



**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, FEBRUARY 4, 2025

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 6:30 p.m. by Mayor Trupiano held in-person, and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Councilmembers: Diaz, Enea, Tillman, Vice Mayor Wan, and Mayor Trupiano. Staff present: City Manager, Kris Lofthus; Assistant City Manager, Regina Rubier; City Engineer, Larry Theis; City Attorney, Malathy Subramanian (remote); City Clerk, Stephanie Cabrera.
2. **PLEDGE OF ALLEGIANCE** – Led by Mayor Trupiano
3. **PLANNING COMMISSION INTERVIEWS**
 - a. Conduct Interviews to Fill One Planning Commission Vacancy And Select One Candidate to Appoint to an Unexpired Two-Year Term, Ending June 30, 2026, To The Planning Commission Under Item 9b

Charlie Schmidt, Nate Brzovich, and Nathalie Archangel-Montijo each spoke regarding their experience and answered interview questions posed by the Council in open session.

7:00 P.M.

4. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Members of the public may address the City Council on non-agendized items within the Council's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Mayor. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on other agenda items will be allowed when each item is considered by the council.

Kahni Horton – Spoke regarding concerns with civility in City Council meetings, teleconference meetings, maintenance of the city,

Dane Horton – (continued from previous speaker) Spoke regarding concerns with civility in City Council meetings, teleconference meetings, maintenance of the city, staff turnover investigation, racism, and concerns with public events held in Clayton.

5. CONSENT CALENDAR

It was moved by Councilmember Diaz and seconded by Councilmember Enea, to approve Consent Calendar Item 4(a) (Passed 4/0/1; Abstained: Vice Mayor Wan)

- a. Approval of the January 21, 2025, Meeting Minutes.
(City Clerk)

Following discussion by the City Council, Mayor Trupiano opened the item to public comment; there were no members of the public wishing to make public comment.

6. RECOGNITIONS AND PRESENTATIONS

- a. Unsung Hero Award Presented to Linda Pinder.

Mayor Trupiano acknowledged the contributions made by Ms. Pinder, and presented the award.

Ms. Pinder thanked the council and encouraged people to volunteer.

- b. Proclamation Honoring Cup O' Jo 20th Anniversary

Mayor Trupiano presented and read the proclamation. Marcello thanked the council and received the proclamation on behalf of Peter Barbosa and Kristina Ferreira.

C.W. Wolfe – Spoke in support of Cup O'Jo and shared a banner made for the business to display in honor of their 20th anniversary.

Speaker – Spoke regarding the welcoming environment at Cup O' Jo and how it brought people together during the pandemic.

- c. Informational Only – No Action Requested
 - a. African American/Black History Month

Mayor Trupiano shared that February 4th was also Rosa Park's birthday, and a bit of history on how February was selected as the month to celebrate.

7. **REPORT**

- a. City Manager / Staff
 - Link to ClearGov Transparency Portal:
<https://cleargov.com/california/contra-costa/city/clayton/checkbook>

Kris Lofthus, City Manager, shared the Budget and Audit meeting on February 10th, provided an update on the staffing positions approved by the council and the closing date for the current openings, shared events being held by the East Bay Regional Parks in the month of February, and introduced Interim Community Development Director, Farhad Mortazavi.

Mr. Mortazavi shared his experience and thanked the council for the opportunity to work with the city, noting the projects he is currently working on.

- b. City Council / Committees

Reports provided as an attachment to the agenda.

8. **PUBLIC HEARINGS**

(There were no Public Hearings scheduled for this meeting.)

9. **ACTION ITEMS**

- a. Authorize the City Manager to Execute an Agreement with UBS Financial Services Inc. for Investment Advisory Services, Effective February 5, 2025, and Update the City's Investment Policy. (Assistant City Manager)

Regina Rubier, Assistant City Manager, introduced UBS Financial Services Inc. representative, James Dill, who provided an overview of the Agreement with UBS Financial Services Inc. for Investment Advisory Services and the Update to the City's Investment Policy schedule. Following discussion by the City Council, Mayor Trupiano opened the item to public comment:

Frank Gavidia – Spoke in support of the agreement with UBS Financial Services Inc.

It was moved by Vice Mayor Wan and seconded by Councilmember Tillman to Authorize the City Manager to Execute an Agreement with UBS Financial Services Inc. for Investment Advisory Services, Effective February 5, 2025, and Update the City's Investment Policy. (Passed 5/0)

- b. Adopt a Resolution Appointing One Individual to the Planning Commission for an Unexpired Two-Year Term, Expiring June 30, 2026 (City Clerk)

Mayor Trupiano provided an overview of the Planning Commission Vacancy and Selection Process. Following discussion by the City Council, Mayor Trupiano opened the item to public comment; No members of the public wished to speak to this item.

Resolution 4-2025

It was moved by Mayor Trupiano and Vice Mayor Wan to Adopt a Resolution Appointing Nate Brzovich to the Planning Commission for an Unexpired Two-Year Term. (Passed 5/0)

- c. Create and Appoint Two (2) City Councilmembers to an Ad Hoc Committee to Facilitate a Governance Training Workshop (City Manager)

Kris Lofthus, City Manager, provided an overview of the Ad Hoc Committee and Governance Training Workshop. Following discussion by the City Council, Mayor Trupiano opened the item to public comment:

Bill Walcott – Congratulated the Mayor and Vice Mayor. Mr. Walcott also thanked the council for their leadership in bringing this opportunity and spoke regarding the training and need for councilmembers to want to participate and for the good of the community, make it work.

It was moved by Vice Mayor Wan and seconded by Councilmember Enea to Create and Appoint Councilmember Tillman and Mayor Trupiano to an Ad Hoc Committee to Facilitate a Governance Training Workshop. (Passed 5/0)

- d. Authorize the City Manager to Negotiate with Three Putt Development, LLC, for Potential Sale of City Property Located at APN'S 118-370-077 and 118-520-001-09 (City Manager)

Kris Lofthus, City Manager, provided an overview of the request to Negotiate with Three Putt Development, LLC, for Potential Sale of City Property Located at APN'S 118-370-077 and 118-520-001-09. Following discussion by the City Council, Mayor Trupiano opened the item to public comment; No members of the public wished to speak to this item.

It was moved by Vice Mayor Wan and seconded by Councilmember Enea to Authorize the City Manager to Negotiate with Three Putt Development, LLC, for Potential Sale of City Property Located at APN'S 118-370-077 and 118-520-001-09. (Passed 5/0)

- e. Review and Potentially Select a Restriping Alternative for Mountaire Parkway between Marsh Creek Road and Mountaire Circle (south – swimming pool) from Four Lanes to Two Lanes (City Engineer)

Kris Lofthus, City Manager, provided an overview of the Ad Hoc Committee and Governance Training Workshop. Following discussion by the City Council, Mayor Trupiano opened the item to public comment:

Tom Brassil – Spoke in support of keeping the current striping, provided information on the street usage and made a recommendation on where continued road improvements can be made.

Kristine Brassl – Supported the previous speaker and shared concerns with bike lanes on Mountaire Parkway.

Nancy Ahern – Spoke regarding concerns with driver and pedestrian interaction and made recommendations on how to better improve the road.

Bill Walcott – Spoke regarding concern with lack of input from residents, shared that majority of homeowners in the HOA would not support changing the lanes.

Chris Reed – Spoke in support of restriping the streets.

Ben Grover – Spoke in support of restriping the streets and shared incidents on the street with pedestrians and cyclists.

Speaker – Spoke regarding incidents with his vehicles on the street and concerns with cyclists on the sidewalk.

It was moved by Vice Mayor Wan and seconded by Councilmember Tillman to Select Restriping Alternative Two for Mountaire Parkway between Marsh Creek Road and Mountaire Circle, and to defer the project to 2026 . (Passed 3/2; Yes: Councilmembers: Tillman, Diaz, and Vice Mayor Wan; Noes: Councilmember Enea and Mayor Trupiano)

The Council convened into Closed Session at 8:42 p.m.

10. CLOSED SESSION

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property Under Negotiation: Assessor's Parcel Numbers: APN: 118-370-077 and 118-520-001-9, located at Clayton Road east of Peacock Creek Drive, Clayton CA, 94517

Agency Negotiators: Kris Lofthus, City Manager, Farhad Mortazavi, Interim Community Development Director, and Malathy Subramanian, City Attorney

Negotiating Parties: Three Putt Development, LLC
(Principal: Grant Alvernaz)

Under Negotiations: Price and Terms of Payment

No Reportable Action Taken.

11. ADJOURNMENT – on a call by Mayor Trupiano, The City Council adjourned its meeting at 8:42 p.m.

Please note the Minutes of this meeting set forth all actions taken by the City Council on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.
