



**OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)
REGULAR MEETING AGENDA**

TUESDAY, APRIL 1, 2025

8:00 PM

**Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517**

Jeff Wan, Chair

Richard G Enea, Vice Chair

Jim Diaz, Director

Kim Trupiano, Director

Holly Tillman, Director

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT ON NON-AGENDA ITEMS

Members of the public may address the GHAD Board on non-agendized items within the board's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Chair. In accordance with State Law, no action may take place on any item not appearing on the posted agenda.

Public comment and input on other agenda items will be allowed when each item is considered by the GHAD Board.

3. ACTION ITEMS

(a) Approval of the March 18, 2025, Meeting Minutes

[\(View\)](#)

(b) Discussion Regarding the Desired Level of Outreach Effort to Property Owners within the Oakhurst Geologic Hazard Abatement District as part of the Proposition 218 Ballot Vote to Increase Assessments.

[\(View\)](#)

4. **ADJOURNMENT**

Please visit www.claytonca.gov for information on the next scheduled meeting of the Oakhurst Geological Hazard Abatement District (GHAD).

Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.
- E-mail Public Comments: Public comment may also be sent to the City Clerk at cityclerk@claytonca.gov by 5:00 p.m. on the day of the meeting. All e-mailed public comments will be forwarded to the entire committee and made part of the official meeting file.

Each person attending the meeting in-person, via videoconference, or call-in and who wishes to speak on an agendized or non-agendized matter (within the council's jurisdiction), shall have a set amount of time to speak as determined by the Chair.



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: Stephanie Cabrera-Brown, City Clerk/Assistant to the City Manager

DATE: April 1, 2025

SUBJECT: Approval of the March 18, 2025, Meeting Minutes

RECOMMENDATION

Review and approve the March 18, 2025, meeting minutes.

DISCUSSION

The GHAD Board should review and recommend approval of the March 18, 2025, meeting minutes.

ATTACHMENTS

[031825 GHAD Minutes - Draft.pdf](#)



**MINUTES
OF THE
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
(GHAD)**

**Tuesday March 18, 2025
7:30 PM**

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 7:30 p.m. by Chair Wan held in-person and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Members present: Directors: Diaz, Tillman, Trupiano, and Vice Chair Enea; Chair Wan. Staff present: City Manager, Kris Lofthus; Assistant City Manager, Regina Rubier; City Engineer, Larry Theis; and City Clerk, Stephanie Cabrera-Brown.

2. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Members of the public may address the committee on non-agendized items within the committee's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Chair. In accordance with State Law, no action may take place on any item not appearing on the posted agenda.

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*Lori Briegleb – Requested information on the Ahwanee Court project**

**Speaker did not stay to read comment due to the late start for the GHAD meeting.*

3. **ACTION ITEMS**

- (a) **Approval of the February 18, 2023, Meeting Minutes**

It was moved by Vice Chair Enea, seconded by Director Trupiano, to approve the March 18, 2025, Meeting Minutes. (Passed: 5/0)

(b) Adopt a Resolution Declaring the Intention of the Board of Directors of the Oakhurst Geological Hazard Abatement District to Increase the Assessment in Accordance with Proposition 218.

Larry Theis, General Manager provided an overview of the Resolution Declaring the Intention of the Board of Directors of the Oakhurst Geological Hazard Abatement District to Increase the Assessment. Following discussion by the GHAD Directors, Chair Wan opened the item to public comment; there were no members of the public present to provide public comment.

It was moved by Vice Chair Enea and seconded by Director Diaz to adopt a Resolution Declaring the Intention of the Board of Directors of the Oakhurst Geological Hazard Abatement District to Increase the Assessment in Accordance with Proposition 218. (Passed: 5/0)

4. **ADJOURNMENT** - on a call by Chair Wan, the Board adjourned its meeting at 10:37 p.m.



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: Larry Theis, General Manager

DATE: April 1, 2025

SUBJECT: Discussion Regarding the Desired Level of Outreach Effort to Property Owners within the Oakhurst Geologic Hazard Abatement District as part of the Proposition 218 Ballot Vote to Increase Assessments.

RECOMMENDATION

The Board of Directors provide feedback and direction on the desired level of outreach to the property owners and what specific tasks should be implemented to educate property owners prior to completing their ballots for an assessment rate increase.

BACKGROUND

At its last meeting on March 18, 2025, the Board of Directors approved the Engineer's Report for increase assessment rates for the various areas within the Oakhurst Geologic Hazard Abatement District. The ballots, including informational mailer, are now being prepared by Francisco & Associates before the deadline of April 18, 2025 to allow a minimum of 45 days before the set deadline of June 3, 2025.

DISCUSSION

The Board inquired about the possibility of establishing a citizen's oversight committee for the GHAD. After consulting with the GHAD attorney, the Board can establish either a subcommittee or appoint an oversight committee. This committee would be subject to the Brown Act. It is not recommended to include this information into the ballot question/language. This is different than a general tax since it is an special district assessment and not subject to the elections code. It must follow the requirements established in Proposition 218. The ballot vote is determining if there is a majority protest to the proposed increased assessments. The Board could include a statement in the notice/mailer (not the ballot language) that if there is no majority protest then the Board of Directors will form an oversight committee. The Board would also need to consider if they appoint citizens to this oversight committee are they required to reside within the GHAD.

The budget and scope for this ballot process currently includes the services of Francisco & Associates to assist with the development of one informational mailer to be sent to property owners. The cost of production and postage for the informational mailer will be paid separately by the District. Francisco & Associates staff are budgeted to attend one community meeting

(either in-person or virtual) to address property owner concerns and questions. GHAD Staff requests confirmation from the Board that these tasks meet the desired outreach efforts and specific engagement tasks that should be carried out to educate the property owners. If the Board would like additional outreach efforts, we request specific direction on the type of engagement and available additional budget for these tasks.

FISCAL IMPACTS

Additional funding allocation is needed for expanded outreach efforts beyond holding a meeting for property owners to attend in late April/early May 2025.

CEQA

None