



AGENDA

REGULAR MEETING

* * *

TRAILS AND LANDSCAPING COMMITTEE

[CITIZENS OVERSIGHT COMMITTEE]

MONDAY, OCTOBER 8, 2007

7:00 p.m.

*Community Meeting Room
Clayton Community Gymnasium, Diablo View Middle School
300 Gym Court, Clayton, CA 94517*

COMMITTEE MEMBERS

Candace Bass	JoAnn Caspar
David Disend	Victor Geisler – Vice Chair
David Johnson	Jerry Kosel
Kelly Marshall	Dan Richardson - Chair
Virginia Siegel	Bill Vineyard
Jerry Zimmerman	

Vice Mayor Gregg Manning (Ex-Officio)

- A complete packet of information containing staff reports and exhibits related to each item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Committee meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** TRAILS AND LANDSCAPING COMMITTEE ***

OCTOBER 8, 2007

1. CALL TO ORDER & ROLL CALL – Chairman Richardson.

2. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Committee with one single motion. Members of the Committee, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

- (a) Approval of Action Minutes from the Committee meeting of September 10, 2007.

3. PUBLIC COMMENTS

Citizens may address the Committee on items within the Committee's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Chair. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When one's name is called by the Chair, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Committee.

4. CONTINUED BUSINESS

- (a) Report from the Public Outreach Sub-Committee regarding ombudsman opportunities and action plans for community involvement and feedback.

1. Review of draft brochure for community information on District.

- (b) Continued discussion of possible ideas for Landscape District improvements using monies donated by the Clayton community.

1. Maintenance Staff report on projected expense to remove and replace vandalized trail markers along Cardinet Trail, and Committee recommendation to the City Council.

- (c) Referral to Committee regarding Council Member Shuey's inquiry from citizens as to why the Clayton Fountain does not now operate on weekends and should it be funded to do so?

5. ACTION ITEMS

- (a) General discussion of Committee's oversight responsibilities and boundaries, and member's expectations of duties and involvement, for the Citywide Landscape Maintenance District.

6. CORRESPONDENCE – review of incoming and outgoing correspondence.

- (a) Letter from CD Federal Credit Union (Concord, CA) expressing interest in an "Adopt-a-Trail" Program.

7. COMMITTEE ITEMS – limited to requests and directives for future meetings:

- (a) Assignment of Committee Reports to the City Council at its October 16, 2007 meeting, and to the Clayton Business & Community Association (CBCA) at its Thursday, October 25, 2007 meeting.
- (b) Future Agenda Items and Committee Member communications.

7. ADJOURNMENT– The Committee's next regularly-scheduled meeting is Monday, **November 19, 2007 (due to Veterans Day holiday on November 12th).**

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ACTION MINUTES

Agenda Date: 10-08-07

REGULAR MEETING TRAILS AND LANDSCAPING COMMITTEE [CITIZENS OVERSIGHT COMMITTEE]

Agenda Item: 2 (a)

SEPTEMBER 10, 2007

1. COMMITTEE CALL TO ORDER & ROLL CALL

The meeting was called to order at 7:03 p.m. by Chairman Dan Richardson in the Library Community Room, 6125 Clayton Road, Clayton, CA.

Committee Members present: Candace Bass, JoAnn Caspar, David Disend, Victor Geisler, David Johnson, Kelly Marshall, Dan Richardson, Virginia Siegel, Jerry Zimmerman, and Vice Mayor Gregg Manning (ex-officio Member).

Committee Members absent: Jerry Kosel and Bill Vineyard.

Staff present: City Manager Gary Napper, Assistant to the City Manager Laura Hoffmeister, and Maintenance Supervisor John Johnston.

2. CORRESPONDENCE – review of incoming and outgoing correspondence.

(a) *Citizen's requests (Barbara Halperin) for improvements to District's assets:*

1. *Vandalized trail markers along Cardinet Trail; and*
2. *Removal of crape myrtle trees from Clayton Fountain display as they obscure view of geysers, and replace with low-growing shrubs.*

With the Committee's acceptance, Chairman Richardson took this Item on the Agenda out of order and recognized in the audience Ms. Barbara Halperin who had addressed these questions and concerns to the City Council at its meeting on 04 September 2007. Ms. Halperin indicated she had several issues for the Committee's review and response:

1. The trail markers along Cardinet Trail have been vandalized and one can no longer read the distance markings on the posts; they should be removed and replaced and wondered when that would take place?; and
2. The crape myrtle trees in the raised planter center of the Clayton Fountain block one's view of the geysers and need to be removed and replaced with lower growing shrubs; and
3. On Keller Ridge Drive at Windmill Canyon there is a large landscape slope of Carmel creeper that needs to be cut back, and she is informed by area residents that this slope is City maintained; and
4. There is garbage and litter in the streams along the various trails; when and how often is the City going to take care of that because it is unsightly and unhealthy; and
5. She has a concern for safety and security when using the trails and when will the City install security cameras along the trails to protect the public's safety?
6. Whose responsibility is it to clean up after the horses that use the trail systems? It is messy and unhealthy.

City staff supplied the following information relative to the questions and concerns raised:

1. The trail markers on Cardinet Trail were put in place years ago by an Eagle Scout doing his Eagle Scout project. The distance markings were small metal medallions that have been vandalized or stolen; the latest generation of trail markers is done by wood router.

Motion by Geisler, seconded by Bass, that City Maintenance explore costs and alternatives to remove and replace the trail markers along Cardinet Trail and report back to the Committee with that information.

Motion approved (9-0 vote).

2. The crape myrtle “trees” are actually shrubs/bushes with multiple trunks. Rather than removal the most effective alternative is to wait until the bushes are no longer in bloom and then Maintenance personnel will properly prune the shrubs to a more visually-pleasing height.

Motion by Johnson, seconded by Disend, requesting Maintenance Staff trim the crape myrtles down for better view of the Clayton Fountain following the bloom season.

Motion approved (9-0).

3. The large landscaped slope along Keller Ridge Drive is neither City nor District property and Maintenance personnel have never maintained the landscaping. The citizen was referred back to adjacent property owners for her concerns.
4. Maintenance personnel clear the creeks of debris and blockage once a year according to the Landscape District standards in preparation for the winter seasons. Regular litter patrol is not within the financial resources of the District or the City. The suggestion was made about a possible “Adopt-a-Trail” Program for this purpose.
5. Clayton is one of the safest cities in the County as well as in the state yet people should always use the trails system with a buddy. The introduction of security cameras along the trails system would be very expensive and difficult with the lack of power access.
6. Several years ago another citizen requested the City examine a law requiring horses using a public trail system to wear a suitable “diaper”. The Community Services Commission and the City Council rejected that notion indicating it is the responsibility of the equestrian owner to clean up such excrement, further noting it is biodegradable.

Ms. Halperin thanked the Committee for its concerns and responses, and she appreciated the fact the Committee existed to address citizen inquiries and suggestions.

CONSENT CALENDAR

- (a) *Approval of Action Minutes from the regular Committee meeting of August 13, 2007.*

Motion by Geisler, seconded by Caspar, to approve as submitted the Action Minutes.

Motion passed (vote 9-0).

3. PUBLIC COMMENTS

None provided.

4. ACTION ITEMS

- (a) *Continued discussion and action on a proposed 1st Year Transitional Plan of expenditure priorities and strategic plan for the District's operations and maintenance.*

Committee members discussed and commented on the presentation by Maintenance Staff at the last meeting with universal acceptance that it was an effective Plan for the first year. Chairman Richardson and Maintenance Supervisor Johnston summarized the contents of the Plan calling for irrigation maintenance and repairs as the initial highest priority likely to be a 2-year effort to address, that attention and maintenance of the Trails System is the 2nd highest priority, and that the proposed Plan introduces and requires improved management/supervision of the District's work tasks and inventory.

Motion by Geisler, seconded by Bass, that the Committee accepts and recommends to the City Council this 1st Year Transition Plan as its blue print for moving the Landscape Maintenance District forward in FY 2007-2008, yet recognizing oversight of the District is a dynamic process and therefore there must be allowances for modifications in the ensuing months.

Motion passed (8-0; Siegel absent during vote).

- (b) *Discussion and action regarding the Committee's public outreach program and upcoming opportunities and plans.*

Committee Member Candace Bass led the discussion on this item proposing the Committee should continue to reach out to the community regarding its actions, oversight, information and solicitation of input from the public about the Landscape District. She outlined a series of Outreach Ideas and Projects submitted for consideration (and contained in the Agenda Packet) which included a Sub-Committee mission statement, printed materials (brochure) and published materials (*Clayton Pioneer* articles/column), enhancement of the Community Library lobby display (availability of Trail Maps, volunteer application forms, TLC Bookmarks, and children's activities), Volunteerism and Seasonal Events (e.g. annual plantings around the Clayton Fountain; yearly trail inspections; Clayton Cleans Up sponsorship), and the idea of periodic Committee meetings focused on particular topics for the public or specific neighborhoods.

Vice Chairman Victor Geisler distributed to the Committee a "Trails Committee Checklist" he created to identify significant elements of a trail inspection and report system for volunteers. He asked City Maintenance staff to review its contents as to encompassing all of the important aspects to this task. He further noted the Checklist would work well with the Adopt-a-Trail concept.

Committee Members Siegel and Caspar offered the idea of the Committee seeking community donations or expending District funds to replant color plants at the base of the Clayton Fountain for the fall season and before Oktoberfest. The Committee discussed the merits of the idea relative to using District monies for this purpose as color plants at this location were to be done once a year pursuant to the standards contained and advertised in Measure B (June 2007).

Concern was expressed the community might view this District expense as lesser priority for use of tax monies and not in keeping with District priorities. Committee Members Siegel and Caspar agreed to tackle the planting objective as a joint project with the Clayton Valley Garden Club seeking community and business donations. Tentative plans were for a Saturday, September 29th planting day.

The Outreach Sub-Committee was asked to come up with a proposed Printing Budget for its desired outreach materials and brochures for consideration at the next Committee meeting.

(c) Discussion of possible ideas for Landscape District improvements using monies donated by the Clayton community.

City Manager Napper noted the District/City has received 3 donations reserved for Landscape District improvements from various citizen and community groups. Mr. Ted Sudderth and his family donated \$500 in January 2005 for landscaping improvements in or around the Downtown area. The defunct Jeffry Ranch Civic Association donated its balance of \$670.34 for improvement of landscaping and irrigation along Atchinson Stage Road in June 2007, and the "Yes for Clayton Landscape Maintenance" campaign committee donated \$2,726.83 for a to-be-specified District improvement. Mr. Napper indicated these monies are held in a separate trust account under the District for use as the donor intended.

Committee Member Disend questioned why a 2-year period has lapsed for use of donor monies? He commented we ought to be encouraging this type of philanthropic behavior and the wait period discourages future donors. Mr. Napper indicated the initial donation amount in 2005, while appreciated, is not of sufficient size to command a stand-alone improvement and it occurred during a time period of intense community debate over the Landscape District's renewal. New landscaping suddenly appearing in the District would send a conflicting message between needing more District funds yet why are we planting new landscaping?

After some discussion over possible ideas, Committee Member Marshall noted Maintenance Staff knows better so let them come up with ideas for expenditure for review at the next Committee meeting. There was general Committee acceptance of this recommended action.

5. CORRESPONDENCE – *review of incoming and outgoing correspondence.*

(b) Council Member Shuey's inquiry from citizens as to why the Clayton Fountain does not now operate on weekends and should it be funded to do so?

City Manager Napper reported that at its regular meeting of September 4th, City Council Member David Shuey indicated he has received six (6) separate inquiries from citizens baffled as to why the Clayton Fountain is not operating on weekends following their vote for Measure B in June 2007? While other members of the City Council offered responses as to the content of Measure B not containing that operating standard, Council Member Shuey replied that perhaps the Fountain's operation should be increased to include weekends. The City Council then referred the matter to the Trails and Landscaping Committee for review and reply.

The Committee discussed its individual and collective memories of this controversial aspect of the Landscape Maintenance District. In general, the final resolution was to exclude the actual operation of the Clayton Fountain from specific funding in Measure B and left it for the Oversight Committee to wrestle with when implementation of cost-savings benefits and improvements would create sufficient savings to increase the Fountain's current operation on specified holidays and community events.

The City Manager noted the City Council is expecting a formal reply from the Committee. Chairman Richardson offered to draft a response for the Committee to review at its next meeting.

6. COMMITTEE ITEMS – limited to requests and directives for future meetings.

(a) *Assignment for Committee Reports to the City Council at its September 18, 2007 meeting, and to the Clayton Business & Community Association (CBCA) at its Thursday, September 27, 2007 meeting.*

Chairman Richardson offered to attend both meetings to present the Committee Reports.

(b) *Future Agenda Items.*

Committee Member Johnson referenced the District Budget for FY 2007-08 containing \$70,000 for the purchase of new work trucks for landscape maintenance. He has researched vehicles for sale options from area dealers and found several used trucks in great condition that could be purchased at a substantial savings over a new truck. In particular, one alternative is a 2-year old irrigation truck already rigged to carry and secure parts inventories and irrigation pipes when it was used by a water district in southern California. The information was given to Maintenance Staff to check out condition, suitability and vehicle pricings.

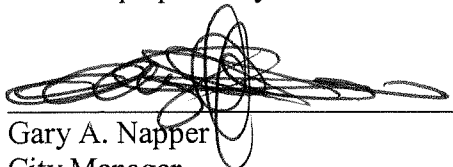
7. ADJOURNMENT

Upon call by Chairman Richardson, the meeting adjourned at 9:08 p.m.

APPROVED BY THE COMMITTEE

Dan Richardson, Chairman

Minutes prepared by:



Gary A. Napper
City Manager

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一、關於我國經濟建設的方針
 二、關於我國工業建設的方針
 三、關於我國農業建設的方針
 四、關於我國交通運輸業建設的方針
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 六、關於我國金融保險業建設的方針
 七、關於我國教育事業建設的方針
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Memo

Agenda Date: 10-08-07Agenda Item: 4 (b)

To: Trails and Landscaping Committee
From: Maintenance Supervisors
CC: City Manager
Date: October 4, 2007
Re: Suggested Uses for Landscape District Donations

The following is a list of proposed uses for received Landscape District donation monies.

\$500 received from Ted Sudderth

- Replace 3 Trail Markers on Cardinet Trail between Westwood Park and the Keller House. Approx. cost \$484
- Install a wood bench along one of the creek side trails. Approx. cost \$500

\$670.34 received from Jeffry Ranch Civic Assoc.

- Repair small section of horse trail. (Approx. 50 feet of trail can be repaired.)
- Provide a half day's worth of tree care to the Ash trees on Atchinson Stage Rd.
- Install 2-3 water bars on the down hill slope of horse trail. North Atchinson Stage Rd.
- Install one median tree on Clayton Rd.

\$2,726.63 received from Yes for Clayton Landscape Maintenance

- Replant water feature area with star jasmine. (Approx. \$2,298 to remove and renovate top of water feature.) The remaining funds would be used to replant the bare areas.
- Replant median trees along Clayton Rd. (Approx. (5) 15 gallon median trees could be installed with these monies.)
- Install benches along creek side trail. (We could install 2 Timber Form benches.)
- Use the funds to help support the outreach and education portion of the district (brochures?).

Memo

To: Trails and Landscaping Committee
From: Maintenance Supervisors
CC: City Manager
Date: October 4, 2007
Re: Cardinet Trail Markers

After walking the Cardinet Trail we have discovered there are 2 posts that need to be replaced and a 3rd one that will need to be replaced in the near future. While inspecting the trail markers we noticed several others signs that require attention. The trail markers alone would cost about \$300 a piece to completely remove and replace, but we can replace the ones in need and repair the other markers for around \$1,000. This does not include replacing the mileage brass medallions.

There are approx. 6 markers all together on that stretch of trail. To completely remove and replace them it would cost around \$1,800. We would router the mileage markers as opposed to having brass medallions. We will need to get additional pricing for the additional signs that are damaged. I think we need to evaluate all of the trail signage throughout the system before we start fixing signs on a complaint-driven basis. This report only includes the signs along Cardinet Trail from Keller Ranch to Westwood Park.

MEMO

TO: TRAILS AND LANDSCAPING COMMITTEE

FROM: CITY MANAGER

DATE: 08 OCTOBER 2007

SUBJECT: DISCUSSION OF IDEAS FOR LANDSCAPE DISTRICT IMPROVEMENTS
SOURCE OF FUNDS: COMMUNITY DONATIONS

In June 2007 the City of Clayton received monies donated by two community groups wishing to have the funds earmarked for improvements within the Citywide Landscape Maintenance District. The City accepted the monies and placed them in a trust account for that express purpose. In January 2005 the City received its first donation for similar purposes.

The attached table from the City's Cash Receipts Journal displays the source of funds and the respective amounts. Each donor added further qualifiers as to the City's eventual use of the monies within the Landscape District:

- A. Mr. Suddereth preferred his Family Trust donation be used to improve landscaping within or near the downtown area or nearby roadway medians.
- B. The defunct Jeffry Ranch Civic Association (former HOA) requires the monies be expended to improve the District's irrigation system and/or landscaping in the Jeffry Ranch subdivision.
- C. The "Yes for Clayton Landscape Maintenance" political action committee (PAC) tendered the balance of its Measure B campaign monies to the City with a stipulation the City/District would not spend the funds until the PAC specified what the monies should be used for within the District.

The purpose of this Agenda Item is twofold: 1). Inform the Committee of donated monies received to date for present or future allocation to improvements in the District; and 2). Discuss and provide suggestions for District improvement(s) to be communicated to the PAC for its consideration.

Attachments: 1. Landscape District donations table [1 pg.]
 2. TLC Vision Subcommittee Report [3 pp.]

City of Clayton
Cash Receipts Journal
Landscape District Donations

Received From	Cash Receipt Number	Date	Check #	Amount	Account #	Description
Ted B. Sudderth	16682	1/31/2005	6849	500.00	210-2110	Reserve for Landscape Replacement
Jeffry Ranch Civic Assoc.	20382	6/21/2007	1009	670.34	210-2111	Jeffry Ranch Landscape CFD2007-1 Funds
Yes for Clayton Landscape Maint.	20396	6/27/2007	116	2,726.63	210-2112	Donation to Landscape Maint. Fund

September 10, 2006

Memo To: T&LC Members

From: Bill Vineyard, Subcommittee Chairman

RE: Visions Subcommittee Report to T&LC Members at the Sept 11, 2006 Meeting

The objective of our subcommittee is to come up with an affordable, aesthetically pleasing landscape design that will be acceptable to the public and will minimize O&M costs. Our preliminary recommendations are published in the Action Minutes of the August 14, 2006 T&LC Meeting.

Since the August 14 T&LC meeting, each of our five subcommittee members has been assigned a portion of the approx. 9.5 miles of roadway landscaping, which includes approx 48 medians and islands, to evaluate and to come up with their recommendations on changes required to meet our objective.

As of September 10, not all of our members have had a chance to provide their input to me so I have not been able to finalize our overall recommendations to the T&LC at this meeting.

However, I can provide you with the following samples of several preliminary recommendations that have been completed for portions of the roadway landscaping for your consideration as to whether or not you feel that our subcommittee is heading in a direction in which you agree.

(1) Report for the following streets based on a walking tour (photos not included).

AS--Atchinson Stage Road
BP—Black Point Place
CC—Caulfield Court
JR—Jeffrey Ranch Court
LL—Lydia Lane
MC—Mitchell Canyon Road
PH—Pine Hollow Road

In ALL areas where the following occur, remove:

Algerian Ivy (AS, MC, PH)—an invasive shelter to rodents and trash, and in some areas, starting to take over the adjoining trees and shrubs (see pics)

English Ivy (AS, MC, PH)—ditto!

Pampas Grass (AS, PH)—highly invasive—most nurseries have agreed to stop selling it for this reason (see pic)

African Daisy (AS, PH)—not being maintained enough to justify keeping

Grass (BP, JR, CC)—a huge waste of resources to water and mow

Juniper (AS)—not being maintained enough to justify keeping

cover with another media. Leave other shrubs at south end of island and use drip irrigation

(3) Eagle Peak Ave – The entire length continues to become barer as plants die. Remove existing dead and dying plants, tree suckers, etc. Consider turning off the irrigation and removing the remaining shrubbery as it dies. Leave bare dirt or add cover media, especially to the sloped areas to reduce erosion due to rain. Add drip irrigation only where necessary.

(4) Keller Ridge Drive

(a) Leave escallonia along both sides of street. Improve the condition of the escallonia in poor shape between Windmill Canyon Place and Raven Place.

(b) Prune and trim overgrown areas on corner lots adjacent to homes on cross streets.

(3) Perhaps “deed” the maintenance for the escallonia and the corner lots to the adjacent homeowner but have the District provide the irrigation. In some cases, the local homeowners are already pruning, etc.

(4) Remove plants along the wooden fence next to the golf course near the 4th green. Leave area bare dirt (which is almost is already).

(5) Remove plants from the twelve small triangular traffic islands in the road. They look overgrown and unkempt most of the time. Leave bare dirt, pave over, or add other media.

WATER FEATURE COST

Agenda Date: 10-08-07

Agenda Item: 4 (c)

All options include the following services:

- | | |
|---|--------------|
| • Drain and clean ponds two times a year | \$3,000 year |
| • Repair lights and over see contact work(city staff) | \$2,500 year |
| • Monthly contract maintenance of water feature | \$8,897 year |
| • Repair of pumps and equipment | \$4,500 year |

All options include the following operations:

- Running lighting daily 6 hrs a day
- Running filter pump daily 12 hrs a day
- Running water fall and geyser pumps

OPTIONS

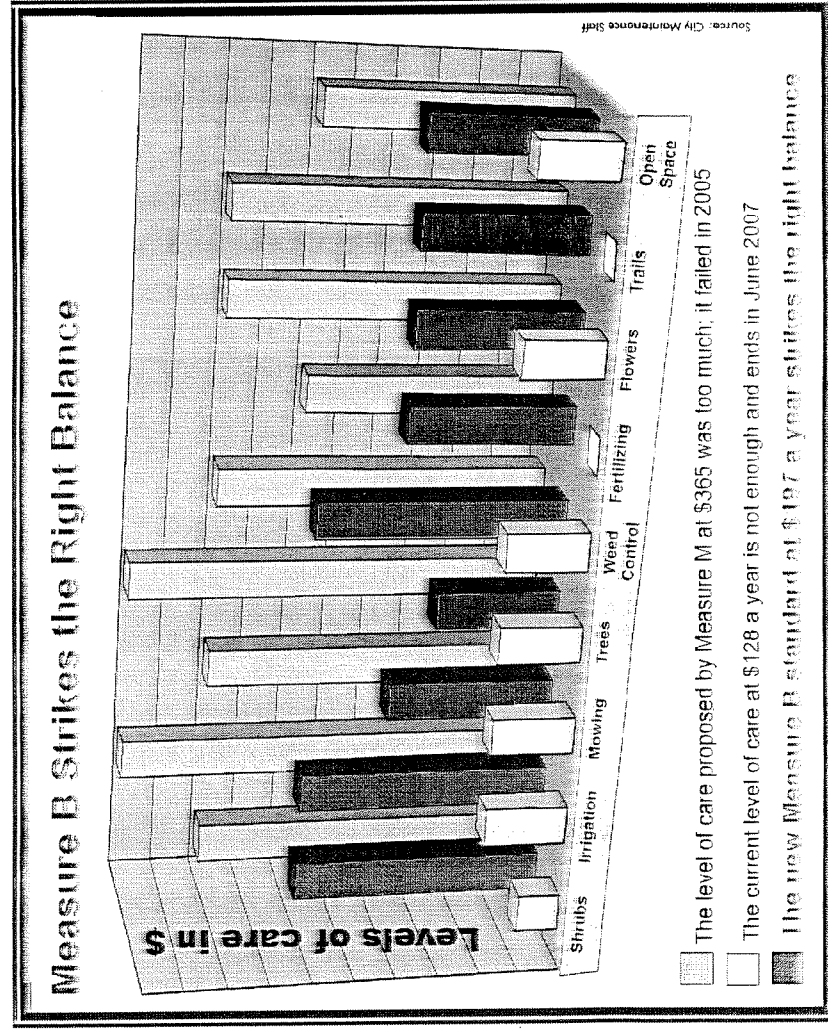
- | | | |
|--|----------------------|-----------------------|
| A. Running on Weekend and Holidays* | \$44,479 year | \$10.29/parcel |
| Proposed operation schedule: Friday 2-8pm
Saturday 8am-8pm Sunday 8am-8pm | | |
| B. Running Daily 12 hours a day | \$73,245 year | \$16.94/parcel |
| Proposed operation schedule: Daily 8am-8pm | | |
| C. Running Daily 18 hours a day | \$96,588 year | \$22.34/parcel |
| Proposed operation schedule: Daily 6am-12am | | |

Electrical costs were based on past bills at an average cost of .26 cents per kilowatt

* Holidays are as follows: Eve/New Years, Art and Wine, Memorial Day, Fourth of July, Labor Day, Oktoberfest, Halloween Parade/Ghost Walk, Veterans' Day, Eve/Christmas.

Maintenance Task	Current Standard	Measure B Standard
Trim Shrubs	Once every 18 months	Twice per year
Irrigation inspection	As required and funds allow	Full time irrigation technician
sprinkler adjustment & repair	Once every 2 weeks	Once every 2 weeks
Turf Mowed	As safety demands	Added annual funds
Trim trees	None	Annual funds included
Landscape replaced	None	Once per year
Fertilization	None	Weed twice per year
Trails – weed & repair	Weed yearly-no repairs	Add trail repair program
Open Space: Fire breaks weed abatement	Once per year	Once per year

For Detailed Information go to www.ci.clayton.ca.us



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We recommend Measure B to replace the current Clayton Landscape Maintenance District which expires in June 2007.

These critical landscape services have always been funded through a special district tax.

For over three years, a group of our neighbors served on an advisory committee to analyze the current District's successes and shortfalls. Their goal was to recommend to our community a new District to replace the one now expiring. They established priorities and proper levels of landscape care. Measure B is the result of their efforts.

With your support of Measure B, this group and other volunteers will continue to serve as a District oversight committee. They will advise the City Council and staff concerning the annual District budget and provide a public forum for Clayton residents.

We strongly believe in keeping and improving the appearance and condition of our trails, roadway landscaping, management of open space and annual weed abatement. These services are essential to maintaining Clayton's unique identity and preserving our property values.

We deserve community scenery we can be proud of. We deserve the increased safety and peace of mind that an adequately funded Landscape Maintenance District will provide.

**Please vote
"Yes"
on Measure B**

RESOLUTION NO. 38- 2007**A RESOLUTION APPOINTING THE ELEVEN MEMBER TRAILS
AND LANDSCAPING COMMITTEE TO SERVE AS THE CITIZENS'
OVERSIGHT COMMITTEE TO THE CITYWIDE LANDSCAPE
MAINTENANCE DISTRICT (CFD 2007-1)****THE CITY COUNCIL
City of Clayton, California**

WHEREAS, by Resolution No. 08-2006 adopted on 21 February 2006, the Clayton City Council established and appointed a permanent citizens' advisory committee entitled "Trails and Landscaping Committee" for the 1997 Citywide Landscape Maintenance District (CFD 1997-1); and

WHEREAS, said citizens committee met regularly during 2006 and into 2007 reviewing matters related to priorities, public outreach, maintenance standards, citizen complaints, and related operations of the Landscape Maintenance District and did recommend to the City Council a ballot measure for replacement of the expiring 1997 District; and

WHEREAS, the proposed local ballot measure (Measure "B") was subsequently placed before the Clayton electorate at a special municipal election held on 05 June 2007 for voter consideration of a replacement Citywide Landscape Maintenance District (CFD 2007-1) for a period of ten (10) years (July 2007 through June 2017); and

WHEREAS, city voters overwhelmingly approved Measure "B" by an 83% affirmative vote and provisions of the replacement Citywide Landscape Maintenance District (CFD 2007-1) specify a citizens' oversight committee shall be constituted by the Clayton City Council to advise the City Council and staff concerning budget, priorities and proper level of landscape care and maintenance for the District; and

WHEREAS, following the successful passage of Measure "B" in June 2007, four (4) members of the existing Trails and Landscaping Committee opted to either allow their term of appointed office to expire on 30 June 2007 or to end their lengthy participation on the citizens advisory committee; and

WHEREAS, it is necessary for the Clayton City Council to formally and officially appoint the remaining eleven (11) members of the Trails and Landscaping Committee as the incumbent citizens' oversight committee for the Citywide Landscape Maintenance District (CFD 2007-1) and to establish terms of office thereof.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California does hereby appoint the existing Trails and Landscaping Committee comprised of up to eleven (11) citizen members as the citizens oversight committee for the Citywide Landscape Maintenance District (CFD 2007-1); and

BE IT FURTHER RESOLVED that the Trails and Landscaping Committee will serve in an advisory capacity to the City Council on matters related to the operation and renewal of the 1997 Citywide Landscape Maintenance District to include, but not be limited to, the following assigned duties and responsibilities:

- a. Serve as the principal citizens' advisory group to the City Council and city manager pertaining to public roadway landscaping, trails system, the Clayton Fountain, and open space weed abatement services and infrastructure.
- b. Review and recommend policies and practices to the City Council and city manager concerning the care, maintenance, repair, replacement and improvement of the District's assets and infrastructures.
- c. Prepare a public Annual Report to the City Council regarding activities, maintenance and financial status of the District.
- d. Review and recommend an annual District Budget to the City Council prior to the commencement of each fiscal year (July – June).
- e. Assist the City and its staff in the development and recommendation to the City Council of landscaping and system improvements in the District.
- f. Consider and make recommendations to the City Council for the renewal or extension of the Citywide Landscape Maintenance District by the local electorate prior to the District's scheduled expiration in July 2007.
- g. Seek and consider citizen and business person input regarding the daily and future operations and maintenance practices of the District.
- h. Perform other such duties as may be assigned from time to time by the City Council; and

BE IT FURTHER RESOLVED that the City Council does herewith appoint the following individuals to the Trails and Landscaping Committee to serve at the pleasure of the City Council without stipend or compensation during the specified terms of office:

<u>Member</u>	<u>Term of Office Expires</u>
Candace Bass	30 June 2007
Ben Jay	30 June 2007
Howard Kaplan	30 June 2007
Linda Pinder	30 June 2007
Dan Richardson	30 June 2007
Bill Vineyard	30 June 2007
Memory Woodard	30 June 2007
JoAnn Caspar	30 June 2008
Jerry Kosel	30 June 2008
Ve'Laine Manion	30 June 2008
Sandra Watson	30 June 2008
Jerry Zimmerman	30 June 2008



Agenda Date: 10-08-07

Agenda Item: 6 (a)
Received

SEP 21 2007

City of Clayton

September 19, 2007

Dear Gary,

I am writing this letter to express CD Federal Credit Union's interest in participating in the city of Clayton's Adopt-a-Trail program. We are interested in possibly "adopting" a trail and helping to keep the trail clean by picking up trash on a regular basis. Please consider us in your planning process with rolling out this excellent new program.

Thank you for extending the opportunity to us to support the city of Clayton's visions and plans. If we can be of further assistance in the future, please feel free to contact us. We look forward to helping in any way we can.

Thank you for your consideration.

Sincerely,

Jeremy Jacobs
VP of Operations

Sumer Chatham
Marketing Coordinator

1855 Second Street
Concord, California
94519-2693

Tel. 925.825.0900
Fax. 925.825.0167
www.cdfcu.org