



**CLAYTON CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, JULY 15, 2025
7:00 PM**

**Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517**

Jeff Wan, Mayor

*Richard G Enea, Vice Mayor
Holly Tillman, Councilmember*

*Jim Diaz, Councilmember
Kim Trupiano, Councilmember*

1. CALL TO ORDER

2. PLEDGE OF ALLEGIENCE

3. ROLL CALL

4. PUBLIC COMMENT ON NON-AGENDA ITEMS

Members of the public may address the City Council on non-agendized items within the Council's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Mayor. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked or may at its discretion request staff to report back at a future meeting concerning the matter.

Public comment and input on other agenda items will be allowed when each item is considered by the Council.

5. CONSENT CALENDAR

- (a) Approve June 17, 2025 Meeting Minutes
[\(View\)](#)
- (b) Approve June 24, 2025 Meeting Minutes
[\(View\)](#)
- (c) Report on the Annual Update of the Master Fee Schedule
[\(View\)](#)

- (d) Approval of a Maintenance Service Agreement with Bel Air Mechanical, Inc., to Provide Quarterly Heating Ventilation and Air Conditioning Services for City Owned Properties
[\(View\)](#)

6. RECOGNITIONS AND PRESENTATIONS

- (a) Unsung Hero - Debby Bruno
[\(View\)](#)
- (b) Presentation - Contra Costa County Animal Services Department
[\(View\)](#)

7. REPORTS

- (a) City Manager/Staff
[\(View\)](#)
- (b) City Council/Committees
[\(View\)](#)

8. PUBLIC HEARINGS

- (a) Public Hearing on Proposed Real Property Assessments for the Diablo Estates at Clayton Benefit Assessment District (BAD); Ordering Improvements and Levying Annual Assessments in Fiscal Year 2025/26
[\(View\)](#)

9. ACTION ITEMS

- (a) Adopt two Resolutions Approving the Memorandum of Understanding for the Management Employees Bargaining Unit and Adopting the City of Clayton's Salary Schedule Effective July 1, 2025, in Conformance with CalPers Requirements to Provide a Publicly Available Salary Schedule
[\(View\)](#)
- (b) Adopt a Resolution Authorizing the Revised Job Descriptions for the Police Officer and Senior Maintenance Worker and Create a New Job Description and add to the Salary Schedule a Seasonal Maintenance Worker – Temporary Position
[\(View\)](#)
- (c) Adopt a Resolution to Establish an Appropriation Limit for Fiscal Year 2025-26
[\(View\)](#)

10. COUNCIL ITEMS

11. COUNCIL REPORTS

12. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be August 19, 2025. For meeting information and materials, please visit the City's website at www.claytonca.gov

Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.
- E-mail Public Comments: Public comment may also be sent to the City Clerk at cityclerk@claytonca.gov by 12:00 p.m. on the day of the meeting. All e-mailed public comments will be forwarded to the entire committee and made part of the official meeting file.

Each person attending the meeting who wishes to speak on an agendized or non-agendized matter (within the council's jurisdiction), shall have a set amount of time to speak as determined by the Mayor.