CITY OF CLAYTON

Founded 1857 . . Incorporated 1964

AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

* * *

TUESDAY, April 15, 2014

7:00 P.M.

Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517

Mayor: Hank Stratford
Vice Mayor: David T. Shuey

Council Members
Jim Diaz
Howard Geller
Julie K. Pierce

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at **www.ci.clayton.ca.us**
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

* CITY COUNCIL *

April 15, 2014

1. **CALL TO ORDER THE CITY COUNCIL** – Mayor Stratford.

2. **PLEDGE OF ALLEGIANCE –** led by Mayor Stratford.

3. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular meeting of April 1, 2014. (View Here)

(b) Approve Financial Demands and Obligations of the City. (View Here)

(c) Accept the Clayton Business and Community Association's (CBCA) offer of 14 new Community Celebratory banners for City installation and public display on Clayton Town Center street light poles during CY 2014. (View Here)

(d) Accept the City's Investment Portfolio Report for Third Quarter of FY 2013-14, ending March 31, 2014. (View Here)

(e) Approve the award of contract in the amount of $40,362.40 to Miracle PlaySystems, Inc., through the National Joint Power Alliance (NJPA) competitive low-bid contract process, for removal and replacement of the resilient play surface at the tot lot playground in The Grove Park, and authorize the allocation of said monies from The Grove Park community facilities district's unobligated reserve fund (Fund 211). (View Here)

4. **RECOGNITIONS AND PRESENTATIONS**

(a) Kickoff of Clayton's Certified Farmers' Market for 2014 – "Opening Day" is Saturday, May 10th (8:00 am – Noon, each Saturday on Diablo Street). (Jessica Millender, Regional Manager, Pacific Coast Farmers' Market Association) (View Here)

(b) Presentation of its Annual Report for 2013 by Joyce Atkinson, President of the Clayton Community Library Foundation. (View Here)

(c) Proclamation declaring the week of April 14th - 20th, 2014 as "Clayton Community Library Volunteer Recognition Week," and recognition of Clayton's "Library Volunteers of the Year." (View Here)

(d) Proclamation declaring April 2014 as "Sexual Assault Awareness Month". (View Here)

5. REPORTS

(a) Planning Commission – No meeting held.
(b) Trails and Landscaping Committee – No meeting held.
(c) City Manager/Staff
(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.
(e) Other

6. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

7. PUBLIC HEARINGS - None.

8. ACTION ITEMS

(a) Consider the Introduction and First Reading of Ordinance No. 455 adding a new Chapter 9.35 to the *Clayton Municipal Code* regarding camping and public urination within the city limits of Clayton. (View Here)
(Chief of Police)

Staff recommendations: **1.** Receive the staff report and presentation; **2.** Open the Public Hearing and receive public comments; **3.** Close the Public Hearing; **4.** Following City Council discussion and any modifications to the proposed Ordinance, approve a motion to have the City Clerk read Ordinance No. 455 by title and number only and waive further reading; **5.** On completion of the City Clerk's reading, adopt a motion to approve Ordinance No. 455 for First Reading with findings its approval will not have a significant adverse impact on the environment and is therefore exempt under CEQA.

9. **COUNCIL ITEMS** – limited to requests and directives for future meetings.

10. **CLOSED SESSION**

(a) *Government Code Section 54957.*6, Conference with Labor Negotiator
Instructions to City-designated labor negotiator: City Manager.

1. Employee Organization: Clayton Police Officers' Association (CPOA).

Report out from Closed Session: Mayor Stratford.

11. **ADJOURNMENT**– the next regularly scheduled City Council meeting is May 6, 2014.

# # # # #

Agenda Date: 4-15-2014

Agenda Item: 3a

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, April 1, 2014

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:01 p.m. by Mayor Stratford in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Stratford, Vice Mayor Shuey, Councilmembers Geller (arrived at 7:03 p.m.) and Pierce. Councilmembers absent: Councilmember Diaz (excused absence). Staff present: City Manager Gary Napper, City Attorney Chris Diaz, City Clerk Janet Brown.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.

Councilmember Pierce requested an urgency item be added to the Agenda tonight as Action Item 8(b), per Government Code Section 54954.2(b)(2), to discuss the Council taking a position on California Assembly House Resolution (HR) 29 (Gomez) regarding legislators' "Pledges Affecting Future Legislation." She noted the need to consider taking action arose after the Agenda was set last Friday.

It was moved by Councilmember Pierce, seconded by Vice Mayor Shuey, to add Urgency Action Item 8(b) per Government Code Section 54954.2(b)(2) for House Resolution (HR) 29 (Gomez), Pledges Affecting Future Legislation. (Passed; 3-0 vote).

3. **CONSENT CALENDAR- It was moved by Councilmember Pierce, seconded by Vice Mayor Shuey, to approve the Consent Calendar as submitted (Passed; 3-0 vote).**

(a) Approved the minutes of the regular meeting of March 18, 2014.

(b) Approved Financial Demands and Obligations of the City.

(c) Approved the City Manager's appointment of Janet Brown as Clayton City Clerk.

(d) Adopted a Resolution No. 06-2014 adding the preparation of a Clayton Sanitary Sewer Management Plan (SSMP) to the City's Grants Fund (Fund 230), Project No. 4021, and awarded a contract to Humphrey Consulting in the amount of $21,940.00 for the development of the City's Sanitary Sewer Management Plan.

(e) Accepted the City's Investment Portfolio Report for the Second Quarter of FY 2013-14 ending December 31, 2013.

Councilmember Geller arrived at the meeting.

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. REPORTS

(a) Planning Commission – No Meeting held.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff – City Manager Gary Napper introduced Assistant City Attorney Chris Diaz covering as legal counsel for tonight's meeting. He then read an email he received late today from Supervisor Karen Mitchoff regarding the Fire District Board's approval to restore full engine and emergency medical response services at Clayton Fire Station 11. The report from the Fire Chief on the District's plan to utilize its 2013 SAFER grant indicated restoring full services at Fire Station No. 11 was the second highest priority of the District for use of its 2-year grant monies..

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Geller finalized this year's Concerts in The Grove flyer which will be in the April 25th edition of the *Clayton Pioneer*.

Vice Mayor Shuey attended a meeting with the Mt. Diablo Unified School District Board.

Councilmember Pierce attended the Mt. Diablo Unified School District Board meeting also, a Contra Costa Transportation Authority Board meeting and the Muir District Boy Scouts dinner.

Mayor Stratford attended the Muir District Boy Scouts Dinner where he was presented with a certificate noting over 3,600 service hours provided by the Boy Scouts within the Clayton community. Mayor Stratford added the "Do the Right Thing" character trait for March/April is "Integrity".

(e) Other- None.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

Gregg Manning spoke on behalf of the Clayton Business and Community Association requesting permission and assistance displaying banners around the community reflecting the following celebrations; City of Clayton celebrating 50 years, Clayton Historical Society and Museum celebrating 40 years, and CBCA celebrating 30 years. Mr. Manning handed the City Council and staff a color rendering of the banners the CBCA is proposing. He asked for the Council's support of this banner program and City Maintenance's installation of the new banners when the item comes to the Council at its next meeting.

7. PUBLIC HEARINGS- None.

8. **ACTION ITEMS**

(a) Consider the Council Sub-Committee's and staff's recommendation to retain the Transwestern commercial brokerage firm to list and market certain City-owned properties for sale and development in the Clayton Town Center.

1. One vacant 1.67 acre real property on Main Street (APN 118-560-010);
2. Three real properties located at 1005 and 1007 Oak Street (APNs 119-050-034; 119-050-009; and 119-050-008)

(Vice Mayor Shuey, Council Member Pierce, and City Manager)

Councilmember Pierce noted since the November 2013 direction to obtain a commercial realtor, staff has made contact and outreach to several commercial brokerage firms to ascertain interest and marketing of three (3) City owned properties. A minimum of 5 commercial realty firms were contacted; several declined due to the challenges of location and land size of the parcels. The Council Sub-Committee and staff unitedly recommend Transwestern Property Company West, Inc. as the commercial brokerage firm best suited to list and market the City-owned properties. Councilmember Pierce introduced Edward Del Beccaro from Transwestern Property Company West, Inc.

Mr. Edward Del Beccaro provided some history on their investigation of the sites and presented the marketing proposal prepared by Transwestern Property Company West, Inc.

Councilmember Geller asked what is the possibility of a Bed and Breakfast use for the larger parcel? Mr. Del Beccaro advised everything is numbers and the more successful locations are in high tourist areas for higher occupancy rates

Councilmember Geller asked about a hotel and having package deals with the Oakhurst Country Club and the Concord Pavilion? Councilmember Geller also noted a lot of residents have visitors and family from out of town that need a place to stay.

Mr. Del Beccaro suggested the question is, "Can the rooms be filled?" and advised these are the types of concerns they look at when speaking with potential developers.

Councilmember Pierce, in addition to noting Transwestern had some very creative ideas for the larger parcel in the Sub-Committee's discussions, asked on how to influence the surrounding private property owners to the City-owned parcels to develop?

Mr. Del Beccaro responded the question is, "How to increase pedestrian traffic in the downtown area?" and suggested the answer is, "By increasing the daily errands citizens need in the downtown."

Councilmember Pierce suggested instead of residents driving halfway into Concord to favorite destinations, how does the City encourage such businesses to relocate into downtown Clayton? Councilmember Pierce also noted that Edward Del Beccaro and his team have different strengths; together they make a dynamic team.

Vice Mayor Shuey indicated he also is very impressed with the Transwestern Property Company West, Inc. and the creativity of the team.

Mayor Stratford asked for Public Comments. No public comments were received.

It was moved by Councilmember Pierce, seconded by Vice Mayor Shuey, to approve an Exclusive Sales Listing Agreement with Transwestern Property

Company West, Inc. to list and market for sale and development several City-owned real properties within the Clayton Town Center, specifically a vacant 1.67 acre parcel on Main Street (APN 118-560-010) and two (2) improved but dilapidated real properties and one (1) adjacent unimproved parcel (0.75 acres in total) located at 1005 and 1007 Oak Street (APNs 119-050-034, 119-050-008 and 119-050-009); and authorize the City Manager to finalize and execute the Agreement. (Passed; 4-0 vote).

9. COUNCIL ITEMS

Mayor Stratford announced he would be adjourning the City Council meeting tonight in memory of the recent passing of Ruth Scott, former Clayton City Clerk (1975-1991) and Jim Webb, Clayton citizen who donated to community events and volunteered a majority of his time in the Clayton community and at City Hall.

10. **7:38 p.m. CLOSED SESSION** – on call by Mayor Stratford, the City Council adjourned into Closed Session for the following purpose:

(a) Government Code Section 54957.6, Conference with Labor Negotiator
Instructions to City-designated labor negotiator: Assistant to the City Manager.

1. Employee Organization: Clayton Police Officers' Association (CPOA).

8:15 p.m. Report out from Closed Session: Mayor Stratford announced Council received information and gave direction to its Labor Negotiator.

11. **ADJOURNMENT**– on call by Mayor Stratford the Council meeting adjourned at 8:15 p.m. in memory of Ruth Scott and of Jim Webb.

# # # # #

Respectfully submitted,

_____
Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

_____
Hank Stratford, Mayor

# # # # #

CITY OF CLAYTON
Founded 1857 - Incorporated 1964

Agenda Date 4/15/2014

Agenda Item: 3b

Approved:

Gary A. Napper
City Manager

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Kevin Mizuno, FINANCE MANAGER

DATE: 4/15/2014

SUBJECT: INVOICE SUMMARY

RECOMMENDATION:

Approve the following Invoices:

4/11/2014 Cash Requirements Report	$ 102,304.12
2/24/2014 CalCard - US Bank	$ 7,947.68
Total:	$ 110,251.80

Attachments:
Cash Requirements Report dated 4/11/2014 (4 pages)
CalCard US Bank statement ending 3/24/14 (1 page)

City o ayton
Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Ace Sierra Tow								
Ace Sierra Tow	4/15/2014	4/10/2014	03312014	Tow charges-3/31/14	$25.00	$0.00		$25.00
				Totals for Ace Sierra Tow:	*$25.00*	*$0.00*		*$25.00*
AT&T/ CalNet 2								
AT&T/ CalNet 2	4/15/2014	4/10/2014	03/22/2014	Phone bill 2/22/13-3/21/14	$1,764.89	$0.00		$1,764.89
				Totals for AT&T/ CalNet 2:	*$1,764.89*	*$0.00*		*$1,764.89*
Bay Area Barricade Serv.								
Bay Area Barricade Serv.	4/15/2014	4/10/2014	0303740-IN	Trail signs - Invoice 4/1/14	$76.30	$0.00		$76.30
				Totals for Bay Area Barricade Serv.:	*$76.30*	*$0.00*		*$76.30*
Best Best & Kreiger LLP								
Best Best & Kreiger LLP	4/15/2014	4/10/2014	723347	March 2014 Retainer	$8,000.00	$0.00		$8,000.00
Best Best & Kreiger LLP	4/15/2014	4/10/2014	723360	POA labor negotiations work-Invoice 4/7/14	$632.50	$0.00		$632.50
Best Best & Kreiger LLP	4/15/2014	4/10/2014	723361	Transpac JPA legal services-Invoice 4/7/14	$1,405.45	$0.00		$1,405.45
				Totals for Best Best & Kreiger LLP:	*$10,037.95*	*$0.00*		*$10,037.95*
CA Dept of Industrial Relations								
CA Dept of Industrial Relations	4/15/2014	4/11/2014	E1162282OA	Elevator inspection	$225.00	$0.00		$225.00
				Totals for CA Dept of Industrial Relations:	*$225.00*	*$0.00*		*$225.00*
CalPERS Retirement								
CalPERS Retirement	4/15/2014	4/10/2014	PPE 3/30/14	Retirement for PPE 3/30/14	$20,724.93	$0.00		$20,724.93
				Totals for CalPERS Retirement:	*$20,724.93*	*$0.00*		*$20,724.93*
CCWD								
CCWD	4/15/2014	4/11/2014	J series	water service 2/6/14-4/7/14	$4,892.03	$0.00		$4,892.03
				Totals for CCWD:	*$4,892.03*	*$0.00*		*$4,892.03*
City of Concord								
City of Concord	4/15/2014	4/10/2014	37514	Dispatch and computer component svc-Invoic	$14,165.00	$0.00		$14,165.00
City of Concord	4/15/2014	4/10/2014	38249	Printing services	$142.37	$0.00		$142.37
				Totals for City of Concord:	*$14,307.37*	*$0.00*		*$14,307.37*
Clean Street								
Clean Street	4/15/2014	4/10/2014	73786	Monthly sweep fee-Invoice 3/31/14	$3,500.00	$0.00		$3,500.00
				Totals for Clean Street:	*$3,500.00*	*$0.00*		*$3,500.00*
Comcast								
Comcast	4/15/2014	4/11/2014	04/05/14	high speed internet 4/10/14-5/9/14	$395.70	$0.00		$395.70
				Totals for Comcast:	*$395.70*	*$0.00*		*$395.70*
Concord Uniforms								
Concord Uniforms	4/15/2014	4/10/2014	8232	Uniorm supplies	$175.38	$0.00		$175.38
				Totals for Concord Uniforms:	*$175.38*	*$0.00*		*$175.38*

City of Clayton
Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Contra Costa County Public Works Dept								
Contra Costa County Public Works Dept	4/15/2014	4/10/2014	5200	February 2014 maintenance	$1,673.38	$0.00		$1,673.38
				Totals for Contra Costa County Public Works Dept:	*$1,673.38*	*$0.00*		*$1,673.38*
Devils' Mountain Awards & Recognition								
Devils' Mountain Awards & Recognitio	4/15/2014	4/10/2014	15869	Employee awards supplies	$57.77	$0.00		$57.77
				Totals for Devils' Mountain Awards & Recognition:	*$57.77*	*$0.00*		*$57.77*
Globalstar LLC								
Globalstar LLC	4/15/2014	4/10/2014	1000000005454788	March 2014 telephone charges	$54.16	$0.00		$54.16
				Totals for Globalstar LLC:	*$54.16*	*$0.00*		*$54.16*
Hammons Supply Company								
Hammons Supply Company	4/15/2014	4/10/2014	8217	April 2014 cleaning/maintenance supplies	$299.92	$0.00		$299.92
Hammons Supply Company	4/15/2014	4/10/2014	82803	Library maintenance/supplies	$74.84	$0.00		$74.84
				Totals for Hammons Supply Company:	*$374.76*	*$0.00*		*$374.76*
Health Care Dental Trust								
Health Care Dental Trust	4/15/2014	4/10/2014	174038	Dental April 2014	$2,926.68	$0.00		$2,926.68
				Totals for Health Care Dental Trust:	*$2,926.68*	*$0.00*		*$2,926.68*
J & R Floor Services								
J & R Floor Services	4/15/2014	4/10/2014	04042014	Janitorial services-Invoice 4/1/14	$4,940.00	$0.00		$4,940.00
				Totals for J & R Floor Services:	*$4,940.00*	*$0.00*		*$4,940.00*
John Deere Landscapes Inc								
John Deere Landscapes Inc	4/15/2014	4/10/2014	67422127	Repair & maintenance costs-Invoice 3/24/14	$292.77	$0.00		$292.77
				Totals for John Deere Landscapes Inc:	*$292.77*	*$0.00*		*$292.77*
Arlene Kikkawa-Nielsen								
Arlene Kikkawa-Nielsen	4/15/2014	4/10/2014	04072014	Library volunteer coordinator-Invoice 4/7/14	$900.00	$0.00		$900.00
				Totals for Arlene Kikkawa-Nielsen:	*$900.00*	*$0.00*		*$900.00*
LarryLogic Productions								
LarryLogic Productions	4/15/2014	4/10/2014	1405	4/1/14 Council meeting-Invoice 4/2/14	$300.00	$0.00		$300.00
				Totals for LarryLogic Productions:	*$300.00*	*$0.00*		*$300.00*
Eric Lynch								
Eric Lynch	4/15/2014	4/11/2014	25434	Deposit refund 2/21/14	$200.00	$0.00		$200.00
				Totals for Eric Lynch:	*$200.00*	*$0.00*		*$200.00*
Michael Grinsberg								
Michael Grinsberg	4/15/2014	4/10/2014	04102014	Library rental deposit release	$200.00	$0.00		$200.00
				Totals for Michael Grinsberg:	*$200.00*	*$0.00*		*$200.00*
MPA								
MPA	4/15/2014	4/10/2014	April 2014	LTD/Life April 2014	$1,363.56	$0.00		$1,363.56

City of Clayton
Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
				Totals for MPA:	*$1,363.56*	*$0.00*		*$1,363.56*
Muir/ Diablo Occupation Medicine								
Muir/ Diablo Occupation Medicine	4/15/2014	4/10/2014	258154	PD employee screening-Invoice 3/25/14	$441.00	$0.00		$441.00
				Totals for Muir/ Diablo Occupation Medicine:	*$441.00*	*$0.00*		*$441.00*
Neopost (add postage)								
Neopost (add postage)	4/15/2014	4/10/2014	N4626523	Lease payment 5/7/14-6/6/14-Invoice 4/6/14	$158.20	$0.00		$158.20
				Totals for Neopost (add postage):	*$158.20*	*$0.00*		*$158.20*
PERMCO, Inc.								
PERMCO, Inc.	4/15/2015	4/10/2014	10180	General entineering services	$2,502.00	$0.00		$2,502.00
PERMCO, Inc.	4/15/2014	4/10/2014	10181	CAP Inspections 3/21/13-4/4/14	$228.25	$0.00		$228.25
PERMCO, Inc.	4/15/2014	4/10/2014	10183	Meetings and discussions with Skipolini's co	$1,050.00	$0.00		$1,050.00
PERMCO, Inc.	4/15/2014	4/10/2014	10182	Engineering work pertaining to RFP process	$488.00	$0.00		$488.00
				Totals for PERMCO, Inc.:	*$4,268.25*	*$0.00*		*$4,268.25*
PG&E								
PG&E	4/15/2014	4/11/2014	03/24/14	diablo pointe service	$22.64	$0.00		$22.64
				Totals for PG&E:	*$22.64*	*$0.00*		*$22.64*
Physio-Control, Inc.								
Physio-Control, Inc.	4/15/2014	4/10/2014	114104219	AEDs	$2,810.15	$0.00		$2,810.15
				Totals for Physio-Control, Inc.:	*$2,810.15*	*$0.00*		*$2,810.15*
Pinnacle Construction Services, Inc								
Pinnacle Construction Services, Inc	4/15/2014	4/10/2014	1900	April 2014 Diablo Estates mgt fee-Invoice 3/	$4,152.00	$0.00		$4,152.00
				Totals for Pinnacle Construction Services, Inc:	*$4,152.00*	*$0.00*		*$4,152.00*
pmsigns								
pmsigns	4/15/2014	4/10/2014	18087	Clayton cleans up banners-Invoice3/24/14	$54.25	$0.00		$54.25
				Totals for pmsigns:	*$54.25*	*$0.00*		*$54.25*
Rock & Waterfall Co								
Rock & Waterfall Co	4/15/2014	4/10/2014	116-53	Waterfall maintenance-Invoice 3/28/14	$650.00	$0.00		$650.00
				Totals for Rock & Waterfall Co:	*$650.00*	*$0.00*		*$650.00*
Ruth Rodriguez								
Ruth Rodriguez	4/15/2014	4/10/2014	04102014	Home occupation permit refund	$162.00	$0.00		$162.00
				Totals for Ruth Rodriguez:	*$162.00*	*$0.00*		*$162.00*
SPRAYTEC (Sprayer Sales Co)								
SPRAYTEC (Sprayer Sales Co)	4/1/2014	4/10/2014	12320	WWTS maint on 12/5 & 12/20-Invoice 3/2	$225.00	$0.00		$225.00
SPRAYTEC (Sprayer Sales Co)	4/15/2014	4/10/2014	12321	Wastewater maintenance 1/10 & 1/24-invoice	$225.00	$0.00		$225.00
SPRAYTEC (Sprayer Sales Co)	4/15/2014	4/10/2014	12337	Maintenance on 2/12 and 2/26-Invoice 4/2/14	$225.00	$0.00		$225.00
				Totals for SPRAYTEC (Sprayer Sales Co):	*$675.00*	*$0.00*		*$675.00*

City of Clayton
Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Thor Doors and Construction, Inc								
Thor Doors and Construction, Inc	4/15/2014	4/10/2014	8137PR	Eneavor hall door repairs-Invoice 2/28/14	$165.00	$0.00		$165.00
				Totals for Thor Doors and Construction, Inc:	*$165.00*	*$0.00*		*$165.00*
Western Exterminator								
Western Exterminator	4/14/2014	4/10/2014	2124527	March 2014 pest control services	$353.00	$0.00		$353.00
				Totals for Western Exterminator:	*$353.00*	*$0.00*		*$353.00*
Wright & Associates								
Wright & Associates	4/15/2014	4/10/2014	1183	Scoreboard for CIP #10434	$18,985.00	$0.00		$18,985.00
				Totals for Wright & Associates:	*$18,985.00*	*$0.00*		*$18,985.00*
				GRAND TOTALS:	**$102,304.12**	**$0.00**		**$102,304.12**

usbank

P.O. BOX 6343
FARGO ND 58125-6343

ACCOUNT NUMBER	4246 0445 5565 0674
STATEMENT DATE	03-24-2014
AMOUNT DUE	$20,529.87
NEW BALANCE	$20,529.87

PAYMENT DUE ON RECEIPT

000000657 2 AT 0.406 106481512582455 P
CITY OF CLAYTON
JENNIFER GIANTVALLEY
6000 HERITAGE TRAIL
CLAYTON CA 94517-1249

AMOUNT ENCLOSED
$

Please make check payable to"U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTI
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4246044555650674 002052987 002052987

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF CLAYTON 4246 0445 5565 0674	Previous Balance	+ Purchases And Other Charges	+ Cash Advances	+ Cash Advance Fees	+ Late Payment Charges	- Credits	- Payments	= New Balance
Company Total	$23,481.06	$7,947.68	$0.00	$.00	$0.00	$0.00	$10,898.87	$20,529.8

CORPORATE ACCOUNT ACTIVITY

CITY OF CLAYTON
4246-0445-5565-0674

TOTAL CORPORATE ACTIVITY
$10,898.87 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	03-03	74798264062000000000198	PAYMENT - THANK YOU 00000 C	10,898.87 PY

NEW ACTIVITY

MARK JANNEY
4246-0400-1392-6722

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$803.45	$0.00	$803.45

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-28	02-27	24246514058092103317212	ORCHARD SUPPLY #251 CONCORD CA	11.98
03-03	03-01	24431064060083323141380	PESTICIDE APPLICATOR'S 831-442-3536 CA	80.00
03-03	03-01	24431064060083723718225	PESTICIDE APPLICATOR'S 831-442-3536 CA	80.00
03-03	03-01	24431064060083723720841	PESTICIDE APPLICATOR'S 831-442-3536 CA	80.00
03-03	03-01	24431064060083733709214	PESTICIDE APPLICATOR'S 831-442-3536 CA	80.00
03-10	03-07	24316054067548632035592	SHELL OIL 57444673503 CONCORD CA	60.56

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

4246-0445-5565-0674

STATEMENT DATE	DISPUTED AMOUNT
03/24/14	.00

SEND BILLING INQUIRIES TO:

U.S. Bank National Association
C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

20,529.87

ACCOUNT SUMMARY

PREVIOUS BALANCE	23,481.06
PURCHASES & OTHER CHARGES	7,947.68
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	.00
PAYMENTS	10,898.87
ACCOUNT BALANCE	**20,529.87**

Agenda Date: 4-15-2014

Agenda Item: 3c

CITY OF CLAYTON
Founded 1857 . . . Incorporated 1964

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

DATE: 15 APRIL 2014

SUBJECT: AGREEMENT TO INSTALL CBCA-PURCHASED BANNERS FOR DOWNTOWN

RECOMMENDATION

It is recommended the City Council, by minute motion, accept the offer by the Clayton Business and Community Association (CBCA) to donate fourteen (14) CBCA purchased banners celebrating three (3) civic and community group "anniversaries" in Clayton for the City to install on street light poles in the Clayton Town Center.

BACKGROUND

In March 2006 the CBCA purchased and the City agreed to install "Historic Banners" for display year-round in the Clayton Town Center. These green and gold banners commemorating the historic nature of Clayton have been on public display for the last eight (8) years.

In 2014 the City of Clayton celebrates its 50th year of municipal incorporation by vote of its electorate in 1964. Likewise, the Clayton Historical Society and Museum celebrate its 40th year of existence and the CBCA heralds its 30th year of good works in our community. To recognize the convergence of these milestones, CBCA has designed a new 30" X 48" banner (copy of design attached) and wishes to purchase fourteen (14) of the banners provided the City Council agrees to display them in the Clayton Town Center. The proposal involves the City agreeing to temporarily remove and store the Historic Banners and hang the new celebratory banners for the remainder of the 2014 calendar year.

FISCAL IMPACT

CBCA will pay for the design and purchase of the new banners. The companion request is for the City to absorb the expense to remove and store the Historic Banners and then install the celebratory banners. Staff calculates it will require 3-4 hours of one of the Maintenance Supervisor's time to take down, store the Historic Banners and then install the new banners. Since this effort will likely be done on a Saturday, time and one-half wage requirements will

be involved plus the daily use of the City's boom truck. The following project costs would be absorbed by the City:

Maintenance Supervisor:	3-4 hours	$ 83.94/hour*	$ 251.82 - $ 335.76
Saturday pay:	3-4 hours	$ 17.60/hour	$ 52.80 - $ 70.40
Equipment Use fee:	Daily	$ 35.00	$ 35.00 $ 35.00
		Sub-Total:	$ 339.62 - $ 441.16
		Install in 2014 and Take-Down in 2015 (x 2):	**$ 679.24 - $ 882.32**

* Hourly rate includes all compensable benefits on base wage

As the City has no budget for this purpose, its General Fund operation would absorb the partnership expense. According to CBCA President Gregg Manning, CBCA will retain ownership of the celebratory banners and they will be returned to CBCA following take down in 2015.

Attachment: 1. CBCA President's email request [1 pg.]
2. Celebratory Banner design [1 pg.]

ATTACHMENT 1

Gary Napper

From:	claytonmayor2008@comcast.net
Sent:	Wednesday, April 09, 2014 7:02 PM
To:	Gary Napper
Cc:	eran2001tg@hotmail.com; klhaydon@pacbell.net; claytonmayor2008@comcast.net; marilyn@schmidtdomain.com; rws32@earthlink.net; rlkellenger@gmail.com; swhiteabs@aol.com; jdculver@comcast.net; gloutley@aol.com
Subject:	2014 Anniversary Banners
Attachments:	Clayton Pole Flags(1).pdf

Gary:

Per our conversation and my information to the City Council at their last meeting, the following is for inclusion as an item on the consent calendar.

Attached is the banner the CBCA is proposing to display in 2014. These banners would be 30 inches wide by 48 inches long. We would produce fourteen of them since John Johnson indicated these are the required dimensions and said there were fourteen light poles which can accommodate them.

The Board sees this as a joint project of the City of Clayton and the CBCA celebrating the Cities significant milestone and significant achievements by the Historical Society and the Clayton Business and Community Association. We see the CBCA covering the entire cost of design and production with the City's contribution being the installation of the banners.

If I can provide any additional needed information, please let me know.

Sincerely,

Gregg Manning
President CBCA

Received
APR 10 2014
City of Clayton

ATTACHMENT 2

2014

CLAYTON

City of Clayton Celebrating

50

Years

Clayton Historical Society
and Museum Celebrating

40

Years

CBCA Celebrating

30

Years

CITY OF CLAYTON
Founded 1857 - Incorporated 1964

Agenda Date: 4-15-2014

Agenda Item: 3d

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KEVIN MIZUNO, FINANCE MANAGER AND CPA

DATE: April 15, 2014

SUBJECT: INVESTMENT PORTFOLIO REPORT – THIRD QUARTER FY 2013-14

RECOMMENDATION:

Accept the City Investment Portfolio Report for the Third Quarter of Fiscal Year 2013-14 ending March 31, 2014.

BACKGROUND

With adoption of the revised Investment Policy on August 3, 2010, the Finance Manager is required to submit a quarterly investment report to the City Council. The Third Quarter 2013-14 Fiscal Year report is provided herein.

FISCAL IMPACT

With the third quarter of the fiscal year completed, interest earnings for the General Fund were at $33,400, or 56% of estimated General Fund interest revenues per the 2013-14 adopted budget of $60,000. City-wide investment earnings solely attributable to pooled investments (i.e. not related to cash with fiscal agents such as bond proceeds) through the third quarter of fiscal year 2013-14 totaled $136,889. Approximately 31.8% of the current City Investment Pool (the Pool) is invested in Local Agency Investment Funds (LAIF), which is an increase of 35.7% since the last quarter ended December 31, 2013. The LAIF quarterly apportionment rate for this quarter was 0.24%, which is a slight decline (0.02%) from a rate of 0.26% in the preceding quarter. In comparison, one year ago on March 31, 2013, the LAIF apportionment rate was 0.28%. Even more astounding is that six years ago on March 31, 2008 the LAIF apportionment rate was 4.18%.

Certificates of Deposit comprised approximately 57.8% of the City investment portfolio as of the quarter ended March 31, 2014. Approximately 10.4% of the pool is made up of cash deposits and low (0.01%) interest bearing money market funds.

The market value of the total investment portfolio as of March 31, 2014 was approximately $15,636,345, which is $53,262 (or 0.34%) greater than total carrying value as of March 31, 2014, exhibiting the strength of City investments in a recovering economy.

Relatively low interest earnings are largely attributable to older high yielding investments continuing to mature and the City placing those matured proceeds into our LAIF account or liquid money market funds for easy access. Easy access to invested funds is pertinent given the uncertainty involved in RDA dissolution and expected payments to the State Department of Finance (DOF) arising from the conclusion of our Due Diligence Review (DDR) agreed-upon-procedures expected by the end of fiscal year 2013-14 pursuant to AB 1484. The funding necessary to make anticipated post DDR demands, although part of the investment pool, is restricted and reported separately within a private purpose trust fund (fiduciary fund) in the City's financial statements.

Management has been diligent to diversify the City Investment Portfolio with assets immediately available in LAIF, money market funds and cash accounts (totaling $6.576 million or 42.2% of the portfolio). In addition, as of March 31, 2014, approximately $1.494 million in certificates of deposit held in the investment portfolio are scheduled to mature by June 30, 2014, allowing for the timely response to a DOF demand should one arise as a result of the conclusion of the DDRs noted previously.

CONCLUSION

For the quarter ended March 31, 2014, the City of Clayton Investment Portfolio is being managed in accordance with the City's investment policy adopted on August 3, 2010. The City's cash management program provides sufficient liquidity to meet the next six month's expenditures. As such, staff respectfully requests the City Council's acceptance of this staff report and the attached Investment Holdings Summary.

Respectively submitted,

Kevin Mizuno, CPA
Finance Manager

Attachments:
City of Clayton Investment Holdings Summary - Third Quarter of Fiscal Year 2013-14
(January 1, 2014 – March 31, 2014)

City of Clayton
Investment Holdings Summary
Quarter Ending
March 31, 2014

Investment Account	Investment Type	Institution	Carrying Value	Rate	Current Yield	Purchase Date	Maturity Date	Market Value
Local Agency Investment Fund (LAIF)	Local Agency Pool	LAIF	4,955,175.61	0.24%	n/a	n/a	n/a	4,955,175.61
Financial Northeastern Companies	Cash	Financial Northeastern Companies	644.00	n/a	0.000%	n/a	n/a	644.00
	Certificate of Deposit	Worlds Foremost Bank Sidney, NE	100,000.00	1.45%	1.45%	1/21/11	7/21/14	100,303.00
	Certificate of Deposit	GE Capital Financial, Inc. (Holladay, UT)	99,000.00	1.50%	1.48%	10/21/10	10/21/14	99,544.00
	Certificate of Deposit	Onewest Bank FSB	100,000.00	1.35%	1.34%	5/9/11	11/10/14	100,682.00
	Certificate of Deposit	Fifth Third Bank	99,000.00	3.30%	3.23%	12/28/09	12/28/14	101,001.00
	Certificate of Deposit	Discover Bank Greenwood DEL	97,000.00	1.65%	1.63%	1/5/11	1/5/15	98,043.00
	Certificate of Deposit	Onewest Bank, FSB, Covina, CA	49,000.00	1.00%	0.99%	9/21/12	9/21/16	49,481.00
	Total Financial Northeastern Companies		**544,644.00**					**549,698.00**
UBS Financial Services Inc.	Cash	BS Bank Sa Deposit Account	250,000.00	n/a	n/a	n/a	n/a	250,000.00
	Money Market Fund	RMA Government Portfolio	55,313.01	0.01%	n/a	n/a	n/a	55,313.01
	Certificate of Deposit	Beacon Federal (Syracuse, NY)	99,000.00	3.20%	3.20%	4/15/09	4/15/14	99,089.10
	Certificate of Deposit	Toyota Financial Savings Bank (Henderson, NV)	98,000.00	3.45%	3.45%	4/17/09	4/16/14	98,104.86
	Certificate of Deposit	First Reliance Bank (Florence, SC)	99,000.00	3.25%	3.25%	4/17/09	4/17/14	99,105.93
	Certificate of Deposit	First Bank of Highland Park (IL)	98,000.00	3.20%	3.20%	4/22/09	4/22/14	98,146.02
	Certificate of Deposit	Sterling Savings Bank, Spokane, WA	99,000.00	1.25%	1.25%	5/4/11	5/2/14	99,080.19
	Certificate of Deposit	Paragon Commercial Bank, Raleigh NC	100,000.00	2.30%	2.30%	5/5/10	5/5/14	100,174.00
	Certificate of Deposit	American Chartered Bank	99,000.00	2.40%	2.39%	5/21/10	5/21/14	99,257.40
	Certificate of Deposit	FSG Bank (Chattanooga, TN)	99,000.00	3.00%	2.99%	12/11/09	6/11/14	99,476.19
	Certificate of Deposit	Banco Popular De Puerto Rico, Hato Rey, PR	99,000.00	1.25%	1.25%	7/28/11	7/28/14	99,320.76
	Certificate of Deposit	Summit Community Bank (Moorefield, WV)	100,000.00	3.20%	3.17%	8/19/09	8/19/14	101,031.00
	Certificate of Deposit	Barclays Bank, Del	99,000.00	3.15%	3.11%	9/23/09	9/23/14	100,243.44
	Certificate of Deposit	Bank Hapoalim, Manhattan, NY,NY	197,000.00	1.25%	1.24%	10/21/11	10/21/14	198,048.04
	Certificate of Deposit	State Bk India Chicago, IL	99,000.00	3.00%	2.95%	2/26/10	12/26/14	100,711.11
	Certificate of Deposit	Jackson County Bank (Seymour, IN)	100,000.00	1.55%	1.53%	1/12/11	1/12/15	101,074.00
	Certificate of Deposit	Horry County State Bank (S. Carolina)	99,000.00	2.50%	2.46%	5/28/10	1/28/15	100,713.69
	Certificate of Deposit	Merrick Bk South Jordan Utah	98,000.00	0.65%	0.65%	4/27/12	4/27/15	98,569.38
	Certificate of Deposit	Citizen Deposit Bank, Arlington, Kentucky	99,000.00	1.60%	1.57%	6/20/11	6/22/15	100,583.01
	Certificate of Deposit	Pyramax Bank FSB (Greenfield, WI)	99,000.00	1.40%	1.38%	8/17/11	8/17/15	100,742.40
	Certificate of Deposit	Bank of the West, SF, CA	100,000.00	1.45%	1.43%	9/14/11	9/14/15	101,745.00
	Certificate of Deposit	BMW Bank of NA, SLC, UT	50,000.00	2.00%	1.95%	11/12/10	11/12/15	51,179.50
	Certificate of Deposit	GE Money Bank (SLC, UT)	50,000.00	2.00%	1.96%	11/12/10	11/12/15	50,977.00
	Certificate of Deposit	Republic Bank (Bountiful, UT)	146,000.00	2.00%	1.95%	3/30/11	1/29/16	149,762.42
	Certificate of Deposit	Israel Discount Bank of New York	196,000.00	2.10%	2.05%	2/9/11	2/9/16	200,588.36
	Certificate of Deposit	Cenlar FSB (Trenton, NJ)	99,000.00	2.30%	2.25%	2/28/11	2/29/16	101,364.12
	Certificate of Deposit	Rockland TR Co (MASS)	250,000.00	2.05%	1.99%	3/28/11	3/28/16	257,157.50
	Certificate of Deposit	Investors Savings Bank	99,000.00	2.20%	2.14%	5/5/11	5/5/16	101,854.17
	Certificate of Deposit	GE Capital Financial, Inc. (SLC, UT) FDIC #33778	100,000.00	1.05%	1.05%	7/12/13	7/12/16	100,156.00
	Certificate of Deposit	Safra National Bank of NY	50,000.00	1.15%	1.15%	9/27/12	9/27/16	50,104.50
	Certificate of Deposit	Bank of the West, SF, CA	49,000.00	1.75%	1.70%	9/28/11	9/28/16	50,293.60
	Certificate of Deposit	Goldman Sachs Bank (Salt Lake)	50,000.00	2.00%	1.95%	9/28/11	9/26/16	51,190.00
	Certificate of Deposit	Doral Bank, San Juan, PR	150,000.00	1.05%	1.05%	12/6/13	12/6/16	149,986.50
	Certificate of Deposit	Firstbank PR Santurce	198,000.00	1.00%	1.00%	12/20/13	12/20/16	197,914.86
	Certificate of Deposit	Marlin Business Bk, Salt Lake UT	50,000.00	1.00%	1.00%	7/17/13	1/17/17	50,093.00
	Certificate of Deposit	National Rep Bk, Chicago Ill	198,000.00	1.25%	1.25%	2/9/12	2/9/17	198,152.46
	Certificate of Deposit	BMW Bank of NA, SLC, UT	198,000.00	1.75%	1.72%	4/13/12	4/13/17	201,142.26
	Certificate of Deposit	Wells Fargo Bk, NA Sioux Falls	99,000.00	1.00%	1.00%	4/18/12	4/19/17	98,746.56
	Certificate of Deposit	Comenity CAP Bk, Utah	245,000.00	1.20%	1.21%	7/5/13	7/5/17	243,400.15
	Certificate of Deposit	Midwest Bank of Western Illinois, Monmouth IL	245,000.00	1.15%	1.15%	7/15/13	7/17/17	245,406.70
	Certificate of Deposit	American Express Centurion, SLC, UT	100,000.00	1.70%	1.73%	7/5/13	7/5/18	98,266.00
	Certificate of Deposit	Compass Bank, Birmingham, Ala	150,000.00	1.55%	1.56%	7/10/13	7/10/18	149,539.50
	Certificate of Deposit	Goldman Sachs Bank (New York, NY)	100,000.00	1.75%	1.75%	7/10/13	7/10/18	99,751.00
	Certificate of Deposit	JP Morgan Chase Bank, National (Columbus, OH)	248,000.00	1.50%	1.51%	7/10/13	7/10/18	246,928.64
	Certificate of Deposit	CIT Bank, Salt Lake City, UT	146,000.00	1.80%	1.81%	7/17/13	7/17/18	145,440.82
	Certificate of Deposit	Bank of Baroda	247,000.00	2.05%	2.05%	10/18/13	10/18/18	247,024.70

City of Clayton
Investment Holdings Summary
Quarter Ending
March 31, 2014

Investment Account	Investment Type	Institution	Carrying Value	Rate	Current Yield	Purchase Date	Maturity Date	Market Value
	Certificate of Deposit	Sallie Mae Bank, Murray, UT	147,000.00	2.05%	2.05%	10/23/13	10/23/18	147,294.00
	Certificate of Deposit	Sallie Mae Bank, Murray, UT	100,000.00	2.00%	2.00%	12/11/13	12/11/18	99,936.00
	Certificate of Deposit	BMO Harris Bank, II	250,000.00	1.25%	1.26%	1/21/14	1/30/19	248,850.00
	Total UBS Financial Services Inc.		**6,295,313.01**					**6,333,028.85**
Morgan Stanley	Money Market Fund	Morgan Stanley	488,041.76	0.01%	n/a	n/a	n/a	488,041.76
	Certificate of Deposit	CIT Bank, Salt Lake City, UT	56,000.00	3.40%	1.70%	4/1/09	4/1/14	56,000.00
	Certificate of Deposit	Bank Little Rock, ARK	99,000.00	3.20%	0.26%	4/8/09	4/8/14	99,037.62
	Certificate of Deposit	Safra National Bank of NY	99,000.00	1.30%	0.65%	4/21/11	4/21/14	99,049.50
	Certificate of Deposit	Investors Savings Bank	98,000.00	1.30%	0.64%	5/5/11	5/5/14	98,088.20
	Certificate of Deposit	American Express Centurion, SLC, UT	100,000.00	1.45%	0.72%	5/19/11	5/19/14	100,128.00
	Certificate of Deposit	Aurora Bank, DE	49,000.00	1.50%	0.74%	5/23/11	5/23/14	49,070.07
	Certificate of Deposit	American Express Centurion, SLC, UT	49,000.00	1.45%	0.72%	5/26/11	5/27/14	49,073.50
	Certificate of Deposit	Compass Bank, Birmingham, Ala	98,000.00	0.80%	0.39%	5/31/12	6/2/14	98,082.32
	Certificate of Deposit	GE Capital Financial, Inc. (Holladay, UT)	49,000.00	1.25%	0.62%	7/15/11	7/15/14	49,110.25
	Certificate of Deposit	Discover Bank Greenwood DEL	48,000.00	1.20%	0.59%	7/20/11	7/21/14	48,145.92
	Certificate of Deposit	Synovus Bank, Columbus, GA	100,000.00	0.50%	0.50%	7/10/13	1/12/15	99,951.00
	Certificate of Deposit	Safra National Bank of NY	98,000.00	1.00%	0.49%	1/31/12	1/30/15	98,728.14
	Certificate of Deposit	State Bk India Chicago, IL	98,000.00	2.00%	1.97%	3/24/11	3/24/15	99,254.40
	Certificate of Deposit	World Financial Network Bank, Wilmington, DE	100,000.00	1.15%	1.14%	5/31/12	5/29/15	100,346.00
	Certificate of Deposit	GE Capital Retail Bank, Draper, UT	98,000.00	2.30%	2.25%	8/13/10	8/13/15	100,089.36
	Certificate of Deposit	BMW Bank of NA, SLC, UT	100,000.00	0.65%	0.64%	4/12/13	10/13/15	100,080.00
	Certificate of Deposit	Ally Bank, Midvale Utah	100,000.00	0.65%	0.65%	4/10/13	4/11/16	99,744.00
	Certificate of Deposit	Ally Bank, Midvale Utah	148,000.00	0.70%	0.70%	6/12/13	6/13/16	147,761.72
	Certificate of Deposit	Aquesta Bank, Cornelius, NC	97,000.00	2.10%	2.04%	6/22/11	6/22/16	99,814.94
	Certificate of Deposit	Medallion Bank, Salt Lake City, UT	200,000.00	1.00%	0.99%	8/19/13	8/19/16	200,390.00
	Certificate of Deposit	Goldman Sachs Bank (Salt Lake)	99,000.00	1.85%	1.81%	8/24/11	8/24/16	101,020.59
	Certificate of Deposit	CIT Salt Lake City, UT	48,000.00	0.90%	0.90%	4/10/13	4/10/17	47,841.60
	Certificate of Deposit	Citizens National, Putnam, CT	100,000.00	1.20%	1.19%	7/18/13	7/13/17	100,147.00
	Certificate of Deposit	Bremer Bk, Menomonie, WI	195,000.00	1.65%	1.65%	7/19/13	7/19/18	195,029.25
	Certificate of Deposit	Mercantile Bank of Grand Rapids, MI	147,000.00	1.65%	1.64%	8/14/13	8/14/18	147,508.62
	Total Morgan Stanley		**2,961,041.76**					**2,971,533.76**
Bank of America (book balance)	Cash (checking account)	Bank of America	**826,908.95**	n/a	n/a	n/a	n/a	**826,908.95**

Broker / Institution	Carrying Value	Percentage of Portfolio	Average Yield to Maturity	Weighted Average Maturity (yrs)	Market Value
Local Agency Investment Fund (LAIF)	4,955,175.61	31.8%	0.24%	0.00	4,955,175.61
Financial Northeastern Companies	544,644.00	3.5%	1.87%	0.77	549,698.00
UBS Financial Services Inc.	6,295,313.01	40.4%	1.02%	2.25	6,333,028.85
Morgan Stanley	2,961,041.76	19.0%	1.02%	1.41	2,971,533.76
Bank of America (book balance)	826,908.95	5.3%	0.00%	0.00	826,908.95
Total investment Portfolio	**15,583,083.33**	**100.0%**			**15,636,345.17**

2013-14 Budgeted Interest - General Fund	$	60,000
2013-14 Actual Interest Revenue to date - General Fund		33,400
Percent of General Fund Budget Received		55.67%
2013-14 Average Annual Yield*		1.039%
2013-14 Total Pooled Investment Income To Date	$	136,889

**This calculation excludes the City's non-interest bearing pooled checking account with Bank of America*

I verify that this investment portfolio is in conformity with State laws and the City of Clayton's investment policy. The City's cash management program provides sufficient liquidity to meet the next six month's expenditures.

T Kevin Mizuno 4/10/14

Kevin Mizuno, Finance Manager — Date

M C Hufford 4/10/14

Merle Hufford, City Treasurer — Date

CITY OF CLAYTON
Founded 1857 – Incorporated 1964

Agenda Date: 4-15-2014

Agenda Item: 3e

Approved
Gary A. Napper
City Manager

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAINTENANCE SUPERVISOR

DATE: April 15, 2014

SUBJECT: Installation of new rubber surface under The Grove Park play equipment

RECOMMENDATION

Approve award of contract to remove and replace the top layer of rubber surfacing under the existing play equipment at The Grove Park as contained in the E2014-1319 from Miracle PlaySystems, Inc., using NJPA (National Joint Power Alliance) contract 022113-LTS; and, authorize the allocation and expenditure of $40,363.40 from The Grove Park's unobligated reserve (Fund 211) to pay for the replacement contract cost.

BACKGROUND

The Grove Park rubber play surface was installed when The Grove Park was constructed in 2007. The resilient surface rests beneath the play equipment on the southwest corner of The Grove Park with the surface area being approximate 3,780 sq. ft. Since its opening The Grove Park has been very popular with the residents of Clayton and especially with families bringing their kids (and adult kids) to play on the play equipment. With this popularity the rubber play surface has seen heavy wear, staining from food and candy spills, and damage caused by vandalism. Within a few years of opening, Maintenance staff caused the retrofit installation of "excessive wear pads" under the swing set and play slides to minimize the wear damage to the rubbery surface. In addition to these "wear patches", the entire play surface was later resealed with an epoxy resin to extend the life of the rubber surface.
During the last few years in particular, the rubbery play surface under the play equipment has not held up well due to continued high usage (and early vandalism); one of the solutions discussed by Staff was rejuvenating the rubbery surface. However, this idea was quickly determined not to be practical by the play surface industry because of the excessive staining of the rubbery surface, its uneven surfaces, and the overall condition of the existing play surface. Even though the material is "rated" to last approximately ten (10) years, it is not under warranty as manufacturers recognize the wide range of variables and user impacts to the surface.

Instead, the recommendation is to entirely remove and replace the top coat of the rubber surface with a one-half inch of new rubber top coat. Staff spoke to several different installers

of the rubber product with the majority of vendors simply wanting to add their new rubber surface over the existing rubber play surface. After continued research the rubber products offered, the best solution presented came from Miracle PlaySystems Inc., using a product called Supreme EPDM. This company's remedy has the added benefit of removing the existing top coat of rubber for better adhesion to its base coat underneath. With removal of the top coat the company can also inspect the rubber base coat for any defects such as voids or sinkholes and if found will be able to perform the necessary repairs.

AWARD OF CONTRACT

The scope of Miracle PlaySystems' proposal includes the removal of the existing rubber safety surface top coat and the installation of a one-half inch of the new rubber safety top coat using the Supreme EPDM (ref. SpectraTurf 0.5-1.5mm TPV). The scope of work entails the erection of temporary fencing around the work zone, haul-off of the old material and debris, and all labor for the completion of this project. The resurfacing project will take ten (10) working days to complete which will require the playground area closed during this time. City staff will coordinate all work around the many community events scheduled to start in The Grove Park in May so there will be no disruption to these events from the work being performed. Staff will also post signs in advance of the work to let Clayton residents know the playground will be temporarily closed for these repairs with the dates of the planned closure. The anticipated schedule is mid-May following the May 10th Concert in The Grove.

The new rubber top coat product to be used at The Grove Park is a far superior product and will hold up better to the heavy usage in the Park then the existing play surface. The difference in this product from the existing product is the density of rubber granules that make up the material; they are much smaller which allow much better adhesion of the material. This proposed material is now being used by the City of San Francisco Park and Recreation Department in all of its new installations because of the better wear properties. With the better wear properties there is not the anticipated need to employ "wear tiles" under the swings or pads under the slide exits. The product has an eight (8) year warranty against defects to the material and workmanship; this warranty does not cover normal wear and tear or damage that is cause by vandalism. The new material comes in four base colors (plus standard black); they are beige (current color at The Grove Park now), blue, dark red, and green. Staff recommends the color choice be a 50/50 mixture of green and black. This mixture will help obscure the numerous food spills and stains which regularly occur on the existing play surface. This proposed color mixture was installed at Lydia Lane Park under the new play equipment and still looks good after almost three and half years of use. Of course, Lydia Lane Park does not experience the heavy play traffic and use of The Grove Park but Staff remains hopeful the proposed color will show better.

The quoted contract price derives from the National Joint Power Alliance (NJPA) program which functions as a low-bid competitive process similar to the California program (CMAS) through which the City has awarded numerous favorable projects.

FISCAL IMPACT

The Grove Park operates under a special district tax revenue source for its maintenance and operation. In 2006 residents of Clayton voted and approved an annual real property parcel tax to maintain and operate the new park which was constructed using former Clayton Redevelopment Agency funds and state park grants. The annual revenues from this parcel tax are considered a 'Restricted-Use Fund' and shall only be used at The Grove Park for its operations which include the maintenance, repair, or replacement of park features. Further, the establishment of the Downtown Park Fund by the voters specifically contained the requirement that certain amounts of annual monies be set aside into the Fund's reserve for eventual replacement and capital upkeep of the park's amenities. The Grove Park's unobligated reserve has a cash balance of $245,995.00 for use in such replacements or improvements at The Grove Park. This Reserve amount also includes an annual donation of $10,000 (for 10 years) from the Endashiian Company, owners of the real property underlying the current CVS/Pharmacy business. If approved by the City Council, the ending resultant cash balance after allocation will be $205,631.60.

Exhibits: 1. Miracle PlaySystems' contract price [1 pg.]
2. Color spectrums and related materials [6 pp.]

Exhibit 1

MIRACLE
PLAYSYSTEMS INC
PO BOX 263
ALAMO, CA 94507
T: 800-879-7730
F: 510-893-2163

Estimate

Date	Estimate #
3/28/2014	E2014-1319

Name / Address	Ship To
City of Clayton 6000 Heritage Trail Clayton, CA 94517	Grove Park Main Street & Marsh Creek Rd. Clayton, CA 94517

Terms	P.O. No.	Rep	Project Name
UPON COMPLETION		KS	Grove Park

Description	Qty	Rate	Total
3780 sqft of rubber surfacing, 0.5" thickness, 50% black & 50% color with Supreme EPDM		17,342.50	17,342.50T
Install 3780 sqft of rubber surfacing.		20,128.50	20,128.50
Temp Fencing to surround play area during duration of project (275 linear ft)	275	4.75	1,306.25T
Notes: Scope includes removal and replacement of safety surfacing wear layer.			
Quote includes Supreme wear course which has longer wearability over regular wear course. This product lasts longer under high use zones such as swings, slide exits, etc			
Pricing falls under NJPA contract inclusive of product and installation			

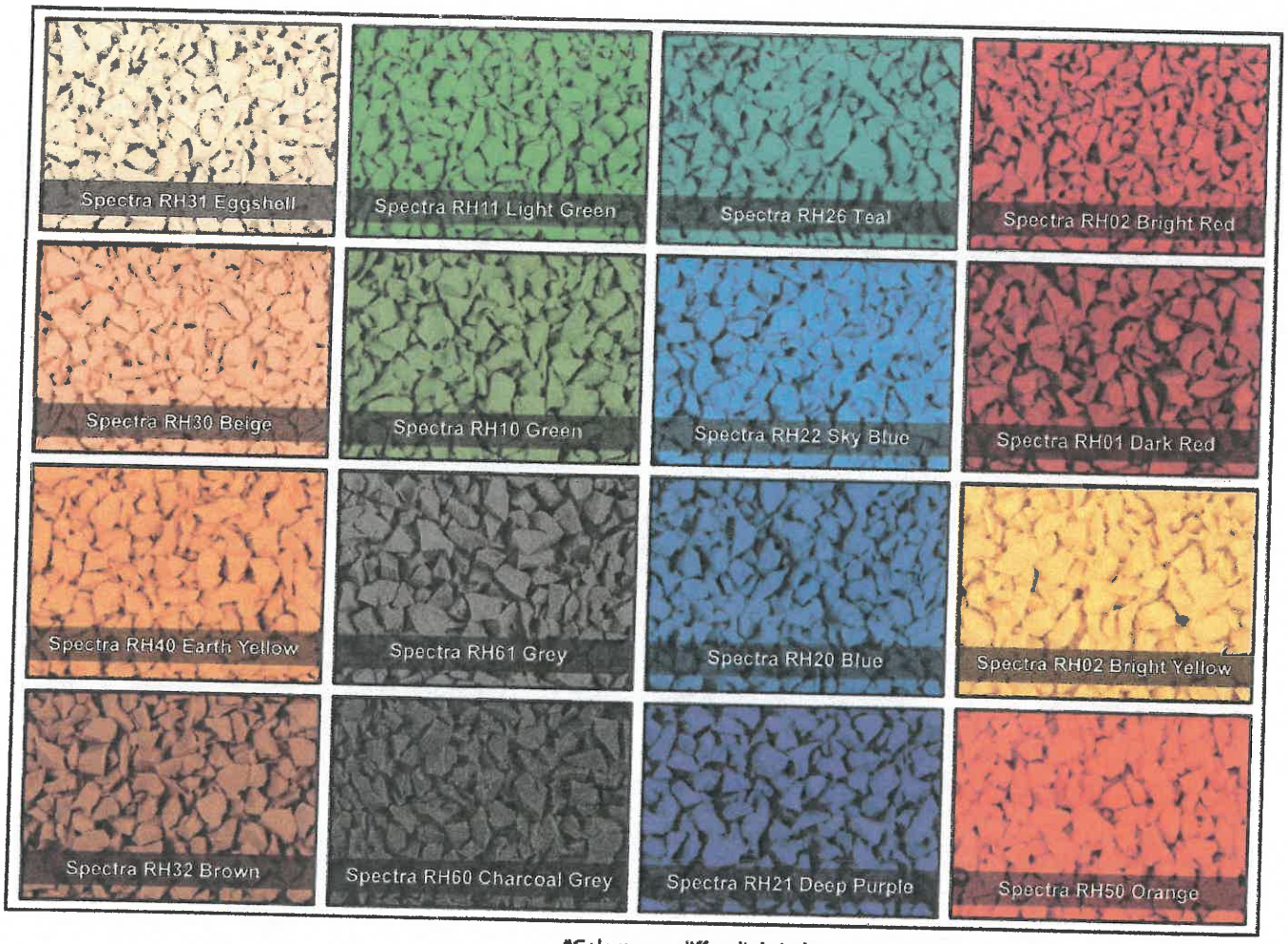
Thank you

Subtotal	$38,777.25
Sales Tax (8.5%)	$1,585.15
Total	$40,362.40

Signature _____

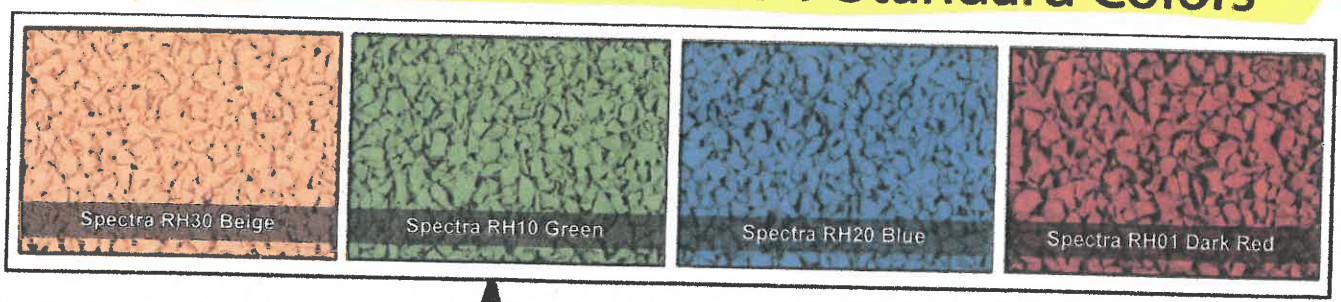
Exhibit 2

SpectraTurf 1-4 mm TPV Standard Colors



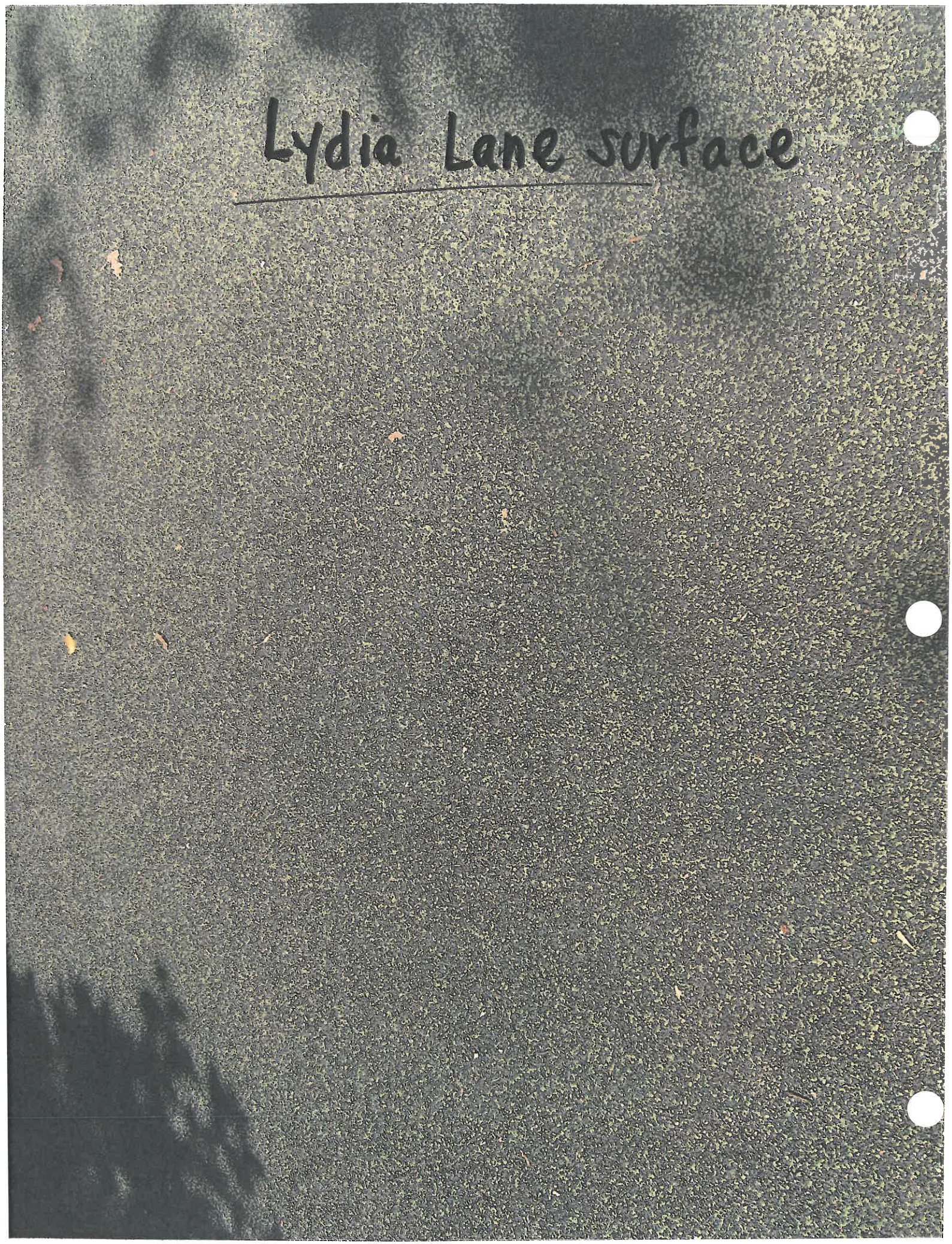
*Colors may differ slightly from above due to photo reproduction process.

SpectraTurf 0.5-1.5 mm TPV Standard Colors



others by special order, note 6-8 week lead time

500 E. Rincon Street #100, Corona CA 92879 ph (800) 875-5788 fx (951) 734-3630 www.spectraturf.com


Lydia Lane surface

About Us

History & Authority

Data Practices Procedures

FAQs

History & Authority

Minnesota Statute §123A.21: Service Cooperatives
Under this statute, **Subd. 1**, NJPA was originally created as 1 of 10 Minnesota Service Cooperatives. Our previous name was the North Central Service Cooperative (NCSC) and we are now doing business as the National Joint Powers Alliance® (NJPA).

The primary purpose of the service cooperatives, under **Subd. 2**, is identified to be the performance of planning on a regional basis and to assist in meeting specific needs of clients in participating governmental units, which could be better provided by a service cooperative than by the members themselves.

M.S.123A.21, Subd. 7 details the 23 programs and service categories that service cooperatives are to operate in, and this subdivision states that the service cooperatives are not limited to those categories. Under Subd. 7 the NJPA Board of Directors, in conjunction with its many advisory committees, annually develops a plan identifying the programs and services it will implement each year.

Additional References

M.S. §123A.21 Subd. 3: Membership and Participation
Full Membership with a service cooperative shall be limited to public school districts, cities, counties and other governmental units as defined in section 471.59 and NJPA's Bylaws and Policies. Governmental units are not required to join NJPA as Full Members, but they must sign on as NJPA Participating Members to access our contracts and to validate their purchases. Many local policies require Membership to legally access contracts held by other agencies. NJPA provides a Participating Membership and Joint Powers Agreement at no cost. When a board signs a Joint Powers Agreement it qualifies that board to serve on the NJPA Joint Powers Advisory Board. The Participating Membership and Joint Powers Agreements both establish a legal paper trail between NJPA and the Member as contracts are accessed.

M.S. §123A.21 Subd. 5(g)
Shows that the powers of the board of directors of a service cooperative are written very broadly to grant extensive authority. This statute states "The board of directors shall have authority to maintain and operate a service cooperative." More specifically, "The service cooperative board of directors may enter into contracts with other public and private agencies and institutions to provide administrative staff and other personnel as necessary to furnish and support the agreed-upon programs and services."

M.S. 123A.21 Subd. 9(d,e): Service Cooperative Defined
Subd. 9 defines the Service Cooperative (SC) under (d) the SC is a public corporation and agency and its board of directors may make application for, accept, and expend private, state and federal funds that are available for programs of the Members. (e) The SC is a public corporation and agency and as such, no earnings or interest of the SC may incur to the benefit of an individual or private entity.

NJPA Bylaws

- Available upon request

Marketing Publications

** View Publications **

Testimonials

** View Testimonials **

Recent News

- News Update - Newly Awarded Contracts!
- Q1 2013 Newsletter

National Cooperative Contract Solutions

View Full List of States

California

CAL. GOV. CODE § 6500

As used in this article, "public agency" includes, but is not limited to, the federal government or any federal department or agency, this state, another state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this state or another state, a federally recognized Indian tribe, or any joint powers authority formed pursuant to this article by any of these agencies.

CAL. GOV. CODE §6502

If authorized by their legislative or other governing bodies, two or more public agencies by agreement may jointly exercise any power common to the contracting parties, even though one or more of the contracting agencies may be located outside this state. It shall not be necessary that any power common to the contracting parties be exercisable by each such contracting party with respect to the geographical area in which such power is to be jointly exercised....

NJPA Analysis: **The Statute authorizes 'public agencies' to participate in joint powers agreements with public agencies of other states. A 'public agency' is defined, in part, as a public corporation. NJPA is a public corporation of the State of Minnesota pursuant to Minn. Stat. §123A.21, subd. 9(d).**

National Cooperative Contract Solutions

Get to Know NJPA

Current & Pending Solicitations

Vendor Reference Guide

How to Purchase

How to Purchase

It's as EASY as 1 — 2 — 3

1. Join NJPA—it's free!

Nearly 90% of members join through an online application - receive your NJPA member ID # electronically within 24 hours: NJPA Online Application
If your agency/organization requires executed signatures, please print and complete one of the *hard copy* options below:

- Participating Member Agreement - application providing authorized signatures lines for your agency and NJPA
- "Joint Exercise of Powers" or "Interlocal" Agreement - Joint Powers Agreement utilized only by government agencies when required
- Associate Member Agreement - application for non-profit entities that require authorized signatures

Click here for more information on membership.

2. Browse Awarded Vendor Contracts—hundreds to choose from!

NJPA has over 175 awarded vendor contracts in a wide variety of industries and over 220 ezIQC Construction contracts. Facility & MRO, Fleet Services & Equipment, Food Service & Equipment, Healthcare & Pharmacy Solutions, Heavy & Utility Equipment, Logistic Services & Mail Equipment, Office & Classroom Solutions & Equipment, Technology & Communication Solutions, Transportation and much more!

3. Contact Vendors—contact info is easy to find on NJPA's website!

Each vendor has a landing page on NJPA's website complete with each Vendor's contact name, email and phone number. Contact them and let them know you're interested in using the NJPA contract and they'll do the rest!

For additional NJPA membership information click or call today!
Duff Erholtz - 218-894-5490 - Duff.Erholtz@NJPAcoop.org
Tom Morgan - 218-895-4119 - Tom.Morgan@NJPAcoop.org
Toll Free - 888-894-1930

Marketing Publications

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Testimonials

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Recent News

- New NJPA Executive Director
- NJPAdvantage Newsletter

NJPA AWARDED CONTRACT

NJPA VENDOR CONTRACT SUMMARY – Miracle Recreation Company

DATE April 23,2013	**RFP #** 022113
AWARDED CONTRACT NUMBER **022113-LTS**	**NJPA RFP TITLE & CATEGORY** Athletic and Recreational surfaces, Playground and equipment.
CONTRACT PERIOD April 23,2013-April 22,2017	**PRICING MODEL** Line item pricing
DESCRIPTION Comprehensive playground solution of products and services through local dealer and installer.	
VENDOR NAME AND ADDRESS Miracle Recreation Company 878 E. US Hwy 60 Monett, MO 65708	**VENDOR CONTACT** David Sheedy: David.Sheedy@playpower.com Mike Sutton: Mike.Sutton@playpower.com

NJPA CONTRACTS CONSIST OF THE FOLLOWING DOCUMENTS Section 2.4"Contract" as used herein shall mean cumulative documentation consisting of the RFP, and entire Bidder's Response, and fully executed "Acceptance and Award". ○ Request for Proposal (RFP) ○ Bidders Response ○ Bid Acceptance & Award	**RELATED CONTRACT DOCUMENTATION** • Affidavit of Advertisement • Bid Opening Witness Page • Bid Evaluation • Bid Comment & Review
DOCUMENTATION OF CONTRACT MAINTENANCE	**ADDITIONAL INFORMATION:**

NJPA INFORMATION

NJPA CONTACT Gordy Thompson	**TITLE** NJPA Contract Manager
PHONE 218-894-5489	**EMAIL** Gordy.thompson@njpacoop.org
ADDRESS 202 12th Street NE, P.O. Box 219, Staples, MN 56479	**WEBSITE** www.njpacoop.org

Agenda Date: 4-15-2014

Pacific Coast Farmers' Market Association
A Non-profit Community Service Organization

Agenda Item: 4a

March 26, 2014

Laura Hoffmeister
Assistant to the City Manager
6000 Heritage Trail
Clayton, CA 94517

Dear Laura:

PCFMA would love to continue its operation of your Clayton Certified Farmers' Market for the 2014 season. The market is scheduled to operate beginning May 10, 2014 and end Oct 25, 2014. The operating day of the week would remain the same, every Saturday, 8 am until 12 pm, excluding Clayton special events on August 30 and October 4, 2014.

We look forward to continuing to serve the Clayton Community and growing the market.

Sincerely,

John Silveira

5060 Commercial Circle, Suite A, Concord, CA 94520 • P: 925.825.9090 • F: 925.825.9101 • pcfma.com

Pacific Coast Farmers' Market Association
A Non-profit Community Service Organization

March 14, 2014

Laura Hoffmeister
Assistant to the City Manager
City of Clayton
6000 Heritage Trail
Clayton, CA 94517

Dear Laura:

This is confirming that PCFMA will again manage the seasonal Clayton Farmers' Market for 2014. Within this document you will find answers to frequently asked questions about the farmers' market. PCFMA will provide the City with appropriate insurance prior to the first market date, and will be responsible for all necessary permits and inspections (i.e.: County Ag., County Health Dept., and Fire District). If there is anything in this letter that is unclear, we are happy to discuss those with you.

- *Hours of event open to public, and set up, take down time.*

The Clayton Farmers' Market will be open to the public from 8:00am to 12:00pm on Saturdays (same hours as prior years). The Clayton Market will run from May 10 thru October 25, with the exception of August 30 (Soapbox Derby) and October 4 (Oktoberfest) .The market will be placed on Diablo Street, between Main and Center Streets between the hours of 6:00am (to begin set up) and 1:00pm. At 1:00pm the streets will be available to vehicular traffic.

- *Is it rain or shine?*

All of our markets operate rain or shine. The only time we close a farmers' market is if the weather is so dangerous that the market cannot be operated safely. This tends to happen only in cases of heavy sustained winds.

- *Advertising, signage for the event.*

We invest in advertising to promote the Clayton Farmers' Market. Each year posters and flyers are produced and distributed to local businesses for display in their establishments. Currently, The City of Clayton has existing farmers' market banners that will be set up in advance of the Market to help announce the return of the market. PCFMA also keeps an email customer database from those that voluntary provide an email address- a monthly market and produce guide is sent to them along with any other pertinent announcements related to the Market.

As has been done in prior years we appreciate the City of Clayton including a link from the city's website, a mention in city events calendar, and on the local government access channel on the local cable; and putting up flyers in the city posting board locations.

- *Street closures.*

We will utilize City equipment for the street closure, this consists of metal and wooden a-frame style barricades supplemented with traffic cones to block vehicular access to the streets. - the city stages the equipment at or near the market site for the use of PCFMA staff..

- *What location will be used for the event and the general layout of that location (where would booths be where do vendor vehicles park?)*

The producers' set-up along the curb selling to a center customer aisle way down the city of Diablo Street. The actual extent of the street occupied would depend in part on the number of producers participating in the market. Their vehicles will be parked off site in public parking areas, typically on Center Street. Some are dropped off – picked up and therefore will not have vehicles.

- *What type of vendors would there be expected to have, would it only be produce or other type of vendors*

The market will consist of California farmers – certified agricultural producers – in the certified farmers' market section of the Clayton Farmers' Market. In an adjacent area, nonagricultural producers such as bakeries, hot foods, gourmet foods, and kettle corn would sell their products.

PCFMA also sets aside space in its markets for local businesses to promote themselves through the Merchant in the Market program. Similarly, we set aside space for local nonprofit and community organizations to promote their services through the Community in the Market program. We also regularly welcome California Master Gardeners who share their knowledge with market shoppers.

- *Music and or other special items:*

As with past years, where possible the market will have music accompanist and special children type booth such as face painting, balloons – if we bring a small bounce house to the market we will provide additional insurance and name the City Additional insured with policy endorsement.

- *Community and Civic Groups.*

As with past markets years we will continue to allow local community and civic groups a booth space – such group will need to contact the PCFMA Manager to schedule the information will be provided to the City to ensure it is a legitimate community organization. Such groups can be Garden Club, Historical Society, CBCA, Scouts, Rotary, Soroptimist, Women's Club, Library Foundation, City, School Organizations, etc.

- *Who cleans up after the event?*

The Market Manager is responsible to ensure the area is returned to pre event conditions. The merchants are required to clean their own spaces, however the Market Manager stays on site to verify and also to clean up in general and if any merchant did not do adequately it will be noted and cleaned by the Market Manager. In general merchants are to check out after having their space inspected for cleaning by the Market Manager. The City will provide one trash and recycling container (usually the Market Manager obtains from the grove concerts containers and returns to the same place after breakdown).

- *Who will be the Clayton Market Manager?*

PCFMA is currently filling staffing positions for the upcoming season. Last year's manager has returned to advance her career and thus a new Market Manager will be hired to manage the Clayton Farmers' Market. As soon as the selection is made, you will be contacted. Prior to the start of the season, the Market Manager will come to Clayton and make introduction and also familiarize themselves with the downtown layout and businesses.

If you have any further questions or would like to discuss any of these issues in person, please feel free to contact us. We look forward to working with you and the City of Clayton.

Sincerely,

Jessica Millender
Pacific Coast Farmers' Market Association
Contra Costa Regional Manager

5060 Commercial Circle Suite A
Concord, Ca 94520
Front Office: (925) 825-9090
Direct Line: (925)771-2908

Clayton Certified Farmers' Market

Annual Report
2013

Pacific Coast Farmers' Market Association

Our mission is to establish and operate community-supported certified farmers' markets and other direct marketing outlets that provide viable economic opportunities for California farmers and food producers, local access to farm fresh products, support for local businesses and community organizations and education concerning food, nutrition and the sustainability of California agriculture.

Clayton

Clayton CFM is located on Diablo Street between Main and Center in charming, historic downtown Clayton. The market has completed its sixth season, operating from May 11th to October 26th, from 8:00 a.m. to 12:00 p.m. The Market closes twice a season for the Clayton Soap Box Derby and Clayton Oktoberfest.

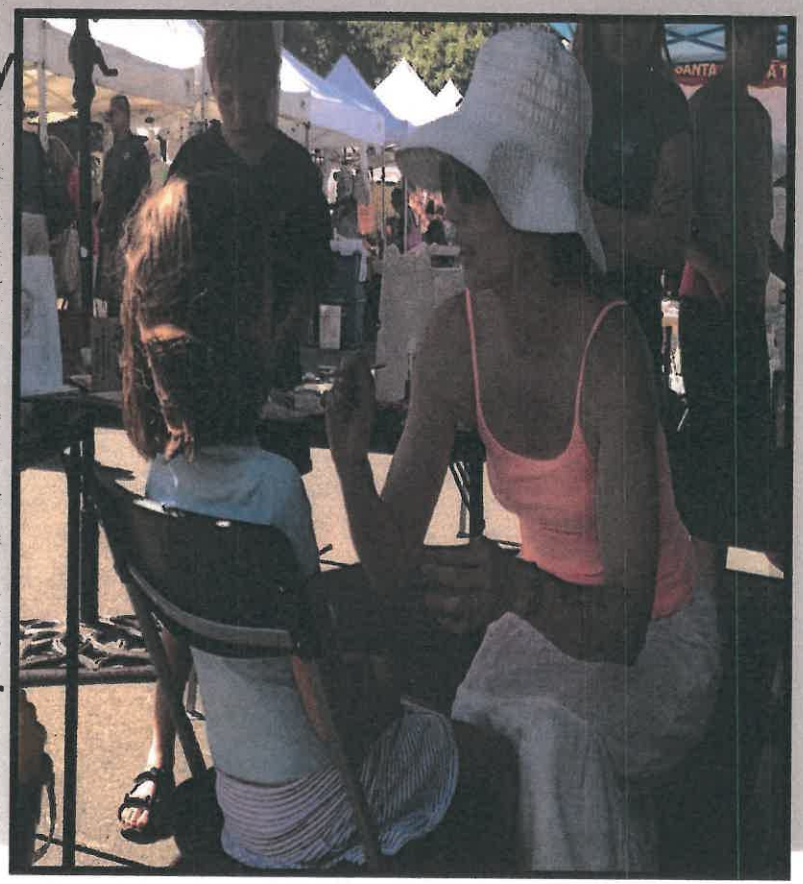
While the Market is smaller than many of our markets that we operate, it offers the Clayton community a full variety of the freshest, just-picked fruits and vegetables at the peak of the season.

Farmers' Market

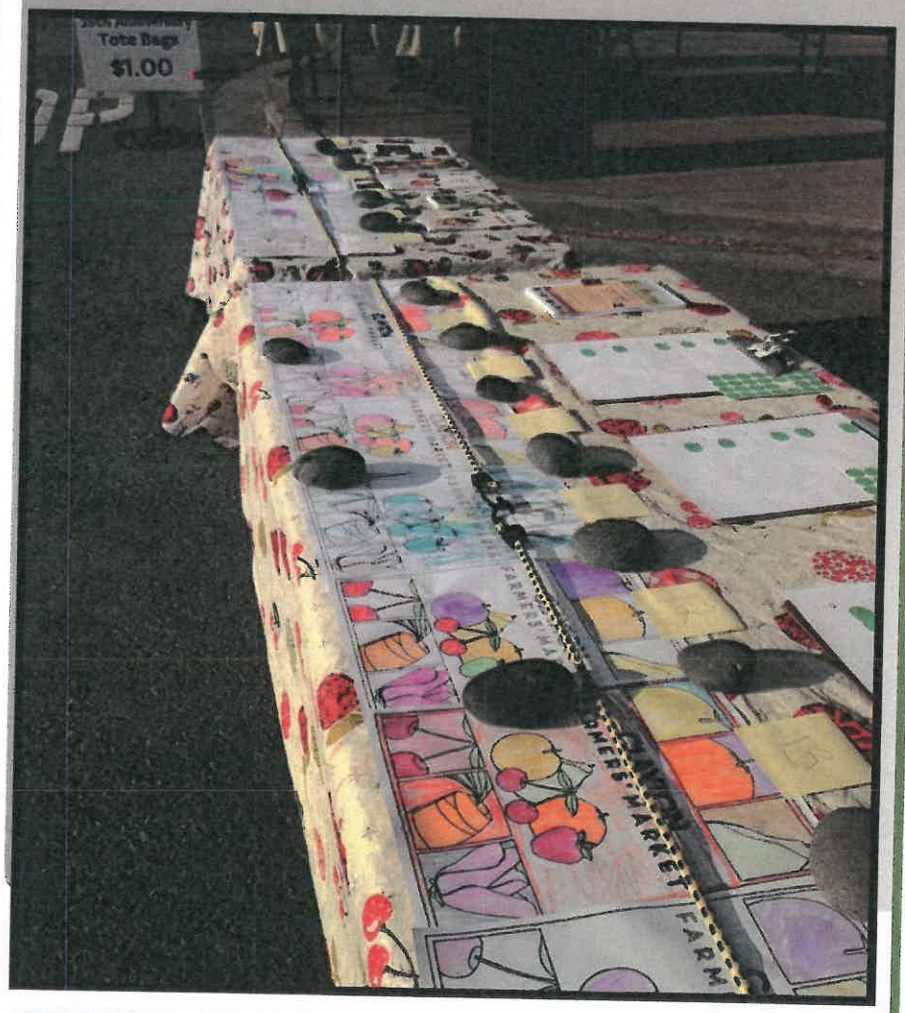
New 2013 News

- Clayton CFM started a weekly Kid's Table with giant bubbles, jump rope and hula hoop. Clayton resident Tammy would often come to the Market with coloring sheets and Face Painting.

- Also new this year was a Cookbook Exchange Table which enabled a dynamic interaction between neighbors. Seeded with over 30 cookbooks from PCFMA, many more were added over the season.



Market Events and Promotions



- Variety of "Enter to Wins"
- Facebook "Secret Word of the Day"
- Kids' Coloring Contest
- Great Pumpkin Give-away
- Kids' Scavenger Hunt
- Essay Contests
- Photo Contests
- Guess the Weight or Guess the Number Contests
- Cookin' the Market Chef Table and Cooking Demo
- PCFMA 25th Anniversary Celebration

Community

The Market is committed to being a core part of community life. We undertake active outreach to meet the needs of the Clayton Valley community.

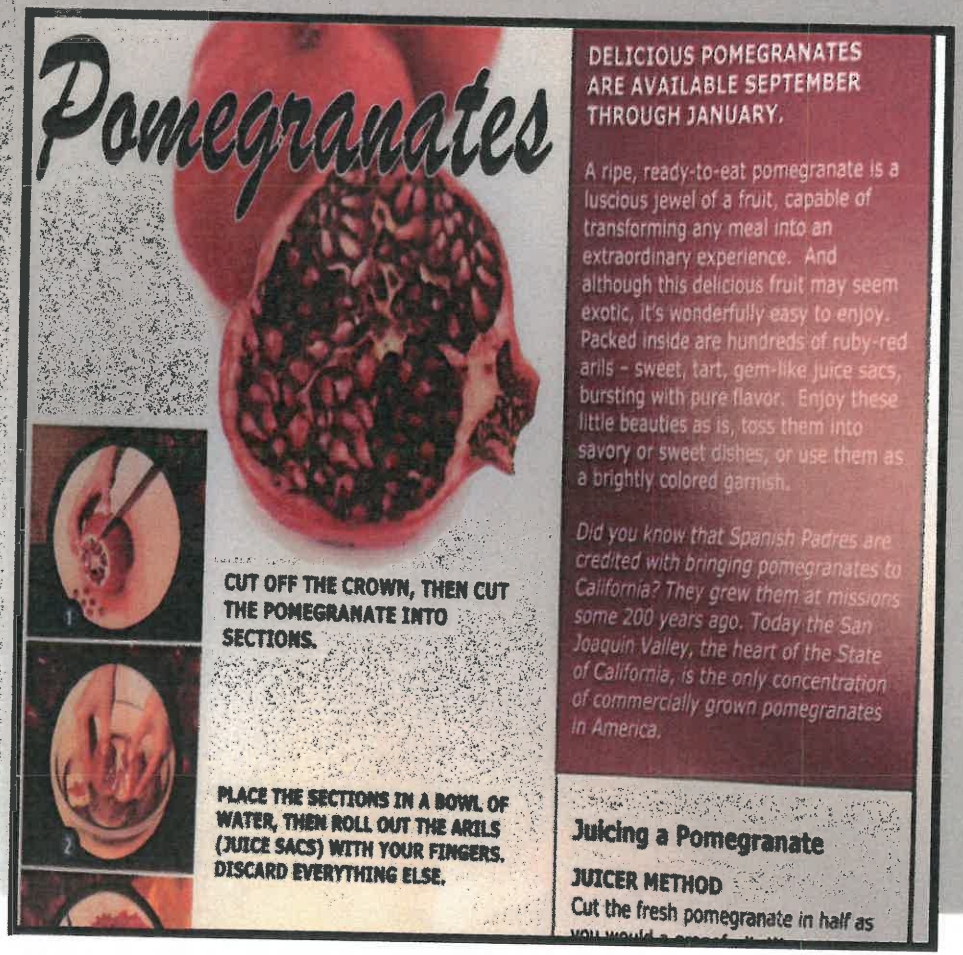
Market Collaborations

- **Contra Costa Food Bank Drive**
- **Boy Scouts of America**
- **Clayton Garden Club**
- **Clayton Historical Society**
- **Master Gardeners of Contra Costa County**
- **Clayton Valley Charter High School Marching Band**
- **Clayton CERT**

Connection

We connect with our customers in multiple ways…

- We offer WIC, EBT and Market Match in the markets.
- We provide a market manager each week to answer shoppers produce questions.
- We offer a variety of handouts on a weekly basis with recipes, cooking tips and nutritional information



FaceBook

- Facebook was an effective tool to communicate and connect with our loyal customers; letting them know what's new at the Market, and presenting promotions. 2013 saw the start of "Shopper of the Week", a weekly Facebook posting to help neighbors connect with neighbors. Facebook "Likes" have increased over 40% this year.

Musical Acts

Musical Groups

Fun and Dancing

Solo Artist

Solo Artists

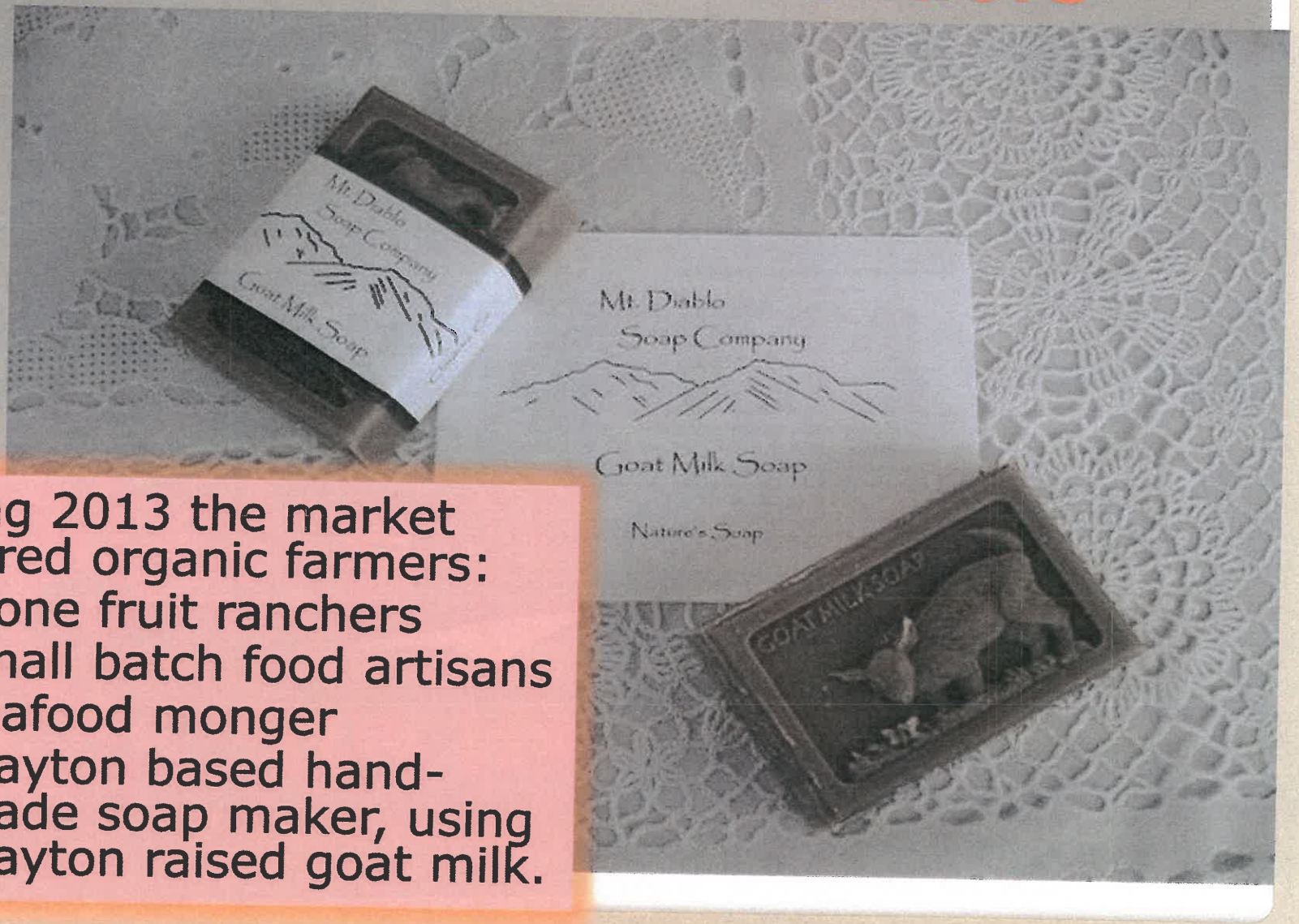
Bands

PCFMA arranged for top Bay Area musicians to play for the customers every week

Vibrancy of the Market

- 2013 saw a reduction in the number of customers and producers from the previous year, with a steep drop-off after the Oktoberfest closure.
- The numbers of subscribers to our monthly email newsletter increased from 338 to 410, up 21%.
- There were a total of 27 producers and vendors in the Market this year. Some have been with the market since the beginning

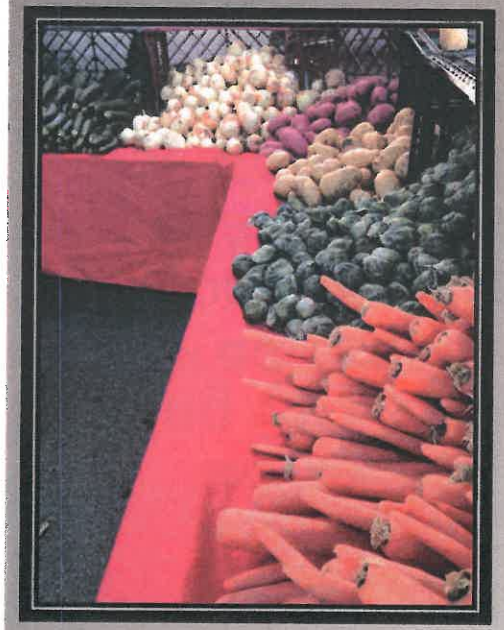
Producers and Vendors



During 2013 the market featured organic farmers:

- stone fruit ranchers
- small batch food artisans
- seafood monger
- Clayton based hand-made soap maker, using Clayton raised goat milk.

The Market



The Future

Our goal for 2014 is to:

- Improve the variety of products at the Market
- Expanding the agricultural sector
- Specifically targeting a flower producer and a meat/seafood producer.

Clayton Farmers' Market

CLAYTON FARMERS' MARKET

SATURDAYS 8AM-12PM

MAY 10 THRU OCT. 25

CLOSED AUG. 30 & OCT. 4

FB.COM/CLAYTONFARMERSMARKET

DIABLO ST.

BETWEEN

MAIN ST. & CENTER ST.

CITY OF CLAYTON

Your Food
Your Community
Your Farmers' Market

We Gladly Accept:
WIC/EBT

pcfma.com/clayton
1.800.949.FARM

PCFMA

Draft ... Draft ... Draft ...

Agenda Date: 4-15-2014

Agenda Item: 4b

CLAYTON COMMUNITY LIBRARY FOUNDATION

2013 ANNUAL REPORT

The Clayton Community Library Foundation, established July 1989, continues to be actively involved in support of the Clayton Community Library. The CCLF is an all volunteer, tax exempt, non-profit 501(c)(3) corporation. The purpose of the CCLF is to support the Library by providing a pool of volunteers and funds to provide books, materials, special programs and furniture not provided by City and County budgets. The City of Clayton owns the 15,500 square foot building and its furnishings. The Board of Directors of the Foundation serves as the City of Clayton Library Advisory Committee.

Clayton Community Library in-library volunteers donated 6,796 hours of library service in 2013. Our volunteers checked in and shelved returned books, repaired books and videos, provided computer assistance, tutored students and helped out where needed. Volunteers working in the library numbered 87 adults and 59 students. The Volunteer Coordinator oriented 6 adults and 8 students. Four adult and 9 student volunteer tutors assisted 45 students, one-on-one, for a total of 511 hours. Six adult and 11 student group-study tutors worked 302 hours assisting 24 students. Two Computer Helpers worked 168 hours assisting 46 patrons with use of the Internet and word-processing. Once again we had a Book Buddy, Gail Fitzgerald, who volunteered 31 hours reading to 126 children. The very popular "Paws to Read" had 95 children reading to 8 friendly, and very happy dogs. Even our paid Volunteer Coordinator volunteered 242 hours, or 20 hours a month. Seven volunteer shelf readers spent 25 hours hunting for mis-shelved books .Based on the 2011 Independent Sector figure for the value of volunteer labor in California, $24.75 per hour, the total monetary value of library volunteerism is $168,201! Once again the Clayton Community Library has more volunteers than any other library in the County! Our library operates on 3/5ths of the normal staffing – our wonderful volunteers provide the rest of the staffing.

Other volunteers donated 1787 hours working on Used Book Sales and other Foundation related activities worth $44,264. Boy Scout Troop 484 provides man power to move books for our book sales and the Clayton Garden Club maintains our flower boxes and other garden areas surrounding the library. We are truly a community library.

As part of the County Library development of a new Strategic Plan, Clayton residents took part in a survey, individual interviews and a Community Town Hall Meeting. The top responses to the question, "What is the single most important contribution the library makes to our community today", were 1) Library serves as a focal point by drawing people together and 2) Place to gather. In response to these answers CCLF is actively seeking to partner with other volunteer organizations in sponsoring programs for the community. In October, CCLF co-sponsored with Clayton Branch AAUW, a CERT – Hands Only CPR class

We like to keep our volunteers happy, and this year Volunteer Coordinator, Arlene Kikkawa-Nielsen, planned two parties for the student volunteers – an end of year/graduation pizza party with 22 attendees and a holiday pizza party with games, karaoke and gingerbread house construction with 15 attendees. The adult volunteers were entertained at a Spring luncheon and the Lead Volunteers were entertained at a Holiday Luncheon at Joyce and Dave Atkinson's home.

The Eighteenth Birthday celebration included the Annual Meeting of the Clayton Community Library Foundation and the Volunteer Recognition Coffee on Saturday, March 2nd and the Creekside Arts Celebration "100 Years of Stories…Contra Costa County Library System serves communities since 1913" on the weekend of March 22th through 24th. On Friday, March 22nd there was an artist's preview, "Obi Wan" a great horned owl was present and enjoyed being sketched. Art Awards for the juried show, were presented Elisabeth Tuck, Pres. California Writer's Club, Art Concepts Inc., and the Arts & Culture Commission of CCC. Festivities on Saturday and Sunday included ongoing sales and demonstrations by local artists and crafters. Activities and entertainment featured "plein air" painting;

"Clayton Valley, 100 Years Ago in 1913, presented by Jim Hale, Ethnobotanist & Wildlife Biologist; performance poetry; Diablo Taiko drums; Crazy Quilt of a 1913 Tale, presented by Joy Koonin and a Gathering of Drums. The net income from this weekend totaled $651.68.

Four second grade classes from Mt. Diablo Elementary visited the library and 124 students received library cards. The very popular Book Club led by Sunny Solomon continues to meet at the Clayton Community Library.

The Clayton Community Library participated in the 4th of July Parade for the 15th year. Our entry highlighted the Summer Reading Program, "Reading is Delicious" and the 100th Birthday of the Contra Costa Library. Organized by Arlene Kikkawa Nielsen, 28 students and 5 adults volunteered 308 hours to make our library entry another success. This year's entry featured 9 kids, 3 dogs, 18 student teens and 25 adults. Total volunteer hours – 473.

In 2013 the CCLF was able to generate $42,214.65 in income from a variety of sources, $4,465 of this represents the value of in-kind materials, in the form of used books and tapes/CD/DVDs donated for the booksales and diverted to the library collection. The Foundation maintained an average membership of 290 units in 2013, which brought in $8,415 in revenue. Used Book Sales grossed $17,265.49; United Way/LIC donations added $3,212.44; Organizations donated $3,800, $300 from Clayton Valley Woman's Club and $3,500 from the Clayton Business and Community Assn. (CBCA); Matching Gifts, donations and memorials in addition to account interest, merchandise sales, and fundraising activities complete our total revenue.

CCLF spent $50,939.32 on Library Support. As mentioned in the previous paragraph, in-kind materials added to the collection from patron donations, valued at $4,465, represent a portion of this amount. In 2013 CCLF gave $25,615.70 for materials, books, CD's, DVD's and library programs. Twelve chairs were purchased with the money donated by CBCA. We purchased two bookcases for our new book store. $10,800 was paid to the City of Clayton, which in turn pays our volunteer coordinator, a private contractor. Additional money provided insurance for volunteers, and volunteer recognition events.

CCLF spent $3,791 on library programs and special events. This included 7 major programs, craft supplies for the programs presented by our talented staff, and prizes for the 4th of July, Creekside Celebration, the February "Kids Read" and for the Summer Reading Program.

We no longer count the number of readers signing up for the Summer Reading Program, because some signed up on line and we could not track those folks. However, 359 completed the program at the Clayton Community Library. We like to think it is due to our great prizes!

This was the sixth year for "Clayton Reads". Special programming focused on the book, "Fahrenheit 451". CCLF purchased 150 copies of the book so they could be made available to the public to encourage everyone to take part in this event.

The Clayton Community Library Foundation thanks the City Council, Staff and the community, for all the support you have shown over the years. We think the Clayton Community Library is a terrific asset to the community and it is a good feeling to know that this community values its public library. The 2013 circulation at the Clayton Community Library was 189,690 a slight decrease from 2012. We believe eBooks is responsible for the slight decrease in our circulation. The door count was 125,627. The money raised by CCLF enables the staff to schedule more programs and purchase additional materials and therefore attract patrons into our library to utilize library services

I want to invite any interested citizen to attend our board meetings and become involved in our work. We meet on the 3rd Wednesday of the month at 7:30 in the Library Story Room. We do not meet in December or July.

Joyce Atkinson, President

Agenda Date: 4-15-20

Agenda Item: 4c

Proclamation

The City of Clayton
State of California

Declaring
The week of April 14th - 20th
as
"Clayton Community Library Volunteers" week

WHEREAS, the Clayton Community Library has a total of 146 in-library adult and student volunteers whose work is essential to the support and functioning of library services; and

WHEREAS, In-library volunteers contributed 6,796 hours and Foundation volunteers contributed 1,787 in 2013, for a total of 8,583 hours, which is still the largest library volunteer program in Contra Costa County; and

WHEREAS, on July 4, 2013, 52 Clayton Community Library volunteers and patrons contributed 165 hours to promote the Library's Summer Reading Program at the downtown parade, highlighting the importance of summer reading and summer library visits; and

WHEREAS, 13 volunteer tutors spent 511 hours, one-on-one with 45 students to provide homework help; and in the Group Tutoring Sessions on Wednesday afternoons 6 adult and 11 student tutors spent 302 hours to provide help to an additional 24 students; and

WHEREAS, Clayton Community Library volunteers shelve all the materials at the library, check in returned materials, do all mending of materials, read to children, deliver books to homebound patrons, provide art and environmental education programs, and much more; and

WHEREAS, the 9th Annual Creekside Arts Celebration was held to showcase local artisans, performance and environmental groups and to promote the education of such to the community as well as raise funds for purchasing library materials; and

WHEREAS, the Clayton Community Library Foundation contributed $50,939 in 2013 for volunteer support and recognition, library materials and furniture, programs for adults, teens and young children, and Creekside Arts Celebration expenses.

NOW, THEREFORE, I, Hank Stratford, Mayor, on behalf of the Clayton City Council, do hereby acknowledge, April 14-20, 2014, as Clayton Community Library Volunteer Week, and urge my fellow citizens to recognize that the Clayton Community Library volunteers are a gift to the community and thank the operational volunteers, tutors, book buddies, computer helpers, parade volunteers, Creekside habitat and garden volunteers, homebound deliverers, Creekside Arts Celebration volunteers, Creekside Artists Guild artists, Library Commissioners, Foundation members and Board for their outstanding volunteerism.

_____
Mayor

_____
Date

JOY KOONIN

for

outstanding service

Clayton Community Library

Volunteer of the Year

2014

ELISE KUZBARI

for

outstanding service

Clayton Community Library

Volunteer of the Year

2014

JANE STURGEON

for

outstanding service

Clayton Community Library

Volunteer of the Year

2014

Agenda Date: 4-16-2

Agenda Item: 4d

Proclamation

The City of Clayton
State of California

Declaring
April 2014
as
"Sexual Assault Awareness Month"

WHEREAS, *in California there were 7,828 forcible rapes in 2012 and 169 forcible rapes reported in Contra costa County that same year, with sadly three in Clayton; and notation an increasing number are affecting adolescents; and*

WHEREAS, *sexual assault affects every person of Contra Costa County as a victim/survivor or as a family member, significant other, neighbor or co-worker of a victim/survivor; and*

WHEREAS, *many citizens of Contra Costa County are working to provide quality services and assistance to sexual assault survivors; and dedicated volunteers help staff 24-hour hotlines, respond to emergency calls and offer support, comfort and advocacy during medical exams, criminal proceedings, and throughout the healing process; and*

WHEREAS, *staff and volunteers of Community Violence Solutions and its Rape Crisis Center, Childrens Interview Center, prevention Dept., and Anti-Trafficking Project programs in Contra Costa County are promoting education by offering training to schools, churches, and civic organizations, as well as medical, mental health, law enforcement, education, and criminal justice personnel regarding sexual assault issues; and*

WHEREAS, *it is vitally important that continued educational efforts to provide information about prevention and services for sexual assault be supported and enhanced; and*

WHEREAS, *it is critical to intensify public awareness of sexual assault, to educate people about the need for citizen involvement in efforts to reduce and report sexual violence, to increase support for agencies providing sexual assault services, and to increase awareness of the healing power of creative expression; and*

WHEREAS, *Community Violence Solutions requests public support and assistance as it continues to work toward a society where all women, children, and men can live in peace, free from violence and exploitation.*

NOW, THEREFORE BE IT RESOLVED, *that the Clayton City Council does hereby join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence, and that I, Hank Stratford, Mayor of the City of Clayton do hereby proclaim April 2014 as "Sexual Assault Awareness Month!"*

_____
Mayor

_____
Date

Agenda Date: 4-15-2014

Agenda Item: 8a

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Chris Thorsen, CHIEF OF POLICE

DATE: April 9, 2014

SUBJECT: CONSIDER THE INTRODUCTION AND FIRST READING OF PROPOSED ORDINANCE MODIFYING CHAPTER 9.35 TO PROHIBIT CAMPING EXCEPT AS ALLOWED BY ORIDNANCE AND PROHIBIT URINATING IN PUBLIC .

RECOMMENDATION

) Receive the staff report; 2) Open the Public Hearing and receive public comment; 3) Close the Public Hearing; 4) Adopt a motion to have the City Clerk read Ordinance No. 9.35 by title and number only and waive further reading; and 5) Following the City Clerk's reading, adopt a motion to approve the changes to Ordinance No. 9.35 for Introduction and First Reading.

BACKGROUND

Recently we've experienced an increase in subjects camping or otherwise establishing residence in open spaces, building alcoves and along creek beds in the City of Clayton. The occupants often leave trash, food scraps and human waste in the areas. Additionally, the occupants will use these areas for storage of considerable amounts of personal property leading to unsanitary living conditions and contributing to crime. Ultimately the City becomes responsible for the cleanup of these sites when the occupants have moved on.

Surrounding jurisdictions have increased their efforts in addressing this matter. The increased attention is causing subjects to seek new areas that do not have restrictions on establishing encampments. The modifications to our existing ordinance will give the Police Department an important tool to deal with this growing problem.

DISCUSSION

The City of Clayton takes great pride in providing a safe and clean environment for the public to live, work and recreate. Our residents enjoy a close relationship with the outdoors, taking advantage of numerous walking trails and the many open space opportunities in our area.

Cities in our area are passing more strict regulations on camping and other activities often associated with the homeless population. In some cases, this has caused subjects to relocate to a less restrictive environment. Our current camping ordinance prohibits camping in our public parks, however it does not restrict the activity in other open space areas. These amendments will prohibit camping in all areas of the City except as allowed in section B. Further it will add the prohibition of urinating or defecating in public.

In the past, homeless encampments have been discovered along the banks of our local creeks and surrounding our public facilities such as the library. We have assisted some homeless subjects in seeking housing and other social services, however the City of Clayton does not have the resources to solve the homeless problem.

When called to these encampments we have discovered a variety of unsanitary conditions. These include, trash and food waste strewn about, unsanitary cooking facilities, and human waste either in containers or on the ground. These conditions are unsanitary, and harmful to the environment. When located near creeks, they inhibit our ability to meet our storm water cleanliness requirements. Ultimately, the responsibility and cost for cleaning, and at times storing the property from, these encampments falls to the City.

Having this ordinance will provide the police department an important tool to discourage these encampments within our community. It will assist us in preserving the quality of life our residents enjoy and protect public health.

FISCAL IMPACT

Fiscal impact to the City is unknown, we anticipate future savings in staff time related to cleaning these sites.

Attachments:

1) Revised Ordinance 9.35
2) Photographs of previous encampments

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAYTON, ADDING CHAPTER 9.35 TO THE CLAYTON MUNICIPAL CODE REGARDING CAMPING

THE CITY COUNCIL

City of Clayton, California

THE CITY COUNCIL OF THE CITY OF CLAYTON DOES ORDAIN AS FOLLOWS:

Section 1. Amendment. Chapter 9.35 is hereby added to the Clayton Municipal Code to read in full as set forth in the attached Exhibit A, incorporated by this reference.

Section 2. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance, or the application thereof to any person or circumstances, is held to be unconstitutional or to be otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses of this Ordinance or application thereof which can be implemented without the invalid provisions, clause, or application, and to this end such provisions and clauses of the Ordinance are declared to be severable.

Section 3. Conflicting Ordinances Repealed. Any ordinance or part thereof, or regulations in conflict with the provisions of this Ordinance, are hereby repealed. The provisions of this Ordinance shall control with regard to any provision of the Clayton Municipal Code that may be inconsistent with the provisions of this Ordinance.

Section 4. Effective Date and Publication. This Ordinance shall become effective thirty (30) days from and after its passage. Within fifteen (15) days after the passage of the Ordinance, the City Clerk shall cause it to be posted in three (3) public places heretofore designated by resolution of the City Council for the posting of ordinances and public notices. Further, the City Clerk is directed to cause Section 1 of this Ordinance to be entered into the City of Clayton Municipal Code.

The foregoing Ordinance was introduced at a regular public meeting of the City Council of the City of Clayton held on April 15, 2014.

Passed, adopted, and ordered posted by the City Council of the City of Clayton at a regular meeting thereof held on May 6, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

_____

Hank Stratford, Mayor

ATTEST

_____
Janet Brown, City Clerk

APPROVED AS TO FORM

_____
Malathy Subramanian, City Attorney

APPROVED BY ADMINISTRATION

_____
Gary A. Napper, City Manager

I hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Clayton held on April 15, 2014, and was duly adopted, passed, and ordered posted at a regular meeting of the City Council held on May 6, 2014.

_____
Janet Brown, City Clerk

EXHIBIT A

Chapter 9.35

CAMPING

Sections:

9.35.010 Definitions.
9.35.020 Camping.
9.35.030 Public urination.
9.35.040 Enforcement.

9.35.010 Definitions.

Unless the particular provisions or context requires otherwise, the definitions contained in this section shall govern the construction, meaning and application of words and phrases in this chapter.

"Camp facilities" include, but are not limited to, tents, huts, or temporary shelters, trailers, and any other vehicle.

"Camp paraphernalia" includes, but is not limited to, collapsible shelters, cots, beds, sleeping bags, bed rolls, hammocks, barbeques, open fires, portable stoves or other cooking equipment not provided or approved by the city.

"Store" means to put aside or accumulate for use when needed, to put for safekeeping, or to place or leave in a location.

9.35.020 Camping.

A. No person shall camp anywhere in the city, whether on public or private property, except as hereinafter expressly permitted. "To camp" means to do any of the following:

1. Sleeping (10:00 p.m. to 8:30 a.m.). To sleep at any time between the hours of 10:00 p.m. and 8:30 a.m. in any of the following places:

(a) Outdoors, with or without camp paraphernalia.

(b) In, on, or under any structure not intended for human occupancy, whether with or without bedding, tent, hammock, or other similar protection or equipment.

2. Setting up camping paraphernalia (10:00 p.m. to 8:30 a.m.). To establish or maintain, outdoors or in, on, or under any structure not intended for human occupancy, at any time between the hours of 10:00 p.m. and 8:30 a.m., a temporary or permanent place for sleeping by setting up any camp facilities or camp paraphernalia in such a manner as to be immediately usable for sleeping purposes.

3. Setting up campsite (any time). It shall be unlawful for any person to store personal property, including camp facilities and camp paraphernalia, in the following areas, except as otherwise provided:

(a) Any park.

(b) Any street or right of way, including sidewalks, bus stops and public landscaping; and

(c) Any parking lot, yard, building set-back, vacant land, open space or any other area open or accessible to the public, improved or unimproved.

B. Camping is permitted in the city only in the following circumstances:

1. Camping in public areas specifically set aside and clearly marked for public camping purposes;

2. Camping events authorized by the city;

3. Camping in the yard of a residence, with the consent of the owner or occupant of the residence, where the camping is in the rear yard of the residence or where the camping is in an area of a side yard of the residence that is separated from view from the street by a fence or hedge or other obstruction; except that camping shall not be permitted under this subsection where it is conducted in such a manner as to constitute a nuisance because of noise, inadequate sanitation, or other matters offensive to persons of ordinary sensibility; nor shall camping be permitted under this subsection where the camping in any yard is of such frequency, intensity, or duration as to constitute a use of land prohibited by any provision of this Code; nor shall camping be permitted under this subsection where any fee, charge, or other monetary consideration is collected for the privilege of camping or for any services or the use of any facilities related thereto; and

4. Camping events for minors sponsored by any nonprofit organization; except that camping shall not be permitted under this subsection where it is conducted in such a manner as to constitute a nuisance because of noise, inadequate sanitation, or other matters offensive to persons of ordinary sensibility; nor shall camping be permitted under this subsection where the camping at any location is of such frequency, intensity, or duration as to constitute a use of land prohibited by any provision of this Code.

9.35.030 Public urination.

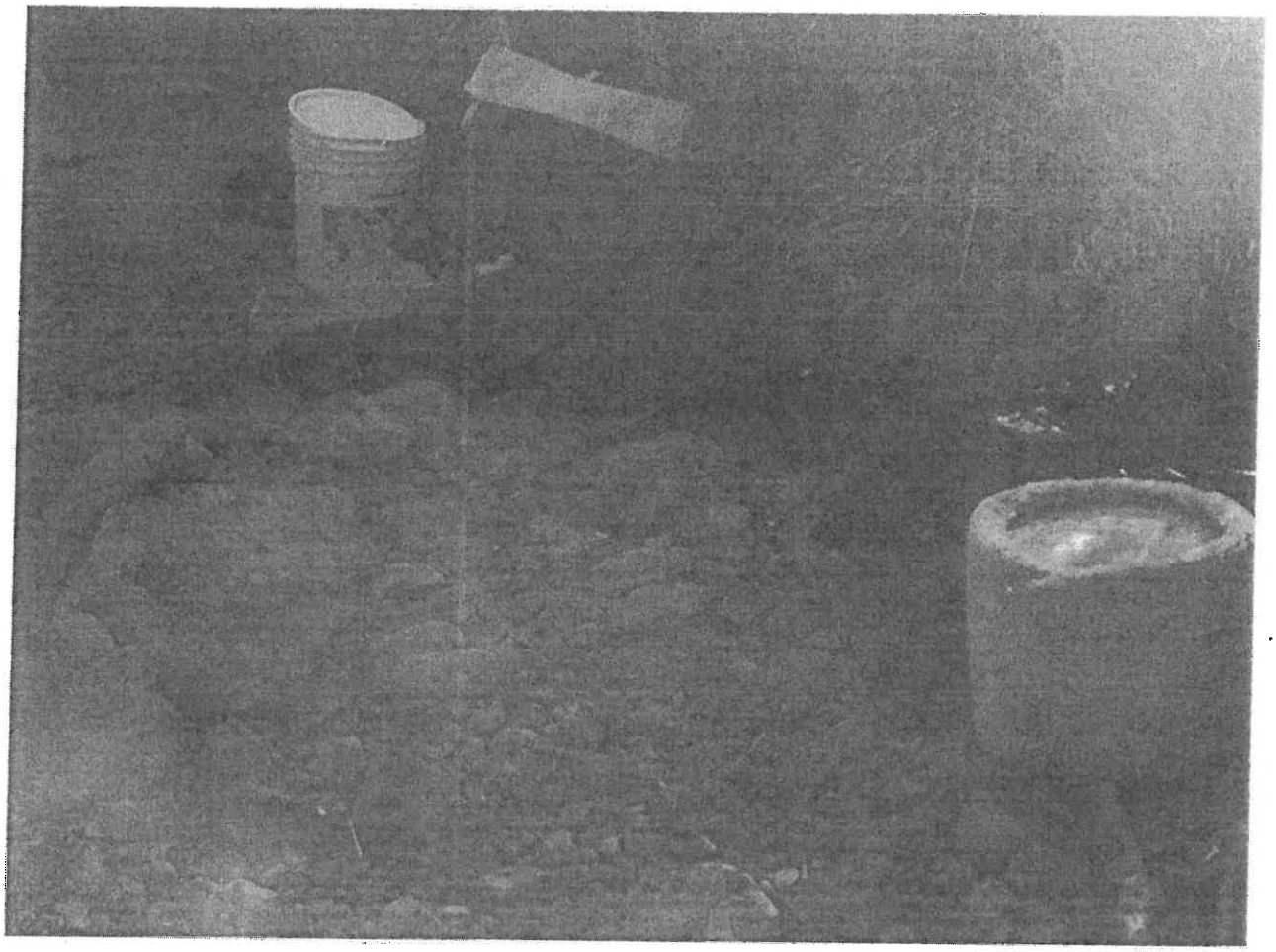
No person shall urinate or defecate in public except when using a urinal, toilet or commode located in a restroom, or when using a portable or temporary toilet or other facility designed for the sanitary disposal of human waste and which is hidden from public view. No person shall urinate or defecate in or upon any public street, sidewalk, alley, plaza, park, public building or other publicly maintained facility or place, or upon the private property of another without the consent of the owner or person in lawful possession, or in any place open to the public or exposed to public view.

9.35.040 Enforcement.

A violation of this chapter shall be a misdemeanor punishable in accordance with section 1.20.010 or as otherwise provided for in this Code.

Debris -homeless camp remnents in Creek July 31, 2013

Debris in creek behind Safeway July 31, 2013



Debris in creek behind Safeway July 31, 2013

More stuff in creek behind Safeway July 31, 2013

Debris -homeless camp remnents in Creek July 31, 2013