Memorandum

Date: October 15, 2020

To: Honorable Chair and Planning Commissioners
Fran Robustelli, Interim City Manager

From: Matthew Feske, Community Development Director

Subject: Planning Commission Weekly

Honorable Chair and Planning Commissioners, the following information is being provided for your information.

City Council

- Next Regular Meeting is October 20, 2020
    - Action Item - City owned property located at Clayton Road, Oak Street, and Main Street vision input. APN118-560-010.
        - Seeking direction from the City Council on the community process

Planning Commission

- Regular Meeting October 13, 2020
    - Planning Commission opened the public hearing and voted 5-0-0 to continue the public hearing to the November 10, 2020 Regular Meeting.
        - Members of the public were advised that should they speak on the public hearing item at the October 13, 2020 meeting, then they would not be able to speak at the November 10, 2020 Regular Meeting because repeat speakers are not allowed.
        - However, the Planning Commission wanted to afford the opportunity for the member of the public to speak if they wished or could not attend the November 10, 2020 meeting.
        - No members of the public spoke on the item at the October 13, 2020 meeting.
        - Planning Commissioners and staff discussed processes and procedures.
    - Staff encouraged the public to use the City website, City Facebook, and staff as resources for accurate information.
- Next Regular Meeting is October 27, 2020
    - A Public Hearing to approve a Resolution recommending that the City Council certify the Mitigated Negative Declaration and approve a Resolution for the subdivision and construction of 18 new single-Family residential homes. (Diablo Meadows) (DeNova Homes, Inc.)

Community Development Department

- In continued efforts to enhance our communication and information to the public, the following:
    - Planning Commission Advanced Agenda is sent to the Planning Commissioners
    - Planning Commission Weekly Report is sent to the Planning Commissioners
    - NEW – Planning Commission Advanced Agenda posted to City website
    - NEW – Planning Commission Weekly Report posted to City website

Planning

- Current Application(s)
    - DeNova Homes, Inc. (Diablo Meadows) application for a subdivision with 18 single family residential units.
        - CEQA document is in the public review period
        - Public Hearing before the Planning Commission – Tentatively - October 27, 2020
    - A Continued Public Hearing from October 13, 2020 to November 10, 2020
        - Subdivision and construction of 6 new single-Family residential homes. (Oak Creek Canyon)

    - Clayton Community Church application for a new building for a new church.
        - Application is incomplete and CEQA document being prepared
        - Public Hearing before the Planning Commission – No Date.
- On Going Items
    - Willian Jordan (Olivia on Marsh Creek)
        - Legal challenge filed
        - Petitioner's Opening Brief is scheduled for October 22, 2020.
    - CEMEX
        - No notices received and no activity reported

Building

- 09-28-2020 through 10-04-2020
    - 5 permits were issued
        - 2 HVAC
        - 1 Roof
        - 2 Remodel

Code Enforcement

- Campaign Signs
    - No complaints received.