



**CITY SPONSORED SPECIAL EVENTS COMMITTEE
REGULAR MEETING AGENDA**

MONDAY, MAY 19, 2025

2:30 PM

**City Hall, 1st Floor Conference Room
6000 Heritage Trail, Clayton, CA 94517**

Members

Jeff Wan, Mayor

Kim Trupiano, Councilmember

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- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Members of the public may address the Committee on items within the Committee's jurisdiction (which are not on the agenda). To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. In accordance with State Law, no action may take place on any item not appearing on the agenda.

The Committee may respond to statements made or questions asked or may request staff to report back at a future meeting concerning the matter.

- 3. ACTION**
 - (a) **Approval of the April 28, 2025, Meeting Minutes**
[\(View\)](#)
- 4. DISCUSSION AND CONSIDERATION OF NEW CITY EVENTS**
 - a. *Discuss/Propose new city event(s).*
 - b. *Determine if the proposed event will be added to the current schedule.*

5. EVENTS UPDATE AND DISCUSSION

- a. Actions taken since the last meeting.*
- b. Determine additional actions needed for each event.*

6. SPONSORSHIP, MARKETING, AND ADVERTISING

- a. Read out actions taken since last meeting.*
- b. Determine additional actions needed.*

7. ADJOURNMENT

The next regularly scheduled meeting of the City Sponsored Special Events Committee will be on June 23, 2025. For meeting information and materials, please visit the City's website at www.claytonca.gov

Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.
- E-mail Public Comments: Public comment may also be sent to the City Clerk at cityclerk@claytonca.gov by 12:00 p.m. on the day of the meeting. All e-mailed public comments will be forwarded to the entire committee and made part of the official meeting file.

Each person attending the meeting who wishes to speak on an agendized or non-agendized matter (within the council's jurisdiction), shall have a set amount of time to speak as determined by the Mayor.