

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, March 18, 2014

CELEBRATING CLAYTON'S 50TH YEAR OF INCORPORATION

Proclamation on 50 years of incorporation of the City of Clayton

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:04 p.m. by Mayor Stratford in Endeavor Hall, 6008 Center Street, Clayton, CA. Councilmembers present: Mayor Stratford, Councilmembers Diaz, Geller and Pierce. Councilmembers absent: Vice Mayor Shuey. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, City Clerk Janet Brown, Community Development Director Charlie Mullen.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.

Mayor Stratford read the Proclamation declaring March 18, 2014 as the “Official Birthday of the City of Clayton.” Mayor Stratford invited Clayton’s first Mayor, Bob Hoyer, to take the Vice Mayor’s seat at the dais for the duration of the 50th year of Incorporation celebration.

3. **PUBLIC REMARKS:** on City’s History and Incorporation.

First Mayor of Clayton, Bob Hoyer shared recollections about the City’s 1964 Incorporation and conditions of their first City Council meetings and the duties of the City Staff in preparing for the meetings. Mr. Hoyer is pleased that subsequent City Councils have preserved their original vision for the City.

Former Mayor Gregg Manning spoke about his 22 years of service on the City Council and current service on the Planning Commission. Mr. Manning acknowledged the entire city should be indebted to those who had this vision for Clayton.

Councilmember Pierce mentioned there were many people involved in the effort for Clayton to become an incorporated city. Ken Berg rang the bell at the old school house announcing success in the ballot measure passing for Clayton’s incorporation. Councilmember Pierce is impressed with the early vision to plan trails and open space including preservation of these hilly areas. Founder Joel Clayton drew up the plot map for downtown Clayton 157 years ago. Councilmember Pierce thanked the folks who maintained Clayton’s independence from becoming a part of Concord and the County.

Clayton Historical Society curator Mary Spryer spoke about the history of the artifacts on display at the museum and invited the community to stop by and tour the year-long exhibit, titled “Our Town”.

Councilmember Pierce noted a lot of the records from way back in the 1964 beginning were lost when the County maintained them. A majority of the information retained today regarding the early years of Clayton came from the newspapers that Bob and Eldora Hoyer kept. Councilmember Pierce showed the audience the 1964 wooden ballot box and noted when it was no longer needed for incorporation election purposes; it eventually became the first evidence box for the Clayton Police Department.

Mayor Stratford spoke of when his family first moved into Clayton; he attended the Mt. Diablo Elementary school. Mayor Stratford mentioned when he was a teenager, Clayton had one patrol car and if you saw it when you entered the town, you were ok the rest of the way home. He is very grateful that his family was able to locate here. Mayor Stratford also acknowledged the efforts of the past City Councils and their capacity to keep the vision for the City.

4. **7:24 p.m. RECESSED THE COUNCIL MEETING** – Mayor Stratford.
The public was invited to join in the celebration with social discussion and provided refreshments.
5. **7:45 p.m. RE-OPENED THE CITY COUNCIL MEETING** – Mayor Stratford.
6. **CONSENT CALENDAR**- It was moved by Councilmember Diaz, seconded by Councilmember Pierce, to approve the Consent Calendar as submitted (Passed; 4-0 vote).
 - (a) Approved the minutes of the regular meeting of March 4, 2014, the special meeting of March 5, 2014, and the adjourned regular meeting of March 10, 2014.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Approved an extension to the multi-year competitively-bid contract with Cropper Accountancy Corporation (Walnut Creek) in an amount not to exceed \$92,500 (3-year total) for independent auditing services for Fiscal Years 2014, 2015 and an optional 2016.
 - (d) Adopted an industry-standard Non-Corporate Resolution approving a client relationship agreement with UBS Financial Services, Inc. for the investment and management of City funds.
7. **RECOGNITIONS AND PRESENTATIONS** – None.
8. **REPORTS**
 - (a) Planning Commission Chairman Gregg Manning reported of the March 11th meeting of the Planning Commission; there was one item on the Agenda, the 2013 Housing Element Annual Progress Report. The Commission recommended approval to the City Council with staff to file the report with the State Department of Housing and Community Development, Division of Housing Policy Development. Chairman Manning also reported there was a public comment from the architect of the proposed Downtown Bocce Ball Courts regarding a change in light fixtures. The commission referred the matter to the Community Development Director for assistance.
 - (b) Trails and Landscaping Committee – None.
 - (c) City Manager/Staff – City Manager Gary Napper announced the selection of the new City Clerk/HR Manager, Janet Brown
 - (d) City Council - Reports from Council liaisons to Regional Committees,

Commissions and Boards.

Councilmember Diaz attended the recent Mayors' Conference, the Library Foundation Board meeting, and the Adjourned Regular meeting of the City Council.

Councilmember Pierce attended the San Francisco Estuary Partnership, Contra Costa Transportation Authority Administration, and Mt. Diablo Unified School District Board joint meetings. She also hosted the Associated Bay Area of Governments retreat in Clayton which ended with a tour of downtown Clayton. Councilmember Pierce also attended a 3 day conference hosted by California Council of Governments.

Councilmember Geller attended the Mt. Diablo Unified School District Board joint meeting and the Adjourned Regular meeting of the City Council.

Mayor Stratford attended recent the Mayors' Conference, the Mt. Diablo Unified School District Board joint meeting and the Adjourned Regular Meeting of the City Council. Mayor Stratford announced the "Do the Right Thing" character trait for March/April is "Integrity". Mayor Stratford then invited the present Battalion Chief, to introduce himself.

Contra Costa Fire District Battalion Chief Andy Steffen introduced himself and advised one of new Fire Chief Carman's goals is to be more available to answer questions and have a member of his staff attend City Council meetings.

Mayor Stratford advised Battalion Chief Andy Steffen it was approved at the last Council meeting directing City staff to draft a letter to the Board of Supervisors/Fire District Board to use some of the monies received from the recently-awarded SAFER grant to re-open Clayton Fire Station No. #11 to full staff and 24/7 service to the community. Battalion Chief Steffen responded he supported that action.

- (e) Other- None.

9. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Sonja Wilkin spoke about the Village to Village Network. The budding Clayton Valley Village had their first meeting in January and is still in development stages. Ms. Wilkin will be providing progress updates as they occur to the City Council.

10. **PUBLIC HEARINGS**- None.

11. **ACTION ITEMS**

- (a) Consider adoption of a Resolution approving the City's 2013 Annual Report on its Housing Element progress and policies.
(Community Development Director)

Community Development Director Charlie Mullen presented the report and noted the 2013 Annual Progress Report reflects the build out of the Toll Brothers/Diablo Estates 24-lot single-family housing project. The final one remaining building permit was issued within the project and all the Diablo Estates homes have now been constructed and sold. The City also saw the issuance and completion of one building permit for a detached second dwelling unit to an existing single-family home. Unfortunately, the City saw the loss of one existing moderate-income affordable housing unit located in the Stranahan subdivision. He noted the City recently adopted Ordinance 445, establishing a Universal

Design Ordinance and associated brochures and also adopted Ordinance 449, establishing Emergency Shelters by right on City-owned property zoned Public Facility (PF). These two actions were required implementation measures in the City's certified Housing Element.

Mayor Stratford asked for Public Comments. No public comments were received.

It was moved by Councilmember Pierce, seconded by Councilmember Diaz, to adopt Resolution No. 05-2014 approving the City of Clayton 2013 Housing Element Annual Progress Report. (Passed; 4-0 vote).

- (b) Consider a proposal and associated details by Council Member Diaz regarding the City's continued allowance of five (5) public "Concerts in The Grove" on select Thursday evenings in 2014 to be sponsored by the City but funded solely through private sponsorships.
(Council Member Diaz)

Council Member Diaz presented the proposed concert Thursday night concert dates and advised a submittal for funds will be discussed at the general membership meeting of the Clayton Business & Community Association on March 27th. The item will not be voted on until the April 2014 meeting of Clayton Business & Community Association.

Mayor Stratford asked for Public Comments. No public comments were offered.

It was moved by Councilmember Diaz, seconded by Councilmember Pierce, to authorize the use of The Grove Park for five (5) Thursday night "concerts in The Grove" in 2014 on the dates submitted. (Passed; 4-0 vote).

13. COUNCIL ITEMS

Councilmember Diaz commented several local organizations are also celebrating 30 and 40 years of service to the community and he inquired on having a community wide celebration to recognize each organization.

Councilmember Pierce suggested those organizations may consider participation in the upcoming 4th of July parade. This event is well attended by the community and they will gain greater recognition and publicity by being in the parade.

- 14. 8:12 p.m. CLOSED SESSION** – on call by Mayor Stratford, the City Council adjourned into Closed Session for the following purpose:

- (a) Government Code Section 54957.6, Conference with Labor Negotiator
Instructions to City-designated labor negotiator: Assistant to the City Manager.

1. Employee Organization: Clayton Police Officers' Association (CPOA).

8:28 p.m. Report out from Closed Session: Mayor Stratford announced Council received information and gave direction to its Labor Negotiator.

14. **ADJOURNMENT**– on call by Mayor Stratford the Council meeting adjourned at 8:28 p.m. to an adjourned regular meeting on Monday, March 24th at 5:00 p.m., 3rd Floor Conference Room, Clayton City Hall, 6000 Heritage Trail, Clayton, CA.

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Respectfully submitted,



Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL



Hank Stratford, Mayor

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