

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, October 16, 2012

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Geller in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Geller, Councilmembers Pierce and Stratford. Councilmembers absent: Councilmember Shuey. Staff present: Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian, Finance Manager Merry Pelletier, and City Clerk Laci Jackson.

The City Attorney announced Vice Mayor Joseph Medrano resigned his seat on the City Council effective October 13, 2012.

2. **CLOSED SESSION** – None.
3. **PLEDGE OF ALLEGIANCE** – led by Mayor Geller.
4. **CONSENT CALENDAR**- It was moved by Councilmember Stratford, seconded by Councilmember Pierce, to approve the Consent Calendar as submitted (Passed; 3-0 vote).
 - (a) Approved the minutes of the regular meeting of October 2, 2012.
 - (b) Approved the Financial Demands and Obligations of the City.

5. **RECOGNITIONS AND PRESENTATIONS**

- (a) Mayor Geller presented Certificates of Recognition to "Do The Right Thing" public school students.

Mayor Geller and Mt. Diablo Elementary School teacher Ms. Keri Hill recognized students Damion Clark and Stephanie Vojtenyi for showing great Responsibility.

Mayor Geller and Diablo View Middle School Principal Patty Banister recognized Tyler Llacuna and Bryden Connel.

Mayor Geller and teacher Kat Marzel recognized Lauren Valory from Clayton Valley Charter High School.

6. **REPORTS**

- (a) Planning Commission – No meeting held.
 - (b) Trails and Landscaping Committee – No meeting held.
 - (c) The Assistant to the City Manager reported on 2 bills passed by the California Legislature regarding recycling fees for carpeting and paint.

(d) City Council

Councilmember Stratford stated this month's "Do The Right Thing" trait is Respect; he also attended the Mayors' Conference.

Councilmember Pierce attended three meetings at ABAG, the Mayors' Conference, the E-Bart ground breaking, Oktoberfest, and the Clayton Valley Charter High School Marching Band fundraiser.

Mayor Geller attended the Mayors' Conference, the 5k fundraiser for the Mt. Diablo Athletic Association, Oktoberfest and the Clayton Valley Charter High School band fundraiser.

(e) Other – Introduction of candidates present for City Council elected office.

Jim Diaz attended the Oktoberfest event and stated he is the Vice President of Membership for the CBCA. He stated he is having a candidate's event at the Clayton Club Saloon on October 21st from 2-6 p.m.

Kevin Liberman stated he is on the ballot for a City Council seat.

7. PUBLIC COMMENTS

Barbara Oakes stated she is a candidate for the Mt. Diablo School District School Board. She stated she worked in Mt. Diablo Unified for years and is running because she believes in the District and the students. She stated she sees things she would like to change and would like the school sites to be more self-sufficient. She wants to do what is best for the students throughout the District.

8. PUBLIC HEARINGS- None.

9. ACTION ITEMS

- (a) Consideration of a Resolution approving the carry-over of specific project and operational encumbrances of \$155,578 from the FY 2011-12 Budget, transfer General Fund excess of \$131,796 to the Trust and Agency Account, and amend the FY 2012-13 City Budget accordingly.

The Finance Manager reported the staff report notes the open line items which the City expects to incur. She stated staff evaluated the planned expenditures for carry over to the 2012-13 budget. She noted all funds have adequate fund balances because staff budgeted conservatively. She noted revenues came in higher than budgeted in the following categories: property tax, redevelopment property transfer tax, well water usage, franchise fees, transfer taxes, building permit fees, and business license taxes.

The Assistant to the City Manager stated in addition to the encumbrances staff recommends the Council transfer \$131,796 to the Trust and Agency Fund which could be used if necessary and expended at a later time by the City Council as part of future budget procedures to offset the operational deficit for 2012-13 fiscal year. She noted that if revenues come in for 2012-13 as it did in 2011-12 the Council may not need to use any General Fund Reserve as contemplated in the FY 2012-13 budget.

The Council thanked staff for their work on the budget and for labor concessions and furloughs.

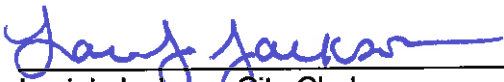
No public comments were received.

It was moved by Councilmember Pierce, seconded by Councilmember Stratford, to adopt Resolution 64-2012 approving the carry-over of specific project and operational encumbrances of \$155,578 from the FY 2011-12 Budget, transfer General Fund excess of \$131,796 to the Trust and Agency Account, and amend the FY 2012- 13 City Budget accordingly (Passed; 3-0 vote).

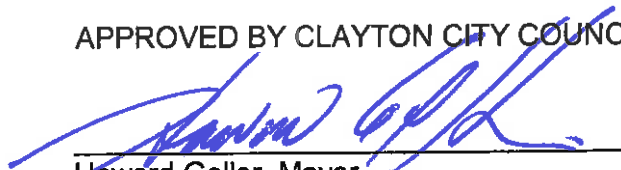
10. **COUNCIL ITEMS** – None.

13. **ADJOURNMENT**– On call by Mayor Geller the meeting adjourned at 7:45 p.m.

Respectfully submitted,


Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL


Howard Geller, Mayor