

ACTION MINUTES
OF THE
REGULAR MEETING
TRAILS AND LANDSCAPING COMMITTEE

APRIL 10, 2006

1. COMMITTEE CALL TO ORDER & ROLL CALL

The meeting was called to order at 7:05 p.m. by Vice Chairman Victor Geisler in the Library Community Room, 6125 Clayton Road, Clayton, CA.

Committee Members present: Candace Bass, Victor Geisler, Ben Jay, Howard Kaplan, Jerry Kosel, Linda Pinder, Janise Trezise, Bill Vineyard, Memory Woodard, and Jerry Zimmerman.

Committee Members absent: JoAnn Caspar, Dan Richardson, and Vice-Mayor Bill Walcutt (ex-officio Member).

Staff present: City Manager Gary Napper, Assistant to the City Manager Laura Hoffmeister, Maintenance Supervisor John Johnston.

2. CONSENT CALENDAR

(a) Information Only

1. User's Guide to the Ralph M. Brown Act, Open & Public Meetings.

(b) Approval of Action Minutes from the regular meeting of March 27, 2006.

Motion by Woodward, seconded by Jay, to approve the Consent Calendar. Motion passed unanimously (Vote 8-0).

- Committee Member Kaplan arrives to meeting -

3. PUBLIC COMMENTS

None.

4. ACTION ITEMS

(a) Discussion of current and preferred Maintenance Standards for Landscape District.

- Committee Member Trezise arrives to meeting -

A wide range of discussion followed on the desired and acceptable levels of District maintenance standards, and the likely tolerance of the local taxpayer to pay for such service levels.

Motion: Moved by Pinder, seconded by Vineyard, to request staff to develop a District annual budget with associated maintenance standards for each element of the District's care (e.g. trails, weeding, trimming, mowing) using a \$200.00 per residential parcel tax rate as a benchmark for the Committee's initial consideration. Motion was approved (Vote: 10-0).

(b) Consideration of date and locations for Committee field tour of Landscape Maintenance District.

Due to availability of Committee members and other conflicting community events, it was agreed by consensus to set Saturday, May 13th as the date for the Committee's 2-hour field tour of various sites within the District. Staff was requested to develop a possible tour route for consideration.

- Committee Member Kaplan left the meeting at this time -

(c) Establish schedule for Committee reports at City Council meetings.

Vice Chair Geisler offered to give the Committee's verbal report at the next City Council meeting on April 18th (7:00 p.m.).

It was agreed to place this matter each time at the end of the Committee's agenda to determine the next Committee member to report to the City Council as opposed to establishing an annual rotation schedule.

(d) Continued discussion and review of the scope of responsibilities for the existing Citywide Landscape Maintenance District (CFD 1997-1).

(e) Continued discussion of possible Public Education and Awareness Programs and opportunities.

At the suggestion of Committee Member Jay, the Committee agreed by consensus to continue both of these agenda items to its next meeting.

5. CORRESPONDENCE

The Committee briefly discussed several pieces of email the City received regarding the Landscape District, in particular a March 30th email from Clayton resident Mark Schletz.

Committee Members Pinder and Trezise volunteered to review Mr. Schletz's email and draft a reply for the Committee to review and approve at its next meeting (April 24th).

6. COMMITTEE ITEMS

(a). Staff agreed to contact the Contra Costa Water District and report back to the Committee regarding the Water District's extent of services to diagnose (audit) water conservation opportunities and cost savings for irrigation of landscaping with the Landscape Maintenance District.

(b). The Committee requested an agenda item at its next meeting to discuss a possible landscape median demonstration project at the west nose of the intersection of Clayton Road & old Marsh Creek Road.

7. **ADJOURNMENT**

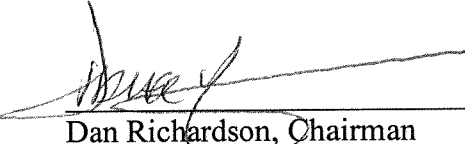
Upon call by Vice Chair Geisler, the meeting adjourned at 9:07 p.m.

Minutes prepared by:



Gary Napper, City Manager

APPROVED BY THE COMMITTEE



Dan Richardson, Chairman

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