock Creek I	7249	69	SF	Y	1.00	69.00	$33.38	$2,303.22
Peacock Creek II	7255	72	SF	Y	1.00	72.00	$33.38	$2,403.36
Eagle Peak I	7256	70	SF	Y	1.00	70.00	$43.54	$3,047.80
Eagle Peak II	7257	60	SF	Y	1.00	60.00	$43.54	$2,612.40
Falcon Ridge I	7260	75	SF	Y	1.00	75.00	$33.38	$2,503.50
Falcon Ridge II	7261	70	SF	Y	1.00	70.00	$43.54	$3,047.80
Windmill Canyon II	7262	99	SF	Y	1.00	99.00	$43.54	$4,310.46
Windmill Canyon III	7263	101	SF	Y	1.00	101.00	$43.54	$4,397.54
Windmill Canyon IV	7264	102	SF	Y	1.00	102.00	$33.38	$3,404.76
Chaparral Springs II	7303	52	MF	N	0.25	13.00	$8.34	$433.68
Black Diamond II	7311	118	Duet	N	0.50	59.00	$31.28	$3,691.04
Diablo Ridge I	7766	60	MF	N	0.25	15.00	$8.34	$500.40
Oak Hollow	7766	35	SF	N	0.50	17.50	$16.68	$583.80
Diablo Ridge II	7767	76	MF	N	0.25	19.00	$8.34	$633.84
Oak Hollow IIA	7768	55	SF	N	0.50	27.50	$31.28	$1,720.40
Oak Hollow IIB	7769	53	SF	N	0.50	26.50	$31.28	$1,657.84
Stranahan	7887	54	SF	Y	1.00	54.00	$33.38	$1,802.52
Diablo Village	8215	33	SF	Y	1.00	33.00	$43.54	$1,436.82
Rachel Ranch	8355	8	SF	Y	1.00	8.00	$43.54	$348.32
Bridlewood	8358	19	SF	Y	1.00	19.00	$43.54	$827.26
Diablo Pointe	8719	24	SF	N	0.50	12.00	$22.18	$532.32
TOTALS		3482				2908.5		$125,991.08

CITY OF CLAYTON
Founded 1857 .. Incorporated 1964

Agenda Date: 6-19-12

Agenda Item: 10b

Approved:
Gary A. Napper City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Laci J. Jackson, City Clerk

DATE: June 19, 2012

SUBJECT: Consider applicants for appointment to the Planning Commission.

BACKGROUND

The terms of office for existing Planning Commissioners Bob Armstrong, Gregg Manning and Sandra Johnson will end on June 30, 2012.

Staff advertised for Planning Commission applications in the Clayton Pioneer, on the City's website, and at the City's three (3) posting areas. The applications were due on June 1, 2012 and six (6) applications were received by the filing date.

Earlier in this meeting the City Council interviewed six candidates. Official appointments to the Planning Commission require full City Council vote.

RECOMMENDATION

Adopt the attached Resolution appointing three (3) individuals to the Planning Commission vacancies for two year terms July 1, 2012 through June 30, 2014).

FISCAL IMPACT

None.

Attachments: Resolution -1page
Applications (6)- 14 pages

RESOLUTION NO.XX-2012

A RESOLUTION APPOINTING THREE CITIZENS TO APPOINTED OFFICES ON THE CLAYTON PLANNING COMMISSION

THE CITY COUNCIL
City of Clayton, California

WHEREAS, in 1964 the City Council of Clayton adopted Ordinance No. 20 establishing the City of Clayton Planning Commission; and

WHEREAS, the terms of office for three existing Commissioners, Bob Armstrong, Gregg Manning, and Sandra Johnson will end on June 30, 2012; and

WHEREAS, staff advertised the upcoming vacancy of three positions on the Planning Commission and set a deadline of June 1, 2012 for candidates to submit an application to serve; and

WHEREAS, six interested citizens submitted timely applications expressing willingness to serve in the appointed capacity; and

WHEREAS, the full City Council interviewed the six applicants on June 19, 2012 during an open public meeting.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, does hereby appoint three citizens as follows to the Planning Commission of the City of Clayton for full two-year terms:

______________: July 1, 2012 through June 30, 2014

______________: July 1, 2012 through June 30, 2014

______________: July 1, 2012 through June 30, 2014

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held the 19th day of June 2012 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

____
Howard Geller, Mayor

ATTEST:

____
Laci J. Jackson, City Clerk

Received
MAY 07 2012
City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: BOB ARMSTRONG

Date: 5-1-2012

Home address: 5818 MITCHELL CYN CT Home phone: 672 8085

Business phone: ____________

FAX number: ____________ if applicable

Length of residence in Clayton: 32 YRS

E-mail address: bandcarmstrong@COMCAST.NET

Present employer: RETIRED

Occupation: ____________

Education and special training:

BA ENGLISH
US ARMY COMMISSIONED OFFICER
30 YEARS MANAGERIAL EXP

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

3 TERM INCUMBANT
6 YR MEMBER TRANSPAC

How do you perceive the role of a Planning Commissioner?

STILL WORKING ON IT

Other interests and hobbies:

11 YEARS CVLL BOARD MEMBER
4 YEAR TROOP 242 SCOUTS
11 COMBINED YEARS MDUSD SITE COUNCIL MEMBER @ MT. DIABLO ELEM, DIABLO VIEW MIDDLE SCHOOL AND CVHS

List three references with phone numbers:

JULIE PIERCE

PETE LAURENCE

GREG MANNING

Signature

Received

JUN 01 2012

City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: David W Bruzzone

Date: 6/1/12

Home address: 753 Bloching Circle Home phone: 673-3322

Business phone: 510/287-1676

FAX number: ______________ if applicable

Length of residence in Clayton: ~18 yrs

E-mail address: thegirlsmachine@aol.com

Present employer: East Bay Municipal Utility District

Occupation: Civil Engineer

Education and special training:

- B.S. Civil Engineering, Humboldt State University, CA
- M.S. Environmental Engineering, Virginia Tech, Blacksburg VA
- 24 yrs civil engineering experience developing and implementing various capital projects, responsible for schedule and budget

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

Given my work history, I am very familiar with the municipal planning process. I have worked with elected officials and the community to mitigate/resolve concerns. I am also familiar with CEQA requirements. On a personal level, I am a good listener and usually able to reach consensus decisions on difficult issues.

How do you perceive the role of a Planning Commissioner?

The Planning Commissioner's role is to evaluate proposals for various types of developments and/or betterments, and determine whether they should go forward. Besides my own experience and judgment, I would rely on precedent, compliance with the City's General Plan, and public input for guiding my decisions.

Other interests and hobbies:

hiking, camping, travel, cooking, spending time with family & friends

List three references with phone numbers:

Pete Laurence	890-6004
Steve Bradbury	672-7313
Tom Walsh	672-0965

Signature

Received

JUN 01 2012

City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: TOD TAYLOR

Date: JUNE 1 2012

Home address: 230 STRANAHAN Home phone: 925 672-7506

Business phone: ____________

FAX number: ____________ if applicable

Length of residence in Clayton: 16 1/2 YEARS

E-mail address: ttaylor_23@HOTMAIL.COM

Present employer: MDUSD

Occupation: TEACHER

Education and special training:

CSU CHICO
PHYSICAL EDUCATION
BUSINESS

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

TEAM ORIENTATED
LOVE OF CLAYTON
ARCHITECTURE COURSE

How do you perceive the role of a Planning Commissioner?

BUILD CONSENSUS CONSIDER CONSEQUENCES
FIND SOLUTIONS
MAKE DECISIONS

Other interests and hobbies:

ICE HOCKEY
TRAVEL
FAMILY

List three references with phone numbers:

PATMINDEDORF (925) 212 5025

PETE LAURENCE (925) 940-2777

ROBERT HUMPHREY (925) 682-5700

Signature

Received

MAY 29 2012

City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: Gregory J. Manning

Date: May 21, 2012

Home address: 703 Reisling Ct Home phone: 925-672 6984

Business phone: N/A

FAX number: 925-672-4519 if applicable

Length of residence in Clayton: Since 1979

E-mail address: claytonmayor2008@comcast.net

Present employer: Retired

Occupation:

Education and special training:

I have degrees in Accounting and Finance and an MBA. I was a California Licensed Contractor for 20+ years.

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

I am currently on the Planning Commission and served on the PC in 1986. I was on the City Council for twenty-two yeras.

How do you perceive the role of a Planning Commissioner?

The Planning Commission serves at the pleasure of the City Council and handles items of a planning nature that impact the City in development and citizens improvement of and additions to their property in the City. They also guide development and oversee changes in planning regulations.

Other interests and hobbies:

Investing, travel and my grandchildren

List three references with phone numbers:

Linda Pinder	672-7815
Colleen Owen	672-5198
Dave Atkinson	672-3850

Signature

Received

MAY 14 2012

PLANNING COMMISSION APPLICATION **City of Clayton**

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: Sandra Johnson

Date: May 14, 2012

Home address: 110 El Portal PL Home phone: 693-0463

Business phone: 707-249-9294

FAX number: ____________ if applicable

Length of residence in Clayton: 9 years

E-mail address: Sandras110@comcast.net

Present employer: Social Security Administration Office of the Inspector General

Occupation: Special Agent

Education and special training:

DePaul University Chicago, IL Bachelor of Arts in Sociology
University of Illinois @ Chicago Master of Arts coursework completed in Criminal Justice
Diablo Valley College Pleasant Hill, CA Management Certificate
Basic Agent Training Glynco, GA

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

Please see attached

How do you perceive the role of a Planning Commissioner?

Please see attached

Other interests and hobbies:

gardening, exercising, reading, volunteering

List three references with phone numbers:

Marcy Busse 689-7500

Jim Ellis 672-6054

Jeannie Ligouri 686-2628

Sandra Johnson

Signature

Attachment – Sandra Johnson

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

From July 2008 to June 2012, I served as a Commissioner on the Planning Commission, serving as Chair from July 2010 to June 2011. From October 2006 to July 2007, I served as a Commissioner on the Clayton Community Services Commission. From 2008 to 2010, I volunteered to teach at Mt. Diablo Elementary School for Junior Achievement Day. From 2007 to the present, I served on the 4th of July Committee. For the past seven years, I have volunteered at Clayton's New Years Eve Celebration and have been on this committee for approximately the past five years. Since January 2010, I have been a member of the Clayton Business and Community Association (CBCA) and have volunteered at the Art & Wine Festival, Oktoberfest, and Ribfest. The past two years I served as Vice-Chair of Kiddieland and this year I was the Chair of Kiddieland. I am also currently serving on CBCA's Scholarship and Ribfest Committees.

Off and on from approximately 1987 to 2003, I was elected and served on two different Homeowners Associations (HOA's) in Martinez and served as President from 2001-2003. I was instrumental in making vital decisions regarding expenditures and improvements to the association. I also monitored the management company to ensure the projected yearly budgets and plans were within the parameters of the reserve monies. Another important duty was becoming familiar with the Covenants, Conditions, and Restrictions (CC&R's) along with various Martinez city codes with respect to not only the rules of the association but building-related items as well.

How do you perceive the role of a Planning Commissioner?

For the past four years serving as a Planning Commissioner, I have had the unique opportunity to serve the city by helping to assist in making improvements to Clayton at the same time preserving its' unique qualities. Although the Planning Commission serves as an advisory body to the City Council, the importance of making fair and rational decisions based on existing city codes as well as resident concerns has been crucial to maintaining our city's harmony with the residents as well as with our city's land use. Furthermore, the city continues to face new challenges either through the development of various downtown projects, the upkeep of these projects once completed, new building within city limits or other building related issues, and I am ready to again embark on these ventures. As a Planning Commissioner, I have accepted this challenge by ensuring these developments or other building issues remain in compliance with appropriate state/city/county codes and laws, environmental laws and concerns, resident's concerns, etc., in an effort to maintain our town's integrity, charm, and small town appeal.

Received

MAY 16 2012

City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: ETHELYNIE MOLNAR

Date: MAY 14, 2012

Home address: 3 BARCELONA WY Home phone: 925-672-8619

Business phone: 925-298-2832 - CELL: 925-330-2255 916-468-8647

FAX number: 925-299-1179 if applicable

Length of residence in Clayton: 2 YRS

E-mail address: ETHELYNIE.MOLNAR@PSRGC.COM

Present employer: PSR WEST COAST BUILDERS, INC

Occupation: PROJECT MANAGER

Education and special training:

SEE ATTACHED #1

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

SEE ATTACHED #2

How do you perceive the role of a Planning Commissioner?

SEE ATTACHED #3

Other interests and hobbies:

SEE ATTACHED #4

Attachment for: **Application of Ethelyne Molnar**

1. **Education & Special Training:**

- I graduated from San Jose State University, where I received a Bachelor of Science degree in Political Science. Upon graduation I relocated to the Central Valley, where I actively engaged in my career as a Jr. Lobbyist (for Barrow & Associates) where I represented our Clients' interest at the State of California's Capitol, to the bodies of the State Senate & State Assembly.
- Upon vacating the Hustle-'n'-Bustle of the Political lifestyle, I became a buyer/ private investor of single family units. I've seen neighborhoods improve with new investors and commercial buildings entering into communities. I've also experienced the downfall of bad investments, poor quality of "out-of-town" investors, and 'not-so-good' commercial tenants; seeing the negative effects and what this, too, can also do to a community.
- Upon dissolution of my business partnership, I extended my education in Construction Management. I started my new career path, as a Project Manager in Commercial Construction, specializing in presenting our Developers' projects to City Council, Planning & Review Boards, Preservation of the Historical Society, as well as all aspects of zoning, regulations (State, City and County), Environmental Agencies, etc. Hence, learning and recognizing each City and Counties concerns. These "Concern" you can't learn in textbooks...one (I believe) has to experience to appreciate, recognize & learn from.

2. **Experience & Activities:**

- For 16 years, I've dealt with Planning Committees, Building Departments, Zoning Ordinances, Parcel Splits, Land Development, and the Historical & Preservation Planning with the City of Sacramento, CA. as well as other towns.
- I've Project Managed the construction of Shopping Centers, Virgin Megastores (Nationwide), Borders Books, Rite Aids, Walgreens, Restaurants, as well as most other types of Retail, as well as Class-A Office Complexes. I been part of the team on projects as large as $53 Million to as modest as $150,000.
- My comprehension of Construction costs, Schedules and City, County and State Requirements are parallel with the Awareness & Respect acknowledging the impact of the surrounding Communities: Needs, Rights and areas being affected by and during construction.
- Presently, I am a Project Manager (specializing in Retail), working out of Lafayette, CA representing & building Smart & Final Projects in AZ, CA, OR, WA, & NV.
- I understand and appreciate the dynamics of what can make or break a community, including the allowances of over-building and allowing Big-Industry (IE: box stores, etc.) into one's community. I love Clayton. The quaint, yet elegant country feel nestled at the foot of Mt. Diablo, cuddled by surrounding hills and valleys.....Clayton is a town worth committing the time and energy into.

Side Note: I have NO desire to have a Smart & Final in Clayton. ☺

3. **Perception of Planning Commissioner:**

- Understanding the Dynamics of where the City of Clayton sees itself in 5 years, 10 years, 30 years down the road.
- What type of Community does Clayton wish to remain or want to be? It would be my responsibility to understand, appreciate and represent the Planning Commission and its representatives. Learning the direction the Community of Clayton wishes to remain or go.
- Representing the Community to Businesses and Developers (when they represent their desired projects and developments).
- Additionally preserving the Natural Beauty of our Countryside, as well as the protection of the Habitat within the Wildlife and Not-So "Wild" life. Including the parks, trails, streams, etc.
- As a Planning Commissioner, it would be my responsibility to represent the Citizens of Clayton, and the Planning and Building Department to the best of my ability; representing the City's position on all matters for discussion.

4. **Interests & Hobbies:**

   - I'm a Member of, Contributor to and Volunteer with the (Historical and newly renovated) Crocker Art Museum.
   - I volunteer my time and labor assisting the elderly and less fortunate; improving their home via the Non-Profit Organization: Building Together.
   - I enjoy hiking the Trails, Mountain Biking, Painting, Reading, Wine Tasting, Community Activities, Gardening, and doing absolutely nothing!

List three references with Phone Numbers:

1. John Haverkamp 925-672-8691
2. Sylvia Dalton 925-699-6376
3. Nancy Gonzales 702-813-8651

Thank you for your consideration.

Respectfully,

Ethelyne R. Molnar

Signature – Ethelyne R. Molnar

Agenda Date: 6-19-12

Agenda Item: 10c

CITY OF CLAYTON
Founded 1857.. Incorporated 1964

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

DATE: 19 JUNE 2012

SUBJECT: CONSIDER CANCELLATION OF ANY REGULAR COUNCIL MEETINGS DURING SUMMER OF 2012

RECOMMENDATION

It is recommended the City Council provide policy direction concerning its collective desire to cancel any regularly-scheduled City Council meetings during the upcoming summer months of July, August or September 2012.

BACKGROUND

Clayton Municipal Code Section 2.04.010 specifies the regular meetings of the Clayton City Council shall be held on the first and third Tuesdays of each and every month.

In previous years, the City Council has canceled one or more of its regularly-scheduled meetings during summer months to accommodate various vacation plans of its elected officials. In addition, the workload of City Council business items for action often decreases in the summer months following formal adoption of the annual City and CIP Budgets and the associated procedures to levy the annual special taxes for our several assessment and maintenance districts administered by the City. Various key members of the Management Staff also take planned vacations during the summer months.

In order to provide optimum notice of meeting cancellation to interested members of the public and the development community as well as to arrange placement of agenda matters around the vacation plans of the City Council, this item has typically been placed on a June agenda for discussion and direction purposes. The action of canceling one or more regularly-scheduled meetings is a matter to be taken in open public session by the City Council.

SUMMER 2012 REGULAR MEETINGS

The following table outlines the upcoming dates for regular City Council meetings in the summer months of 2012:

MEETNG DATE	COMMENTS
Tuesday, July 3rd (evening before Independence Day)	Award of Contract for the 2012 Neighborhood Street Rehab Project; set assessments for various Community Facility Districts; labor negotiations.
Tuesday, July 19th	Agenda handles a host of annual assessment levies for existing tax districts in FY 2012 – 13, including previously-set & noticed Public Hearings on Street Light & GHAD assessments; labor negotiations.
Tuesday, August 7th	No pressing Agenda Items at this time.
Tuesday, August 21st	No pressing Agenda Items at this time. (City responses to Civil Grand Jury Reports?)
Tuesday, September 4th (Labor Day holiday is Monday, September 3rd)	No pressing Agenda Items at this time. (City responses to Civil Grand Jury Reports due on September 6th)

Note: Public Hearings on the church downtown land use application are expected to commence at the Planning Commission in November 2012.

FISCAL IMPACT

There is no real financial impact to the City for cancellation of City Council meetings, except nominal savings for expenses incurred in the preparation, publication, and holding of a Council meeting (e.g. staff time, paper and copying expenses, meeting room utilities, video taping of the meeting for cable television broadcast).

If necessary or if an emergency arises between cancelled meetings, a special meeting of the City Council may always be called by the Mayor with proper notice to members of the City Council, the press, and with fully-required public postings of the Agenda.

Attachments: 1. Calendar Months of July, August & September 2012 (3 pp.)

◄ Jun 2012 ~ July 2012 ~ Aug 2012 ►

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 City Council Meeting	4 4th of July Holiday	5	6	7 Concert
8	9	10 Planning Commission Meeting	11	12 Concert	13	14
15	16	17 City Council Meeting	18	19	20	21 Concert
22	23	24 Planning Commission Meeting- **Cancelled**	25	26 Concert	27	28
29	30	31	**Notes:**			

More Calendars: August, September, October

◄ Jul 2012 ~ August 2012 ~ Sep 2012 ►

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 Concert
5	6	7 City Council Meeting	8	9 Concert	10	11
12	13	14	15	16	17	18 Concert
19	20	21 City Council Meeting	22	23 Concert	24	25
26	27	28	29	30	31	Notes:

More Calendars: Sep 2012, Oct 2012, Nov 2012

◄ Aug 2012

~ September 2012 ~

Oct 2012 ►

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Concert
2	3 Labor Day Holiday	4 City Council Meeting	5	6	7	8
9	10	11 Planning Commission Meeting	12	13	14	15 Concert
16	17	18 City Council Meeting	19	20	21	22
23	24	25 Planning Commission Meeting	26	27	28	29
30	Notes:					

More Calendars: October, November, December

MINUTES
REGULAR MEETING
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)

March 6, 2012

1. **CALL TO ORDER AND ROLL CALL** – the meeting was called to order by Chairman Stratford at 9:40 p.m. in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA Boardmembers present: Chairman Stratford, Vice Chairman Medrano, Boardmembers Geller, Pierce, and Shuey. Staff present: City Manager Napper, General Legal Counsel Subramanian, and Secretary Jackson.

2. **CLOSED SESSION** – None.

3. **CONSENT CALENDAR**- It was moved by Boardmember Pierce, seconded by Boardmember Shuey, to approve the Consent Calendar as submitted (Passed; 5-0 vote).

(a) Approved the Oakhurst Geological Hazard Abatement District Board minutes for its regular meeting of December 6, 2011.

4. **PUBLIC HEARINGS** - None.

5. **ACTION ITEMS- This item was postponed to a future meeting. No action taken**

(a) Consideration of a Resolution approving the following two (2) Settlement Agreements resolving the Oakhurst Country Club Development construction defects and hillside movement-related various litigation:

1. Settlement Agreement and Partial Release of All Claims (between the City of Clayton, the Oakhurst Geological Hazard Abatement District, The Presley Companies, Presley Homes and William Lyon Homes, Inc.); and

2. Settlement Agreement, Release, and Covenant Not to Sue (between various named Plaintiffs and various named Defendants, including the Oakhurst Geological Hazard Abatement District).

6. **BOARD ITEMS** – None.

7. **ADJOURN**- on call by Chairman Stratford the meeting adjourned at 9:42 p.m.

Respectfully submitted,

Laci J. Jackson, Secretary

Approved by Board of Directors
Geologic Hazard Abatement District

Hank Stratford, Chairman

Agenda Date: 6-19-12
Agenda Item: 5a GHAD

CITY OF CLAYTON
Founded 1857... Incorporated 1964

GHAD STAFF REPORT

TO: HONORABLE CHAIRPERSON AND BOARD MEMBERS

FROM: RICK ANGRISANI, DISTRICT MANAGER

DATE: JUNE 19, 2012

SUBJECT: CONSIDERATION OF DISTRICT BUDGET FOR FY 2012-13 AND RESOLUTION OF INTENTION TO LEVY ASSESSMENTS

RECOMMENDATION

Approve budget and resolution of intention.

BACKGROUND

The attached Budget Report for FY 2012-13 has been prepared and submitted for the Board's consideration.

If the proposed budget and assessments are acceptable to the Board, it is recommended that the Board approve the attached resolution approving the budget, announcing the Board of Directors' intention to levy assessments, setting July 17, 2012 as the public hearing date, and directing the mailing of notices to affected property owners.

FISCAL IMPACT

Since the property owners within the GHAD voted against any significant increases in the annual assessment several years ago, the GHAD has only been able to levy minimal assessments which cover little more than administrative costs and minor maintenance tasks in the City-owned open space areas.

While the proposed budget again does not include funds for slope monitoring work below Pebble Beach Drive, it does include anticipated legal defense costs related to the homeowner lawsuits. Again, this year the District is forced to include a budget figure of more than $13,000 to cover the significant surcharge in insurance premiums due to the potential exposure and defense costs related to the various property owner lawsuits.

Since the ongoing maintenance of drainage facilities (v-ditches, catch basins, etc.) in the open space parcels should not be deferred, failure to impose the proposed assessments could cause the Clayton City Council to consider the use of General Fund monies to accomplish the work.

CONCLUSION

In order to avoid yet another impact to the City's General Fund, Staff recommends approval of the attached budget and the Resolution of Intention.

Attachments: 2012-13 Budget Report
Resolution of Intention
Notice of Public Hearing

GHAD BUDGET REPORT

DATE: JUNE 19, 2012

TO: BOARD OF DIRECTORS

FROM: RICK ANGRISANI, DISTRICT MANAGER

RE: FISCAL YEAR 2012-13

BACKGROUND

In April 2000, the property owners within the Oakhurst Geological Hazard Abatement District (GHAD) approved, by ballot, assessments to cover the routine maintenance and operations needs of the District. The ballot measure also allowed increases in the annual assessment not to exceed the CPI. These annual assessments are the only source of revenues to the District as it is solely funded by the private property owners within the District. Without real property owners' approval, the District cannot create or mandate additional revenues to fund hazard abatement or prevention services.

As reported last year, due to the minimal income from assessments, the District has ceased monitoring of slope below Pebble Beach Drive near Inverness Way. It is anticipated that the ongoing movement of the slope below Kelok Way will be addressed this year by the installation of deep dewatering wells in Kelok Way. This work is being funded by various parties (primarily Lyon Homes) as part of a settlement agreement in the various lawsuits filed throughout Oakhurst.

As mentioned above, numerous lawsuits have been filed by affected private property owners against the builder (Lyon), the City and the GHAD. While there is little likelihood the GHAD will be found liable for any damages, legal defense costs have been a drain on the GHAD's limited resources. In addition, the potential exposure and defense costs for the property owner lawsuits have caused a significant surcharge in the City's and the District's liability insurance rates. As we began doing last year, the cost of the insurance surcharge has been included in the District's budget.

The GHAD's fund balance (reserves) is expected to have a surplus of $3,994 at the end of FY 2011-12, and there is approximately $118,998 in remaining funds from the Presley lawsuit settlement. We currently anticipate being able to fund the District's operations with the proposed assessments and to increase the fund balance (reserves) to $7,424.34.

It was, of course, intended that the remaining Presley lawsuit settlement funds be used to rehabilitate the street pavement in the Keller Ridge area once the ongoing movement ceased. However, having no other reserves and no interest by the property owners in raising the annual assessments, the District has no choice but to use these funds to cover any of the District's funding shortfalls in excess of the fund balance that may occur for as long as possible.

FY 2012-13 BUDGET

This Budget proposes to continue funding just the routine operations, along with the ongoing monitoring and legal defense costs, of the District through the allowable annual assessments. The year to year increase allowable per the most current CPI is 2.10% (April 2011 to April 2012, San Francisco, All Items, All Urban Consumers Index).

Following is the recommended budget for the GHAD for FY 2012-13:

EXPENSES

Postage	$700.00
Legal Notices	95.00
Insurance Premium Surcharge (transfer to General Fund)	13,435.00
County Collections Charge	987.00
Engineering Services	5,000.00
Legal Services	5,000.00
Administration (transfer to General Fund)	6,168.00
TOTAL EXPENSES	**$31,385.00**

INCOME

Property Assessments	$34,685.34
Interest on Funds	130.00
TOTAL INCOME	**$34,815.34**
Excess Income to GHAD Fund Balance	$ 3,430.34

FY 2012-13 PROPERTY ASSESSMENTS

As stated above, the annual assessment will be the same as last year except for an increase consistent with the increase in the CPI. Exhibit A explains the methodology of the assessments and provides a summary of the proposed assessment for this year.

EXHIBIT A

OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT

METHOD OF ASSESSMENT

A Geological hazard abatement district is essentially a benefit assessment district. Therefore, the assessments must be apportioned to individual parcels according to the benefit received.

Based upon discussions with the City's consultant, Randy Leptien of Leptien, Cronin & Cooper, the various areas and types of development in Oakhurst require that the assessments be broken down by area as well as type of unit. The areas have been broken down to reflect, as much as possible, units with an equal amount of risk and benefit.

The total development has been divided into three areas for assessment:

Area 1	Lower 6000's, lower 5000's, Duets, and Townhouses
Area 2	Upper 6000's, upper 5000's, 8,000's, condominiums
Area 3	10000's

After reviewing the needs of each area and the benefits of the District to each area, we have assigned each area the following share of the District's costs (including reserves);

Area 1	25%
Area 2	50%
Area 3	25%

As will be noted, the number of units in each area is not considered a factor and the amount of assessment per unit will vary greatly from area to area. Since there are different types of housing mixed in Areas 1 and 2, we have assigned different assessment units to each type of housing as follows:

Single Family (regardless of size)	1.00
Duets	0.75
Multi-family	0.50

District Boundaries

As of FY 1999-00, the District was complete and consisted of 200 single family homes, 226 duets, and 169 townhouses in Area 1; 612 single family homes and 136 condos in Area 2; and 141 single family homes in Area 3.

Summary of Assessments

AREA I 2012-13 ASSESSMENT			Total =	$8,683.86		
Subarea	# Units	Type	Factor	Ass. Units	12/13 Asses	Total
Tr. 6990	92	sfd	1.00	92.00	$19.12	$1,759.04
Tr. 7065	108	duets	0.75	81.00	$14.34	$1,548.72
Tr. 7066	117	multifamily	0.50	58.50	$9.58	$1,120.86
Tr. 7303	52	multifamily	0.50	26.00	$9.58	$498.16
Tr. 7311	118	duets	0.75	88.50	$14.34	$1,692.12
Tr. 7768	55	sfd	1.00	55.00	$19.12	$1,051.60
Tr. 7769	53	sfd	1.00	53.00	$19.12	$1.013.36
Subtotals	595			454.00		$8,683.86
AREA II 2012-13 ASSESSMENT			Total =	$17,344.08		
Subarea	# Units	Type	Factor	Ass. Units	12/13 Asses	Total
Tr. 7256	70	sfd	1.00	70.00	$25.50	$1,785.00
Tr. 7257	60	sfd	1.00	60.00	$25.50	$1,530.00
Tr. 7260	75	sfd	1.00	75.00	$25.50	$1,912.50
Tr. 7261	70	sfd	1.00	70.00	$25.50	$1,785.00
Tr. 7262	99	sfd	1.00	99.00	$25.50	$2,524.50
Tr. 7263	101	sfd	1.00	101.00	$25.50	$2,575.50
Tr. 7264	102	sfd	1.00	102.00	$25.50	$2,601.00
Tr. 7766	35	sfd	1.00	35.00	$25.50	$892.50
Tr. 7766	60	multifamily	0.50	30.00	$12.78	$766.80
Tr. 7767	76	multifamily	0.50	38.00	$12.78	$971.28
Subtotals	748			680.00		$17,344.08
AREA III 2012-13 ASSESSMENT			Total =	$8,657.40		
Subarea	# Units	Type	Factor	Ass. Units	12/13 Asses	Total
Tr. 7249	69	sfd	1.00	69.00	$61.40	$4,236.60
Tr. 7255	72	sfd	1.00	72.00	$61.40	$4,420.80
Subtotals	141			141.00		$8,657.40
Grand Totals	1,484			1,275.00		$34,685.34

GHAD RESOLUTION NO. - 2012

A RESOLUTION APPROVING A BUDGET AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR THE OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT FOR FISCAL YEAR 2012-13, AND GIVING NOTICE OF THE TIME AND PLACE FOR HEARING ON THE LEVY OF THE PROPOSED ASSESSMENT.

THE BOARD OF DIRECTORS
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
City of Clayton, California

WHEREAS, by Resolution No. 5-89, the Clayton City Council formed the Oakhurst Geological Hazard Abatement District (herein "GHAD"), pursuant to Division 17, Geological Hazard Abatement Districts, of the Public Resources Code, Section 26500 et seq.; and

WHEREAS, the District Manager has prepared and filed a Budget Report with the Board of Directors setting forth, among other things, the proposed assessments upon assessable lots and parcels of land within the GHAD for fiscal year 2012-13, which report is dated June 19, 2012; and

WHEREAS, the proposed assessments do not represent an increase in excess of the latest annual increase in the Bay Area CPI (CPI-U), such annual increase formula having been approved by the voters of GHAD on April 18, 2000; and

WHEREAS, the Board of Directors reviewed the Budget Report at its regular meeting on June 19, 2012, and found same to be satisfactory and in compliance with Section 26651 of the Public Resources Code; and

WHEREAS, it is now necessary for the Board of Directors to establish the date for the public hearing on levying of the proposed assessments for fiscal year 2012-13 and to direct the Secretary to give the required notice of such hearing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the GHAD as follows:

1. The Budget Report, dated June 19, 2012, prepared by the District Manager and each part thereof, is sufficient in each particular, has fairly and properly apportioned the cost of the maintenance and improvement to each parcel of land in the GHAD in proportion to the estimated benefits to be received by each parcel respectively from such maintenance and improvements, is hereby approved as filed and is, by reference, included herein.

2. The Board of Directors hereby declares its intention to levy and collect assessments within the GHAD for fiscal year 2012-13, as follows:

GHAD AREA	SUBD	# UNITS	TYPE	$ ASSESS PER LOT	TOTAL $ PER SUBD
I	6990	92	Sfd	$19.12	$1,759.04
I	7065	108	Duets	$14.34	$1,548.72
I	7066	117	multi-family	$9.58	$1,120.86
I	7303	52	multi--family	$9.58	$498.16
I	7311	118	Duets	$14.34	$1,692.12
I	7768	55	Sfd	$19.12	$1,051.60
I	7769	53	Sfd	$19.12	$1.013.36
II	7256	70	Sfd	$25.50	$1,785.00
II	7257	60	Sfd	$25.50	$1,530.00
II	7260	75	Sfd	$25.50	$1,912.50
II	7261	70	Sfd	$25.50	$1,785.00
II	7262	99	Sfd	$25.50	$2,524.50
II	7263	101	Sfd	$25.50	$2,575.50
II	7264	102	Sfd	$25.50	$2,601.00
II	7766	35	Sfd	$25.50	$892.50
II	7766	60	multi-family	$12.78	$766.80
II	7767	76	multi-family	$12.78	$971.28
III	7249	69	Sfd	$61.40	$4,236.60
III	7255	72	Sfd	$61.40	$4,420.80
	Total	1484 lots		TOTAL	$34,685.34

3. The GHAD consists of a portion of the City of Clayton as shown on the GHAD Diagram on file with the Secretary.

4. The Budget Report of the District Manager on file with the Secretary contains a fully detailed description of the proposed maintenance and improvements, consisting

of open space inspection and the maintenance thereof, with the estimated cost of the maintenance and improvements, a diagram of the District, and a proposed assessment of the estimated cost of such maintenance and improvements.

5. **On Tuesday, July 17, 2012, at or near the hour of 7:00 p.m., of said day, at a regular Board of Directors meeting at Hoyer Hall in the Clayton Community Library situated at 6125 Clayton Road, Clayton, California,** the regular meeting place of the GHAD Board of Directors, any and all persons having any interest in the lands within the GHAD, liable to be assessed for the expenses of the GHAD for fiscal year 2012-13, may be heard, and any such persons may also present any objections that they may have by written protest, filed with Secretary at or before the time set for hearing.

6. The Secretary shall give notice of the passage of this resolution and of the time and place of hearing of protests as herein designated by causing a notice of the passage of this resolution and of the time and place of hearing of protests to be mailed to all owners of property within the GHAD as required by Section 26652 of the Public Resources Code.

Passed, Approved and Adopted by the Board of Directors of the GHAD at a regular public meeting thereof held on June 19, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE BOARD OF DIRECTORS OF GHAD

____

HANK STRATFORD, Chairman

ATTEST:

____

Laci J. Jackson, Secretary

* * * * * * *

I hereby certify that the foregoing resolution was duly and regularly passed by the Board of Directors of the GHAD at a regular meeting held on June 19, 2012.

Secretary

NOTICE OF PUBLIC HEARING ON THE LEVYING OF ASSESSMENTS ON PROPERTY IN THE OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT PURSUANT TO PUBLIC RESOURCES CODE SECTION 26652.

KNOW ALL INTERESTED PARTIES BY THIS NOTICE THAT:

1. The District Manager did present on June 19, 2012, to the Board of Directors, his report dated June 19, 2012, indicating a total budget for FY 2012-13 of $31,385.00 and recommending the assessments shown on the attached table to pay for the obligations of the Oakhurst Geological Hazard Abatement District ("District") during the 2012-13 fiscal year.

2. The Board of Directors accepted and approved the report on June 19, 2012, by adopting GHAD Resolution No. XX-2012, which set forth, among other things:

a. The Board's intent to levy and collect a per unit assessment in accordance with the recommendations of the District Manager as specified to pay for the obligations of said District during the 2012-13 fiscal year.
b. The date of Tuesday, July 17, 2012, at 7:00 p.m., at Hoyer Hall in the Clayton Community Library, situated at 6125 Clayton Road, Clayton, California, as the date, time and place for hearing protests against the levying of said assessments in the District for the cost of operating in fiscal year 2012-13.

3. The per unit assessments for the 2011-12 fiscal year were as shown on the attached table. The proposed per unit assessments, representing an increase of less than the latest annual increase in the San Francisco, All Items, All Urban Consumers Index (2.10%; April '11 – April '12) and therefore within the formula limits previously approved by ballot, do not constitute an increase in assessments.

4. A general description of the items to be maintained and operated in the District and paid for by the assessment is as follows: open space areas and Geological hazard mitigation devices and improvements.

5. All interested parties may obtain further particulars concerning the proposed per unit assessments in the District and a description and map of the boundaries of the District by referring to GHAD Resolution XX-2012, and the report of June 19, 2012, which are on file with the Secretary in the Clayton City Office. In addition, interested parties may contact the District Manager directly by phone at (925) 363-7433 or in person at 5375 Clayton Road, Concord, California, or view the reports at www.ci.clayton.ca.us.

NOW, THEREFORE, any and all persons having any interest in lands within the District liable to be assessed for the expenses of the district for fiscal year 2012-13, may appear at the public hearing, the time and place thereof being set forth above, and offer protest to said assessments, and any of said persons may also present any objections that they may have by written protest filed with the Secretary, Oakhurst Geological Hazard Abatement District, City of Clayton, 6000 Heritage Trail, Clayton, California, 94517, at or before the time set for public hearing.

LACI J. JACKSON
Secretary
Oakhurst Geological Hazard Abatement District

DATED: June 20, 2012

OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
PROPOSED ANNUAL ASSESSMENTS
FISCAL YEAR 2012/13

GHAD AREA	SUBD. NAME	SUBD. #	# UNITS	TYPE	PROPOSED ASSESS.	2011-2012 ASSESS.	ANNUAL $ INCREASE
I	Windmill Canyon I	6990	92	6,000 sf	$19.12	$18.72	0.40
I	Black Diamond I	7065	108	Duets	$14.34	$14.04	0.30
I	Chaparral Springs I	7066	117	Multi-family	$9.58	$9.38	0.20
I	Chaparral Springs II	7303	52	Multi-family	$9.58	$9.38	0.20
I	Black Diamond II	7311	118	Duets	$14.34	$14.04	0.30
I	Oak Hollow IIA	7768	55	5,000 sf	$19.12	$18.72	0.40
I	Oak Hollow IIB	7769	53	5,000 sf	$19.12	$18.72	0.40
II	Eagle Peak I	7256	70	8,000 sf	$25.50	$24.98	0.52
II	Eagle Peak II	7257	60	8,000 sf	$25.50	$24.98	0.52
II	Falcon Ridge I	7260	75	8,000 sf	$25.50	$24.98	0.52
II	Falcon Ridge II	7261	70	8,000 sf	$25.50	$24.98	0.52
II	Windmill Canyon II	7262	99	6,000 sf	$25.50	$24.98	0.52
II	Windmill Canyon III	7263	101	6,000 sf	$25.50	$24.98	0.52
II	Windmill Canyon IV/Ironwood	7264	102	6,000 sf	$25.50	$24.98	0.52
II	Oak Hollow I	7766	35	5,000 sf	$25.50	$24.98	0.52
II	Diablo Ridge I	7766	60	Multi-family	$12.78	$12.52	0.26
II	Diablo Ridge II	7767	76	Multi-family	$12.78	$12.52	0.26
III	Peacock Creek I	7249	69	10,000 sf	$61.40	$60.14	1.26
III	Peacock Creek II	7255	72	10,000 sf	$61.40	$60.14	1.26