



AGENDA

REGULAR MEETING

* * *

TRAILS AND LANDSCAPING COMMITTEE

MONDAY, NOVEMBER 13, 2006

7:00 p.m.

*Meeting Room, Clayton Community Library
6125 Clayton Road, Clayton, CA*

COMMITTEE MEMBERS

Candace Bass	JoAnn Caspar
Victor Geisler – Vice Chair	David Johnson
Jerry Kosel	Kelly Marshall
Debbie Mullins	Linda Pinder
Dan Richardson - Chair	Janise Trezise
Bill Vineyard	Memory Woodard
Jerry Zimmerman	

Vice Mayor Bill Walcutt (Ex-Officio)

- A complete packet of information containing staff reports and exhibits related to each item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Committee meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** TRAILS AND LANDSCAPING COMMITTEE ***

NOVEMBER 13, 2006

1. CALL TO ORDER & ROLL CALL – Chairman Richardson.

2. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Committee with one single motion. Members of the Committee, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

(a) Information Only

1. Results of Top Five Priority Survey taken at October 26th Clayton Business & Community Association (CBCA) meeting.
2. Communication concerning *Clayton Pioneer* ads on Committee meetings.

(b) Approval of Action Minutes from the Committee meeting of October 23, 2006.

3. PUBLIC COMMENTS

Citizens may address the Committee on items within the Committee's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Chair. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When one's name is called by the Chair, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Committee.

4. ACTION ITEMS

(a) Committee consideration of six (6) possible funding Options and corresponding maintenance standards of care:

- A. \$157.00/year Standard (What District is spending currently on existing care).
- B. \$192.00/year Standard (50% increase over current \$127.86/year tax rate).
- C. \$210.00/year Standard (Increment cost in \$200.00 year examined in 2004).
- D. \$249.00 year Standard (Preferred Standard of City Maintenance Supervisors)
- E. \$309.00 year Standard (Blue Ribbon Committee/Measure M O&M cost only).
- F. \$ -0- year Standard (No monies, District expires, landscaping dies).

(b) General discussion on the next steps for formulating a recommendation to the City Council on the District's renewal and tax rate for voter consideration before July 2007.

(c) Discussion of possible *Clayton Pioneer* articles.

6. **CORRESPONDENCE** – review of incoming and outgoing correspondence.

None.

7. **COMMITTEE ITEMS** – limited to requests and directives for future meetings.

- (a) Assignment for Committee Report to the City Council at their Tuesday, November 21, 2006 meeting.

8. **ADJOURNMENT**– The Committee's next regularly-scheduled meeting is Monday, November 27, 2006 (7:00 p.m.).

Agenda Date: 11-13-06

Agenda Item: 2.(a) 1.

CLAYTON BUSINESS & COMMUNITY ASSOC. (CBCA)

**What were YOUR TOP FIVE priorities for the care of the
Landscape Maintenance District**

Pick your top five priorities (15=HIGHEST; 0=LOWEST):

Trim Roadway Landscape Shrubs	10.5
Replace Dead Landscaping	9.1
Repair Irrigation Systems	6.8
Place Bark in All Bare Areas (some suggested crushed rock instead)	5.9
Upgrade Irrigation Systems	5.3
Clayton Fountain: Operate Waterfall and Geysers weekends only	5.1
Pre-Emergent Spraying for Weeds	4.8
Fertilize Landscaping	3.9
Litter Control	3.3
Plant New Landscaping in Ignored Areas (ie: north Lydia Lane)	3.1
Open Space/Trail Weed Abatement more than 1 x per year	2.3
Trim District Trees	2.1
Clayton Fountain: Operate Waterfall Daily, with Geysers on the weekends	1.8
Eliminate Care of Neighborhood Street Plants (ie: Peacock Ck; Diablo Pkwy)	0.8
Ground Squirrel Management	-0-

Would you like to provide any other comments or suggestions regarding your District Landscaping?

1. Eliminate \$500,000 upgrade from old budget for Atchison Stage Road improvements (2)
2. Use a chipper to chop up branches trimmed along roadside.
3. Replace shrubs with smaller perennial shrubs (saves trimming).
4. Use bricks or whatever to fill in narrow spaces in roadway dividers.
5. Use only drought-tolerant plants (2)
6. Keep costs reasonable – competitive bids and solid contracts.
7. Dig up plants that are dead.

* BASED ON 16 SURVEYS TURNED IN WITH RANKINGS (total of 19 surveys but 3 only checked boxes)*
CBCA Meeting date of October 26, 2006

Agenda Date: 11-13-06Agenda Item: 2.(a) 2.**Gary Napper**

From: Kndbass@aol.com
Sent: Sunday, November 05, 2006 4:31 PM
To: Ads@claytonpioneer.com
Cc: DRICHARDSON@ci.walnut-creek.ca.us; gnapper@ci.clayton.ca.us
Subject: Trails and Landscape Committee Meeting Ad
Attachments: Pioneer Ad Nov 2006.doc

Dear Pioneer,

Thank you so much for printing the ad in the October 20th issue for us. We would greatly appreciate if you would please print the modified ad (see attached) in the following issues:

In the Nov 17th issue, print this ad .

In the Dec 8th issue, change the meeting date to Mon., Dec. 11th, 7pm.

Thank you so much,

Candace Bass

11/6/2006

NO FUNDS AVAILABLE

FOR CLAYTON PUBLIC

LANDSCAPE

Watering, Pruning, and
Trail Maintenance will Cease

AFTER JUNE 30, 2007

WHAT SHOULD WE DO?

PLEASE JOIN US

AT
THE TRAILS AND LANDSCAPE COMMITTEE
MEETING

MONDAY, November 27, 7 pm

CLAYTON LIBRARY MEETING ROOM

ACTION MINUTES
OF THE
REGULAR MEETING
TRAILS AND LANDSCAPING COMMITTEE

Agenda Date: 11-13-06

Agenda Item: 2.(b)

OCTOBER 23, 2006

1. COMMITTEE CALL TO ORDER & ROLL CALL

The meeting was called to order at 7:05 p.m. by Chairman Dan Richardson in the Library Community Room, 6125 Clayton Road, Clayton, CA.

Committee Members present: Candace Bass, JoAnn Caspar, Victor Geisler, Jerry Kosel, Kelly Marshall, Linda Pinder, Dan Richardson, Janise Trezise, and Vice Mayor Bill Walcutt (ex-officio Member).

Committee Members absent: David Johnson, Debbie Mullins, Bill Vineyard, Memory Woodard and Jerry Zimmerman.

Staff present: City Manager Gary Napper, and Maintenance Supervisor Mark Janney.

2. CONSENT CALENDAR

(a) *Approval of Action Minutes for the regular Committee meeting of October 9, 2006.*

Motion by Pinder, seconded by Geisler, to approve the Action Minutes as submitted.

Motion passed (vote 7-0-1; Chairman Richardson - abstain).

3. PUBLIC COMMENTS

None provided.

4. COMMUNITY STUDY SESSION

**** LANDSCAPE DISTRICT EXPIRATION IS JUNE 30, 2007 ****

→ WHAT SHOULD WE DO ←

Chairman Richardson expressed appreciation to the 12 members of the public in attendance who had come out tonight to listen and participate in the Committee's discussion of what to do about the pending expiration of the Citywide Landscape Maintenance District. He provided an overview of the District's areas of responsibility distinct from those maintenance requirements of the City (e.g. parks; streets; sidewalks; public buildings, etc.), noted the current amount of the Landscape District special parcel tax is \$127.86 per year, and indicated the Committee has been meeting for quite some time to recommend a proposal to the City Council on what maintenance standards are appropriate for voter consideration of extending the tax to care for the "front yard" of the City. He invited a round-table of exchange and discussion over the Landscape District.

A considerable amount of lively discussion, thoughts, facts, information and comments flowed between members of the public and Committee members in attendance (7:07 p.m. – 8:32 p.m.). Several public members eventually noted the severity of the maintenance and funding problems

and considered such proposals to increase the annual expense to be “chump change” in comparison to the loss in property values should the landscape appearance wither and decline.

- *Committee Member JoAnn Caspar left at 7:51 p.m. –*

No action was taken on this item; discussion only.

5. ACTION ITEMS

Chairman Richardson suggested, in the interest of time and due to the beneficial dialogue with the public just concluded, that the Committee carry-over the Action Items to its next meeting. There was general concurrence with that proposal.

(a) *Committee consideration of six (6) possible funding Options and resultant maintenance standards of care:*

- A. \$157.00/year Standard (What District is spending currently on existing care).*
- B. \$192.00/year Standard (50% increase over current \$127.86/year tax rate).*
- C. \$210.00/year Standard (Increment cost in \$200.00 year examined in 2004).*
- D. \$249.00/year Standard (Preferred Standard of City Maintenance Supervisors).*
- E. \$309.00/year Standard (Blue Ribbon Committee/Measure “M” O&M cost only)*
- F. \$ -0-/year Standard (No monies, District expires, landscaping dies).*

No action taken. Item continued to next Committee meeting.

(b) *General discussion on the next steps for formulating a recommendation to the City Council on the District’s renewal and tax rate for voter consideration before July 2007.*

No action taken. Item continued to next Committee meeting.

(c) *Discussion of possible Clayton Pioneer articles.*

No action taken. Item continued to next Committee meeting.

6. CORRESPONDENCE

None.

7. COMMITTEE ITEMS

(a). Chairman Dan Richardson agreed to provide the Committee’s verbal report at the next City Council meeting on Tuesday, November 7th.

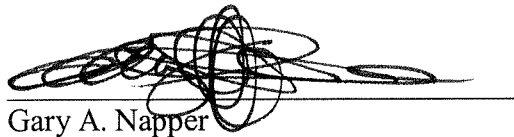
8. ADJOURNMENT

Upon call by Chairman Richardson, the meeting adjourned at 8:34 p.m.

APPROVED BY THE COMMITTEE

Dan Richardson, Chairman

Minutes prepared by:

A handwritten signature in black ink, appearing to read "Gary A. Napper", is written over a horizontal line.

Gary A. Napper
City Manager

#

DISTRICT STANDARDS
(AT A GLANCE)

Agenda Date: 11-13-06

Agenda Item: 4.(a)

LANDSCAPE TRIMMING

Option A	Option B	Option C	Option D	Option E
\$157 a year	\$192 a year	\$210 a year	\$249 a year	309 a year
Every 18 months	Once a year	2 times a year	2 times a year	3 times a year

IRRIGATION MAINTENANCE

Check once a year	Check twice a year	Check twice a year	Check twice a year	Check 4 times a year
Adjust controllers once a year	Adjust controllers 3 times a year	Adjust controllers 3 times a year	Adjust controllers 3 times a year	Adjust controllers once a month
Repairs as time permits	Repairs within 1 month	Repairs within 1 month	Repairs within 1 month	Repairs within 72 hours

MOWING TURF

Mow in 2 weeks	Mow in 2 weeks	Mow in 2 weeks	Mow once a week	Mow once a week
Edge monthly	Edge monthly	Edge monthly	Edge weekly	Edge weekly
Fertilize yearly	Fertilize 2 a year	Fertilize 2 a year	Fertilize 2 a year	Fertilize 2 a year
			Aerate 3 a year	Aerate 3 a year
			Thatch yearly	Thatch yearly

TREE TRIMMING

Crapes yearly	Crapes yearly	Crapes 1.5 years	Crapes yearly	Crapes yearly
Oleanders 1.5 years	Oleanders 1.5 years	Oleanders every other year	Oleanders yearly	Oleanders yearly
Safety trims	Safety trims	Trim if time permits	Safety trims	Safety trims
Stake as time permits	Stake as time permits	Stake as time permits	Stake within 1 month	Stake within 1 month
			Walkways/signs within 1 month	Walkways/signs within 1 month
\$10,000	\$10,000	\$25,000	\$30,000	\$100,000

HERBICIDE CONTROL

Preemergent yearly	Preemergent yearly	Preemergent twice a year in medians	Preemergent twice a year in medians	Preemergent twice a year in medians
		Preemergent yearly in landscape	Preemergent yearly in landscape	Preemergent 2 times a year
Spot spray every 10 weeks	Spot spray every 10 weeks	Spot spray every 2 months	Spot spray every 2 months	Spot spray every 6 weeks
Spray trails yearly	Spray trails yearly	Spray trails 2 times a year	Spray trails 2 times a year	Spray trails 2 times a year
Pull weeds>1' as time permits	Pull weeds>1' as time permits	Pull weeds>1' as time permits	Pull weeds>1' as time permits	Pull weeds>1' every 6 weeks

FERTILIZING

No fertilizing	No fertilizing	Fertilize yearly	Fertilize yearly	Fertilize 2 times a year
----------------	----------------	------------------	------------------	--------------------------

Option A	Option B	Option C	Option D	Option E
\$157 a year	\$192 a year	\$210 a year	\$249 a year	309 a year

ANNUALS

Yearly	Yearly	Yearly	2 times a year	3 times a year
Clean 3 months	Clean 3 months	Clean 3 months	Clean 2 months	Clean once a month

TRAILS

Preemergent yearly	Preemergent yearly	2 times a year	2 times a year	2 times a year
Round up yearly	Round Up yearly	2 times a year	2 times a year	2 times a year
Repair/inspect yearly	Repair/inspect yearly	Repair/inspect yearly	Repair/inspect yearly	Repair/inspect yearly
Repair 4 times yearly	Repair 4 times yearly	Repair 6 times yearly	Repair 3 times yearly	Repair 3 times yearly
Mow yearly	Mow yearly	Mow 3 times	Mow 2 times	Mow 2 times

OPEN SPACE

Fence lines yearly	Fence lines yearly	Fence lines 2 times	Fence lines yearly	Fence lines 2 times
Mow yearly	Mow yearly	Mow 2 times	Mow yearly	Mow 2 times
Noxious weed contract	Noxious weed contract	Noxious weed contract	Noxious weed contract	Noxious weed contract

ADDITIONAL SERVICES

	Water feature Weekend/Holidays		Water feature Weekend/Holidays	
			\$20,000 Replacement fund	

Pioneer Article (11/06/06)
(Please insert an appropriate headline here)

Agenda Date: 11-13-06

Agenda Item: 4. (c)

By Candace Bass

Out of the ashes of Measure M and the dedicated hearts and minds of volunteers within the Clayton community, emerged the Trails and Landscape Committee, (T & L C) an advisory committee appointed by the Clayton City Council. This volunteer organization, comprised of thirteen Clayton residents, represents a wide array of neighborhoods. The members are, Dan Richardson (Chair), Victor Geisler (Vice Chair), Candace Bass, JoAnn Caspar, David Johnson, Jerry Kosel, Kelly Marshall, Debbie Mullins, Linda Pinder, Bill Vineyard, Jerry Zimmerman, Janise Trezise, and Memory Woodard.

T & L C's most immediate goal is to inform the public that the Landscape District expires in June 2007. When it expires, funding for watering, pruning, mowing, and trail maintenance will cease, as will those services. Vegetation will die and some areas will become overgrown. This and additional information can be found in the brochures made available in the Library lobby.

What has made the Committee's task even more challenging, is that the T & L C is expected to educate the public about the current and future status of the District, while relying on strained City resources in which to deliver the message. The majority of the items used at the T & L C Oktoberfest booth were donated by Committee members. The printing cost of most of the T & L C Meeting flyers that have been distributed throughout the city recently, have also been donated by members and residents within the Clayton community.

Based on several months of intensive subcommittee evaluations of the District, the Committee's secondary task is to make a recommendation to the City Council by January of 2007. Public discussion and input is encouraged, since funding, service levels, and voter approval are all intimately linked.

Residents are urged to join in the discussion by participating in the Landscape Survey and by attending the public meetings. The survey can be found on the City website at www.ci.clayton.ca.us. Go to the Home Page, then to "Community Surveys". The Trails and Landscape Committee Meetings are at 7 pm. in the Library Meeting room, the second and fourth Monday each month. The next meeting is Nov. 27.