



AGENDA

REGULAR JOINT MEETINGS

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CLAYTON CITY COUNCIL and OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)

* * *

TUESDAY, June 17, 2014

7:00 P.M.

*Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: Hank Stratford
Vice Mayor: David T. Shuey

Council Members

Jim Diaz
Howard Geller
Julie K. Pierce

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***

June 17, 2014

1. **CALL TO ORDER THE CITY COUNCIL** – Mayor Stratford.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.

3. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

- (a) Approve the minutes of the regular meeting of June 3, 2014. ([View Here](#))
- (b) Approve Financial Demands and Obligations of the City. ([View Here](#))
- (c) Approve the initiation of process for the Biennial Review of the City's Conflict of Interest Code. ([View Here](#))
- (d) Adopt a Resolution approving a 3-month Addendum No. 1 to the base Memorandum of Agreement with the Clayton Undesignated Miscellaneous Employees Group effective July 1, 2014 through September 30, 2014, unless replaced sooner by mutual agreement. ([View Here](#))
- (e) Adopt a Resolution approving and authorizing the execution of a Right-of-Way Use Agreement with Zayo Group, LLC, per PUC regulations. ([View Here](#))
- (f) Adopt a Resolution approving and authorizing the execution of a 6-month Amendment to the 2009 Agreement with the City of Concord for its continued provision of police dispatch, detention and information technology services to and for the City of Clayton's Police Department. ([View Here](#))

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. **REPORTS**

- (a) Planning Commission – Commissioner Dan Richardson.
- (b) Trails and Landscaping Committee – Chairman Larry Casagrande.
- (c) City Manager/Staff
- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.
- (e) Other

6. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

7. PUBLIC HEARINGS

- (a) Public Hearing on the proposed City of Clayton Budget for Fiscal Year 2014-15 and its 5-Year Capital Improvement Project Budget (CIP) for Fiscal Years 2014-2019. ([View Here](#))
(Finance Manager)

Staff recommendations: **1)** Receive the staff report and presentation; **2)** Open the Public Hearing and receive public comments; **3)** Close the Public Hearing; and **4)** Provide any final Budget modifications and then by motion adopt the Resolution approving a City Budget for FY 2014-15 and a 5-Year CIP Budget for FYs 2014-2019.

8. ACTION ITEMS

- (a) Consider the designation of the City Council's Voting Representative and Alternate for the League of California Cities 2014 Annual Conference to be held September 3rd-5th in Los Angeles. ([View Here](#))
(City Clerk)

Staff recommendations: Following staff report and opportunity for public comment, it is recommended the City Council determine if one or more of its elected officials will attend the Annual Conference and if so, select the City's authorized Voting Delegate (and Alternate, if applicable) and identify the source of budget funds for the purpose.

- 9. COUNCIL ITEMS** – limited to requests and directives for future meetings.

- 10. CLOSED SESSION** - None.

- 11. ADJOURNMENT**– the next regularly scheduled City Council meeting is July 1, 2014.

*** OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT ***
June 17, 2014

1. CALL TO ORDER AND ROLL CALL – Chairman Diaz.

2. PUBLIC COMMENTS

Members of the public may address the District Board of Directors on items within the Board's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the Secretary. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When one's name is called or you are recognized by the Chair as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Board.

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

- (a) Approve the Board of Directors' minutes for its regular meeting December 3, 2013. ([View Here](#))

4. PUBLIC HEARINGS - None.

5. ACTION ITEMS

- (a) Presentation and consideration of a Resolution to approve the proposed Oakhurst Geological Hazard Abatement District (GHAD) Budget for Fiscal Year 2014-15 and setting a Public Hearing to be held on July 15, 2014 for levy of the corresponding real property tax assessments in FY 2014-15. ([View Here](#))
(District Manager)

Staff recommendation: **1)** Receive the District Manager's report; **2)** Receive public comments; and **3)** Adopt the Resolution approving the District's Budget for FY 2014-15, which action includes setting July 15, 2014 as the Public Hearing date on the proposed GHAD real property tax assessments for FY 2014-15.

6. BOARD ITEMS – limited to requests and directives for future meetings.

7. ADJOURNMENT – the next meeting of the GHAD Board of Directors will be scheduled as needed.

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MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, June 3, 2014

Agenda Date: 06-17-2014

Agenda Item: 3a

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Stratford in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Stratford, Vice Mayor Shuey, Councilmembers Diaz, Geller and Pierce. Councilmembers absent: None. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, City Clerk Janet Brown, Community Development Director Charlie Mullen, Finance Manager Kevin Mizuno.
2. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.
3. **CONSENT CALENDAR-** It was moved by Councilmember Pierce, seconded by Councilmember Diaz, to approve the Consent Calendar as submitted (Passed; 5-0 vote).
 - (a) Approved the minutes of the regular meeting of May 20, 2014.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Adopted Resolution No. 15-2014 approving a 1-year Memorandum of Understanding (MOU) with the Clayton Police Officers' Association (POA) effective May 5, 2014 concerning terms and conditions of employment, compensation and benefits.
 - (d) Accepted with regret the immediate resignation of Don Fitzgerald from the City's Trails and Landscaping Committee.
4. **RECOGNITIONS AND PRESENTATIONS**
 - (a) Certificates of Recognition to "Do The Right Thing" public school students selected for exemplifying the character trait of "Courage".

Mayor Stratford and Diablo View Middle School Principal Patti Bannister recognized students Erin Crahan and Brandon Cuneo.

Mayor Stratford and Mt. Diablo School teachers Mrs. Mean and Mrs. Wallis and Principal Irene Keenan recognized students Tiffany Hoang and Dylan Sarna.
5. **REPORTS**
 - (a) Planning Commissioner – No meeting held.
 - (b) Trails and Landscaping Committee – No meeting held.
 - (c) City Manager/Staff – No reports.
 - (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Library Foundation Board and the Clayton Business and Community Association meetings. He was also in attendance at the Concerts in The Grove and VFW Memorial Day Remembrance events. He announced completion of his CERT training and at Thursday's Concerts in The Grove on June 12th, Tone Pony will be performing.

Councilmember Pierce attended the East Bay League of Cities, California State Board of Water Resources and 4th of July Committee meetings. She was also in attendance at the Concerts in The Grove and VFW Memorial Day Remembrance events. Councilmember Pierce announced the need for more volunteers at the upcoming 4th of July Parade.

Councilmember Geller attended the East Bay League of Cities and Clayton Business and Community Association meetings. He also attended the Farmers' Market and Saturday's Concerts in The Grove. Councilmember Geller announced the Houserockers will be performing at the next Saturday's Concerts in The Grove on June 7th.

Vice Mayor Shuey had no report.

Mayor Stratford attended the Council Budget Sub-Committee meeting and the VFW Memorial Day Remembrance event.

- (e) Other- None.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident Patricia Menasco, Pine Hollow Court, referred City Council members to a recent letter her neighborhood sent regarding the Clayton Community Church event that recently took place on its Pine Hollow Court property. She hoped for a City reply to their concerns. She further expressed issue with the church and the City representing only one access road to the church site will be necessary if the church develops its property, and also asserted the City Manager lied in his July 2012 letter to her about advance public notices because the City changed the zoning of the church's property to PF and they did not get City notice. She distributed a copy of that letter to the City Council and staff.

Both the City Manager and members of the City Council responded to Ms. Menasco that no changes in land use zoning had occurred to the church's property on Pine Hollow Court as alleged (she had misread the Zoning Map), and the City Manager indicated he stood by the content of his 2012 letter.

7. PUBLIC HEARINGS

- (a) Public Hearing to consider the Public Review Draft of the proposed 2015-2023 Housing Element Update to the City's General Plan concerning local housing policies and regulations, as required by state law (GPA-02-13).
(Community Development Director; and Ms. Jennifer Gastelum, Project Manager, Pacific Municipal Consultants).

Community Development Director Charlie Mullen presented the staff report and introduced Ms. Jennifer Gastelum, Project Manager with Pacific Municipal Consultants, who was selected in a competitive proposal process to assist the City of Clayton with the Housing Element update. Charlie noted Ms. Gastelum assisted the City with its previous HCD-certified Housing Element. He also advised the City Council of a letter received this day from West Coast Builders objecting to and requesting removal of any reference

to an affordable housing requirement in its Oak Creek Canyon residential subdivision off Marsh Creek Road to the east of the Diablo Parkway intersection. After consulting with the city attorney on this matter, staff recommends no change to the subdivision's affordable housing requirement and Housing Element reference.

Vice Mayor Shuey asked if the builder agreed to the requirement? Mr. Mullen advised the City's position has not yet been communicated to West Coast Builders as the letter was received prior to tonight's meeting.

Councilmember Geller asked if West Coast Builders has a new project coming to Clayton? Mr. Mullen advised that previously-approved project had lost its Site Plan Review and Use Permit land use entitlements due to time lapse. The applicant had reapplied several months back but the land use permit applications were deemed incomplete and staff has not yet received the additional funding deposit from West Coast Builders necessary for staff to continue working on the project. Regarding their comment letter on the Draft Housing Element, the affordable housing requirement issue may be mute, pending the processing timing of the applications, as the City's Draft Housing Element proposes modifying the initial threshold on the provision of affordable housing to 10 dwelling units rather than the current 2 units. Staff does not recommend any changes to the Draft Housing Element based on their letter.

Ms. Jennifer Gastelum presented a PowerPoint highlighting proposed changes from the City's current year Housing Element Update. She advised the HCD review process is 60 days; however, that review process can be as little as 45 days with its Housing Element comments. The proposed Housing Element would then return to City Council in September or October for final adoption and the expectation of a HCD-issued Conditional Compliance letter. Potentially, the City's Housing Element will be certified and cleared well before the January 31, 2015 deadline.

Mayor Stratford recalls the review process was longer the last time. Ms. Gastelum confirmed the last review process took longer as 6 new state housing laws had to be implemented in the previous cycle. There is no similar task this cycle.

Councilmember Pierce asked if all churches were included in the outreach to stakeholders? Mr. Mullen advised there is a potential opportunity site on the St. John's Episcopal Church property based on the current zoning. Councilmember Pierce added a prior City meeting with Saint John's Parish where housing ideas were discussed for their property, and that contact and outreach should be included as a housing interest. Mr. Mullen noted no formal interest or application has been received to date from Saint John's Parish but such preliminary communication could be incorporated into the Housing Element.

Councilmember Pierce indicated she is very supportive of the City investigating residential energy efficient installation and financing programs such as provided by PACE. City Manager Napper advised recent correspondence on the same subject and opportunity was received on the HERO Program and that staff has incorporated a Policy into the Draft Housing Element as an Implementation Item to examine the possibilities.

Councilmember Pierce suspects a proactive approval from Housing and Community Development (HCD) on the City's Draft Housing Element.

Mayor Stratford opened the Public Hearing to receive public comments; no public comments were offered. Mayor Stratford closed the Public Hearing.

It was moved by Councilmember Geller, seconded by Councilmember Pierce, to instruct staff to submit the Proposed 2015-2023 City Housing Element to the California State Department of Housing and Community Development (HCD) for its statutory review and comment. (Passed; 5-0 vote).

8. ACTION ITEMS

- (a) Consider the Introduction/Presentation of the proposed City of Clayton Budgets for Fiscal Year 2014-15 and set the date of Tuesday, June 17, 2014 as a Public Hearing for review and adoption of the proposed City Budget.
(Finance Manager)

City Manager Napper advised the City Council that tonight is the first time in his 30 years of being a California city manager that he has not presented the City Budget and is confident that new Finance Manager Kevin Mizuno will have an excellent presentation.

Finance Manager Mizuno advised the City Fund 210 (Landscape District) was printed twice in the Budget and the Gas Tax Fund 201 was distributed to them at the dais and is available to the public. Mr. Mizuno presented the staff report and explained the differences between FY 2013-2014 and FY 2014-2015 projected Budget. The General Fund proposed budget has a projected surplus of approximately \$30,000 due to increases in local real property taxes.

Councilmember Geller asked why Endeavor Hall is including depreciation expenses as part of the proposed budget? Finance Manager Mizuno advised that including depreciation expense makes the fund balance more easily reconcilable to the audited financial statements, and as Endeavor Hall is considered a business type of activity, full accrual expenses such as depreciation should be included. Councilmember Geller asked how do we treat depreciated value on a tax basis? Finance Manager Mizuno advised there are no tax implications in future capital improvements to an enterprise fund.

Councilmember Diaz asked what is the "Presley Settlement" Fund? Finance Manager Mizuno advised the Presley Settlement is connected to an earlier lawsuit initiated by the City in the Geological Hazard Abatement District. Currently, there is a positive balance for future use of settlement monies for improvements or repairs in the District.

Councilmember Pierce asked what is the Contra Costa County Assessor's Office projected real property tax percentage of growth for Clayton? Finance Manager Mizuno explained there was not a standard percentage used; instead he analyzed line by line each property tax revenue. He advised the Clayton's budgeted secured property tax revenue was calculated at 4% over actuals received in FY 2013-14, although the County Assessor's Office confirmed 5% would be a safe projection. Sales Tax was calculated at a 2% increase.

Councilmember Pierce advised at a recently attended East Bay Division League meeting there was discussion regarding dissolution of the state's "Triple Flip"; had staff heard anything in that regard? City Manager Napper provided history of the "Triple Flip" in regards to the uniform Vehicle License Fees and Sales Tax increases when property values went stagnant. The state has a legacy of swapping/diverting local revenues whenever one revenue source outperforms another. In the early 2000s, local Vehicle License Fee (VLF) revenue was greater than real property tax revenues in Clayton before the state diverted VLF for its own purposes. He referred Councilmember Pierce to Michael Coleman from the League of California Cities Municipal Financing Office for

more specifics. Councilmember Pierce indicated he was the speaker on the subject at the recent East Bay Division League meeting.

Councilmember Geller asked why the General Reserve Fund has decreased from \$5.4 million in recent years down to approximately \$5.0 million? Finance Manager Mizuno explained due to the bankruptcy of the Mt. Diablo Region YMCA there was a Re-statement of the General Fund equity of approximately \$90,690.00. Further, in FY 2013-14 there were one-time (non-recurring) expenses authorized or acknowledged by the City Council to use General Fund Reserves concerning a variety of operations.¹ This amounted to a draw on General Fund reserves of approximately \$254,000.

City Manager Napper advised the totality of these one-time expenses are not expected to reoccur in FY 2014-15 and was discussed with the Council Budget Sub-committee members who concurred. The submittal of a surplus General Fund Budget in FY 2014-14 is evidence it is not a structural deficit and the City is fortunate to have a General Fund Reserve that could shoulder these operational developments.

Mayor Stratford opened the floor to receive public comments on the proposed City Budget; no public comments were offered.

It was moved by Councilmember Diaz, seconded by Councilmember Pierce, to set Tuesday, June 17, 2014 at 7:00 pm in Hoyer Hall as the date, time and location of a Public Hearing on the proposed FY 2014-15 City Budget. (Passed; 5-0 vote).

- (b) City Council discussion of canceling regularly scheduled Council meetings in July, August and/or September 2014 relative to quorum availability and summer vacation plans.
(City Manager)

Councilmember Pierce advised she is unavailable on August 5th and 19th and suggested adding a meeting on July 29th for obligations. Councilmember Shuey is unavailable on July 15th.

City Manager Gary Napper advised due to pending City business items there is a need for City Council regular meetings to take place in July.

Mayor Stratford suggested cancellation of the September 2nd, 2014 meeting. Councilmember Geller agreed with Mayor Stratford to cancel the meeting of September 2nd, 2014 and advised he is unavailable June 17th, 2014.

Councilmember Diaz is available for all meetings in July, August and September if needed.

Mayor Stratford opened the floor to receive public comments; no public comments were offered.

It was moved by Councilmember Geller, seconded by Councilmember Pierce, to cancel the regularly scheduled City Council meetings of August 5, 2014 and September 2, 2014. (Passed; 5-0 vote).

¹ Finance Department delays in two years of audits (\$42,000), temporary Assistant Finance Manager to address accounting and audit backlogs (\$55,414), retroactive furlough pay for Miscellaneous Employees Group (\$14,500), temporary services for Interim City Clerk (\$9,000); Deferred Maintenance Fund projects (e.g. Endeavor Hall chair replacements; fence replacements and repairs at North Valley Park and Endeavor Hall parking lot (\$18,000), Community Park new scoreboards (\$7,044), Police Department overtime overages due to staffing shortages (\$30,000), excess water expenses at Community Park due to waterline breakages (\$34,000), police dispatch contract services increases not billed timely by the City of Concord (\$10,324), and increased Maintenance personnel time at Community Library and Community Park (\$24,200).

9. **COUNCIL ITEMS** - None.

10. **CLOSED SESSION** – None.

11. **ADJOURNMENT**– on call by Mayor Stratford the City Council meeting adjourned at 8:53 p.m. Its next regular meeting will be on Tuesday, June 17th at 7:00 p.m.

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Respectfully submitted,

Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

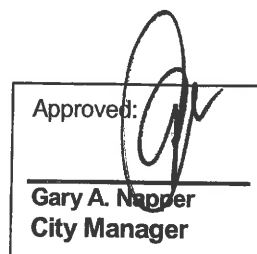
Hank Stratford, Mayor

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Agenda Date 6/17/2014

Agenda Item: 3b



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Kevin Mizuno, FINANCE MANAGER

DATE: 6/17/2014

SUBJECT: FINANCIAL OBLIGATIONS

RECOMMENDATION:

Approve the following Invoices:

6/13/2014 Cash Requirements Report	\$ 239,677.40
6/13/2014 USBank CalCard Stmt ending 5/22/14	\$ 10,025.65
6/13/2014 <u>Early Checks</u>	
Deposit refund per R. Angrisani, Cap 0106 dated 6/4/14 #30349	\$ 1,856.82
Concert check for 6/12/14 #30369	\$ 500.00
Concert check (sound) for 6/12/14 # 30368	\$ 500.00
6/13/2014 Payroll, PPE 6/9/14	\$ 78,750.01

(NOTE: Effective 6/17/14, payroll for pay period(s) immediately
preceeding the City Council meeting will be included in the obligations
submitted to City Council for approval.)

Total: \$ 331,309.88

Attachments:

Cash Requirements Report dated 6/13/2014 (4 pages)
US Bank, Statement ending 5/22/14 (1 page)
Deposit Refund, Limbertos, CAP 0106 (4 pages)
Bank Register Report Thursday Concert in the Grove (1 page)
ADP Report Week 24, PPE 6/9/14 (1 page)

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Bay Area Barricade Serv.								
Bay Area Barricade Serv.	6/17/2014	6/11/2014	0306112-IN	supplies	\$373.79	\$0.00		\$373.79
Bay Area Barricade Serv.	6/17/2014	6/11/2014	0306114-IN	supplies	\$1,255.89	\$0.00		\$1,255.89
				<i>Totals for Bay Area Barricade Serv.:</i>	<i>\$1,629.68</i>	<i>\$0.00</i>		<i>\$1,629.68</i>
Bay Area News Group East Bay (CCT)								
Bay Area News Group East Bay (CCT)	6/17/2014	6/11/2014	0000769119	housing element ads	\$402.47	\$0.00		\$402.47
				<i>Totals for Bay Area News Group East Bay (CCT):</i>	<i>\$402.47</i>	<i>\$0.00</i>		<i>\$402.47</i>
Blackbaud								
Blackbaud	6/17/2014	6/11/2014	90723055	Fund accounting solutions renewal 14/15	\$2,863.69	\$0.00		\$2,863.69
				<i>Totals for Blackbaud:</i>	<i>\$2,863.69</i>	<i>\$0.00</i>		<i>\$2,863.69</i>
CalPERS Retirement								
CalPERS Retirement	6/17/2014	6/11/2014	5/25/14	retirement PPE 5/25/14	\$19,982.22	\$0.00		\$19,982.22
CalPERS Retirement	6/17/2014	6/11/2014	6/8/14	retirement PPE 6/8/14	\$18,134.84	\$0.00		\$18,134.84
CalPERS Retirement	6/17/2014	6/11/2014	5/24/14 CC	City Council retirement ending 5/24/14	\$369.48	\$0.00		\$369.48
				<i>Totals for CalPERS Retirement:</i>	<i>\$38,486.54</i>	<i>\$0.00</i>		<i>\$38,486.54</i>
CCWD								
CCWD	6/17/2014	6/11/2014	L Series	irrigation 4/3/14-6/3/14	\$17,303.10	\$0.00		\$17,303.10
				<i>Totals for CCWD:</i>	<i>\$17,303.10</i>	<i>\$0.00</i>		<i>\$17,303.10</i>
City of Concord								
City of Concord	6/17/2014	6/13/2014	39169	business cards	\$106.30	\$0.00		\$106.30
				<i>Totals for City of Concord:</i>	<i>\$106.30</i>	<i>\$0.00</i>		<i>\$106.30</i>
Clean Street								
Clean Street	6/17/2014	6/11/2014	74615	monthly sweep fee	\$3,500.00	\$0.00		\$3,500.00
				<i>Totals for Clean Street:</i>	<i>\$3,500.00</i>	<i>\$0.00</i>		<i>\$3,500.00</i>
Cole Supply Company								
Cole Supply Company	6/17/2014	6/11/2014	981562-2	supplies	\$2,034.05	\$0.00		\$2,034.05
				<i>Totals for Cole Supply Company:</i>	<i>\$2,034.05</i>	<i>\$0.00</i>		<i>\$2,034.05</i>
Comcast								
Comcast	6/17/2014	6/11/2014	6/5/14	high speed internet	\$395.70	\$0.00		\$395.70
				<i>Totals for Comcast:</i>	<i>\$395.70</i>	<i>\$0.00</i>		<i>\$395.70</i>
Bradley Connlain								
Bradley Connlain	6/17/2014	6/11/2014	6/21/14	Concert in the Grove Saturday 6/21/14	\$1,200.00	\$0.00		\$1,200.00
				<i>Totals for Bradley Connlain:</i>	<i>\$1,200.00</i>	<i>\$0.00</i>		<i>\$1,200.00</i>
Contra Costa Tractor Mobile Svc								
Contra Costa Tractor Mobile Svc	6/17/2014	6/11/2014	016390	repair	\$1,886.40	\$0.00		\$1,886.40
				<i>Totals for Contra Costa Tractor Mobile Svc:</i>	<i>\$1,886.40</i>	<i>\$0.00</i>		<i>\$1,886.40</i>

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Stephanie or Jason Craig								
Stephanie or Jason Craig	6/17/2014	6/11/2014	CAP 0094	deposit refund stormwater - 369 Mt Washingc	\$2,500.00	\$0.00		\$2,500.00
				Totals for Stephanie or Jason Craig:	\$2,500.00	\$0.00		\$2,500.00
Creative Fencing and Wall, Inc								
Creative Fencing and Wall, Inc	6/17/2014	6/11/2014	21954	redwood fencing	\$19,115.00	\$0.00		\$19,115.00
				Totals for Creative Fencing and Wall, Inc:	\$19,115.00	\$0.00		\$19,115.00
CSAC Excess Insurance Authority								
CSAC Excess Insurance Authority	6/17/2014	6/13/2014	15400039	EAP July - September 2014 - 25 employees	\$300.00	\$0.00		\$300.00
				Totals for CSAC Excess Insurance Authority:	\$300.00	\$0.00		\$300.00
Devils' Mountain Awards & Recognition								
Devils' Mountain Awards & Recognition	6/17/2014	6/11/2014	15029	3 x 5 acrylic award engraving	\$44.15	\$0.00		\$44.15
				Totals for Devils' Mountain Awards & Recognition:	\$44.15	\$0.00		\$44.15
Dillon Electric Inc								
Dillon Electric Inc	6/17/2014	6/11/2014	3000	install a 100 a pedestal for stage	\$12,000.00	\$0.00		\$12,000.00
				Totals for Dillon Electric Inc:	\$12,000.00	\$0.00		\$12,000.00
Graybar Electric Co, Inc								
Graybar Electric Co, Inc	6/17/2014	6/11/2014	972938521	SO # 346713235	\$2,504.69	\$0.00		\$2,504.69
Graybar Electric Co, Inc	6/17/2014	6/11/2014	972862673	SO # 347208702	\$584.80	\$0.00		\$584.80
Graybar Electric Co, Inc	6/17/2014	6/11/2014	972938522	SO # 346713242	\$2,688.92	\$0.00		\$2,688.92
				Totals for Graybar Electric Co, Inc:	\$5,778.41	\$0.00		\$5,778.41
HdL Software, LLC								
HdL Software, LLC	6/17/2014	6/13/2014	0007044	Business license software - Annual Maint 14/	\$3,071.64	\$0.00		\$3,071.64
				Totals for HdL Software, LLC:	\$3,071.64	\$0.00		\$3,071.64
Health Care Dental Trust								
Health Care Dental Trust	6/17/2014	6/11/2014	176896	July Dental Benefits	\$2,445.50	\$0.00		\$2,445.50
				Totals for Health Care Dental Trust:	\$2,445.50	\$0.00		\$2,445.50
HUB Inter of CA Ins Svc								
HUB Inter of CA Ins Svc	6/17/2014	6/11/2014	May 2014	May Premiums	\$295.35	\$0.00		\$295.35
				Totals for HUB Inter of CA Ins Svc:	\$295.35	\$0.00		\$295.35
Humphrey Consulting								
Humphrey Consulting	6/17/2014	6/11/2014	CL0114	SSMP Activities 4/1/14-5/31/14	\$3,442.40	\$0.00		\$3,442.40
				Totals for Humphrey Consulting:	\$3,442.40	\$0.00		\$3,442.40
John Deere Landscapes Inc								
John Deere Landscapes Inc	6/17/2014	6/11/2014	68322903	order # 76198633	\$602.98	\$0.00		\$602.98
John Deere Landscapes Inc	6/17/2014	6/11/2014	68088994	order # 75917294	\$214.88	\$0.00		\$214.88
John Deere Landscapes Inc	6/17/2014	6/11/2014	68375932	order # 76262797	\$441.25	\$0.00		\$441.25

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Ken Joiret				<i>Totals for John Deere Landscapes Inc:</i>	<i>\$1,259.11</i>	<i>\$0.00</i>		<i>\$1,259.11</i>
Ken Joiret	6/17/2014	6/11/2014	6/21/14	Sound Tech - Concert 6/21/14	\$600.00	\$0.00		\$600.00
LarryLogic Productions				<i>Totals for Ken Joiret:</i>	<i>\$600.00</i>	<i>\$0.00</i>		<i>\$600.00</i>
LarryLogic Productions	6/17/2014	6/11/2014	1421	City Council Meeting 6/3/14	\$325.00	\$0.00		\$325.00
Marken Mechanical Services Inc				<i>Totals for LarryLogic Productions:</i>	<i>\$325.00</i>	<i>\$0.00</i>		<i>\$325.00</i>
Marken Mechanical Services Inc	6/17/2014	6/11/2014	414-1152-6	Library Maintenance June 2014	\$150.00	\$0.00		\$150.00
Marken Mechanical Services Inc	6/17/2014	6/11/2014	414-1151-6	City Hall Maintenance June 2014	\$150.00	\$0.00		\$150.00
Marken Mechanical Services Inc	6/17/2014	6/13/2014	314-18384	CIP 10435 - Library Chiller	\$94,527.00	\$0.00		\$94,527.00
Neopost Northwest				<i>Totals for Marken Mechanical Services Inc:</i>	<i>\$94,827.00</i>	<i>\$0.00</i>		<i>\$94,827.00</i>
Neopost Northwest	6/17/2014	6/11/2014	N4729853	Lease Payment 7/7/14-8/6/14	\$158.20	\$0.00		\$158.20
Pacific Telemanagement Svc				<i>Totals for Neopost Northwest:</i>	<i>\$158.20</i>	<i>\$0.00</i>		<i>\$158.20</i>
Pacific Telemanagement Svc	6/17/2014	6/11/2014	650475	pay phone June 2014	\$73.00	\$0.00		\$73.00
Painting by Ken				<i>Totals for Pacific Telemanagement Svc:</i>	<i>\$73.00</i>	<i>\$0.00</i>		<i>\$73.00</i>
Painting by Ken	6/17/2014	6/11/2014	parking lot	prime wood for picket fence at parking lot	\$1,000.00	\$0.00		\$1,000.00
Painting by Ken	6/17/2014	6/11/2014	Library	conference room repairs - Library	\$450.00	\$0.00		\$450.00
Painting by Ken	6/17/2014	6/11/2014	Grove Park	Gazebo, restrooms	\$5,350.00	\$0.00		\$5,350.00
Palazzo Kitchens and Baths, Inc				<i>Totals for Painting by Ken:</i>	<i>\$6,800.00</i>	<i>\$0.00</i>		<i>\$6,800.00</i>
Palazzo Kitchens and Baths, Inc	6/17/2014	6/11/2014	CAP0105	deposit refund stormwater, 1803 Yolanda Cir	\$2,500.00	\$0.00		\$2,500.00
PERMCO, Inc.				<i>Totals for Palazzo Kitchens and Baths, Inc:</i>	<i>\$2,500.00</i>	<i>\$0.00</i>		<i>\$2,500.00</i>
PERMCO, Inc.	6/17/2014	6/11/2014	10213	Skips - meeting and discussions w/ Kent, Bob	\$608.00	\$0.00		\$608.00
PERMCO, Inc.	6/17/2014	6/11/2014	10211	City Engineering Services 5/24/14-6/6/14	\$3,400.00	\$0.00		\$3,400.00
PERMCO, Inc.	6/17/2014	6/11/2014	10212	Creekside Terrace, discussions - 5/24/14-6/6/14	\$300.00	\$0.00		\$300.00
Pinnacle Construction Services, Inc				<i>Totals for PERMCO, Inc.:</i>	<i>\$4,308.00</i>	<i>\$0.00</i>		<i>\$4,308.00</i>
Pinnacle Construction Services, Inc	6/17/2014	6/11/2014	1934	Diablo Estates Mgmt Fee June 2014	\$4,152.00	\$0.00		\$4,152.00
Pinnacle Construction Services, Inc	6/17/2014	6/11/2014	1912	Diablo Estates Mgmt Fee for May 2014	\$4,152.00	\$0.00		\$4,152.00
Rock & Waterfall Co				<i>Totals for Pinnacle Construction Services, Inc:</i>	<i>\$8,304.00</i>	<i>\$0.00</i>		<i>\$8,304.00</i>
Rock & Waterfall Co	6/17/2014	6/11/2014	117-40	waterfall maintenance	\$650.00	\$0.00		\$650.00

City of Clayton

Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Sprint Comm (PW & ADM)								
Sprint Comm (PW & ADM)	6/17/2014	6/11/2014	53149315-145	phone service 4/26/14-5/25/14	\$266.86	\$0.00		\$266.86
				<i>Totals for Sprint Comm (PW & ADM):</i>	<i>\$266.86</i>	<i>\$0.00</i>		<i>\$266.86</i>
Staples Advantage								
Staples Advantage	6/17/2014	6/13/2014	8030089445	Supplies for May 2014	\$452.85	\$0.00		\$452.85
				<i>Totals for Staples Advantage:</i>	<i>\$452.85</i>	<i>\$0.00</i>		<i>\$452.85</i>
Western Exterminator								
Western Exterminator	6/17/2014	6/11/2014	2290606	service for May 2014	\$353.00	\$0.00		\$353.00
				<i>Totals for Western Exterminator:</i>	<i>\$353.00</i>	<i>\$0.00</i>		<i>\$353.00</i>
				GRAND TOTALS:	\$239,677.40	\$0.00		\$239,677.40

P.O. BOX 6343
FARGO ND 58125-6343

ACCOUNT NUMBER 4246 0445 5565 0674
STATEMENT DATE 05-22-2014
AMOUNT DUE \$10,025.65
NEW BALANCE \$10,025.65
PAYMENT DUE ON RECEIPT



000000656 2 AT 0.406 106481584268660 P

CITY OF CLAYTON
JENNIFER GIANTVALLEY
6000 HERITAGE TRAIL
CLAYTON CA 94517-1249

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEM
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4246044555650674 001002565 001002565

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF CLAYTON 4246 0445 5565 0674	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$7,552.65	\$10,040.65	\$0.00	\$0.00	\$0.00	\$15.00	\$7,552.65	\$10,025.65

CORPORATE ACCOUNT ACTIVITY

CITY OF CLAYTON
4246-0445-5565-0674

TOTAL CORPORATE ACTIVITY
\$7,552.65 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-20	05-20	74798264140000000000038	PAYMENT - CITY OF CLAYTON00000 A	7,552.65 PY

NEW ACTIVITY

ED BRYCE
4246-0400-1392-6748

CREDITS
\$0.00

PURCHASES
\$863.71

CASH ADV
\$0.00

TOTAL ACTIVITY
\$863.71

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-24	04-22	24316054113548564057170	SHELL OIL 57444673503 CONCORD CA	9.60
04-24	04-22	24316054113548565057179	SHELL OIL 57444673503 CONCORD CA	99.00
04-28	04-24	24316054115548594054450	SHELL OIL 57444673503 CONCORD CA	20.84
04-28	04-25	24427334116120002903750	F & T VALERO CONCORD CONCORD CA	65.77
04-30	04-28	24427334119120002445486	F & T VALERO CONCORD CONCORD CA	75.73
04-30	04-28	24427334119120002445494	F & T VALERO CONCORD CONCORD CA	125.00

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

4246-0445-5565-0674

STATEMENT DATE

05/22/14

DISPUTED AMOUNT

.00

ACCOUNT SUMMARY

PREVIOUS BALANCE 7,552.65
PURCHASES &
OTHER CHARGES 10,040.65

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT
CHARGES .00

CREDITS 15.00

PAYMENTS 7,552.65

ACCOUNT BALANCE 10,025.65

SEND BILLING INQUIRIES TO:

U.S. Bank National Association
S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

10,025.65

6/4/2014

To: Alfred or Sylvia Limbertos
P O Box 620
Clayton, CA 94517

CAP0106	6/4/2014	Deposit Refund 316 Mt Sierra Place		\$1,856.82	\$0.00	\$1,856.82
			Totals:	\$1,856.82	\$0.00	\$1,856.82

6/4/2014 30349

One thousand eight hundred fifty six and 82/100 Dollars

\$** 1,856.82

Alfred or Sylvia Limbertos
P O Box 620
Clayton, CA 94517

Running Balance on Construction Activity Permit Deposit Account

Construction Activity Permit #

0106

Project Location:

316 Mt. Sierra Place

Minor Stormwater Permit for:

Pool Removal & Backfill

Reimbursement to:

Alfred Limbertos

Reimbursement to Address:

316 Mt. Sierra Place, Clayton, CA 94517

[illegible]

Date	Deposit Amount	Engineering Inspection Costs	City Overhead 15%	Total Costs	Total Running Balance
1/20/2014	\$1,000.00				\$1,000.00
5/22/2014				\$0.00	\$1,000.00
				\$0.00	\$1,000.00
				\$0.00	\$1,000.00
				\$0.00	\$1,000.00
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				\$0.00	\$1,000.00
				\$0.00	\$1,000.00
				\$0.00	\$1,000.00
				\$0.00	\$1,000.00
TOTALS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00

City of Clayton Project Detail Report

Date	Batch	Source	Reference	Balance
101-5106-00 - Engineering/Alcohol/Noise Permit Fees				
3/17/2014	3099 - 40	Cash Receipts	Alfred and Sylvia Li-786-5670	<i>Beginning Balance</i> \$0.00 (\$135.00) <i>Net Change</i> (\$135.00) <i>Ending Balance</i> (\$135.00)
101-5301-00 - Planning Services				
3/17/2014	3099 - 42	Cash Receipts	Alfred and Sylvia Li-786-5670	<i>Beginning Balance</i> \$0.00 (\$100.00) <i>Net Change</i> (\$100.00) <i>Ending Balance</i> (\$100.00)
101-5109-00 - Stormwater Permit Fees				
3/17/2014	3099 - 41	Cash Receipts	Alfred and Sylvia Li-786-5670	<i>Beginning Balance</i> \$0.00 (\$162.00) <i>Net Change</i> (\$162.00) <i>Ending Balance</i> (\$162.00)
Total Fund Balance (including Net Surplus Deficit)				(\$397.00)
601-2744-00 - Stormwater Inspections				
3/17/2014	3099 - 43	Cash Receipts	Alfred and Sylvia Li-786-5670	<i>Beginning Balance</i> \$0.00 (\$2,000.00)
4/10/2014	3139 - 128	Accounts Payable	PERMCO, Inc.-10181-CAP Inspections 3/21/13-4/4/14	\$41.50
4/10/2014	3139 - 503	Accounts Payable	PERMCO, Inc.-10181-CAP Inspections 3/21/13-4/4/14	\$6.23
5/30/2014	3171 - 137	Accounts Payable	PERMCO, Inc.-10203-CAP Inspection	\$83.00
5/30/2014	3171 - 138	Accounts Payable	PERMCO, Inc.-10203-CAP Inspection	\$12.45
				<i>Net Change</i> (\$1,856.82) <i>Ending Balance</i> (\$1,856.82)
Assets and Liabilities				(\$1,856.82)

Bank Register Report - B of A-Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Status	Post Date
30368	Accounts Payable	Computer Check	6/11/2014	Ken Joiret	\$0.00	\$500.00	(\$500.00)	Outstanding	6/11/2014
30369	Accounts Payable	Computer Check	6/11/2014	Corey D Justin	\$0.00	\$500.00	(\$1,000.00)	Outstanding	6/11/2014

Summary by Transaction Type

Total Deposits: \$0.00

Less Payments by Transaction Type:

Computer Check (\$1,000.00)

Total Payments: (\$1,000.00)

Adjustments:

Payment Adjustments \$0.00

Deposit Adjustments \$0.00

Total Adjustments: \$0.00

Total Change in Register Balance: (\$1,000.00)

WEEK 24 BATCH 8421 38 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:000000000038 Tot Docs in all:000000000041
First No. Last No. Total
Checks: 00021188106 00021188115 00000000010
Vouchers: 00000240001 00000240028 00000000028

Earnings Statement

Z7L TOTAL DOCUMENT
CITY OF CLAYTON
LOCATION 0001

CHECK STUFFING, RECONCILIATION

78750.01 GROSS
58129.52 NET PAY (INCLUDING ALL DEPOSITS)
8797.78 FEDERAL TAX
247.16 SOCIAL SECURITY
1041.03 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
2864.45 STATE TAX
.00 LOCAL TAX
60942.15 DEDUCTIONS
4857.44 NET CHECK

**COMPANY CODE Z7L
CITY OF CLAYTON
TOTAL DOCUMENT
LOCATION 0001**

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.



Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Janet Brown, City Clerk

DATE: June 17, 2014

SUBJECT: Biennial Review of Conflict of Interest Code

RECOMMENDATION

By minute motion, direct the City Clerk to review Clayton's Conflict of Interest Code and submit a notice to the City Council no later than October 1, 2014 indicating whether or not amendments are required or that no amendments are necessary.

BACKGROUND

The Political Reform Act requires every local government agency to review its conflict of interest code biennially to determine if it is accurate or, alternatively, that the code must be amended. Once the determination has been made, a notice must be submitted to the Code Reviewing Body (City Council) no later than October 1 of even-numbered years.

Therefore, the City Council must, no later than July 1, 2014, officially instruct its city organization to review its code and submit a notice to the City Council that either amendments are required or that no amendments are necessary. This action constitutes the initiation of the procedure required by State law.

FISCAL IMPACT

None.

INDIAN WELLS
(760) 568-2611
IRVINE
(949) 263-2600
LOS ANGELES
(213) 617-8100
ONTARIO
(909) 989-8584

BBK
BEST BEST & KRIEGER
ATTORNEYS AT LAW

3390 UNIVERSITY AVENUE, 5TH FLOOR, P.O. Box 1028, RIVERSIDE, CA 92502
PHONE: (951) 686-1450 | FAX: (951) 686-3083 | WWW.BBKLaw.COM

SACRAMENTO
(916) 325-4000
SAN DIEGO
(619) 525-1300
WALNUT CREEK
(925) 977-3300
WASHINGTON, DC
(202) 785-0800

DIANNA MARIE VALDEZ, SENIOR PARALEGAL
(951) 826-8252
DIANNAMARIE.VALDEZ@BBKLAW.COM

May 9, 2014

TO: CITY MANAGERS
FROM: BEST BEST & KRIEGER LLP
RE: 2014 MANDATORY REVIEW OF CONFLICT-OF-INTEREST CODES

This is a reminder that 2014 is a mandatory review year for all public agencies to review their Conflict-of-Interest Codes, file Biennial Notices with their code-reviewing bodies, and update their Conflict-of-Interest Codes, if necessary.

On or before July 1, your City Council, as the City's code-reviewing body, must notify you of this and direct you to review the City's Code. It is suggested that you place this item on your agenda as soon as convenient, but in no event later than July 1, 2014. You will then have until October 1 to complete your Code review and file your Biennial Notice with your City Clerk reflecting the results of your review. If you find that the City's Code needs to be amended, you will have 90 days after the date of filing the Biennial Notice to complete the amendment and submit it to the City Council for approval. (Gov. Code § 87306.5)

Throughout the summer and fall, we will be assisting clients with these reviews and any necessary updates. If you participate in BB&K's Public Policy & Ethics Program, we will be contacting your filing officers directly for certain specifics regarding your list of designated positions and the filing of your Biennial Notice. Meanwhile, if you have any questions regarding the 2014 biennial review process, please contact Dianna Valdez, our conflicts of interest and ethics coordinator, or your principal lawyer here.

Also, please contact Dianna if you are not currently a participant in our PP&E Program but would like to participate beginning with this code-review cycle.

MICHAEL T. RIDDELL

cc: City Clerks/Filing Officers



Agenda Date: 6-17-2014

Agenda Item: 3d

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

DATE: 17 JUNE 2014

**SUBJECT: PROPOSED 3-MONTH TIME EXTENSION TO EMPLOYMENT TERMS
CLAYTON UNDESIGNATED MISCELLANEOUS CITY EMPLOYEES GROUP**

RECOMMENDATION

It is recommended the City Council adopt the attached Resolution approving an up to three (3) month extension to the existing terms and conditions of employment and compensation with the City's Undesignated Miscellaneous City Employees Group, effective 01 July 2014 through 30 September 2014.

BACKGROUND

By state law the City and its employee units must meet and confer over matters related to compensation, benefits and terms of public employment. In November 2013, the City and its Undesignated Miscellaneous City Employees Group (i.e. all non-sworn personnel) agreed to a one-year Memorandum of Agreement (MOA), retroactive to July 2013 that, in part, removed nine (9) of the multi-year eleven (11) unpaid furlough days for members of this Group. The City's restoration of these previously-unpaid furlough days was an annualized cost of \$41,733. Members of this Group agreed to sustain other provisions which negatively impacted the employees' compensation and benefits.

That one-year MOA expires on 30 June 2014 and the parties have not as yet engaged in discussions about a successor MOA to the existing Agreement. Therefore, the City Manager and the Miscellaneous City Employees Group have agreed it would be beneficial to extend the existing terms and conditions of public employment, set to expire on 30 June 2014, for an additional time period of up to three (3) months through 30 September 2014. It is expected this time extension will allow adequate time for each party to determine respective positions on a subsequent Memorandum of Agreement (MOA) without disrupting current compensation and employment terms.

FISCAL IMPACT

The expiring MOA contains a number of Miscellaneous City Employees Group concessions as well as City [Employer] continuation of compensation and Employer-paid benefits. During this transitional period the parties agreed the least-disruptive approach would be to maintain the status-quo, including members of this Group agreeing to accept the approximate 0.78% reduction in annualized employee compensation relative to the City-imposed two (2) unpaid furlough days per fiscal year. Concurrently, the parties have agreed not to impose or take any unpaid furlough days during this contract time extension, which concession actually temporarily favors the employer since affected employees accept the reduced pay without the corresponding furlough days.

However, an inherent component of employment contract extensions includes the negotiated aspect of "retroactivity". The Miscellaneous City Employees Group has clearly stated its interim agreement to extend current terms and concessions does not bind or deny its rights to meet and consult over all employment terms and conditions, including retroactivity, continuation or suspension of unpaid furlough days, or restoration of interim reduced pay and other compensation benefits.

The same reservation of rights also affixes to the City by this process and agreement.

Attachments: 1. City Resolution and Addendum No. 1 [3 pp.]

RESOLUTION NO. - 2014

**A RESOLUTION APPROVING A THREE (3) MONTH ADDENDUM NO. 1
TO THE BASE MEMORANDUM OF AGREEMENT WITH THE CLAYTON
UNDESIGNATED MISCELLANEOUS CITY EMPLOYEES GROUP
EFFECTIVE JULY 1, 2014 THROUGH SEPTEMBER 30, 2014**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, authorized representatives of the City of Clayton and the Clayton Undesignated Miscellaneous City Employees Group are required to meet and consult in good faith regarding certain matters including, but not limited to, wages, hours, and terms and conditions of employment with the City, pursuant to *California Government Code* Section 3500, et. seq.; and

WHEREAS, the parties previously agreed to a one (1) year Memorandum of Agreement (MOA) that was approved by the City Council on 05 November 2013 by Resolution No. 35-2013, which MOA encompasses the full and complete agreement reached between the parties as a result of said good faith consultations; and

WHEREAS, said MOA is set to expire on 30 June 2014 and representatives of the Miscellaneous Employees Group and the City Manager have yet to meet to discuss a replacement MOA nor has the City Council met to define its parameters for such bargaining consultation; and

WHEREAS, in recognition of the expiring MOA, to provide sufficient time for the parties to discuss any modifications to its terms and conditions and to ensure both parties will maintain and receive the existing employee compensation, benefits and employment conditions commencing 01 July 2014, it is proposed the City and the Miscellaneous Employees Group agree to continue the terms and conditions of the existing MOA for an up to three (3) month period through 30 September 2014; and

WHEREAS, the City Manager, as the City Council's designated labor negotiator, does herein recommend approval of proposed Addendum No. 1 to this Group's base Agreement, said Addendum as outlined in its entirety in "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California does hereby accept and approve the attached Addendum No. 1 ("Exhibit A") to the base Memorandum of Agreement between the City and the Clayton Undesignated Miscellaneous City Employees Group for a 3-month term thereof effective 01 July 2014 through 30 September 2014 unless replaced sooner by mutual agreement, and does hereby authorize and instruct the City Manager to implement the agreed-upon terms and conditions accordingly.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 17th day of June 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

Hank Stratford, Mayor

ATTEST:

Janet Brown, City Clerk

ADDENDUM NO. 1

This Addendum No. 1 is a modification to that 1-year Memorandum of Agreement (MOA) entered into by and between the City of Clayton ("City") and the Undesignated Miscellaneous City Employees Group, previously approved and authorized by the Clayton City Council at a regular public meeting thereof held the 5th day of November 2013. Addendum No. 1 has been agreed to in good faith between the two named parties, pursuant to the Section 3500, et. seq. of the *California Government Code*, and intends to and does hereby modify only the following employment terms and conditions sections of the underlying MOA, as herein contained below:

ARTICLE 12: TERM OF AGREEMENT

Addendum No. 1 is effective on 01 July 2014 and continues through 30 September 2014 unless replaced sooner by mutual agreement between both parties.

All other and existing terms and conditions of the underlying Agreement (MOA) by and between the parties remain in full force and effect through 30 September 2014, to the extent such are not in conflict with the provisions of Addendum No. 1 above. In the event such a conflict arises, Addendum No. 1 shall prevail in effect and implementation.

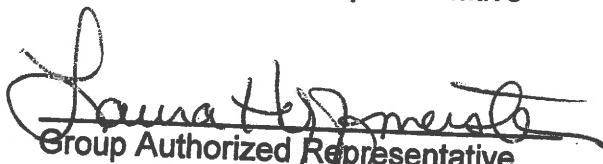
IN WITNESS THEREOF, this Addendum No. 1 is entered into this 11th day of June 2014, pursuant to the provisions of *California Government Code* Section 3500, et. seq., for presentation and recommendation to the City Council of the City of Clayton, CA.

CLAYTON UNDESIGNATED MISCELLANEOUS CITY EMPLOYEES (UNIT)

By:


Group Authorized Representative

Date: 6/10/14


Group Authorized Representative

Date: 6/10/14

CITY OF CLAYTON

By:


Gary A. Napper, City Manager

Date: 10 JUNE 2014

#####



Agenda Date: 6-17-2014

Agenda Item: 3e

Approved:

Gary A. Napper
City Manager/Executive Director

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RICK ANGRISANI, CITY ENGINEER

DATE: JUNE 17, 2014

SUBJECT: CONSIDER RESOLUTION APPROVING AN AGREEMENT WITH ZAYO GROUP, LLC, FOR THE INSTALLATION OF FIBER OPTIC FACILITIES AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

RECOMMENDATION

Approve the attached resolution.

BACKGROUND

Zayo Group, LLC, ("Zayo") provides telecommunication services and wholesale and enterprise bandwidth infrastructure services such as fiber backhaul from cell towers. It does not offer services directly to residential customers. A representative from Zayo will attend to answer any technical questions about their service offerings.

Zayo wishes to construct fiber optic facilities in the City's public rights of way and on public and/or private land within the corporate limits of the City (with property owner authorization). Zayo has a Certificate of Public Convenience and Necessity (CPCN) issued by the California Public Utilities Commission (CPUC), and as such may, pursuant to Public Utilities Code Section 7901, access the City's public rights of way to install facilities within the scope of its CPCN authorization, subject to the City's rights under Public Utilities Code, Sections 7901 and 7901.1, to regulate the time, place and manner of such access.

Because Zayo holds a CPCN, no franchise agreement from the City is required or permitted in connection with Zayo's proposed use of the public rights of way to provide telecommunications services. Zayo has agreed to enter into an Agreement for the Installation of Fiber Optic Facilities ("Agreement") with the City to establish the general

framework within which Zayo will apply for necessary land use and/or encroachment permits and install its fiber facilities within the corporate limits of the City.

Among other protections for the City, the Agreement provides that:

- Zayo will obtain all required encroachment land use and building permits and approvals for its installations.
- if Zayo proposes to offer additional or alternative services within the corporate limits of the City, it is obligated to notify the City and comply with applicable local ordinances.
- Zayo will provide notice of any proposed work to be performed in the public rights of way in order to coordinate its excavation work with the work of other right of way users if possible.
- Zayo will provide as-built maps of its facilities to the City Engineer for monitoring purposes.
- Zayo will be responsible for ensuring its contractors and subcontractors are properly licensed and implement a quality control program to ensure their work is properly performed.
- Zayo will provide a cash deposit or bond to cover removal and restoration obligations.
- Zayo will be responsible for relocating its facilities at its own cost, if relocation is necessary due to any work proposed to be done by or on behalf of the City or other governmental agency.

The attached agreement is similar to those used in other cities and has been reviewed and approved by the City Attorney.

FISCAL IMPACT

The agreement assures that all costs to the City will be reimbursed by Zayo. Therefore, there will be no impact to the City's General Fund.

CONCLUSION

Based upon the above, Staff recommends that the Council approve the attached resolution approving the agreement and authorizing the City Manager to execute the agreement on the City's behalf.

Attachments: Resolution
 Agreement

RESOLUTION NO.

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A RIGHT OF
WAY USE AGREEMENT WITH ZAYO GROUP, LLC**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, Zayo Group, LLC ("Zayo") provides telecommunication services and offers wholesale and enterprise bandwidth infrastructure services; and

WHEREAS, Zayo holds a Certificate of Public Convenience and Necessity from the California Public Utilities Commission which permits Zayo to install its telecommunications facilities (including fiber optic facilities) in the City's public rights of way subject to the City's right to regulate the time, place and manner of such installations; and

WHEREAS, Zayo wishes to construct fiber optic facilities in the City's public rights of way, and on public and/or private land within the corporate limits of the City with property owner authorization; and

WHEREAS, the Zayo has agreed to enter into an Agreement for the Installation of Fiber Optic Facilities ("Agreement") with the City to establish the general framework within which Zayo will apply for necessary land use and/or encroachment permits and install its facilities within the corporate limits of the City and to protect the City's interests related thereto; and

WHEREAS, the City Attorney has prepared the Agreement and Zayo has executed said Agreement;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California does hereby approve said Agreement and authorizes the City Manager to execute the Agreement on behalf of the City.

PASSED, APPROVED and ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 17th day of June 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Hank Stratford, Mayor

ATTEST:

Janet Brown, City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed by the City Council of the City of Clayton at a regular meeting held on June 17, 2014.

Janet Brown, City Clerk

**AGREEMENT BETWEEN THE CITY OF CLAYTON, CALIFORNIA
AND ZAYO GROUP, LLC FOR THE INSTALLATION OF FIBER OPTIC FACILITIES**

This Agreement is entered into as of _____, 2014 ("Effective Date") by and between the City of Clayton, California, a municipal corporation (the "City") and Zayo Group, LLC, a limited liability company organized and existing under the laws of the State of Delaware ("Company").

RECITALS

A. Company is authorized to provide Telecommunications Services (as defined herein) in the State of California, and offers wholesale and enterprise bandwidth infrastructure services, including but not limited to, Ethernet, IP services, backhaul between cell towers and MTSO routing/internetworking facilities, and dark fiber.

B. Company desires to install Facilities (as defined herein) from time to time within the Public Rights of Way and on public and/or private land to connect to customer facilities such as cell towers in order to provide Telecommunications Services.

C. City has the authority to regulate the terms and conditions for use of the Public Rights of Way and land use within the corporate limits of the City.

D. The purpose of this Agreement is to provide the general framework within which Company will apply for necessary land use and/or encroachment permits and install the Facilities within the corporate limits of the City.

AGREEMENT

In consideration of the Recitals set forth above, the mutual promises and terms and conditions of this Agreement and other valuable consideration, the adequacy of which is hereby acknowledged, the parties hereto agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 **Public Rights of Way** – means the surface, the air space above the surface, and the area below the surface of any land or interest thereon which by deed, conveyance, agreement, easement, dedication, usage or process of law is reserved for and dedicated to the general public for street, highway, alley, or pedestrian walkway purposes.

1.2 **Telecommunications Services** – means services that Company is authorized to offer and/or provide pursuant to any applicable Certificate of Public Convenience and Necessity (CPCN) issued by the California Public Utilities Commission, including its existing CPCN (D.98-12-083 and D.08-08-013) which authorizes Company to provide limited facilities-based and resold local exchange and inter- and intra-LATA services in California, and California Public Utilities Commission decisions pertaining to telecommunications.

1.3 **Facilities** – means fiber optic cables, including tracer/locating wire and safety tape, conduits, handholes, manholes, vaults, and fiber warner marker signs.

1.4 **Video Services** – means services provided pursuant to any applicable California Video Franchise Certificate issued by the California Public Utilities Commission pursuant to the

Digital Infrastructure and Video Competition Act, and California Public Utilities Commission decisions pertaining to video services.

ARTICLE 2 INSTALLATION OF FACILITIES

2.1 Permitted Installations. During the term of this Agreement, Company may install, maintain, operate, relocate and remove the Facilities within the City's Public Rights of Way subject to the issuance of required encroachment and building permits and approvals, and on public and/or private property with property owner authorization and subject to the issuance of required land use and building permits and approvals. The Facilities shall be shown and described in permit applications filed with the City Engineer and may be modified by subsequent permits approved by the City.

2.2 Compliance with Code. Company shall comply with the provisions of the City Code (the "Code"), including Chapter 12.04 Street Encroachments, as may be amended from time to time.

2.3 Encroachment Permits. Company shall obtain encroachment permits from the City for the installation of the Facilities and for any other work or activities within the City's Public Rights of Way as required by the Code, Sections 12.04.040 and 12.04.060. Company shall submit all plans, schedules, and information required by the Code and the City Engineer. Company also shall submit all required fees, cash deposits, bonds or other security required by the City Engineer in accordance with the Code. All work within the Public Rights of Way shall be performed in strict compliance with the terms and conditions of this Agreement, the Code and the pertinent encroachment permit. Once a permit is issued, Company shall commence work and complete the construction and installation of the Facilities in accordance with the Code and any construction schedule, approved by the City Engineer in the applicable permit.

2.4 Compliance with Laws and Regulations. Company shall comply with all state, federal and local laws and regulatory requirements, including, without limitation, compliance with Company's Certificates of Public Convenience and Necessity, the California Environmental Quality Act, zoning laws, construction codes. Company shall at all times employ reasonable care so as not to endanger personnel or property or unreasonably obstruct travel on any Public Rights of Way, and shall install, maintain and use commonly accepted industry methods and devices for preventing failures and accidents that are likely to cause damage, injury or nuisance to the public or other users of the Public Rights of Way, public property or private property.

2.5 Coordination of Excavation with Other Permittees. At least thirty (30) days prior to commencing excavation work in the Public Rights of Way, Company shall notify in writing other existing right-of-way users shown on the list maintained by the City. The notice shall describe the work to be performed, the specific Public Rights of Way that will be used, and the time when such work will be performed. All persons receiving such notice shall have thirty (30) days from the date thereof to inform in writing Company and the City that such person desires to perform excavation work jointly with Company. To the extent reasonably feasible, Company shall coordinate its work with any persons timely informing Company that it desires to perform work jointly in the Public Rights of Way provided that such persons obtain any required permits from the City before such persons install any facilities or use any facilities installed by

Company on their behalf. Any work performed by Company on behalf of another person must be authorized by an encroachment permit issued by the City. The requirements of this Section 2.5 shall not apply to Company, when Company's excavation work is due to an emergency or other maintenance or repair event that requires urgent action.

2.6 Membership In Underground Service Alert. Pursuant to Government Code Section 4216.1, Company shall become a member of Underground Service Alert-Northern California. Company shall undertake and perform any work authorized by this Agreement in a skillful and workmanlike manner, free of defects.

2.7 Facilities Maps. Company shall promptly submit to City accurate as-built maps, plans and record drawings certified by a professional engineer showing in detail the location, depth, and size of all Company Facilities in the Public Rights of Way within sixty (60) days of a request by the City Engineer. Such maps, plans shall be submitted in the form and with the detail required by the City Engineer.

2.8 Contractors. Any contractor or subcontractor used for the construction, installation, operation, maintenance or repair of the Facilities must be properly licensed under the laws of the state and all applicable local ordinances and each contractor or subcontractor shall have the same obligations with respect to its work as Company would have under this Agreement and applicable law if the work were performed by Company. Company shall be responsible for ensuring that the work of contractors and subcontractors is performed consistent with this Agreement and applicable law, shall be responsible for all acts or omissions of contractors or subcontractors, shall be responsible for promptly correcting acts or omissions by any contractor or subcontractor and shall implement a quality control program to ensure that the work is properly performed. This section is not meant to alter tort liability of Company to third parties.

ARTICLE 3 LIMITATIONS AND RESTRICTIONS

3.1 Nothing in this Agreement shall be construed as granting or creating any franchise rights.

3.2 This Agreement is not a grant by City of any property interest but is made subject and subordinate to the prior and continuing right of City to use all the Public Rights of Way, including but not limited to, public use as a street and for the purpose of laying, installing, maintaining, repairing, protecting, replacing and removing sanitary sewers, water mains, storm drains, gas mains, poles, overhead and underground electric and telephone wires, cable television and other utility and municipal uses together with appurtenances thereof and with right of ingress and egress, along, over, across and in said Public Rights of Way.

3.3 This Agreement shall not create a vested right of any nature in Company to use the Public Rights of Way. This Agreement is made subject to all easements, restrictions, conditions, covenants, encumbrances and claims of title which may affect the Public Rights of Way, and it is understood that Company, at its own cost and expense, shall obtain such permission as may be necessary consistent with any other existing rights. No reference herein to a "Public Rights of Way" shall be deemed to be representation or guarantee by City that its interest or other rights to control the use of such property is sufficient to permit its use for such purposes. It is not a

warranty of title or interest in any Public Rights of Way. It does not confer rights other than as expressly provided in the grant hereof and Company shall be deemed to gain only those rights to use as are properly in City and as City may have the undisputed right and power to give.

3.4 This Agreement only authorizes company to use the portions of the Public Rights of Way specifically described in one or more encroachment permits issued by the City. It does not provide Company with any interest in any particular location within the Public Rights of Way. This Agreement shall not be deemed to approve any particular design or installation technique. Certain specific physical design aspects of the Facilities and detailed approvals of the installation of the Facilities will occur through the issuance of specific permits and approvals by the City.

3.5 If Company proposes and is authorized by the Public Utilities Commission of California to provide additional and/or alternative services, including but not limited to Video Services, and intends to offer such services to customers within the corporate limits of City, Company shall notify City in writing, as soon as practicable, and comply with City's local ordinances. Company acknowledges that any expansion or change in the character and nature of the services in general may increase City's regulatory authority over such service and/or product, and this may, at City's election, require Company to enter into a new Agreement consistent with the requirements of an existing or hereinafter-enacted City ordinance regulating such services, if all or any part of such services fall under the regulation, jurisdiction and authority of City.

~~3.6 This Agreement shall be for the non-exclusive use of the Public Rights of Way.~~
By executing this Agreement, City does not agree to restrict the use of the Public Rights of Way in all or any part of the City by any person in the same business, a related business, or a competing business as Company.

3.7 Company is not authorized to use any City property located outside of the Public Rights of Way, nor any City-owned infrastructure located within the Public Rights of Way, such as light poles, without the express written agreement of the City.

ARTICLE 4

REQUIRED CASH DEPOSIT OR BOND

4.1 **Cash Deposit or Bond or Letter of Credit.** Before undertaking any of the work, installation, improvements, construction, repair, relocation or maintenance authorized by permits issued for Facilities under this Agreement, Company shall, consistent with the requirements of the Code, cause to be furnished a cash deposit or bond executed by a corporate surety or financial institution authorized to do business in the State of California in a sum to be set and approved by the City Engineer as sufficient to ensure performance of Company's removal and restoration obligations under this Agreement and the Code, but not to exceed one hundred and ten (110) percent of the estimated cost of all removal work to be performed. The cash deposit or bond shall be conditioned so that Company shall observe all the covenants, terms, and conditions and faithfully perform all of the obligations of this Agreement with respect to removal, and to erect or replace any defective work or materials discovered in the replacement of City's streets or property within a period of one (1) years from the date of completion of removal work under any designated permits. This one (1) year period is to guarantee that the work is of good quality and free from any defective or faulty materials or workmanship Company may meet the obligations of this Section of this Agreement with one or more bonds acceptable to the City. In the event that a bond issued pursuant to this Section of this Agreement is canceled by the surety, after proper notice and pursuant to the terms of said bond, Company shall, prior to the expiration of said bond, procure a replacement bond which complies with the terms of this Section of this Agreement.

4.2 **Recovery.** So long as the cash deposit or bond is in place, it may be utilized by the City as provided herein for reimbursement of the City by reason of Company's failure to pay the City for actual costs and expenses incurred by the City with respect to removal under this Agreement.

4.2.1 In the event Company has been declared by the City to be in default of a material provision of this Agreement relating to removal and if Company fails, within 30 days of mailing of the City's default notice, to perform any of the conditions of this Agreement with respect to removal, or fails to begin to perform any such condition that may take more than 30 days to complete, City may thereafter obtain from the cash deposit or bond, after proper claim is made to the surety, an amount sufficient to compensate the City for its damages. Upon such withdrawal from the cash deposit or bond, the City shall notify Company in writing, by First Class Mail, postage prepaid, of the amount withdrawn and the date thereof.

4.2.2 Thirty days after the City's mailing of notice of the cash deposit or bond forfeiture or withdrawal authorized herein, Company shall deposit such further cash or bond, or other security, as the City may require, which is sufficient to meet the requirements of this Agreement.

4.2.3 The rights reserved to the City with respect to any cash deposit or bond are in addition to all other rights of the City whether reserved by this Agreement or authorized by law, and no action, proceeding, or exercise of a right with respect to any cash deposit or bond shall constitute an election or waiver of any rights or other remedies the City may have.

ARTICLE 5

TERM AND TERMINATION

5.1 **Duration.** This Agreement shall remain in force for fifteen (15) years, subject to the City's authority to regulate the terms and conditions of Company's use of the Public Rights of Way, and its right to terminate the Agreement pursuant to Section 5.2 below. If none of the grounds for termination listed in Section 5.2 exist at the end of the initial term (or any renewal term), the Agreement shall automatically renew for an additional fifteen (15) year period on the same terms and conditions unless either party provides written notice to the other party at least six (6) months prior to the expiration of the then-current term stating it does not wish to renew the Agreement. In the event that Company loses its authorizations to use the Public Rights of Way at any time during the initial term or a renewal term, then this Agreement shall automatically terminate.

5.2 **Termination.** The City may terminate this Agreement by giving sixty (60) days written notice of termination upon the occurrence of any of the following:

5.2.1 Material violation of any provision of this Agreement or any encroachment permit issued hereunder, where such violation is not cured within sixty (60) days after written notice by City or, where such violation cannot reasonably be cured within sixty (60) days, Company fails to promptly begin such cure and thereafter bring it to completion within the time required by the City.

5.2.2 An order entered by a court of competent jurisdiction approving a petition ~~in bankruptcy or ordering the dissolution, winding up or liquidation of Company or appointing a~~ custodian, receiver, trustee, or other officer to administer a substantial part of Company's property.

5.2.3 The revocation, expiration or other loss of applicable permits or authorizations required by City, state or federal law for the use, maintenance or operation of the Facilities.

5.3 **Occupancy/Removal/Abandonment Upon Termination.** Except to the extent that Company has the legal right to continue to use and/or maintain the Facilities pursuant to state or federal law or otherwise, Company shall discontinue use of the Facilities immediately upon termination of this Agreement and within one hundred and twenty (120) days after termination of this Agreement, Company shall either completely remove the Facilities or, with City approval, abandon the Facilities in place. Notwithstanding the foregoing, the City Engineer may require a shorter period due to exigent circumstances and may authorize a longer period if it is in the public interest. If Company fails to remove the Facilities within the prescribed time period and the City has not approved abandonment in place, the City may remove the Facilities at the expense of Company, and Company shall promptly reimburse the City for any and all expenses, including but not limited to administrative, legal and consultant costs, within thirty (30) days after receiving an invoice from the City. Notwithstanding the termination of this Agreement, to the extent Company's facilities lawfully remain in the Public Rights of Way, Company shall comply with reasonable time, place and manner regulations or any other lawful regulations imposed by the City that are authorized by Public Utilities Code Section 7901.1 or other applicable state or federal laws.

ARTICLE 6 REMOVAL, RELOCATION AND ABANDONMENT

6.1 Upon receipt of a written demand from the City, Company, at its sole cost and expense, shall remove and relocate any Facilities installed, used and/or maintained by Company under this Agreement when such removal or relocation is made necessary due to any work proposed to be done by or on behalf of the City or other governmental agency, including but not limited to, any change of grade, alignment or width of any street, sidewalk or other public facility, installation of curbs, gutters or landscaping and installation, construction, maintenance or operation of any underground or aboveground facilities such as sewers, drains, pipes, power lines, and tracks, subject to all applicable rules, requirements and procedures of the California Public Utilities Commission. Company shall complete the removal or relocation within one hundred and twenty (120) days of receipt of notice from the City or according to an agreed upon schedule with the City of no less than one hundred and twenty (120) days. Notwithstanding the foregoing, the City's City Engineer may require a shorter period due to exigent circumstances and may authorize a longer period if it will not delay the public project. If Company fails to remove or relocate the facilities within the prescribed time period, City may remove the facilities at the expense of Company, and Company shall promptly reimburse the City any and all expenses, including administrative, legal and consultant costs, within thirty (30) days after receiving an invoice from the City. Any removal or relocation work by Company shall only be done pursuant to an encroachment permit. All of the foregoing shall be subject to all applicable rules, requirements and procedures of the California Public Utilities Commission.

6.2 **Abandonment of Facilities.** If any portion of the Facilities laid, installed, or constructed in the Right-of-Way other than redundant Facilities or Facilities for emergency use are no longer used by Company, or are abandoned for a period in excess of six (6) months Company must notify the City Engineer and promptly submit all necessary applications for permits prior to commencing work to vacate and remove the Facilities. Alternatively, the City may allow Company, in its sole discretion, to abandon the Facilities, or any part thereof, in place and convey the Facilities to the City.

6.3 If Company fails to remove the Facilities as required by the City pursuant to Section 6.2, the City may, in its sole discretion, after providing written notice to Company (a) remove the Facilities at Company's sole expense, which expense Company shall promptly reimburse to the City within thirty (30) days after receiving an invoice for such expenses, including all administrative, legal and consultant costs or (b) deem the Facilities, or any part thereof, to have been abandoned and conveyed to the City.

6.4 **Repair of Rights-of-Way.** Whenever the removal or relocation of facilities is required under this Agreement or the Code, Company shall promptly repair and return the Public Rights of Way and adjacent property to a safe and satisfactory condition to the City in accordance with the Code. Company agrees to promptly complete all restoration work and to promptly repair any damage caused by such work at its sole cost and expense. If Company fails to do so, the City shall have the option to perform such work at Company's sole expense, which expenses Company shall promptly reimburse to the City within thirty (30) days after receiving an invoice for such expenses, including all administrative, legal and consultant costs.

ARTICLE 7 TAXES

7.1 Company agrees that it will be solely responsible for the payment of any and all lawful taxes, fees and assessments relating to its use and maintenance of the Facilities including but not limited to all taxes, fees and assessments listed in Company's Certificates of Public Convenience and Necessity issued by the California Public Utilities Commission. Pursuant to Section 107.6 of the California Revenue and Taxation Code, the City hereby advises, and Company recognizes and understands, that Company's use of the Public Rights of Way may create a possessory interest subject to property taxation and that Company will be subject to the payment of property taxes levied on such interest.

ARTICLE 8 INDEMNIFICATION

8.1 **Indemnification.** Company, jointly and severally, for itself, its successors, agents, contractors and employees, agrees to indemnify, defend (with counsel reasonably acceptable to City) and hold harmless City, its officers, employees and agents and any successors to City's interest from and against any and all claims, demands, losses, damages, liabilities, fines, penalties, charges, administrative and judicial proceedings and orders, judgments, remedial actions of any kind, and all costs and cleanup actions of any kind, all costs and expenses incurred in connection therewith, ~~including, without limitation, reasonable attorney's fees and costs of defense~~ (collectively, the "Losses") arising directly or indirectly from, in connection with or caused by Company's performance of this Agreement, and/or the installation, operation, removal and/or repair of the improvement and Facilities thereunder including, but not limited to, the following: (a) a material breach of this Agreement by Company; (b) a material breach of any representation or warranty of Company contained in this Agreement; (c) any personal injury or death caused, directly or indirectly, by any act or omission of Company or its employees, sub-grantees or agents; (d) any loss of or damage to property caused, directly or indirectly, by any act or omission of Company or its employees, contractors or agents; (e) the use, misuse or failure of any equipment or facility used by Company, or by any of its employees, contractors, sub-contractors or agents, regardless of whether such equipment or facility is furnished, rented, leased or loaned by or to Company; (f) any tax, fee, assessment or other charge for which Company is responsible;. The foregoing indemnity shall include, without limitation, reasonable fees of attorneys, consultants and experts and related costs and City's costs of investigating any claims against City.

8.2 **Duty to Defend; Notice of Loss.** Company acknowledges and agrees that its obligation to defend the City under Section 8.1: (a) is an immediate obligation, independent of its other obligations hereunder; (b) applies to any Loss which actually or potentially falls within the scope of Section 8.1, regardless of whether the allegations asserted in connection with such Loss are or may be groundless, false or fraudulent; and (c) arises at the time the Loss is tendered to Company by the City and continues at all times thereafter. The City shall give Company prompt notice of any Loss under Section 8.1 and Company shall have the right to defend, settle and compromise any such Loss; provided, however, that the City shall have the right to retain its own counsel if representation of City by the counsel retained by Company would be inappropriate due to conflicts of interest between City and Company. City's failure to notify Company promptly of any Loss shall not relieve Company of any liability to City pursuant to Section 8.1, ~~unless such failure materially impairs Company's ability to defend such Loss.~~ Company shall seek City's

prior written consent to settle or compromise any Loss if Company contends that City shares in liability with respect thereto.

8.3 Incidental and Consequential Damages. Losses covered under this Article 8 shall not include any and all incidental and consequential damages resulting in whole or in part from Company's acts or omissions. Except as set forth above, nothing in this Agreement shall constitute a waiver or limitation of any rights that City may have under applicable law with respect to such damages.

8.4 Assumption of Risk. Company shall assume all risk of damage to any and all other property of Company, or any property under the control or custody of Company while upon or near the Public Rights of Way incident to the use of the Public Rights of Way; provided, however, such assumption by Company shall not include any damage caused by the sole, active negligence and/or willful misconduct of City. Company releases City from any liability, including claims for damages or extra compensation, arising from construction delays due to transportation activities by City.

8.5 No Waiver. The failure of either party on one or more occasions to exercise a right or to require compliance or performance under this Agreement or any other applicable state or federal law shall not be deemed to constitute a waiver of such right or a waiver of compliance or performance by the such party nor to excuse the other party from complying or performing, ~~unless such right or such compliance or performances has been waived in writing.~~

ARTICLE 9 INSURANCE

9.1 Minimum Insurance Requirements. Company shall obtain and maintain at its sole cost for the duration of this Agreement the following insurance:

9.1.1 Minimum Scope of Insurance.

Coverage shall be at least as broad as:

(a) Insurance Services Office form number GL0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001).

(b) Insurance Services Office form number CA 0001 (Ed. 1/78) covering Automobile Liability, code 1 "any auto" and endorsement CA 0025.

(c) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance.

9.1.2 Minimum Limits of Insurance.

Company shall maintain policy limits of no less than:

(a) General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability

Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

(b) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

(c) Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code and Employers = Liability limits of \$1,000,000 per accident.

9.1.3 Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or Company shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

9.1.4 Other Insurance Provisions. The policies shall contain, or be endorsed to contain, the following provisions:

(a) General Liability and Automobile Liability Coverages.

(i) The City, its officers, officials, employees, agents and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of Company; products and completed operations of Company; premises owned, occupied or used by Company; or automobiles owned, leased, hired or borrowed by Company. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees, agents or volunteers.

(ii) Company's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of Company's insurance and shall not contribute with it.

(iii) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees, agents or volunteers.

(iv) Company's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(b) Worker's Compensation and Employers Liability Coverage.

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from work performed by Company for the City.

(c) All Coverages.

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

9.1.5 Acceptability of Insurers

Insurance shall be placed with insurers with a Best's rating of no less than A:VII.

9.1.6 Verification of Coverage.

Company shall furnish the City with certificates of insurance and with original endorsements effecting coverage required by this Article. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete certified copies of all required insurance policies, at any time. Indemnification Not Limited

Any insurance required to be obtained and maintained by Company under this Agreement shall not limit in any way Company's indemnification obligations under Article 7 of this Agreement.

**ARTICLE 10
MISCELLANEOUS PROVISIONS**

10.1 Representations and Warranties. Each party represents and warrants that: it has the full right and authority to enter into, execute, deliver and perform its obligations under this Agreement; and this Agreement constitutes a legal, valid and binding obligation enforceable against such party in accordance with its terms, subject to bankruptcy, insolvency, creditors' rights and general equitable principles. The Company represents and warrants that it has any and all authorizations and approvals from state and federal regulatory agencies including the California Public Utilities Commission and the Federal Communications Commission as are necessary for the activities and Facilities contemplated by the Agreement, and is in compliance in all material respects with its obligations under such authorizations.

10.2 Notices. All notices which shall or may be given pursuant to this Agreement shall be in writing and transmitted through first class United States mail, or by private delivery systems, to the following address or such other address of which a party may give written notice:

City:

City of Clayton

Engineering Department

5375 Clayton Road

Concord, CA 94521

Attn: City Engineer

6000 Heritage Trail

Clayton, CA 94517

Company:

Zayo Group, LLC

Attn: Underlying Rights
1805 29th Street, Suite 2050
Boulder, CO 80301

10.3 **Service of Process.** Company shall designate a person in California who is authorized to accept service of process on behalf of Company.

10.4 **Operations Center.** Company's Operations Center shall be available to City staff 24 hours a day, 7 days a week, regarding problems or complaints resulting from the Facilities installed pursuant to this Agreement and may be contacted by telephone at: 866-236-2824 regarding such problems or complaints.

10.5 **Attorneys Fees.** If legal action is brought by either party because of a breach of this Agreement or to enforce a provision of this Agreement, the prevailing party is entitled to recover reasonable attorney's fees and court costs.

10.6 **Assignment.** Company shall not assign or transfer any interest in this Agreement nor the performance of any of Company's obligations hereunder, without the prior written consent of City (which consent shall not be unreasonably withheld), and any attempt by Company to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect; provided, however, Company may assign its rights and delegate its obligations hereunder without first obtaining the City's consent to (i) a corporation, limited liability company, partnership or other business entity wholly controlled or owned by Company; (ii) an affiliated entity of Company; (iii) a purchaser of all or substantially all of the assets or the equity interests of Company; or (iv) any entity into which Company is merged or consolidated, provided that Company provides the City a written notice of any such assignment identifying the assignee at least thirty (30) days prior to closing. An assignment shall not be effective until the Assignee agrees in writing to comply with and be subject to all the terms and conditions of this Agreement and the Code. This Agreement may be assigned in its entirety; however, Company shall remain liable for any outstanding obligations incurred prior to such assignment. Notwithstanding the above, Company may in the ordinary course of its business without prior written notice to the City: (i) Lease its Facilities, or any portion thereof, to another person, (ii) grant an indefeasible right of user interest in its Facilities or any portion thereof, to another person, or (iii) offer or provide capacity or bandwidth from its Facilities to another person, provided that Company at all times retains exclusive control over its Facilities and remains responsible for locating, servicing, repairing, maintaining, relocating, or removing its Facilities pursuant to the provisions of this Agreement, and any related permits or take any other action with respect to this Agreement approved or required by the California Public Utilities Commission.

10.7 **Entire Agreement.** This Agreement contains the entire agreement and understanding between the parties with respect to the subject matter herein. There are no representations, agreements or understandings (whether oral or written) between or among the parties relating to the subject matter of this Agreement that are not fully expressed herein.

10.8 **Amendments.** This Agreement may not be amended except pursuant to a written instrument signed by both parties.

10.9 **Severability.** If any one or more of the provisions of this Agreement shall be held by a court of competent jurisdiction in a final judicial action to be void, voidable, or unenforceable, such provision(s) shall be deemed separable from the remaining provisions of this Agreement and shall in no way affect the validity of the remaining portions of this Agreement.

10.10 **Survival.** All of the provisions, conditions and requirements of this agreement shall be in addition to any and all other obligations and liabilities Company may have to the City at common law, by statute, or by contract, and shall survive the City's Agreement to Company and any renewals or extensions thereof. All of the provisions, conditions, regulations, and requirements contained in this Agreement shall further be binding upon the heirs, successors, executors, administrators, legal representatives and assigns of the parties and all privileges, as well as all obligations and liabilities of each party shall inure to its heirs, successors and assigns equally as if they were specifically mentioned wherever such party is named herein.

10.11 **Governing Law and Venue.** This Agreement shall be subject to, and governed and construed by and in accordance with, the laws of the State of California. In the event that suit is brought by a party to this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in Contra Costa County, or in the United States District Court, Northern District of California.

10.12 **Successors.** This Agreement is binding upon the successors, assigns and transferees of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

Zayo Group, LLC, Delaware limited liability company

By: Dylan D. Smith

Its: VP + AG-C

Date: 4/28/14

CITY OF CLAYTON, California, a municipal corporation

APPROVED AS TO FORM: CITY
COUNSEL

By: _____

Attest:

Clerk:

38044.03101\8582717.5



Agenda Item: 3F

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CHRIS THORSEN, CHIEF OF POLICE

DATE: June 10, 2014

SUBJECT: Contract Amendment for Police Dispatch Services, Detention and Information Technology Services provided by the City of Concord

RECOMMENDATION ACTION

It is recommended the City Council, by minute motion of the Consent Calendar, adopt the Resolution approving the contract amendment with the City of Concord for Police Dispatch Services, Detention and Information Technology Services for essential law enforcement support services to the operations of the Clayton Police Department.

BACKGROUND

The Clayton Police Department contracts with the City of Concord for dispatch services, detention services and law enforcement technology support. The current contract has been in place since August of 2009. That contract is set to expire on June 30th, 2014. Staff recommends a six (6) month extension to the existing contract to allow the City Managers of the respective organizations to negotiate terms for a new long term agreement.

DISCUSSION

The Clayton Police Department receives dispatch services, detention services and technical support through a contractual agreement with the City of Concord. Emergency 911 calls are answered by dispatchers at the City of Concord. Concord Dispatchers enter calls, dispatch Clayton police units in the field, and enter/remove stolen vehicles on behalf of the Clayton Police Department. Statistical data is captured and analysis is completed for Clayton using the Concord Police Computer Aided Dispatch (CAD) system.

Subjects arrested by Clayton PD officers are booked at the Concord city jail. They are either cite released from that facility or transported to County Jail in Martinez by City of Concord

staff. This alleviates the need and City expense for a booking facility in Clayton and saves time for our officers who would otherwise have to transport arrestees directly to Martinez.

Technical support is provided in the maintenance of our desktop computers, printers, e-mail system and phone voice mail system. Additionally, all mobile computers in our police vehicles are serviced and maintained by Concord IT staff.

The current contract expires June 30, 2014. Under the current contract, Clayton pays \$14,053 per month for services. Concord is willing to offer a six (6) month extension to this contract to provide time for negotiations of a new long term agreement between the parties sought by the City of Concord. The City of Concord is proposing a CPI increase of 2.4% for the extension period. Under the new temporary terms, Clayton would pay \$14,390/month for the dispatch, detention and IT support services commencing July 1, 2014.

Some increase in this contract cost was anticipated during preparation of the City's FY 2014/15 Budget. Sufficient monies were set aside to cover this short term increase.

RECOMMENDATION

Approve the contract extension for a period of six (6) months with the fee increase of 2.4%

FISCAL IMPACT

Currently the City pays \$14,053 per month for dispatch, detention and IT support to the City of Concord. The increase of 2.4% will raise the monthly fee to \$14,390 per month, an increase of \$337 per month. Given the six month term of the extension, the total fee increase is \$2,022 for the remainder of calendar year 2014. It is the expectation of the City of Concord to re-negotiate this contract to recover more of its expenses to provide this service and recoup Concord administrative, overhead and equipment amortization.

At this point, it is unclear what the new, long term contract costs will be. The City Managers of the respective entities will be negotiating the terms over the coming months. Staff is highly confident at this time that Clayton's cost for this contract service will not decline.

ATTACHMENTS

- 1) City Resolution [2 pp.]
- 2) Exhibit A – Amendment to Agreement [2 pp.]
- 3) Attachment 1 – 2009 Agreement [15 pp.]

RESOLUTION NO. – 2014

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A SIX-MONTH AMENDMENT TO THE 2009 AGREEMENT WITH THE CITY
OF CONCORD FOR ITS CONTINUED PROVISION OF POLICE DISPATCH,
DETENTION AND INFORMATION TECHNOLOGY SERVICES TO AND
FOR THE CITY OF CLAYTON'S POLICE DEPARTMENT**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, by the establishment and operation of its municipal law enforcement department in 1972, the City of Clayton created an on-going operational need for public safety dispatching services, temporary holding and detention services, and associated law enforcement communication technology and information services; and

WHEREAS, in September 1999 the cities of Clayton and Concord entered into a mutual agreement for Concord's provision of said law enforcement support services to and for the City of Clayton; and

WHEREAS, during Fiscal Year 2008-09 the City of Concord provided late notice to the City of Clayton that it desired to renegotiate the terms and contract pricing to supply these necessary law enforcement services to Clayton commencing in Fiscal Year 2009-2010, due to extraordinary fiscal times and pressures on city budgets; and

WHEREAS, past agreements for the provision of these contract services were based on the marginal cost to Concord for said law enforcement support services whereas now the City of Concord required a proportionate share of expense predicated on the full cost of its police dispatch center workforce and equipment, detention facilities, and associated communications information technology support services and maintenance thereof; and

WHEREAS, on 21 July 2009 the City Council approved a new Agreement with the City of Concord for said law enforcement support services by adoption of Resolution No. 31-2009, which term of said Agreement was from 01 July 2009 through 30 June 2012 and which automatically renewed for an additional two (2) years up to and including 30 June 2014, therein incorporating annual Consumer Price Index (CPI) fee adjustments; and

WHEREAS, the City of Concord recently commissioned a consultant's study to examine and research that city's costs to provide said services involving the inclusion of, but not limited to, personnel compensation and benefit expenses, equipment and software acquisition, maintenance and replacement amortization, and applicable apportionment of its organizational overhead and public pension costs; and

WHEREAS, the City of Concord staff further signaled to the City of Clayton staff of its desire to once again re-negotiate the terms and pricing of this local law enforcement support services contract, and in anticipation of that ensuing discussion is willing to extend the terms of the existing underlying Agreement between the parties for said contract services for an additional six (6) month period to be effective 01 July 2014 through 30 December 2014 with an accompany CPI increase of 2.4% in the service fee; and

WHEREAS, the Clayton City Manager and the Clayton Chief of Police are informed and aware of the circumstances and financial impacts, both current and prospective, associated with this proposal and each recommend its enactment is in the best public safety interests of the community each is charged to protect and serve.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Clayton, California that it does hereby find it is in the best interests of the general welfare and public safety of the City and its community to enter into an amended Agreement with the City of Concord for its continued provision of police dispatch services, temporary holding and detention facilities and services, and associated information technology support services for a term commencing 01 July 2014 through 31 December 2014, and therefore does herewith adopt the "Amendment to Agreement Between the Cities of Concord and Clayton for Police Dispatch, Detention and Information Technology Services", said document attached hereto as "Exhibit A" and incorporated herein as if fully set forth in this Resolution; and

BE IT FURTHER RESOLVED that the City Council of Clayton, California does herewith authorize its City Manager to execute said Agreement for and in behalf of the City of Clayton.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 17th day of June 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

Hank Stratford, Mayor

ATTEST:

Janet Brown, City Clerk

**AMENDMENT TO AGREEMENT BETWEEN THE CITIES OF CONCORD AND CLAYTON FOR
POLICE DISPATCH, DETENTION AND INFORMATION TECHNOLOGY SERVICES**

This Amendment to Agreement is entered into this ____ day of June, 2014.

WHEREAS, on August 19, 2009, the City of Concord, a municipal corporation (hereinafter "Concord"), and the City of Clayton, a municipal corporation (hereinafter "Clayton") entered into an Agreement for Police Dispatch, Detention and Information Technology Support Services (hereinafter "2009 Agreement"). A true and correct copy of said Agreement is attached hereto as Attachment A and incorporated herein by reference. The term of that Agreement was from July 1, 2009 through June 30, 2012, and automatically renewed for an additional two (2) years (up to and including June 30, 2014) absent termination by either of the parties. No party has terminated the agreement, and it is currently scheduled to expire on June 30, 2014.

WHEREAS, Concord and Clayton hereby agree to extend the 2009 Agreement for a term of six (6) additional months, up to and including December 31, 2014.

NOW, THEREFORE, based upon the mutual promises and understandings of the parties, the 2009 Agreement is amended as follows:

Section 3. – Term

The term of this Agreement, shall be extended up to and including December 31, 2014.

All other obligations, promises, terms and conditions of the 2009 Agreement shall remain unchanged.

IN WITNESS HEREOF, the parties to this Amendment to Agreement have executed this Amendment on the date and year set forth below.

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CITY OF CONCORD, a municipal corporation

By: Valerie J. Barone, City Manager

ATTEST:

By: Mary Rae Lehman, City Clerk

APPROVED AS TO FORM:

By: Mark S. Coon, City Attorney

CITY OF CLAYTON, a municipal corporation

By: Gary A. Napper, City Manager

ATTEST:

By: City Clerk

APPROVED AS TO FORM:

By: City Attorney

**AGREEMENT WITH THE CITY OF CLAYTON
FOR
POLICE DISPATCH, DETENTION AND
INFORMATION TECHNOLOGY SUPPORT SERVICES**

THIS AGREEMENT is entered into this 17 day of Aug, 2009 between the CITY of CONCORD, a municipal corporation, (hereinafter CONCORD) and the CITY of CLAYTON, a municipal corporation, (hereinafter CLAYTON).

WHEREAS, CLAYTON and CONCORD entered into an agreement dated September 28, 1999 as amended February 27, 2001 for the provision of dispatch and temporary holding and detention services; and

WHEREAS, CONCORD desires to terminate the present agreement and the parties must enter into this agreement in recognition of advancements in dispatch, CAD system, and communications technology and services.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions herein contained, the parties agree as follows:

1. Services to be Provided.

A. Dispatch and CAD System

CONCORD shall provide to CLAYTON dispatch and CAD system services as more specifically described in Exhibit "A" attached hereto and made a part hereof as if fully set forth.

B. Law Enforcement Reporting and Records Management System (RMS)

CONCORD will procure, install, configure, support, replace and maintain an RMS that will meet CLAYTON's needs at a service level determined and agreed to by CONCORD as more specifically described in Exhibit "A".

C. Voice Radio Communication

CONCORD will provide CLAYTON with Voice Radio Communications as more specifically set forth in Exhibit "A".

1 **D. Electronic Messaging System (E-Mail)**

2 CONCORD will allow the CLAYTON Police Department to use Concord's e-
3 mail system as more specifically set forth in Exhibit "A".

4
5 **2. Detention Services**

6 CONCORD will accept individuals arrested by CLAYTON into CONCORD's temporary
7 holding facility. CONCORD shall apply its detention guidelines. Prisoners not meeting
8 CONCORD's guidelines will not be accepted. Charges associated with an arrest and
9 housing of a prisoner whose only charge is on a warrant shall be billed based upon Contra
10 Costa County policy.

11 **3. Term**

12 The term of this Agreement shall be three (3) years commencing July 1, 2009 and ending
13 June 30, 2012 and shall automatically renew for an additional two (2) years unless
14 notification of termination is given as provided herein.

15 **4. Payment**

16 A. CLAYTON shall make monthly payments for the services provided in
17 Section 1, as more specifically set forth in Exhibit "B", subject to annual
18 adjustment as provided herein. The monthly payment shall be invoiced by
19 CONCORD and paid by CLAYTON within thirty (30) days of date received.

20 B. For all other services the price shall be determined based on the direct
21 incremental cost of provisioning services and support for the various systems.
22 This pricing shall be recalculated at such time as any system undergoes
23 replacement, extensive modification/addition/subtraction in functionality, or when
24 services and/or systems are added or removed from use by CLAYTON. This
25 provision is not subject to any caps.

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5. **Price Adjustment**

Each year the price for all services rendered through this Agreement shall be adjusted using the January to January San Francisco-Oakland-San Jose Consumer Price Index (CPI) rate (base period 1982). Any such incremental adjustment will not be less than zero (0%) percent and shall not exceed five (5%) percent. If the CPI exceeds five (5%) percent in any year this Agreement is in effect, CLAYTON and CONCORD agree to meet and mutually agree on the annual incremental adjustment and/or revised CPI cap. CONCORD will provide CLAYTON with the dollar amount of the annual increase by January 31 of each year. Such notification shall originate from the CONCORD Finance Department and become effective on July 1st of that calendar year.

6. **Termination**

Either party may terminate this Agreement for any reason including convenience with six (6) months written notice to the other party.

7. **Reopener Provisions.**

Either party may request of the other to renegotiate the terms and conditions of this Agreement upon the occurrence of any one of the events listed below:

- CLAYTON understands that the CONCORD Police Department intends to replace the existing Crime Management System (CMS) and EZ-Writer reporting and records management system. CLAYTON and CONCORD agree to meet and mutually agree to revise pricing for services provided through this agreement when this system replacement is undertaken.
- CLAYTON understands that CONCORD intends to replace the existing email system, Exchange 5.5, with a system that is supported and maintained by its manufacturer. CLAYTON and CONCORD agree to meet and mutually agree to revise pricing for services provided through this agreement when the email system is replaced.

- Either CONCORD or CLAYTON undertakes significant changes to the Dispatch function.
- When services and/or systems are added and/or removed from use by CLAYTON.
- If the stated CPI for any given year exceeds 5%.
- If the cost incurred by CONCORD for obtaining parcel data, street data, aerial pictometry, or any other data supporting any system utilized by CLAYTON increases by more than five percent (5%) or new data is required by a new or existing system.
- If any system utilized by CLAYTON is replaced, upgraded, and/or significantly modified that materially affects or impacts services herein provided by Concord.

8. **Indemnification**

A. CLAYTON shall indemnify, defend, and hold harmless CONCORD, its employees, officers, directors, and agents from and against any and all claims arising from the conduct of CLAYTON's business or from any activity, work, or things done, permitted or suffered by CLAYTON, its agents, officers, contractors, or employees; and from and against any and all claims arising from a breach or default in the performance of this Agreement or arising from any negligence of CLAYTON and from any and all costs, attorneys' fees claim, or any action or proceeding brought thereon; and in case any action or proceeding be brought against CONCORD, CLAYTON shall defend the same at CLAYTON's expense.

B. CONCORD shall indemnify, defend, and hold harmless CLAYTON, its employees, officers, directors, and agents from and against any and all claims arising from the conduct of CONCORD's business or from any activity, work, or things done, permitted or suffered by CONCORD, its agents, officers, contractors, or employees; and from and against any and all claims arising from a breach or

1
2 default in the performance of this Agreement or arising from any negligence of
3 CONCORD and from any and all costs, attorneys' fees claim, or any action or
4 proceeding brought thereon; and in case any action or proceeding be brought
5 against CLAYTON, CONCORD shall defend the same at CONCORD's expense.
6

7 **9. Notice**

8 All notices required herein shall be sent via First Class U.S. Mail with postage prepaid
9 thereon to the parties as follows:

10 CONCORD:

Attn: Chief of Police
City of Concord Police Department
1350 Galindo Street
Concord, CA 94520

11
12 AND

Attn: Director of Information Technology
City of Concord
1950 Parkside Drive
MS 05
Concord, CA 94519

13
14
15
16 CLAYTON:

Attn: Chief of Police
City of Clayton Police Department
6000 Heritage Trail
Clayton, CA 94517

17
18
19 Notices shall be deemed effectively served upon deposit in the United States Mail.

20 **10. Amendment**

21 This Agreement may be amended, modified, or changed by the parties provided that said
22 amendment, modification or change is in writing and approved by the legislative bodies
23 of both parties.

24 **11. Entire Agreement**

25 This Agreement contains the entire agreement between the parties hereto. No promise,
26 representation, warranty, or covenant not included in this Agreement has been or is relied
27 on by any party hereto.
28

1 **IN WITNESS WHEREOF**, the parties have executed this Agreement the date and year
2 first written above.
3

4 **CITY OF CLAYTON**

6 By:

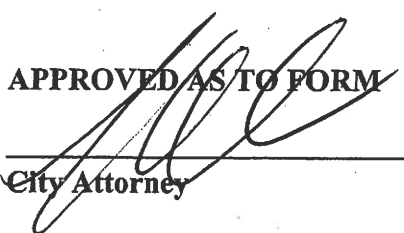
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8 Name: Gary A. Napper
9 Title: City Manager

10
11 **ATTEST:**

12 
13 City Clerk

14 **APPROVED AS TO FORM**

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16 City Attorney
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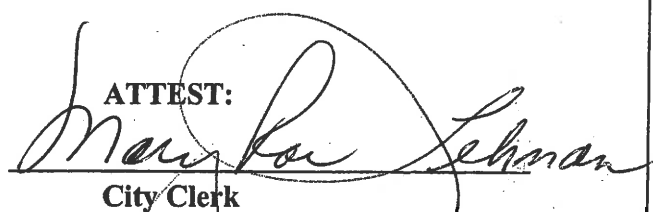
CITY OF CONCORD

By:

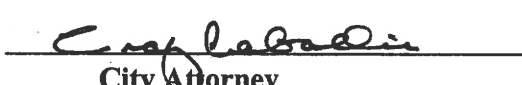


Name: Daniel E. Keen
Title: City Manager

ATTEST:


City Clerk

APPROVED AS TO FORM


City Attorney

Finance Director's Certification
City of Concord

Date:

August 18, 2009

Account Code:

N/A

Amount:

\$ 0

No Fiscal Impact FY 10 Am 818109

I hereby certify that adequate funds exist or will be received during the current fiscal year 2009/2010 to pay the anticipated expenses to be incurred pursuant to this contract.

for Laurence Chru

Margaret L. Lefebvre
Director of Finance

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EXHIBIT A

AGREEMENT WITH CLAYTON FOR DISPATCH AND CAD SYSTEM SERVICES

DESCRIPTION OF SERVICES:

Dispatch Function and Systems Provided to Clayton

Concord Police Department (CPD) is the defined Public Safety Answering Point (PSAP) for Calls for Clayton Service originating within Clayton City Limits, including cell phone based calls for service originating on Cell towers assigned by the Cellular carrier to the Concord PSAP regardless of specific geographic location of the originating call.

- CPD Dispatch will provide emergency and non-emergency call handling pursuant to Policies, Procedures, Practices, and Standards employed by CPD Dispatch in responding to Concord-based calls for service.
- Clayton agrees to use and comply with all Concord Police Department Policies, Procedures, Practices, and Standards associated with the dispatching of Officers including such amendments as may be deemed necessary by the Concord Police Department, approved by its Chief of Police, and reviewed in advance with the Clayton Chief of Police.
- Concord will allow and support Clayton Police Department's use of the Computer Aided Dispatch (CAD) system currently employed by the Concord Police Department, with the following conditions:
- Concord will provide CAD system software and communication software to Clayton, charging Clayton for the direct incremental costs incurred by Concord associated with Clayton's use of the system.

- 1 • Clayton agrees to procure and maintain at its sole expense all computers and
2 associated communication and vehicle location equipment in accordance with the
3 specifications provided by Concord.
- 4 • Clayton agrees to procure and maintain at its sole expense a data communications line
5 between Clayton City Hall and a location designated by Concord for purposes of
6 extending Concord's Law Enforcement network to Clayton. Such communications
7 line shall conform to Department of Justice security requirements including any
8 revisions or amendments as shall be made over time.
- 9 • Clayton may, at its sole discretion, utilize Concord as the source of this equipment
10 and service. Such use will be governed by a separate Agreement/Memorandum of
11 Understanding (MOU) between Clayton and Concord.
- 12 • Concord will procure, install, configure, support, and maintain a CAD for the
13 Concord Police Department. The CAD system is to meet the service level needs of
14 Clayton as well.
- 15 • Concord will procure, install, configure, support, and maintain a Law Enforcement
16 Reporting and Records Management System (RMS) that will meet Clayton needs at
17 a service level determined and agreed to by the Concord Police and Information
18 Technology Departments.

19
20
21 Concord will allow and support Clayton Police Department's use of the RMS currently
22 employed by the Concord Police Department, with the following conditions:

- 23 • Concord will provide RMS system software and communication software to Clayton,
24 charging Clayton for the direct incremental costs incurred by Concord associated with
25 Clayton's use of the system.

- Clayton agrees to procure and maintain at its sole expense all computer and associated equipment, software, and licenses in accordance with the specifications provided by Concord.
- Clayton may, at its sole discretion, utilize Concord as the source of this equipment and service. Such use will be governed by a separate Agreement/Memorandum of Understanding (MOU) between Clayton and Concord.

Concord will procure, install, configure, support, replace, and maintain an Electronic Messaging system (e-mail). Concord will allow and support Clayton Police Department's use of the e-mail system currently employed by the Concord Police Department, with the following conditions:

- Concord will provide e-mail system software and communication software and/or licenses to Clayton, charging Clayton for the direct incremental costs incurred by Concord associated with Clayton's use of the system.
- Clayton agrees to procure and maintain at its sole expense all computer and associated equipment, software, and licenses in accordance with the specifications provided by Concord.
- Clayton may, at its sole discretion, utilize Concord as the source of this equipment and service. Such use will be governed by a separate Agreement/Memorandum of Understanding (MOU) between Clayton and Concord
- Clayton understands the need for, and agrees to, periodic system maintenance periods as shall be developed over time to facilitate continued smooth operation of the various systems. Such maintenance periods will be scheduled and noticed in accordance with any service level agreements in place governing the various systems.

- Clayton agrees to comply, at its sole cost, with current California Department of Justice (DOJ) security requirements including any changes, revisions, or amendments as may be made over the term of this agreement.
- Clayton understands and agrees that Concord will function as the point of contact for DOJ for the Clayton Police Department.

Voice Radio Communications

- Concord will provide, support, and maintain the transceivers, repeaters, frequency licenses, Dispatch radio consoles, and all related equipment and services to keep the voice radio system operational until such time as the East Bay Regional Communications System (EBRCS) shall be fully operational in the Concord/Clayton area including a reasonable time for transition.
- Concord shall permit Clayton PD's use of Concord radio channels for communicating with Concord Dispatchers and other communications needs incurred in the ordinary course of conducting Police business for the City of Clayton. Clayton agrees to procure and maintain at its sole expense radio subscriber units compatible with Concord's current radio infrastructure. Clayton may, at its sole discretion, utilize Concord as the source of this equipment and service. Such use will be governed by a separate Agreement.
- Clayton agrees to use and comply with all Concord Police Department Policies, Procedures, Practices, and Standards associated with voice radio communications including such amendments as may be deemed necessary by the Concord Police Department, approved by its Chief of Police, and reviewed in advance by the Clayton Chief of Police.
- Each party understands that the other is a participant in the EBRCS and that Concord will dismantle the existing radio infrastructure once the EBRCS is operational and

1 Concord has completed transitioning to the EBRCS. Should Clayton choose to
2 participate in the EBRCS, Clayton may, at its sole discretion, utilize Concord to
3 facilitate Clayton's transition to the EBRCS. Such use will be governed by a separate
4 Agreement/Memorandum of Understanding (MOU) between Clayton and Concord.
5 Should Clayton ultimately choose NOT to participate in the EBRCS, the Concord
6 Police Department will be unable to provide Dispatch services to the City of Clayton
7 effective with the start of Concord's transition to the EBRCS.
8

9
10 **Desktop, Vehicle, and Network infrastructure support and maintenance**

- 11 • The City of Concord Information Technology Department shall provide desktop and /
12 or laptop support, Mobile Data Computer (MCD) support for Motorola MW800 units
13 mounted in Police vehicles (including the same mobile data connectivity used to
14 support Concord PD units), and network cabling, routing, and packet switching
15 support for all Law Enforcement computers connected to the Clayton Police
16 Department computer network.
- 17 • The aforementioned support will be provided at no additional cost to the Clayton
18 Police Department, beyond what is specified in Exhibit B, provided that the
19 computers (PCs and laptops) are no older than four (4) years and MCDs are no older
20 than six (6) years, or the same model as used by the Concord Police Department. The
21 City of Clayton shall be responsible for the equipment and monthly recurring costs of
22 providing mobile data connectivity to Clayton's Police vehicles.
- 23 • Clayton understands that Concord intends to replace the MDCs in Concord PD
24 vehicles commencing in FY 2009-10 in accordance with Concord's Technology
25 Replacement program. Concord shall notify Clayton PD when this project becomes
26 active and will invite Clayton PD to send a representative to any or all of the project
27 meetings.
28

- At Clayton's sole discretion, Clayton may bundle any desired MDC purchase and installation with Concord's purchase and installation schedule. Any such arrangement shall be governed by a separate agreement.
- Clayton retains the right to select any MDC they deem appropriate. Should Clayton opt for a different MDC make, model, or configuration from Concord, Clayton understands Concord IT support staff may not be able to support the MDCs and may not be able to guarantee functionality with existing software, such as the CAD system.

Software Licensing and version updates

- The software versions (for Microsoft Office, Outlook, etc) shall be licensed by the Clayton Police Department at their sole expense and shall be kept current with the version(s) in use at the Concord Police Department. Support for software used by Clayton Police staff that is different from or in addition to that used by the Concord Police Department shall be on a best effort basis only. Concord IT support staff will spend a maximum of one (1) hour troubleshooting this software. The City of Clayton understands and agrees that final resolution of any incompatibilities in software may necessitate changing to the same software used by the Concord Police Department.
- The City of Clayton understands that the City of Concord intends to remain within one release version of the most current Microsoft Office Suite which includes Word, Excel, PowerPoint, Outlook, etc, and other manufacturers' software currently in use by the Concord Police Department. The City of Concord will provide notice to the Clayton Police Department of any planned upgrades to allow the Clayton Police Department to obtain any required licenses. Software that is older than one release previous to the most current version available will be supported on a best effort basis only. Concord IT support staff will spend a maximum of one (1) hour attempting to

1 resolve issues concerning software incompatibility. The City of Clayton understands
2 and agrees that ultimate resolution of any software incompatibilities may necessitate
3 Clayton obtaining upgraded software, and that Clayton will obtain any necessary
4 upgrades at Clayton's sole expense. Clayton may, at its sole discretion, utilize
5 Concord as the source of any or all software licenses. Such use will be governed by a
6 separate Agreement/Memorandum of Understanding (MOU) between Clayton and
7 Concord.
8

9 **TERMS & CONDITIONS**

- 10 • Clayton and Concord recognize that the anticipated charges set forth in Exhibit B for
11 labor associated with dispatching, detention and information technology support to
12 Clayton do not fully recover Concord's full allocated costs. The charge set forth in
13 Exhibit B for such services, which shall be \$120,000 in FY 2009-10 and adjusted for
14 inflation annually thereafter, has been negotiated in good faith between the Cities of
15 Concord and Clayton, and recognizes the complementary benefits of the positive
16 working relationship established over many years between the cities.
17
- 18 • For all other services, charges incurred by Clayton shall be determined based on the
19 direct incremental costs incurred by Concord to provision such services and support
20 for the various systems utilized by Clayton. This pricing shall be re-calculated at
21 such time as any system undergoes replacement, extensive
22 modification/addition/subtraction in functionality, or when services and/or systems
23 are added or removed from use by Clayton. This provision is not subject to any caps.
- 24 • Clayton understands that systems provided by Concord require periodic replacement
25 to ensure continued smooth business operations. In recognition of Concord's
26 agreement to not assess replacement fees to Clayton, Clayton agrees to participate
27 financially in the funding of replacement systems as the need arises and in accordance
28

1 with the Replacement schedule established by Concord. Such financial participation
2 shall be mutually agreed upon prior to Concord commencing work on replacing any
3 system provided to Clayton. Any such agreement shall be documented in a
4 Memorandum of Understanding (MOU) executed between Concord and Clayton.
5

- 6 • Clayton will notify Concord if any of the following events occur:
 - 7 ○ The addition of housing and/or commercial development of 50 or more mailing
8 addresses OR adding five (5) or more streets/courts/alleys/lanes/etc. (whether
9 public or private) in the City of Clayton. This will ensure that the CAD system
10 geo-verification and turn-by-turn driving directions functionality remains current
11 and accurate.
 - 12 ○ Annexation of additional land by the City of Clayton.
 - 13 ○ Construction of new cell towers/sites within Clayton City Limits.
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EXHIBIT B

Clayton Costs

10 Year Plan provided for planning purposes only and is based on the assumptions below
 FY09-10 FY10-11 FY11-12 FY12-13 FY13-14 FY 14-15 FY15-16 FY16-17 FY17-18 FY18-19
 Agreed to by Concord & Clayton City Managers

One-Time	13,173	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
On-going	36,432	37,525	38,650	39,810	41,004	42,234	43,501	44,807	46,151	47,535							
Labor	120,000	123,600	127,308	131,127	135,061	139,113	143,286	147,585	152,012	156,573							
Sub Total	169,605	161,125	165,958	170,937	176,065	181,347	186,788	192,391	198,163	204,108							
Discount	-	-	-	-	-	-	-	-	-	-							
Clayton Annual Cost	169,605	161,125	165,958	170,937	176,065	181,347	186,788	192,391	198,163	204,108							

Assumptions:

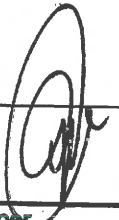
- 1- 10 Year Plan assumes NO change in services, service levels, or volumes
- 2- Assumed CPI of 3% applies to labor and on-going costs, actual CPI may vary
- 3- Additional one-time costs may be required in future years and is NOT shown



Agenda Date: 6-17-2014

Agenda Item: 7a

BUDGET MESSAGE

Approved: 
Gary A. Napper
City Manager

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: FINANCE MANAGER
DATE: 17 JUNE 2014
SUBJECT: PUBLIC HEARING AND ADOPTION OF CITY AND CIP BUDGETS
FISCAL YEAR 2014-2015

RECOMMENDATION

Following staff presentation and conduct of the Public Hearing, it is recommended the City Council adopt the attached Resolution approving a City Budget for FY 2014-2015 and a multi-year Capital Improvement Program (CIP) Budget for FY's 2014-15 through 2018-19.

BACKGROUND

At a regularly scheduled meeting of the Clayton City Council on 3 June 2014, introduction and review of the proposed operational and capital improvement budgets of the City were provided by the Finance Manager. Of initial note in the budget introduction was that FY 2013-14 is projected to close with a General Fund reserve balance of **\$5,037,877**. This beginning FY 2014-15 reserve balance equals approximately 131.9% of our proposed General Fund expenditures for FY 2014-15. In addition, when subtracting \$250,000 of never to be touched "catastrophic reserves" from this reserve balance, net General Fund estimated reserves at 30 June 2014 total approximately 125.4% of the proposed FY 2014-15 General Fund expenditure budget. This is substantially greater than the standing Policy Goal of the City Council to establish and retain an undesignated reserve of 50% relative to the annual General Fund Budget.

Also outlined in the proposed Budget Message, as a result of non-recurring expenditures encountered by the General Fund, it is projected that FY 2013-14 will close with revenues falling short of expenditures by approximately **\$254,018**. Fortunately, this "worst case scenario" was significantly addressed during FY 2013-14 by two City Council actions to appropriate available General fund reserves through Resolution #41-2013 (labor contingency, CERF, and self-insurance fund appropriations) and Resolution #01-2014 (FY 2012-13 encumbrances). The inclusion of these appropriations of reserves (totaling \$285,273) with projected revenues by the close of FY 2013-14 results in total funding

sources exceeding total projected FY 2013-14 expenditures by **\$31,255**. The non-recurring nature of setbacks encountered by the General Fund in FY 2013-14 is further supported by the fact that expenditures in the FY 2014-15 Proposed Budget totaling \$3,841,534 is approximately 5%, or \$222,926, lower than total projected FY 2013-14 expenditures of \$4,064,460. The General Fund budget for FY 2014-15 estimates a cautionary surplus of **\$27,286** without carrying any operational contingencies and including status quo labor concessions.

PROPOSED BUDGET UPDATES AND REVISIONS

Since the release of the City Proposed Budget on Friday, 30 May 2014, tweaks to the Proposed Budget have arisen for incorporation into the Final Budget and its projected financial status which are summarized below.

1. Public Works Labor Allocation Revisions

A detailed examination of the Public Works employee labor allocation percentages resulted in revisions to the percentages used in the Proposed Budget, that more accurately reflect public works labor plans for next fiscal year. Further analysis of historical labor trends suggested that the public works labor allocation to the Landscape Maintenance District (fund 210) was understated by approximately 3.8% and 3.1% for full-time and part-time public works employees respectively. The incorporation of these changes resulted in the following modifications to the Proposed Budget presented at the 3 June 2014 City Council Meeting:

<u>FUND / DEPARTMENT</u>	<u>INCREASE / (DECREASE)</u>
General Fund	
Public Works Maintenance Department (03)	\$ 4,227
Library Department (07)	(3,681)
Community Park Department (09)	(9,455)
Landscape Maintenance Fund (210)	21,870
Grove Park Fund (211)	(1,398)
Stormwater Fund (216)	(11,660)
Endeavor Hall (702)	(1,397)

In addition to the changes summarized in the table above, labor related costs in the Gas Tax fund (201) declined by approximately \$1,070 as a result of revisions to the public works labor allocation percentages. However, this labor decrease in the Gas Tax fund was accompanied by a corresponding and equal increase to budgeted transfers to the Capital Improvement Fund for the 2015 Neighborhood Street Repaving Project, resulting in no overall change to total Gas Tax fund budgeted expenditures from the 3 June 2014 proposed budget. Correspondingly, due to the increase in projected Gas Tax fund available reserves, budgeted expenditures in the CIP fund for the 2015 Neighborhood Street Repave Project were increased by \$1,070 from the 3 June 2014 proposed budget.

2. Other General Fund Revisions

Subsequent to the presentation of the Proposed Budget at the 03 June 2014 City Council Meeting, final budget figures were received from the Municipal Pooling Authority which resulted in revisions the insurance premium expenditure line item in the General Services Department (No. 05) of the General Fund. This new information resulted in a net decrease to the insurance premium line item of **\$3,559**.

A revision to the General Fund Police Department (No. 06) was made whereby proposed appropriations were increased by **\$1,000** to support the Community Emergency Response Team (CERT) training previously overlooked in the Proposed Budget.

As part of the FY 2013-14 proposed budget preparation process an analysis of the nature of legal services provided by the City Attorney resulted in the implementation of a process to share the cost of City Attorney services between the Admin/Finance, Public Works, Community Development, and Police departments. In the 03 June 2014 proposed budget, 50% of the legal services retainer was allocated to the Admin/Finance Department, however the remainder of the cost was insufficiently distributed to the other General Fund Departments. Revisions were made to Public Works, Community Development, and Police departments which resulted in a net impact to the overall professional services retainer of **\$14,300**.

3. Landscape Maintenance District – Project Expenditures Increase

As part of preparations for the Trails and Landscape Committee (TLC) budget meeting, additional projects expenditures were added to the Landscape Maintenance District fund (210) totaling approximately **\$50,025**. The increases in project expenditures are primarily attributable to increases for the open space fire prevention tree/shrub trim project (\$30,000) and the Keller Ridge tree replacement project (\$16,500).

As a result of the changes outlined above, the overall City Budget for FY 2014-15 went from a grand total of \$9,366,506 (10.03% annual increase) to \$9,427,849 (10.75% annual increase) as shown below:

<u>BUDGET AREA</u>	<u>FY 2014-15</u>	<u>FY 2013-14</u>	<u>FY 2012-13</u>	<u>FY 2011-12</u>	<u>FY 2010-11</u>
GENERAL FUND	\$ 3,852,275	\$ 3,649,122	\$ 3,670,702	\$ 3,651,536	\$ 3,656,609
OTHER FUNDS*	4,077,244	3,444,246	4,881,991	3,848,048	4,054,742
CIP	772,525	427,822	2,237,307	1,524,988	1,764,300
SUCCESSOR AGENCY	725,805	991,506	1,083,794	5,540,625	5,110,922
TOTAL	\$ 9,427,849	\$ 8,512,696	\$ 11,873,794	\$ 14,565,197	\$ 14,586,573

*Includes the City's special revenue (10), debt service (1), internal service (2), enterprise funds (2), and fiduciary funds (8 excluding the RDA Successor Agency shown separately).

The net impact of revisions to the 03 June 2014 Proposed Budget resulted in a decrease to the projected FY 2014-15 General Fund surplus included in the Proposed Budget of only **\$2,832** for a total revised FY 2014-15 projected General Fund surplus of **\$27,286**.

The City Council ordered the proposed budgets set for Public Hearing at this time and date, and instructed staff to prepare the Budgets for adoption at this meeting. Other than the corrections outlined previously, no other modifications to the proposed City Budget have been submitted for City Council consideration.

PROPOSITION 4 APPROPRIATIONS LIMITATION

In 1978, the California electorate voted to end the perceived runaway “tax and spend” practices of local governments by restricting the amount of annual growth in tax money expenditures allowed for each public entity. This tax limit, known as the “Gann Appropriations Limitation” (Proposition No. 4), remains in law today. As part of the annual Budget cycle, it is incumbent upon each public entity to calculate and declare its associated compliance with this tax limitation.

For FY 2014-15, the statutory tax limitation would allow the City of Clayton to spend \$8,924,937 in tax revenues over the next twelve months. The City Budget submitted for adoption this year contains only \$4,457,439 in tax revenues, as defined by this law, still a far gap from the citizens-imposed Tax Limit allowed our City 36 years.

The reality of the above mathematical exercise is that our City receives less than one-half (49.9%) of the containment-cap taxes permissible under this former proposition imposed on local governments by tax-weary voters in California. In other words (in tax limitation theory), the City of Clayton could receive and spend an additional \$4,467,498 of annual tax revenues in our local services, *if such taxes were approved or available from within our community.*

SUMMATION

Although still recovering from the state mandated dissolution of the Clayton Redevelopment Agency on 1 February 2012 and the re-scattering of former tax increment revenues to underlying public taxing agencies in our community, it appears that local property and sales taxes are slowly beginning to “normalize” compared to more unpredictable recent years. The proposed fiscal year budget reflects this cautious optimism.

Clayton has a legacy of being a quality community supported by quality public services and civic volunteerism. On behalf of the City organization, we look forward to working with the City Council in the coming fiscal year to maintain our pursuit of excellence in local government.

Respectfully submitted,

Kevin Mizuno, CPA
Finance Manager

Attachments:

- (1) Draft Resolution adopting City Budget [3 pp.]
- (2) Exhibit A: Gann Taxation Limit exhibit [1 pg.]
- (3) Exhibit B: Proposed Salary Schedule FY 2014-15 [1 pg.]
- (4) Exhibit C: Elected Board Membership Expenses [1 pg.]
- (5) Exhibit D: Memo to City Council from Landscape Maintenance District regarding District Budget review and recommendation [1 pg.]
- (6) Budget Message and Proposed FY 2014-15 City Budgets [3 June 2014 meeting]

RESOLUTION NO. - 2014

**A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CITY
OF CLAYTON FOR THE 2014-2015 FISCAL YEAR COMMENCING JULY
1, 2014 AND ENDING JUNE 30, 2015, AND ADOPTING THE 2014-
2015 GANN APPROPRIATIONS LIMITATION**

THE CITY COUNCIL
City of Clayton, California

WHEREAS, on 3 June 2014 the Finance Manager did prepare, submit and present to the Clayton City Council the proposed budgets for operation of the City of Clayton in Fiscal Year 2014-15 commencing 01 July 2014; and

WHEREAS, on 17 July 2014, a Public Hearing was set and duly held on the proposed budgets whereat opportunities were provided accordingly for members of the public to offer comments and provide input on the fiscal plans presented; and

WHEREAS, after due consideration and review, the Clayton City Council finds it is in the best interest of the general health, welfare and safety of this City, its citizens and businesspersons, to formally adopt a financial plan governing the receipt and expenditure of public monies in Fiscal Year 2014-2015.

NOW, THEREFORE, BE IT RESOLVED the City Council of Clayton, California does hereby adopt the budget revenue by fund for the City of Clayton for the Fiscal Year commencing 01 July 2014 and ending 30 June 2015 as follows:

FUND	2014-15 REVENUE
General Fund – Fund No. 101	\$ 3,879,561
Gas Taxes – Fund No. 201	319,921
Landscape Maintenance District – Fund No. 210	1,009,224
The Grove Park Maintenance District – Fund 211	133,506
Geological Hazard Abatement District – Fund No. 212	36,909
Presley GHAD Settlement – Fund 213	1,360
Street Light Assessment District – Fund No. 214	127,871
Storm Water Assessment – Fund No. 216	126,077
High Street Bridge Assessment District – Fund No. 217	1,704
Oak Street Bridge Assessment District – Fund No. 218	6,370
Measure “J” Fund – Fund No. 220	236,223
Lydia Lane Sewer Assessment District – Fund No. 222	18,600
Oak Street Sewer Assessment District – Fund No. 223	13,250
Restricted Grants – Fund No. 230	143,805
Diablo Estates at Clayton BAD – Fund No. 231	76,845
Development Impact Fees – Fund No. 304	8,700
Clayton Financing Authority – Fund 405	7,800
Middle School CFD – Fund No. 420	622,757
Clayton Station CFD – Fund No. 421	70,039
Middle School Refunding – Fund 422	425,496

Self Insurance Fund – Fund No. 501	500
Capital Equipment Replacement Fund – Fund No. 502	57,370
Community Gym – Fund No. 701	300
Endeavor Hall – Fund No. 702	18,700
Successor Agency (Former RDA) – Fund No. 615	739,979

TOTAL REVENUE: \$ **8,082,867** ; and

BE IT FURTHER RESOLVED the budget appropriations by fund for the City of Clayton for the Fiscal Year beginning 01 July 2014 and ending 30 June 2015 are adopted as follows:

FUND	2014-15 APPROPRIATIONS
General Fund – Fund No. 101	\$ 3,852,275
Gas Taxes – Fund No. 201	316,088
Landscape Maintenance District – Fund No. 210	1,084,757
The Grove Park Maintenance District – Fund 211	171,573
Geological Hazard Abatement District – Fund No. 212	38,805
Street Light Assessment District – Fund No. 214	134,764
Storm Water Assessment – Fund No. 216	195,031
High Street Bridge Assessment District – Fund No. 217	1,708
Oak Street Bridge Assessment District – Fund No. 218	4,648
Measure “J” Fund – Fund No. 220	189,129
Lydia Lane Sewer Assessment District – Fund No. 222	18,860
Oak Street Sewer Assessment District – Fund No. 223	13,420
Restricted Grants – Fund No. 230	137,322
Diablo Estates at Clayton BAD – Fund No. 231	70,039
Middle School CFD – Fund No. 420	938,562
Clayton Station CFD – Fund No. 421	137,165
Middle School Refunding – Fund 422	429,501
Self Insurance Fund – Fund No. 501	7,248
Capital Equipment Replacement Fund – Fund No. 502	123,800
Endeavor Hall – Fund No. 702	64,824
Successor Agency (Former RDA) – Fund No. 615	725,805
TOTAL APPROPRIATIONS:	\$ <u>8,655,324</u> ; and

BE IT FURTHER RESOLVED the 5-Year Capital Improvement Budget (CIP) of the City of Clayton for the fiscal years commencing 01 July 2014 and ending 30 June 2019 is hereby adopted with the following CIP Projects scheduled for undertaking in FY 2014-15:

PROJECT	AMOUNT
2015 Neighborhood Street Repave Project	\$ 342,480
Collector Street Rehab Project	430,045
TOTAL CIP EXPENDITURES:	\$ <u>772,525</u> ; and

BE IT FURTHER RESOLVED the appropriations listed above constitute the budget for the Fiscal Year 2014-2015 and that the City Manager is herein authorized to transfer appropriations within the control accounts as deemed necessary, provided no change is made in the total amount designated for any one department; and

BE IT FURTHER RESOLVED that in the 2014-2015 Budget Document adopted herein, the adjusted base (annual Proposition 4 – Gann Appropriations Limitation) is calculated to be \$8,924,937 while the City's annual tax proceeds total \$4,457,439, an amount less than one-half (at 49.9%) of the City's allowable tax expenditure cap; and

BE IT FURTHER RESOLVED the City Council of Clayton does hereby find and determine it has complied with all of the provisions of Article XIII B of the California Constitution in determining the annual Gann appropriations limit for Fiscal Year 2014-2015; and

BE IT FURTHER RESOLVED the City Council established and hereby adopts the current employee salary schedule, labeled as "Exhibit B", and incorporated herein as if fully set forth in said resolution.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California during a public hearing at a regular public meeting thereof held on the 17th day of June 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

Hank Stratford, Mayor

ATTEST:

Janet Brown, City Clerk

City of Clayton Appropriations Limit FY 2014-15

FY 2013-14 Appropriations Limit:			\$ 8,858,696
A. Change in California Per Capital Cost of Living (Converted to a Ratio)		0.99770	
B. Greater of the Change in Population (Converted to a Ratio) (Converted to a Ratio)			
City of Clayton (0.82%)	1.00820		
County of Contra Costa (0.98%)	1.00980	<u>1.00980</u>	
Compound Adjustment Factor (A multiplied by B)			<u>1.007477</u>
FY 2014-15 Appropriations Limit:			8,924,937
Estimated Appropriations Subject to Limit:			4,457,439
			49.9%
Available Annual Tax Gap:			<u>4,467,498</u>

Employee Salary Schedules 2014-2015
(per month)

Elected and Appointed Officials	390		Paid Monthly				
	Council Members	Planning Commissioners	A	B	C	D	E
Administration							
Assistant to the City Manager			5,493	5,767	6,055	6,358	6,676
City Clerk			5,108	5,363	5,632	5,913	6,209
City Manager *			12,587	13,217	13,878	14,571	15,975
Finance							
Accounting Technician			4,003	4,203	4,413	4,634	4,865
Administrative Assistant/Code Enforcement Officer			3,333	3,500	3,675	3,859	4,051
Finance Manager			6,516	6,842	7,184	7,543	7,920
Maintenance							
Maintenance Supervisor			4,869	5,112	5,368	5,636	5,918
Maintenance Leader			4,016	4,217	4,428	4,649	4,882
Maintenance Worker I			3,326	3,492	3,666	3,850	4,042
Planning							
Community Development Director			7,384	7,753	8,141	8,548	8,975
Planning Assistant			5,108	5,363	5,632	5,913	6,209
Police							
Chief of Police			7,942	8,339	8,756	9,194	9,653
Community Services Officer			3,333	3,500	3,675	3,859	4,051
Police Officer			4,659	4,892	5,137	5,393	5,663
Police Office Coordinator			3,765	3,954	4,151	4,359	4,577
Police Sergeant			5,474	5,748	6,035	6,337	6,654

Salary Schedule incorporates pay reductions for 6th year of unpaid furloughs for miscellaneous employees and management, subject to negotiation in FY 14-15.
Salary merit increases frozen for 6th year (see Misc. MOA subject to negotiation in FY 14-15)

* City Manager base contract effective 10/29/01, latest Amendment 12/17/13

1. Post Certificate Based on Eligibility: Intermediate \$1,200 per year; Advanced \$2,160/year
2. Uniform Allowance \$450 Bi-annually
3. Bilingual Pay Based on Eligibility: \$75/month
4. Car Allowance: Chief of Police: \$370/month; Community Development Director: \$345/month; Assistant to the City Manager: \$345/month; City Manager \$500/month

With 2 Furlough Day Reduction

A	B	C	D	E
5,451	5,723	6,008	6,309	6,625
5,069	5,322	5,589	5,868	6,161
12,490	13,115	13,771	14,459	15,852
A	B	C	D	E
3,972	4,171	4,379	4,598	4,828
3,307	3,473	3,647	3,829	4,020
6,466	6,789	7,129	7,485	7,859
A	B	C	D	E
4,832	5,073	5,327	5,593	5,872
3,985	4,185	4,394	4,613	4,844
3,300	3,465	3,638	3,820	4,011
A	B	C	D	E
7,327	7,693	8,078	8,482	8,906
5,069	5,322	5,589	5,868	6,161
A	B	C	D	E
7,881	8,275	8,689	9,123	9,579
3,307	3,473	3,647	3,829	4,020
no furlough reduction				
3,736	3,924	4,119	4,325	4,542
no furlough reduction				

ELECTED BOARD MEMBERSHIP EXPENSES*
Calendar Year 2013

EXHIBIT C

Name	Mayor	Vice Mayor	Councilmember	Councilmember	Councilmember
	Hank Stratford	David Shuey	Jim Diaz	Howard Geller	Julie Pierce
	\$5,431.38	\$5,758.98	\$390.00	\$5,758.98	\$5,431.38
Dollar Amount Spent for each in 2013.					
1 Board Meeting fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Committee meeting fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 Salary (annual base)	\$4,680.00	\$4,680.00	\$390.00	\$4,680.00	\$4,680.00
4 Total for Health benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Longevity pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6 Incentive compensation amt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Life insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8 Car allowance (annual or mileage)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9 Travel (annual)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10 Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11 Discretionary allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12 Employer paid deferred comp (i.e. 401a or 457)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13 Employer paid retirement contribution	\$751.38	\$1,078.98	\$0.00	\$1,078.98	\$751.38
14 Cell phone and/or internet allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15 Other (list benefit and amount)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
a) Mayors' Conference cost \$50 per meeting attended	X	X	X	X	X
b) East Bay Division, League of CA Cities meeting \$50 per					

* As requested by Contra Costa County Civil Grand Jury report No. 1104 (FY 10-11)



Memo

To: City Council

From: Laura Hoffmeister, Asst. to the City Manager

Meeting Date: June 17, 2014

Re: Proposed draft 2014-15 Landscape maintenance District Budget review and recommendation by the Trails and Landscape Committee

City staff presented the updated proposed Landscape Maintenance District Budget to the TLC at its June 7th meeting.

The Trail and Landscape Committee currently consists of ten members. All members were present except for Chair Casagrande and Committee member Erich. Neither Ex-officio member Shuey nor alternate Geller was present. All those not present had communicated in advance to staff that they would not be able to attend the June 7th meeting due to conflicting prior planned commitments.

The TLC reviewed the updated proposed budget using numbers that Finance Manager and staff had revised since the City Councils June 3rd meeting.

The TLC meeting was they agreed with the proposed projects for FY 13/14 include the carry forward of prior planned projects that due to timing and staff workloads were not begun (Keller Ridge Drive Street Tree replacement, Jeffry Ranch landscape refurbishment); continue with the phased replacement of field irrigation controllers, and extra fire prevention tree trimming in open space. Due to limited funds available the TLC concurred that the two new projects priorities would be the pedestrian creek bridge surface replacement, and Main Street planter boxes repair/replacement. There are not funds projected to be able to undertake or recommended any additional major replanting/renovation project at this time. If sufficient additional fund balance does materialize that would allow consideration of additional proposed projects it will be considered by the TLC at the mid-year review.

The TLC recommended [vote: 8-0 (2 absent)] that the levy assessments for the Landscape Maintenance District be increased by the CPI which is 2.78% (pursuant to the voter approved measure B - the maximum increase in Measure B allowed is 3%); and recommended approval of the updated proposed Landscape Maintenance District budget for FY 2014/15 as presented, including the FY 13/14 projects totaling \$ 207,000.

PROPOSED CITY BUDGET

2014 – 2015

THE CITY COUNCIL

HANK STRATFORD, MAYOR
DAVID T. SHUEY, VICE MAYOR
JIM DIAZ, COUNCILMEMBER
HOWARD GELLER, COUNCILMEMBER
JULIE K. PIERCE, COUNCILMEMBER

* * *

PROPOSED BY:

GARY A. NAPPER, CITY MANAGER

* * * * *

PREPARED AND PRESENTED BY:

KEVIN MIZUNO, FINANCE MANAGER



CITY OF CLAYTON, CALIFORNIA
94517
www.ci.clayton.ca.us

BUDGET MESSAGE

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KEVIN MIZUNO, CPA AND FINANCE MANAGER

MEETING DATE: 3 JUNE 2014

SUBJECT: PROPOSED CITY, SPECIAL FUNDS, AND CIP BUDGETS
FISCAL YEAR 2014 - 2015

RECOMMENDATION

Following introduction and presentation of the proposed operations and capital improvements budgets for FY 2014-15 and receipt of public comments, it is recommended the City Council provide any policy direction and amendments accordingly, and then by motion set Tuesday, 17 June 2014 at 7:00 pm in Hoyer Hall are the date, time, and location of a Public Hearing on the proposed City Budgets..

PROPOSED CITY BUDGETS

Presented herein for public review and consideration is the City's proposed budgets for FY 2014-15. It is an annually balanced budget as required by law, and the General Fund displays a balanced budget of projected revenues exceeding expenditures by **\$30,118**, predicated on status quo labor concessions for Miscellaneous Employees Unit.

The chart below captures a five (5) year history of our City's overall expenditure budgets:

CITY OF CLAYTON BUDGETS					
BUDGET AREA	FY 2014-15	FY 2013-14	FY 2012-13	FY 2011-12	FY 2010-11
GENERAL FUND	\$ 3,849,443	\$ 3,649,122	\$ 3,670,702	\$ 3,651,536	\$ 3,656,609
OTHER FUNDS*	4,019,803	3,444,246	4,881,991	3,848,048	4,054,742
CIP	771,455	427,822	2,237,307	1,524,988	1,764,300
SUCCESSOR AGENCY	725,805	991,506	1,083,794	5,540,625	5,110,922
TOTAL	\$ 9,366,506	\$ 8,512,696	\$ 11,873,794	\$ 14,565,197	\$ 14,586,573

*Includes the City's special revenue (10), debt service (1), internal service (2), enterprise funds (2), and fiduciary funds (8 excluding the RDA Successor Agency shown separately).

PROPOSED TOTAL BUDGET

The combined financial program proposed for the General Fund, the City's Other Funds [special revenue, debt service, internal service and enterprise], the Capital Improvement Program (CIP) and the Successor Agency is \$9.366 million, an overall increase of approximately \$853,810 (10%) over last year's adopted total budget for the same funds. This substantial increase is primarily a result of an increase to the City's Other Funds budgets totaling approximately \$575,557. Budgeted expenditures increased in these Other Funds are primarily due to the following key reasons: (1) Increases in budgeted transfers from Measure J and Gas Tax to the CIP fund to finance capital projects totaling approximately \$392,455 and (2) the City including depreciation expense in the proposed budget for "full accrual" business-type CERF and Endeavor Hall proprietary funds totaling \$159,867 to support better internal capital equipment replacement planning for the City's proprietary funds.

Actual revenues for the General Fund are expected to be approximately \$3,810,442 by the close of FY 2013-14. In addition to the FY 2013-14 revenue projection, other City Council-authorized funding sources from unassigned fund balance included the appropriation of the FY 2011-12 audited general fund surplus of \$182,671 (Resolution #41-2013) as well as the authorization of 2012-13 encumbrances into the FY 2013-14 budget totaling \$102,602 (Resolution #01-2014). The inclusion of these two additional authorized appropriations of fund balance reserves resulted in total projected funding sources for FY 2013-14 of **\$4,095,715**.

Similar to the FY 2013-14 adopted General Fund budget, which projected an annual surplus of \$24,320, the proposed fiscal plan for the upcoming FY 2014-15 suggests that real property tax revenues are continuing to grow due to elevated assessed valuation increases resulting from a steadily strengthening economy. As with the prior year, FY 2014-15 projected secured property tax revenues are improving due to a combination of a brighter real estate market and the County Assessor beginning to restore the values of homes devalued during the recession closer to their Proposition 13 levels. It appears that Clayton's base economy of desirable real estate continues to regain some ground. Beyond secured property taxes, although several FY 2014-15 revenue line items such as interest revenue and transfers from other funds are projected to decrease from the adopted FY 2013-14 budget, these decreases are offset by projected increases in other line items such as sales and use taxes and franchise fee revenues. The end result is a projected overall increase in budgeted general fund revenues from FY 2013-14 to FY 2014-15 of approximately **\$170,700** or 4.92%. This large increase is not unreasonable though, considering that actual FY 2013-14 revenues are projected to be in excess of the revenues per the adopted budget by approximately \$101,600, which suggests that the adopted FY 2013-14 revenue figures may have been a bit too cautious.

Pursuant to Assembly Bill 1 26x, with the Clayton Redevelopment Agency (RDA) dissolved as of February 2012 (FY 2011-12), the "Successor Agency" became the heir to the RDA. It now receives real property tax revenues sufficient to pay the debt service and enforceable obligations of the former RDA as requested through the semi-annual

“Recognized Obligation Payment Schedule” (ROPS) process and are subject to the approval of the State Department of Finance. The former tax increment revenue “wrap around” restored portions of this real property tax revenue back to the original underlying public taxing entities, and has pushed the City’s slice of the assessed valuation tax roll from its former 4.3% to an approximate 6.9% allocation. In practical terms, the effect is illustrated by the following example:

Residential Homeowner pays an AV Tax Bill of \$7,000 per year

Pre-dissolution General Fund share:	\$301.00 (4.3%)
Post-dissolution Clayton General Fund share:	\$483.00 (6.9%)
Difference:	\$182.00 (60% Increase)

GENERAL FUND REVENUES

As described previously, total General Fund revenues included in the FY 2014-15 budget are projected to be approximately \$170,700 (4.92%) higher than revenues projected in the prior year budget. To reiterate, although this appears to be a significant increase, this is only a projected increase of approximately \$69,100 or 1.81% over projected revenues by the close of FY 2013-14. This is encouraging news for the City coming off years of declining real property taxes, dismal sales tax generation, and plummeting interest earnings. When looking at a 13-year history of Clayton revenues (ref. attached table in the General Fund Revenue section), it is clear that the projected revenue losses starting in FY 2008-09 due to the “Great Recession” are beginning to be offset by recoveries in property values as well as the overall local and regional economy. The “spike” in the 13 year trend graph from FY 2013-14 to FY 2014-15 reflects the favorable budget-to-actual revenue variance, whereby actual FY 2013-14 revenues are projected to be approximately \$101,600 higher than those budgeted for FY 2013-14 based on actual information to-date.

At year-end, it is projected that secured property taxes (including the general secured property taxes, VLF backfill by State, Sales Tax In-Lieu, and Redevelopment Property Tax Trust Fund (RPTTF) distributions) will come in approximately \$111,400, or 6.73% higher than budgeted. This is largely because the FY 2013-14 adopted budget projected secured property tax revenue growth of approximately 2.05% over FY 2012-13, when in reality the revenue growth is projected to be closer to 8.93% from FY 2012-13 actuals to FY 2013-14 actuals by the close of the fiscal year. Total net secured property taxes, as defined above, are projected to come in at \$1,843,800 in FY 2014-15, which is an increase of 4.33% over FY 2013-14 projected revenues. This increase is projected to result from a combination of Proposition 13 valuation restorations, home sales during FY 2013-14, and increases in the General Fund’s share of RPTTF distributions. Increases in the General Fund’s share of RPTTF distributions are expected to result from the 2014 RDA Tax Allocation Bond refunding and increases in RPTTF resulting from the final \$200,000 Diamond Terrace loan payment being made in the FY 2013-14 by the Successor Agency.

Using actual results to-date, the City's 1% slice (of the local 8.75% sales tax rate) is projected to come in approximately \$19,500 higher than budgeted, which in part helped in projecting the FY 2014-15 sales tax revenue figure of \$296,000. Although this is an increase of approximately \$24,900 over the FY 2013-14 adopted budget figure, it only represents a 1.86% increase over our final projections for FY 2013-14.

City business license tax revenue is projected to come in under budget by approximately \$19,500, totaling approximately \$116,500 at year-end which reflects our projected revenue for FY 2014-15. Consistently solid revenue performers are the City's franchise fees for solid waste collection, cable TV, utility and gas line consumer services; collectively, this category of General Fund revenue equals \$522,500 (13.5% of General Fund revenue). The combination of low interest rates and the City allowing investments to mature in order to make anticipated AB1484 Due Diligence Review (DDR) demands to the State Department of Finance has resulted in significant hits to the City Investment Pool earnings. As such, investment earnings to the general fund are projected to come in at \$37,600, which is approximately 37.33% less than the projected revenues of \$60,000 for FY 2013-14. For this reason, FY 2014-15 interest earnings for the General Fund are expected to be consistent with FY 2013-14 projections, until the State Department of Finance DDR demand payments are made, which is expected during or immediately prior to FY 2014-15 following the issuance of the City's DDR agreed-upon-procedures report.

One other significant source of general funds is the temporary infusion of \$250,000 per year for the City to manage the debt service and contractual obligations of the former redevelopment agency. As the Successor Agency retires its debt, this amount will dwindle until it disappears along with the Agency; a like portion of funds, however, will wrap around back to the City in the form of restored local property tax revenues (as noted above). Whether it will be a dollar-for-dollar replacement, less or more, remains to be seen once Agency debt and obligations are fully retired. The guestimate is it will be significantly less since of these real property tax revenues, the City receives only 6.9% of that pie.

In summation, the projected FY 2014-15 General Fund revenue picture of \$3,879,561 is overall increase of 4.92% over the FY 2013-14 adopted budget. It is also a slight 1.81% increase over projected revenues by the close of FY 2013-14 using actual revenue results to-date.

GENERAL FUND EXPENDITURES

The proposed FY 2014-15 budget assumes total expenditures of \$3,849,443, which reflects overall increase of 5.49% in General Fund expenditures compared to the prior year (FY 2013-14) adopted budget. In reality, budgeted expenditures for FY 2014-15 reflect an estimated 5.89% decline in projected actual expenditures by the close of FY 2013-14. Since labor negotiation with the Miscellaneous Employees Group has not yet engaged with the 1-year contract expiring on June 30, 2014, it is again noted this Budget assumes retaining the status quo on "Miscellaneous" employee group salaries

and benefits. Should that outcome be different, modification of the Budget may be necessary as the City Budget contains no contingency appropriations to address unexpected claims on the fiscal plan.

In FY 2013-14, several circumstances were encountered that are either not part of the normal operating budget or not planned for in the FY 2013-14 adopted budget. In the aggregate, FY 2013-14 expenditures that were not included in the FY 2013-14 budget assumptions totaled nearly \$248,802. These are primary explanations for the anticipated shortfall of \$254,018 when excluding City Council-authorized appropriations of General Fund reserves totaling \$285,273 outlined previously. Some of the more significant budget setbacks encountered include the following: (1) The administrative/finance department, temporary help required for an accounting consultant due to internal staff health problems resulted in non-recurring expenditures totaling approximately \$55,400; (2) Related to the administrative setback due to health matters, extra non-recurring costs for auditing and financial reporting amounted to \$42,000; (3) In the Police Department, overtime pay resulting from substantial officer turnover during FY 2013-14 resulted in unplanned and non-recurring overtime costs of \$30,000 greater than the \$95,000 in overtime adopted FY 2013-14 budget; (4) Non-recurring expenditures for Public Works Department deferred maintenance projects (Endeavor Hall furniture replacement, fence replacement in North Valley Park and at Endeavor Hall, Community Park scoreboard installation overages) totaled approximately \$29,400; (5) water irrigation costs for the Community Park are projected to be approximately \$34,000 greater than the adopted expenditures of \$81,000 due to projections to accurately applying actual FY 2012-13 water service costs of \$106,200. Staff has taken considerable measures to make up for these unanticipated FY 2013-14 costs by incorporating in the FY 2014-14 proposed budget a decrease in expenditures of approximately \$245,000 from projected actual FY 2013-14 expenditures of \$4,064,460.

As a service-provider organization it is predictable the expense for Personnel Services consumes the majority of the General Fund. The proportion of expenditures related to personnel services declined slightly to an approximate 67.3% of the overall \$3.819 million proposed budget (70% in FY 2013-14, 69% in FY 2012-13; 68% in FY 2011-12). This slight decline was a result of employees being responsible for portions of their medical premiums as well as employee pickup in retirement contribution percentage requirements for new employees falling under the Tier II or III ("PEPRA") categories. The City provides public services, as does the vast portion of the national economy; America in many respects is no longer an industrial nation, it is a service-provider nation.

Prior to FY 2013-14, on-going employee concessions over the previous four years included: no merit salary increases, eleven (11) furlough days per fiscal year for Miscellaneous employees (4.3% cut in pay), no Holiday pay premium time for Public Safety employees (4.1% reduction), no Cost-of-Living adjustments (COLA's) for four years (loss in wage value by a 4-year CPI increase of 9.8%), and employees picking up a greater share of health and dental insurance premiums. Recognizing private sector and self-employed enterprises have suffered similar pains, there has still been no

corresponding reduction in public services provided to the community with this lessened revenue base. During FY 2013-14 as a result of labor negotiations, furloughs for Miscellaneous employees were reduced to two (2) days and Police Officers received retrospective step increases, merit performance bringing several long-time employed officers to the highest step level.

The City's contract City Engineer (PERMCO), for the 6th straight year, has not sought an increase in retainer service payment. The contract City Attorney (Best Best & Krieger), which came onboard in August 2011, has also agreed to the same retainer schedule (\$96,000 per year base services fee) for the coming fiscal year. The City organization continues to make attempts to reduce costs where possible to weather lingering impacts of the recession and the economic storm in this heightened era of austerity.

Below is a recap of each General Fund Department in comparison to last year's Budget, which includes a narrative of significant changes:

GENERAL FUND DEPARTMENTS

DEPARTMENT	FY 2014-15	FY 2013-14	% CHANGE
LEGISLATIVE	\$ 65,741	\$ 53,301	23.34% ¹
ADMINISTRATIVE / FINANCE	795,386	860,775	-7.60% ²
PUBLIC WORKS	167,758	115,282	45.52% ³
COMMUNITY DEVELOPMENT	296,654	258,939	14.57% ⁴
GENERAL SERVICES	124,795	136,799	-8.78% ⁵
POLICE	1,894,659	1,786,117	6.08% ⁶
LIBRARY	160,972	149,341	7.79% ⁷
ENGINEERING	81,460	93,551	-12.92% ⁸
COMMUNITY PARK	262,019	195,017	34.36% ⁹
TOTAL	\$ 3,849,443	\$ 3,649,122	5.49%

Notes:

1. Includes General Municipal Election in FY 2014-15.
2. No requirement for additional accounting support and extra audit fees resulting from required expanded procedures.
3. Completion of the remainder of deferred maintenance projects remaining as of 30 June 2014 as well as increases in budgeted CERF charges of \$15,000 in FY 2014-15.
4. Completion of housing element project and increased share of legal professional service retainer.
5. Allocation of state unemployment taxes to various depts. rather than budgeting in General Services as in FY 2013-14.
6. Employer CalPERS retirement contribution requirement on Tier I ("Classic") police officers erroneously excluded in prior year budget. FY 2015 also assumes 1% COLA for officers and includes merit step increases of several officers to "E" during FY 2014 as a result of incomplete labor negotiations. Also budgeted increases in dispatch services from the City of Concord. Also due to increases in budgeted CERF charges of \$25,000 in FY 2014-15.
7. FY 2014-15 budget reflects more accurate cost estimates for staff time spent on library versus other non-general fund public works areas (e.g. landscape, street lights, storm water, streets, etc.).

8. Elimination of well monitoring costs as City expenditures as these are entirely reimbursable and are a wash.
9. FY 2014-15 budget reflects more accurate cost estimates for water irrigation supply costs and staff time spent on community park projects versus other non-general fund public works areas (e.g. landscape, street lights, storm water, streets, etc.).

Police Department operations remained steady with the prior year budget at 49% of the General Fund budgeted expenditures pie. This statistic means that of every \$1.00 paid by taxpayers as general tax revenue to the City, approximately one-half of the tax monies (or 49¢ of every \$1) is used to provide local law enforcement services to the community.

FY 2013-14 GENERAL FUND PROJECTED SHORTFALL

The FY 2013-14 adopted City Budget forecasted a surplus resulting from operations of approximately \$24,320. Unfortunately, during current year operations and even at the mid-year budget review, it appeared that unexpected and non-recurring circumstances made it reasonably possible that this projected surplus would not be attainable. Despite the fact that projected FY 2013-14 revenues are expected to exceed the adopted budget by approximately \$101,600 unanticipated expenditures encountered during the fiscal year are expected to result in actual FY 2013-14 expenditures exceeding revenues by approximately **\$254,018**. This shortfall is nearly entirely explainable by the non-recurring or unplanned expenditures in the Admin/Finance, Public Works, Police and Community Park departments described in the General Fund Expenditures section previously. However, the inclusion of City Council-authorized appropriations of available General fund reserves through Resolution #41-2013 (labor contingency, CERF, and self-insurance fund appropriations) and Resolution #01-2014 (FY 2012-13 encumbrances) resulted in total available FY 2013-14 funding sources of \$4,095,715, which exceeds total projected FY 2013-14 expenditures by **\$31,255**.

GENERAL FUND EQUITY BEGINNING BALANCE RESTATEMENT

As presented in the City's audited FY 2012-13 financial statements, the fund balance of the General Fund on 30 June 2013 was \$5,382,585. During the FY 2014-15 budget preparations, it was identified that a restatement of beginning FY 2013-14 General Fund equity would be required to properly reflect the write-off of a Community Gym Enterprise Fund receivable resulting from the YMCA bankruptcy in FY 2010-11. In FY 2010-11, as a result of the YMCA bankruptcy, and their inability to repay operational costs incurred by the City, a receivable in the amount of \$90,690 was written off in the Community Gym fund and reported as a "bad debt expense". Due to the Endeavor Hall Enterprise Fund's zero cash balance as of the beginning of fiscal year 2010-11, and prospective inability to repay this debt, this bad debt expense should have been reported in the General Fund. As such, the balance of General Fund equity as of the beginning of FY 2013-14 (01 July 2013) has been restated and lowered to **\$5,291,895**.

Reducing the restated beginning FY 2013-14 General Fund equity figure by the two FY 2013-14 appropriations of fund balance totaling \$285,273 results in net unassigned fund balance \$5,006,622 on 01 July 2013.

The City Council has directed an absolute minimum reserve of \$250,000 as its never-to-be-expended "catastrophic reserve", which practice is implemented (but which level should likely be elevated). The standing Policy Goal of the City Council is to establish and retain an undesignated reserve of 50% relative to the annual General Fund Budget.

As described previously, it has been calculated that our City could close Fiscal Year 2013-14 with receipted revenue less than expected expenditures of approximately \$254,018. However, as this shortfall has been primarily addressed by FY 2013-14 City Council action, it is not anticipated that further Council action will be necessary. Therefore, it is projected that the opening General Fund balance of the City will have declined to **\$5,037,877** as of 01 July 2014.

The City's reserve equity is therefore equal to 131.9% of our proposed General Fund expenditures for FY 2014-15. Subtracting the "untouchable" \$250,000 reserve lowers our true reserve equity to a position of 125.4% (\$4,787,877).

* * * * *

OTHER GOVERNMENTAL AND PROPRIETARY FUNDS

An appendage to the General Fund operations of the City, the City Council and staff are charged with stewardship over the provision of public services employing restricted-use monies. These other governmental funds referred to as "Special Funds" is comprised of ten (10) special revenue funds, one (1) debt service fund, two (2) internal service funds, and two (2) enterprise funds. Generally Accepted Accounting Principles issued by the Government Accounting Standards Board (the GASB) categorize "special revenue", "debt service", and "capital project" funds as *Governmental Funds*, whereby "enterprise funds" and "internal service funds" are considered to be business-type *Proprietary Funds*. Strict controls and regulations are placed on the City's special funds' express purpose and expenditure. These funds are in essence self-contained operations yet form a critical portion of the overall City Budget as these funds underwrite much of the public service and improvement mission of the City. Discussion of the fiscal status of each of these governmental and proprietary funds takes place below (with the exception of the CIP fund, which is discussed separately thereafter):

A. Gas Tax Fund – No. 201

Derived from layers of state transportation taxes on the sale of gasoline [Street and Highway Code, Sections 2105, 2106, 2107 and 2107.5; voter-approved Proposition 42 “Traffic Congestion Relief Act” monies], this group of revenues is collectively referred to as our “Gas Tax Fund”. Local gas tax funds in the past have been a reliable source of funding for cities since the 1970s and are universally used to fund local road maintenance and repairs. Our City uses these monies to perform annual street re-striping and safety re-markings, traffic regulation and warning signs and replacements, resealing of street cracks, sidewalk and gutter repairs, replacement of street name signs, operation and repair of arterial street lights, and traffic signal maintenance.

Due to the City’s pattern of heavy reinvestment of Gas Tax funds into maintenance and repair of local streets and roads, our City has been successful in its upkeep of this infrastructure, investing approximately **\$6.9 million** over the last 10 years into street repaving and improvements. This accomplishment has enabled Clayton to consistently place in the Top 5 best overall street conditions within Contra Costa County, at No. 3 within Contra Costa County (the Bay Area average Pavement Condition Index is 66 PCI). Our City’s last-rated PCI is 79 (year 2012), which positioned our aggregate street conditions in the industry standard category of “Very Good”, the 2nd highest category to “Excellent” (PCI of 90-100). Note this placement was prior to our recent \$1.4 million 2013 Neighborhood Street Pavement Rehabilitation Project which concluded in late April 2013 and resulted in most community streets below a 60 PCI ranking being repaved (including infamous Regency Drive).

At this time total Gas Tax revenues are estimated to be \$319,921 for FY 2014-15, essentially a flat revenue line as newer vehicles on the road continue to obtain greater gas mileage per gallon and the unemployed or under-employed populace drives less miles. Should additional gas tax revenues materialize during the fiscal year, it will augment the amount of monies transferred to the City’s Capital Improvement Project Budget for a 2015 Neighborhood Street Repaving Project to be performed in the summer of 2015. The City’s Gas Tax Fund opens FY 2014-15 with projected deficit fund equity of (\$3,833) due to the fact the City consciously “banked” on using FY 2013-14 Gas Tax Revenues to assist in funding the 2013 Neighborhood Streets project (CIP 10411) and the 2013 Pavement Rehabilitation Project (CIP 10417). During FY 2013-14, no capital projects were planned in an attempt to replenish fund balance deficits created by the aforementioned streets projects.

After allocation of monies for basic transportation maintenance and operation expenses (e.g. electricity for arterial street lights at \$44,000; traffic signal maintenance performed by the County at \$26,000; City Maintenance personnel compensation of \$13,560 for labor on street maintenance tasks and traffic sign replacements; general street maintenance supplies at \$12,000), it is proposed this Fund appropriate transfers of \$208,438 (66%) to the City’s Capital Improvement Project Budget for the following street improvements and repairs:

2015 Neighborhood Street Project	\$	157,393	CIP No. 10425
Collector Street Rehab Project	\$	45,045	CIP No. 10425
ADA Sidewalk/Parking Improvements	\$	6,000	CIP No. 10394A

With negligible monies remaining for capital improvement purposes, no neighborhood street repaving project was performed in FY 2013-14.

B. Citywide Landscape Maintenance District – Fund No. 210

In June 2007, Clayton voters approved a replacement real property special tax to continue funding the operation and maintenance of their citywide public landscaped areas. This annual tax is restricted to costs associated with: arterial and specified roadway medians and parkways, the trails system, the annual open space noxious weed abatement in Oakhurst hills, the annual open space and trails weed abatement for fire and public safety, landscape and turf irrigation and the monthly maintenance and special occasion/holiday operation of the “Clayton Fountain”.

Maintenance of City Parks *is not* included as an authorized expense under the District's Act; park maintenance obligations fall to the City's General Fund. *Citywide public landscaping services have always been funded by a special revenue tax levied on private properties throughout the City.* The District completed its 7th year of a 10-year approved operation (Measure B), and its citizens' oversight committee (Trails and Landscaping Committee, or TLC) meets periodically to ensure the promised maintenance standards and efficiencies are achieved with these special-purpose tax revenues.

Pursuant to the terms of voter-approved Measure B, the special tax rate may be modified annually by the change in the Consumer Price Index (CPI; San Francisco – Bay Area) from April to April. In no event shall the tax rate be increased by more than 3% each year. The CPI change (from April 2013 to April 2014) posted at 2.8%. The District's revenue projection has been increased by that factor accordingly and is set at a total of \$1,005,419 for FY 2014-15, an annual increase of \$27,385. Adding interest earnings of \$4,000 pushes the total revenue budget to \$1,009,419. Pursuant to its oversight charge, the citizens' TLC must still consider the CPI fluctuation and the District's tentative budget at its meeting scheduled in June 2014, which has not yet occurred at the time of the City proposed budget preparation. The TLC budget must be adopted by motion to recommend the City Council implement the full 2.78% CPI annual rate adjustment.

With the District investing almost \$800,000 in public landscape improvements, irrigation and Trail systems upgrades over the last three (4) years, the equity reserves of the District have been appropriately drawn down. Understandably then, the citizens' Trails and Landscaping Committee as well as City staff agreed the District's improvement projects should be slightly curtailed during FY 2013-14 in order to replenish the reserves

for another large landscape project push. For FY 2014-15, the District has budgeted to fund the following landscape improvement projects:

Open Space fire prevention tree and shrub trimming:	\$ 30,000
Keller Ridge Drive landscaping improvements:	29,400
Replace Irrigation System central control field panel:	20,000
Re-Landscape the Jeffrey Ranch median island:	3,500
LMD Bridge Renovation Project	70,000
<u>Downtown planters replacement project</u>	<u>35,000</u>
Total:	\$157,900

The installation and commencement of these significant landscape restoration and District improvement projects demonstrates the District's success in managing the voter's preference for a "pay-as-you-go" ballot tax measure of capital improvements. The defeated Measure "O" (2005) would have issued a revenue bond in its initial year to attack the public improvements sooner but conservative Clayton voters frowned on the higher annual assessment and bonded indebtedness to be shouldered by the District. Entering the District's 8th year of operation still allows the accumulation of modest reserves to accomplish many of the planned objectives.

The proposed budget for District water irrigation supply service incorporates a projected water increase of 3% for FY 2014-15, bringing the total budgeted water supply expenditure to \$187,000. As new landscaping improvements are installed, each is accompanied by irrigation system upgrades with greater efficiencies in water application, which temper this expense allocation and cause operational savings.

Personnel services for this labor-intensive work effort account for 33.7% of the District's budget this year (\$341,300), down slightly from the prior year's portion of 37.5% caused by less labor time being expended after new landscaping and irrigation systems are installed. Whenever possible, tasks within the District are assigned to temporary seasonal personnel that are less expensive labor (e.g. trimming), which shifts the permanent City Maintenance personnel (5) to tasks requiring journeyman-level experiences (e.g. irrigation line and system repairs).

As approved by Measure "B" voters, the District's budget includes an annual expense of \$20,000 (Account 7316) for the purchase of replacement plants. The District further contributes its annual allocation of \$13,500 to the City's Capital Equipment Replacement Fund (CERF), from which Maintenance vehicles and equipment are purchased for use in maintaining the Landscape District. An expense of \$33,056 (3.3% of annual District revenue) is transferred to the City's General Fund to pay for administrative and overhead activities of the City (e.g. telephones; payroll processing; accounts receivable and payable; District direction) attributable to administering the District's annual operations.

With all of these actions, the District's ending fund balance on 30 June 2015 will still be a healthy \$219,572, which equates to a reserve of 21.8% of its annual tax revenue. The

reserve status is confirmation the City does not siphon "surplus" monies of the District into its General Fund but uses the special tax revenues for its intended voter purposes.

C. The Grove Park – Fund No. 211

The Grove Park officially opened to the community on 12 January 2008 and on 29 May 2008, City Maintenance assumed full responsibility for the care and maintenance of The Grove Park. On Opening Day, the public park immediately became the signature statement of our community, and ever since it has been the popular gathering place for residents and visitors to the Clayton Town Center.

Voters approved a special property tax in November 2006 to maintain the park for 10 years (levy first collected in FY 07-08) so FY 2014-15 constitutes the 8th year of its special assessment revenue existence. The Downtown Park real property assessment will yield approximately \$120,106 in the coming year (with the recommended allowable CPI (April-April) tax rate adjustment of 2.8%). This Restricted-Use Fund will receive its seventh installment of the very generous \$10,000 annual "donation" (for ten years) from the land owners (Endashiian, Inc.), developers of the CVS/Pharmacy store site (formerly Longs Drugs Store). That annual donation is deposited and remains in The Grove Park Fund.

Bolstered by these revenues and interest earnings, the Downtown Park Fund maintains a positive cash balance expected to be approximately \$243,956 at the end of FY 2013-14 with equity decreasing to \$204,490 at the close of FY 2014-15 primarily due to the completion of the park's spray feature improvement project (\$30,000) and election costs estimated at \$19,200 in FY 2014-15. Of this projected \$204,490 projected ending fund balance amount, \$103,858 sits in the Asset Replacement Reserve approved in the adoption of Measure O, \$105,098 in unreserved Fund Balance, and \$35,000 in unallocated Reserve funds.

During FY 2014-15, City staff will be continuously evaluating and ultimately propose to the City Council a series of improvements and replacement projects within The Grove Park to sustain its hallmark appearance. Examples of probable upgrades include replacing the resilient play surface in the Tot Lot and completion of the Water Play Feature improvement as well as the synthetic turf surrounding the Children Statuary. These park features require replacement due to significant public use.

For FY 2013-14, it is projected that total expenditures of The Grove will total approximately incurred \$168,205 offset in part by revenues totaling \$130,706, resulting in a restricted Fund operating (annual) shortfall of \$37,579. This shortfall is expected to result primarily from costs incurred for the repair of concrete and expansion joints, an upgrade to the electrical amp system for the stage concerts, and upgrades to the spray feature totaling approximately \$61,540. As the Park continues to mature and its public attraction increase, more City Maintenance personnel time is deliberately budgeted to keep The Grove in a condition worthy of the City's signature piece. During the summer and on Concert Series weekends, a part-time Maintenance Worker is assigned to

perform routine maintenance and oversight tasks at the Park to ensure this highly-visible asset shines for our community. The nearby municipal well provides the irrigation and non-potable water needs of The Grove Park, which saves considerable taxpayers' monies compared to the metered water prices of Contra Costa Water District.

These non-annual and higher City maintenance and improvement expenditures (e.g. park tree trimming) result in a projected operational plan of \$172,971 that responsibly utilizes available fund balance reserves by \$39,456. The FY 2013-14 adopted budget also anticipated a negative draw of \$5,176 on reserves, which is projected to reach a shortfall of \$37,579 by the close of FY 2013-14 should certain projects be completed faster than anticipated (e.g. repair of concrete and expansion joints, an upgrade to the electrical amp system for the stage, and upgrades to the spray feature). The District's reserves remain sufficient beyond its normal yearly operation and as noted, there exists a reasonable possibility that it will be drawn upon by separate requested action of the City Council in FY 2014-15 to make additional replacement improvements at The Grove.

D. Oakhurst Geological Hazard Abatement District [GHAD] - Fund No. 212

Formed by the City Council during the construction of the Oakhurst Development Project, this special assessment district encompasses all of the lots and open spaces within the Oakhurst Development. The GHAD has the authority but not the obligation to perform repairs to public, or authorized private, properties caused by certain geologic hazards such as landslides within this area. In order to fund any such operations, the GHAD Board of Directors (City Council) is required by state law to receive affirmative vote by real property owners within the District for any increase in the assessment rate. Insufficient assessment revenues have always existed to perform much of the identified or speculated hillside repairs; property owners within this District have rejected any assessment increase three (3) times in the past. The District Manager (the contract City Engineer) manages the District and provides a separate budget and annual report to the Board of Directors in June of each year.

Due to the restricted amount of voter-approved assessments, the GHAD levies an annual assessment that generally produces the same amount of revenue each year for general geologic hazard abatement purposes within the Oakhurst Development. For FY 2014-15, assessment revenue is projected to be approximately \$36,509, which reflects a CPI increase of approximately 2.78%; it is unlikely property owners within the Assessment District would approve a significant rate increase sufficient to arrest or mitigate hillside movements. Interest earnings are essentially non-existent for this Fund (\$400), which operates for most of the 12 months in a cash-flow deficit. The Fund's assessment revenues are not received by the GHAD [City as its agent] until property owners pay their property tax bills in December and again in April each year.

Nominal management expenses proposed for the District this year include \$3,000 for City Engineering services (District Manager) and \$1,000 allocated for specialized legal

services. As monitoring expenditures did not materialize in FY 2013-14 but are projected to in the upcoming fiscal year, \$11,700 has been budgeted as a projected expenditure for monitoring the recently-installed Kelok Way hydrogers, which are underground dewatering devices in the hillside. Although litigation has been settled, the GHAD is still internally assessed a share of the City's General Liability Insurance premium increases propelled by the Oakhurst hillside movement litigation, which served lawsuits against the GHAD as well as the City. That annual expenditure (\$14,000) must remain for several years following settlement of the litigation as those defenses pertaining to the District's share of General Fund liability insurance premium expenses still impact the annual calculation of the City's General Liability Insurance premium for that prospective time period.

A base transfer of \$6,635 to the City's General Fund for general administrative and clerical support services is standard procedure necessary to sustain the bare existence of the District (17% overhead). County administration fees to levy, collect and disburse the District's property tax bill assessment are set at \$1,400.

As proposed, annual District revenues are marginally insufficient to cover the annual planned expenditures. The annual shortfall of **\$1,896** allows little room for unanticipated expenses within FY 2014-15 and necessitates yet another annual draw on District reserves to fund limited operations. However, the District is projected to open the fiscal year with a positive fund balance of \$34,482 resulting from expenditures not yet being incurred for Kelok Monitoring costs projected to be \$11,700 in FY 2014-15.

No District capital projects are proposed for the coming fiscal year due to lack of further fiscal resources authorized by vote of the District's real property owners'. Clearly, no geologic hazards can be abated in exchange for \$36,509 per year. The District maintains its legal life with the foresight and wisdom that affected property owners might someday wish to, or need to, proactively utilize this lawful instrument to address hillside movement remediation.

E. Presley GHAD Settlement (Fund 213)

In 2003 the City and GHAD settled its lawsuit against Presley regarding damages to City infrastructures in the Kelok Way area of the Oakhurst Development. After reimbursement to the City of advanced legal expenses, proceeds from the settlement were retained in a separate fund for use to clean V-ditches in the area, monitor hillside movement and explore mitigation options to protect public infrastructures in the Development. During FY 2010-11, funds were appropriated from this reserve (\$110,000) to perform road resurfacings in the Development in conjunction with an annual Neighborhood Street Project (CIP No. 10409). No monies from this Fund were expended in FY 2013-14 and none are expected in FY 2014-15. After the inclusion of projected interest earnings to this Fund of approximately \$1,360 it is projected this Fund will end FY 2014-15 with a fund balance of \$121,450. These monies may yet be tapped for further area repairs to damaged public infrastructure and/or arrest hillside movement in the future, as well as deficit operations.

F. Street Light Fund – No. 214

This is a special assessment fund collected through the real property tax bill on Clayton residential properties [current assessment ranges from \$8.34 - \$43.54 per residential unit per year]. Since 1996-97 (for 18 years), the City **has not requested or increased the rate charged to real property owners** for the public street lights in their neighborhoods. These assessments are restricted for public street light operations and maintenance *within residential neighborhoods*. We expect to realize approximately the same amount in revenues as last year (\$125,991) since this assessment can only be increased by affirmative vote of the assessed property owners (Proposition 218 voter requirements). A 10-year trend analysis of our operational experience with these residential street lights reveals the actual cost of electricity and maintenance expenses fluctuates slightly with a nominal excess or shortfall in revenue, which the Fund's reserve adequately covers in the latter event.

In order to continue providing current services within the existing assessment rate, we expect to slightly draw on existing reserves in FY 2014-15 by approximately **\$6,892**. The sole differential for the deficit reduction is the legal ruling no mailed notice to property owners is necessary if the annual rate to be assessed remains identical to the previous year. This determination saved the Fund approximately \$3,000 per year in legal notice expense.

With an opening equity balance of \$146,226 projected on 01 July 2014, there is no justification to approach voters to increase this tax assessment. With the projected utilization of fund balance reserves in FY 2014-15, the Fund is projected to close FY 2014-15 with an equity balance of \$139,334.

It has been 18 years since neighborhood street light benefit assessment rates were raised, and the law is clear voter approval is mandatory to do so. Conversely, should the annual assessment be lowered by City Council action (under a public policy theory that plentiful reserves should become a pseudo rebate to taxpayers), the lowered street light rate is then locked in and cannot return to its previous rate in the next or subsequent years without an affirmative vote of the property owners (per Prop 218). It is further noted the equity position of this Fund does not incorporate an amortization program for replacement of aging or deteriorated street light poles.

G. Storm Water Fund – No. 216

This account manages the special parcel tax (labeled "ERUs" for Equivalent Runoff Units) levied locally to assist the City in compliance with unfunded State-mandated regulations through our National Pollution Discharge Elimination System (NPDES) Permit. It has been confirmed by case law (recently challenged and lost by southern California cities) that Regional Water Quality Control Boards do indeed have authority to levy unfunded mandates against pollution discharges (cities and counties) by virtue of the federal Clean Water Act and the California Porter-Cologne Water Quality Control Act.

By previous Council action long ago, this real property tax levy was maximized at its allowable cap yet now nets the City \$82,973 for local use in FY 2014-15 (plus projected interest earnings of \$1,300). In reality, the parcel tax generates higher gross revenues (\$126,615). However, the following purposes snag portions of the City's local levy before ever touching our local coffers:

Contra Costa [Cities] Clean Water Program	\$25,842
Commercial Building Inspections by Sanitary District	8,000
County Auditor-Controller administration fee	3,800
Reserve Fund for the Clean Water Program	3,000
<u>Flood Control District management expense</u>	<u>3,000</u>
Total Revenue Offsets:	\$ 43,642 (34.7%)

In addition the City must pay an annual NPDES Regional Discharger Fee to the state projecting to be approximately \$10,000, further dipping into the local assessment levied for the City.

The City's 5-year Stormwater Permit (MRP) is issued by the San Francisco Regional Water Quality Control Board. Public agencies, including Clayton, are now under requirements to elevate enforcement and monitoring measures each year to ensure cleaner storm waters. Such Permit conditions necessitate ever-increasing expenditures which will eventually consume current levy revenues. Initial staff analyses reveal an additional \$225,000 to \$515,000 in annual costs could someday impact the City's fiscal operations for this purpose alone. Only a Proposition 218 voter approval process can increase the levied rates. The failure of the Clean Water Coalition's Proposition 218 ballot in FY 2012-13 to raise levy revenues turned aside a potential \$93,700 for use in meeting state unfunded mandates for cleaner storm waters.

In the FY 2014-15 Budget, the City's stormwater costs under the Permit regulations exceed available revenues by approximately \$80,615, although the close of FY 2013-14 is expected to incur a smaller annual deficit of **\$36,265**. This is largely a result of the planned drainage insert contracted services that are budgeted in the amount of \$23,000 in order to help address State mandated regulations. Fortunately for the moment there is projected to be reserve balance of approximately \$142,223 at the start of FY 2014-15 in this restricted-use special revenue which is sufficient to cover the projected FY 2014-15 annual shortfall. The erosion of the Fund's equity reserve balance over past years is directly a result of added Permit requirements imposed by the Regional Board in 1996 (referred to as "C-3 amendments") and the new MRP.

Labor expenditures from this Fund in FY 2014-15 (\$49,170) cover Public Works' maintenance of our municipal storm drain system, annual debris clearance of creeks and V-ditches, and proactive measures for the prevention of pollutants into these waters, which ultimately emerge into the San Francisco – Oakland Bay. Educational materials and supplies are also part of this Fund's budget, along with our membership in the Contra Costa County Clean Water Program. Recoverable expenses include that

portion of staff time when working on clean water issues, programs, while Regional Water Quality Control Board directives target specific programs (e.g. “diaper” inserts in storm drain inlets) and local enforcement (e.g. fines). City Hall staff (Assistant to the City Manager) expends an inordinate portion of time (approximately 1/3rd or more) engaged in the management, administration and implementation of this federal and state mandated program for cleaner runoff waters. As such, the proposed budgeted transfer of \$34,112 to the City’s General Fund to partially offset this incurred staff time is essential.

As noted previously, the Fund is projected to open the fiscal year with approximately \$142,223 in equity reserves, and projects a year-end fund balance on 30 June 2015 of \$61,609, a 64% loss in reserves. At this rate, the Storm Water Fund will become depleted in during or immediately after FY 2015-16 as feared, with the only sources of discretionary funds to patch the mandated gap are General Fund operational monies or use of General Fund Reserves.

The monthly street sweeping contract totaling approximately \$43,260 annually is paid through this Fund as a program component of cleaner storm waters from street gutters. Partially offsetting revenue is tendered by real property owners through their trash bills projecting to be approximately \$38,720. The revenue estimate is slightly lower (13%) than the annual contract fee due to the revolving number of vacant and foreclosed homes in Clayton (closed accounts) and various delinquent and non-paying accounts slicing away at the revenue stream.

Required annual expenditures are being absorbed into this Fund for Engineering Services (\$10,000) and Other Professional Services (\$38,349). Necessary Engineering Services will assist in providing the City’s response to the state mandate to perform “trash management area mapping”. Other Professional Services reflect increased state mandated programs involving drainage inlet insert cleanings (\$10,000), drainage inlet confined space cleaning (\$10,000), creek-side tree trimming (\$10,000) drainage inlet inspections and reports (\$3,000) and bioswale inspections and reports (\$2,000)

As a friendly public reminder: public streets and gutters are swept monthly to mitigate pollutants from entering the storm drain system, not for street aesthetics or as the substitute broom for an abutting property owner’s sweeping/clearance of leaves and debris from the front and/or side yard curbs of one’s property.

H. Measure “J” Fund – No. 220

This special revenue fund originated by revenues from the \$0.05 sales tax levy approved by County voters in 1988 (Measure C) to provide regional and local transportation and street improvements, a growth management process, and a regional planning process to address quality of life issues. One of the program components of the Measure is its “Return to Local Source” monies wherein cities fully complying with the Measure’s Growth Management Program (GMP) Checklist are eligible to receive an annual allocation of monies for local streets and roads maintenance. Disbursement of

these monies hinges on a city earning and maintaining a certified housing element (either by the California Department of Housing and Community Development (HCD) or via self certification), and filing a biennial Compliance Checklist. The Contra Costa Transportation Authority (CCTA), cities and the county of Contra Costa were successful in 2004 in obtaining voter approval of Measure J, which extended the authorization of the current sales tax in the County for an additional 25 years beyond Measure C's expiration on 31 March 2009. Measure J is now in effect.

On July 15, 2010 the City received written confirmation from HCD that found "... Clayton's adopted element in compliance with State housing element law." With acceptance of our Compliance Checklist 2013 to CCTA for approval, the City is eligible to receive its full Measure J "Return to Local Source" funds in FY 2014-15 sometime in mid-September 2014. This fiscal year the City is informed by CCTA we can expect to receive our pre-committed Measure J "Return to Local Source" in an amount totaling \$235,723. This revenue, expected to be received in the fall of 2014, will be used to replenish the fund deficit at the start of FY 2014-15 resulting from FY 2012-13 streets projects being financed by a loan from the General Fund in anticipation of future Measure J revenues. Projects funded by Measure J revenues in FY 2012-13 that caused this deficit fund equity position included the 2013 Neighborhood Street Project (CIP 10411), the 2013 Pavement Rehabilitation Project (CIP 10417), and the 2012 Marsh Creek Road Upgrade (CIP 10414). As such, the Measure J fund is projected to open FY 2014-15 with a deficit fund balance of **\$47,097**.

In FY 2014-15, the proposed budget includes a transfer to the CIP fund in the amount of \$184,017 in order to fund the 2015 Street Repaving Project (CIP No. 10436). With this transfer, it is projected that the fund equity will end FY 2014-15 at zero, eliminating the deficit fund balance at the beginning of the fiscal year.

I. Restricted Grants (Fund No. 230)

This account is the repository for State and other subvention grants restricted for the authorized purpose. Given today's nature of state and federal government fiscal health, limited activities and grant monies wind their way to our City.

1. COPS Grant Program

The "Citizen's Option for Public Safety" (COPS) grant is funded by a portion of the formerly-local Vehicle License Fees (VLF) and is passed through from the State to Contra Costa County, and then to the City of Clayton. This revenue is passed through from the County to the City on a monthly basis in varying increments that reflect sales tax allocation fluctuations from the state. The City has historically received an annual total of \$100,000 in COPS revenue pursuant to state legislation, which is restricted to "front-line law enforcement purposes."

It is projected in the FY 2014-15 budget that the City will receive the minimum \$100,000 entitlement this year to continue underwriting the expense of our 11th sworn police officer that works patrol in the community. Since Program inception

in FY 1996-97, our City has allocated COPS grant monies to pay a portion of salaries and benefits for our 11th sworn police officer position and two (2) civilian police services aides. Three fiscal years ago, internal calculations revealed the total expense for those three (3) positions exceeded the COPS Grant annual allocation of \$100,000 causing the City to reluctantly terminate the two (2) vacant civilian police services aide positions for budget savings. For FY 2014-15 this fund is budgeted entirely to fund the hiring of an 11th officer. Due to significant turnover of sworn police officers during FY 2013-14 (4 of 10), it is not projected that 11 sworn officers will be employed by the City for the entire FY 2014-15 timespan. Until an 11th officer is hired, any allocated revenues in FY 2014-15 will be restricted in the fund and ultimately build up a projected fund balance of approximately \$41,000 at the start of FY 2014-15. Allowing these grant proceeds to build up and generate interest revenue will be essential in helping restore the police department to its full capacity of 11 officers during FY 2014-15. Any remaining funds after direct costs associated with the employment of an 11th sworn officer are also eligible to be used for "front-line law enforcement purposes" pursuant to state guidelines (e.g. law enforcement equipment).

2. Other Grant Funds

Augmenting the COPS grant monies, this Fund expects receipt of \$15,050 in annual revenue from our cable communications franchise company (Comcast) for restricted use in Public, Education & Government (PEG) broadcast services and equipment. In addition, the completion of the Sewer System Management Plan in FY 2014-15 will result in reimbursable costs from the City of Concord totaling approximately \$22,475.

On the expense side of the ledger, \$26,900 is needed for the City's portion of the jointly-shared PEG broadcast channel on which channel our City broadcasts taped meetings of the Clayton City Council and displays other public/community information (Comcast Channel 26).

The Restricted Grants Fund is projected to close the fiscal year with a healthy fund balance of \$293,626. This fund balance is projected to be composed primarily of the following grants: (1) Comcast PEG grant (\$137,371), (2) Comcast Technology grant (\$76,663), (3) COPS grant (\$40,830), and (4) California Department of Beverage Control (DBC) Recycling grant (\$34,410).

J. Development Impact Fees (Fund No. 304)

This restricted-use special revenue fund holds the impact fees the City presently imposes on and extracts from new developments within our community. Revenues are private development driven and restricted for use on the purpose of the impact fee. Although it is unknown exactly when any proposed development comes "on-line" thereby triggering the payment of these impact fees, staff does not wish to budget for new development to occur and not be realized.

No additional development impact fees were received in FY 2013-14, as the majority of City development subject to such fees occurred either prior to the fiscal year, or is planned (if coming to fruition) in FY 2014-15. The sole revenue source in FY 2013-14 is from interest earnings, which will be shared between the various development fee balances. During FY 2013-14, police impact fees were expended by the Police Department for the purchase munitions related equipment necessary for advanced tactical training.

At the current time, no expenditures are planned for FY 2014-15, however new community development may result in the collection of additional fees, and trigger the necessity to plan new projects to mitigate the increased City costs associated with development expansion. That being said, it is reasonably possible that amendments may be required during FY 2014-15 to appropriately reflect new projects to address the demands of more development. The FY 2014-15 projects a fund surplus of \$8,700 (attributable to interest earnings) which results in an ending projected fund balance of **\$714,222** at 30 June 2015.

K. Clayton Financing Authority (Fund 405)

On 04 December 1990, the City Council of Clayton, California adopted Resolution No. 120-90, which created the Clayton Financing Authority (CFA) through a joint exercise of powers agreement. This Financing Authority was initially established to allow redevelopment tax allocation bonds to be sold at a more favorable negotiation basis versus a public basis. The Financing Authority is registered with the State of California Controller's Office and is subject to the laws pertaining to special districts. As a legal, separate public entity, the Authority is required to file an Annual Report with the State of California [ref. Section 26909, *CA Government Code*].

Arising from matters associated with the Oakhurst Development Project, the Financing Authority held title to a 1-acre parcel located at the southwest corner of the Clayton Road-Oakhurst Drive-Center Street intersection. In October 2006, the Financing Authority sold the real property for \$800,815 to a commercial developer (Endashian, Inc.), which ultimately led to the construction and opening of the former Longs Drug Store at this location (now CVS/Pharmacy). A small portion of these monies was used in the 2008 park renovations at Clayton Community Park (tot lot and picnic facility improvements). During FY 2012-13, the City Council authorized the use of a portion of these discretionary funds to finance a portion of the 2013 Neighbor Neighborhood Street Project (CIP No. 10417). No expenditures were appropriated in the FY 2013-14 budget nor have been planned in the proposed FY 2014-15 budget.

The projected opening fund balance of \$696,508 is expected to be increased during FY 2014-15 by approximately \$7,800 resulting in an ending fund balance of **\$704,308** as of 30 June 2015.

L. Self-Insurance Fund – No. 501

This internal-service Fund manages the fiscal obligations of the City's self-insured program for our retention deductible (\$5,000 per claim) on initial claims filed against the City for general liability and workers' compensation. Pursuant to our membership in the Municipal Pooling Authority of northern California ("MPA"; a municipal self-insured/pooled risk excess coverage joint powers authority (JPA)), our City is responsible for payment of the first \$5,000 in expense and/or damage on each filed claim. This Fund also handles other periodic legal expenses to defend the City's interest in related cases. A traditional expense hitting this Fund is the annual premium (now \$1,248 from last year's \$1,224) to underwrite an Employee Assistance Program (EAP), a shared public entity consortium for employee good-health counseling and wellness services benefiting our permanent organization.

Since the Fund has no periodic or systematic replenishing source of revenue, the City Council authorized a one-time transfer of \$54,154 from General Fund surplus supported by the audited FY 2011-12 financial statements. This transfer (made in FY 2013-14) assisted in replenishing the losses that resulted from legal expenses on the Oakhurst Hillside litigation cases beginning in FY 2008-09.

M. Capital Equipment Replacement Fund (CERF) – No. 502

This Fund functions as the City's depreciation account to underwrite the replacement expense of City vehicles, computers and other capital equipment. The CERF is projected to open FY 2014-15 with a beginning equity balance of \$466,304. Of this opening equity, only \$127,609 is projected to be unrestricted cash balances, with the remainder pertaining to equity resulting from the fund's non-liquid net investment in capital assets. In robust fiscal years, a General Fund annual expense (posted revenue) to CERF of approximately \$95,000 was levied internally to this sinking fund in the form of CERF charges to various General Fund departments (e.g. Police; Public Works, Admin, etc.) via expense Account No. 7486. Based on the current annual depreciation expense presented in the FY 2012-13 audited City financial statements the annual depreciation expense of capital equipment is closer to \$124,000 in current times.

However, over the last several budgets (including this one) the General Fund largely suspended its replenishment of this sinking fund contribution due to declining revenues (the economy) and rising uncontrolled fixed costs. In FY 2012-13, based on favorable General Fund operating results, a one-time transfer of \$25,000 was authorized to the CERF, which is still only 20% of the annual CERF depreciation expense.

Prior to the enactment of Measure B (LMD) by the voters in June 2007, the General Fund of the City was the sole contributor to this vehicle and equipment depreciation schedule. Since the Landscape Maintenance District (LMD) now consumes approximately 74% of Public Works' personnel time, voter-approved Measure B included a CERF expense in the public ballot measure to proportionately assist in the replacement of capital equipment and trucks used in the District. The FY 2014-15 CERF Budget shows incoming revenues from the Landscape Maintenance District of

\$13,500 and the Downtown Grove Park Fund of \$2,700. Total FY 2014-15 revenues in the CERF fund, including estimated interest earnings of \$1,170 are projected to be \$27,370.

In FY 2014-15 a CERF charge of \$25,000 is and \$15,000 budgeted in the Police and Public Works departments respectively to assist in financing the replacement of future vehicles and to help alleviate the cost of a patrol vehicle and tractor planned to be purchased by the departments in FY 2014-15. As identified in the prior year's Budget Message, Public Works was in dire need of a new tractor, as the current 1991 model is 23 years old and is starting to require more repairs than running time.

At the conclusion of FY 2014-15, after planning for the purchase of the two aforementioned vehicles and increased CERF charges to departments, it is projected that the CERF will have an equity balance of \$399,874, of which **\$82,979** pertains to cash reserves.

N. Community Gym (Fund No. 701)

This Fund was established in 2003 after the City executed an agreement with the Mt. Diablo Region YMCA for their development and provision of community recreation and enrichment programs at the Clayton Community Gym. The Gym is a joint construction – joint use public facility sited on the campus of the Diablo View Middle School.

The City has the right but not the obligation to use the Gym for community programs and events from 3:30 p.m. to 11:00 p.m. during school days, and from 8:00 a.m. to 11:00 p.m. during non-school days (including weekends). Use of the Gym during such times incurs School District expenses for custodial labor, custodial supplies and utilities, which expenses must be paid by the City via its Gym operator. In February 2010, the Mt. Diablo Region YMCA abruptly and shockingly terminated its agreement with the City, effective 31 March 2010, due to insolvency, which eventual YMCA bankruptcy left the City with unreimbursed School District expenses now totaling \$100,679. The City filed an unsecured creditor's claim against this YMCA in its bankruptcy proceedings seeking full repayment from liquidated assets. The liquidation of the YMCA's bankruptcy assets resulted in the City, as an unsecured claimant, receiving a one and only share of the assets in the amount of \$9,989.54 (9.92% paid on the claim amount). This unfortunate affair results in a net loss to the City of **\$90,690** reported in the Community Gym Fund in FY 2010-11.

As presented in the City's audited FY 2012-13 financial statements, the net position [equity] balance of the Community Gym fund on 30 June 2013 was a deficit of **\$95,954**, which resulted from the unfortunate terms of the bankruptcy settlement in FY 2010-11. During the FY 2014-15 budget preparations, it was identified that a restatement of beginning FY 2013-14 Community Gym Fund equity would be required to properly reflect the City's bad debt expense loss resulting from the YMCA bankruptcy. Due to the Community Gym fund's zero cash balance as of the beginning of fiscal year 2010-11, and fund's prospective inability to repay this debt, this bad debt expense should

have been reported in the General Fund. As such, the restated Community Gym equity balance as of the beginning of FY 2013-14 (01 July 2013) is a deficit of **\$5,215**.

Responding to community outcry to have continued public access to the Gym for adult and youth recreation programs and sports leagues, in June 2010 the City contracted with All Out Sports League (AOSL), a non-profit 501 (c) (3) organization, to be its new operator and provider of community programs. The agreement specifies AOSL is responsible to reimburse the City its incurred custodial and utility expenses. By way of email to the City in May 2014, AOSL again expressed its written desire to continue its contractual relationship with the City through FY 2014-15 for programming and operation of community recreation programs at the Gym at a deposit amount of \$2,200 per month. The City and the School District have still not resolved differences regarding fair cost apportionments or methodologies for custodian labor expenses and utility costs at the Gym. These monthly deposits are not reflected as revenue and accumulated within the fund's equity, but are rather deferred for potential future payments to the School District. Upon resolution of the dispute with the School District on janitorial billings, the enterprise fund will be dissolved and any net cash balances will be transferred to the General Fund.

O. Endeavor Hall (Fund No. 702)

This separate fund was established in the 2002-2003 Budget to track specific revenues and expenses of the million dollar historic Endeavor Hall renovation. More potential users and actual renters have discovered the advantages of Endeavor Hall for events, meetings, and special occasions, and the budding Clayton Theatre Company recently used the Hall for the second year for several fundraising theatrical productions. Rental income for FY 2013-14 is projected to land at approximately \$18,000, which is in excess of the adopted FY 2013-14 budget by \$3,000. Despite this positive news, it is offset by the fact that operational expenditures (excluding depreciation of the facility and improvements) are projected to exceed operational revenues by approximately **\$12,370** by the close of FY 2013-14. Based upon its rental performance projected for FY 2013-14, we expect the operational shortfall (excluding depreciation expense) to be approximately **\$11,454** in FY 2014-15.

For FY 2014-15, minimal City Maintenance time (\$14,590) must be allocated for upkeep of the facility, and planted with annual color plants sufficient to keep it desirable for the rental community. Naturally, when vandalism occurs to the Hall extra expenses are incurred to make the necessary repairs. Total proposed operational and maintenance expenses in FY 2014-15 are budgeted at \$30,154, approximately \$1,500 higher than in the prior year. Depreciation expense in this fund is projected to remain steady at \$36,067 in FY 2014-15.

As the average renter of Endeavor Hall generated approximately \$640 in rental income in FY 2013-14, all that is necessary for this Fund to break even in operation (excluding the impacts of depreciation expense) next year is an average of 1.6 (approximately 2) more rentals per month.

FIDUCIARY FUNDS

Tracked by the City and included herein for reference, Fiduciary Funds of the City are not typically considered part of a one's "budget" since the City essentially serves as the fiscal conduit (fiscal agent) to collect the previously-approved assessments and then pay the incurred obligations. No underlying debt obligation of the City is assumed in administering the fiscal transactions of these funds. With secured sources of income, these Funds are not held hostage to the volatility of general governmental purpose revenues or state government shenanigans. Fiduciary Funds often operate with negative cash flow balances and therefore can have interest charges applied for temporary reliance on the use of pooled reserves to underwrite their annual operations.

A. High Street Bridge (Fund No. 217) and Oak Street Bridge (Fund No. 218)

These assessments are levied against certain private property owners in the Oak – High Streets area to maintain the bridges constructed in these areas in behalf of the owners to serve their private real properties. The High Street Bridge project is repaid over thirty (30) years, with debt finally being retired in 2029. The Oak Street Bridge project is repaid over twenty (20) years with its debt ultimately retired in 2020. Each Fund incurs minimal annual expenses for its share of the County's property tax administration fees, and Fund 217 includes property taxes levied on public property contained within that special assessment district. The funds will continue to assess annual levies against covered parcels within the District until the underlying long-term obligations are fulfilled. The outstanding debt in the High Street Bridge Fund (217) and the Oak Street Bridge Fund (218) was \$21,697 and \$15,931 as of 30 June 2015 respectively. In FY 2014-15 the assessed levy for the High Street Bridge and Oak Street Bridge Funds is projected to be approximately \$1,634 and \$6,150, which are sufficient to make debt service payments and related debt and levy administrative fees.

B. Lydia Lane Sewer Assessment District (Fund No.222)

Established and funded solely by private property owners along south Lydia Lane, this infrastructure improvement project included a municipal sewer main line, lateral connections to the homes plus an associated street overlay. The project was funded by the private property owners since they "opted out" of inclusion in the original Project Area of the newly-formed Clayton Redevelopment Agency (1987) and therefore became ineligible for Agency funds to address a public health and safety blight by installation of a municipal sewer line to eliminate their private septic tank systems. The project was completed in 2003 with bonds issued by the City for repayment over a thirty (30) year life. Parcel assessments are projected to produce approximately \$17,800 in FY 2014-15. Principal and interest payments for FY 2014-15 total \$15,700 or 83% of the District's annual expenses. The Fund manages the retirement of this private debt obligation shouldered by the assessed real property owners, which reveals a positive Fund Balance of \$86,485 expected on 30 June 2014 (equity retained for any late or defaulted payments).

C. Oak Street Sewer Assessment District (Fund No. 223)

This neighborhood sewer project was completed in 2004. The former Clayton Redevelopment Agency paid for a portion of the project (50%) under its mission to eliminate public health and safety concerns, and the adjacent real property owners agreed to annual parcel assessments for the balance of the capital expense. Annual parcel assessments are projected to produce \$13,160 in District revenue in FY 2014-15. Principal and interest payments for FY 2014-15 total \$11,510 or 86% of the Fund's budgeted expenses. This Fund manages the retirement of the private debt over twenty-five (25) years, to be paid off in 2029. The Fund is projected to carry a positive equity cash balance of \$3,828 as of 30 June 2015.

D. Diablo Estates Benefit Assessment District – Fund 231

This is the second fiscal year for the establishment and inclusion of a new fund to manage the assessment district for the newly-inhabited Diablo Estates at Clayton subdivision on the former Seminary Hill off Regency Drive. This 25 lot residential subdivision levies itself through the City for monies to oversee the private infrastructures, landscape and open grassy areas in the subdivision. The fund functions essentially as a depository account from which the City contracts with and pays for a property management company to actually perform and execute the subdivision maintenance and infrastructure repairs.

FY 2014-15 assessment revenue is projected to be approximately \$76,475, which reflects a CPI increase of 2.78%. The primary FY 2014-15 expense of the district pertains to a property management firm (\$50,500). The Fund is projected to have a positive equity position at the end of this FY 2014-15 of \$52,312, primarily retained for future infrastructure replacements serving the residential subdivision.

E. Middle School Community Facilities District (1990-1) – Fund No. 420

As its name implies, this Fund manages the accumulation of annual real property assessments that paid (in part) for the construction of the Diablo View Middle School, a 2007 and 2013 recognized CA Distinguished School. During FY 2007-08 the outstanding debt was refunded to obtain a lower interest rate on the remaining principal (see Fund No. 422), a City-initiated transaction which resulted in lower annual payments for the assessed real property owners of this District (Oakhurst Development properties). The remainder of District budgeted expenses pays for required debt administration costs.

Professional debt administration expenses are incurred to manage the retirement of this Fund, which is projected to have an ending Fund Balance of \$3,644,912 on 30 June 2015. FY 2014-15 expenses include outlays for principal and interest payments on the 1997 bonds totaling \$486,007, plus a transfer to the CFA 2007 Middle School Refunding Fund (422) of \$424,496 necessary to make FY 2014-15 debt service payments on the 2007 bonds.

Projected FY 2014-15 assessment revenue of approximately \$414,750 will be necessary to make the CFA 2007 Middle School Fund debt obligations. This levy incorporates a \$50,000 levy credit based on available reserves, and a \$65,120 levy credit based on cash flow differences between the 1990-1R local obligations (inflow of \$495,144) and the 2007 CFA bonds (outflow). As such, the assessment revenue is less than the debt service payments required to be made as the District due to the application of available reserves allowing for the planned annual reduction in the special tax levy requirement.

F. Clayton Station Community Facilities District (1990-2) – Fund No. 421

This debt service account pays the obligations of a small special assessment commercial district that assisted in the installation of on-site and offsite capital improvements to facilitate the construction of the private development known as the “Clayton Station” commercial shopping center. The debt is retired solely through an annual assessment levy against this private real property. In FY 2014-15 principal and interest payment totaling \$124,502 are scheduled to be paid by the District. FY 2014-15 is projected to be the final year of the levy, which will be significant reduced by \$76,581 from the prior year levy due to a levy credit resulting from accumulated reserves. The Fund expects an ending balance of \$130,687 on 30 June 2015 which is sufficient to make the final year of debt service payments and administrative fees. Upon final payment of the debt in FY 2015-16, the District can be closed out.

G. Special Tax Revenue Refunding Bonds (2007) – Fund No. 422

In 1997 the Clayton Financing Authority issued \$7.16 million in Special Tax Bonds to finance in part the construction of the Diablo View Middle School (ref. Fund No. 420). Approximately \$5.285 million remained outstanding on the debt carrying a final maturity date of 2022. In May 2007 the Authority’s Board of Directors (City Council) determined it was financially advantageous to the Oakhurst Development real property owners for the Authority to refinance the outstanding debt to achieve savings in annual debt payments. Upon its issuance the refunding action captured a savings of \$600,000 to the District rate payers which saved individual property owners approximately \$20 - \$51 per year. Bond interest rates fell from the range of 5.25% - 5.90% down to 3.5% - 4.2%.

FY 2014-15 principal and interest payments total \$424,496, which is projected to be funded by a transfer from the 1990-1 Middle School CFD by an amount equal to the debt service requirement. The Fund is projected to incur a shortfall of **\$4,005** resulting from bond administration fees and costs. The Fund is projected to close FY 2014-15 with a balance of **\$397,305**.

* * * * *

CAPITAL IMPROVEMENT PROGRAM (CIP)

With the demise of redevelopment agency monies for capital improvement projects, the City now has limited financial capacity to complete key capital improvement projects. Due to shortages in capital project funding available resulting from the completion of several large projects in FY 2012-13, and the City's measures to replenish the fund balances of the Gas Tax (201) and Measure J (220) funds, very little (in dollars) was planned for FY 2013-14. The following is a summary of Capital Improvement Program project activity during FY 2013-14:

1. ADA Compliance Program (CIP No. 10394A)
Each fiscal year the City sets aside \$6,000 of its annual Gas Tax revenues to build up sufficient revenues to perform handicap ramp corner curb cuts on public sidewalks. In addition to installing these ADA ramps where none exist, federal standards as to ramp specifications were modified in July 2008 requiring revamping of existing ramps when street or sidewalk projects are installed in the adjacent area. These monies may also be used to repaint and remark existing ADA public parking spaces to current standard. The City's gas tax transferred \$6,000 to fund this program during FY 2013-14.

2. Community Parking Lot Expansion (CIP No. 10413)
Combining City funds with an East Bay Regional Park District grant, the existing public parking lot at the Clayton Community Park was expanded to add an additional 100 parking spots for patrons and organized sports teams frequenting the park. The expanded parking lot was also punched through an easement granted by MDUSD to connect with the Gym Court ingress/egress to relieve parking constraints experienced at the adjacent Diablo View Middle School, the Clayton Community Gym, and the adjacent Regency Woods residential neighborhood. The expanded parking lot replaced heavily wooded and overgrown landscaping with a more efficient irrigation system and lower maintenance vegetation (reduces water consumption and expense). The added parking lot also eases traffic congestion at the middle school during parent-student commute times. In FY 2013-14 the City's 2007 CFA agency fund contributed the remaining funds in the 2007 bond project fund (\$22,800) to this project to help finance total project costs that exceeded projected funding sources by approximately \$312,415 as of 30 June 2013. It is projected that the remaining project deficit of \$298,105 will be financed in FY 2014-15 by remaining unassigned interest in the Capital Improvement Fund.

3. 2013 Neighborhood Street Repaving Project (CIP No. 10417)
Using FY 2013-14 Gas Tax monies, the City was able to assemble a substantial local street rehabilitation project that addressed approximately 30 streets having the worst Pavement Condition Indexes in the community. This project was deemed substantially complete in FY 2013-14 and a Notice of Completion was authorized by the City Council via resolution 40-2013 on 17 December 2013. This project significantly elevated the overall condition of Clayton's local streets to "Very Good" ranking. Remaining expenditures totaling **\$76,893** were incurred by this project in FY 2013-14 and were funded entirely by Gas Tax (Fund 201) revenues.
4. 2012 Trail System Repaving Project (CIP No. 10429)
Through the use of Citywide Landscape Maintenance District monies, segments of the Mt. Diablo Creek and Donner Creek Trails were resurfaced in conjunction with the Neighborhood Street Repaving Project. In FY 2013-14 the City's Landscape Maintenance District transferred funds totaling \$9,887 to cover unfunded remaining costs that had accumulated in this project. This project was deemed substantially complete in FY 2013-14 and a Notice of Completion was authorized by the City Council via resolution 40-2013 on 17 December 2013.
5. Diablo View Middle School Safety Signage (CIP No. 10433)
This pedestrian safety and traffic calming project involved the installation of two (2) solar-powered traffic speed devices on Marsh Creek Road adjacent to the Diablo View Middle School. The funds are grant monies awarded to the middle school and the City by the Contra Costa 511 Program, under its "Street Smarts Infrastructure Program". In FY 2013-14 project expenditures totaled **\$23,462**, which were reimbursed entirely by the 511 Grant.
6. CCP Scoreboard Replacement (CIP No. 10434)
In FY 2013-14 the City undertook a project to replace the Clayton Community Park's three inoperable and antiquated scoreboards located at the sports fields of the park. The three existing scoreboards were originally purchased by the Clayton Business and Community Association (CBCA) in February 1995. During the year, the City purchased and installed new LED-based scoreboards which were both more resistant to vandalism, energy efficient, user friendly and aesthetic. Total FY 2013-14 project costs came to approximately **\$43,544**, of which \$36,500 was funded by Contra Costa County using County Park Dedication Funds and the remaining \$7,044 funded by the City's General Fund Deferred Maintenance account. This project was substantially completed as of May 2014.

7. Library HVAC Unity Replacement (CIP No. 10435)
In FY 2013-14 the City undertook a capital improvement project to replace the Library's unreliable 20 year old chiller and water pump in the HVAC system. This project had a total projected cost of **\$127,547**, which will be funded by unallocated interest earnings in the Capital Improvement Fund as of 30 June 30, 2013. This project was substantially completed as of May 2014.

Total Projected Capital Related Expenditures in FY 2013-14: **\$ 271,446**

The following capital improvement project monies have been proposed for appropriation in FY 2014-15 but only one is scheduled for completion in the same year (due to limited funds):

1. ADA Compliance Program (CIP No. 10394A)
As noted previously, each fiscal year the City sets aside \$6,000 of its annual Gas Tax revenues to build up sufficient revenues to perform handicap ramp corner curb cuts on public sidewalks. In addition to installing these ADA ramps where none exist, federal standards as to ramp specifications were modified in July 2008 requiring revamping of existing ramps when street or sidewalk projects are installed in the adjacent area. These monies may also be used to repaint and remark existing ADA public parking spaces to current standard. No project expenditures are planned yet for FY 2014-15, as the City annually builds reserves in this project account for projected future costs totaling approximately \$500,000.
2. Utility Undergrounding (CIP No. 10397)
Each year, PG&E is required by the Public Utilities Commission to set aside funds for the undergrounding of overhead utility lines. The money set aside is distributed by PG&E to local agencies on a proportional basis. Since the cost of undergrounding is so high (minimum of \$1,000,000 for 300 feet or so), this project was created to accept and accumulate these funds until enough is available to undertake a project. In FY 2013-14 the City projects to receive approximately \$21,000 in funding from PG&E's Rule 20A funds although no project expenditures are planned at this point for FY 2014-15.
3. 2015 Neighborhood Street Project (CIP No. 10424)
The City consciously advanced funds from FY 2013-14 year's Gas Tax and Measure J monies (for local transportation purposes) to finance costs associated with the Neighborhood Street Project (CIP 10411), the 2013 Pavement Rehabilitation project (CIP 10417), and the 2012 March Creek Road Upgrade (CIP 10414) Repaving Project. As described in the Measure J and Gas Tax Fund sections previously, the advanced City financing of these projects resulted in the Gas Tax and Measure J Funds opening FY 2014-15 with projected deficits of **\$3,833** and **\$47,094** respectively. Consequently,

limited funds remain in FY 2014-15 to perform any significant street contract work, and there is a reasonable possibility that this project will not be completed during FY 2014-15 as additional future funds may be required. Total projected FY 2014-15 expenditures related to this project are **\$341,410**.

4. Collector Street Rehab Project (CIP No. 10425)

A "Collector Street Rehab Project" is targeted for FY 2014-15 which is projected to be funded by federal Local Street and Road Shortfall Fund monies (STP monies) expected for release in the coming fiscal year of \$385,000. This federal grant requires a local match of 11.5%, which the City plans to meet using with Gas Tax monies allocated for FY 2014-15 totaling \$45,045. These federal grant monies can only be used on a collector or arterial street (rather than on a residential local street). Preliminary internal plans envision Keller Ridge Drive since work on the previously contemplated street, Regency Drive, was completed in FY 2012-13. Total projected FY 2014-15 expenditures related to this project are **\$430,045**.

Total Projected Capital Related Expenditures in FY 2014-15: **\$ 771,455**

* * * * *

PUBLIC EMPLOYEES RETIREMENT PENSION SYSTEM

Eleven years after its incorporation as a municipality in 1964, the City of Clayton joined the California Public Employees Retirement System (CalPERS) to establish a pension system for its public employees (June 1975). At that time it contracted for a retirement system plan of 2% at age 55 for its sworn law enforcement officers and 2% at age 60 for its general (miscellaneous) employees. Each enrolled plan was the least "defined benefit" plan offered by CalPERS. For the next 37 years and continuing today, the permanent employees of the City are members of CalPERS for retirement pension purposes. The City organization does not belong to Social Security; therefore, its employees rely on this public pension system as its primary retirement program.

After researching records of the City, a plan change occurred in 1997 when the City moved its law enforcement employees from the CalPERS 2% at 55 Plan to a 2% at age 50 Plan; miscellaneous employees were kept on the 2% at age 60 Plan. Presumably at that time the City elevated the retirement benefits of its Police Department in order to attract and retain quality sworn personnel in the competitive public sector market. In early 2001 the retirement plans were again modified (through the collective bargaining process) to the existing contracts of 3% at age 55 for Public Safety (sworn law enforcement) and 2% at age 55 for the Miscellaneous Unit (civilian). CalPERS also initiated unilateral action to eliminate small-employer public agency members from consideration as independent agencies and "pooled" them together to share some of the pension risk. This CalPERS action caused most of the small employers to suddenly have an "unfunded liability" which Clayton has now been reducing overtime within its Employer pension rates.

In recent years, coinciding with the abrupt downturn in the national and local economies and the wave of retiring Baby Boomers (born 1946 - 1964), the press and the public have waged a vigorous debate and exposé concerning the amount and scope of unfunded liabilities of governments [taxpayers] for the CalPERS defined benefit retirement plan. Public policies have been attacked, modified, reformed and threatened over the course of this examination and it continues today in the form of state legislation reform bills, statewide initiatives and castigating editorial opinions. The state of California enacted its own Pension Reform Act effective January 2013 that created a new defined benefit pension system for newly-enrolled CalPERS-covered employees.

Acting in advance of most public agencies, the City created a Tier 2 "Classic" Plan for employees new to the City commencing January 2011 for all new hires of the City. To further mitigate its unfunded liability exposure, the Clayton City Council took action in March 2012 to prohibit all future local elected officials (e.g. city council members) from becoming members of the CalPERS pension plan. Currently, one (1) of the five (5) Clayton City Council Members is not a member of CalPERS and therefore pays into the Social Security federal program.

As a consequence of these steps, the City of Clayton now has three (3) separate CalPERS pension plans for its employees:

1. Tier 1 "Classic" Plan covers existing City employees prior to January 2011. No future employee of the City can ever become a Tier 1 Plan enrollee; this pool of existing employees will shrink in number as these employees move to other employment or retire from the City. The City makes employee contributions on behalf of the employees, which is 9% for Public Safety plan members, and 7% for Miscellaneous Plan Members. In FY 2014-15 employer contribution rates for "Tier 1" employees will be 48.158% and 24.232% for Safety and Miscellaneous Plan Members, respectively. These two rates include the employee contribution requirements made on behalf of the employer.
2. Tier 2 "Classic" Plan covers City employees hired during January 2011 through December 2012, plus any new employee to our City that comes from an employer enrolled in a CalPERS pension system (without a break in service longer than 6 months). Employees are responsible for paying 100% of their employee contribution, which is 9% for Public Safety plan members, and 7% for Miscellaneous Plan Members. In FY 2014-15 employer contribution rates for "Tier 2" employees will be 20.083% and 8.005% for Safety and Miscellaneous Plan Members, respectively
3. Tier 3 Plan (aka the "Brown Plan" named after its originator, Governor Jerry Brown): This Plan automatically covers any new employee to our City not previously a member of CalPERS. In FY 2014-15 employer contribution rates for "Tier 3" employees will be 11.50% and 6.250% for Safety and Miscellaneous Plan Members, respectively

Each Plan summarized above differs in the type of defined benefit plan (e.g. 2% at age 60 – Miscellaneous) and employee contribution rates (e.g. employee pays 100% of the Employer rate), as noted below in the footnotes.

In the spirit of that discussion and to provide proper transparency of the City's fiscal position, the following chart with notations is offered (using the most current data supplied to the City by CalPERS):

Unfunded CalPERS Tier I Liability for Clayton

UNIT	June 1, 2013	June 1, 2012	June 1, 2011	June 1, 2010
Public Safety	\$ 674,887	\$ 770,449	\$ 853,030	\$ 925,328
Miscellaneous	411,654	447,669	478,096	504,363
Totals	\$ 1,086,541	\$ 1,218,118	\$ 1,331,126	\$ 1,429,691

* "Unfunded Liability" is the amount the City's CalPERS actuarial annually determines is owed in addition to current payment. The liability due is being amortized (paid down at approx. \$100k+ per year) through the City's current CalPERS' rates; a portion of the Employer rate goes to retire this liability.

Notes:

1. This October 2013 data is the latest information released by CalPERS; there is always a one year time lag in its generation of this data, which is based on an Annual Valuation Report as of 30 June 2012.
2. The City altered its CalPERS retirement plans in early 2001, moving from 2% at age 60 to 2% at age 55 for the Miscellaneous Unit, and from 2% at age 50 to 3% at age 55 for the Public Safety Unit. Neither of those Plans is the premium pension plan offered by CalPERS for either Unit.
3. In January 2011 the City Council enacted a contract that new employees of this City be enrolled in the 2% at 60 [Tier II] pension plan for the Miscellaneous Unit and the 2% at 50 [Tier II] pension plan for the Public Safety Unit.
4. Public Safety (Tier I) rate for Employer in FY 2014-15 will be 39.158%, up 0.995 points from FY 2013-14 (rate was 38.163%; a 2.61% rate jump). CalPERS estimates the FY 2015-16 Employer Rate will rise to 40.7% (3.94% increase). The Employee Share portion of 9% currently paid by the City is in addition to this rate (combined = 48.158% of salary for FY 14-15, up from 47.163% in FY 13-14). The unfunded liability (Side Fund), as noted on the chart above, represents 17.791 points of the Employer Rate and the pool's unfunded liability equals 5.937 points of the Rate (this amount cannot be paid off). The net Employer "Normal Cost" is 15.430%

5. Misc. Unit (Tier I) rate for Employer in FY 2014-15 will be 17.232%, up 0.787 points from FY 2013-14 (rate was 16.445%; a 4.786% rate jump). CalPERS estimates the FY 2015-16 Employer Rate will rise to 18.1% (5.037% increase). The Employee Share portion of 7% currently paid by the City is in addition to this rate (combined = 24.232% of salary). The unfunded liability (Side Fund), as noted on the chart above, represents 6.2 points of the Employer Rate and the pool's unfunded liability represents 3.208 points of the Rate (this amount cannot be paid off). The net Employer "Normal Cost" is 7.824%.

In the proposed fiscal plan for 2014-15, these CalPERS financial impacts have been folded into this balanced budget but are still subject to the employer-employee collective bargaining process that has been deferred until release of this Budget. The total amount of monies in the proposed budget that is projected to be required to pay the CalPERS retirement contributions in FY 2014-15 is \$464,914 across all Funds (down by \$82,306 or 15% from actual retirement expenditures totaling \$547,220 in 2012-13) as apportioned to labor allocations. The forced migration of new City employees to less expensive CalPERS defined benefit plans created the savings plus the fact newer employees typically enter City employment at less salary than the predecessor.

Of the annual CalPERS payment by the City, the following table lists the contributing distribution projected for FY 2014-15:

Police Department	62.27%
Admin/Finance Department	17.33%
Public Works Department	15.29%
Planning Department	4.28%
City Council	0.83%

The purpose of this information is not to diminish or dismiss the seriousness of the unfunded liability retirement debate, and certainly the City's current amount of unfunded pension liability of \$1.087 million is not comparatively insignificant. During the last fiscal year alone that amount was lessened by \$131,577. The City's exposure is being amortized within the current rate schedule and the chart above illustrates the liability is trending downward, not upward. What is critical to incorporate into the discussion is the acknowledgement that not every city or local government is in the same precarious predicament, and not every city or local government has the "Cadillac" retirement plan that is offered through CalPERS. Caution is suggested so as not to cast all public pension plans, pensioners, cities and public employees into the same cauldron to burn while gnawing on the most egregious examples of compensation spiking and retirement pay.

* * *

COUNCIL BUDGET SUB-COMMITTEE REVIEW

The Council-appointed ad-hoc committee of Vice Mayor Stratford and Council Member Diaz met with the City Manager and the Finance Manager on May 22, 2014 and May 29, 2014 to review and critique the assembled budget data and available materials. Of primary concern was how the City General Fund would rebound from a potential shortfall of expenditures exceeding revenues in FY 2013-14 by \$254,018 due to several non-recurring and/or unplanned expenditures encountered during the year. It was generally agreed that the proposed total General Fund budgeted expenditures being approximately \$245,017 less than projected actual FY 2013-14 expenditures supported the non-recurring nature of the projected FY 2013-14 shortfall. Further, it is ascertained that despite last years' experience, the one-time expense averages do not constitute a structure deficit to City operations. Overall, the Committee is cautiously optimistic that property values and sales taxes appear to be slowly climbing from the previous troughs.

As always, much appreciation is extended to the Council Budget Sub-Committee for their diligence in helping to address the continuously evolving goals and needs of the community, despite encountering often unpredictable and complex external and internal setbacks. We look forward to working with the City Council in continued earnestness to provide the best public services to the best community around.

Respectfully submitted,

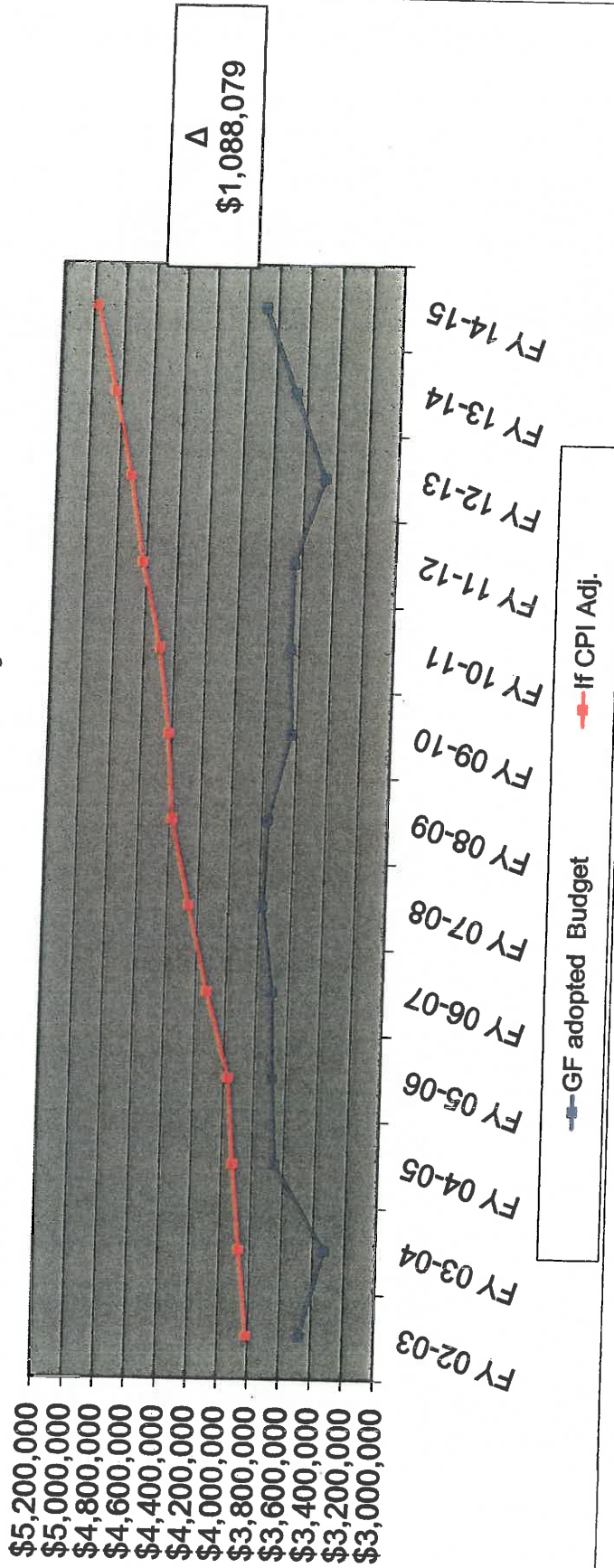
A handwritten signature in purple ink, reading "Kevin Mizuno".

Kevin Mizuno, CPA
Finance Manager

Attachments: Proposed FY 2013-2014 City Budget and 5-Year CIP Budget
General Fund Revenues 13-Year History chart [1 pg.]

**GENERAL FUND
REVENUES
2014-15**

General Fund Revenues 13 Year History



**CITY OF CLAYTON PROPOSED GENERAL FUND REVENUE BUDGET
PROJECTED REVENUE 2013-14 VS PROPOSED BUDGETED REVENUE 2014-15**

Description	Account Number	Prior Year Actual Revenue 2012-13	Budgeted Revenue 2012-13	Projected Revenue 2013-14	Budgeted Revenue 2013-14	Proposed Revenue 2014-15	Change from 2013-14 Projections (%)
Property Taxes - Secured	4101	606,152	646,046	663,900	617,839	690,400	4%
VLF Backfill by State	4101	716,911	747,300	776,000	731,249	807,000	4%
Sales Tax In-Lieu (Triple Flip)	4101	89,323	91,900	95,200	89,323	99,000	4%
True Up VLF & Sales Tax	4101	(3,050)	5,100	2,295	-	-	-100%
RPTTF Distribution	4108	213,139	-	229,900	217,403	247,400	8%
Total Secured Property Taxes		1,622,475	1,490,346	1,767,295	1,655,814	1,843,800	4%
Property Taxes - Unsecured	4102	38,995	38,276	40,519	38,600	41,300	2%
Property Taxes - Unitary Tax	4103	11,763	11,309	12,535	12,000	12,780	2%
Property Taxes - Supplemental	4104	18,569	-	18,940	5,512	19,310	2%
Property Taxes - Other	4106	10,546	5,672	10,500	5,332	10,710	2%
Sales and Use Tax	4301	286,443	263,000	290,600	271,083	296,000	2%
Real Property Transfer Tax	4502	67,082	41,500	61,200	62,770	62,420	2%
Business Licenses	5101	131,882	112,500	116,500	127,013	116,500	0%
CCC Building Permit Remit Fees	5103	59,556	32,000	44,370	62,503	45,250	2%
Engineering/Alcohol/Noise Permit Fees	5106	5,877	7,134	5,800	6,600	5,910	2%
Stormwater Permit Fees	5109	4,743	4,400	4,120	4,500	4,200	2%
State of CA - Business License Fee	5110	159	-	-	-	-	100%
Public Safety Allocation	5201	71,692	63,000	74,350	67,125	75,800	2%
Abandoned Veh Abate (AVA)	5202	3,813	3,500	4,630	3,500	4,630	0%
Motor Vehicle In Lieu	5203	-	-	4,703	-	4,700	0%
Other In Lieu	5205	145,921	145,921	148,839	148,839	151,816	2%
Post Reimbursements	5214	2,753	5,500	2,679	3,400	2,680	0%
State Mandated Cost Reimbursement	5217	4,103	884	4	2,000	-	-100%
Planning Services	5301	7,579	6,500	6,630	7,200	6,760	2%
Police Services	5302	22,448	27,300	11,430	26,000	11,430	0%
City Hall Rental Fees	5303	688	-	98	-	-	-100%
Planning Fees (Public Hearing)	5304	25,088	25,000	37,000	24,000	25,000	-32%
Well Water Usage Charge	5306	40,266	25,000	40,106	37,600	41,000	2%
Misc. City Services	5319	3,488	3,300	500	3,300	495	-1%
Misc. Service Charge	5320	-	-	43	-	-	-100%
Well Monitoring Svc Charge	5321	17,402	18,858	-	18,978	-	100%
City Administrative Fees-OHRec	5322	34,204	34,204	28,901	33,805	53,900	86%
Franchises - Comcast Cable	5401	182,839	175,000	196,100	182,724	201,900	3%
Franchises - Garbage Fees	5402	174,064	160,635	186,500	181,673	192,000	3%
Franchises - PG&E	5403	110,927	115,461	113,963	115,461	116,200	2%
Franchises - Equilon Pipe	5404	11,836	11,600	12,120	12,120	12,300	1%
AT&T Mobility Franchise Fees	5405	98	86	94	98	100	7%
Fines and Forfeitures	5501	31,019	26,000	24,300	29,000	24,780	2%
Interest	5601	61,058	145,000	37,600	60,000	37,600	0%
Park Use Fee	5602	43,704	45,392	41,900	43,100	42,730	2%
Meeting Room Fee	5603	2,015	2,200	1,800	2,015	1,830	2%
Unrealized Inv. Gain/Loss	5606	(22,604)	-	-	-	-	100%
Cattle Grazing Lease Rent	5608	9,048	8,864	9,233	9,265	9,417	2%
SBA Communications Lease Rent	5609	32,438	31,467	32,887	33,189	33,540	2%
Fountain Use Fee	5610	341	-	-	-	-	100%
Reimbursements/Refunds	5701	57,879	5,000	5,100	5,074	5,100	0%
Worker's Comp Reimbursement	5712	4,911	-	-	-	-	100%
Other Revenues	5790	15,936	2,000	3,641	1,000	3,600	-1%
Overhead cost recovery	5791	8,772	10,000	14,600	9,000	10,000	-32%
Sale of Assets	5801	1,815	6,700	-	-	-	100%
Trx. From Measure J Fund	6002	4,000	4,000	4,000	4,000	4,112	3%
Trx. From CIP Fund	6003	-	-	35,398	35,398	-	-100%
Trx. From Gas Tax	6004	6,687	6,687	6,687	6,687	6,874	3%
Trx. From St. Lights	6005	10,280	10,280	10,280	10,280	10,568	3%
Trx. From GHAD	6006	19,200	19,200	20,073	20,073	6,635	-67%
Trx. From Landscape Mtnc.	6007	31,402	31,402	32,156	32,156	33,056	3%
Trx From Grove Park Fund	6011	6,399	6,399	6,533	6,553	6,716	3%
Trx. From Stormwater Asses.	6016	32,500	32,500	33,183	32,500	34,112	3%
Transfer from Successor Agency	6025	250,000	250,000	250,000	250,000	250,000	0%
Total Revenues		3,724,100	3,470,977	3,810,442	3,708,840	3,879,561	2%

**GENERAL FUND
EXPENDITURES
2014-15**

**CITY OF CLAYTON GENERAL FUND EXPENDITURE PROPOSED BUDGET
FISCAL YEAR 2014-15**

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	1,556,051	1,546,420	1,570,932	1,584,060
7112	Temporary Help	8,087	61,736	72,551	17,450
7113	Overtime	108,987	97,000	126,873	102,000
7115	Council/Commission Comp	30,548	30,600	30,600	30,600
7116	Part-time Salaries	13,188	3,748	3,875	4,200
7119	Furlough	(47,638)	(49,028)	(8,900)	(9,160)
7122	Accrued leave	7,339	-	-	-
7218	LTD Insurance	10,188	11,895	12,088	12,897
7220	PERS Retirement	482,375	414,521	456,667	401,431
7231	Workers Comp Insurance	39,456	98,080	52,820	70,085
7232	Unemployment Insurance	11,338	11,881	17,380	11,758
7233	FICA and Medicare	26,349	27,120	30,326	26,849
7241	Auto Allowance/Mileage	18,164	19,320	19,922	19,420
7242	Uniform Allowance	6,075	9,000	9,000	9,000
7246	Benefit Insurance	258,229	280,060	290,993	282,050
7247	OPEB Expense	(12,774)	6,175	7,711	8,640
7311	General Supplies	10,092	9,400	10,296	22,350
7312	Office supplies	7,910	9,650	7,781	8,350
7314	Postage	4,627	4,900	4,000	4,500
7321	Printing and Binding	-	-	739	-
7323	Books/Periodicals	11	100	-	100
7324	Dues and Subscriptions	19,811	33,652	19,923	20,810
7325	EBRCSA system user fee	-	-	8,808	9,000
7329	Park Supplies	14,104	10,300	13,000	-
7331	Rentals/Leases	12,577	11,975	12,460	13,170
7332	Telecommunications	25,539	27,543	23,045	23,580
7335	Gas & Electric Serv.	84,492	78,700	78,100	79,500
7338	Water Service	123,246	97,750	131,680	135,640
7341	Buildings & Grounds Mtn	16,285	17,849	18,099	22,306
7342	Machinery/ Equip Maint.	6,153	5,500	3,906	4,500
7343	Vehicle Maintenance	21,403	17,300	22,500	22,500
7344	Vehicle Gas, Oil, and Supplies	46,440	44,000	45,100	45,700
7345	Office Equip. Maint. & Repairs	1,473	1,400	1,798	1,860
7346	HVAC Mtn & Repairs	24,050	22,834	26,730	30,813
7347	Deferred Mtn Projects	42,634	-	34,429	25,077
7351	Insurance Premiums	85,824	71,963	72,524	69,407
7361	Advertising	91	-	-	-
7362	City Promotional Activity	3,325	4,462	5,141	5,550
7363	Business Expense	172	100	207	260
7364	Employee recognition	1,296	2,428	1,818	2,500
7365	Volunteer Appreciation	-	169	273	300
7371	Travel	37	100	118	100
7372	Conference	-	-	658	-
7373	Education and Training	8,206	7,500	7,926	13,690
7374	Recycling Education	-	-	300	-
7375	Training Reimbursable	-	-	764	-
7381	Property Tax Admin Cost	7,371	7,400	8,125	8,940
7382	Election Services	10,229	-	-	10,500
7384	Legal Notices	1,183	550	2,522	2,500
7385	Transpac Fees	21,760	21,978	22,197	22,641
7389	Misc. Expenses	(47,421)	-	97	500
7408	Crossing Guard Services	8,114	8,415	8,500	9,164
7411	Prof. Services Retainer	167,786	143,500	182,313	181,000
7413	Special Legal Services	275	-	508	500
7414	Auditing Services	8,250	16,635	62,835	28,000
7415	Computer Services	2,025	1,700	3,304	13,026
7417	Janitorial Services	54,858	55,832	53,470	55,420

**CITY OF CLAYTON GENERAL FUND EXPENDITURE PROPOSED BUDGET
FISCAL YEAR 2014-15**

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7419	Other Prof. Services	91,853	42,750	104,947	37,778
7420	Merchant Fees	1,276	1,500	1,774	2,000
7423	Business Audit / Library Aide	15,657	21,778	18,000	22,819
7424	Dispatch Services	158,076	158,076	168,400	178,500
7425	Lab Fees	21,812	18,000	13,631	13,903
7427	Cal ID Services	11,125	11,648	11,681	12,265
7429	Animal Control Services	60,552	62,492	64,089	66,411
7430	Well Monitoring Contract	17,402	19,043	3,513	-
7432	Emergency Services	67	100	105	100
7433	Integrated Justice System (ACCJIN-ARIES)	9,755	9,521	9,755	13,465
7486	CERF Charges/Depreciation	-	-	53	40,000
7492	Disability Access Education Fee	171	100	525	-
8120	Transfers to Self Insurance and CERF	-	-	54,154	-
8121	Transfer to CERF	-	-	25,000	-
Total Expenditures		3,697,936	3,649,122	4,064,460	3,852,275
Total Revenues					3,879,561
Projected Surplus (Shortfall)					27,286

City Council
Department 01

Department Description

The five member City Council is the elected policy-making body for the City of Clayton. Members of the City Council are elected to four year overlapping terms at General Municipal elections held in November of even numbered years. The City Council receives a monthly stipend of \$390 for their services. The Mayor and Vice Mayor are selected annually by the Council from amongst its membership in December each year.

Services funded:

- Hold regular, twice monthly City Council meetings on Tuesday evenings, and special meetings on an as-needed basis; includes closed sessions as permitted by law.
- Set policy goals and objectives for all City service functions.
- Members serve on various ad-hoc subcommittees and inter-governmental boards to represent the community on critical local and regional issues.
- Appoint citizens to City boards and commissions, and advisory committees.
- Coordinate, attend and participate in community events such as the 4th of July Parade and the Concerts in The Grove park.
- Video City Council meetings for playback on the City Cable Channel 24 for public viewing.
- General Municipal Election costs and expenses every even-numbered year through contract with the County Elections Office.
- Hires the City Manager and the City Attorney, and appoints the City Treasurer

City of Clayton
 Budget Legislative Dept 01
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7115	Council/Commission Comp	23,498	23,400	23,400	23,400
7220	PERS Retirement	3,393	3,734	3,606	3,881
7231	Workers Comp Insurance	366	765	765	990
7232	Unemployment Insurance	-	-	1,116	1,116
7233	FICA and Medicare	401	630	610	630
7246	Benefit Insurance	367	-	-	-
7324	Dues and Subscriptions	11,997	12,310	11,512	12,074
7361	Advertising	91	-	-	-
7362	City Promotional Activity	3,325	4,462	5,141	5,550
7363	Business Expense	18	-	47	100
7372	Conference	-	-	658	-
7382	Election Services	10,229	-	-	10,500
7419	Other Prof. Services	10,802	8,000	7,300	7,500
Total Expenditures		64,486	53,301	54,154	65,741

Administration/ Finance
Department 02

Department Description

City Manager's Department

The City Manager functions as the chief executive officer of the municipal organization, directly hires all professional management staff, oversees the day to day operations of the City, and proposes and manages the implementation of City Council directed policy. The department oversees all human resources and public information services, and is comprised of three (3) professional staff members (City Manager; Assistant to the City Manager; HR Manager/City Clerk).

Services funded:

- Provide leadership to professional staff and municipal employees.
- Advise and recommend policies to the City Council; receive and implement policy directions from the City Council.
- Act as lead negotiator for real property transactions and labor negotiations.
- Oversee the day to day operations of the City.
- Respond to general public inquiries.
- Research and analysis of municipal issues and special projects as assigned.
- Oversee and negotiate various franchise agreements.
- Prepare and distribute agenda packets and minutes.
- Administer contracts, coordinate staffing, and prepare administrative forms and permits for the City's large community and special events.
- Manage consultant contracts and lease agreements.
- Maintain and update the City's website.
- Coordinate all human resource functions responsible for recruitment, employee benefits, risk management, OSHA compliance, and workers' compensation administration.
- Oversee a citywide training plan for OSHA compliance and safety program.
- Research and respond to inquiries by citizens and press in compliance with the Public Records Act.
- Contract with Contra Costa County for municipal elections.
- Process general liability and workers' compensation claims filed against the City.
- Provide notary services.
- Coordinate the self-insured risk management tasks of the organization.

City Attorney

The City Attorney is selected and appointed by the City Council to provide ongoing legal support and advice to the Council and City staff. Since incorporation in 1964 the City has only contracted with two law firms for City Attorney services. The City Attorney is responsible for providing written and oral legal advice on issues of interest and legal concern to the City, prepares Ordinances and Resolutions, reviews contracts and agreements, and manages litigation.

Services funded:

- Attend City Council meetings as the City's legal counsel.
- Draft and Review ordinances, resolutions, contracts, and other legal documents.
- Provide legal opinions on matters of interest or concern to the client (City Council; City Manager).
- Advice regarding land use issues.
- Oversee litigation involving the City.

- Assist the Council and staff in limiting litigation exposure and containing liability costs.
- Advise the City on changes to and impacts of state and federal laws, and case laws.

Finance

The City's Finance Department has one full time professional and utilizes two permanent part-time employees. The Department is responsible for the City's budgetary process and audits, financial reporting, accounts payable and receivable, business licenses, parks and facilities rentals, and payroll. The Department also includes the appointed City Treasurer (citizen), who provides auditing and investment oversight.

Services funded:

- Prepare Clayton's budget process, financial reviews and pre-audit statements.
- Prepare for and oversees the audit process performed by contracted independent auditors.
- Maintain and analyze investment portfolios and reports.
- Complete State of California and Contra Costa County required financial reports.
- Analyze all Successor Agency debt and contractual obligation payments.
- Manage payment of the City's pension and health benefits.
- Manage of accounts receivable, cash receipts, and accounts payable.
- Manage City business license program.
- Prepare deposits, payroll and track employee benefits.
- Manage the rental of City facilities and parks (Endeavor Hall, Library Meeting Room, Clayton Community Park, The Grove Park).
- Manage all project costs and related deposit accounts.
- Maintain financial software and related accounts.

City of Clayton
 Budget Admin/Fin Dept 02
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	509,508	492,806	489,100	480,560
7112	Temporary Help	-	33,739	55,414	-
7116	Part-time Salaries	9,461	-	-	-
7122	Accrued leave	7,339	-	-	-
7218	LTD Insurance	3,430	3,714	3,690	3,870
7220	PERS Retirement	102,495	101,199	91,700	80,580
7231	Workers Comp Insurance	7,686	15,434	15,434	20,170
7232	Unemployment Insurance	-	-	2,604	2,604
7233	FICA and Medicare	8,102	9,541	10,770	6,920
7241	Auto Allowance/Mileage	10,533	10,740	10,979	10,740
7246	Benefit Insurance	75,564	78,947	75,870	79,880
7324	Dues and Subscriptions	1,731	1,831	1,666	1,931
7332	Telecommunications	6,730	10,280	6,900	7,000
7364	Employee recognition	868	2,000	1,345	2,000
7371	Travel	7	-	18	100
7373	Education and Training	20	-	-	-
7389	Misc. Expenses	(51,448)	-	-	-
7411	Prof. Services Retainer (Legal)	74,110	70,000	68,250	53,000
7413	Special Legal Services	275	-	508	500
7414	Auditing and Financial Reporting Services	8,250	16,635	62,835	28,000
7415	Computer Services	2,025	1,700	3,304	13,026
7419	Other Prof. Services	10,981	12,109	37,809	4,505
7486	CERF Charges/Depreciation	-	-	53	-
7492	Disability Access Education Fee	171	100	525	-
Total Expenditures		787,838	860,776	938,773	795,386

**Public Works
Department 03**

Department Description

This department maintains City owned buildings and grounds; and provides maintenance for all non-special district facilities and land. The core employee unit of 5 permanent employees consists of two Maintenance Supervisors and three Maintenance Workers. Labor is augmented by temporary seasonal workers.

Services funded:

- Provide routine maintenance for City building and grounds.
- Provide landscaping maintenance for all neighborhood parks in the City (Lydia Lane, North Valley Park, Westwood, Stranahan and El Molino).
- Contract janitorial services for City facilities and buildings.
- Contract tree trimming services.
- Fire inspections of City owned buildings and facilities.
- Contract for HVAC system repairs.
- Contract for required elevator safety and inspection services.

City of Clayton
 Budget Public Works Dept 03
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	8,203	8,289	8,618	11,230
7112	Temporary Help	127	2,891	1,398	1,330
7113	Overtime	-	-	433	-
7218	LTD Insurance	43	48	431	91
7220	PERS Retirement	1,560	1,432	1,834	2,730
7231	Workers Comp Insurance	110	444	322	531
7232	Unemployment Insurance	-	-	660	131
7233	FICA and Medicare	79	310	164	264
7246	Benefit Insurance	(3,482)	1,344	1,350	2,760
7311	General Supplies	4,451	4,900	4,341	4,350
7329	Park Supplies	712	-	-	-
7331	Rentals/Leases	310	140	-	-
7332	Telecommunications	3,103	2,750	1,883	2,000
7335	Gas & Electric Serv.	33,424	30,000	29,700	30,000
7338	Water Service	15,550	15,200	15,000	15,450
7341	Buildings & Grounds Mtn	8,059	10,168	8,038	13,566
7342	Machinery/ Equip Maint.	3,559	4,000	2,906	3,000
7343	Vehicle Maintenance	5,526	3,800	5,500	5,500
7344	Vehicle Gas, Oil, and Supplies	12,442	11,000	11,100	11,100
7345	Office Equip. Maint. & Repairs	-	-	-	-
7346	HVAC Mtn & Repairs	9,903	9,000	15,917	17,000
7347	Deferred Mtn Projects	42,634	-	34,429	25,077
7363	Business Expense	-	-	160	160
7373	Education and Training	392	500	685	690
7374	Recycling Education	-	-	-	-
7389	Misc. Expenses	640	-	-	-
7411	Prof. Services Retainer	-	-	692	9,600
7417	Janitorial Services	8,311	8,141	8,400	8,400
7419	Other Prof. Services	625	400	639	400
7429	Animal Control Services	-	525	-	525
7485	CERF Charges/Depreciation	-	-	-	15,000
Total Expenditures		156,279	115,282	154,598	180,885

Community Development Department 04

Department Description

The Community Development Department is responsible for the general administration, development processing, zoning administration, architectural review, subdivision processing, Municipal Code and Zoning enforcement, General Plan administration, environmental review, housing, and special planning studies for the City, including associated staff support for the City Council and the Planning Commission. The Department provides guidance in the physical development of the City while protecting and maintaining the quality of its physical environment. The Department facilitates public participation and community involvement in planning issues. The Department consistently seeks to enhance the community's safety, welfare, economic opportunities and quality of life through land use controls. It consists of a Community Development Director, a part-time Assistant Planner and a part-time Code Enforcement Officer.

Services funded:

Long Range Planning and Special Studies Program

- Prepare and update *Town Center Specific Plan*, and the *Marsh Creek Road Specific Plan*, and state-mandated General Plan which includes the Housing Element.
- Prepare studies to update City policies in response to changes in State law, resource availability, and community goals.
- Facilitate public participation and community involvement in planning issues.
- Participate in development and review of regional studies prepared by ABAG, Contra Costa Transportation Authority, and TRANSPAC.
- Support City Council and City Manager in addressing regional governance and planning issues.

Development and Design Review Program

- Review, analyze, and provide recommendations on land development and design proposals by private property owners and governmental agencies.
- Provide support to City Council, Planning Commission, and City Manager.
- Reviews land development plans for compliance with City zoning requirements.
- Coordinate and oversee contract with County Building Inspection Department on building permits for construction projects.
- Administer environmental review process in compliance with the California Environmental Quality Act (CEQA).

Ordinance Information and Code Enforcement Program

- Provide zoning information and permit services at the City Hall public counter.
- Investigate and enforce zoning and land use complaints.
- Prepare amendments of zoning ordinance and zoning map.

Housing Program

- Administer the low-and moderate-income housing programs of the City.
- Ensure low-and moderate-income units remain available to qualified applicants upon sale of units.

City of Clayton
 Budget Community Dev Dept 04
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	137,116	164,162	164,004	164,170
7115	Council/Commission Comp	7,050	7,200	7,200	7,200
7119	Furlough	-	-	-	-
7218	LTD Insurance	751	1,241	1,169	1,320
7220	PERS Retirement	23,879	18,924	18,106	19,920
7231	Workers Comp Insurance	2,573	5,138	5,138	6,890
7232	Unemployment Insurance	-	-	868	868
7233	FICA and Medicare	1,583	2,278	2,052	2,360
7241	Auto Allowance/Mileage	3,105	4,140	4,344	4,240
7246	Benefit Insurance	18,530	31,652	33,940	35,000
7323	Books/Periodicals	11	100	-	100
7324	Dues and Subscriptions	675	675	675	675
7332	Telecommunications	633	630	549	560
7371	Travel	30	100	100	-
7373	Education and Training	-	-	5	-
7384	Legal Notices	1,183	550	2,522	2,500
7385	Transpac Fees	21,760	21,978	22,197	22,641
7389	Misc. Expenses	1,210	-	-	-
7411	Prof. Services Retainer	8,203	-	25,163	19,200
7419	Other Prof. Services Temp Planning Svc	33,854	170	30,093	3,210
Total Expenditures		262,145	258,939	318,125	290,854

General Services

Department 05

Department Description

This department functions as the internal support service fund for expenses which aid the efficient and effective operation of the City organization. It has no assigned employees or revenue-generating capability.

Services funded:

- One of the original members of the Municipal Pooling Authority of Northern California (MPA) Joint Powers Authority (JPA) for self-insured and risk pooled programs of general liability, workers compensation, and employee wellness.
- Contract lease agreements for City Hall copier and postage machine.
- Provide all office supplies for administration and general City functions.
- Ensure payment of Property Tax Administration fees levied by the County.
- Contract for payroll processing services (ADP).
- Contract for internet and telephone services.
- Special event insurance for City sponsored events.
- Provides funding for Other Post Employment Benefits (OPEB) required of the City through contract with CalPERS medical insurance coverage.

City of Clayton
 Budget General Services Dept 05
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7119	Furlough (Depts 2,3,4,6)	(47,638)	(49,028)	(8,900)	(9,160)
7220	PERS Retirement	(212)	-	-	-
7231	Workers Comp Insurance	14,704	47,398	1,430	869
7232	Unemployment Insurance	11,338	11,231	-	-
7246	Benefit Insurance	969	-	-	-
7247	OPEB Expense	(12,774)	6,175	7,711	8,640
7312	Office supplies	5,621	7,300	5,431	6,000
7314	Postage	4,101	4,400	3,600	4,000
7321	Printing and Binding	-	-	739	-
7331	Rentals/Leases	12,266	11,430	12,460	12,670
7351	Insurance Premiums	85,824	71,963	72,524	69,407
7373	Education and Training	236	-	236	-
7381	Property Tax Admin Cost	7,371	7,400	8,125	8,940
7419	Other Prof. Services	22,269	17,030	21,560	17,870
7420	Merchant Fees	1,276	1,500	1,774	2,000
Total Expenditures		105,352	136,799	126,690	121,236

**Police Department
Department 06**

Department Description

The Clayton Police Department has a present authorized strength of 11 full-time sworn members (includes the Chief), 2 civilians, and active Police Reserve, VIPS, CERT, and Cadet programs. The Department is a generalist law enforcement agency with duties that include all aspects of local law enforcement. Sworn positions currently work on a 4-10/3-12 plan and may be assigned to specialized assignments such as field training officer, traffic accident investigator, bicycle patrol, and motorcycle patrol. The Department's employees take pride in their jobs and the community they serve and strive to perform their duties in a professional but sensitive, friendly, and positive manner. It subscribes to a community-oriented policing philosophy.

Services funded:

- Provide traffic enforcement and collision investigation throughout the City and on the Trails system.
- Investigate crimes and submit to the District Attorney for prosecution.
- Represent the City in meetings with community groups, civic organizations, and inter-agencies concerned with law enforcement problems and policies.
- Event Planning for various City sponsored events such as the 4th of July Parade, Concerts in The Grove, and many community sponsored events such as the Clayton Art and Wine and Oktoberfest.
- Facilitate the VIPS and CERT programs to serve the community.
- Participation in the East Bay Regional Interoperability Communications system.
- Contract for animal control services through Contra Costa County.
- Contract for police dispatch services and police records management through the City of Concord.

City of Clayton
Budget Police Dept 06
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	843,484	828,110	831,000	858,300
7113	Overtime	108,444	95,000	125,580	100,000
7116	Part-time Salaries	3,727	3,748	3,875	4,200
7218	LTD Insurance	5,587	6,473	6,336	7,050
7220	PERS Retirement	338,650	276,795	325,755	277,400
7231	Workers Comp Insurance	13,207	26,937	26,937	37,000
7232	Unemployment Insurance	-	-	5,942	5,942
7233	FICA and Medicare	14,513	13,592	14,343	14,400
7241	Auto Allowance/Mileage	4,525	4,440	4,600	4,440
7242	Uniform Allowance	6,075	9,000	9,000	9,000
7246	Benefit Insurance	155,316	156,443	161,473	147,300
7311	General Supplies	5,572	4,500	4,800	5,000
7312	Office supplies	2,289	2,350	2,350	2,350
7314	Postage	527	500	400	500
7324	Dues and Subscriptions	5,240	18,652	5,448	5,500
7325	EBRCSA system user fee	-	-	8,808	9,000
7332	Telecommunications	12,189	11,000	10,700.00	11,000
7342	Machinery/ Equip Maint.	2,594	1,500	1,000	1,500
7343	Vehicle Maintenance	15,877	13,500	17,000	17,000
7344	Vehicle Gas, Oil, and Supplies	33,998	33,000	34,000	34,600
7345	Office Equip. Maint. & Repairs	1,473	1,400	1,798	1,860
7363	Business Expense	154	100	-	-
7364	Employee recognition	428	428	473	500
7365	Volunteer Appreciation	-	169	273	300
7373	Education and Training	7,558	7,000	7,000	13,000
7374	Recycling Education	-	-	300	-
7375	Training Reimbursable	-	-	764	-
7389	Misc. Expenses	2,177	-	97	500
7408	Crossing Guard Services	8,114	8,415	8,500	9,164
7411	Prof. Services Retainer	3,845	-	8,208	19,200
7417	Janitorial Services	2,700	2,700	2,700	2,700
7419	Other Prof. Services	9,607	4,007	6,496	3,233
7424	Dispatch Services	158,076	158,076	168,400	178,500
7425	Lab Fees	21,812	18,000	13,631	13,903
7427	Cal ID Services	11,125	11,648	11,681	12,265
7429	Animal Control Services	58,727	59,014	59,889	61,686
7432	Emergency Services	67	100	105	100
7433	Integrated Justice System (ACCJIN + ARIES)	9,755	9,521	9,755	13,465
7486	CERF Charges/Depreciation	-	-	-	25,000
Total Expenditures		1,867,432	1,786,117	1,899,417	1,906,859

Library
Department 07

Department Description

The operation of the Clayton Community Library was the original model for other cities and is looked to as the example in County - City partnerships. While staffing of the Library is run by the County Library System, the City owns and maintains the building and grounds surrounding the Library at City expense.

Services funded:

- Payment of costs for Sunday and weekday operations (44 hours) at the Library beyond the County's base of 35 weekly hours.
- Maintenance costs for building.
- Grounds and parking lot maintenance.
- Oversee contract for janitorial services.
- Fire inspection of City owned facility.
- Oversee contract for HVAC system repairs.
- Oversee contract for pest extermination services.

City of Clayton
 Budget Library Dept 07
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected 6/30/2013	2014-15 Proposed Budget
7111	Salaries/Regular	11,981	11,470	18,680	17,460
7112	Temporary Help	537	5,428	1,140	1,340
7218	LTD Insurance	81	91	138	142
7220	PERS Retirement	2,690	2,689	3,396	4,230
7231	Workers Comp Insurance	136	604	604	795
7232	Unemployment Insurance	-	-	1,500	177
7233	FICA and Medicare	259	166	376	355
7246	Benefit Insurance	2,363	2,524	4,270	4,280
7311	General Supplies	69	-	-	-
7332	Telecommunications	2,058	2,059	2,190	2,190
7335	Gas & Electric Serv.	49,843	47,000	47,100	48,000
7338	Water Service	1,537	1,550	1,580	1,630
7341	Buildings & Grounds Mtn	8,226	7,681	10,061	8,740
7346	HVAC Mtn & Repairs	14,147	13,834	10,813	13,813
7417	Janitorial Services	30,866	32,466	29,310	31,320
7423	Extra & Sunday Operating Hours	15,657	21,778	18,000	22,819
Total Expenditures		140,451	149,341	149,158	157,291

Department Description

The Department's duties can be divided into three basic categories: administrative, capital improvements, and land development. The City contracts with PERMCO Engineering for the performance of these services as the City Engineer.

Services funded:

Administrative

- Administer the City's encroachment permit program as well as the Geological Hazard Abatement District and various special Assessment Districts.
- Coordinate with the Maintenance Department regarding maintenance, operations and the repair of public transportation facilities (e.g. streets; sidewalks).
- Enforcement and continuous update of the City's Standard Plans and Specifications for design and construction.
- Represent the City's interests in regional transportation and funding issues.
- Response to flood zone information requests.
- Serve as the City Engineer.

Capital Improvements

- Administer the City's Capital Improvements Program, including coordination with the City Manager; evaluation and prioritization of Capital Improvement Projects; procurement of funds; right-of-way and land acquisition; and administration of the public bidding process.
- Administer the City's Pavement Management System.
- Supervision of the design and construction of all street and infrastructure projects, including sanitary sewer and storm drainage systems, local roads and traffic lights.

Land Development

- Coordinate with the Planning Department in the review and approval process for all land development projects.
- Plan check and review of construction plans, collection of fees, and construction inspection for all private development and improvements thereto.

City of Clayton
 Budget Engineering Dept 08
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected 6/30/2013	2014-15 Proposed Budget
7324	Dues and Subscriptions	168	184	623	630
7332	Telecommunications	826	824	824	830
7411	Engineering Services Retainer	79,564	73,500	80,000	80,000
7430	Well Monitoring Contract	17,402	19,043	3,513	-
Total Expenditures		97,960	93,551	84,960	81,460

**Community Park
Department 09**

Department Description

In 2009 the Clayton Community Park was separated into its own department in order to capture the actual costs of maintaining this well used multi-sport and recreational public park.

Services funded:

- Mowing of the turf.
- Ball field turf and sports field grooming.
- Water irrigation supply to ball fields and surrounding vegetation
- Safety inspections of play equipment and apparatus.
- Trash removal and general park clean-up.
- Landscape pruning.
- Oversee contract for janitorial services in the park.
- Utility expenses (water and electrical).
- Repairs to and maintenance of the irrigation system.

City of Clayton
 Budget Community Park Dept 09
 Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	45,759	41,582	59,530	52,340
7112	Temporary Help	7,424	19,678	14,600	14,780
7113	Overtime	543	2,000	860	2,000
7218	LTD Insurance	296	328	324	424
7220	PERS Retirement	9,921	9,749	12,270	12,690
7231	Workers Comp Insurance	675	1,360	2,190	2,840
7232	Unemployment Insurance	-	650	4,690	920
7233	FICA and Medicare	1,412	603	2,011	1,920
7246	Benefit Insurance	8,602	9,150	14,090	12,830
7311	General Supplies	-	-	1,155	13,000
7329	Park Supplies	13,392	10,300	13,000	-
7331	Rentals/Leases	-	405	-	500
7335	Gas & Electric Serv.	1,225	1,700	1,300	1,500
7338	Water Service	106,159	81,000	115,100	118,560
7411	Prof. Services Retainer	2,064	-	-	-
7417	Janitorial Services	12,981	12,525	13,060	13,000
7418	Eng Plan Check	-	-	-	-
7419	Other Prof. Services	3,715	1,034	1,051	1,060
7429	Animal Control Services	1,825	2,953	4,200	4,200
Total Expenditures		215,994	195,017	259,431	252,564

**OTHER GOVERNMENTAL
AND
PROPRIETARY FUNDS
2014-15**

City of Clayton
Gas Tax Fund 201
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	10,453	23,248	7,000	6,640
7112	Temporary Help	1,027	5,918	2,000	1,830
7218	LTD Insurance	69	179	40	60
7220	PERS Retirement	2,286	5,315	1,100	1,610
7231	Workers Comp Insurance	492	925	480	360
7232	Unemployment Insurance	446	266	550	120
7233	FICA and Medicare	272	661	260	240
7246	Benefit Insurance	4,817	1,824	1,300	1,630
7311	General Supplies	1,458	1,401	1,401	12,000
7327	Arterial Street Light Supplies	5,680	25,179	5,800	1,500
7335	Gas & Electric Serv.	42,770	42,500	43,500	44,000
7340	Special Events/Traffic Safety Supplies	-	800	800	3,000
7349	Traffic Signal Maintenance	22,182	26,000	25,000	26,000
7381	Property Tax Admin Cost	265	300	300	310
7419	Other Prof. Services	-	206	2,948	406
8101	Transfer to General Fund	6,687	6,687	6,687	6,874
8111	Transfer to CIP Fund	462,558	51,822	82,893	209,508
Total Expenditures		561,461	193,231	182,059	316,088
4607	Arterial S. Light Assessment	25,035	25,675	26,500	26,500
5209	State Gasoline 2105	47,577	54,800	44,000	54,928
5210	State Gasoline 2106	40,511	46,441	37,000	47,547
5211	State Gasoline 2107	77,961	87,616	65,000	67,492
5212	State Gasoline 2107.5	3,000	3,000	3,000	3,000
5216	State of CA Sec 2103 (Prop 42)	86,387	100,000	148,000	119,854
5790	Other Revenue	2,496	-	-	-
5601	Interest	(1,229)	1,500	590	600
5606	Unrealized Inv. Gain/Loss	-	-	-	-
Total Revenue		281,738	319,032	324,090	319,921
Increase (Decrease) in Fund Balance		(279,723)	125,801	142,031	3,833
Beginning Fund Balance		133,859	(145,864)	(145,864)	(3,833)
Ending Fund Balance (Deficit)		(145,864)	(20,063)	(3,833)	-

City of Clayton
Landscape Mtn District CFD 2007-1 Fund 210
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	175,559	162,632	162,632	159,880
7112	Temporary Help	69,573	94,150	94,150	98,110
7113	Overtime	67	-	-	-
7218	LTD Insurance	1,162	1,374	1,374	1,300
7220	PERS Retirement	38,548	40,784	40,784	38,750
7231	Workers Comp Insurance	7,416	9,966	9,966	11,420
7232	Unemployment Insurance	5,449	5,449	5,500	4,700
7233	FICA and Medicare	6,943	9,561	9,561	9,830
7246	Benefit Insurance	35,782	35,611	35,611	39,180
7311	General Supplies	33,924	43,000	43,000	43,000
7316	Landscape Replacement Material	3,498	20,000	20,000	20,000
7335	Gas & Electric Serv.	28,308	25,000	21,000	25,000
7338	Water Service	178,202	180,000	180,000	187,000
7342	Machinery/ Equip Maint.	12,682	10,000	10,000	10,000
7343	Vehicle Maintenance	4,480	12,000	12,000	12,000
7344	Vehicle Gas, Oil, and Supplies	12,850	10,500	14,800	15,300
7381	Property Tax Admin Cost	3,735	3,737	3,737	3,800
7389	Misc. Expenses	80	-	-	-
7411	Prof. Services Retainer	4,660	-	-	-
7412	Engineering Inspection	-	1,430	-	-
7419	Other Prof. Services	142,059	163,355	146,157	148,419
7486	CERF Charges/Depreciation	13,500	13,500	13,500	13,500
7520	Project/Program costs	19,145	82,900	61,807	207,000
7615	Property Taxes	2,447	2,893	2,506	2,600
8101	Transfer to General Fund	31,402	32,156	32,156	33,056
8111	Transfer to CIP Fund	468,601	-	9,887	-
8113	Transfer to Stormwater Fund	456	-	912	912
Total Expenditures		1,300,527	959,998	931,041	1,084,757
4604	Clayton LMD Assessment	954,704	978,034	978,034	1,005,224
5601	Interest	3,279	4,000	3,000	4,000
5790	Other Revenue	(400)	-	-	-
5702	Donations/Contributions	250	-	1,200	-
5606	Unrealized Inv Gain/Loss	(6,727)	-	-	-
Total Revenue		951,106	982,034	982,234	1,009,224
Increase (Decrease) in Fund Balance		(349,421)	22,036	51,194	(75,533)
Beginning Fund Balance		507,280	157,860	157,860	209,053
Ending Fund Balance		157,860	179,896	209,053	133,520

City of Clayton
Grove Park CFD 2006-1 Fund 211
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	21,678	28,748	21,900	19,930
7112	Temporary Help	7,388	11,293	9,200	8,650
7113	Overtime	-	-	-	-
7218	LTD Insurance	168	227	170	162
7220	PERS Retirement	5,595	6,740	4,600	4,830
7231	Workers Comp Insurance	803	1,416	1,251	1,210
7232	Unemployment Insurance	974	692	1,740	460
7233	FICA and Medicare	773	1,281	1,040	960
7246	Benefit Insurance	5,973	4,751	5,300	4,890
7310	Supplies & Equipment	3,384	-	37	-
7311	General Supplies	-	4,800	4,800	3,920
7331	Rentals/Leases	-	500	500	500
7335	Gas & Electric Serv.	1,367	1,300	1,400	1,400
7338	Water Service	8,904	6,677	10,939	11,000
7342	Machinery/ Equip Maint.	500	500	800	800
7343	Vehicle Maintenance	-	1,000	500	1,000
7344	Vehicle Gas, Oil, and Supplies	-	1,500	750	1,500
7381	Property Tax Admin Cost	3,738	3,900	3,900	3,900
7382	Election Services	-	-	-	19,200
7389	Misc. Expenses	(80)	-	-	-
7417	Janitorial Services	12,325	13,325	12,600	12,600
7419	Other Prof. Services	4,088	7,137	6,185	6,205
7420	Other Outside Services	3,749	3,800	3,800	3,800
7484	Capital Outlay - Structures & Imp.	-	-	61,540	30,000
7485	Capital Equipment / Asset Replacement	-	23,000	3,910	23,000
7486	CERF Charges/Depreciation	2,700	2,700	2,700	2,700
7615	Property Taxes	436	2,190	2,190	2,240
8101	Transfer to General Fund	6,399	6,533	6,533	6,716
Total Expenditures		90,860	134,010	168,285	171,573
4613	Downtown Park Assessment	113,474	116,834	116,834	120,106
5601	Interest	3,877	2,000	3,400	3,400
5602	Other Revenue	472	-	472	-
5606	Unrealized Inv Gain/Loss	(794)	-	-	-
5702	Donations & Contributions	-	-	10,000	10,000
5790	Misc Revenue	9,733	10,000	-	-
Total Revenue		126,762	128,834	130,706	133,506
Increase (Decrease) in Fund Balance		35,902	(5,176)	(37,579)	(38,067)
Beginning Fund Balance					
Unreserved Fund Balance		116,775	147,677	147,677	105,098
Asset Replacement Reserve		103,858	103,858	103,858	103,858
Unallocated Reserve Fund		25,000	30,000	30,000	35,000
Total Beginning Fund Balance		245,633	281,535	281,535	243,956
Ending Fund Balance		281,535	276,359	243,956	205,888

City of Clayton
GHAD Fund 212
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7314	Postage	719	700	700	700
7351	Insurance Premiums	-	-	-	14,000
7381	Property Tax Admin Cost	1,037	1,400	1,400	1,400
7384	Legal Notices	-	95	80	100
7389	Misc. Expenses	267	267	267	270
7412	Engineering Inspection	5,169	3,000	3,000	3,000
7413	Special Legal Services	102	1,000	1,000	1,000
7419	Other Prof. Services	409	-	-	-
7520	Project/Program costs Kelok Monitoring	-	11,700	-	11,700
8101	Transfer to General Fund	19,200	20,073	20,073	6,635
Total Expenditures		26,902	38,235	26,520	38,805
4607	Presley Settlement	-	-	-	-
4606	GHAD Assessment	34,685	34,685	35,522	36,509
5601	Interest	338	130	400	400
5606	Unrealized Inv. Gain/Loss	87	-	-	-
5790	Other revenues	11,489	-	-	-
Total Revenue		46,600	34,815	35,922	36,909
Increase (Decrease) in Fund Balance		19,697	(3,420)	9,402	(1,896)
Beginning Fund Balance		5,383	25,080	25,080	34,482
Ending Fund Balance		25,080	21,660	34,482	32,586
Note: Presley GHAD Settlement FB		118,730	119,730	120,090	121,450

City of Clayton
Presley GHAD Settlement Fund 213
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7611	Principal	-	-	-	-
7612	Interest Payment	-	-	-	-
7613	Paying Agent Fees	-	-	-	-
7615	Property Taxes	-	-	-	-
7998	County Pass Throughs	-	-	-	-
7999	State Take Aways	-	-	-	-
8101	Transfer to General Fund	-	-	-	-
8103	Transfer to Streetlights	-	-	-	-
8104	Transfer to Measure C	-	-	-	-
8106	Transfer to RDA Debt	-	-	-	-
8111	Transfer to CIP Fund	-	-	-	-
8112	Transfer to Endeavor Hall	-	-	-	-
8114	Transfer to GHAD (Pebble Beach project)	-	-	-	-
Total Expenditures		-	-	-	-
5601	Interest Income	1,616	1,000	1,360	1,360
5606	Unrealized Investment Gain/Loss GASB31	(452)	-	-	-
Total Revenue		1,164	1,000	1,360	1,360
Increase in Fund Balance		1,164	1,000	1,360	1,360
Beginning Fund Balance		117,566	118,730	118,730	120,090
Ending Fund Balance		118,730	119,730	120,090	121,450

City of Clayton
Street Light Fund 214
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	205	-	-	-
7113	Overtime	10,114	11,625	11,625	12,500
7220	PERS Retirement	46	-	-	-
7311	General Supplies	3,310	6,034	1,000	4,000
7335	Gas & Electric Serv.	79,749	96,500	102,310	102,310
7381	Property Tax Admin Cost	3,682	3,682	3,710	3,710
7389	Misc. Expenses	267	-	267	270
7412	Engineering	-	-	1,200	1,200
7419	Other Prof. Services	-	206	206	206
8101	Transfer to General Fund	10,280	10,280	10,280	10,568
Total Expenditures		107,653	128,327	130,598	134,764
4607	Street Light Assessment	125,991	125,991	125,991	125,991
5601	Interest	2,142	2,000	1,880	1,880
5606	Unrealized Inv. Gain/Loss	(503)	-	-	-
Total Revenue		127,630	127,991	127,871	127,871
Increase (Decrease) in Fund Balance		19,977	(336)	(2,727)	(6,892)
Beginning Fund Balance		128,977	148,953	148,953	146,226
Ending Fund Balance		148,953	148,617	146,226	139,334

City of Clayton
Stormwater Fund 216
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	20,827	23,626	23,690	19,150
7112	Temporary Help	9,618	9,618	7,270	6,580
7218	LTD Insurance	127	187	120	160
7220	PERS Retirement	4,133	5,539	3,110	4,640
7231	Workers Comp Insurance	535	1,146	981	1,090
7232	Unemployment Insurance	550	543	1,830	400
7233	FICA and Medicare	768	1,020	940	790
7246	Benefit Insurance	4,730	3,724	3,900	4,700
7311	General Supplies	489	6,800	5,000	11,800
7373	Education and Training	-	5,000	5,000	5,000
7389	Misc. Expenses	444	5,000	500	500
7409	Street Sweeping Services	42,000	43,000	42,000	43,260
7411	Prof. Services Retainer	800	-	-	-
7412	Engineering Services	8,760	10,000	10,000	10,000
7419	Other Prof. Services	917	37,649	15,949	38,349
7421	Greenwaste Recycling	785	-	-	-
7481	State Regional Annual Discharge Fee	7,279	9,529	9,144	10,000
7520	Project/Program costs- Outreach	450	-	-	4,500
8101	Transfer to General Fund	32,500	33,183	33,183	34,112
Total Expenditures		135,712	195,562	162,617	195,031
	Stormwater Assessment ERU Gross		127,014	126,308	126,615
	NPDES Group Program costs		(25,265)	(25,265)	(25,842)
	Commercial Insp by Central San		(8,000)	(8,000)	(8,000)
	Flood Control Dist Fiscal Mgmt Cost		(3,000)	(3,000)	(3,000)
	County Auditor/Controller Costs		(3,800)	(3,800)	(3,800)
	Adjusted Fund Balance		(3,000)	(3,000)	(3,000)
	Less Reserve		-	-	-
4602	Net Assessment Revenue	91,865	83,949	83,243	82,973
4603	Stormwater O & M Annual Fee	1,824	2,225	1,716	1,716
5601	Interest	2,290	1,000	1,600	1,300
5606	Unrealized Inv. Gain/Loss	(632)	-	-	-
5324	Street Sweeping Fees	38,698	38,720	38,425	38,720
5790	Other Revenues	1,836	-	-	-
6007	Transfer from Landscape Maintenance Fund	456	456	912	912
6028	Transfer from Diablo Estates BA Fund	456	456	456	456
Total Revenue		136,794	126,806	126,352	126,077
Increase (Decrease) in Fund Balance		1,082	(68,756)	(36,265)	(68,955)
Beginning Fund Balance		177,406	178,488	178,488	142,223
Ending Fund Balance		178,488	109,732	142,223	73,269

City of Clayton
Measure J Fund 220
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7419	Other Prof. Services	566	4,392	792	1,000
8101	Transfer to General Fund	4,000	4,000	4,000	4,112
8111	Transfer to CIP Fund	839,281	-	-	184,017
Total Expenditures		843,847	8,392	4,792	189,129
5223	Measure J Tax	263,413	227,000	235,723	235,723
5601	Interest Income (expense)	-	1,500	(1,060)	500
Total Revenue		263,413	228,500	234,663	236,223
Increase (Decrease) in Fund Balance		(580,434)	220,108	229,871	47,094
Beginning Fund Balance (Deficit)		303,469	(276,965)	(276,965)	(47,094)
Ending Fund Balance (Deficit)		(276,965)	(56,857)	(47,094)	-

City of Clayton
Grants Fund 230
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	40,225	60,220	39,092	67,800
7112	Temporary Help	-	-	181	-
7113	Overtime	2,062	-	2,743	-
7218	LTD Insurance	378	360	332	530
7220	PERS Retirement	13,131	26,216	11,187	13,270
7231	Workers Comp Insurance	877	1,311	2,150	2,750
7232	Unemployment Insurance	651	651	-	440
7233	FICA and Medicare	606	1,229	641	950
7242	Uniform Allowance	675	900	900	900
7246	Benefit Insurance	5,990	19,175	1,024	9,620
7311	General Supplies	-	-	105	-
7332	Telecommunications	-	-	6,000	6,000
7351	Insurance Premiums	3,696	-	-	-
7485	Capital Outlay - Equipment and Machinery	7,656	7,350	32,272	10,987
7424	Dispatch Services	-	-	1,568	1,600
7520	Project/Program costs	165	-	26,874	22,475
Total Expenditures		76,111	117,412	125,069	137,322
5220	SLESF - PD	100,418	100,000	103,696	100,000
5220	Municipal Pooling Authority Grant	938	-	1,400	1,000
5220	Recycling Grant	5,000	5,000	5,500	-
5220	Comcast PEG Grant	14,794	14,805	15,050	15,050
5220	Sewer System Management Plan	-	-	22,900	22,475
5224	AED Grant	-	-	4,610	-
5222	Avoid the 25 Grant	2,961	-	2,762	2,800
5601	Interest Income	2,895	2,000	2,480	2,480
5606	Unrealized Inv. Gain/Loss	(825)	-	-	-
Total Revenue		126,180	121,805	158,397	143,805
Increase in Fund Balance		50,069	4,393	33,328	6,483
Beginning Fund Balance		203,746	253,815	253,815	287,143
Ending Fund Balance		253,815	258,208	287,143	293,626

City of Clayton
Development Impact Fund 304
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7311	General Supplies	-	-	9,539	-
Total Expenditures		-	-	9,539	-
5307	Childcare Facility Fees	1,435	-	-	-
5312	Open Space In-Lieu Fee	77,106	-	-	-
5313	Parkland Dedication Fee	-	-	-	-
5314	Offsite Arterial Improvement Fees	10,192	-	-	-
5317	Fire Protection Fee	2,100	-	-	-
5323	Community Facilities Fees	3,150	-	-	-
5325	Police Impact Fee	11,698	-	-	-
5601	Interest Income	10,422	10,000	8,700	8,700
6003	Transfer from CIP	-	-	-	-
6010	Transfer from Oakhurst Fund 410	-	-	-	-
5606	Unrealized Investment Gain/Loss GASB31	(1,818)	-	-	-
Total Revenue		114,286	10,000	8,700	8,700
Increase (Decrease) in Fund Balance		592,075	10,000	(839)	8,700
Beginning Fund Balance		114,286	706,361	706,361	705,522
Ending Fund Balance		706,361	716,361	705,522	714,222

City of Clayton
Clayton Financing Authority Fund 405
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
8111	Transfer to CIP Fund	90,000	-	-	-
Total Expenditures		90,000	-	-	-
5601	Interest Income	9,389	4,000	7,800	7,800
5606	Unrealized Investment Gain/Loss GASB31	(3,665)	-	-	-
Total Revenue		5,724	4,000	7,800	7,800
Increase (Decrease) in Fund Balance		(84,276)	4,000	7,800	7,800
Beginning Fund Balance		772,984	688,708	688,708	696,508
Ending Fund Balance		688,708	692,708	696,508	704,308

City of Clayton
Self Insurance Fund 501
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7311	General Supplies	-	-	-	-
7351	Insurance Premiums (EAP Plan)	1,284	1,296	1,224	1,248
7352	Insurance Claim Deductible	94	5,000	-	5,000
7389	Misc. Expenses	334	-	-	-
7413	Special Legal Services	6,458	3,000	1,000	1,000
Total Expenses		8,170	9,296	2,224	7,248
5601	Interest	296	500	650	500
5606	Unrealized Inv. Gain/Loss	(185)	-	-	-
6001	Transfers From General Fund	-	-	54,154	-
Total Revenue		111	500	54,804	500
Increase (Decrease) in Net Position		(8,059)	(8,796)	52,580	(6,748)
Beginning Net Position		29,779	21,720	21,720	74,300
Ending Net Position		21,720	12,924	74,300	67,552

City of Clayton
CERF Fund 502
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7390	Depreciation Expense	123,775		123,800	123,800
7485	Capital Outlay - Equipment and Machinery	6,308	-	344	-
7489	Loss on Sale of Asset	7,817	-	-	-
Total Expenses		137,901	-	124,144	123,800
5328	CERF Charges to Depts	16,200	16,200	16,200	56,200
5601	Interest	1,173	2,100	1,170	1,170
5606	Unrealized Inv. Gain/Loss	(1,242)	-	-	-
5623	Gain on Sale of Asset	-	-	-	-
6099	Capital Contribution	-	-	-	-
6001	Transfers from General Fund	-	-	25,000	-
Total Revenue		16,131	18,300	42,370	57,370
Increase (Decrease) in Net Position		(121,769)	18,300	(81,774)	(66,430)
Beginning Net Position (Deficit)		669,847	548,078	548,078	466,304
Ending Net Position (Deficit)		548,078	566,378	466,304	399,874

Other Balance Sheet Outflows of Resources

1503	Machinery, Vehicles & Equipment	-	-	-	102,000
Total Other Outflows		-	-	-	102,000
Net investment in capital assets		462,495	462,495	338,695	316,895
Unrestricted Net Position resulting from:					
Pooled cash and investments on hand		85,583	103,883	127,609	82,979
Total Net Position		548,078	566,378	466,304	399,874

City of Clayton
Community Gym Fund 701
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7112	Temporary Help	-	-	-	-
7419	User Expenses	-	24,000	-	-
Total Expenses		-	24,000	-	-
5699	User Fees	-	-	-	-
5601	Interest	-	-	50	300
5606	Unrealized Inv. Gain/Loss	-	-	-	-
Total Revenue		-	-	50	300
Increase (Decrease) in Net Position		-	(24,000)	50	300
Beginning Net Position (Deficit)		(5,265)	(5,265)	(5,265)	(5,215)
Ending Net Position (Deficit)		(5,265)	(29,265)	(5,215)	(4,915)

City of Clayton
Endeavor Hall Fund 702
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7111	Salaries/Regular	5,793	5,495	7,420	6,460
7112	Temporary Salaries	91	-	890	750
7114	Attendant	-	1,872	-	-
7116	Part-time salaries	1,196	1,400	1,480	1,880
7218	LTD Insurance	34	43	50	53
7220	PERS Retirement	1,106	1,288	1,500	1,570
7231	Workers Comp Insurance	134	283	272	390
7232	Unemployment Insurance	75	151	600	200
7233	FICA and Medicare	116	268	190	300
7246	Benefit Insurance	1,742	1,035	1,600	1,590
7311	General Supplies	515	700	200	700
7332	Telecommunications	720	702	740	740
7335	Gas & Electric Serv.	2,275	2,250	2,530	2,530
7338	Water Service	868	900	920	950
7341	Buildings & Grounds Mtn	4,484	5,048	7,074	6,766
7346	HVAC Mtn & Repairs	1,212	1,500	3,214	1,488
7361	Advertising	2,717	4,603	870	870
7417	Janitorial Services	971	1,100	1,520	1,520
Total Expenses Before Depreciation		24,049	28,639	31,070	28,757
5607	Rental Income	14,800	15,000	18,000	18,000
5601	Interest	-	-	-	-
5606	Unrealized Inv. Gain/Loss	-	-	-	-
5611	Reserve for Endeavor Hall	60	775	700	700
Total Revenue		14,860	15,775	18,700	18,700
Increase (Decrease) in Net Position Before Depreciation		(9,189)	(12,864)	(12,370)	(10,057)
7390	Depreciation Expense	36,067	-	36,067	36,067
(Decrease) in Net Position After Depreciation		(45,256)	(12,864)	(48,437)	(46,124)
Beginning Net Position		1,333,644	1,288,388	1,288,388	1,239,951
Ending Net Position		1,288,388	1,275,524	1,239,951	1,193,827

Net Position is Comprised of the Following

Net investment in capital assets	1,322,816	1,322,816	1,286,749	1,250,682
Unrestricted net position resulting from:				
Due to the General Fund	(23,497)	(42,292)	(41,798)	(51,855)
Refundable Deposits Payable	(3,548)	(5,000)	(5,000)	(5,000)
General accounts payable	(7,383)	-	-	-
Total Net Position	1,288,388	1,275,524	1,239,951	1,193,827

FIDUCIARY FUNDS

2014-15

City of Clayton
High Street Bridge Fund 217
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7381	Property Tax Admin Cost	254	254	254	254
7611	Principal (RDA Repay)	789	836	5,898	645
7612	Interest Payment	1,210	1,295	1,163	809
2103	Note payable	-	2,131	-	-
Total Expenses		2,253	4,516	7,314	1,708
4611	High Street Bridge Assessment	2,239	4,370	2,239	1,634
4650	Special Assessment Payoff	-	-	5,289	-
5601	Interest	57	-	70	70
5606	Unrealized Inv Gain/Loss	34	-	-	-
Total Revenue		2,330	4,370	7,598	1,704
Annual Balance (Shortfall)		77	(146)	283	(4)
Beginning Fund Balance		4,200	4,277	4,277	4,560
Ending Fund Balance		4,277	4,131	4,560	4,556

City of Clayton
Oak Street Bridge Fund 218
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7381	Property Tax Admin Cost	258	258	258	258
7420	Other Outside Services	399	399	399	399
7611	Principal	2,487	-	2,661	2,847
7612	Interest Payment	1,504	-	1,330	1,144
Total Expenses		4,648	657	4,648	4,648
4611	Oak Street Bridge Assessment	6,150	5,843	6,150	6,150
5601	Interest Income	233	-	170	220
5606	Unrealized Investment Gain/Loss	125	-	-	-
Total Revenue		6,508	5,843	6,320	6,370
Annual Balance (Shortfall)		1,861	5,186	1,672	1,722
Beginning Fund Balance		15,665	17,526	17,526	19,198
Ending Fund Balance		17,526	22,712	19,198	20,920

City of Clayton
Lydia Lane Sewer Assessment Fund 222
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7381	Property Tax Admin Cost	264	264	250	260
7420	Other Outside Services	2,400	2,400	2,400	2,400
7611	Principal	5,000	5,000	5,000	5,000
7612	Interest Payment	11,150	11,750	10,850	10,700
7613	Paying Agent Fees	500	500	500	500
Total Expenses		19,313	19,914	19,000	18,860
4612	Lydia Lane Sewer Assessment	18,400	19,000	18,100	17,800
5601	Interest	972	1,000	800	800
5606	Unrealized Investment Gain/Loss	(291)	-	-	-
Total Revenue		19,081	20,000	18,900	18,600
Annual Balance (Shortfall)		(232)	86	(100)	(260)
Beginning Fund Balance		87,077	86,845	86,845	86,745
Ending Fund Balance		86,845	86,931	86,745	86,485

City of Clayton
Oak Street Sewer Assessment Fund 223
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7381	Property Tax Admin Cost	259	259	260	260
7420	Other Outside Services	1,650	1,650	1,650	1,650
7611	Principal	7,000	7,000	7,000	8,000
7612	Interest Payment	3,930	4,350	3,720	3,510
Total Expenses		12,839	13,259	12,630	13,420
4612	Oak Street Sewer Assessment	12,580	13,000	12,370	13,160
5601	Interest	58	-	90	90
5606	Unrealized Inv. Gain/Loss	(70)	-	-	-
Total Revenue		12,568	13,000	12,460	13,250
Annual Balance (Shortfall)		(271)	(259)	(170)	(170)
Beginning Fund Balance		4,439	4,168	4,168	3,998
Ending Fund Balance		4,168	3,909	3,998	3,828

City of Clayton
Diablo Estates Benefit A. D. Fund 231
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7335	Gas & Electric Serv.	-	820	297	840
7338	Water Service	-	4,130	2,000	4,130
7381	Property Tax Admin Cost	268	268	3	3
7411	Prof. Services Retainer	500	-	-	-
7419	Other Prof. Services	47,936	63,892	51,506	64,610
7611	Principal	25,000	-	-	-
8113	Transfer to Stormwater Fund	456	456	456	456
Total Expenses		74,160	69,566	54,262	70,039
5601	Interest Income	338	400	370	370
5606	Unrealized Investment Gain/Loss GASB31	(100)	-	-	-
4611	Fiduciary Fund Assessment	72,663	72,663	74,406	76,475
Total Revenue		72,901	73,063	74,776	76,845
Annual Balance (Shortfall)		(1,260)	3,497	20,514	6,806
Beginning Fund Balance		25,709	24,449	24,992	45,507
Ending Fund Balance		24,449	27,946	45,507	52,312

City of Clayton
Middle School CFD 1990-1 Fund 420
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7381	Property Tax Admin Cost	1,404	1,334	1,404	1,404
7419	Other Prof. Services	8,629	8,802	8,949	8,950
7420	Other Outside Services	16,452	16,452	16,452	16,452
7611	Principal	246,000	246,000	261,000	281,000
7612	Interest Payment	239,115	239,115	222,630	205,007
7613	Paying Agent Fees	578	578	578	650
7615	Property Taxes	603	603	603	603
8118	Transfer to CFA 2007 Middle School	420,184	407,541	415,154	424,496
Total Expenses		932,965	920,425	926,770	938,562
4609	Middle School CFD 1990-1 Assessment	456,788	548,185	434,276	414,750
5601	Interest Income	246,275	-	227,522	208,007
5606	Unrealized Investment Gain/(Loss)	(2,616)	-	-	-
6026	Transfer from CFA 2007	-	407,541	-	-
Total Revenue		700,447	955,726	661,798	622,757
Annual Balance (Shortfall)		(232,518)	35,301	(264,972)	(315,805)
Beginning Fund Balance		4,458,207	4,225,688	4,225,688	3,960,717
Ending Fund Balance		4,225,688	4,260,989	3,960,717	3,644,912

City of Clayton
Clayton Station CFD 1990-2 Fund 421
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7381	Property Tax Admin Cost	253	253	253	253
7419	Other Prof. Services	4,122	4,138	4,209	4,410
7420	Other Outside Services	13,303	8,000	8,000	8,000
7611	Principal	98,000	98,000	112,000	114,000
7612	Interest Payment	23,364	23,364	17,169	10,502
Total Expenses		139,042	133,755	141,631	137,165
4610	Clayton Station CFD Assessment	150,267	141,230	145,720	69,139
5601	Interest	2,563	400	1,800	900
5606	Unrealized Investment Gain/Loss	(618)	-	-	-
Total Revenue		152,211	141,630	147,520	70,039
Annual Balance (Shortfall)		13,169	7,875	5,888	(67,126)
Beginning Fund Balance		178,756	191,925	191,925	197,813
Ending Fund Balance		191,925	199,800	197,813	130,687

City of Clayton
CFA 2007 Middle School Refunding Fund 422
Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7419	Other Prof. Services	2,831	2,805	2,870	2,805
7611	Principal	280,000	295,000	285,000	305,000
7612	Interest Payment	140,184	147,273	130,212	119,496
7613	Paying Agent Fees	2,200	2,271	2,200	2,200
8111	Transfer to CIP Fund	-	-	-	-
Total Expenses		425,215	447,349	420,281	429,501
5606	Unrealized Investment Gain/Loss	(560)	-	-	-
5601	Interest Income	1,776	-	1,500.00	1,000
6014	Transfer from CFD 1990-1	420,184	442,273	415,154	424,496
Total Revenue		421,400	442,273	416,654	425,496
Annual Balance (Shortfall)		(3,815)	(5,076)	(3,627)	(4,005)
Beginning Fund Balance		408,752	404,937	404,937	401,310
Ending Fund Balance		404,937	399,862	401,310	397,305

City of Clayton

RDA Successor Agency Private Purpose Trust Fund 615

Proposed Budget 2014-15

Account Number	Account Name	2012-13 Actual	2013-14 Adopted Budget	2013-14 Projected	2014-15 Proposed Budget
7413	Legal Services Successor Agency Fund	858	-	147	500
7414	Audit and Financial Reporting Services	-	-	15,000	-
7419	Other Professional Services	3,400	3,600	2,400	2,400
7520	Projects	(645)	-	-	-
7612	Interest Expense	243,019	234,916	234,916	157,540
7613	Paying Agent Fee	5,365	7,990	5,365	5,365
7616	RDA AB 1484 Demand	-	-	-	-
8101	Transfer To General Fund	250,000	250,000	250,000	250,000
Total Expenses		501,996	496,506	507,828	415,805
4108	Redevelopment Property Tax Trust Fund - Distribu	810,749	1,083,794	427,186	725,805
5601	Interest	31,291	-	21,700	5,529
5606	Unrealized Inv. Gain/Loss	(6,925)	-	-	-
5790	Other Revenues	8,210	-	12,898	8,645
Total Revenue		843,325	1,083,794	461,784	739,979
Increase (Decrease) in Net Position		341,329	587,288	(46,044)	324,174
Beginning Net Position		(3,973,011)	(3,631,682)	(3,631,682)	(3,677,726)
Ending Net Position		(3,631,682)	(3,044,394)	(3,677,726)	(3,353,552)

Other Balance Sheet Outflows of Resources

2800	1996A RDA Bonds Payable	-	-	-	-
2801	1999 RDA Bonds Payable	280,000	295,000	295,000	310,000
2802	2014 Refunding Bonds Payable	-	-	-	-
2101	Diamond Terrace Sr. Facility Housing Loan	-	200,000	-	-
Total Other Outflows		280,000	495,000	295,000	310,000

**CAPITAL IMPROVEMENT
PROGRAM
2014-15**

CITY OF CLAYTON

2014/15 – 2018/19

Capital Improvement Program

Adopted by the City Council on
Clayton, CA

XXXX XX, 2014
Resolution No. XX-2014

City Council

Hank Stratford, Mayor
David T. Shuey, Vice-Mayer
Howard Geller
James Diaz
Julie K. Pierce

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31.20 11.14 N 151.22 40.51 W

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Gary Napper
Rick Angrisani
Charlie Mullen
Janet Brown
Kevin Mizuno

City Manager
City Engineer
Community Development Director
City Clerk
Finance Manager

CITY OF CLAYTON
2014/15 – 2018/19 CAPITAL IMPROVEMENT PROGRAM

TABLE OF CONTENTS

SUMMARIES

Completed and Active Projects – FY 98/99 to FY 13/14.....1

Summary of Project Costs by Fiscal Year.....3

PROPOSED FUNDING SOURCES & EXPENDITURES BY YEAR

2014/2015.....5

2015/2016.....6

2016/2017.....7

2017/2018.....8

2018/2019.....9

SCHEDULED PROJECTS

Master Project Index – Numerical.....10

Master Project Index – by Type11

Individual Project Sheets12 to 35

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19

Completed and Active Projects - FY 98/99 thru 13/14

Project Number	Project Category	Project	Comp. Sched.	Comp. Actual	Original Budget	Actual Cost
10330	Streets	Overlays	99/00	99/00	\$ 570,000.00	\$ 514,000.00
10331	Streets	Slurry Seals	na	na	\$ -	included in 10330
10332	Streets	High Street Bridge	98/99	98/99	\$ 65,000.00	\$ 65,000.00
10333	Streets	Marsh Creek Road - TEA-21	99/00	02/03	\$ 1,300,000.00	\$ 1,300,000.00
10334	Parks	Community Dog Park	99/00	00/01	\$ 27,500.00	\$ 27,500.00
10335	Parks	El Molino Park	98/99	98/99	\$ 76,000.00	\$ 30,000.00
10336	Parks	Lydia Lane Park Ph. II	10/11	10/11	\$ 40,000.00	\$ 48,814.00
10337	Facilities	Keller House Preservation	05/06	05/06	\$ 219,523.00	\$ 219,523.00
10337A	Facilities	Keller House Rehabilitation	future		\$ 1,780,477.00	
10338	Facilities	Endeavor Hall	00/01	00/01	\$ 1,500,000.00	\$ 1,450,000.00
10339	Facilities	Youth Center/Gym	01/02	02/03	\$ 4,900,000.00	\$ 4,900,000.00
10340	Landscape	Marsh Creek Road Landscape	98/99	98/99	\$ 630,000.00	\$ 400,000.00
10341	Streets	Center Street Crossing	99/00	00/01	\$ 172,000.00	\$ 172,000.00
10342	GHAD	Windmill Debris Basin	98/99	98/99	\$ 75,000.00	\$ 75,000.00
10343	GHAD	Crow Debris Basin	future		\$ 100,000.00	
10344	GHAD	Obsidian Landslide	02/03	04/05	\$ -	included in 10347
10345	GHAD	Clayton Rd. Landslides	99/00	00/01	\$ 1,315,000.00	\$ 1,240,000.00
10346	GHAD	Black Diamond Landslide**	na	na	\$ -	\$ -
10347	GHAD	V-ditch Repairs	02/03	04/05	\$ 150,000.00	\$ 144,063.00
10347A	GHAD	Eagle Peak Slope Repair	future		\$ 1,125,000.00	
10348	GHAD	Keller Ridge Drive Area Slope Repair	future		\$ 50,000.00	
10349	GHAD	Community Park Slide Repair	future		\$ 100,000.00	
10350	Facilities	Downtown Elec. Conn.	99/00	99/00	\$ 25,000.00	\$ 40,000.00
10351	Facilities	Fire Station	00/01	00/01	\$ 1,680,000.00	\$ 1,610,000.00
10352	Landscape	Library Landscaping	00/01	02/03	\$ 157,000.00	\$ 194,000.00
10353	Streets	Downtown Revitalization	00/01	01/02	\$ 2,000,000.00	\$ 3,003,500.00
10354	Streets	Four Oaks Area	01/02	01/02	\$ 175,000.00	\$ 237,700.00
10355	Streets	Oak Street Bridge	00/01	00/01	\$ 60,000.00	\$ 62,000.00
10356	Landscape	Westwood Open Space	01/02	01/02	\$ 205,000.00	\$ 166,000.00
10357	Facilities	Old City Hall Renovation	98/99	98/99	\$ 80,000.00	\$ 72,000.00
10358	Facilities	Grove Property Acquisition	99/00	99/00	\$ 500,000.00	\$ 500,000.00
10359	Facilities	Endeavor Hall Parking I	00/01	01/02	\$ 107,000.00	\$ 108,000.00
10360	Facilities	Endeavor Hall Parking II	07/08	07/08	\$ 150,000.00	\$ 165,500.76
10361	Facilities	Stanley Property Acquisition**	13/14		\$ 325,000.00	\$ -
10362	Facilities	Stanley Property Parking**	future		\$ -	\$ -
10363	Facilities	Corp. Yard Expansion	99/00	03/04	\$ 483,000.00	\$ 589,720.00
10364	Streets	Downtown Signage**	na	na	\$ -	\$ -
10365	Facilities	Library Parking Expansion	00/01	01/02	\$ -	included in 10352
10366	Facilities	Police Parking Expansion	01/02	03/04	\$ -	included in 10363
10367	Parks	Downtown Park	07/08	07/08	\$ 1,387,018.00	\$ 2,100,000.00
10368	Parks	City Hall Park**	na	na	\$ -	\$ -
10369	Streets	Marsh Creek Road Narrowing**	na	na	\$ -	\$ -
10370	Creeks	Creek Revitalization	future		\$ 3,000,000.00	
10371	Streets	Survey Monuments	02/03	04/05	\$ 30,000.00	\$ 30,000.00
10372	Streets	Traffic Signal Modifications	99/00	00/01	\$ 10,000.00	\$ 9,900.00
10373	Streets	Peacock Creek Dr. Signal	01/02	02/03	\$ 175,000.00	\$ 155,000.00
10374	Parks	North Valley Park	99/00	00/01	\$ 50,000.00	\$ 45,000.00
10375	Parks	Samuel Ct. Park	future		\$ 75,000.00	
10376	Facilities	Equestrian Staging Area	99/00	01/02	\$ 140,000.00	\$ 140,000.00
10377	Streets	DVMS - Right Turn Lane	01/02	01/02	\$ 42,000.00	\$ 51,100.00
10378	Streets	Keller Ridge Drive Planters	99/00	00/01	\$ 100,000.00	\$ 100,000.00
10379	Streets	Pine Hollow Road - Upgrade	future		\$ 300,000.00	
10380	Parks	Community Park - Rt. Turn Lane**	na	na	\$ -	\$ -
10381	Parks	Bocce Ball Courts**	05/06		\$ 100,000.00	\$ 43,431.00
10382	GHAD	Inclinometers	00/01	00/01	\$ 60,000.00	\$ 50,000.00
10383	GHAD	Keller Drive Subdrain	99/00	99/00	\$ 5,000.00	\$ 5,000.00
10384	Streets	Mitchell Canyon Rd. Overlay	00/01	04/05	\$ 145,000.00	\$ 125,000.00
10385	Parks	Community Park Tot Lot Upgrade	02/03	04/05	\$ 75,000.00	\$ 112,496.00
10386	GHAD	Wells (cancelled)	na	na	\$ -	\$ -
10387	Streets	Pavement Rehab 2002/03	02/03	02/03	\$ 1,000,000.00	\$ 994,000.00
10388	Streets	Pavement Rehab 2003/04**	na	na	\$ -	\$ -

Completed and Active Projects - FY 98/99 thru 13/14

Project Number	Project Category	Project	Comp. Sched.	Comp. Actual	Original Budget	Actual Cost
10389	Streets	Pavement Rehab 2004	04/05	04/05	\$ 525,000.00	\$ 557,650.00
10390	Streets	Pavement Rehab 2005**	na	na	\$ 88,000.00	\$ -
10391	Streets	Pavement Rehab 2006	06/07	06/07	\$ 1,188,000.00	\$ 1,119,052.00
10392	Sewers	Oak - High Street	02/03	03/04	\$ 320,000.00	\$ 384,718.00
10393	Parks	Skateboard Park	future		\$ 300,000.00	
10394	Streets	Handicap Ramps - RDA Area	05/06	05/06	\$ 65,000.00	\$ 60,132.00
10394A	Streets	ADA Compliance Program	future		\$ 135,000.00	
10395	Streets	Catch Basin Modifications	future		\$ 75,000.00	
10396	Streets	East Marsh Creek Road Signal	future		\$ 230,000.00	
10397	Streets	Utility Undergrounding	future		\$ 3,000,000.00	
10398	Streets	Clayton Rd. MCR Slurry Seal	05/06	05/06	\$ 321,000.00	\$ 235,456.00
10399	Sewers	Pine Hollow Area	future	05/06	\$ 40,000.00	\$ 141,596.00
10400	Other	Downtown Economic Development	future		\$ 125,738.00	
10400A	Other	Town Center Property Purchase	11/12	11/12	\$ 1,040,843.00	\$ 1,040,843.00
10401	Streets	Pedestrian Xing Signals**	05/06	na	\$ 200,000.00	\$ -
10402	Streets	Clayton Road Trail Connection	07/08	09/10	\$ 100,000.00	\$ 264,879.00
10403	Streets	Downtown Entry Signs (in 10402)	07/08	09/10	\$ 50,000.00	\$ -
10404	Streets	Marsh Creek Rd. Retaining Wall	07/08	08/09	\$ 320,000.00	\$ 319,980.17
10405	Streets	2007 Pavement Patching Project	07/08	07/08	\$ 91,327.00	\$ 128,684.22
10406	Streets	2008 Pavement Rehab Project	08/09	08/09	\$ 864,090.00	\$ 1,060,427.68
10407	Parks	Community Park Upgrades	07/08	07/08	\$ 420,000.00	\$ 465,000.00
10408	Streets	2009 Pavement Rehab Project**	09/10	09/10	\$ 402,000.00	\$ -
10409	Streets	2010 Pavement Rehab Project	10/11	10/11	\$ 842,000.00	
10410	Streets	2011 Neighborhood Street Project**	11/12	11/12	\$ -	
10411	Streets	2012 Neighborhood Street Project**	12/13	12/13	\$ -	
10412	Streets	2009 Arterial Overlay Project	09/10	09/10	\$ 575,000.00	\$ 513,460.00
10413	Parks	Community Park Parking Lot Expansion	10/11	11/12	\$ 850,000.00	\$ 1,056,717.00
10414	Streets	East Marsh Creek Rd. Upgrade	14/15		\$ 1,081,000.00	
10415	Parks	Well Renovation	09/10	09/10	\$ 25,000.00	\$ 23,895.00
10416	Streets	Marsh Creek Rd. (old) Overlay	10/11	10/11	\$ 430,300.00	\$ 378,889.40
10417	Streets	2013 Neighborhood Street Project	13/14	13/14	\$ 315,000.00	\$ 1,263,258.00
10418	Streets	2014 Neighborhood Street Project	13/14	13/14	\$ 315,000.00	included in 10417
10419	Parks	Community Park Lighting, etc.	future		\$ 4,084,000.00	
10420	Parks	School Bridge Area Improvements	future		\$ 200,000.00	
10421	Creeks	Cardinet Trail Restoration	future		\$ 50,000.00	
10422	Sewers	El Molino Drive Sanitary Sewer Impr.	future		\$ 330,000.00	
10423	Facilities	Library Upgrades	future		\$ 1,000,000.00	
10424	Streets	2015 Neighborhood Street Project	14/15		\$ 315,000.00	
10425	Streets	Collector Street Rehabilitation Project	14/15		\$ 361,438.00	
10426	Facilities	City Hall Parking Area Rehabilitation	13/14	13/14	\$ 27,000.00	\$ 27,000.00
10427	Facilities	Library Parking Lot Rehabilitation	13/14	13/14	\$ 51,000.00	\$ 51,000.00
10428	Facilities	Lydia Lane Park Parking Rehabilitation	13/14	13/14	\$ 11,000.00	\$ 11,000.00
10429	Facilities	2012 Trail Repaving Project	13/14	13/14	\$ 50,000.00	\$ 70,000.00
10430	Landscape	Clayton Road Median Landscaping	11/12	11/12	\$ 320,000.00	\$ 304,173.78
10431	Landscape	Daffodil Hill Landscaping	11/12	11/12	\$ 50,000.00	\$ 47,500.00
10432	Streets	2016 Neighborhood Street Project	16/17		\$ 834,000.00	
10433	Streets	DVMS Safety Signing	13/14	13/14	\$ 40,000.00	\$ 23,462.00
10434	Parks	CCCP Scoreboard Replacement	13/14	13/14	\$ 43,544.00	\$ 43,544.00
10435	Facilities	Library HVAC Replacement	13/14	13/14	\$ 127,547.00	\$ 127,547.00
10436	Streets	2018 Neighborhood Street Project	18/19		\$ 834,000.00	
Total Project Costs (budget) (actual)					\$ 49,899,345.00	\$ 31,015,112.01

Red denotes completed projects

Green denotes FY 14-15 active projects

**Deleted by City Council

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19

Summary of Project Costs by Fiscal Year

**Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	Future Costs	Total Budget
10330	Streets	Overlays	\$ 514,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 514,000.00
10331	Streets	Slurry Seals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10332	Streets	High Street Bridge	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00
10333	Streets	Marsh Creek Road - TEA-21	\$ 1,300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000.00
10334	Parks	Community Dog Park	\$ 27,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500.00
10335	Parks	El Molino Park	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
10336	Parks	Lydia Lane Park Ph. II	\$ 48,814.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,814.60
10337	Facilities	Keller House Preservation	\$ 219,523.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,523.00
10337A	Facilities	Keller House Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,780,477.00	\$ 1,780,477.00
10338	Facilities	Endeavor Hall	\$ 1,450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,450,000.00
10339	Facilities	Youth Center Gym	\$ 4,900,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000.00
10340	Landscaping	Marsh Creek Road Landscaping	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000.00
10341	Streets	Center Street Crossing	\$ 172,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,000.00
10342	GHAD	Windmill Deloris Basin	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00
10343	GHAD	Crow Debris Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00	\$ 110,000.00
10344	GHAD	Obsidian Landslide (in 10347)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10345	GHAD	Clayton Rd. Landslides	\$ 1,240,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000.00
10346	GHAD	Black Diamond Landslide**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10347	GHAD	Y-ditch Repairs	\$ 144,963.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,963.00
10347A	GHAD	Eagle Peak Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000.00	\$ 1,250,000.00
10348	GHAD	Keller Ridge Drive Area Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00	\$ 60,000.00
10349	GHAD	Community Park Slide Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00	\$ 110,000.00
10350	Facilities	Downtown Elec. Coun.	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
10351	Facilities	Fire Station	\$ 1,610,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,610,000.00
10352	Landscaping	Library Landscaping	\$ 194,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,000.00
10353	Streets	Downtown Revitalization	\$ 3,003,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,003,500.00
10354	Streets	Four Oaks Area	\$ 237,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,700.00
10355	Streets	Oak Street Bridge	\$ 62,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,000.00
10356	Landscaping	Westwood Open Space	\$ 166,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,000.00
10357	Facilities	Old City Hall Renovation	\$ 72,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000.00
10358	Facilities	Grove Property Acquisition	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00
10359	Facilities	Endeavor Hall Parking I	\$ 108,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,000.00
10360	Facilities	Endeavor Hall Parking II	\$ 165,500.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,500.76
10361	Facilities	Stanley Property**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10362	Facilities	Stanley Property Parking**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10363	Facilities	Corp. Yard Expansion	\$ 598,720.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 598,720.00
10364	Streets	Downtown Signage**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10365	Facilities	Library Parking Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10366	Facilities	Police Parking Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10367	Parks	Downtown Park	\$ 2,009,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,009,700.00
10368	Parks	City Hall Park**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10369	Streets	Marsh Creek Road Narrowing**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10370	Streets	Creek Revitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ 3,000,000.00
10371	Streets	Survey Monuments	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
10372	Streets	Traffic Signal Modifications	\$ 9,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,900.00
10373	Streets	Pascoe Creek Dr. Signal	\$ 155,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000.00
10374	Parks	North Valley Park	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
10375	Parks	Samuel Ct. Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000.00	\$ 85,000.00
10376	Facilities	Equestrian Staging Area	\$ 140,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00
10377	Streets	DYAVIS - Right Turn Lane	\$ 51,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,100.00
10378	Streets	Keller Ridge Drive Planters	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00

Summary of Project Costs by Fiscal Year

*Deleted by City Council

Project Number	Project Category	Project Description	Prior Year Funding	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	Future Costs	Total Budget
10379	Streets	Pine Hollow Road - Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10380	Parks	Community Park - Rt. Turn Lane**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10381	Parks	Booce Ball Courts	\$ 43,431.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,431.00
10382	GHAD	Inclinometers	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
10383	GHAD	Keller Ridge Drive Subdrain	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
10384	Streets	Michell Canyon Rd. Overlay	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00
10385	Parks	Community Park Tot Lot Upgrade	\$ 112,496.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,496.00
10386	GHAD	Wells**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10387	Streets	Pavement Rehab 2002/03	\$ 994,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 994,000.00
10388	Streets	Pavement Rehab 2003/04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10389	Streets	Pavement Rehab 2004	\$ 537,650.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 537,650.00
10390	Streets	Pavement Rehab 2005**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10391	Streets	Pavement Rehab 2006	\$ 11,190,552.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,190,552.00
10392	Sewers	Oak - High Street	\$ 384,718.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 384,718.00
10393	Parks	Skateboard Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10394	Streets	Handicap Ramps - RDA Area	\$ 60,182.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,182.00
10394A	Streets	ADA Compliance Program	\$ 22,190.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 750,000.00	\$ 750,000.00
10395	Streets	Catch Basin Modifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10396	Streets	East Marsh Creek Road Signal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10397	Streets	Utility Undergrounding	\$ 257,469.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,469.00
10398	Streets	Clayton Rd. MCR Slurry Seal	\$ 235,456.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,456.00
10399	Sewers	Pine Hollow Area	\$ 141,596.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,596.00
10400	Other	Downtown Economic Development	\$ 125,738.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,738.00
10400A	Other	Town Center Property Purchase	\$ 1,040,843.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,040,843.00
10401	Streets	Pedestrian Xing Signals**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10402	Streets	Clayton Road Trail Connection	\$ 264,879.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264,879.00
10403	Streets	Downtown Entry Signage (in 10402)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10404	Streets	Marsh Creek Rd. Retaining Wall	\$ 319,980.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 319,980.17
10405	Streets	2007 Pavement Patching Project	\$ 128,684.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,684.22
10406	Streets	2008 Pavement Rehab Project	\$ 1,060,427.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,060,427.62
10407	Streets	Clayton Road Trail Connection	\$ 465,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 465,000.00
10408	Streets	2009 Pavement Rehab Project**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10409	Streets	2010 Pavement Rehab Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10410	Streets	2011 Neighborhood Street Project**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10411	Streets	2012 Neighborhood Street Project**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10412	Streets	2009 Arterial Overlay Project	\$ 513,460.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,460.00
10413	Parks	Community Park Parking Lot Exp.	\$ 1,056,717.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,056,717.00
10414	Streets	East Marsh Creek Rd. Upgrade	\$ 100,000.00	\$ 1,022,224.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,122,224.00
10415	Parks	Well Renovation	\$ 23,895.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,895.00
10416	Streets	Marsh Creek Rd. (old) Overlay	\$ 430,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,300.00
10417	Streets	2013 Neighborhood Street Project	\$ 1,263,258.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,263,258.00
10418	Streets	2014 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10419	Parks	Community Park Lighting, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10420	Parks	School Bridge Area Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10421	Creeks	Cardinal Trail Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10422	Sewers	El Molino Drive Sanitary Sewer Impr.	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
10423	Facilities	Library Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10424	Streets	2015 Neighborhood Street Project	\$ -	\$ 341,140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 341,140.00
10425	Streets	Collector Street Rehabilitation Project	\$ -	\$ 430,045.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,045.00
10426	Facilities	City Hall Parking Area Rehabilitation	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000.00
10427	Facilities	Library Parking Lot Rehabilitation	\$ 51,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,000.00
10428	Facilities	Lydia Lane Park Rehabilitation	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000.00
10429	Facilities	2012 Trail Repairing Project	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00
10430	Landscape	Clayton Road Median Landscaping	\$ 320,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000.00
10431	Landscape	Dufford Hill Landscaping	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
10432	Streets	2016 Neighborhood Street Project	\$ -	\$ -	\$ 417,000.00	\$ -	\$ -	\$ -	\$ -	\$ 417,000.00
10433	Streets	DYMS Safety Signing	\$ 23,462.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,462.00
10434	Parks	CCCCP Scoreboard Replacement	\$ 46,244.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,244.00
10435	Facilities	Library HVAC Replacement	\$ 127,547.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,547.00
10436	Streets	2018 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cost Totals			\$ 41,573,195.77	\$ 1,820,409.00	\$ 444,000.00	\$ 444,000.00	\$ 417,000.00	\$ 417,000.00	\$ 16,639,818.00	\$ 61,829,422.77

Red denotes completed projects

Green denotes active projects funded in FY 14/15

Blue denotes active projects funded prior to FY 14/15

** Deleted by City Council

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19

Budget Cost by Funding Source - FY 2014/15

Fund Name		Carry Forward	Gas Tax	Fed. Funds STP	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	14/15 Project Totals
Fund Balance as of 6/30/14			\$ (3,833)	\$ -	\$ (47,094)	\$ 5,124	\$ 73,458	\$ -	
Estimated Revenue thru FY 14/15			\$ 319,921	\$ 385,000	\$ 236,223	\$ -	\$ -	\$ 21,000	
Estimated non-CIP Expenses in FY 14/15			\$ (107,650)	\$ -	\$ (5,112)	\$ -	\$ -	\$ -	
Funds Available for CIP in FY 14/15			\$ 208,438	\$ 385,000	\$ 184,017	\$ 5,124	\$ 73,458	\$ 21,000	
#	Category	Project							
10337A	Facilities	Keller House Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10343	GHAD	Crow Debris Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10347A	GHAD	Eagle Peak Slope Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10349	GHAD	Community Park Slide Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10370	Creeks	Creek Revitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10375	Parks	Samuel Ct. Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10379	Streets	Pine Hollow Road - Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10393	Parks	Skateboard Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10394A	Streets	ADA Compliance Program	\$ 22,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
10395	Streets	Catch Basin Modifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10396	Streets	East Marsh Creek Road Signal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10397	Streets	Utility Undergrounding	\$ 257,469	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000
10400	Other	Downtown Economic Development	\$ 125,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10417	Streets	2013 Neighborhood Street Project	\$ 1,263,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10418	Streets	2014 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10419	Parks	Community Park Lighting, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10421	Creeks	Cardinet Trail Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10423	Facilities	Library Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10424	Streets	2015 Neighborhood Street Project	\$ -	\$ 157,393	\$ -	\$ -	\$ -	\$ -	\$ 341,410
10425	Streets	Collector Street Rehabilitation Project	\$ -	\$ 45,045	\$ -	\$ -	\$ -	\$ -	\$ 430,045
10426	Facilities	City Hall Parking Area Rehabilitation	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10427	Facilities	Library Parking Lot Rehabilitation	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10428	Facilities	Lydia Lane Park Parking Rehabilitation	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10429	Facilities	2012 Trail Repaving Project	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10432	Streets	2016 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10433	Streets	DVMS Safety Signing	\$ 23,462	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10434	Parks	CCCP Scoreboard Replacement	\$ 43,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10435	Facilities	Library HVAC Replacement	\$ 127,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10436	Streets	2018 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total CIP Expenditures in FY 14/15			\$ 208,438	\$ 385,000	\$ 184,017	\$ -	\$ -	\$ 21,000	\$ 798,455
Fund Balance as of June 30, 2015			\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	\$ -

Red denotes projects completed in FY 13/14
Green denotes active projects funded in FY 14/15
Blue denotes active projects funded prior to FY 14/15

**CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19**

Budget Cost by Funding Source - FY 2015/16

Fund Name		Carry Forward	Gas Tax	Fed. Funds ARRA	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	15/16 Project Totals
Fund Balance as of 6/30/15									
Estimated Revenue thru FY 15/16			\$ 305,000	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	
Estimated non-CIP Expenses in FY 15/16			\$ (115,000)	\$ -	\$ (2,000)	\$ -	\$ -	\$ 21,000	
Funds Available for CIP in FY 15/16			\$ 190,000	\$ -	\$ 233,000	\$ 5,124	\$ 73,458	\$ 21,000	
#	Category Project								
10337A	Facilities Keller House Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10343	GHAD Crow Debris Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10347A	GHAD Eagle Peak Slope Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10348	GHAD Keller Ridge Drive Area Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10349	GHAD Community Park Slide Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10361	Facilities Stanley Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10370	Creeks Creek Revitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10375	Parks Samuel Ct. Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10379	Streets Pine Hollow Road - Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10393	Parks Skateboard Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10394A	Streets ADA Compliance Program	\$ 28,190	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
10395	Streets Catch Basin Modifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10396	Streets East Marsh Creek Road Signal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10397	Streets Utility Undergrounding	\$ 278,469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000
10400	Other Downtown Economic Development	\$ 125,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10419	Parks Community Park Lighting, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10423	Facilities Library Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10424	Streets 2015 Neighborhood Street Project	\$ 323,481	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10425	Streets Collector Street Rehabilitation Project	\$ 430,045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10432	Streets 2016 Neighborhood Street Project	\$ -	\$ 184,000	\$ -	\$ 233,000	\$ -	\$ -	\$ -	\$ 417,000
10436	Streets 2018 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total CIP Expenditures in FY 15/16		\$ 190,000	\$ -	\$ 233,000	\$ -	\$ -	\$ -	\$ 21,000	\$ 444,000
Fund Balance as of June 30, 2016		\$ -	\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	\$ -

Red denotes projects completed in FY 14/15
Green denotes active projects funded in FY 15/16
Blue denotes active projects funded prior to FY 15/16

**CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19**

Budget Cost by Funding Source - FY 2016/17

Fund Name		Carry Forward	Gas Tax	Fed. Funds	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	16/17 Project Totals
Fund Balance as of 6/30/15			\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	
Estimated Revenue thru FY 16/17			\$ 305,000	\$ -	\$ 235,000	\$ -	\$ -	\$ 21,000	
Estimated non-CIP Expenses in FY 16/17			\$ (115,000)	\$ -	\$ (2,000)	\$ -	\$ -	\$ -	
Funds Available for CIP in FY 16/17			\$ 190,000	\$ -	\$ 233,000	\$ 5,124	\$ 73,458	\$ 21,000	
Category Project									
10337A	Facilities Keller House Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10343	GHAD Crow Debris Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10347A	GHAD Eagle Peak Slope Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10348	GHAD Keller Ridge Drive Area Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10349	GHAD Community Park Slide Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10361	Facilities Stanley Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10370	Creeks Creek Revitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10375	Parks Samuel Ct. Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10379	Streets Pine Hollow Road - Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10393	Parks Skateboard Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10394A	Streets ADA Compliance Program	\$ 34,190	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
10395	Streets Catch Basin Modifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10396	Streets East Marsh Creek Road Signal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10397	Streets Utility Undergrounding	\$ 299,469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000
10400	Other Downtown Economic Development	\$ 125,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10419	Parks Community Park Lighting, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10423	Facilities Library Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10432	Streets 2016 Neighborhood Street Project	\$ 417,000	\$ 184,000	\$ -	\$ 233,000	\$ -	\$ -	\$ -	\$ 417,000
10436	Streets 2018 Neighborhood Street Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total CIP Expenditures in FY 16/17			\$ 190,000	\$ -	\$ 233,000	\$ -	\$ -	\$ 21,000	\$ 444,000
Fund Balance as of June 30, 2017			\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	

Red denotes projects completed in FY 15/16
Green denotes active projects funded in FY 16/17
Blue denotes active projects funded prior to FY 16/17

**CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19**

Budget Cost by Funding Source - FY 2017/18

Fund Name		Carry Forward	Gas Tax	Fed. Funds	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	17/18 Project Totals
Fund Balance as of 6/30/16			\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	
Estimated Revenue thru FY 17/18			\$ 305,000	\$ -	\$ 235,000	\$ -	\$ -	\$ 21,000	
Estimated non-CIP Expenses in FY 17/18			\$ (115,000)	\$ -	\$ (2,000)	\$ -	\$ -	\$ -	
Funds Available for CIP in FY 17/18			\$ 190,000	\$ -	\$ 233,000	\$ 5,124	\$ 73,458	\$ 21,000	
Category		Project							
#									
10337A	Facilities	Keller House Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10343	GHAD	Crow Debris Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10347A	GHAD	Eagle Peak Slope Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10349	GHAD	Community Park Slide Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10361	Facilities	Stanley Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10370	Creeks	Creek Revitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10375	Parks	Samuel Ct. Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10379	Streets	Pine Hollow Road - Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10393	Parks	Skateboard Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10394A	Streets	ADA Compliance Program	\$ 40,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10395	Streets	Catch Basin Modifications	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000
10396	Streets	East Marsh Creek Road Signal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10397	Streets	Utility Undergrounding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10400	Other	Downtown Economic Development	\$ 320,469	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000
10419	Parks	Community Park Lighting, etc.	\$ 125,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10423	Facilities	Library Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10432	Streets	2016 Neighborhood Street Project	\$ 834,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10436	Streets	2018 Neighborhood Street Project	\$ -	\$ 184,000	\$ 233,000	\$ -	\$ -	\$ -	\$ 417,000
Total CIP Expenditures in FY 17/18			\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 27,000
Fund Balance as of June 30, 2018			\$ 184,000	\$ -	\$ 233,000	\$ 5,124	\$ 73,458	\$ -	

Red denotes projects completed in FY 16/17
Green denotes active projects funded in FY 17/18
Blue denotes active projects funded prior to FY 17/18

**CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2017/18 to 2018/19**

Budget Cost by Funding Source - FY 2018/19

Fund Name		Carry Forward	Gas Tax	511 Grant	Measure J	Community Fac. Fee	Offsite Arterial Fee	PG&E Rule 20A	13/14 Project Totals
Fund Balance as of 6/30/13			\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	
Estimated Revenue thru FY 13/14			\$ 305,000	\$ -	\$ 235,000	\$ -	\$ -	\$ 21,000	
Estimated non-CIP Expenses in FY 13/14			\$ (115,000)	\$ -	\$ (2,000)	\$ -	\$ -	\$ -	
Funds Available for CIP in FY 13/14			\$ 190,000	\$ -	\$ 233,000	\$ 5,124	\$ 73,458	\$ 21,000	
#	Category	Project							
10337A	Facilities	Keller House Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10343	GHAD	Crow Debris Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10347A	GHAD	Eagle Peak Slope Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10348	GHAD	Keller Ridge Drive Area Slope Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10349	GHAD	Community Park Slide Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10370	Creeks	Creek Revitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10375	Parks	Samuel Ct. Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10379	Streets	Pine Hollow Road - Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10393	Parks	Skateboard Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10394A	Streets	ADA Compliance Program	\$ 46,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
10395	Streets	Catch Basin Modifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10396	Streets	East Marsh Creek Road Signal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10397	Streets	Utility Undergrounding	\$ 341,469	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000
10400	Other	Downtown Economic Development	\$ 125,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10414	Streets	East Marsh Creek Rd. Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10419	Parks	Community Park Lighting, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10423	Facilities	Library Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10421	Creeks	Cardinet Trail Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10436	Streets	2018 Neighborhood Street Project	\$ 417,000	\$ 184,000	\$ 233,000	\$ -	\$ -	\$ -	\$ 417,000
Total CIP Expenditures in FY 18/19			\$ 190,000	\$ -	\$ 233,000	\$ -	\$ -	\$ 21,000	\$ 444,000
Fund Balance as of June 30, 2019			\$ -	\$ -	\$ -	\$ 5,124	\$ 73,458	\$ -	\$ -

Red denotes projects completed in FY 17/18
Green denotes active projects funded in FY 18/19
Blue denotes active projects funded prior to FY 18/19

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19

* Completed - no project sheet included

**Deleted by City Council

Master Index of Projects by Number

Project Number	Project Category	Project	Project Number	Project Category	Project
10330	Streets	Overlays*	10383	GHAD	Keller Ridge Drive Subdrain*
10331	Streets	Slurry Seals (deleted)*	10384	Streets	Mitchell Canyon Rd. Overlay*
10332	Streets	High Street Bridge*	10385	Parks	Community Park Tot Lot*
10333	Streets	Marsh Creek Road - TEA-21*	10386	GHAD	Wells (cancelled)*
10334	Parks	Community Dog Park*	10387	Streets	Pavement Rehab 2002/03*
10335	Parks	El Molino Park*	10388	Streets	Pavement Rehab 2003/04*
10336	Parks	Lydia Lane Park Ph. II*	10389	Streets	Pavement Rehab 2004*
10337	Facilities	Keller House Preservation*	10390	Streets	Pavement Rehab 2005**
10337A	Facilities	Keller House Rehabilitation	10391	Streets	Pavement Rehab 2006*
10338	Facilities	Endeavor Hall*	10392	Sewers	Oak - High Street*
10339	Facilities	Youth Center/Gym*	10393	Parks	Skateboard Park
10340	Landscape	Marsh Creek Road LS*	10394	Streets	Handicap Ramps - RDA Area*
10341	Streets	Center Street Crossing*	10394A	Streets	ADA Compliance Program
10342	GHAD	Windmill Debris Basin*	10395	Streets	Catch Basin Modifications
10343	GHAD	Crow Debris Basin	10396	Streets	East Marsh Creek Road Signal
10344	GHAD	Obsidian Landslide*	10397	Streets	Utility Undergrounding
10345	GHAD	Clayton Rd. Landslides*	10398	Streets	Clayton Rd. MCR Slurry Seal*
10346	GHAD	Black Diamond Landslide**	10399	Sewers	Pine Hollow Area*
10347	GHAD	V-ditch Repairs*	10400	Other	Downtown Economic Development
10347A	GHAD	Eagle Peak Slope Repair	10400A	Other	Town Center Property Purchase
10348	GHAD	Keller Ridge Slope Repair	10401	Streets	Pedestrian Xing Signals**
10349	GHAD	Community Park Slide Repair	10402	Streets	Clayton Road Trail Connection*
10350	Facilities	Downtown Elec. Conn.*	10403	Streets	Downtown Entry Signs*
10351	Facilities	Fire Station*	10404	Streets	Marsh Creek Rd. Retaining Wall*
10352	Landscape	Library Landscaping*	10405	Streets	2007 Pavement Patching Project*
10353	Streets	Downtown Revitalization*	10406	Streets	2008 Pavement Rehab Project*
10354	Streets	Four Oaks Area*	10407	Parks	Community Park Upgrades*
10355	Streets	Oak Street Bridge*	10408	Streets	2009 Pavement Rehab Project**
10356	Landscape	Westwood Open Space*	10409	Streets	2010 Pavement Rehab Project*
10357	Facilities	Old City Hall Renovation*	10410	Streets	2011 Neighborhood Street Project**
10358	Facilities	Grove Property Acquisition*	10411	Streets	2012 Neighborhood Street Project*
10359	Facilities	Endeavor Hall Parking I*	10412	Streets	2009 Arterial Overlay Project*
10360	Facilities	Endeavor Hall Parking II*	10413	Parks	Community Park Parking Lot Expan.*
10361	Facilities	Stanley Property**	10414	Streets	East Marsh Creek Rd. Upgrade
10362	Facilities	Stanley Property Parking**	10415	Parks	Well Renovation*
10363	Facilities	Corp. Yard Expansion*	10416	Streets	Marsh Creek Rd. (old) Overlay*
10364	Streets	Downtown Signage**	10417	Streets	2013 Neighborhood Street Project*
10365	Facilities	Library Parking Expansion*	10418	Streets	2014 Neighborhood Street Project*
10366	Facilities	Police Parking Expansion*	10419	Parks	Community Park Lighting, etc.
10367	Parks	Downtown Park*	10420	Parks	School Bridge Area Improvements
10368	Parks	City Hall Park**	10421	Creeks	Cardinet Trail Restoration
10369	Streets	Marsh Creek Road Narrowing**	10422	Sewers	El Molino Drive Sanitary Sewer Impr.
10370	Creeks	Creek Revitalization	10423	Facilities	Library Upgrades
10371	Streets	Survey Monuments*	10424	Streets	2015 Neighborhood Street Project
10372	Streets	Traffic Signal Modifications*	10425	Streets	Collector Street Rehabilitation Project
10373	Streets	Peacock Creek Dr. Signal*	10426	Facilities	City Hall Parking Area Rehabilitation*
10374	Parks	North Valley Park*	10427	Facilities	Library Parking Lot Rehabilitation*
10375	Parks	Samuel Ct. Park	10428	Facilities	Lydia Lane Park Parking Rehabilitation*
10376	Facilities	Equestrian Staging Area*	10429	Facilities	2012 Trail Repaving Project*
10377	Streets	DVMS - Right Turn Lane*	10430	Landscape	Clayton Road Median Landscaping*
10378	Streets	Keller Ridge Drive Planters*	10431	Landscape	Daffodil Hill Landscaping*
10379	Streets	Pine Hollow Road - Upgrade	10432	Streets	2016 Neighborhood Street Project
10380	Parks	Community Park - Rt. Turn Lane**	10433	Streets	DVMS Safety Signing*
10381	Parks	Bocce Ball Courts**	10434	Parks	CCCP Scoreboard Replacement*
10382	GHAD	Inclinometers*	10435	Facilities	Library HVAC Replacement*
			10436	Streets	2018 Neighborhood Street Project

CITY OF CLAYTON
CAPITAL IMPROVEMENT PROGRAM FY 2014/15 to 2018/19

Master Index of Projects by Type

*Completed - no project sheet included

**Deleted by City Council

Project Number	Project Category	Project	Project Number	Project Category	Project
<u>CREEKS</u>			<u>PARKS (cont'd.)</u>		
10370	Creeks	Creek Revitalization	10434	Parks	CCCP Scoreboard Replacement*
10421	Creeks	Cardinet Trail Restoration	10367	Parks	Downtown Park*
<u>FACILITIES</u>			10368	Parks	City Hall Park
10337	Facilities	Keller House Preservation*	10374	Parks	North Valley Park*
10337A	Facilities	Keller House Rehabilitation	10375	Parks	Samuel Ct. Park
10338	Facilities	Endeavor Hall*	10380	Parks	Community Park - Rt. Turn Lane**
10339	Facilities	Youth Center/Gym*	10381	Parks	Bocce Ball Courts**
10350	Facilities	Downtown Elec. Conn.*	10385	Parks	Community Park Tot Lot*
10351	Facilities	Fire Station*	10393	Parks	Skateboard Park
10357	Facilities	Old City Hall Renovation*	10407	Parks	Community Park Upgrades*
10358	Facilities	Grove Property Acquisition*	10413	Parks	Community Park Parking Lot Exp.*
10359	Facilities	Endeavor Hall Parking I*	10415	Parks	Well Renovation*
10360	Facilities	Endeavor Hall Parking II*	10419	Parks	Community Park Lighting, etc.
10361	Facilities	Stanley Property*	10420	Parks	School Bridge Area Improvements
10362	Facilities	Stanley Property Parking**	<u>STREETS</u>		
10363	Facilities	Corp. Yard Expansion*	10330	Streets	Overlays*
10365	Facilities	Library Parking Expansion*	10331	Streets	Slurry Seals (deleted)*
10366	Facilities	Police Parking Expansion*	10332	Streets	High Street Bridge*
10376	Facilities	Equestrian Staging Area*	10333	Streets	Marsh Creek Road - TEA-21*
10423	Facilities	Library Upgrades	10341	Streets	Center Street Crossing*
10426	Facilities	City Hall Parking Area Rehabilitation*	10353	Streets	Downtown Revitalization*
10427	Facilities	Library Parking Lot Rehabilitation*	10354	Streets	Four Oaks Area*
10428	Facilities	Lydia Lane Park Parking Rehabilitation*	10355	Streets	Oak Street Bridge*
10429	Facilities	2012 Trail Repaving Project*	10364	Streets	Downtown Signage**
10435	Facilities	Library HVAC Replacement*	10369	Streets	Marsh Creek Road Narrowing**
<u>GHAD</u>			10371	Streets	Survey Monuments*
10342	GHAD	Windmill Debris Basin*	10372	Streets	Traffic Signal Modifications*
10343	GHAD	Crow Debris Basin	10373	Streets	Peacock Creek Dr. Signal*
10344	GHAD	Obsidian Landslide*	10377	Streets	DVMS - Right Turn Lane*
10345	GHAD	Clayton Rd. Landslides*	10378	Streets	Keller Ridge Drive Planters*
10346	GHAD	Black Diamond Landslide**	10379	Streets	Pine Hollow Road - Upgrade
10347	GHAD	V-ditch Repairs*	10384	Streets	Mitchell Canyon Rd. Overlay*
10347A	GHAD	Eagle Peak Slope Repair	10387	Streets	Pavement Rehab 2002/03*
10348	GHAD	Keller Ridge Slope Repair	10388	Streets	Pavement Rehab 2003/04*
10349	GHAD	Community Park Slide Repair	10389	Streets	Pavement Rehab 2004*
10382	GHAD	Inclinometers*	10390	Streets	Pavement Rehab 2005**
10383	GHAD	Keller Ridge Drive Subdrain*	10391	Streets	Pavement Rehab 2006*
10386	GHAD	Wells (cancelled)*	10394	Streets	Handicap Ramps - RDA Area*
<u>LANDSCAPE</u>			10394A	Streets	ADA Compliance Program
10340	Landscape	Marsh Creek Road LS*	10395	Streets	Catch Basin Modification
10352	Landscape	Library Landscaping*	10396	Streets	East Marsh Creek Road Signal
10356	Landscape	Westwood Open Space*	10397	Streets	Utility Undergrounding
10430	Landscape	Clayton Road Median Landscaping	10398	Streets	Clayton Rd. MCR Slurry Seal*
10431	Landscape	Daffodil Hill Landscaping	10401	Streets	Pedestrian Xing Signals**
<u>OTHER</u>			10402	Streets	Clayton Road Trail Connection*
10392	Sewers	Oak - High Street*	10403	Streets	Downtown Entry Signs*
10399	Sewers	Pine Hollow Area*	10404	Streets	Marsh Creek Rd. Retaining Wall*
10400	Other	Downtown Economic Development	10405	Streets	2007 Pavement Patching Project*
10400A	Other	Town Center Property Purchase	10406	Streets	2008 Pavement Rehab Project*
10422	Sewers	El Molino Drive Sanitary Sewer Imp.	10408	Streets	2009 Pavement Rehab Project**
<u>PARKS</u>			10409	Streets	2010 Pavement Rehab Project*
10334	Parks	Community Dog Park*	10410	Streets	2011 Neighborhood Street Project**
10335	Parks	El Molino Park*	10411	Streets	2012 Neighborhood Street Project*
10336	Parks	Lydia Lane Park Ph. II*	10412	Streets	2009 Arterial Overlay Project*
			10414	Streets	East Marsh Creek Rd. Upgrade
			10416	Streets	Marsh Creek Rd. (old) Overlay*
			10417	Streets	2013 Neighborhood Street Project*
			10418	Streets	2014 Neighborhood Street Project*
			10424	Streets	2015 Neighborhood Street Project
			10425	Streets	Collector Street Rehabilitation Project
			10430	Streets	2016 Neighborhood Street Project
			10433	Streets	DVMS - Safety Signing*
			10436	Streets	2018 Neighborhood Street Project

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Facilities	10337A	Keller House Rehabilitation

DESCRIPTION - LOCATION

Rehabilitation of historical ranch home and grounds located across Mt. Diablo Creek from the library.



COMMENTS

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$2,000,000	\$2,000,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							\$2,000,000	\$2,000,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$2,000,000	\$2,000,000
Total							\$2,000,000	\$2,000,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
GHAD	10343	Crow Place – Debris Basin

DESCRIPTION - LOCATION

Clean out debris basin located in GHAD easement behind golf course and single family lots.



COMMENTS

Subject to approval of increased assessments.

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$10,000	\$10,000
Construction							\$95,000	\$95,000
CM/Inspection							\$5,000	\$5,000
ROW Acquisition								
Other								
TOTAL							\$110,000	\$110,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$110,000	\$110,000
Total							\$110,000	\$110,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
GHAD	10347A	Eagle Peak Slope Repair

DESCRIPTION - LOCATION

Stabilize and/or repair large slope moving adjacent to single family houses and streets in Eagle Peak Subdivision.

COMMENTS

Cost estimate per Soils Engineer.
Dependent on GHAD assessment increase.



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$70,000	\$70,000
Construction							\$1,140,000	\$1,140,000
CM/Inspection							\$40,000	\$40,000
Right of Way Acquisition								
Other								
TOTAL							\$1,250,000	\$1,250,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$1,250,000	\$1,250,000
Total							\$1,250,000	\$1,250,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
GHAD	10348	Keller Ridge Drive Area - Slope Repair

DESCRIPTION - LOCATION

Stabilize and/or repair small slope pop-out adjacent to single family homes.

COMMENTS

Subject to approval of increased assessments.



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$5,000	\$5,000
Construction							\$50,000	\$50,000
CM/Inspection							\$5,000	\$5,000
ROW Acquisition								
Other								
TOTAL							\$60,000	\$60,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$60,000	\$60,000
Total							\$60,000	\$60,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
GHAD	10349	Community Park - Landslide

DESCRIPTION - LOCATION

Repair landslides that occurred above Field #3 (uppermost field).

COMMENTS

Subject to approval of increased assessments.



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$7,000	\$7,000
Construction							\$95,000	\$95,000
CM/Inspection							\$8,000	\$8,000
ROW Acquisition								
Other								
TOTAL							\$110,000	\$110,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$110,000	\$110,000
Total							\$110,000	\$110,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Creeks	10370	Creek Revitalization

DESCRIPTION - LOCATION

Clean out creeks, improve access to creek banks, reinforce creek banks and repair adjacent trails where needed, replace riparian vegetation.

City-Wide

COMMENTS

Catch-all project for when City hits the lottery.

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$3,000,000	\$3,000,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							\$3,000,000	\$3,000,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$3,000,000	\$3,000,000
Total							\$3,000,000	\$3,000,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10375	Samuel Ct. Park

DESCRIPTION - LOCATION

Install landscaping and irrigation improvements.

COMMENTS



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$5,000	\$5,000
Construction							\$75,000	\$75,000
CM/Inspection							\$5,000	\$5,000
ROW Acquisition								
Other								
TOTAL							\$85,000	\$85,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$85,000	\$85,000
Total							\$85,000	\$85,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10379	Pine Hollow Rd. - Upgrade

DESCRIPTION - LOCATION

Improve City entry on Pine Hollow Road with new painting, monument sign, etc.



COMMENTS

Revised 3/08/10. Widen north side of Pine Hollow Road with new curb, gutter, and sidewalk between Pine Hollow Estates and westerly City Limit.

Work will require acquisition of right of way for new improvements. Conform paving will cross City Limit line into Concord. Install previously purchased entry sign on south side of roadway within existing pavement/ROW area.

Originally scheduled for funding from Measure J. This funding has been transferred for the overlay of Marsh Creek Road (old), CIP Project No. 10416.

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								\$25,000
Construction								\$235,000
CM/Inspection								\$15,000
ROW Acquisition								\$50,000
Other								
TOTAL								\$325,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded								\$325,000
Total								\$325,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Parks	10393	Skateboard Park

DESCRIPTION - LOCATION

Construct skateboard park at an undetermined location.

COMMENTS

Undetermined

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$45,000	\$45,000
Construction							\$660,000	\$660,000
CM/Inspection							\$45,000	\$45,000
ROW Acquisition								
Other								
TOTAL							\$750,000	\$750,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$750,000	\$750,000
Total							\$750,000	\$750,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10394A	ADA Compliance Program

DESCRIPTION - LOCATION

Construction of various improvements.

COMMENTS

As needed to comply with ADA standards as determined by City's transition plan

City-Wide

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$500,000	\$500,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							\$500,000	\$500,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Gas Tax	\$22,190	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$447,810	\$500,000
Total	\$16,190	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$453,810	\$500,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10395	Catch Basin Modifications

DESCRIPTION - LOCATION

Add bar across openings.

COMMENTS

City Wide

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$100,000	\$100,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							\$100,000	\$100,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$100,000	\$100,000
Total							\$100,000	\$100,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

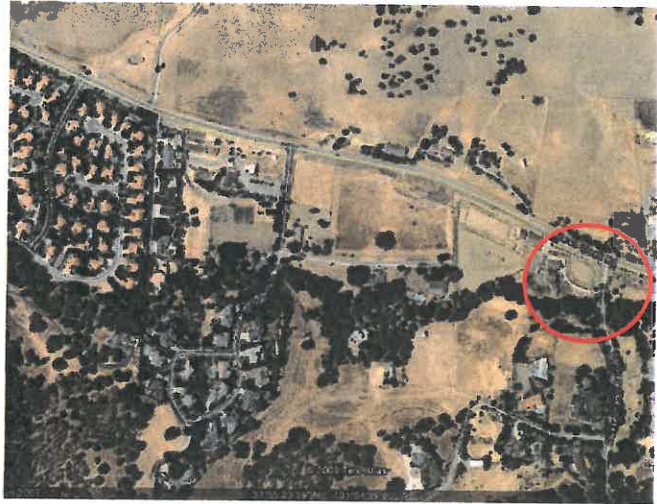
Category	Project Number	Project
Streets	10396	East Marsh Creek Road Traffic Signal

DESCRIPTION - LOCATION

Install traffic signal on Marsh Creek Road
somewhere east of Diablo Parkway.

COMMENTS

City Council postponed project.



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$20,000	\$20,000
Construction							\$230,000	\$230,000
CM/Inspection							\$20,000	\$20,000
ROW Acquisition								
PG&E Poles							\$80,000	\$80,000
TOTAL							\$350,000	\$350,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$350,000	\$350,000
Total							\$350,000	\$350,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10397	Utility Undergrounding

DESCRIPTION - LOCATION

Underground overhead utility lines at undetermined locations.

COMMENTS

City Wide

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$3,000,000	\$3,000,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							\$3,000,000	\$3,000,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$2,637,531	\$2,637,531
PG&E Rule 20A	\$257,469	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000		\$362,469
Total	\$257,469	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$2,637,531	\$3,000,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Other	10400	Downtown Economic Development

DESCRIPTION - LOCATION

Provide funding for improving the economic viability of the downtown area.

COMMENTS

Transferred \$1,0408,843 to CIP No. 10400A in FY 12/13 for the purchase of a 1.67 Acre parcel in the Town Center (from Clayton Community Church)



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction								
CM/Inspection								
ROW Acquisition								
Other							\$125,738	\$125,738
TOTAL							\$125,738	\$125,738

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
CIP Const.	\$125,738							\$125,738
Total	\$125,738							\$125,738

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10414	East Marsh Creek Road Upgrade

DESCRIPTION - LOCATION

Widen existing roadway to provide two full-width travel lanes, bike lanes, shoulders and pedestrian paths.

COMMENTS

Due to possible land movement areas and steep grades along the roadway, there may be the need for additional right of way in order to complete the proposed work. The stormwater requirements coming into effect will necessitate some type of water treatment.



Original budget was \$1,200,000; \$119,000 transferred to Marsh Creek Road (old) Overlay project , CIP Project No. 10416; upon completion of 10416, \$41,224 transferred back to 10414.

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design	\$30,000							\$30,000
Final Design	\$60,000							\$60,000
Construction		\$942,224						\$942,224
CM/Inspection		\$60,000						\$60,000
Right of Way Acquisition		\$30,000						\$30,000
Other								
TOTAL	\$90,000	\$1,032,224						\$1,122,224

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Measure 5 (grant)	\$100,000	\$1,022,224						\$1,122,224
Total	\$100,000	\$1,022,224						\$1,122,224

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Parks	10419	Community Park Lighting, & Resurfacing

DESCRIPTION - LOCATION

Install sports field lighting, remove and replace turf with synthetic surfacing at Clayton Community Park

COMMENTS

Cost estimates per Cost-Benefit Analysis prepared by PMC and dated August 31, 2009



Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$4,084,000	\$4,084,000
CM/Inspection								
ROW Acquisition								
Other								
TOTAL							\$4,084,000	\$4,084,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$4,084,000	\$4,084,000
Total							\$4,084,000	\$4,084,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10420	School Bridge Area Improvements

DESCRIPTION - LOCATION

Improve area at Mt. Diablo Elementary School Bridge and Mitchell Creek to enhance Town Center area.



COMMENTS

Includes decorative wall, landscaping and riparian vegetation restoration; funding transferred from CIP No. 10400, Downtown Economic Development.

Project now unfunded due to RDA demise.

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$20,000	\$20,000
Construction							\$160,000	\$160,000
CM/Inspection							\$20,000	\$20,000
ROW Acquisition								
Other								
TOTAL							\$200,000	\$200,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$200,000	\$200,000*
Total							\$200,000	\$200,000*

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10421	Cardinet Trail Restoration

DESCRIPTION - LOCATION

Construct creek bank reinforcement and perform trail restoration work along Cardinet Trail locations to repair damage caused by creek erosion.

Various Locations

COMMENTS

Funding from Citywide Landscape Maintenance District; significant permitting requirements

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design							\$10,000	\$10,000
Construction							\$35,000	\$35,000
CM/Inspection							\$5,000	\$5,000
ROW Acquisition								
Other								
TOTAL							\$50,000	\$50,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
LMD							\$50,000	\$50,000
Total							\$50,000	\$50,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10422	El Molino Drive Sanitary Sewer Improvements

DESCRIPTION - LOCATION

Construct modifications to existing sanitary sewer mains to prevent potential sewer overflows in areas adjacent to Mt. Diablo Creek .



COMMENTS

Includes pipe enlargement and construction of a bypass line in El Molino Drive; funding from CIP 10400, Downtown Economic Development

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design	\$10,000						\$30,000	\$40,000
Construction							\$270,000	\$270,000
CM/Inspection							\$20,000	\$20,000
ROW Acquisition								
Other								
TOTAL	\$10,000						\$320,000	\$330,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
RDA	\$10,000*							\$10,000*
Unfunded							\$320,000	\$320,000
Total	\$10,000*							\$330,000*

*transfer from CIP 10400

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10423	Library Upgrades

DESCRIPTION - LOCATION

Construct improvements to update Library including automatic checkout facilities, coffee/snack bar, etc.



COMMENTS

Includes 3,500 sf building addition plus new equipment and furniture

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design								
Construction							\$850,000	\$850,000
CM/Inspection								
ROW Acquisition								
Other							\$150,000	\$150,000
TOTAL							\$1,000,000	\$1,000,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Unfunded							\$1,000,000	\$1,000,000
Total							\$1,000,000	\$1,000,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10424	2015 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design		\$10,000						\$10,000
Construction		\$316,410						\$316,410
CM/Inspection		\$15,000						\$15,000
ROW Acquisition								
Other								
TOTAL		\$341,410						\$341,410

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Gas Tax		\$157,393						\$157,393
Measure J		\$184,017						\$184,017
Total		\$341,410						\$341,410

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10425	Collector Street Rehabilitation Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various collector streets throughout City.

COMMENTS

Local Streets & Roads Shortfall (LS&RS) funding is federal requiring extensive processing for construction approval. Gas Tax amount covers city share as required by federal funding.

Various Locations

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design		\$15,000						\$15,000
Final Design		\$20,000						\$20,000
Construction		\$370,045						\$370,045
CM/Inspection		\$25,000						\$25,000
ROW Acquisition								
Other								
TOTAL		\$430,045						\$430,045

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
LS&RS		\$385,000						\$385,000
Gas Tax*		\$45,050						\$45,050
Total		\$430,045						\$430,045

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10432	2016 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design				\$20,000				\$20,000
Construction				\$794,000				\$794,000
CM/Inspection				\$20,000				\$20,000
ROW Acquisition								
Other								
TOTAL				\$834,000				\$834,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Gas Tax			\$184,000	\$184,000				\$368,000
Measure J			\$233,000	\$233,000				\$466,000
Total			\$417,000	\$417,000				\$834,000

City of Clayton

2014/15-2018/19 Capital Improvement Program

Category	Project Number	Project
Streets	10436	2018 Neighborhood Street Project

DESCRIPTION - LOCATION

Pavement resurfacing and treatment on various streets throughout City.

COMMENTS

Various Locations

Estimated Cost	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Preliminary Design								
Final Design						\$20,000		\$20,000
Construction						\$794,000		\$794,000
CM/Inspection						\$20,000		\$20,000
ROW Acquisition								
Other								
TOTAL						\$834,000		\$834,000

Funding (Sources)	Prior Yrs.	2014-15	2015-16	2016-17	2017-18	2018-19	Future	TOTAL
Gas Tax					\$184,000	\$184,000		\$368,000
Measure J					\$233,000	\$233,000		\$466,000
Total					\$417,000	\$417,000		\$834,000

City of Clayton



Agenda Date: 6-17-2014

Agenda Item: 8a

Approved:

Gary A. Napper
City Manager

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Janet Brown, City Clerk

DATE: June 17, 2014

SUBJECT: Designation of Voting Representative and Alternate for League of California Cities 2014 Annual Conference being held September 3 thru 5, in Los Angeles.

RECOMMENDATION

If budgetary action allows, it is recommended the City Council consider designating one of its members as the Voting Delegate and one member as the Alternate to represent the City of Clayton during the 2014 League of California Cities Annual Business Meeting.

BACKGROUND

The League of California Cities' "Annual Conference" is scheduled for Wednesday, September 3 through Friday, September 5 in Los Angeles. A Business Meeting will take place on Friday, September 5, 2014 at noon. Councilmember Pierce serves on the League's Transportation, Communications and Public Works Policy Committee (10 years).

League bylaws provide that each City is entitled to one vote in matters affecting municipal or League policy. Per the attached Annual Conference Voting Procedures, a City official must have in possession the City's Voting Card and be registered with the Credentials Committee to cast that City's vote. A voting card will be issued to the City officials designated by the City Council on the attached Voting Delegate Form.

Conference registration is required for voting delegates.

FISCAL IMPACT

During the last 5 fiscal years the vast majority of conference and training budget for all of the City, including the City Council, was eliminated except for League Division and Mayors' Conference attendance. If the Council wishes to send a delegate, funds will need to be allocated. The cost of conference registration is \$550 for the full event plus transportation and lodging.

Attachment – League of California Cities Annual Conference Voting Procedures

Council Action Advised by July 31, 2014

May 1, 2014

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 3 - 5, Los Angeles**

The League's 2014 Annual Conference is scheduled for September 3 - 5 in Los Angeles. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 5, at the Los Angeles Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 15, 2014. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

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Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Los Angeles Convention Center, will be open at the following times: Wednesday, September 3, 9:00 a.m. – 5:30 p.m.; Thursday, September 4, 7:00 a.m. – 4:00 p.m.; and Friday, September 5, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, August 15. If you have questions, please call Karen Durham at (916) 658-8262.

Attachments:

- 2014 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

2014 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2014 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 15, 2014. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____

(circle one) (signature)

Date: _____

Please complete and return by Friday, August 15, 2014

League of California Cities
ATTN: **Karen Durham**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8220
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(916) 658-8262

Annual Conference & Expo

SEPTEMBER 3-5, 2014

Registration and Housing Deadline: August 12

Early Bird Registration Deadline: July 9 • www.caocities.org/AC

Los Angeles, California





Invitation to Attend

It is a privilege to serve as your League of California Cities President working with so many esteemed city officials throughout California to keep local governments strong and ensure that our voices are heard.

I invite you to join me and your colleagues from across the state in Los Angeles for the 2014 Annual Conference and Expo. This three-day conference provides education that benefits your professional development and your city. Come to the Annual Conference to learn from experts on a wide range of municipal issues, network with peers, and discover innovative solutions that you can bring home to your city. You also won't want to miss the Expo where you will find new city-focused products, services, and resources.

This conference is an opportunity to make the most out of your League membership and be at the forefront of local government education. Working together we can ensure that the future of all California cities, and the state as a whole, is bright.

José Cisneros

2013-2014 League of California Cities President
Treasurer, City and County of San Francisco



Welcome

I am proud to welcome the League's Annual Conference back to the City of Angels.

As the center of creativity, Los Angeles has a special place in

the hearts of Californians. Our city has long attracted visionaries from around the world who are looking for an opportunity to make their dreams come true.

Los Angeles is a city of big thinkers and big accomplishments and I hope that L.A.'s "can do" spirit inspires conference participants. While you are here, I encourage you to explore the city's world class entertainment venues, parks, museums, and enjoy all that our vibrant neighborhoods have to offer.

On behalf of all Angelenos, I hope you enjoy your stay.

Sincerely,

Eric Garcetti

Mayor, Los Angeles



Dr. Benjamin R. Barber

"If Mayors Ruled the World"

The future of global governance lies with cities. This is the bold thesis of Dr. Benjamin R. Barber in his book *If Mayors Ruled the World*. At a time when nation-states are unable or unwilling to work together across borders in order to address shared challenges, mayors are collaborating and establishing networks with one another with increasing frequency. The activities of these urban partnerships have already made a profound impact on such pressing concerns as climate change and terrorism. A formalization of these networks and processes through a global "Parliament of Mayors" can provide the values of pragmatism, horizontalism, and glocalism to

the way we deal with collective global challenges. It is a proposal sure to spark debate, dialogue, and possibly a new framework for global governance in the 21st century.



Michael Pritchard

"TEAM-Together, Everyone and Anyone Matters"

Hear how Collaboration, Cooperation and Connectivity

are the building blocks of a thriving community and workforce. Using humor and humanitarian anecdotes, Michael addresses the themes of overcoming burnout, using humor in stressful situations, fighting indifference and apathy, and ways to reclaim and rejuvenate your dedication to work with and for the public. "I" is illness — "We" is wellness" — Michael Pritchard

Los Angeles, California



2014 ANNUAL CONFERENCE, LOS ANGELES

AS OF APRIL 11, 2014 (SUBJECT TO CHANGE)

WEDNESDAY, SEPTEMBER 3

- 9:00 – 10:30 a.m. Policy Committees *(at hotel)*
- 10:30 a.m. – Noon Policy Committees *(at hotel)*
- 8:00 a.m. – 6:00 p.m. Registration Open, Los Angeles Convention Center
- 9:00 – 11:00 a.m. AB 1234 Training
- 9:00 a.m. – Noon Mobile Tours
- 10:30 – 11:15 a.m. Education
- 11:30 a.m. – 1:00 p.m. Regional Division Lunches *(optional)*
- 1:00 – 1:30 p.m. First Time Attendee Orientation
- 1:30 – 2:45 p.m. Department Business Meetings
- 3:00 – 5:00 p.m. Opening General Session — Annual Report and Keynote Address
- 5:00 – 7:00 p.m. Grand Opening Expo Hall & Host City Reception
(No competing events/receptions are permitted at this time)
- 7:00 – Evening Citipac Event

THURSDAY, SEPTEMBER 4

- 7:00 a.m. – 4:00 p.m. Registration Open
- 8:00 – 9:30 a.m. Education
- 9:00 a.m. – 4:00 p.m. Expo Open *(with Lunch in Exhibit Hall)*
(No competing events 11:30 a.m. – 1:00 p.m.)
- 9:45 – 11:45 a.m. General Session — Keynote Address
- 1:00 – 2:15 p.m. General Resolutions Committee
- 1:00 – 2:15 p.m. Education
- 2:45 – 4:00 p.m. Education
- 4:15 – 5:30 p.m. Education
- 4:15 – 5:30 p.m. Board of Directors Meeting
- 5:30 – Evening Networking Receptions — Caucus, League Partners, Divisions

FRIDAY, SEPTEMBER 5

- 7:30 – 10:00 a.m. Registration Open
- 7:30 – 8:45 a.m. Regional Division Breakfasts *(optional)*
- 9:00 – 10:15 a.m. Education
- 10:30 – 11:45 a.m. Education
- Noon – 2:00 p.m. Closing Luncheon with Voting Delegates & General Assembly
Install New Board of Directors, Grand Prize
- 2:00 p.m. Adjourn

NOTE: Conference Registration is required to attend Department Meetings, Division Meetings, and General Assembly/Annual Business Meeting as an attendee and/or Voting Delegate.

Tentative Schedule of Events

Resolutions

HOW TO PARTICIPATE IN THE LEAGUE'S ANNUAL CONFERENCE RESOLUTIONS PROCESS

Policy development is a key part of the League's legislative effectiveness. The League's Annual Conference Resolutions process is one way that city officials can directly participate in the development of League policy. The 2014 Annual Conference Resolution Calendar of Events identifies the key points in the process.

Submission of Resolutions

Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the conference. Resolutions must be submitted to the League's Sacramento office no later than 60 days prior to the opening of the conference. Resolutions should focus on direct municipal issues of statewide importance.

Resolutions submitted to the General Assembly must be concurred by city officials from at least five or more cities. Those submitting resolutions should be prepared to provide written documentation of concurrence by five cities or by city officials from at least five or more cities. This may be in the form of a letter from the city or the city official in support. For concurrence by a city official, the official's city and office held must be included in the letter. All concurrences must be submitted at the time the resolution is submitted by the deadline of Midnight, July 5, 2014.

Consideration at the Conference

The League President refers the resolutions to the League policy committees for review and recommendation at the Conference. Resolutions are next considered by the General Resolutions Committee (GRC), which consists of representatives from each division, department, policy committee and individuals appointed by the League President. Resolutions that are approved by the GRC, and resolutions that are approved by the policy committees, but not approved by the GRC, are next considered by General Assembly. Resolutions approved by the General Assembly become League policy. Other action on resolutions can be: referred back to a policy committee, amend, disapprove, or no action.

Late-Breaking Issues

Resolutions to address late-breaking issues may be introduced by petition at the Annual Conference. To qualify, a petitioned resolution must be signed by 10 percent of the voting delegates and submitted at least 24 hours before the beginning of the Concluding General Assembly (Deadline: Noon, Thursday, September 4). All qualified petitioned resolutions are forwarded to the General Assembly for consideration, regardless of the action recommended by the GRC.

2014 RESOLUTIONS CALENDAR AND DEADLINES

Before the Conference

Friday, June 20: Deadline for submitting appointments to the General Resolutions Committee.

Saturday, July 5, Midnight: Deadline for submitting resolutions to the League office by regular mail, email or fax.

Early August: Resolutions distributed to city officials and posted on the League website.

At the Conference

Wednesday, September 3

9:00 - 10:30 a.m. (Thursday committees)

10:30 a.m. - 12:00 p.m. (Friday committees)

Policy committees meet to review resolutions and make recommendations to the General Resolutions Committee.

Thursday, September 4, 12:00 p.m.: Deadline to submit signatures to qualify a petitioned resolution.

Thursday, September 4, 1:00 p.m.: General Resolutions Committee meets to consider and make recommendations on resolutions.

Friday, September 5, 12:00 p.m.: Consideration of resolutions by cities in the General Assembly at the Annual Business Meeting. *(Voting Delegates must be registered at conference and must stay until conclusion of voting. They may register for Friday only.)*

EDUCATION

Additional information on speakers and session updates is available at www.cacities.org/AC

A Regional Public Safety Approach to AB 109's Local Impact

The imposition of AB 109 (Realignment) on California communities has severely impacted public safety in and around our cities. In Riverside County, an effort led by the county's 11 city police chiefs in partnership with the District Attorney, Sheriff and Probation is making a huge impact on the negative effects of AB 109. The panel will outline the formation and funding of three regional AB 109 task forces and highlight successes and local impacts. Attendees will be inspired to look at AB 109 regionally and begin working with county agencies to collaborate and share resources to effectively address the local impacts of AB 109.

All About Municipal Revenues — The Update

A constant concern for cities is to ensure their revenues are maximized. Coinciding with the 2014 update of the League's *Municipal Revenue Sources Handbook*, an expert panel provides real examples of revenue enhancement options, and new developments in the revenue arena. Discussions include general fees, special assessments and taxes, sales taxes, and other relevant actions and propositions.

Alternative Methods of Fire Service-Based Service Delivery: Best Practices

Economic reality, elected officials, and other outside influences are compelling fire service leaders to take a serious look at how we deliver service, staff apparatus and deploy resources. During this interactive session, respected California fire service leaders will share the steps they took, the challenges they faced, and the results they are experiencing from their efforts to re-engineer their staffing and deployment. This session will be of interest to elected officials and city managers in addition to Fire Chiefs. 

Beverly Hills Customer Service Initiative

Guided by the Six Essential Elements for Creating a Culture of Service™ – setting expectations, training your team to provide great service, empowering your team, measurement and feedback, celebrating successes, and project and process improvements – the City of Beverly Hills is building a service-driven culture. Learn why focusing on service quality in government is imperative, internally and externally; what the City is doing, how they're doing it; and how your organization can too!

Bigger Than Fun — a Fresh Take on Community Building

Who doesn't like to have fun? What if you could reinvent your city and build community through the power of fun? Hear how the City of Rancho Cordova and other cities are having amazing success boosting community vibrancy and rekindling lost skills by inspiring citizens to step up and create local events, celebrate the arts, explore leadership roles, and more by empowering a local volunteer organization to lead the charge. Learn the secrets to their success and how other cities can do the same. Be prepared to have FUN!

Build Neighborhood Pride and Empower Your Community

Learn effective ways of eliciting public input and increasing neighborhood pride in underserved communities. City staff has collected important feedback from non-profits, seniors and youth; volunteers assisted in the implementation including:

- Civic engagement through ethnic studies projects
- An award winning Mobile Recreation Program called Fun On the Run
- Intergenerational projects created through community dialogues
- Gang Reduction Intervention Partnerships to create a mentor program for at-risk youth
- A Parent Leadership Institute to help Spanish speaking parents navigate the school system and give a voice to our underserved.

These programs run on a shoe string budget.

City Attorneys Track

The League City Attorneys' Department will present its Minimum Continuing Legal Education program at the Annual Conference. Updates will be offered in four municipal litigation subject areas: General Municipal Law, Torts & Civil Rights, Labor & Employment, and Land Use & CEQA. Additional topics will include: Controlling Employee Pension and Retiree Medical Benefit Costs, Defending Fair Housing Claims and Enforcement Actions, and Regulating Non-Emergency Vehicles and Car Service Businesses. Final topics and speakers for the track will be posted on the Annual Conference event website later in the year. Elected officials and city staff are welcome to attend the City Attorneys' Department presentations.

Sessions and speakers are subject to change.

Education

Communicating Complex and Controversial Issues in an Era of Headlines

In today's world where exponentially increasing media sources are constantly competing for our attention, communicating important information and resonating with constituents can be difficult. This process becomes more challenging when cities need to communicate quickly on complex issues or controversial subjects. With the right approach to selecting communications content, developing themes and messages, and making strategic use of all media tools available, cities large and small can reach their residents – or a targeted group of stakeholders – quickly and effectively. Importantly, they can resonate with constituents in a way that promotes engagement and builds consensus.

Continuing the Conversation: Bullying and Municipal Responsibility

Non-discriminatory and anti-harassment policies are important tools for municipalities to communicate community values and sustain public safety. Examine the municipal responsibilities in implementing state, federal, and local laws related to bullying and discriminatory practices in City Hall and beyond. Through the cooperative engagement of civic and community groups, public safety officers and schools, learn about model policies, best practices, and case studies to demonstrate how to effectively implement proactive and culturally appropriate initiatives.

Cooperative Agreements Between Public Agencies – Risks and Rewards

Cooperative agreements allow public agencies to share resources and set forth a clear understanding of how entities provide assistance to each other for their common benefit. Learn the best practices to be considered when crafting cooperative agreements from the perspective of a city attorney and risk management professionals. Specific issues related to public safety will be covered. 

Don't Tweet Your Way To Termination: Social Media & the Public Workplace

Social media in the public workplace continues to raise questions more rapidly than courts can provide answers. This cutting edge session will cover:

- Social media and hiring practices;
- Concerted activity, free speech, and employee discipline;
- Use of social media in workplace investigations;
- Use of social media as evidence in litigation; and
- Social media policies and practices for cities.  

Dog Whisperer Cesar Millan: Mastering Leadership

Get up-close and personal with nationally recognized dog expert, Cesar Millan the Dog Whisperer, as he shares his thoughts on mastering leadership by understanding how to take charge and become a pack leader.

Enhancing Neighborhood Livability Through the Use Of Code Enforcement Receiverships

Health & Safety Code receiverships are powerful, court-supervised tools which can transform neighborhoods. They can be employed to combat substandard single- and multi-family residential properties, dangerous and dilapidated commercial properties, hoarders, drug sales, and other illegal property uses. Learn about the attributes of an effective and cost-effective receivership program, identify potential pitfalls and the means to avoid them, and hear several case studies.

Fire Department EMS Cost Recovery

City managers and elected officials should consider several major points when dealing with emergency medical services delivery systems. Discuss why it can be advantageous for local governments to provide EMS via their fire departments. Assess current and upcoming cost recovery opportunities as a result of federal legislation. Determine how the provision of EMS subsidizes insurance companies unless locals perform appropriate cost analysis and billing of those companies. Establish the value of EMS within fire service to the community. 

Getting to YES! Ballot Box Strategies to Protect/Generate Funding

Does your city need to renew an existing voter tax? Get off the election treadmill by removing its sunset provision? Pass a new measure in a tough community? Fight a tax repeal initiative? Hear from top experts about what other cities are doing to permanently extend voter-approved taxes beyond their sunsets, protect existing taxes or fees from tea party attacks; address significant needs such as street/road repair, old sewer systems, and aging public buildings with simple majority measures. Hear one city's inspiring story of ballot box failure, success, and effective defeat of an attempted repeal and its "lessons learned." 

Government to Governance: Forming Successful Public-Private Partnerships

Every community faces its own set of challenges, but in the current economic climate, one common challenge has emerged: trying to deliver more and better services to citizens with limited resources. From short-term consulting to long-term partnerships, the private sector is poised to be an effective partner for innovation and service delivery. Five key steps to implement public-private partnerships will be shared.

High Cost of Postponing

The high costs arising from incurring an expense (such as promising retiree medical or pension costs) and postponing payment (pay as you go or PERS rates below the needed levels) will be highlighted. 

How to Budget for Your Stormwater Program

There is change underway in stormwater regulation requiring a new level of response from municipalities. Municipalities will need to invest in a variety of actions, including capital improvements. Some key requirements over the next five years include:

- Total Maximum Daily Loads (TMDLs)
- State Boards Trash Amendment
- Sediment Quality Objectives
- Toxicity Policy
- U.S. EPA initiatives: Electronic Reporting Rule, Water Quality Standards Clarifications
- Condition on State Mandates Stormwater Test Claims

An overview of these issues and discuss the resources a typical city will need to comply with stormwater program requirements will be discussed.

Impact of Skateparks: Crime Reduction and Benefits to At-Risk Youth

Learn how to overcome the negative perception often attached to skateboarders and skateboard parks. Hear evidence of crime reduction based on an experience with the skatepark management division along with industry statistics. Information will be shared on the benefits of skateboarding for at-risk youth.

In Depth Study of Health Care Reform Rules Impacting Employers

A number of health care reform provisions are likely to impact whether your organization will continue sponsoring a major medical plan, what kind of plan, and who will be eligible. Understand an organization's options and review a five step action plan to develop your long-term strategy. Information to help explore the following questions will be provided:

- Will you play or pay?
- Would it be beneficial to restructure your workforce?
- Where are your costs likely to increase over the next couple of years?
- Is it time to consider a new type of plan?  

Keeping Focus and Passion in Times of Change and Transition

How can elected and appointed leaders keep their perspectives and positive attitudes in the face of divided councils, angry residents, financial pressures, hostile media, and rapidly changing senior staffing? What techniques can we employ to support ourselves and our teams in times of intense change or transition? The panelists will facilitate structured discussions of what is changing and making governing all the tougher and what attendees can do to keep their passions and focus in the midst of it. 

Keys to Success: Understanding Differences between Private and Public Employment

This workshop will outline the key differences between private and public sector employment, with the goal of providing HR staff tools to address common questions raised by council members and department heads related to discipline, retirement, use of public funds, and overtime. Develop a practical understanding of public service as well as identifying key legal distinctions. 

Lessons from the Field: Cities for Workforce Health

Hear from a panel of cities that received grants and consultation for developing their workforce health programs (through Cities for Workforce Health, an initiative made possible through the League Partner Program). Cities will share the factors that led to the success of their program, the challenges and barriers and how they overcame them, and recommendations for other cities on how to develop their own program. 

Lunch at the Library: Sustainable Partnerships to Support Healthy Kids

For many low-income children, school closures for summer vacation means an end to the daily nutritious meal provided by the school lunch program and limited access to learning and enrichment opportunities. City leaders have an opportunity to bridge the summer nutrition and learning gap and develop sustainable community partnerships by linking public libraries with USDA summer nutrition programs. Through the experiences of Lunch at the Library partnerships in five California cities, learn how to engage schools and community partners and leverage existing resources to support the health and development of children and youth when school is out.

Sessions and speakers are subject to change.

Education

Making the Marriage Work: Effective Relationships from Engagement to Separation

What makes an effective Council-Manager relationship work? Learn from well-respected, veteran professionals about the best practices. Hear candid insights on how to recruit the perfect manager for your city, strategies for ensuring good communication and top quality service. Other topics include succession planning and, should it become necessary, how to arrange for an amicable separation. Even happy marriages can benefit from wise counsel.

Meeting California's Future Energy Needs; Impacts and Opportunities for Cities

The California electric industry is in the midst of unprecedented change and transformation. Today, new technologies such as solar photovoltaics, battery storage, fuel cells, geothermal energy, wind, micro turbines, and electric vehicle enhanced storage are all emerging markets with challenges and opportunities for cities. Learn to:

- Be prepared for the challenges that will dictate both economic and environmental health of our communities;
- Understand the confluence of factors (i.e., technological innovation, sustainability and efficiency, declining trends in electricity demand growth, etc). 

New Uses of Social Media and the Body Politic

Cities, school districts and other local governmental agencies are increasingly using social media to inform and engage their citizenries. This multi-media workshop will combine various perspectives to discuss innovative uses of social media to facilitate constituent communications and promote important issues of public policy on a regional basis. Discussions focus on different case studies and citizen engagement in local affairs in a time of mass media.

Next Generation Managers: What Every Council Member Should Know!

Council members need to understand the next generation of managers replacing the rapidly retiring "boomers". Generation X has an outlook on the profession and life that is different than their predecessors. It is a generation who majored in public administration where they were trained in the art and science of city management. In this interactive session, ask the questions you really want to ask but can't in a formal interview setting.

Panhandling & Prayer: Regulating Conduct Under Recent Case Law

Panhandling regulations and legislative invocations — once considered a relatively settled area of constitutional law came under significant scrutiny as a result of the Due Process revolution of the 1960s. Since then, the Supreme Court has attempted to balance First Amendment protections and the government's desire to achieve policy interests. Discussions focus on: panhandling regulations and legislative invocations, the origins of Supreme Court jurisprudence and evaluate status of the Supreme Court's decision, Town of Greece and other decisions, and provide tips to consider when faced with a request to draft a local law or policy regulating panhandling or invocations. 

Public Service, Private Capital

Receive an overview of the latest developments in public-private partnerships for cities, covering California and other U.S. states. Partnerships have the ability to establish or enhance valuable public infrastructure assets without increasing city liabilities, and to harness the creativity and innovation of private sector companies for the public benefit.

Regional Collaborations-Beyond Boundaries Sharing Resources in Constrained Situations

Our post-recession world has changed more than many of us are willing to accept or understand. What "was" no longer exists and "what will be" is not always clear. This is the story of how one city has chosen to lead in uncertain times by re-describing its future both inside and outside city limits. Reaching beyond traditional boundaries, and focusing on energy, water and waste, the city of Salinas is making significant efforts to form regional collaborations that will ultimately result in shared prosperity for an entire region.

Renegotiating City Debt to Revitalize Operations and Improve Essential Services

How do you know if your organization is operationally and financially solvent? How do you deal with the common, sudden realization that there is not enough cash to pay the bills, and enough assets to cover all the promises made to employees and capital providers over the years? Learn to exercise traditional leadership towards a worthwhile goal, within a complex set of state and federal laws. Discussion will focus on revitalizing your operations, delivering essential services to citizens, renegotiating your debts to make your organization solvent, all while treating your employees, contractors and capital providers responsibly.

Retail Opportunity Site Analysis

Learn methodology for analyzing retail opportunity sites. Hear not only about site-specific analysis, but on defining the trade area in which the opportunity site operates as well as the opportunity site's "place" within the larger trade area context. With respect to the opportunity site itself, learn about key areas for and measures of evaluation.

Shared Resources to Attract, Retain and Grow Talented Employees

Learn details of the Two-County Talent Development Programs offered in San Mateo and Santa Clara counties, with the encouragement of duplicating these programs throughout the State. Some of these programs include:

- Cal-ICMA Coaching Program — leadership and career development webinars
- Leadership academies focused on helping mid-level professionals advance in their organizations
- Tomorrow's City/County Executive Forum prepares future city/county managers & department directors

Attend this session to discover others.

Statutory Obligations for Fire Departments to Provide Paramedic & Ambulance Services Part I

Review the impact of legislation enacted in 1980 to protect the rights of cities and fire districts to administer their paramedic and EMS programs. Discussions cover recent challenges to these rights by for-profit corporations, as well as efforts to eliminate 201 rights and replace them with an open bidding process which would result in the award of an exclusive operating area (EOA). 

Statutory Obligations for Fire Departments to Provide Paramedic & Ambulance Services Part II

A brief review of legislation enacted in 1980 to protect the rights of cities and fire districts to administer their paramedic and EMS programs. The session will focus specifically on challenges in Orange, Butte, and Sacramento counties. Participants may attend Part II without having attended Part I. 

Sessions and speakers are subject to change.

Sustainability — How California Cities are Leading the World

While the State of California has led the nation in energy efficiency, California cities are the true laboratories of new sustainable technologies, renewable power generation, high performance buildings and clean transportation. The audience will learn of cutting edge sustainability programs and the trends in state and municipal laws, as well as opportunities for attracting economic growth and increasing workplace productivity. This entertaining multimedia presentation will incorporate graphics and video to demonstrate the transition to sustainable urban environments and the potential for California cities to lead sustainable development around the world.

Sustainability Solutions: Western Riverside County's Collaborative Approach and New Model

A new model for collaboration and action that responds to WRCOG's unique challenges to improving their defined sustainability indicators for: economic development, education, health, energy & environment, transportation, and water will be highlighted. By uniting local experts/leaders with elected officials and city managers, new roles and actions for WRCOG were identified that support strategies in the above fields. The process resulted in new partnerships in the areas of business attraction/retention, education goals/programs, and connecting businesses and education to better align the future workforce with the local economy.

Sustainable Development: The Pathway to Economic Recovery, Resilience and Prosperity

A growing number of cities are recognizing their climate, energy, health, and economic development goals are all related. Hear perspectives from current and former elected officials and top community development leaders to illustrate how cities of various sizes are addressing social, economic, and environmental issues to be economically competitive and achieve greater prosperity. Learn from best practice case stories, sustainability strategies, useful resources, and funding options to promote economic and community development in today's challenging economic climate.

The California Voting Rights Act — An Update

The CVRA makes all cities that conduct elections for council members "at-large" vulnerable to legal action if plaintiffs who are members of a protected class can prove racially polarized voting and impairment of their ability to elect their chosen candidates. Hear about cities that have been subject to legal action under the CVRA and learn how the Act can affect your city. Receive an update on current legal issues and what the future outlook may be.

Education

The Elephant NOT in the Room: Documenting the Silent Majority

Citizens and interested parties who attend public hearings can heavily influence decision making, despite the possibility that significant populations in the community may not agree with the views expressed in the council chambers or commission room. Explore a variety of emerging tools to help obtain, compile and present to decision makers information to gauge the sentiment of citizens who are not present at public meetings nor typically comment in advance.

The Science of Developing Alternative Service Delivery for Local Fire Agencies

Service demands are compelling fire service leaders to consider reengineering service delivery, taking into consideration risk, citizen expectations, and post Great Recession economics. Interactive discussion led by subject matter experts focus on the science and data analysis needs and processes necessary to determine potential service delivery model changes. 

Transforming Cities Into Welcoming Places to Live and Work

Learn about "Planting Pride In Your Community." California cities participating in the America in Bloom program will share case studies. Hear how cities beautify their communities by establishing partnerships between municipal departments and skilled volunteers. See how these joint efforts can result in cost-saving activities that improve the appearance and visual appeal of each city. Emphasis will be placed on enhancement of floral displays, landscaped areas, urban forestry, environmental awareness and heritage preservation.

Using Interest Based Principles in Labor Negotiations and Workplace Management

A panel of experts will focus on areas including: introducing and practicing the collaborative labor relations paradigm, utilizing interest based principles as a management philosophy, and why these principles resonate as a common denominator in successful organizations of all kinds. 

Using Mobile Technologies to Enhance Citizens Collaboration (Engagement)

How are you keeping up with mobile technologies? Hear discussions on pitfalls and benefits of building your own app. Mobile devices are everywhere. What are you doing about them?

Veterans Benefits Bring Enormous Value to Veterans and Their Communities

Regardless of age, branch of service, post or assignment, honorably discharged veterans are entitled to an impressive array of state and federal veterans' benefits. Those benefits include:

- Bringing hundreds of millions of dollars into California annually;
- Improving the lives and finances of veterans and their families;
- Improving local economies and communities;
- Lowering the local cost of veteran healthcare;
- Lowering veteran unemployment and homelessness;
- Increasing veteran and veteran dependent enrollment in California colleges and universities.

CalVet can help cities ensure their veterans get the benefits they have earned.

What Can You Do For Me?

What untapped university resources are in your cities? Successful city partnerships with universities will be shared. During the discussion, the many university resources available to cities that can resolve fundamental issues will be explored. Learn how government, business, and university partnerships can contribute to economic growth and best practices. 

Whether You Think Change is Possible or Not — You're Right!

Ever thought...things can't get any worse in local government? You know that "awfulization" will never solve our issues. So, how do you move your organization forward? In this interactive session, hear how the City of La Quinta solved a structural deficit, responded to a \$41M hit to general fund reserves, and created a vision as the "City of the Future" that the city council and employees believe in and are enthusiastically implementing. You will learn to create an inspired vision, lead through obstacles, use technology, and discover the secret to unleashing the heroes in your organization. Are you in?

You're Not Alone: Women on City Councils of California

The United Nations defines 30 percent as the minimum number of women required for government to reflect women's concerns. With the underrepresentation of women at the local level, how do we ensure that the actions of the city councils around California adequately represent the interests of women and girls?

Sessions and speakers are subject to change.

TOURS



Explore the Historic Los Angeles River

(Guided van and walking tour)

The City of Los Angeles was founded on the banks of the River. Over 200 years later the Los Angeles River continues to serve as one of the city's most vital natural resources. Today the River is in the midst of a transformation as new parks, wetlands, trails, and bike paths have sprung up on its banks. Come explore some of the River's key

restoration sites in a guided van and walking tour and experience a whole new side of Los Angeles.

Blast Off With the Space Shuttle Endeavour

(Light rail trip to the California Science Center)

Whether it's by car, bus, bike, train or space shuttle, Los Angeles is a city on the move. Experience two of Los Angeles's newest attractions with a trip along our new Expo Line light rail from Downtown to the California Science Center, the new home of the Space Shuttle Endeavour. See firsthand how more Angelenos are getting around and discover the story behind a national treasure.



Be Prepared at the Emergency Operations Center

(Walking tour)

As the second largest city in the country, Los Angeles must be prepared for anything. The city's Emergency Operations Center is the focal point for coordination of the city's emergency planning, training, response, and recovery efforts. See how LA's finest work around the clock and utilize cutting-edge technology to make sure the city is prepared for and defended against natural and man-made disasters.

Expo Grand Prize

Win \$3,000 to be used with any U.S. Communities supplier.

Complete solutions for Facilities, Office, School, Technology, Roads, Workforce, Corrections, First Responders and more!



U.S. COMMUNITIES
GOVERNMENT PURCHASING ALLIANCE



Must be present at the Closing General Assembly on Friday to win.



LEAGUE PARTNER

Speaker Theater

This expo floor session area highlights successful examples of public-private partnerships. Learn about case studies of innovative projects and programs that have worked in California cities. Hear from elected officials, city staff, and industry experts that have found creative solutions to some of the challenging problems that cities face.

NETWORK

Diversity Groups

The Board of Directors has recognized the following five diversity groups: African-American Caucus; Asian-Pacific Islander Caucus; the Gay, Lesbian, Bisexual & Transgender Local Officials Caucus; Latino Caucus and Women's Caucus. Each will host a networking event at the Annual Conference and are open to all attendees.

Municipal Departments

Departments play an essential role in forming League policy, assisting with conference program development, and are represented on the board of directors. Department Business Meetings will be held at 1:30 p.m. on Wednesday, September 3.

Regional Divisions

Regional Divisions function as the League's grassroots advocacy teams. Divisions are staffed locally by public affairs managers to support League goals. Contact your local manager for more information and prices of onsite networking events.

Brown Act and League Conferences

The Brown Act permits the attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that addresses issues of general interest to the public or to public agencies of the type represented by the legislative body. However, a majority of the members cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the local agency's subject matter jurisdiction.

CitiPAC — 9th Annual Leadership Gala Casino Night

In conjunction with the hospitality reception hosted by Willdan, CitiPAC will present its Leadership Gala Casino Night on Wednesday, September 3. Join the League Board of Directors for this exciting evening.

First Time Attendees

Special arrangements to welcome first-time attendees include an orientation briefing on Wednesday, September 3, at 1:00 p.m. Be sure to check the First Time Attendee box when registering.

Helen Putnam Award for Excellence

This program, supported by the League Partners, recognizes outstanding cities that deliver the highest quality and level of service in the most effective manner possible. Visit the special displays by cities that won the 2014 prestigious awards program and learn what your city can adapt from their success.

Host City Reception

Los Angeles is the hottest culinary destination in the country. Food & Wine Magazine called Los Angeles "the best new food city in America" in its March 2014 issue. Hundreds of restaurants in every part of the city offer everything from Michelin-starred, white tablecloth experiences to authentic international street food, not to mention the highly-touted, locally-produced wines and beers. Please join us at the opening night host city reception, taking place from 5:00 – 7:00 p.m. on Wednesday, September 3, at the Los Angeles Convention Center to get a **Taste of L.A.** A registration badge is required to access the event and show floor.

Institute for Local Government

The Institute for Local Government is the 501c3 research affiliate of the California State Association of Counties and the League of California Cities.

Mayors and Council Members Academy

A training certificate program that consists of specific educational programs and community activities that enhance knowledge and skills needed to be more effective in office. Three levels include Leadership, Advanced Leadership, and Leadership in Action. You may participate in all three levels at the same time.

Exhibitors as of March 21, 2014 (For a current list, visit www.cacities.org/AC)

Note: Those in bold are League Partners

1800 Hoarders / Steri-Clean
 AAA Flag & Banner
 Access Products
 Advanced GeoEnvironmental, Inc.
 Alliance Resource Consulting LLC
 America In Bloom
American Fidelity Assurance Company
 American Geotechnical, Inc.
AndersonPenna Partners Inc.
 Arborjet
 Asphalt Zipper
Atkins
Avery Associates
 Badger Meter, Inc.
Best Best & Krieger LLP
 Best Friends Animal Society
 Blais & Associates
Bob Murray & Associates
 BonTerra Consulting
 BTI Appraisal
Burke, Williams & Sorensen, LLP
Burrtec Waste Industries, Inc.
 Buxton
 California Association of Code
 Enforcement Officers
 California Building Officials
 California Consulting, LLC
 California Department of Veteran Affairs
 California Fuel Cell Partnership
 California Joint Powers Insurance
 Authority
 California Nevada Cement Association
 California Prison Industry Authority
 (CALPIA)
 California Product Stewardship Council
 CalPERS
 CalRecycle
 Careers In Government
 Carl Warren & Company
 CH2M HILL
 Champions Funding LLC
Charles Abbott Associates
Chevron Energy Solutions
 City Clerks Association of California
 City of Rancho Cucamonga
City Ventures
 CleanStreet
Climatec BTG
 CMB Regional Centers
 Comcate, Inc.
 Credit Bureau Associates
Crown Castle International, Inc.
 CRW Systems, Inc.
 CSG Consultants, Inc.
 Dapeer, Rosenblit & Litvak, LLP
Dart Container
 David Taussig & Associates, Inc.
 Digital Ally Inc.
 DN Tanks
 Dudek
 Earth Systems
 eCivis
 EcoCentre

Environmental Systems
 Research Institute
 Evonik Cyro LLC
 Fieldman, Rolapp & Associates, Inc.
 Fire Recovery USA
 FirstSouthwest
 GameTime
 George Hills Company, Inc.
 GeoStabilization International
Good Energy, L.P.
 GovDeals, Inc.
 GPS Insight
 Graphic Solutions
 Griffin Structures, Inc.
 GST
 HAI, Hirsch & Associates Inc, Landscape
 Architects
HdL Companies
 HEAL Cities Campaign
 HMC Architects
 HR Green, Inc.
 iCity Corporation
 In God We Trust-AMERICA, INC.
 ING
 Intermountain
 International Municipal Signal
 Association Far West
 International Parking Design
 ITEM, Ltd.
Jamboree Housing Corporation
Jefferies LLC
 Jere Melo Foundation
Johnson Controls
Jones & Mayer
Kaiser Permanente
 Kasdan Simonds Weber & Vaughan LLP
Keenan & Associates
 Kosmont Companies & Auction.com
 Laserfiche
 LECET Southwest
 Library Systems & Services
 LINC Housing
 Listen Technologies Corporation
 Live Earth Products, Inc.
 Local Search Association
 LPA, Inc.
 Matrix Consulting Group
 MCE Corporation
Meyers Nave
 MRC Inc.
MuniServices
 National Construction Rentals
 NBS
 Newport Pacific Capital Family of
 Companies
**Northern California Carpenters
 Regional Council**
 Omni-Means, Ltd.
 OpenGov.com
 OppSites
 Otto Environmental Systems North
 America, Inc.
Pacific Gas and Electric Company

Paragon Partners Ltd.
PARS
 PERC Water
 Piper Jaffray
 Precision Civil Engineering, Inc.
 Public Financial Management Group
 Public Restroom Company
 Quad Knopf
 Ralph Andersen and Associates
 RBF Consulting
Renne Sloan Holtzman Sakai, LLP
 Renovate America
 Republic Services
 RJM Design Group, Inc.
 RKA Consulting Group
 RSG, Inc.
 Saber
Schneider Electric
 Security Lines US
 Sensus
SERVPRO
 Severn Trent Services
 SIGMAnet, Inc.
 SimTek Fence
SmartCitiesPrevail.org
 Smartcover by Hadronex
 Sol Inc.
Southern California Edison
Southern California Gas Company
 Spohn Ranch Skateparks
 Sportsplex USA
 SSA Landscape Architects, Inc.
 State Water Resources Control Board
 SyTech Solutions
 TBWB Strategies
 The Hybrid Shop
 The United States Conference of
 Mayors
 TNT Fireworks
 TOTER WASTEQUIP
 Transtech Engineers, Inc.
**Tribal Alliance of Sovereign
 Indian Nations**
Union Pacific Railroad
 United Storm Water, Inc.
 University of La Verne
 U.S. Communities
 VacantRegistry.com
Vall Cooper & Associates, Inc.
 Valley Vista Services, Inc.
 Vanir Construction Management, Inc.
 Visa
 Vision Internet
 Walker Parking Consultants/
 Engineers Inc.
 Water Replenishment District of
 Southern California
 West Coast Arborists, Inc.
Willdan
 World Centric

Exhibitors

Registration

Registration Includes:

- Admission to education sessions
- Wednesday Host City Reception and Expo; Thursday lunch with exhibitors; Friday General Assembly luncheon

Online Registration (credit card) —
Visit www.cacities.org/AC

Mail-in Registration (pay by check) — contact
mdunn@cacities.org to request a registration form.

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

Full Conference Registration Fees

	EARLY BIRD Before July 9	After July 9 and onsite
City Delegate		
Member City	\$ 500	\$ 550
Nonmember City	\$ 1500	\$ 1550
Public Official		
County/State	\$ 575	\$ 625
Partner/Exhibitor/All Others		
Company Representative	\$ 675	\$ 725

NOTE: Conference registration is required to attend the Policy Committees, Department and Annual Conference business meeting and/or to be a Voting Delegate.

One-Day Registration

Early bird rates are not available for one day registrations

City Delegate	
Member City	\$ 275
Nonmember City	\$ 1275
Public Official	
County/State	\$ 325
Partner/Exhibitor/All Others	
Company Representative	\$ 375

Optional Registration Add-ons (non-refundable)

City Clerks Workshop — \$125 member cities,
\$250 non-member cities

Tours:

Explore the Historic Los Angeles River
(Guided van and walking tour)

Blast off with the Space Shuttle Endeavour
(Light rail trip to the California Science Center)

Be Prepared at the Emergency Operations Center
(Walking tour)

Tours have limited space available — \$5 non-refundable processing fee. If you are unable to participate in a tour, your position will be substituted with someone on the wait list.

Guest Registration — \$125

Guest rate is restricted to those who are not city/public officials, are not related to any Partner/Expo company, and would have no professional reason to attend for learning or business. Rate includes admission to the Expo and receptions only. Session seats are reserved for conference registrants. There is no refund for the cancellation of a guest registration. It is not advisable to use city funds to register a guest.

Onsite Badge Pick Up

2014 Annual Conference badges will be available at the registration desk in the Los Angeles Convention Center.

REGISTRATION HOURS:

Wednesday, September 3 – 8:00 a.m. – 6:00 p.m.

Thursday, September 4 – 7:00 a.m. – 4:00 p.m.

Friday, September 5 – 7:30 – 10:00 a.m.



Questions or special needs? Contact our conference registrar at mdunn@cacities.org before Tuesday, August 12.

Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, **minus a \$75 processing charge**, only when a written request is submitted to the League of California Cities, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or mdunn@cacities.org and received before **5:00 p.m. on Tuesday, August 12**. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration. Please note, sharing of registration is prohibited.

Conference Hotels

JW Marriott Los Angeles L.A. Live*

900 West Olympic Boulevard

\$199.00 single/double

(plus occupancy taxes and fees 15.5%)

The Westin Bonaventure Los Angeles*

404 South Figueroa Street

\$185.00 single/double

(plus occupancy taxes and fees 15.5%)

**Shuttle services will be provided for the duration of the conference from the hotels to the Los Angeles Convention Center*

Reduced room rates are available for registered attendees/exhibitors at the 2014 Annual Conference. Reserve your hotel nights while space is available. Phone reservations will not be available. The discounted hotel rate cut-off is **Tuesday, August 12** and the hotels are subject to sell out prior to the reservation deadline – reserve early.

STEP ONE: Register for the Conference

STEP TWO: Book hotel room

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

Hotel Changes or Hotel Cancellations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to Tuesday, August 12 must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgement number to access your reservation to make changes. Once the August 12 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that hotel cancellations after the housing deadline has passed may incur a financial penalty of a minimum one-night room charge or attrition fees.

CAUTION! Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving.



PLEASE NOTE: The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.



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**MINUTES
REGULAR MEETING
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)**

December 3, 2013

1. **CALL TO ORDER AND ROLL CALL** – the meeting was called to order at 8:23 p.m. by Chairman Shuey . Boardmembers present: Chairman Shuey, Vice Chairman Diaz, Boardmembers Geller, Pierce and Stratford. Staff present: City Manager Napper, General Legal Counsel Subramanian, and Interim Secretary Brown.
2. **PUBLIC COMMENTS** - None.
3. **CONSENT CALENDAR** – It was moved by Boardmember Pierce, seconded by Vice Chairman Diaz, to approve the Consent Calendar as submitted (Passed; 5-0 vote).
 - (a) Approved the Board of Directors' minutes for its regular meeting of July 16, 2013.
4. **ANNUAL REORGANIZATION OF THE BOARD OF DIRECTORS**
 - (a) Nominations and election of Chair

Chairman Shuey opened the floor to nominations.

It was moved by Boardmember Pierce, seconded by Chairman Stratford, to nominate Jim Diaz for the position of Chairman. No other nominations were received. Chairman Shuey called for the vote and the election of Jim Diaz as Chairman passed (Passed; 5-0 vote).
 - (b) Nominations and election of Vice Chair

Chairman Diaz opened the floor to nominations.

It was moved by Boardmember Stratford, seconded by Boardmember Pierce, to nominate Howard Geller for the position of Vice Chairman. No other nominations were received. Chairman Diaz called for the vote and the nomination passed (Passed; 5-0 vote).
5. **PUBLIC HEARINGS** - None.
6. **ACTION ITEMS** – None.
8. **BOARD ITEMS** – limited to requests and directives for future meetings-None.
8. **ADJOURN**- on call by Chairman Diaz the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Janet Brown, Interim Secretary

Approved by the Board of Directors
Geological Hazard Abatement District

David T. Shuey, Chairman

GHAD BUDGET REPORT

DATE: JUNE 17, 2014
TO: BOARD OF DIRECTORS
FROM: RICK ANGRISANI, DISTRICT MANAGER
RE: FISCAL YEAR 2014-15

BACKGROUND

In April 2000, the property owners within the Oakhurst Geological Hazard Abatement District (GHAD) approved, by ballot, assessments to cover the routine maintenance and operations needs of the District. The ballot measure also allowed increases in the annual assessment not to exceed the annual rise in the Bay Area Consumer Price Index (CPI). These annual assessments are the only source of revenues to the District as it is solely funded by the private property owners within the District. Without the real property owners' approval, the District cannot create or mandate additional revenues to fund hazard abatement or prevention services.

Kelok Way Dewatering Wells

The installation of six large dewatering wells and inclinometers to increase the stability of the large slope between Kelok Way and North Valley Park was completed last year. We had intended to monitor the inclinometers twice annually (beginning in August or September) to ensure that the wells had slowed or halted the slope movement as well as continued to function as designed. The ensuing drought conditions reduced the possibility of slope movement and we chose to hold off on the monitoring for a short period. We have recently issued a contract to Stevens, Farrone & Bailey (SFB - original geotechnical engineer) for the monitoring work and anticipate their first report in the near future.

SFB provided a proposal for the monitoring with a cost of \$11,700 the first year and approximately \$9,600 each year thereafter. This cost has been included in this year's proposed budget.

Fund Balance (reserves)

The GHAD's fund balance is expected to have a surplus of \$34,482 at the end of FY 2013-14, an increase of approximately \$13,000 over last year's forecast, due primarily to delaying the start of the monitoring. We anticipate that approximately \$1,882 will be deducted from the fund for FY 14/15 expenses, reducing the fund balance to \$32,600 at the end of the fiscal year.

Presley Lawsuit Settlement Fund Balance

This fund balance currently stands at approximately \$120,090 in remaining funds from the original Presley lawsuit settlement (2003). It was, of course, originally

intended that the remaining original Presley lawsuit settlement funds be used to rehabilitate the street pavement in the Keller Ridge area once the ongoing movement ceased. While some pavement work has been accomplished, having no other reserves and no interest by the property owners in raising the annual assessments, the District has no choice but to eventually use these funds to cover any of the District's funding shortfalls that may occur for as long as possible.

FY 2014-15 BUDGET

This Budget proposes to continue funding just the routine operations, along with the ongoing monitoring and legal defense costs, of the District through the allowable annual assessments. The year to year increase allowable per the most current CPI is 2.78% (May 2013 to May 2014, San Francisco, All Items, All Urban Consumers Index).

Following is the recommended budget for the GHAD for FY 2014-15:

EXPENSES

Postage	\$700.00
Legal Notices	100.00
Insurance Premium Surcharge (transfer to General Fund)	14,000.00
County Collections Charge	1,400.00
Engineering Services	3,000.00
Kelok Way Monitoring	11,700.00
Legal Services	1,000.00
Miscellaneous	270.00
Administration (transfer to General Fund)	<u>6,635.00</u>
<i>TOTAL EXPENSES</i>	<i>\$38,805.00</i>

INCOME

Property Assessments	\$36,522.94
Interest on Funds	<u>400.00</u>
<i>TOTAL INCOME</i>	<i>\$36,922.94</i>
 Funds from GHAD Fund Balance	 \$ 1,882.06

FY 2014-15 PROPERTY ASSESSMENTS

As stated above, the annual assessment will be the same as last year except for an increase consistent with the increase in the CPI. Exhibit A explains the methodology of the assessments and provides a summary of the proposed assessment for this year.

EXHIBIT A

OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT

METHOD OF ASSESSMENT

A Geological hazard abatement district is essentially a benefit assessment district. Therefore, the assessments must be apportioned to individual parcels according to the benefit received.

Based upon discussions with the City's consultant, Randy Leptien of Leptien, Cronin & Cooper, the various areas and types of development in Oakhurst require that the assessments be broken down by area as well as type of unit. The areas have been broken down to reflect, as much as possible, units with an equal amount of risk and benefit.

The total development has been divided into three areas for assessment:

Area 1	Lower 6000's, lower 5000's, Duets, and Townhouses
Area 2	Upper 6000's, upper 5000's, 8,000's, condominiums
Area 3	10000's

After reviewing the needs of each area and the benefits of the District to each area, we have assigned each area the following share of the District's costs (including reserves);

Area 1	25%
Area 2	50%
Area 3	25%

As will be noted, the number of units in each area is not considered a factor and the amount of assessment per unit will vary greatly from area to area. Since there are different types of housing mixed in Areas 1 and 2, we have assigned different assessment units to each type of housing as follows:

Single Family (regardless of size)	1.00
Duets	0.75
Multi-family	0.50

District Boundaries

As of FY 1999-00, the District was complete and consisted of 200 single family homes, 226 duets, and 169 townhouses in Area 1; 612 single family homes and 136 condos in Area 2; and 141 single family homes in Area 3.

Summary of Assessments

AREA I 2014-15 ASSESSMENT			Total =	\$9,154.88		
Subarea	# Units	Type	Factor	Ass. Units	14/15 Asses	Total
Tr. 6990	92	sfd	1.00	92.00	\$20.16	\$1,854.72
Tr. 7065	108	duets	0.75	81.00	\$15.10	\$1,630.80
Tr. 7066	117	multifamily	0.50	58.50	\$10.12	\$1,184.04
Tr. 7303	52	multifamily	0.50	26.00	\$10.12	\$526.24
Tr. 7311	118	duets	0.75	88.50	\$15.10	\$1,781.80
Tr. 7768	55	sfd	1.00	55.00	\$20.16	\$1,108.80
Tr. 7769	53	sfd	1.00	53.00	\$20.16	\$1,068.48
Subtotals	595			454.00		\$9,154.88
AREA II 2014-15 ASSESSMENT			Total =	\$18,256.64		
Subarea	# Units	Type	Factor	Ass. Units	14/15 Asses	Total
Tr. 7256	70	sfd	1.00	70.00	\$26.84	\$1,878.80
Tr. 7257	60	sfd	1.00	60.00	\$26.84	\$1,610.40
Tr. 7260	75	sfd	1.00	75.00	\$26.84	\$2,013.00
Tr. 7261	70	sfd	1.00	70.00	\$26.84	\$1,878.80
Tr. 7262	99	sfd	1.00	99.00	\$26.84	\$2,657.16
Tr. 7263	101	sfd	1.00	101.00	\$26.84	\$2,710.84
Tr. 7264	102	sfd	1.00	102.00	\$26.84	\$2,737.68
Tr. 7766	35	sfd	1.00	35.00	\$26.84	\$939.40
Tr. 7766	60	multifamily	0.50	30.00	\$13.46	\$807.60
Tr. 7767	76	multifamily	0.50	38.00	\$13.46	\$1,022.96
Subtotals	748			680.00		\$18,256.64
AREA III 2014-15 ASSESSMENT			Total =	\$9,111.42		
Subarea	# Units	Type	Factor	Ass. Units	14/15 Asses	Total
Tr. 7249	69	sfd	1.00	69.00	\$64.62	\$4,458.78
Tr. 7255	72	sfd	1.00	72.00	\$64.62	\$4,652.64
Subtotals	141			141.00		\$9,111.42
Grand Totals	1,484			1,275.00		\$36,522.94

GHAD RESOLUTION NO. - 2014

**A RESOLUTION APPROVING A BUDGET AND DECLARING INTENTION TO LEVY
AND COLLECT ASSESSMENTS FOR THE OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT FOR FISCAL YEAR 2014-15, AND GIVING NOTICE OF
THE TIME AND PLACE FOR HEARING ON THE LEVY OF THE PROPOSED
ASSESSMENT.**

**THE BOARD OF DIRECTORS
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
City of Clayton, California**

WHEREAS, by Resolution No. 5-89, the Clayton City Council formed the Oakhurst Geological Hazard Abatement District (herein "GHAD"), pursuant to Division 17, Geological Hazard Abatement Districts, of the Public Resources Code, Section 26500 et seq.; and

WHEREAS, the District Manager has prepared and filed a Budget Report with the Board of Directors setting forth, among other things, the proposed assessments upon assessable lots and parcels of land within the GHAD for fiscal year 2014-15, which report is dated June 17, 2014; and

WHEREAS, the proposed assessments do not represent an increase in excess of the latest annual increase in the Bay Area CPI (CPI-U), such annual increase formula having been approved by the voters of GHAD on April 18, 2000; and

WHEREAS, the Board of Directors reviewed the Budget Report at its regular meeting on June 17, 2014, and found same to be satisfactory and in compliance with Section 26651 of the Public Resources Code; and

WHEREAS, it is now necessary for the Board of Directors to establish the date for the public hearing on levying of the proposed assessments for fiscal year 2014-15 and to direct the Secretary to give the required notice of such hearing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the GHAD as follows:

1. The Budget Report, dated June 178, 2013, prepared by the District Manager and each part thereof, is sufficient in each particular, has fairly and properly apportioned the cost of the maintenance and improvement to each parcel of land in the GHAD in proportion to the estimated benefits to be received by each parcel respectively from such maintenance and improvements, is hereby approved as filed and is, by reference, included herein.

2. The Board of Directors hereby declares its intention to levy and collect assessments within the GHAD for fiscal year 2014-15, as follows:

<u>GHAD AREA</u>	<u>SUBD</u>	<u># UNITS</u>	<u>TYPE</u>	<u>\$ ASSESS PER LOT</u>	<u>TOTAL \$ PER SUBD</u>
I	6990	92	Sfd	\$20.16	\$1,854.72
I	7065	108	Duets	\$15.10	\$1,630.80
I	7066	117	multi-family	\$10.12	\$1,184.04
I	7303	52	multi-family	\$10.12	\$526.24
I	7311	118	Duets	\$15.10	\$1,781.80
I	7768	55	Sfd	\$20.16	\$1,108.80
I	7769	53	Sfd	\$20.16	\$1,068.48
II	7256	70	Sfd	\$26.84	\$1,878.80
II	7257	60	Sfd	\$26.84	\$1,610.40
II	7260	75	Sfd	\$26.84	\$2,013.00
II	7261	70	Sfd	\$26.84	\$1,878.80
II	7262	99	Sfd	\$26.84	\$2,657.16
II	7263	101	Sfd	\$26.84	\$2,710.84
II	7264	102	Sfd	\$26.84	\$2,737.68
II	7766	35	Sfd	\$26.84	\$939.40
II	7766	60	multi-family	\$13.46	\$807.60
II	7767	76	multi-family	\$13.46	\$1,022.96
III	7249	69	Sfd	\$64.62	\$4,458.78
III	7255	72	Sfd	\$64.62	\$4,652.64
Total		1484 lots		TOTAL	\$36,522.94

3. The GHAD consists of a portion of the City of Clayton as shown on the GHAD Diagram on file with the Secretary.

4. The Budget Report of the District Manager on file with the Secretary contains a fully detailed description of the proposed maintenance and improvements, consisting

of open space inspection and the maintenance thereof, with the estimated cost of the maintenance and improvements, a diagram of the District, and a proposed assessment of the estimated cost of such maintenance and improvements.

5. On Tuesday, July 15, 2014, at or near the hour of 7:00 p.m., of said day, at a regular Board of Directors meeting at Hoyer Hall in the Clayton Community Library situated at 6125 Clayton Road, Clayton, California, the regular meeting place of the GHAD Board of Directors, any and all persons having any interest in the lands within the GHAD, liable to be assessed for the expenses of the GHAD for fiscal year 2014-15, may be heard, and any such persons may also present any objections that they may have by written protest, filed with Secretary at or before the time set for hearing.

6. The Secretary shall give notice of the passage of this resolution and of the time and place of hearing of protests as herein designated by causing a notice of the passage of this resolution and of the time and place of hearing of protests to be mailed to all owners of property within the GHAD as required by Section 26652 of the Public Resources Code.

Passed, Approved and Adopted by the Board of Directors of the GHAD at a regular public meeting thereof held on June 17, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE BOARD OF DIRECTORS OF GHAD

JIM DIAZ, Chairman

ATTEST:

Janet Brown, Secretary

* * * * *

I hereby certify that the foregoing resolution was duly and regularly passed by the Board of Directors of the GHAD at a regular meeting held on June 17, 2014.

Janet Brown, Secretary

NOTICE OF PUBLIC HEARING ON THE LEVYING OF ASSESSMENTS ON PROPERTY IN THE OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT PURSUANT TO PUBLIC RESOURCES CODE SECTION 26652.

KNOW ALL INTERESTED PARTIES BY THIS NOTICE THAT:

1. The District Manager did present on June 17, 2014, to the Board of Directors, his report dated June 17, 2014, indicating a total budget for FY 2014-15 of \$38,650.00 and recommending the assessments shown on the attached table to pay for the obligations of the Oakhurst Geological Hazard Abatement District ("District") during the 2014-15 fiscal year.

2. The Board of Directors accepted and approved the report on June 17, 2014, by adopting GHAD Resolution No. XX-2014, which set forth, among other things:

- a. The Board's intent to levy and collect a per unit assessment in accordance with the recommendations of the District Manager as specified to pay for the obligations of said District during the 2014-15 fiscal year.
- b. The date of Tuesday, July 15, 2014, at 7:00 p.m., at Hoyer Hall in the Clayton Community Library, situated at 6125 Clayton Road, Clayton, California, as the date, time and place for hearing protests against the levying of said assessments in the District for the cost of operating in fiscal year 2014-15.

3. The per unit assessments for the 2013-14 fiscal year were as shown on the attached table. The proposed per unit assessments, representing an increase of less than the latest annual increase in the San Francisco, All Items, All Urban Consumers Index (2.78%; May '13 – May '14) and therefore within the formula limits previously approved by ballot, do not constitute an increase in assessments.

4. A general description of the items to be maintained and operated in the District and paid for by the assessment is as follows: open space areas and geological hazard mitigation devices and improvements.

5. All interested parties may obtain further particulars concerning the proposed per unit assessments in the District and a description and map of the boundaries of the District by referring to GHAD Resolution XX-2014, and the report of June 17, 2014, which are on file with the Secretary in the Clayton City Office. In addition, interested parties may contact the District Manager directly by phone at (925) 363-7433 or in person at 1470 Civic Court, Suite 320, Concord, California, or view the reports at www.ci.clayton.ca.us.

NOW, THEREFORE, any and all persons having any interest in lands within the District liable to be assessed for the expenses of the district for fiscal year 2014-15, may appear at the public hearing, the time and place thereof being set forth above, and offer protest to said assessments, and any of said persons may also present any objections that they may have by written protest filed with the Secretary, Oakhurst Geological Hazard Abatement District, City of Clayton, 6000 Heritage Trail, Clayton, California, 94517, at or before the time set for public hearing.

JANET BROWN
Secretary
Oakhurst Geological Hazard Abatement District

DATED: June 18, 2014

OAKHURST GEOLOGICAL HAZARD ABATEMENTS DISTRICT
PROPOSED ANNUAL ASSESSMENTS
FISCAL YEAR 2014/15

<u>GHAD AREA</u>	<u>SUBD. NAME</u>	<u>SUBD. #</u>	<u># UNITS</u>	<u>TYPE</u>	<u>PROPOSED ASSESS.</u>	<u>2013-2014 ASSESS.</u>	<u>ANNUAL \$ INCREASE</u>
I	Windmill Canyon I	6990	92	6,000 sf	\$20.16	\$19.60	0.56
I	Black Diamond I	7065	108	Duets	\$15.10	\$14.68	0.42
I	Chaparral Springs I	7066	117	Multi-family	\$10.12	\$9.84	0.28
I	Chaparral Springs II	7303	52	Multi-family	\$10.12	\$9.84	0.28
I	Black Diamond II	7311	118	Duets	\$15.10	\$14.68	0.42
I	Oak Hollow IIA	7768	55	5,000 sf	\$20.16	\$19.60	0.56
I	Oak Hollow IIB	7769	53	5,000 sf	\$20.16	\$19.60	0.56
II	Eagle Peak I	7256	70	8,000 sf	\$26.84	\$26.10	0.74
II	Eagle Peak II	7257	60	8,000 sf	\$26.84	\$26.10	0.74
II	Falcon Ridge I	7260	75	8,000 sf	\$26.84	\$26.10	0.74
II	Falcon Ridge II	7261	70	8,000 sf	\$26.84	\$26.10	0.74
II	Windmill Canyon II	7262	99	6,000 sf	\$26.84	\$26.10	0.74
II	Windmill Canyon III	7263	101	6,000 sf	\$26.84	\$26.10	0.74
II	Windmill Canyon IV/Ironwood	7264	102	6,000 sf	\$26.84	\$26.10	0.74
II	Oak Hollow I	7766	35	5,000 sf	\$26.84	\$26.10	0.74
II	Diablo Ridge I	7766	60	Multi-family	\$13.46	\$13.10	0.36
II	Diablo Ridge II	7767	76	Multi-family	\$13.46	\$13.10	0.36
III	Peacock Creek I	7249	69	10,000 sf	\$64.62	\$62.88	1.74
III	Peacock Creek II	7255	72	10,000 sf	\$64.62	\$62.88	1.74