

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, June 4, 2013

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Pierce in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Stratford, Councilmembers Diaz and Geller. Councilmembers absent: Councilmember Shuey. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, City Engineer Rick Angrisani, and City Clerk Laci Jackson
2. **CLOSED SESSION**- None.
3. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.
4. **CONSENT CALENDAR**- It was moved by Vice Mayor Stratford, seconded by Councilmember Geller, to approve the Consent Calendar (Passed; 4-0 vote).
 - (a) Approved the minutes of the regular meeting of May 21, 2013.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Adopted Resolution 12-2013 calling for the preparation and filing of the Engineer's Annual Report for the levy of FY 2013-2014 assessments in the Diablo Estates Benefit Assessment District.
 - (d) Adopted Resolution 13-2013 approving a three (3) month Addendum No. 6 to the base Memorandum of Understanding with the Clayton Police Officers Association (CPOA), effective July 1, 2013 through September 30, 2013.
 - (e) Adopted Resolution 14-2013 approving a three (3) month Addendum No. 5 to the base Memorandum of Agreement with the Clayton Undesignated Miscellaneous City Employees Group, effective July 1, 2013 through September 30, 2013.
5. **RECOGNITIONS AND PRESENTATIONS**- None.
6. **REPORTS**
 - (a) Planning Commission- No meeting held.
 - (b) Trails and Landscaping Committee – Vice Chair Ryan Lowe thanked the City Council for awarding the weed abatement contract for fire prevention in time to get weeds cut by June 9th. He noted the Committee received a number of updates at the meeting. He stated the Adopt-a-Trail sub-committee is seeking new business sponsors. The Committee also reviewed a preliminary draft Landscape Maintenance District Budget with an increase of assessment revenue by the CPI 2.4%. He noted the budget next year is not sufficient for any new major capital landscape projects. He noted a sub-committee will be working on its Annual Report and the Committee will meet again in September or October.

- (c) The City Manager reported two seats on the Planning Commission will expire and the deadline to apply is Friday at 5 p.m. In response to vice Mayor Stratford's question, he noted the incumbents have reapplied.

- (d) City Council

Councilmember Diaz attended the Library Volunteer Awards Luncheon, the Concert in The Grove, the VFW Memorial Day Ceremony, and started working on the next CBCA rib cook-off.

Vice Mayor Stratford attended the CERT Corps Council meeting and asked the Chief to give a report.

Chief Thorsen stated the CERT team is working to improve community awareness in hands-only CPR and First Aid. The group is doing outreach to the community and will be attending the next two Farmers' Markets. The next CPR training will be held on July 17th at 7 p.m. in the Clayton Community Library, and they will be at the Family Picnic being held in The Grove on June 29th. He stated the goal is to be a Heartsafe Community by September.

Councilmember Diaz asked if they were planning a National Night Out? The Chief responded the Department has not started planning for that event.

Vice Mayor Stratford thanked the Chief for his leadership with the CERT group, and stated the "Do the Right Thing" trait of the month for May, June and July is "Courage."

Councilmember Geller reported on the Concert in The Grove which featured Cover 2 Cover. He noted over \$1,500 in donations were collected from the community. The next concert features the Tennessee River Band. He also attended the CBCA meeting last Thursday and the Memorial Day service.

Mayor Pierce attended the Concert in The Grove and the Memorial Day service. She apologized for failing to introduce colleagues at that event. She attended a Central County Mayors' meeting in Pittsburg and a press conference for ABAG and MTC. She also reminded citizens about the Family Picnic in The Grove being held on June 29th and stated the City Council will be adjourning the meeting tonight in memory of Sharon Huguet, long time City Attorney Maury Huguet's wife.

- (e) Other

7. **PUBLIC COMMENTS** – None.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

- (a) Consider the Introduction and First Reading of Ordinance No. 447 adding Chapter 15.100 to Title 100 of the *Clayton Municipal Code* concerning the Repair and Reconstruction of Buildings and Structures following a natural or civil disaster event.

The City Engineer stated ABAG recommends that cities take steps to be prepared for running City business after a disaster and to allow federal aid to be more easily

distributed. He stated there are four basic steps: 1) Modify purchasing and contracting in the Municipal Code to allow the City Manager to make emergency purchases; 2) Adopt a repair and reconstruction Ordinance to ensure the City is eligible for FEMA money; 3) Prepare for the claims reimbursement process; 4) Make sure the City's Local Hazard Mitigation Plan is updated and incorporated into the Safety Element of the General Plan. He stated that steps 1 and 4 have been completed. Tonight's action (after final approval) will take care of step 2. Staff can then address step 3.

No public comments were received.

Mayor Pierce stated she was very pleased to see completion of this item and wholeheartedly supports its adoption.

It was moved by Vice Mayor Stratford, seconded by Councilmember Diaz, to have the City Clerk read Ordinance No. 447 by title and number only and waive further reading (Passed; 4-0 vote).

The City Clerk read Ordinance No. 446 by title and number only.

It was moved by Vice Mayor Stratford, seconded by Councilmember Diaz, to approve Ordinance No. 447 for Introduction (Passed; 4-0 vote).

- (b) City Council discussion of canceling regularly-scheduled Council meetings in July, August and/or September 2013 relative to quorum availability and summer vacation plans.

Councilmembers discussed summer plans and upcoming City business items requiring attention, including labor negotiations and related closed sessions.

It was moved by Councilmember Geller, seconded by Vice Mayor Stratford, to cancel the City Council meetings of August 6, 2013 and September 3, 2013 (Passed; 4-0 vote).

10. **COUNCIL ITEMS** – None.

11. **ADJOURNMENT**– on call by Mayor Pierce the meeting adjourned at 7:36 p.m. in memory of Sharon Huguet.

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Respectfully submitted,


Laci J. Jackson, City Clerk

APPROVED BY CLAYTON CITY COUNCIL


Julie K. Pierce, Mayor