

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, June 17, 2014

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Stratford in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Stratford and Councilmembers Diaz and Pierce. Councilmembers absent: Vice Mayor Shuey and Councilmember Geller. Staff present: City Manager Gary Napper, City Attorney Christopher Diaz, City Clerk Janet Brown, and Finance Manager Kevin Mizuno.
2. **PLEDGE OF ALLEGIANCE** – led by Mayor Stratford.
3. **CONSENT CALENDAR-** It was moved by Councilmember Pierce, seconded by Councilmember Diaz, to approve the Consent Calendar as submitted (Passed; 3-0 vote).
 - (a) Approved the minutes of the regular meeting of June 3, 2014.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Approved the initiation of process for the Biennial Review of the City's conflict of Interest Code.
 - (d) Adopted Resolution No. 16-2014 approving a 3-month Addendum No. 1 to the base Memorandum of Agreement with the Clayton Undesignated Miscellaneous Employees Group effective July 1, 2014 through September 30, 2014, unless replaced sooner by mutual agreement.
 - (e) Adopted Resolution No. 17-2014 approving and authorizing the execution of a Right-of-Way Use Agreement with Zayo Group, LLC, per PUC regulations.
 - (f) Adopted Resolution No. 18-2014 approving and authorizing the execution of a 6-month Amendment to the 2009 Agreement with the City of concord for its continued provision of police dispatch, detention and information technology services to and for the City of Clayton's Police Department.
4. **RECOGNITIONS AND PRESENTATIONS-** None.
5. **REPORTS**
 - (a) Planning Commissioner Dan Richardson reported from the Planning Commission meeting held June 10th. He noted there was a review of Ipsen Family Bocce Park Management and Operations Plan in accordance with Condition of Approval No. 6 of the Use Permit. There was no Public Comment and the Planning Commission granted approval of the M&O Plan as submitted.

- (b) Trails and Landscaping Committee – Chairman Larry Casagrande reported from the Trails and Landscaping Committee meeting held on June 9th. He noted the Committee reviewed and adopted the proposed budget for Fiscal Year 14/15 serving as the Citizens' Oversight Committee for Measure B.
- (c) City Manager/Staff – No reports.
- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Contra Costa County Mayors' Conference, Saturday Concerts in The Grove and the first Thursday Concert in The Grove. He was also attended the CERT meeting as the Council liaison.

Councilmember Pierce attended the Regional Planning Associated Bay Area Government meeting, Administrative Transportation Authority meeting, Contra Costa County Mayors' Conference, East Bay Leadership Council meeting and the California Council of Government meeting. She also attended a BSA Eagle Court of Honor for 2 Clayton residents.

Mayor Stratford shared a certificate he received from the Mount Diablo Silverado Council of the Boy Scouts of America noting 3,296 hours of Scout community service in 2013 were donated to Clayton. He also advised the Do The Right Thing banner character trait "Courage" is displayed downtown as a reminder to the community for the months of May through July.

- (e) Other - None.

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – None.

7. **PUBLIC HEARINGS**

- (a) Public Hearing on the proposed City of Clayton Budget for Fiscal Year 2014-15 and its 5-year Capital Improvement Project Budget (CIP) for Fiscal Years 2014-2019.

Finance Manager Kevin Mizuno presented the staff report and a short presentation indicating revisions to the Proposed Fiscal Year 2014/15 Budget since its public release at the Council meeting held on June 3rd.

Mayor Stratford opened the Public Hearing to receive public comments; no public comments were offered. Mayor Stratford closed the Public Hearing.

Councilmember Pierce commended Finance Manager Kevin Mizuno for providing a clear, concise, and easy to follow and understand Budget. She also provided some potential good news from TRANSPAC from Measure J sub-category 28a Fund (contingency) which previously was used to provide matching funds when needed to match Federal grant projects relating to transportation improvements. While all cities will be beneficiaries moving forward on disbursement of these funds, Clayton's share in FY 14-15 could be around \$47,000 additional local monies.

Mayor Stratford also thanked Mr. Mizuno for his great work on the City Budget.

It was moved by Councilmember Pierce, seconded by Councilmember Diaz, to adopt Resolution No. 19-2014 approving a City Budget for FY 2014-15 and a 5-Year CIP Budget for FYs 2014-2019. (Passed; 3-0 vote).

8. ACTION ITEMS

- (a) Consider the designation of the City Council's Voting Representative and Alternate for the League of California Cities 2014 Annual Conference to be held September 3rd – 5th in Los Angeles.

City Clerk Janet Brown presented the staff report and noted the registration fee for this year's Annual League Conference is \$550.00, which expense does not include transportation or lodging accommodations.

City Manager Gary Napper added the cost of the Conference could be covered by the existing City Budget however, additional funds are not budgeted for travel and lodging expenses.

Mayor Stratford advised he is unable to attend.

Councilmember Diaz indicated he is available to attend, is interested in attending, and if the City will pay the Conference registration fee he will personally pay for the transportation and lodging costs, if no one else wishes to attend.

Councilmember Pierce said she may be able to serve as an alternate if Councilmember Diaz is unable to attend.

Mayor Stratford opened the floor to receive public comments; no public comments were offered.

It was moved by Councilmember Pierce, seconded by Councilmember Diaz, to authorize Councilmember Diaz as the Voting Delegate of the City of Clayton at the League of California Cities 2014 Annual Conference to be held September 3rd – 5th in Los Angeles, with Councilmember Pierce as the authorized Alternate Voting Delegate, and only the registration cost of the Conference would be covered by the City Budget Legislative Department (General Fund). (Passed; 3-0 vote).

9. COUNCIL ITEMS – None.

10. CLOSED SESSION – None.

- 11. ADJOURNMENT–** on call by Mayor Stratford, the City Council meeting adjourned at 7:29 p.m. Its next regular meeting will be on Tuesday, July 1st at 7:00 p.m.

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Respectfully submitted,



Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL



Hank Stratford, Mayor

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