



# **AGENDA**

## **REGULAR MEETING**

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## **CLAYTON CITY COUNCIL**

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**TUESDAY, August 18, 2015**

**7:00 P.M.**

*Hoyer Hall, Clayton Community Library  
6125 Clayton Road, Clayton, CA 94517*

**Mayor:** David T. Shuey  
**Vice Mayor:** Howard Geller

### **Council Members**

Jim Diaz  
Keith Haydon  
Julie K. Pierce

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's Website at least 72 hours prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at [www.ci.clayton.ca.us](http://www.ci.clayton.ca.us)
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

# **\* CITY COUNCIL \***

**August 18, 2015**

1. **CALL TO ORDER THE CITY COUNCIL** – Mayor Shuey.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Shuey.

3. **CONSENT CALENDAR**

*Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.*

(a) Approve the minutes of the adjourned regular meeting of August 4, 2015 and of the special meeting on July 30, 2015. ([View Here](#))

(b) Approve Financial Demands and Obligations of the City. ([View Here](#))

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. **REPORTS**

(a) Planning Commission – No meeting held.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees,  
Commissions and Boards.

(e) Other

6. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

*Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.*

*Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.*

7. **PUBLIC HEARINGS** - None.

8. **ACTION ITEMS**

- (a) Continued consideration of designating a City Council Voting Delegate and Alternate Delegate for the League of California Cities 2015 Annual Conference to be held September 30<sup>th</sup> – October 2<sup>nd</sup> in San Jose. ([View Here](#))  
(City Clerk)

Staff recommendations: Following staff report and opportunity for public comment, it is recommended the City Council determine if one or more of its elected officials should attend the Annual Conference and if so, select the City's authorized Voting Delegate (and Alternate, if applicable) and identify the source of budget funds for this purpose.

9. **COUNCIL ITEMS** – limited to requests and directives for future meetings.

10. **CLOSED SESSION**

- (a) *Government Code Section 54956.8*, Conference with Real Property Negotiators.  
Real Property: 6005 Main Street (APNs 119-011-002-1; 118-560-010-1; 118-370-041-6).  
Instructions to City Negotiators (Mayor David Shuey and Council Member Julie Pierce; and Ed Del Becarro, Managing Director, Transwestern) concerning price and terms of payment.  
Negotiating Parties: 1. DRG Builders, Inc. (Doyle Heaton).  
2. Pacific Union Land Company (Joshua Reed).  
3. City Ventures, LLC (Patrick Hendry).  
4. Avesta Development Group, LLC (Mohammad Javanbakht).

Report Out from Closed Session: Mayor Shuey.

11. **ADJOURNMENT**– the City Council meeting of September 1, 2015 has been canceled. The next regularly scheduled meeting of the City Council will be September 15, 2015.

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**MINUTES**  
OF THE  
ADJOURNED REGULAR MEETING  
CLAYTON CITY COUNCIL

TUESDAY, August 4, 2015

1. **CALL TO ORDER & ROLL CALL** –the meeting was called to order at 7:00 p.m. by Mayor Shuey in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Shuey, Vice Mayor Geller and Councilmembers Haydon and Pierce. Councilmembers absent: Councilmember Diaz. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, City Clerk/HR Manager Janet Brown, City Engineer Rick Angrisani.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Shuey.

3. **CONSENT CALENDAR**

It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to approve the Consent Calendar as submitted. (Passed; 4-0 vote).

- (a) Approved the minutes of the regular meeting of July 21, 2015.
- (b) Approved Financial Demands and Obligations of the City.
- (c) Approved the City's Investment Portfolio Report for the 4<sup>th</sup> Quarter of FY 2014-15 ending June 30, 2015.

4. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.

5. **PUBLIC HEARING**

- (a) Continued Public Hearing on the proposed real property tax assessments in FY 2015-16 for the Diablo Estates at Clayton Benefit Assessment District and consider the adoption of the Resolution setting, ordering and levying the annual assessments.

City Engineer Rick Angrisani presented the staff report noting at its meeting of May 19th, the City Council approved the Engineer's Report for this Benefit Assessment District ("BAD"), including the proposed annual assessment amounts which included an allowable 2.5% increase over the FY 2014-15 levies. As required by law, a notice regarding the public hearing was mailed to the BAD's real property owners.

The public hearing was opened at the City Council meeting of July 21st, but based on comments for more information by some of the Diablo Estates property owners the City Council continued the public hearing to this August 4, 2015 adjourned meeting. In the interim, a Special Meeting of the City Council was held on July 30 for a study/information session on the BAD with interested property owners in the Diablo Estates at Clayton subdivision. City Engineer Angrisani noted the matter tonight constitutes the continued Public Hearing on the proposed assessments for FY 2015-16.

Mayor Shuey re-opened the Public Hearing at 7:04 p.m. No public comments were offered. Mayor Shuey closed the Public Hearing at 7:04:30 p.m.

Councilmember Pierce added the Special Meeting of July 30th was very productive and successful, noting the Diablo Estates residents are not in favor of becoming a Home Owners Association and they better understand and are better informed about their Benefit Assessment District.

**It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to adopt Resolution No. 37-2015 confirming assessments for the operation and maintenance of improvements within the Diablo Estates at Clayton Benefit Assessment District for Fiscal Year 2015-16.  
(Passed; 4-0 vote).**

6. **ADJOURNMENT**— on call by Mayor Shuey, the City Council adjourned its meeting at 7:05 p.m.

The next regularly scheduled City Council meeting is August 18, 2015.

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Respectfully submitted,

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Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

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David T. Shuey, Mayor

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**MINUTES**  
**OF THE**  
**SPECIAL MEETING**  
**CLAYTON CITY COUNCIL**  
**THURSDAY, July 30, 2015**

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:03 p.m. by Councilmember Pierce in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Councilmembers Diaz, Haydon, and Pierce. Councilmembers absent: Mayor Shuey and Vice Mayor Geller. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, and City Engineer Rick Angrisani.

2. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.

3. **STUDY SESSION**

- (a) Review and discussion of the proposed FY2015-16 real property assessments for the Diablo Estates at Clayton Benefit Assessment District, its budget details and associated expenses, and annual levy procedures.

Councilmember Pierce welcomed those in attendance tonight and noted the Study Session for this evening is for the purpose of further discussing details and operations of the Benefit Assessment District (BAD) about which property owners have questions and concerns. Property owners in attendance were invited to share comments.

Tom Artz, 11 Promontory Place, noted residents have been at this BAD matter for 3 years now and he complimented staff on pulling the information packet together in such short order and detail. Their desire is for better transparency in the operation of the BAD and for collaboration with the City in its administration. They wish to participate in upcoming contracts for the BAD and want to know the best way to work together with the City? Things they learned by the information packet: 1. Exhibit B – the annual budget, it looks a little in the black; 2. What is the \$5,000 facility reserve charge in 2015? 3. Is there really a need to raise the assessment by the CPI? 4. Two-thirds of the reserve is for replacement of the bioswales – is the cost really that high and necessary?

Sandra Jacobs, 26 Seminary Ridge Place, distributed a property owner “Agenda” to the City Council outlining their expected outcomes from this Study Session. She had questions regarding the property management services agreement with Pinnacle, where did the other bids for that work go, and can they participate in the bidding process. They want to be part of the administration of the BAD.

City staff responded that BAD administration is different than home owner association (HOA) administration and the City is the responsible authority to manage and administer a BAD. If property owners desire more direct control and

authority over the management and expenses of the services provided through a BAD, then the best option is to dissolve the BAD and have the property owners form an HOA. BAD financial assets collected by the City would be turned over to the new HOA. It was further noted the City received only 1 response to its Request for Proposals (RFP) to manage the BAD services starting in 2012, and the City in fact negotiated a more favorable price with that vendor than it initially submitted.

Bob Fink, 4 Promontory Place, indicated he thinks the establishment of this BAD is a great idea. Government is often needed to assist citizens and he wants the BAD to remain for its taxing authority. He asked if the BAD can take over the care of the subdivision's private streets? City Engineer Angrisani responded "No"; there is no underlying government authority for a city to levy assessments for the care and maintenance of private streets. Mr. Fink asked who is the point of contact for the residents on BAD questions and concerns? City Engineer Angrisani replied that he is; property owners should not contact Pinnacle directly as he needs to be kept informed and involved in the overall administration of the BAD.

Tom Brand, 5 Seminary Ridge Place, commented the purpose of their protest was to get the City's attention and they believe it worked. They are looking for a special district to help them maintain their private streets. City Engineer Angrisani responded the property owners have the authority to form a single-purpose HOA for that purpose. Mr. Brand wanted the City to takeover that responsibility; City Engineer Angrisani responded the City cannot do that for private infrastructure improvements or for its maintenance. Mr. Brand noted the City did that for some bridge and road improvements in town; City Engineer Angrisani replied those are public roads and bridges, not privately held like this subdivision's streets.

Steve Rossi, commented they were hoping for some advice "on the clock" from the City Engineer or City Attorney on what to do to manage the financial needs for their private streets. He thought the idea was a good one regarding their formation of a single-purpose HOA for streets.

Tom Brand, 5 Seminary Ridge Place, asked if they could receive a written opinion from the City Attorney on this street question. City Manager Napper responded the City Attorney works for the City as its client and does not provide private party advice. Councilmember Pierce added property owners do not need permission however to call the City Engineer regarding questions about the BAD and its services. City Manager Napper noted the City Engineer and City Attorney are not employees of the City, they are contractors; should questions or information be asked of them regarding the BAD, they will bill their time to the BAD's fund to pay the expense and time incurred.

Mr. Brand noted property owners recently received a mailed letter to each of them signed by an unknown contractor noting access to their private property would be required to inspect the bioswales [storm water]; the letter did not reference any connection to the City and property owners were wary and concerned about such communication. Councilmember Pierce and City Manager Napper both responded that communication was unfortunate in its lack of linkage

and will be corrected in future correspondence to property owners regarding BAD contractor services and property access. Mr. Brand asked who is the regulator regarding the storm water bioswales? City Manager Napper responded the City is with its authority derived from the federal EPA through the Regional Water Quality Control Board in San Francisco. The City cannot absolve itself of storm water regulatory oversight even with a BAD.

Mr. Brand asked if there is a better way to communicate with the City on these BAD matters in the future? Councilmember Pierce responded call the City and specifically the City Engineer.

Mr. Brand asked who was the source of the legal Memo in the BAD information packet for tonight's meeting? City Attorney Subramanian replied that she and her law firm, BB&K, were. Mr. Brand asked who requested the question be addressed outlining the dissolution of a BAD? City Manager Napper responded that he had asked for that process to be addressed by the City Attorney as part of his responsibility to provide the City Council with the full range of its authority and options concerning this BAD. Mr. Brand remarked the question seemed punitive in nature; City Manager Napper responded this matter is not personal, it is about the existence and operation of a BAD and that question was an appropriate one to have vetted.

Mr. Brand asked if the BAD's assessment can be changed now, and not just for the CPI? City Manager Napper responded the City is going by the original Engineer's Report that established the BAD and its sinking funds for the improvements maintenance and replacement; if the property owners are seeking a "zero-based budgeting" approach to start over from dollar one, a new consulting engineer's report would need to be commissioned and that expense would be borne by the BAD.

Tom Artz, 11 Promontory Place, asked if it was possible for just the bioswale financing methodology and calculations to be re-evaluated since it seemed excessive and the bioswales will likely function longer than initially anticipated? City Manager Napper replied that focused aspect could be re-examined but would again be paid for by the BAD.

Tom Brand, 5 Seminary Ridge Place, summarized by asking the City Council how it is going to solve the concerns of the BAD property owners. He considers the City is now cooperating and transparency has begun, but for example, can they have input into the preparation of the BAD Annual Report? City Attorney Subramanian responded that property owners may have input into the Annual Report after it is prepared and submitted to the City Council, not during its preparation. The responsibility rests with the City's administration for the BAD.

Mr. Brand asked if the property owners are stakeholders? Councilmember Pierce replied all citizens and property owners in the City are stakeholders.

Laz Garcia, 23 Seminary Ridge Place, indicated he is a numbers guy and he believes there is double taxation existing with his payment of property taxes and this BAD. He had asked at the last meeting for an accounting of where his tax dollars go for expenditure by the City and where his BAD monies go.

Councilmember Pierce responded the City's Budget is available at the Clayton Library for his review and information. City Manager Napper indicated the City is a low-property tax city and approximately 7% of one's annual assessed valuation property taxes actually go to the City's General Fund for general public services; of that amount, over 50% goes to fund local police services. Mr. Garcia added he is having to pay twice for street maintenance; City Manager Napper replied the City uses no General Fund monies for the care and maintenance of public streets in Clayton. Mr. Garcia asked if he was going to directly receive an accounting of the expenditure of his tax dollars and the BAD? City Manager Napper responded staff has verbally supplied the general response of how the City expends its tax dollars and no further reports will be forthcoming on his request.

Tom Artz, 11 Promontory Place, indicated he found this exchange to be very beneficial and he does not want the BAD to be converted to an HOA. He now understands the care for their private streets cannot be part of this BAD, he has learned tonight of some places to peck around to perhaps reduce the annual assessment and to examine their options, and he is willing to do just that.

Tom Brand, 5 Seminary Ridge Place, asked City staff for its perspective regarding the assessment process moving forward. City Manager Napper replied it will be staff's recommendation to the City Council at its Adjourned Regular Meeting on August 4<sup>th</sup> to approve the FY 2015-16 BAD assessments and levies as submitted.

Councilmember Pierce thanked everyone for their attendance and participation this evening and hoped the additional discussion was beneficial in its effort to provide more information to the property owners about their BAD.

No action was taken.

11. **ADJOURNMENT**— on call by Councilmember Pierce, the City Council adjourned its special meeting at 8:31 p.m.

The next regularly scheduled City Council meeting is August 4, 2015.

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Respectfully submitted,

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Gary Napper, City Manager

APPROVED BY CLAYTON CITY COUNCIL

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David T. Shuey, Mayor

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Agenda Date 8/18/2015

Agenda Item: 3b

Approved:

Gary A. Napper  
City Manager

# STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Kevin Mizuno, FINANCE MANAGER

DATE: 8/18/2015

SUBJECT: FINANCIAL OBLIGATIONS

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## RECOMMENDATION:

Approve the following Invoices for payment:

|                                         |               |
|-----------------------------------------|---------------|
| 8/14/2015 Obligations                   | \$ 291,920.05 |
| 8/4/2015 Payroll PPE 8/2/15, Pay 8/5/15 | 99,582.08     |

|       |                      |
|-------|----------------------|
| Total | <u>\$ 391,502.13</u> |
|-------|----------------------|

### Attachments:

Cash Requirements Report dated 8/14/2015 (5 pages)  
ADP Report Week 32, PPE 8/2/15 (1 page)



# City of Clayton Cash Requirements Report

| Vendor Name                                  | Due Date  | Invoice Date | Invoice Number      | Invoice Description                                      | Invoice Balance    | Potential Discount | Discount Expires On | Net Amount Due     |
|----------------------------------------------|-----------|--------------|---------------------|----------------------------------------------------------|--------------------|--------------------|---------------------|--------------------|
| City of Concord                              | 8/18/2015 | 8/12/2015    | 46676               | blank business cards                                     | \$63.56            | \$0.00             |                     | \$63.56            |
|                                              |           |              |                     | <i>Totals for City of Concord:</i>                       | <u>\$63.56</u>     | <u>\$0.00</u>      |                     | <u>\$63.56</u>     |
| <b>Clean Street</b>                          |           |              |                     |                                                          |                    |                    |                     |                    |
| Clean Street                                 | 8/18/2015 | 8/12/2015    | 79143               | monthly sweep fee for July 2015                          | \$3,500.00         | \$0.00             |                     | \$3,500.00         |
|                                              |           |              |                     | <i>Totals for Clean Street:</i>                          | <u>\$3,500.00</u>  | <u>\$0.00</u>      |                     | <u>\$3,500.00</u>  |
| <b>Comcast</b>                               |           |              |                     |                                                          |                    |                    |                     |                    |
| Comcast                                      | 8/18/2015 | 8/14/2015    | 8/5/15              | service 8/10/15-9/9/15                                   | \$403.95           | \$0.00             |                     | \$403.95           |
|                                              |           |              |                     | <i>Totals for Comcast:</i>                               | <u>\$403.95</u>    | <u>\$0.00</u>      |                     | <u>\$403.95</u>    |
| <b>Contra Costa County Public Works Dept</b> |           |              |                     |                                                          |                    |                    |                     |                    |
| Contra Costa County Public Works Dept        | 8/18/2015 | 8/12/2015    | 700281              | traffic signal maintenance for June 2015                 | \$791.49           | \$0.00             |                     | \$791.49           |
|                                              |           |              |                     | <i>Totals for Contra Costa County Public Works Dept:</i> | <u>\$791.49</u>    | <u>\$0.00</u>      |                     | <u>\$791.49</u>    |
| <b>CPR Education</b>                         |           |              |                     |                                                          |                    |                    |                     |                    |
| CPR Education                                | 8/18/2015 | 8/12/2015    | 15-07291            | PW First-Aid & CPR/AED Class                             | \$400.00           | \$0.00             |                     | \$400.00           |
|                                              |           |              |                     | <i>Totals for CPR Education:</i>                         | <u>\$400.00</u>    | <u>\$0.00</u>      |                     | <u>\$400.00</u>    |
| <b>CR Fireline, Inc</b>                      |           |              |                     |                                                          |                    |                    |                     |                    |
| CR Fireline, Inc                             | 8/18/2015 | 8/12/2015    | 102907              | semi-annual fire alarm test                              | \$310.00           | \$0.00             |                     | \$310.00           |
| CR Fireline, Inc                             | 8/18/2015 | 8/12/2015    | 102908              | semi-annual fire alarm test                              | \$310.00           | \$0.00             |                     | \$310.00           |
| CR Fireline, Inc                             | 8/18/2015 | 8/12/2015    | 102909              | semi-annual fire alarm test                              | \$310.00           | \$0.00             |                     | \$310.00           |
|                                              |           |              |                     | <i>Totals for CR Fireline, Inc:</i>                      | <u>\$930.00</u>    | <u>\$0.00</u>      |                     | <u>\$930.00</u>    |
| <b>Earl Crossman</b>                         |           |              |                     |                                                          |                    |                    |                     |                    |
| Earl Crossman                                | 8/18/2015 | 8/12/2015    | 090315              | Concert in the Grove 9/3/15                              | \$500.00           | \$0.00             |                     | \$500.00           |
|                                              |           |              |                     | <i>Totals for Earl Crossman:</i>                         | <u>\$500.00</u>    | <u>\$0.00</u>      |                     | <u>\$500.00</u>    |
| <b>Dana Hills Swim Team</b>                  |           |              |                     |                                                          |                    |                    |                     |                    |
| Dana Hills Swim Team                         | 8/18/2015 | 8/12/2015    | 27172               | EH deposit refund - Poker Tournament 8/1/15              | \$334.00           | \$0.00             |                     | \$334.00           |
|                                              |           |              |                     | <i>Totals for Dana Hills Swim Team:</i>                  | <u>\$334.00</u>    | <u>\$0.00</u>      |                     | <u>\$334.00</u>    |
| <b>Environtech Enterprises</b>               |           |              |                     |                                                          |                    |                    |                     |                    |
| Environtech Enterprises                      | 8/18/2015 | 8/12/2015    | A001A-3A-15         | thistle abatement for May 2015                           | \$5,000.00         | \$0.00             |                     | \$5,000.00         |
| Environtech Enterprises                      | 8/18/2015 | 8/12/2015    | A001B-3B-15.revised | mustard and star thistle abatement April - July          | \$8,000.00         | \$0.00             |                     | \$8,000.00         |
| Environtech Enterprises                      | 8/18/2015 | 8/12/2015    | A001B-2B-15         | mustard and yellow star thistle abatement Apr            | \$17,000.00        | \$0.00             |                     | \$17,000.00        |
|                                              |           |              |                     | <i>Totals for Environtech Enterprises:</i>               | <u>\$30,000.00</u> | <u>\$0.00</u>      |                     | <u>\$30,000.00</u> |
| <b>Hammons Supply Company</b>                |           |              |                     |                                                          |                    |                    |                     |                    |
| Hammons Supply Company                       | 8/18/2015 | 8/12/2015    | 89652-1             | library supplies                                         | \$64.77            | \$0.00             |                     | \$64.77            |
| Hammons Supply Company                       | 8/18/2015 | 8/12/2015    | 89653               | EH supplies                                              | \$74.84            | \$0.00             |                     | \$74.84            |
| Hammons Supply Company                       | 8/18/2015 | 8/12/2015    | 89719               | Grove Park supplies                                      | \$217.99           | \$0.00             |                     | \$217.99           |
| Hammons Supply Company                       | 8/18/2015 | 8/12/2015    | 89718               | EH supplies                                              | \$63.77            | \$0.00             |                     | \$63.77            |
| Hammons Supply Company                       | 8/18/2015 | 8/12/2015    | 89652               | Library supplies                                         | \$354.81           | \$0.00             |                     | \$354.81           |
|                                              |           |              |                     | <i>Totals for Hammons Supply Company:</i>                | <u>\$776.18</u>    | <u>\$0.00</u>      |                     | <u>\$776.18</u>    |

# City of Clayton Cash Requirements Report

| Vendor Name                      | Due Date  | Invoice Date | Invoice Number | Invoice Description                          | Invoice Balance    | Potential Discount | Discount Expires On | Net Amount Due     |
|----------------------------------|-----------|--------------|----------------|----------------------------------------------|--------------------|--------------------|---------------------|--------------------|
| <b>Health Care Dental Trust</b>  |           |              |                |                                              |                    |                    |                     |                    |
| Health Care Dental Trust         | 8/18/2015 | 8/12/2015    | 196295         | September Dental                             | \$2,610.33         | \$0.00             |                     | \$2,610.33         |
|                                  |           |              |                | <i>Totals for Health Care Dental Trust:</i>  | <u>\$2,610.33</u>  | <u>\$0.00</u>      |                     | <u>\$2,610.33</u>  |
| <b>HUB Inter of CA Ins Svc</b>   |           |              |                |                                              |                    |                    |                     |                    |
| HUB Inter of CA Ins Svc          | 8/19/2015 | 8/12/2015    | June 2015      | Insurance payment for June 2015, correction  | \$15.48            | \$0.00             |                     | \$15.48            |
|                                  |           |              |                | <i>Totals for HUB Inter of CA Ins Svc:</i>   | <u>\$15.48</u>     | <u>\$0.00</u>      |                     | <u>\$15.48</u>     |
| <b>Innovative Impressions</b>    |           |              |                |                                              |                    |                    |                     |                    |
| Innovative Impressions           | 8/18/2015 | 8/12/2015    | 881            | Thursday Concerts in the Grove T-shirts      | \$138.34           | \$0.00             |                     | \$138.34           |
|                                  |           |              |                | <i>Totals for Innovative Impressions:</i>    | <u>\$138.34</u>    | <u>\$0.00</u>      |                     | <u>\$138.34</u>    |
| <b>Kent Ipsen</b>                |           |              |                |                                              |                    |                    |                     |                    |
| Kent Ipsen                       | 8/18/2015 | 8/12/2015    | CAP0097        | Deposit refund for Skips remodel             | \$1,423.67         | \$0.00             |                     | \$1,423.67         |
|                                  |           |              |                | <i>Totals for Kent Ipsen:</i>                | <u>\$1,423.67</u>  | <u>\$0.00</u>      |                     | <u>\$1,423.67</u>  |
| <b>John Deere Landscapes Inc</b> |           |              |                |                                              |                    |                    |                     |                    |
| John Deere Landscapes Inc        | 8/18/2015 | 8/12/2015    | 72673980       | Order # 84994085                             | \$26.58            | \$0.00             |                     | \$26.58            |
| John Deere Landscapes Inc        | 8/18/2015 | 8/12/2015    | 72619850       | order # 84798884                             | \$1,529.12         | \$0.00             |                     | \$1,529.12         |
| John Deere Landscapes Inc        | 8/18/2015 | 8/12/2015    | 72830432       | order # 84928093                             | \$1,564.83         | \$0.00             |                     | \$1,564.83         |
| John Deere Landscapes Inc        | 8/18/2015 | 8/12/2015    | 72830476       | order # 84928110                             | \$329.13           | \$0.00             |                     | \$329.13           |
|                                  |           |              |                | <i>Totals for John Deere Landscapes Inc:</i> | <u>\$3,449.66</u>  | <u>\$0.00</u>      |                     | <u>\$3,449.66</u>  |
| <b>Ken Joiret</b>                |           |              |                |                                              |                    |                    |                     |                    |
| Ken Joiret                       | 8/18/2015 | 8/12/2015    | 082015         | Sound for Concert 8/20/15                    | \$500.00           | \$0.00             |                     | \$500.00           |
| Ken Joiret                       | 8/18/2015 | 8/12/2015    | 082915         | Sound for Concert 8/20/15                    | \$650.00           | \$0.00             |                     | \$650.00           |
| Ken Joiret                       | 8/18/2015 | 8/12/2015    | 091215         | Sound for Concert 9/12/15                    | \$650.00           | \$0.00             |                     | \$650.00           |
| Ken Joiret                       | 8/18/2015 | 8/12/2015    | 090315         | Sound for Concert 9/3/15                     | \$500.00           | \$0.00             |                     | \$500.00           |
|                                  |           |              |                | <i>Totals for Ken Joiret:</i>                | <u>\$2,300.00</u>  | <u>\$0.00</u>      |                     | <u>\$2,300.00</u>  |
| <b>LarryLogic Productions</b>    |           |              |                |                                              |                    |                    |                     |                    |
| LarryLogic Productions           | 8/18/2015 | 8/12/2015    | 1522           | City Council Meeting 7/21/15                 | \$350.00           | \$0.00             |                     | \$350.00           |
|                                  |           |              |                | <i>Totals for LarryLogic Productions:</i>    | <u>\$350.00</u>    | <u>\$0.00</u>      |                     | <u>\$350.00</u>    |
| <b>Main Fire Protection Inc.</b> |           |              |                |                                              |                    |                    |                     |                    |
| Main Fire Protection Inc.        | 8/18/2015 | 8/12/2015    | 0090972        | Service call 8/4/15 Kitchen Hood Service     | \$190.69           | \$0.00             |                     | \$190.69           |
|                                  |           |              |                | <i>Totals for Main Fire Protection Inc.:</i> | <u>\$190.69</u>    | <u>\$0.00</u>      |                     | <u>\$190.69</u>    |
| <b>Deborah Miglio</b>            |           |              |                |                                              |                    |                    |                     |                    |
| Deborah Miglio                   | 8/18/2015 | 8/12/2015    | 27187          | deposit refund for EH on 7/11/15             | \$500.00           | \$0.00             |                     | \$500.00           |
|                                  |           |              |                | <i>Totals for Deborah Miglio:</i>            | <u>\$500.00</u>    | <u>\$0.00</u>      |                     | <u>\$500.00</u>    |
| <b>MPA</b>                       |           |              |                |                                              |                    |                    |                     |                    |
| MPA                              | 8/18/2015 | 8/12/2015    | P1503          | Property Coverage Premium for 15/16          | \$10,522.00        | \$0.00             |                     | \$10,522.00        |
| MPA                              | 8/18/2015 | 8/12/2015    | September 2015 | LTD/Life for September 2015                  | \$1,347.88         | \$0.00             |                     | \$1,347.88         |
|                                  |           |              |                | <i>Totals for MPA:</i>                       | <u>\$11,869.88</u> | <u>\$0.00</u>      |                     | <u>\$11,869.88</u> |

# City of Clayton

## Cash Requirements Report

| Vendor Name                                              | Due Date  | Invoice Date | Invoice Number    | Invoice Description                                                  | Invoice Balance   | Potential Discount | Discount Expires On | Net Amount Due    |
|----------------------------------------------------------|-----------|--------------|-------------------|----------------------------------------------------------------------|-------------------|--------------------|---------------------|-------------------|
| <b>Neopost (add postage)</b>                             |           |              |                   |                                                                      |                   |                    |                     |                   |
| Neopost (add postage)                                    | 8/18/2015 | 8/12/2015    | 073115            | postage added 7/31/15                                                | \$300.00          | \$0.00             |                     | \$300.00          |
|                                                          |           |              |                   | <i>Totals for Neopost (add postage):</i>                             | <u>\$300.00</u>   | <u>\$0.00</u>      |                     | <u>\$300.00</u>   |
| <b>Neopost Northwest</b>                                 |           |              |                   |                                                                      |                   |                    |                     |                   |
| Neopost Northwest                                        | 8/18/2015 | 8/14/2015    | N5463579          | contract 9/7/15-10/6/15                                              | \$158.20          | \$0.00             |                     | \$158.20          |
|                                                          |           |              |                   | <i>Totals for Neopost Northwest:</i>                                 | <u>\$158.20</u>   | <u>\$0.00</u>      |                     | <u>\$158.20</u>   |
| <b>Alicia Nuchols</b>                                    |           |              |                   |                                                                      |                   |                    |                     |                   |
| Alicia Nuchols                                           | 8/18/2015 | 8/12/2015    | Grove Park refund | Deposit refund for Grove Park usage on 7/29                          | \$250.00          | \$0.00             |                     | \$250.00          |
|                                                          |           |              |                   | <i>Totals for Alicia Nuchols:</i>                                    | <u>\$250.00</u>   | <u>\$0.00</u>      |                     | <u>\$250.00</u>   |
| <b>Pacific Telemanagement Svc</b>                        |           |              |                   |                                                                      |                   |                    |                     |                   |
| Pacific Telemanagement Svc                               | 8/18/2015 | 8/12/2015    | 768261            | courtyard phone August 2015                                          | \$73.00           | \$0.00             |                     | \$73.00           |
|                                                          |           |              |                   | <i>Totals for Pacific Telemanagement Svc:</i>                        | <u>\$73.00</u>    | <u>\$0.00</u>      |                     | <u>\$73.00</u>    |
| <b>Premier Pools &amp; Spas</b>                          |           |              |                   |                                                                      |                   |                    |                     |                   |
| Premier Pools & Spas                                     | 8/18/2015 | 8/12/2015    | CAP0144           | Deposit refund for 1536 N Mitchell Canyon R                          | \$1,856.82        | \$0.00             |                     | \$1,856.82        |
|                                                          |           |              |                   | <i>Totals for Premier Pools &amp; Spas:</i>                          | <u>\$1,856.82</u> | <u>\$0.00</u>      |                     | <u>\$1,856.82</u> |
| <b>Replicas - 80's Rock Revisited</b>                    |           |              |                   |                                                                      |                   |                    |                     |                   |
| Replicas - 80's Rock Revisited                           | 8/18/2015 | 8/12/2015    | 082915            | Concert in the Grove on 8/29/15                                      | \$1,200.00        | \$0.00             |                     | \$1,200.00        |
|                                                          |           |              |                   | <i>Totals for Replicas - 80's Rock Revisited:</i>                    | <u>\$1,200.00</u> | <u>\$0.00</u>      |                     | <u>\$1,200.00</u> |
| <b>Pamela Smith</b>                                      |           |              |                   |                                                                      |                   |                    |                     |                   |
| Pamela Smith                                             | 8/18/2015 | 8/12/2015    | CAP0162           | Deposit refund for 115 Mt Trinity Court                              | \$1,695.58        | \$0.00             |                     | \$1,695.58        |
|                                                          |           |              |                   | <i>Totals for Pamela Smith:</i>                                      | <u>\$1,695.58</u> | <u>\$0.00</u>      |                     | <u>\$1,695.58</u> |
| <b>Staples Advantage</b>                                 |           |              |                   |                                                                      |                   |                    |                     |                   |
| Staples Advantage                                        | 8/18/2015 | 8/12/2015    | 8035417163        | Supplies for July 2015                                               | \$49.71           | \$0.00             |                     | \$49.71           |
|                                                          |           |              |                   | <i>Totals for Staples Advantage:</i>                                 | <u>\$49.71</u>    | <u>\$0.00</u>      |                     | <u>\$49.71</u>    |
| <b>Stevens, Ferrone &amp; Bailey Engineering Co, Inc</b> |           |              |                   |                                                                      |                   |                    |                     |                   |
| Stevens, Ferrone & Bailey Engineering C                  | 8/18/2015 | 8/12/2015    | 555-2.3           | Lump sum for Kelok Wy Monitoring & Repo                              | \$4,800.00        | \$0.00             |                     | \$4,800.00        |
|                                                          |           |              |                   | <i>Totals for Stevens, Ferrone &amp; Bailey Engineering Co, Inc:</i> | <u>\$4,800.00</u> | <u>\$0.00</u>      |                     | <u>\$4,800.00</u> |
| <b>Lou Tageson</b>                                       |           |              |                   |                                                                      |                   |                    |                     |                   |
| Lou Tageson                                              | 8/18/2015 | 8/12/2015    | CAP0140           | Deposit refund for 5818 Del Trigo Lane                               | \$1,928.41        | \$0.00             |                     | \$1,928.41        |
|                                                          |           |              |                   | <i>Totals for Lou Tageson:</i>                                       | <u>\$1,928.41</u> | <u>\$0.00</u>      |                     | <u>\$1,928.41</u> |
| <b>Verizon Wireless</b>                                  |           |              |                   |                                                                      |                   |                    |                     |                   |
| Verizon Wireless                                         | 8/18/2015 | 8/14/2015    | 9749881397        | service for July 2015                                                | \$251.86          | \$0.00             |                     | \$251.86          |
|                                                          |           |              |                   | <i>Totals for Verizon Wireless:</i>                                  | <u>\$251.86</u>   | <u>\$0.00</u>      |                     | <u>\$251.86</u>   |
| <b>Leo Ferdinando Vigil</b>                              |           |              |                   |                                                                      |                   |                    |                     |                   |
| Leo Ferdinando Vigil                                     | 8/18/2015 | 8/12/2015    | 082015            | Concert in the Grove 8/20/15                                         | \$500.00          | \$0.00             |                     | \$500.00          |

# City of Clayton Cash Requirements Report

| Vendor Name                               | Due Date  | Invoice Date | Invoice Number | Invoice Description                         | Invoice Balance     | Potential Discount | Discount Expires On | Net Amount Due      |
|-------------------------------------------|-----------|--------------|----------------|---------------------------------------------|---------------------|--------------------|---------------------|---------------------|
| <i>Totals for Leo Ferdinando Vigil:</i>   |           |              |                |                                             | <u>\$500.00</u>     | <u>\$0.00</u>      |                     | <u>\$500.00</u>     |
| <b>Wells Fargo Bank, N.A.</b>             |           |              |                |                                             |                     |                    |                     |                     |
| Wells Fargo Bank, N.A.                    | 8/18/2015 | 8/12/2015    | 1220891        | Admin charges - paying agent fee 8/7/15-8/6 | \$500.00            | \$0.00             |                     | \$500.00            |
| <i>Totals for Wells Fargo Bank, N.A.:</i> |           |              |                |                                             | <u>\$500.00</u>     | <u>\$0.00</u>      |                     | <u>\$500.00</u>     |
| <b>Western Exterminator</b>               |           |              |                |                                             |                     |                    |                     |                     |
| Western Exterminator                      | 8/18/2015 | 8/14/2015    | 3427085        | Service for July 2015                       | \$370.00            | \$0.00             |                     | \$370.00            |
| <i>Totals for Western Exterminator:</i>   |           |              |                |                                             | <u>\$370.00</u>     | <u>\$0.00</u>      |                     | <u>\$370.00</u>     |
| <b>WK McLellan Co</b>                     |           |              |                |                                             |                     |                    |                     |                     |
| WK McLellan Co                            | 8/18/2015 | 8/12/2015    | 30493          | Clayton Rd & Verna Way East repairs         | \$12,581.00         | \$0.00             |                     | \$12,581.00         |
| <i>Totals for WK McLellan Co:</i>         |           |              |                |                                             | <u>\$12,581.00</u>  | <u>\$0.00</u>      |                     | <u>\$12,581.00</u>  |
| <b>GRAND TOTALS:</b>                      |           |              |                |                                             | <b>\$291,920.05</b> | <b>\$0.00</b>      |                     | <b>\$291,920.05</b> |

# Earnings Statement

0 Employees With Overflow Statement  
0 Overflow Statement 1 Total Statement  
Tot Cks/Vchrs:00000000048 Tot Docs in all:00000000051  
First No. Last No. Total  
Checks: ADPCHECK ADPCHECK 00000000014  
Vouchers: 00000320001 00000320034 00000000034

Z7L TOTAL DOCUMENT  
CITY OF CLAYTON  
LOCATION 0001

## CHECK STUFFING, RECONCILIATION

99582.08 GROSS  
72833.59 NET PAY (INCLUDING ALL DEPOSITS)  
12194.67 FEDERAL TAX  
718.86 SOCIAL SECURITY  
1387.90 MEDICARE  
.00 MEDICARE SURTAX  
.00 SUI TAX  
3928.42 STATE TAX  
.00 LOCAL TAX  
67993.34 DEDUCTIONS  
13358.89 NET CHECK

COMPANY CODE Z7L  
CITY OF CLAYTON  
TOTAL DOCUMENT  
LOCATION 0001

VERIFY DOCUMENT AUTHENTICITY. COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM.

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THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.



Agenda Date: 8-18-2015

Agenda Item: 8a

Approved:

Gary A. Napper  
City Manager

# STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Janet Brown, City Clerk

DATE: August 18, 2015

SUBJECT: Continued discussion of the Designation of Voting Delegate and Alternate Delegate for League of California Cities 2015 Annual Conference being held September 30 thru October 2, in San Jose.

## RECOMMENDATION

If budgetary action allows, it is recommended the City Council consider designating one of its members as the Voting Delegate and one member as the Alternate to represent the City of Clayton during the 2015 League of California Cities Annual Business Meeting.

## BACKGROUND

The League of California Cities' "Annual Conference" is scheduled for Wednesday, September 30 through Friday, October 2 in San Jose. A Business Meeting will take place on Friday, October 2, 2015 at noon. Councilmember Pierce serves on the League's Transportation, Communications and Public Works Policy Committee (10 years), Councilmember Diaz serves on the League's Public Safety Policy Committee and is the City's representative to the East Bay Division of the League of California Cities.

League Bylaws provide that each City is entitled to one vote in matters affecting municipal or League policy. Per the attached Annual Conference Voting Procedures, a City official must have in possession the City's Voting Card and be registered with the Credentials Committee to cast that City's vote. A voting card will be issued to the City officials designated by the City Council on the attached Voting Delegate Form.

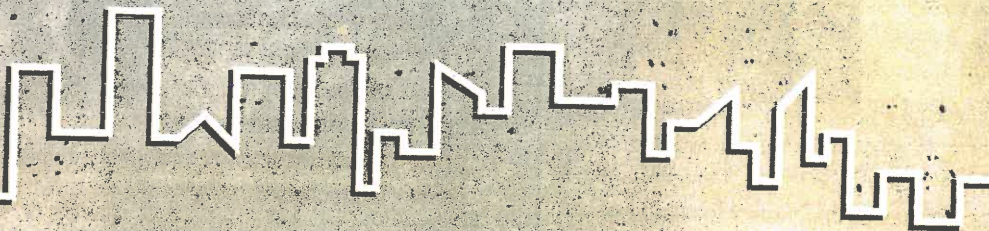
Conference registration is required for voting delegates.

## FISCAL IMPACT

During the last 6 fiscal years the vast majority of conference and training budget for all personnel of the City, including the City Council, was eliminated except for League Division and Mayors' Conference attendance. If the Council wishes to send a delegate, funds will need to be allocated. The cost of conference registration is \$550 for the full event plus transportation expenses. In the past the City has not paid for lodging expenses at an Annual Conference when it is held in the northern California or Bay Area vicinity.

## Annual Conference Voting Procedures 2015 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

A stylized white line-art graphic of a city skyline, with the lines extending downwards to form a border around the main text area.

# 2015 Annual Conference & Expo

San Jose Convention Center

SEPTEMBER 30 – OCTOBER 2, 2015

Early Bird Registration Deadline: August 5 [www.cacities.org/AC](http://www.cacities.org/AC)





## Welcome

### Invitation to Attend

It is an honor to serve as your League of California Cities' President! The League's mission is to restore and preserve local control for our cities through education and advocacy. The League's 2015 Annual Conference and Expo is the largest gathering of city officials and a perfect opportunity to gain insight and expand your knowledge, while investing in yourself, your city, your state and renewing your energy for service to your community. The Annual Conference provides an opportunity to hear from leading experts and collaborate with your colleagues from throughout California, along with garnering resources to strengthen your city.

Please don't miss out on the Annual Conference's exceptional Expo that features a wide array of innovations that your city can explore and utilize to benefit delivery of services, enhance resources and strengthen your city.

It is my sincere pleasure to invite you to join us for the League of California Cities' 117th Annual Conference on September 30 to October 2 in San José! Looking forward to seeing you there.

#### **Stephany E. Aguilar**

2014-2015 League of California Cities President  
Council Member, Scotts Valley



### Welcome to the Capital of Silicon Valley!

It is truly my honor to welcome the League of California Cities Annual Conference to San José, the Capital of Silicon Valley.

I encourage you to explore our City. Stroll through Downtown San José, sample authentic Japanese cuisine in our historic Japantown, or take a peek at San José's Tech Museum of Innovation where innovation meets hands-on, interactive learning.

While you're in town, take in San José's diverse nightlife at San Pedro Square Market or stroll through the SoFA District to enjoy art galleries and salsa dancing. You'll enjoy the Host City Reception in our recently renovated McEnery Convention Center right at the heart of the South Bay's cultural epicenter. We are happy to host you in our wonderful city. On behalf of the residents of the City of San José, please enjoy your stay.

Sincerely,

**Mayor Sam Liccardo**

San José



### Conference Location

The 2015 Annual Conference will be held at the San José Convention Center, located in downtown San José at 150 West San Carlos Street. All sessions will be held at the convention center unless otherwise noted. The convention center has its own parking, connected to two hotels and is within walking distance of the other conference hotels.

### Parking and Public Transportation

Public transportation is easily accessible and includes Light Rail, Caltrain and free Downtown shuttles. Convention center garages can be accessed from Almaden Boulevard, Market Street or South Market/Viola streets. Parking rates are \$1.00 per 20 minutes with a \$20.00 maximum. Special rates as posted at facility may apply during special events. *(Subject to change without notice)*



## Program at a Glance

(subject to change)

### WEDNESDAY, SEPTEMBER 30

|                        |                                                                                                                                |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| 8:00 a.m. – 6:00 p.m.  | Registration Open, San José Convention Center                                                                                  |
| 9:00 – 10:30 a.m.      | Thursday Policy Committees <i>(at hotel)</i>                                                                                   |
| 10:30 a.m. – Noon      | Friday Policy Committees <i>(at hotel)</i>                                                                                     |
| 9:00 – 11:00 a.m.      | AB 1234 Ethics Training                                                                                                        |
| 10:00 a.m. – 2:30 p.m. | City Clerks Workshop                                                                                                           |
| 10:30 – 11:45 a.m.     | Education                                                                                                                      |
| 11:45 a.m. – 1:15 p.m. | Regional Division Lunches <i>(optional)</i>                                                                                    |
| 1:00 – 1:30 p.m.       | First Time Attendee Orientation                                                                                                |
| 1:30 – 2:45 p.m.       | <b>Department Business Meetings</b>                                                                                            |
| 3:00 – 5:00 p.m.       | <b>Opening General Session</b> — Annual Report and Keynote Address                                                             |
| 5:00 – 7:00 p.m.       | <b>Grand Opening Expo Hall &amp; Host City Reception</b><br><i>(No competing events/receptions are permitted at this time)</i> |
| 7:00 – 11:00 p.m.      | CitiPAC Neon Glow Casino Night                                                                                                 |

### THURSDAY, OCTOBER 1

|                       |                                                                                                             |
|-----------------------|-------------------------------------------------------------------------------------------------------------|
| 7:00 a.m. – 4:00 p.m. | Registration Open                                                                                           |
| 8:00 – 9:30 a.m.      | Education                                                                                                   |
| 9:00 a.m. – 4:00 p.m. | <b>Expo Open</b> <i>(with Lunch in Exhibit Hall)</i><br><i>(No competing events 11:30 a.m. – 1:00 p.m.)</i> |
| 9:45 – 11:45 a.m.     | <b>General Session</b> — Keynote Address                                                                    |
| 1:00 – 2:15 p.m.      | General Resolutions Committee                                                                               |
| 1:00 – 2:15 p.m.      | Education                                                                                                   |
| 2:45 – 4:00 p.m.      | Education                                                                                                   |
| 4:15 – 5:30 p.m.      | Education                                                                                                   |
| 4:15 – 5:30 p.m.      | Board of Directors Meeting                                                                                  |
| Evening               | Networking Receptions                                                                                       |

### FRIDAY, OCTOBER 2

|                    |                                                                                                        |
|--------------------|--------------------------------------------------------------------------------------------------------|
| 7:30 – 10:00 a.m.  | Registration Open                                                                                      |
| 7:30 – 8:45 a.m.   | Regional Division Breakfasts <i>(optional)</i>                                                         |
| 9:00 – 10:15 a.m.  | Education                                                                                              |
| 10:30 – 11:45 a.m. | Education                                                                                              |
| Noon – 2:00 p.m.   | <b>Closing Luncheon with Voting Delegates &amp; General Assembly</b><br>Install New Board of Directors |
| 2:00 p.m.          | Adjourn                                                                                                |

**NOTE:** Conference Registration is required to attend Department Meetings, Division Meetings, and General Assembly/Annual Business Meeting as an attendee and/or Voting Delegate.





## Conference Overview

Educational sessions at the annual conference offer professional development, focusing on workable solutions through current and timely topics. Targeting a broad audience, sessions address innovative, thought/discussion provoking, evidence based, trends, tools, and best practices. Connecting professional experience and collective understanding, these sessions aim to provide attendees the opportunity to gain practical skills and useful resources. Visit [www.cacities.org/AC](http://www.cacities.org/AC) for additional details and late breaking sessions.

## Keynotes

### "If You Build It They Will Come – The Huge Civic Payoff of 21st Century Libraries"

#### GREG LUCAS

Throughout history, cities have been the incubators of civic, cultural, educational, and economic innovation in California. City officials don't need to look any further than their local public library for a hotbed of innovation and a major catalyst for building a stronger city. Join former political reporter and now California State Librarian, Greg Lucas, as he takes you on a tour of the ways in which community libraries are engaging citizens, transforming the way we learn and grow, helping expand local economies, and providing vibrant and energetic urban places that attract entrepreneurs, families, potential employees, and tomorrow's leaders.



### "A Workplace in Transition"

#### CAM MARSTON

Only yesterday, Generation X entered the workplace and managers were perplexed with their behavior. Today Gen X'ers are the managers and are struggling to accommodate and retain the Millennial generation (aka Gen Y). Millennials are the single largest generation in the workplace. Though fluent with technological communications (they don't prefer it, they mandate it), their ability to empathize in person has been stymied due to an increase in handheld technology. Still very relevant are the Boomers who are busier than they had ever thought they'd be at this point in their lives and careers. Learn the ins and outs of a workplace in transition. Get tips on working with, and for, each of the different generations and enjoy a humorous approach to mixing them all together.



## Conference App

The League of California Cities mobile application is a great organization and conference tool. The app provides full access to the conference in the palm of your hand. You can see the schedule of events, build your own custom schedule, import your selected events into your calendar, access session materials, speaker bios, all exhibitor information, and the list goes on! There is no need to wait for the conference; the League's mobile app is available for download through your device's app store by searching "League of CA Cities", "League of California Cities", or "CACities."



## Sessions

### First Time Attendees

Special arrangements to welcome first-time attendees include an orientation on Wednesday, September 30, at 1:00 p.m.

### Municipal Departments

Departments are essential to the League. They help form League policy, assist with conference program development, and are represented on the Board of Directors. Department business meetings will be held at 1:30 p.m. on Wednesday, September 30. Register your city's leadership to ensure their attendance at the conference as well as department events.

### City Attorneys Track

The League City Attorneys' Department will present its municipal law track at the Annual Conference, providing Minimum Continuing Legal Education (MCLE) presentations for California attorneys. Legal updates will be offered in four municipal litigation subject areas: General Municipal Law, Torts & Civil Rights, Labor & Employment, and Land Use & CEQA. Additional and timely municipal law topics will be covered in depth. The Department's track will also include one hour of MCLE specialty credit. Elected officials and city staff are welcome to attend all City Attorneys' Department presentations of interest.

### Understanding Public Service Ethics Laws and Principles (AB 1234 Training)

State law requires elected and appointed officials to receive two hours of training in specified ethics laws and principles every two years. Newly elected and appointed officials must receive this training within one year of becoming a public servant. This lively, example-laden, two hours will make this mandatory training more tolerable - if not outright enjoyable. *Sign-in begins at 8:30 a.m. and you must be present for the full two hours to receive the certification of attendance.*

### Women's Caucus Session

According to a joint report released in April 2015 by California Women Lead and the League of California Cities' Women's Caucus titled "The Status of Women in California Elected Office", women continue to be underrepresented at every level of government. Join the League's Women's Caucus and California Women Lead for a discussion on the report that will include updated statistics on women serving on City Councils and how women seeking political office can talk, learn, and share strategies to increase the number of women in elected office.

### CalPERS: What's New, What's Old and What's To Come

Receive an update from a CalPERS representative on the rate trends for CalPERS member agencies and its impact on labor negotiations from a perspective that elected officials will understand.

### City Clerk's Legislative Workshop

*Additional registration \$125 member city/\$250 non-member city. (Business meeting 10:00 – 10:30 a.m. and a 4 hour workshop) CMC/MMC advanced education accreditation will be available.*

Receive an update on key pieces of legislation related to open government, elections, public records, campaign finance and disclosures, and other relevant areas of interest to city clerks. Learn the status, trends, and background related to the legislation and how to ensure appropriate compliance in your agency.

### Bullying/Peer Abuse Effects All

It has been proven that proactive and culturally appropriate policies combined with civic groups, public safety officers, and city staff, reduce peer abuse in the community. Non-discriminatory and anti-harassment policies are important tools for municipalities to communicate to the public in order to sustain public safety and community values. Examine municipal responsibilities in implementing state, federal, and local laws related to peer abuse and discriminatory practices within the general public.

### Government's Crucial Employer Brand

Employer Brand has become increasingly more important as hiring practices have reemerged after workforces were depleted by layoffs and hiring freezes, as well as in preparation for the coming wave of public-sector retirements. The savviest leaders are increasingly considering the benefits of pursuing a more focused approach to strengthening their organization's employer brand as a magnet to entice and retain talent. Learn the nine specific touchstones that sum up Employer Brand.

### Digital Strategies for Economic Development

Presentations will include perspectives how cities can use digital strategies to drive economic development while closing the Digital Divide. Includes the role city officials have in setting forth a vision for Digital Inclusion and forging alliances to foster economic prosperity. Explore the "how to" guides from SmartRiverside, OurCycle LA, and Lit San Leandro on designing and implementing programs to enhance economic competitiveness.

### Understanding Your City's CVRA Options: 2015 Update

Learn how to ensure your city's compliance with the California Voting Rights Act. Subject matter experts will describe the various options to address potential liability including: district-based elections, cumulative voting, limited voting, and proportional representation. Receive an update on current legal issues and what the future outlook may be across California's electoral landscape.

### Cap and Trade: What Cities Needs to Know

The 2014-15 State Budget included the first real appropriations of Cap and Trade Auction Revenues. Hear from some of the state agencies and departments on how your city can access this expanding funding source.

*Sessions and speakers are subject to change.*

TRACK KEY:  City Attorneys  Fire Leadership  Human Resources  LP League Partners  Police



### **Yes, Reducing Costs of Employee Benefits IS Possible!**

Presenters will share their how-to and experience redesigning total compensation benefit packages for the City of South Lake Tahoe, Stockton, and other agencies while conforming to the Affordable Care Act, applicable laws, and policies. Examples will demonstrate reduced annual costs by 25 percent and unfunded liabilities by over 60 percent. Stockton discusses lessons learned and the applicability to other agencies from their bankruptcy proceedings. While the process of changing benefit packages can be lengthy and difficult, the fiscal benefits are worth the effort and can be replicated in other agencies.

### **Community Service Days: A Recipe for Success**

Over the past decade, Pleasant Hill and Walnut Creek have sponsored annual Community Service Days, with more than 15,000 volunteers delivering tremendous community benefits. Prompted by this success, leaders from both cities will present an interactive session on how to implement a successful Community Service Day, including the "recipe" for: creating and organizing a committee, developing project plans and management systems, partnering with the community, securing financial support, and promoting the event.

### **Trends and Challenges in Public Records Requests**

Hear an in-depth discussion of the myriad of challenges associated with public records requests ranging from the sources of requests, retention of records, legal issues, as well as advances in technology. Perspectives will be shared on effectively managing public records requests, responding and maintaining electronic records, and key trends in addressing these challenges. Learn what cities in California are doing in the face of the ever expanding California Public Records Act and hear about other key trends across the country.

### **The Future of Energy Efficiency in California**

With Governor Brown calling for the doubling of energy efficiency and alternative energy resources by 2030, state and local leaders recognize these new ambitious goals require robust partnerships to create more efficient and sustainable communities. Learn three key aspects of the emerging state/local partnership: how local communities are pioneering effective energy partnerships; how the utility industry is designing new programs for local government and customers to finance and implement efficiencies; how new technologies are being employed to increase grid efficiency and offset the needs of new fossil fuel generation.

### **Maximizing Efficiencies in Your Fire Department**

A combination of the economic downturn, shifting public expectations for service, and an increased public desire for highly accountable and transparent government has prompted local governments to validate the efficient and effective operations of their Fire/EMS departments. While each jurisdiction and agency is unique, critical themes emerge. Explore some of the economic and budgetary realities of fire department operations. Serious questions, and an open candid dialogue from the perspectives of both the City Manager as well as the Fire Chief will be discussed.

### **GoMentum Station - CV/AV Program Defining the Next Generation of Transportation**

GoMentum Station, in Concord, is where CCTA lead and facilitate a collaborative partnership among multiple AMS, OEMs and Tier 1 and communications suppliers, technology companies, researchers, academia, public agencies, and other partners. These partners converge in research, development, testing validation and commercialization of Connected Vehicle (CV) applications and Autonomous Vehicles (AV) technologies to define the next generation of transportation network infrastructure. The 5000 acre Naval Weapons Station is perhaps the largest test facility in the world and will be the center of CV/AV.

### **Economic Development Project Funding in 2015 - "Sustainability" Replaces Redevelopment**

Hear how cities can install new financing mechanisms and provide financial assistance for projects in a post-RDA world. With an improving economy and recent legislative changes in California, cities have new tools, mandates, and funding sources to promote sustainable economic development and infrastructure projects. Identify new tools, their ability to use/attract private investment, expedite project approvals, create sustainable public-private partnerships and projects transforming communities, and install needed local/regional infrastructure.

### **Contracting Fire Services: the Trials, Tribulations, Landmines, and Political Challenges**

Participate in an interactive presentation providing Fire Chiefs, managers, and elected officials with information and hard hitting questions to consider when exploring alternatives to providing fire service for their community including contracting or consolidation.

### **Driving Ahead for Funding: What Will We do About Our Crumbling Transportation System?**

The 2014 California Local Streets and Roads Needs Assessment showed that California's local transportation system continues to deteriorate. One-time funding from Prop 1B and the American Recovery and Reinvestment Act of 2009 are gone. The state system and transit systems are in a similar state of disrepair. Come hear about possible solutions including 2015 legislative actions and the state's efforts to implement a road usage charge.

### **How Cities Must Respond To The State's New Groundwater Law**

The new Sustainable Groundwater Management Act impacts cities as groundwater users, public water suppliers, and land-use regulators. Starting in 2020, cities must contend with new regulatory plans imposing fees, pumping cuts, or other measures to stop over-pumping of groundwater. By 2017, those cities must decide whether to develop their own regulatory plans or be subject to plans approved by others. Absent or an inadequate, locally adopted plan, the state will impose local groundwater regulation. Learn how the Act impacts cities and strategies to protect their economies from potentially dramatic pumping cutbacks.

**TRACK KEY:**  City Attorneys  Fire Leadership  Human Resources  League Partners  Police





### Successfully Navigating Conflict of Interest Reporting

California rules require public officials to keep track and report gifts received throughout the year. Gifts need to be reported on their Statement of Economic Interest Form, also referred to as "Form 700." The gift limit and reporting requirements (including loans, gifts, and travel payments) are part of the Political Reform Act of 1974. Gain an understanding of California's Fair Political Practices Commission rules governing gifts and reporting.

### Engaging Residents in the Digital Age

Due to the growth of social media and mobile apps, residents have increasingly higher expectations of engagement with government. Local jurisdictions need strategies that enable them to involve their communities with rapid feedback and interaction. Technical solutions abound, but many are untested and mistakes can be costly. This interactive session will begin by laying out a range of tech tool options to consider, explore directions of technology, and share real life examples of engaging residents in new ways.

### How Cultural Districts Can Further California's Communities

Dozens of states have adopted official "cultural district" planning and designation processes to advance their state's economy and quality of life on both the local and regional level. California is the latest to explore establishing a formal program for Arts and Cultural Districts. Explore different approaches, current legislative proposals, and how an established Cultural District process can be utilized by cities.

### Labor Relations: "A Policymaker's Perspective"

This Labor Relations 101 session is directed towards elected officials and will present PERB case studies and important "Do's and Don'ts" for those involved with labor negotiations. A panel of experts will review the basics of labor relations as governed by State Code.

### Public-Private Partnership Success Story: Post Redevelopment

Former Marine Corps Air Station El Toro is transforming into the Orange County Great Park through changed circumstances and opportunities, including a key public-private partnership following the elimination of redevelopment. The Great Park, owned by the City of Irvine, attracts visitors, hosts international events, and is a cultural and sports recreational hub. The Irvine City Council approved a \$200 million+ proposal from Five Point Communities Management, Inc. to develop 688 Great Park acres with parkland over five years, and expanded Five Point's development entitlement on its adjacent private land with new homes and non-residential, including a landmark Broadcom Corp. Campus.

### Charter Cities Under Attack

The constitutional powers of charter cities continues to come under attack. The enactment of SB 7, a direct challenge to the authority of charter cities to control their municipal contracting process is just the latest effort to abridge cities' home rule powers. Hear the pros and cons of becoming a charter city, and explore the recent developments impacting them. Learn about strategies of charter cities, individually and collectively, employed to preserve their constitutional authority over essential municipal functions.

### The What, Why, and How of Cities Addressing Electronic Smoking Devices and Vape Shops

Electronic smoking devices have hit California cities by storm. The devices aren't currently regulated by any federal agency, thus many jurisdictions have taken steps in the interest of public health to regulate the myriad of devices that includes e-cigarettes and vape pens as they do tobacco products. This quick talk will provide a brief overview of the devices, steps jurisdictions can take to regulate them and what to expect from the opposition.

### Legislative and Regulatory Changes Affecting Fire Service Delivery of EMS

Panelists present information relating to various topics concerning emergency medical services (EMS) legislation, state approved EMS pilot programs, services fees update, and the California Attorney General's December 16, 2014 opinion response to Los Angeles County's questions on local pre-hospital care rights.

### Managing Water Application in an Urban Environment

The City of Fontana has developed a creative system to manage irrigation water application in public landscaped areas. This system is based on water budgets and a CMMS/GIS based solution to monitor and compare water usage in compliance with AB 1881, the State's Model Water Efficient Landscape Ordinance as well as the City's Landscape Water Efficient Landscape Ordinance. This process can be used as a model for managing water application and can be scaled depending on the needs of the agency.

### "Wildlife Watch" A Leadership Response to Urban Wildlife Conflict

Receive an overview on developing agency and community partnerships in preparing for urban wildlife conflict utilizing conservation coaching skills. Learn the basics of setting up a Wildlife Watch program in your city which parallels a neighborhood watch program. The focus will be towards communications within the various agencies which are most impacted, including law enforcement, animal control, public works, legal department, sanitation, and parks and recreation.

### Why Your Community Doesn't Know What You're Doing

The old way is not working. Small town USA is no longer a reality and residents are growing more disconnected with local government and their elected leaders. They don't know what's going on in their community or how their tax dollars are being spent. Yet, cities aren't moving into the new communication age. Explore the reasons cities aren't evolving to meet new information demands. Challenge wisdom about how and where to invest in communication tools, personnel, and what cities need now, to be ready to communicate tomorrow.

### LP Shared Services: How Do You Get There?

Sometimes in an effort to utilize all available resources, cities merge with other agencies, and/or share personnel between agencies, such as the merging of two departments, or having one department head serve both agencies. Learn best practices and identify pitfalls associated with these arrangements.





## The Changing Face of the Skatepark User

In an age of social media and technology, youth in our society are seeing action sports like never before. In the skatepark industry we are seeing new users coming to skateparks. Learn how to adapt to new users and provide the appropriate skatepark features that benefit the community. The action sports of skateboarding and BMX have seen large increases in participation in recent years. Hear about the types of skateparks available and help cities make the right choices to satisfy both the current and new users of skatepark facilities.

## Emerging Issues in Policing, Implications for California Cities

Police Chiefs from several cities will discuss emerging issues facing law enforcement in the aftermath of national and local events affecting the public's faith and trust in law enforcement. Discussion will include body worn cameras, police legitimacy and procedural justice, public perception, and the 1033 program.

## When CalPERS Pension Debt Hits Your Budget

2015 is the first year that Governmental Accounting Standards Board (GASB) 68 is in effect for government agency financial statements. Hear perspectives of both auditors and actuaries on the new statement, and understand: how the new GASB statement is changing city balance sheets and how users of these statements may view pensions as unfunded; how to translate your CalPERS report into your CAFR GASB disclosure; what is Pension Expense; timing considerations, including implementation for those who don't have a June 30 year-end; and the expected impact of the new GASB OPEB statement.

## Attracting Foreign Direct Investment to Boost Local Prosperity!

Are you interested in infusing fresh capital into your city? Foreign Direct Investment (FDI) is fast becoming a mechanism that cities across the country are leveraging in order to close infrastructure and development project funding gaps. Learn from issue experts on how your city can attract and utilize FDI as a means for community rejuvenation and revenue generation. Hear about best practices, financial tools, and insightful knowledge of Federal programs (EB-5) and California (California Competes Tax Credit) to help your city harness this form of international economic development.

## Enhancing Animal Services to Eliminate the Euthanasia of Adoptable Animals

Healthy and treatable animals are being abandoned in our communities. Too often, these animals must be euthanized due to a lack of space in animal shelters. In recognition of the importance of animals in thriving communities, the City of Chino Hills worked in collaboration with its animal services provider, local rescue groups, and animal welfare advocates to increase the live release rate of adoptable dogs through education, targeted programs, and legislation. Hear how Chino Hills and its partners assessed the problems and developed a strategic and sustainable framework for reducing animal euthanasia.

## Hitchhiking Pests: How to Protect Your Community From Invasive Species

One of the biggest threats to residential and city owned trees are invasive pests that can hitchhike into your community on everyday goods. Learn about some emerging pests in agriculture and forestry with a focus on the economic and environmental impacts they have caused to municipalities. Hear about strategies, tools, and available programs at all levels of government for preventing the introduction of these invasive pests into your community.

## Advancing Community Support for Affordable Housing By Promoting Housing Diversity

As one of the most expensive housing markets in the U.S. it's become increasingly clear that today's record high prices can make a county less attractive for new business and employment growth. The Building Industry Association of Orange County, in collaboration with public sector housing officials, has launched a comprehensive educational campaign to advance the importance of affordable housing in a community with the context of promoting housing diversity. As discussed by public and private sector panelists, this campaign could be a template to educate the public, including city officials and the business sector, on the importance of affordable housing to support economic and employment vitality.

## Balancing the Scales: Fire Department Service and Community Expectations

There is growing pressure to balance the delivery of services by fire and emergency service agencies with the expectations of the communities they serve. Learn a number of processes that will help: provide a framework for comparing the performance of agencies to objective benchmarks; identify steps taken to continually ensure effective and efficient service delivery; define risks, hazards, and vulnerabilities and develop comprehensive plans to address them; create a response coverage model accurately measuring resource allocation and deployment. More resources are not always the best answers, instead industry best practices will be presented to help balance the scales.

## Effective Crisis Communication for City Leaders

Earthquakes, fires, floods, and hurricane force windstorms in California are inevitable. During emergencies, the importance of our coordinated communications systems becomes clear. City leaders have a significant role to play in both the planning and implementation of crisis communications and recovery. Explore the important roles city council members, senior staff, utilities, and other emergency planning personnel have in coordinating effective communications in times of both natural disaster and community crisis.

## Who Moved My City's Revenue? Re-Capturing Rogue Revenue Streams

Legislative and technology trends are causing revenue streams in many cities to decline. Where has it gone? Learn about changes in regulation and citizen behavior that are moving dollars outside the scope of most cities' tax bases, and how jurisdictions can position themselves to recover lost revenue.

TRACK KEY:  City Attorneys

 Fire Leadership

 Human Resources

 League Partners

 Police



## **LP Rethinking, Repositioning, & Reinventing Retail Centers**

Shifting demographics, changes in purchasing habits, social networking, and the internet have dramatically impacted the retail environment from what it was just a few years ago. The multiple channel retail offerings are requiring cities to be more focused on market demographics and appropriate retail mix. A panel of experienced retail developers and government practitioners will review these new challenges and how to achieve effective results in this new and rapidly changing environment.

## **Community Wellness: Mayors & Council Members Creating Healthy and Vibrant Communities**

Local leaders grapple with a variety of community development and public health challenges as they craft and approve policies impacting children and families. Mayors and council members are working with community partners to engage youth and families and develop healthier neighborhoods in California cities. Hear about city experiences with community wellness strategies and lessons learned in creating vibrant and healthy communities in which youth, adults and seniors want to live, work, learn and play. Leadership, promoting and prioritizing health, and the intentional alignment of services and supports will be featured.

## **Future of Economic Engines – Complete Park Systems**

Parks, open spaces, biking and walking trails, and recreation programming are among the top five amenities potential home-buyers and renters seek when they are looking for a place to settle their families. Even businesses include well-maintained and accessible parks on their must-have list for potential communities in which to relocate. Learn about the resources HEAL Cities Campaign has put together to assist cities to guide the development of park infrastructure, services, and financing, just as a General Plan sets out the blueprint for a city's land use, real estate, and economic development.

## **Summer at City Hall: Winning Formula for Students and Staff**

Learn how the City of Sacramento, in partnership with its four school districts and various community agencies, has taken a proactive role in developing tomorrow's engaged citizens and future public sector workforce. Through its 7-week Summer at City Hall program including class time, field trips and city department internships, 100 high school students gain civic knowledge, local government interest, and develop an advocacy platform to improve their neighborhoods. Learn how to replicate this program which not only engages students, but positively impacts the City and the employees working with the students.

## **LP Modernizing While Mitigating Utility Infrastructure Capital Needs**

Modernization and financing of critical infrastructure systems is a League strategic goal. Water and wastewater operations are enablers of economic growth; however, deferred infrastructure upgrades are difficult with structural deficits in budgets and competition for capital dollars. Learn how others addressed one of the largest capital investments to accommodate economic development and regulatory changes. Hear about modernization strategies and available funding resulting from November 2014 passing of Proposition 1 Water Bond.

## **CV Link – An Innovative Transportation Corridor**

While still in the planning stages, the CV Link is a unique infrastructure project in Coachella Valley. It is a 52-mile corridor for pedestrians, bicyclists, and low speed electric vehicles which will largely run down the Whitewater Wash connecting nine cities. Explore this innovative project, its development, presentation to the public, and the creative way it was financed.

## **Do-It Yourself Economy: New Tools for a New Economy**

The nature of job creation is changing radically. From 2004 to 2010, the micro-business sector was responsible for over 90 percent of jobs created in the United States and self-employment is growing exponentially. This session will: explain the changing landscape of the labor market that necessitates new approaches; outline tools that will stimulate the economy based on locally-owned small businesses; and examine an Etsy project in Santa Cruz as a case study on how to use the platform as a development tool for a DIY economy.

## **Tomorrow-Land: Technology & The Future of Your City**

Cities around the globe are in the midst of technological experiments to improve the quality of life for their citizens and environment. Allow us to inspire and show you how to take your city, regardless of size, economic means, and demographics into tomorrow-land. Listen to experts from Silicon Valley, hear from a city who is using technology to re-brand itself globally, and learn how state appointed partners are pushing the state forward and assisting local government keep up with the future.

## **Mastering the Five Foundations of Leading for Political Effectiveness**

What is it like to be a political leader? Walk through thematic accounts of what elected's feel they need to be effective. Content is based on interviews with political leaders of varying demographics and juxtaposed with international political effectiveness leadership and authentic leadership literature, resulting in five foundations: master the internal, balance data, visualize and direct strategically, engage with integrity, and lead through change.

## **Tax Increment Financing is Back! Using the New EIFD Tool**

Infrastructure Financing Districts provide cities and counties the ability to use tax increment revenues to finance the construction and acquisition of many different types of facilities. This panel will provide an outline of key items associated with the new EIFD legislation, discuss the formation process, provide an analysis of how the City of West Sacramento formed an EIFD within its Bridge District, and discuss potential financing techniques associated.

## **What Council Members Need to Know About Local Agency Formation Commissions (LAFCo)**

Local Agency Formation Commissions (LAFCOs) are local agencies mandated by the State legislature to: 1) Encourage the orderly formation of local governmental agencies, 2) to preserve agricultural land resources, and 3) to discourage urban sprawl. This session will provide participants with an overview on the LAFCOs governance structure, the policy issues that LAFCOs have jurisdiction over, and will add the differing roles of a city council member compared to a LAFCo Commissioner.





## How to Participate in the League's Annual Conference Resolutions Process

Policy development is a key part of the League's legislative effectiveness. The League's Annual Conference Resolutions process is one way that city officials can directly participate in the development of League policy. The 2015 Annual Conference Resolution Calendar of Events identifies the key points in the process.

### Submission of Resolutions

Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the conference. Resolutions must be submitted to the League's Sacramento office no later than 60 days prior to the opening of the conference. Resolutions should focus on direct municipal issues of statewide importance.

Resolutions submitted to the General Assembly must be concurred by five cities or by city officials from at least five or more cities. Those submitting resolutions should be prepared to provide written documentation of concurrence by five cities or by city officials from at least five or more cities. This may be in the form of a letter from the city or the city official in support. For concurrence by a city official, the official's city and office held must be included in the letter. All concurrences must be submitted at the time the resolution is submitted by the deadline of midnight, August 1, 2015.

### Consideration at the Conference

The League President refers resolutions to the League policy committees for review and recommendation at the Conference. Resolutions are next considered by the General Resolutions Committee (GRC), which consists of representatives from each division, department, policy committee, and individuals appointed by the League President. Resolutions approved by the policy committee and/or GRC are next considered by the General Assembly. Resolutions disapproved or referred by both the policy committee and GRC will not proceed to the General Assembly. Resolutions approved by the General Assembly become League policy. Other action on resolutions can be: refer back to a policy committee, amend, disapprove or no action.

### Late-Breaking Issues

Resolutions to address late-breaking issues may be introduced by petition at the Annual Conference. To qualify, a petitioned resolution must be signed by 10 percent of the voting delegates and submitted at least 24 hours before the beginning of the Concluding General Assembly (*Deadline: noon, Thursday, October 1*). All qualified petitioned resolutions are forwarded to the General Assembly for consideration, regardless of the action recommended by the GRC.

## 2015 Resolutions Calendar and Deadlines

### BEFORE THE CONFERENCE

**Friday, July 10:** Deadline for submitting appointments to the General Resolutions Committee.

**Saturday, August 1, Midnight:** Deadline for submitting resolutions to the League office by regular mail, email or fax.

**Mid-August:** Resolutions distributed to city officials and posted on the League website.

### AT THE CONFERENCE

**Wednesday, September 30**

**9:00 – 10:30 a.m.** (*Thursday committees*):

**10:30 a.m. – 12:00 p.m.** (*Friday committees*):

Policy committees meet to review resolutions and make recommendations to the General Resolutions Committee on resolutions assigned to each committee.

**Thursday, October 1, 12:00 p.m.:** Deadline to submit signatures to qualify a petitioned resolution.

**Thursday, October 1, 1:00 p.m.:** General Resolutions Committee meets to consider and make recommendations on resolutions.

**Friday, October 2, 12:00 p.m.:** Consideration of resolutions by cities in the General Assembly at the Annual Business Meeting (*Voting Delegates must be registered at the conference and must stay until conclusion of voting. They may register for Friday only.*)



## Networking

### CitiPAC – Neon Glow Casino Night

In conjunction with the hospitality reception hosted by Keenan & Associates, CitiPAC will present its Neon Glow Casino Night on Wednesday, September 30. Join the League Board of Directors for this colorful evening of entertainment featuring food, beverages, and casino style gaming in a bright neon decor.

### Diversity Groups

The Board of Directors has recognized the following five diversity groups: African-American Caucus; Asian-Pacific Islander Caucus; the Gay, Lesbian, Bisexual & Transgender Local Officials Caucus; Latino Caucus; and Women's Caucus. Sign up to join one or more of the League's Caucuses. Each will host a networking event at the Annual Conference open to all attendees.

### Host City Reception

The City of San José welcomes the delegates to the League of California Cities Annual Conference. Please join us at the opening night host reception and enjoy a selection of delicious hors d'oeuvres. The reception will take place from 5:00 – 7:00 p.m. on Wednesday, September 30, at the San José McEnery Convention Center. A registration badge is required to access the event and show floor.

### Regional Divisions

Regional Divisions function as the League's grassroots advocacy teams. Divisions are staffed locally by public affairs managers to support League goals. Contact your local manager for more information and prices of onsite division networking events.

### Brown Act and League Conferences

The Brown Act permits the attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that addresses issues of general interest to the public or to public agencies of the type represented by the legislative body. However, a majority of the members cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the local agency's subject matter jurisdiction.

## General Information

### Helen Putnam Award for Excellence

This program, supported by the League Partners, recognizes outstanding cities that deliver the highest quality and level of service in the most effective manner possible. Visit the special displays by cities that won the 2015 prestigious awards program and learn what your city can adapt from their success.

### Institute for Local Government

The Institute for Local Government is the 501(c)(3) research affiliate of the California State Association of Counties and the League of California Cities.

### Mayors and Council Members Academy

A training certificate program that consists of specific educational programs and community activities that enhance knowledge and skills needed to be more effective in office. Three levels include Leadership, Advanced Leadership, and Leadership in Action. You may participate in all three levels at the same time.

### Session Materials

Our goal is to provide exceptional educational experiences, networking opportunities, and innovative tools that will make attendees and their cities more successful. Presentation materials are an important element of the Annual Conference and will be available online at [www.cacities.org/achandouts](http://www.cacities.org/achandouts) as well as on the League's mobile app. You can download or print session materials in advance or after the conference for additional resources.



## Exhibitor Listing\*

### A

AAA Flag & Banner  
**Accela**  
 Access Products  
 A-G Sod Farms  
 Alliance Resource Consulting LLC  
 Ameresco  
**American Fidelity Assurance Company**  
 Ameron Pole Products  
 ANP Lighting  
 Arborjet  
 Asphalt Zipper  
**Atkins**  
**Avery Associates**

### B

**Best Best & Krieger LLP**  
 Best Friends Animal Society  
 Blais & Associates  
**Bob Murray & Associates**  
 Borrego Solar Systems, Inc.  
**Burke, Williams & Sorensen, LLP**

### C

CAD Masters Inc.  
**CalBev**  
 California Building Officials  
**California Clean Power**  
 California Consulting, LLC  
 California Department of Water Resources  
 California Dept Housing & Community Development  
 California Fuel Cell Partnership  
 California Joint Powers Insurance Authority  
 California Product Stewardship Council  
 California Shopping Cart Retrieval Corp.  
 California Special Districts Association  
 California State Board of Equalization  
 CalPERS  
 CalRecycle  
 Careers In Government - CareersinGovernment.com  
**Carpenter/Robbins Commercial Real Estate, Inc.**  
**Charles Abbott Associates**  
 Chelsea Investment Corporation  
 Churchwell White LLP  
 Cigna  
 Citrus Pest & Disease Prevention Program  
 CityGovApp Inc  
 CleanStreet  
 Climatec BTG  
 Comcate, Inc.  
 Contour Sierra Aebl  
 Contractor Compliance and Monitoring, Inc.  
 Credit Bureau Associates  
**Crown Castle International, Inc.**  
 CSG Consultants, Inc.

### D

Dapeer, Rosenblit & Litvak, LLP  
**Dart Container**  
 Davey Resource Group, Division of the Davey Tree  
 David Taussig & Associates, Inc.  
 Dekra-Lite  
 Digital Ally Inc.  
 DN Tanks  
 Dudek  
 Dynatest Consulting

### E

Earth Systems  
 Easi File  
 eCivis  
 Emerald Data Solutions  
 Energy From Shale  
 Energy Upgrade California  
 Environmental Systems Research Institute  
 EZ Street Company

### F

Fieldman, Rolapp & Associates, Inc.  
 FirstSouthwest  
 Forbo Flooring Systems  
 Fuelmaster/SYN-Tech Systems

### G

Geostabilization International  
**Golden Bear Insurance Company**  
**Good Energy, L.P.**  
 GovInvest  
 Grainger  
 Graphic Solutions  
 Green Charge Networks  
 Griffin Structures

### H

**HdL Companies**  
 HEAL Cities Campaign  
 Honor Life Recognition  
 HR Green, Inc.

### I

IBANK  
 International Institute of Municipal Clerks  
 Intl Municipal Signal Association Far West  
 International TreeScapes  
 ITEM, Ltd.

### J

**Jamboree Housing Corp**  
 JD Franz Research, Inc.  
**Jefferies LLC**  
 Jere Melo Foundation  
**Johnson Controls**  
**Jones & Mayer**

### K

**Kaiser Permanente**  
**Kasdan Lippsmith Weber Turner LLP**  
**Keenan & Associates**  
 Keyser Marston Associates, Inc.  
 Kosmont Co., Auction.com & Lee & Assoc.

### L

Laserfiche  
 LCPTracker Inc  
**Library Systems & Services**  
**Liebert Cassidy Whitmore**  
 Local Search Association  
 LPA, Inc.

### M

Matrix Consulting Group  
 Mattress Recycling Council  
**Meysers Nave**  
 M-Group  
 Mohawk Group Floor Coverings & Solutions  
**MuniServices**  
 MuniTemps

### N

National ADA Accrediting and Consulting  
**NBS**  
 Newport Pacific Capital Family of Companies  
 Next 10  
 Nexus eWater Inc.  
**Northern CA Carpenters Regional Council**  
**NV5**

### O

Omni-Means, Ltd.  
 One Source Health & Wealth Management  
 OpenGov.com  
 Opterra Energy Services  
 Otto Environmental Systems North America  
 Outpak Washout

### P

**Pacific Gas and Electric Company**  
**PARS**  
 PERC Water  
**Piper Jaffray**  
 PowerFlare - PF Distribution Center, Inc.  
 Precision Concrete Cutting  
 Presidio Graduate School  
 Public Agency Risk Sharing Authority of CA  
 Public Financial Management Group  
 Public Restroom Company

### Q

**Quad Knopf**



**R**

Radarsign, LLC  
Ralph Andersen and Associates  
Renewable Funding  
**Renne Sloan Holtzman Sakai LLP**  
**Renovate America**  
Retail Strategies, LLC  
RJM Design Group, Inc.  
RKA Consulting Group  
RSG, Inc.

**S**

Save Pensions, Inc.  
Schaefer Systems International, Inc.  
**Schneider Electric**  
Security Lines US  
SeeClickFix  
Sensus  
**Servpro**  
Severn Trent Services  
**Siemens**  
SIGMANet, Inc.  
Silver & Wright LLP  
**SmartCitiesPrevail.org**  
Smartcover by Hadronex  
Southern California Library Cooperative  
Spohn Ranch Skateparks  
Sportsplex USA  
SSA Landscape Architects, Inc.  
State of your City Presentations  
State Water Resources Control Board  
SVA Architects, Inc.  
SWARCO Traffic Americas  
SYTech Solutions

**T**

Tanko Lighting Inc  
TBWB Strategies  
The Gordian Group  
The Retail Coach  
TNT Fireworks  
TractionSeal  
**Transtech Engineers, Inc.**  
Tribal Alliance of Sovereign Indian Nations

**U**

U.S. Communities  
**Union Pacific Railroad**  
USA Fleet Solutions  
**USA Properties Fund**  
Utility Service Co., Inc.

**V**

**Vali Cooper & Associates, Inc.**  
**Vanir Construction Management, Inc.**  
VenTek International  
VOYA Financial

**W**

Websoft Developers  
West Coast Arborists, Inc.  
Western Emulsions, Inc.  
Whelen Engineering Co Inc  
**Willdan**  
World Centric

**\*As of April 23, 2015** (For a current list, visit [www.cacities.org/2015expo](http://www.cacities.org/2015expo))

**Note:** 2015 League Partners are in **bold**



**Speaker Theater**

The expo session area will highlight successful examples of public/private partnerships. Explore case studies of innovative projects and programs that have worked in California cities. Gain insight from elected officials, city staff and industry experts that have discovered creative solutions to some of the challenging problems that cities face.

**Expo Grand Prize**

**Win \$3,000 to be used with any U.S. Communities supplier.**

**Solutions for Facilities, Office, Technology, Roads, Workforce, Corrections, First Responders and more!**



**U.S. COMMUNITIES™**  
GOVERNMENT PURCHASING ALLIANCE



**Congratulations to the City of Cudahy, winner of the 2014 Grand Prize!**

**Must be present at the Closing General Assembly on Friday to win.**



## Registration

### Registration Includes:

- Admission to educational sessions as well as networking events
- Wednesday host city reception and expo; Thursday lunch with exhibitors; Friday closing luncheon

**Online Registration** (credit card) – Visit [www.cacities.org/AC](http://www.cacities.org/AC)

**Mail-in Registration** (pay by check) – contact [mdunn@cacities.org](mailto:mdunn@cacities.org) to request a registration form.

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

### Full Conference Registration Fees

|                                     | EARLY BIRD Before August 5 | After August 5 and onsite |
|-------------------------------------|----------------------------|---------------------------|
| <b>City Delegate</b>                |                            |                           |
| Member City                         | \$ 500                     | \$ 550                    |
| Nonmember City                      | \$ 1500                    | \$ 1550                   |
| <b>Public Official</b>              |                            |                           |
| County/State                        | \$ 575                     | \$ 625                    |
| <b>Partner/Exhibitor/All Others</b> |                            |                           |
| Company Representative              | \$ 675                     | \$ 725                    |

**NOTE:** Conference registration is required to attend the Department business meeting and Annual Conference General Assembly and/or to be a Voting Delegate.

### One-Day Registration

Early bird rates are not available for one day registrations

|                                     |         |
|-------------------------------------|---------|
| <b>City Delegate</b>                |         |
| Member City                         | \$ 275  |
| Nonmember City                      | \$ 1275 |
| <b>Public Official</b>              |         |
| County/State                        | \$ 325  |
| <b>Partner/Exhibitor/All Others</b> |         |
| Company Representative              | \$ 375  |

### Optional Registration Add-ons

(non-refundable)

**City Clerks Workshop** - \$125 member cities, \$250 non-member cities

**Guest Registration** - \$125

Guest rate is restricted to those who are not city/public officials, are not related to any Partner/Expo company, and would have no professional reason to attend for learning or business. Rate includes admission to the Expo and receptions only. Session seats are reserved for conference registrants. There is no refund for the cancellation of a guest registration. It is not advisable to use city funds to register a guest.

### Onsite Badge Pick Up

2015 Annual Conference badges will be available at the registration desk in the San José Convention Center.

### REGISTRATION HOURS:

**Wednesday, September 30** – 8:00 a.m. – 6:00 p.m.

**Thursday, October 1** – 7:00 a.m. – 4:00 p.m.

**Friday, October 2** – 7:30 – 10:00 a.m.



Questions or special needs? Contact our conference registrar at [mdunn@cacities.org](mailto:mdunn@cacities.org) before Tuesday, August 25.

### Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, **minus a \$75 processing charge**, only when a written request is submitted to the League of California Cities, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or [mdunn@cacities.org](mailto:mdunn@cacities.org) and received before **5:00 p.m. on Tuesday, August 25**. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration. *Please note, sharing of registration is prohibited.*



## Conference Hotels

\*plus occupancy taxes and fees

**San José Marriott**  
301 South Market Street  
\$189.00 single/double\*

**Hilton San José**  
300 Almaden Boulevard  
\$185.00 single/double\*

**Fairmont San José**  
170 South Market Street  
\$179.00 single/double\*

**Sainte Claire**  
302 South Market Street  
\$199.00 single/double\*

**Hyatt Place**  
282 Almaden Boulevard  
\$179.00 single/double\*

Reduced room rates are available for registered attendees at the 2015 Annual Conference. Reserve your hotel nights while space is available. Phone reservations will not be accepted. The discounted hotel rate cut-off is **Thursday, September 10** and the hotels are subject to sell out prior to the reservation deadline.

### Predatory Housing Warning

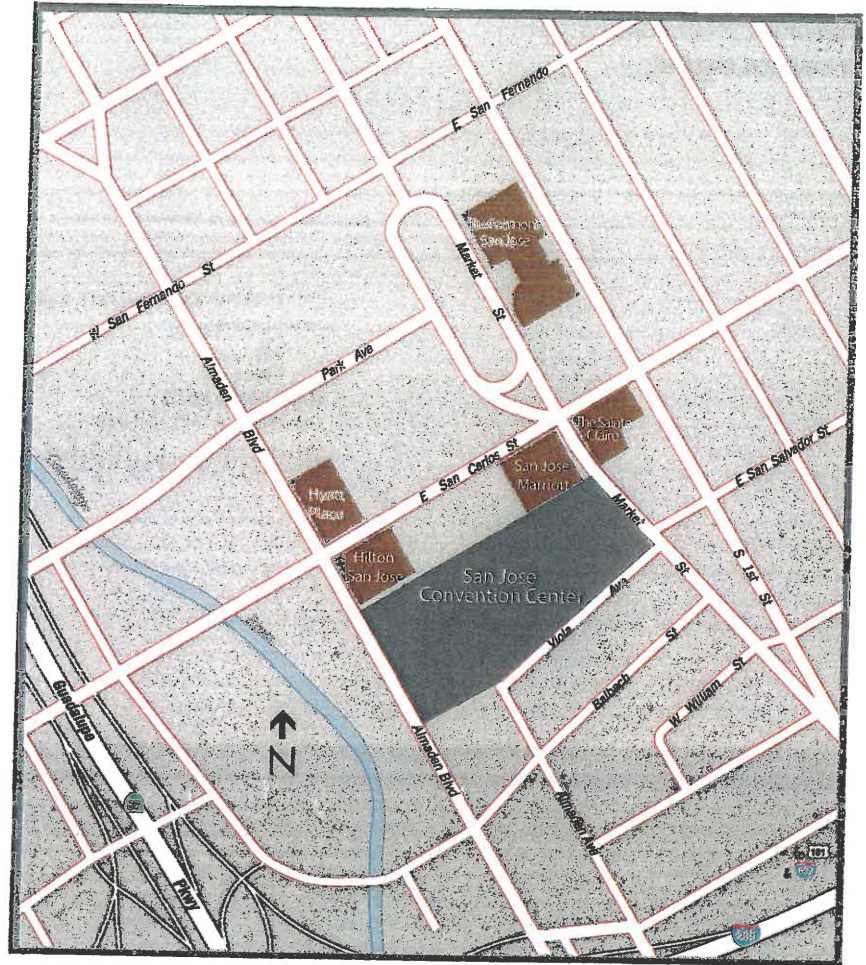
Beware of unauthorized housing and hotel reservation services that may solicit your business. All legitimate communications regarding housing will come directly from the League of California Cities. If you receive a suspicious email or phone call asking to book your hotel room for the conference, please let us know immediately.

### STEP ONE: Register for the Conference

### STEP TWO: Book hotel room

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

**CAUTION!** Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving.



### Hotel Changes or Hotel Cancellations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to Thursday, September 10 must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgment number to access your reservation and make any necessary changes. Once the September 10 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that after the housing deadline has passed, you may incur a financial penalty and minimum one-night room charge or attrition fees.

**PLEASE NOTE:** The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.





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[www.cacities.org/AC](http://www.cacities.org/AC)

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# 2015 Annual Conference & Expo

San Jose Convention Center

SEPTEMBER 30 - OCTOBER 2, 2015

Register online at [www.cacities.org/AC](http://www.cacities.org/AC)



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