



**CLAYTON CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, OCTOBER 21, 2025
7:00 PM**

**Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517**

Jeff Wan, Mayor

*Richard G Enea, Vice Mayor
Holly Tillman, Councilmember*

*Jim Diaz, Councilmember
Kim Trupiano, Councilmember*

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

Members of the public may address the City Council on non-agendized items within the Council's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Mayor. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked or may at its discretion request staff to report back at a future meeting concerning the matter.

Public comment and input on other agenda items will be allowed when each item is considered by the Council.

4. CONSENT CALENDAR

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

(a) Approve September 16, 2025 Minutes
[\(View\)](#)

(b) Consider Adopting Resolution 36-2025 of the City Council of the City of Clayton Amending the Effective Hours for Non-turn Signs near Mount Diablo Elementary School.
[\(View\)](#)

- (c) Consider Adopting Resolution 37-2025 of the City Council of the City of Clayton to Adopt 2024 Contra Costa County Local Hazard Mitigation Plan - City of Clayton Annex
[\(View\)](#)
- (d) Consider Adopting Resolution 38-2025 of the City Council of the City of Clayton Appointing Both a Board Member and an Alternative Board Member to the Municipal Pooling Authority of Northern California Board of Directors
[\(View\)](#)
- (e) Receive the Proposed Fiscal Year 2025-26 Budget and Finance Calendar
[\(View\)](#)
- (f) Report on the Annual Update of the Master Fee Schedule and Improvement Plan
[\(View\)](#)

5. RECOGNITIONS AND PRESENTATIONS

- (a) Presentation Certificate for Unsung Hero for the Month of September 2025, Dan Sullivan and Richard Nelson
[\(View\)](#)
- (b) Certificates of Recognition to Public School Students for Exemplifying the "Do the Right Thing" Character Trait of "Inclusion"
[\(View\)](#)
- (c) Certificates of Recognition to Public School Students for Exemplifying the "Do the Right Thing" Character Trait of "Courage"
[\(View\)](#)

6. REPORTS

- (a) City Manager's Report
[\(View\)](#)
- (b) City Council/Committees Reports
[\(View\)](#)

7. PUBLIC HEARINGS

No Items scheduled.

8. ACTION ITEMS

- (a) Consider Adopting Resolution 39-2025 Approving the Job Description of Community Services Coordinator, Resolution 40-2025 Amending the Miscellaneous Memorandum of Understanding (MOU) related to the Community Services Coordinator, and Resolution 41-2025 Amending Clayton's Salary Schedule Effective October 21, 2025 to include the Community Services Coordinator, in Conformance with CalPERS Requirements to Provide a Publicly Available Salary Schedule
[\(View\)](#)

- (b) Receive a Report and Provide Direction to Staff on Future Revenue Options – Financial and Service Needs Impacting the City's Long-Term Budget Deficit - Part Three
[\(View\)](#)
- (c) Consider Adopting Resolution 42-2025 Approving the Selected Updated City of Clayton Logo
[\(View\)](#)

9. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be November 4, 2025. For meeting information and materials, please visit the City's website at www.claytonca.gov

Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.
- E-mail Public Comments: Public comment may also be sent to the City Clerk at cityclerk@claytonca.gov by 12:00 p.m. on the day of the meeting. All e-mailed public comments will be forwarded to the entire committee and made part of the official meeting file.

Each person attending the meeting who wishes to speak on an agendized or non-agendized matter (within the council's jurisdiction), shall have a set amount of time to speak as determined by the Mayor.