

ACTION MINUTES
OF THE
REGULAR MEETING
TRAILS AND LANDSCAPING COMMITTEE

MARCH 13, 2006

1. COMMITTEE CALL TO ORDER & ROLL CALL

The meeting was called to order at 7:05 p.m. by City Manager Gary Napper in the Library Community Room, 6125 Clayton Road, Clayton, CA.

Committee Members present: Candace Bass, JoAnn Caspar, Ben Jay, Howard Kaplan, Ve'Laine Manion, Linda Pinder, Dan Richardson, Bill Vineyard, Sandra Watson, Jerry Zimmerman Vice Mayor Bill Walcutt (ex-officio Member).

Committee Members absent: Jerry Kosel, Memory Woodard.

Staff present: City Manager Gary Napper, Assistant to the City Manager Laura Hoffmeister, Maintenance Supervisor Mark Janney.

2. INTRODUCTIONS OF NEW COMMITTEE MEMBERS

The Committee Members in attendance each provided a short biography of their residency, employment and interest in being on the Committee.

3. CONSENT CALENDAR

No action was taken on the Consent Calendar as the item was for information purposes only.

(a) Copy of City Council Resolution No. 08-2006 establishing and appointing the "Trails and Landscaping Committee".

4. PUBLIC COMMENTS

- a. Janise Trezise noted she has participated in homeowners' associations before and believed the Committee should conduct surveys about why Measure M failed and how the community feels about the landscaped areas and trails.
- b. Victor Geisler commented the Landscape Maintenance District is a matter of public perception and the public's perception is not a good one about the management of the District. He indicated the Committee must communicate more with the public.

5. ACTION ITEMS

(a) *Discussion and review of the scope of responsibilities for the existing Citywide Landscape Maintenance District (CFD 1997-1).*

The City Manager provided a brief overview of the current District. The Committee held discussions regarding the same.

No Action taken.

(b) *Debriefing on Measure "M" from the November 2005 Special Election, the City of Clayton Community Facilities District (CFD) No. 2005-1 (aka "Citywide Landscape Maintenance and Improvements District").*

Committee Members and staff shared thoughts on the reason(s) for the failed passage of Measure "M".

No Action taken.

(c) *Review of District Budget for Fiscal Year 2005-2006, Mid-Year Budget Report, and Expenditure Detail.*

The City Manager provided a brief overview of the District's enterprise fund, expenditures to date and reserve status. A short question and answer period ensued.

No Action taken.

(d) *Determination of Committee regular meeting schedule and other By-Law matters.*

Motion: Moved by Committee Member Jay, seconded by Committee Member Vineyard, that the Trails and Landscaping Committee will hold regular meetings on the 2nd and 4th Mondays of each month at 7:00 p.m. Motion was approved (10-0-0 vote).

(e) *Selection of Chair and Vice Chair.*

Nomination of Dan Richardson for Chairman by Committee Member Pinder. No other nominations for Chairman.

Vote: 10-0-0 in favor of Dan Richardson as Chairman of the Committee.

The City Manager turned the meeting over to Chairman Richardson. It was decided by general consensus to hold off on the selection of Vice Chair and place that subject on the agenda for the next meeting.

6. COMMITTEE ITEMS

(a). Committee Member Manion wanted to discuss ways in which the Committee can inform and outreach to the community about the Landscape Maintenance District.

(b). Chairman Richardson indicated it would be beneficial for the Committee to discuss the District's existing and desired Maintenance Standards at a future meeting.

(c). Committee Member Pinder asked if the Committee should consider having an information booth at the Clayton Cleans-Up and Art and Wine upcoming events?

7. ADJOURNMENT

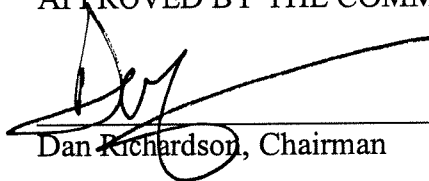
Upon call by Chairman Richardson, the meeting adjourned at 9:20 p.m.

Minutes prepared by:



Gary Napper, City Manager

APPROVED BY THE COMMITTEE



Dan Richardson, Chairman

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