



AGENDA

REGULAR MEETING

* * *

TRAILS AND LANDSCAPING COMMITTEE

[CITIZENS OVERSIGHT COMMITTEE]

MONDAY, FEBRUARY 11, 2008

7:00 p.m.

Endeavor Hall

6008 Center Street,, Clayton, CA 94517

COMMITTEE MEMBERS

Candace Bass - Chairperson	JoAnn Caspar
David Disend	Victor Geisler – Vice Chairman
David Johnson	Jerry Kosel
Kelly Marshall	Virginia Siegel
Bill Vineyard	

Vice Mayor Julie Pierce (Ex-Officio)

- A complete packet of information containing staff reports and exhibits related to each item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Committee meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** TRAILS AND LANDSCAPING COMMITTEE ***

FEBRUARY 11, 2008

1. CALL TO ORDER & ROLL CALL – Chairperson Bass.

2. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Committee with one single motion. Members of the Committee, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

- (a) Approval of Action Minutes from the Committee meeting of December 10, 2007.
- (b) Monthly report from Public Works Department outlining District maintenance tasks and services performed in the last thirty days.

3. PUBLIC COMMENTS

Citizens may address the Committee on items within the Committee's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Chair. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When one's name is called by the Chair, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Committee.

4. CONTINUED BUSINESS

- (a) Sub-Committee status report on proposed Committee management of "Clayton Cleans Up" Day in April 2008.
(Chairperson Bass and Committee Member Caspar)
- (b) Sub-Committee status report on the adaptation of an "Adopt-a-Trail" Program for the Landscape Maintenance District.
(Committee Members Disend, Marshall and Siegel)

5. NEW BUSINESS

- (a) Consideration of Chairperson's proposed calendar of Committee priorities for first half of 2008.
(Chairperson Bass)
- (b) Discussion of possible Committee presence/participation at the "Creekside Artists in the Library" event (theme: Environmental Education) on Saturday and Sunday, March 1 & 2, 2008.
(Chairperson Bass)
- (c) Committee review of current City Council policy for operation of the Clayton Fountain (est. July 2002) to consider adding further community events or holidays.
(City staff)
- (d) Review of Mid-Year financial report and expenditure detail for the Landscape Maintenance District (CFD 2007-1) ending 30 December 2007.
(City staff)

6. CORRESPONDENCE – review of incoming and outgoing correspondence.

7. COMMITTEE ITEMS – limited to requests and directives for future meetings:

- (a) Assignment of Committee Report to the City Council at its February 19, 2008 meeting, and to CBCA at its February 28, 2008 meeting.
- (b) Future Agenda Items and Committee Member communications.

8. ADJOURNMENT– The Committee's next regularly-scheduled meeting is Monday, March 10, 2008 at 7:00 p.m. In the Meeting Room, Clayton Community Library.

#

ACTION MINUTES

Agenda Date: 02-11-08

REGULAR MEETING TRAILS AND LANDSCAPING COMMITTEE [CITIZENS OVERSIGHT COMMITTEE]

Agenda Item: 2(a)

DECEMBER 10, 2007

1. COMMITTEE CALL TO ORDER & ROLL CALL

The meeting was called to order at 7:05 p.m. by Chairman Dan Richardson in Endeavor Hall, 6008 Center Street, Clayton, CA.

Committee Members present: Candace Bass, JoAnn Caspar, David Disend, Victor Geisler, David Johnson, Jerry Kosel, Kelly Marshall, Dan Richardson, Virginia Siegel, Bill Vineyard, and Vice Mayor Julie Pierce (ex-officio Member).

Committee Members absent: None.

Staff present: City Manager Gary Napper, Assistant to the City Manager Laura Hoffmeister, and Maintenance Supervisor John Johnston.

Chairman Richardson noted and welcomed the presence of Vice Mayor Julie Pierce to the Committee's meeting, representing the Clayton City Council's new liaison with its recent reorganization and annual election of mayor and vice mayor.

2. CONSENT CALENDAR

(a) *Approval of Action Minutes from the regular Committee meeting of November 19, 2007.*

(b) *Monthly report from Public Works Department outlining District maintenance tasks and services performed in the last thirty days.*

Chairman Richardson indicated his appreciation to Public Works staff for the latest addition to the Committee's regular agenda items, a monthly report on District maintenance tasks and services.

Motion by Geisler, seconded by Bass, to approve as submitted the Consent Calendar.
Motion passed (vote 10 - 0).

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Committee Member Johnson introduced his wife, Janet, who is present with him at tonight's meeting as she is his chauffeur during his recovery from recent knee surgery.

No other members of the public were in attendance.

4. CONTINUED BUSINESS

- (a) *Status of Committee recommendation for use of donated monies for infill planting of Columbia Sycamore trees in the Clayton Road median near the Atchinson Stage Road intersection [Jeffry Ranch Civic Assoc. & PAC funds].*

Chairman Richardson commented he has now been in contact with representatives of the "Yes for Clayton Landscape Maintenance" political action committee (PAC) regarding the Committee's suggestion to combine the PAC's \$2,726.63 donation with the Jeffry Ranch Civic Assoc. monies of \$670.34 and plant replacement sycamore trees in the bare medians around the Atchinson Stage Rd. intersection. The PAC is in agreement with the Committee's proposal.

Motion by Kosel, seconded by Disend, that the Committee approves and authorizes the use of \$3,396.97 in donated monies to the District for planting of replacement Columbia Sycamore trees in the Clayton Road medians near the Atchinson Stage Road intersection.
Motion approved (10-0 vote).

Responding to questions on timing of this replanting, Maintenance Supervisor John Johnston indicated the availability and quality of tree inventory in the vendor nursery will determine how soon the tree plantings will take place. It is desirable to plant during the rainy season to obtain "free" irrigation assistance. Committee members expressed pleasure with the new "Landscape District Funds at Work" road signs in use when crews are performing maintenance work for the District in highly visible public areas. The City Manager further informed the Committee that individuals in the field wearing "Volunteer" safety vests are actually Work Alternative Program (court ordered community service) assignees, and this new vest designation is designed to mitigate public comment or criticism should they observe these unpaid workers not fully engaged in maintenance productivity.

- (b) *Sub-Committee status report on the adaptation of an "Adopt-a-Trail" Program for the Landscape Maintenance District.*
(Committee Members Disend, Marshall and Siegel)

Committee Member Siegel provided the Sub-Committee's report and reviewed the research and draft recommendations submitted by the Sub-Committee. The report covered the following subjects:

1. Targeting the February 2008 Committee Meeting for a trails table and priorities.
2. Estimate for Adopt-a-Trail signage is a need for 14 of them at a cost of approx. \$2,800 for metal signs.
3. Discussion of the Fact Sheet and a signed Agreement with the City for accountability of the approved sponsors.
4. Should there be distinctions between "Financial Sponsors" only (monetary contributors) versus "Sweat Equity" (labor only contributors)?
5. Should there be an annual recognition event for the sponsors?
6. Can the City post the Trails List on its website?

Considerable discussion and exchange of ideas and reactions occurred following the Sub-Committee's report, each offered with universal acceptance and appreciation for the work and

objective of the Sub-Committee. Vice Chairman Geisler suggested there should not be 1 price tag for all trails as some of the trail segments have greater “worth” in terms of public visibility, pedestrian use and traffic, and publicity for sponsors. Committee Member Disend noted that in the City of Richmond, sponsors donate \$2,500 per year to adopt a trail.

Questions arose as to the public’s acceptance of signage and “advertisement” on its trails system, and whether the Committee should do some public outreach in advance to obtain public reaction to such ideas. Chairman Richardson and City Manager Napper both suggested a Supporter Board be placed at the Black Diamond Plaza Trailhead listing sponsors as an alternative to a host of signs along the trails. Committee Member Kosel offered the idea of publishing the sponsors on the new City Trail Map; Assistant to the City Manager Hoffmeister indicated this idea could be accomplished by the use of stickers on the maps so as not to require a whole new production of maps each time a sponsorship expires or is obtained. Maintenance Supervisor Johnston noted his recommendation for the use of 6” X 6” redwood posts for trail sponsor signage as opposed to metal U-channel posts that will get vandalized more easily.

Committee Member Siegel thanked the members for all of their input indicating it gave the Sub-Committee additional ideas to think about in preparation for the February 2008 Committee meeting. City Maintenance staff will be completing its Trail Assessment for that meeting as well, and City Staff will review and comment on the draft Application and Agreement.

No formal action taken; item continued to the Committee’s meeting on 11 February 2008.

5. NEW BUSINESS

(a) Election of Committee Officers.

1. Committee decision on length of term for Committee Officers.

Chairman Richardson introduced this item noting the Committee has never addressed the length of term for its chairman and vice chairman; with his pending resignation and before new elections are held, he believed it a good practice to set the terms of office at a one year period to coincide with the timing change of the Clayton City Council each December.

Motion by Richardson, seconded by Vineyard, that the Committee’s election of its chairman and vice chairman shall occur each year at its monthly meeting in December and that the terms of office for each shall be one (1) year.

Motion approved (10-0 vote).

2. Election of Chairman.

Chairman Richardson opened nominations for Committee chairman.

Committee Member Caspar nominated Candace Bass for chairperson.

Committee Member Vineyard nominated Victor Geisler for chairman, seconded by Committee Member Siegel. [City Manager Napper noted nominations do not require a second].

Vice Chairman Geisler nominated Bill Vineyard for chairman, seconded by Committee Member Siegel. Mr. Vineyard indicated his appreciation of the nomination but declined it.

Hearing no other nominations Chairman Richardson closed the nomination. Each nominee was allowed the opportunity to share a few words on their nomination, which they did.

Chairman Richardson called for votes on the nominees in order of nomination:

Candace Bass received 7 votes.

Victor Geisler received 2 votes. [Chairman Richardson abstained from voting]

Candace Bass was declared the new Chairperson of the Trails and Landscaping Committee and Mr. Richardson turned the meeting over to Chairperson Bass.

Chairperson Bass then presented to outgoing Chairman and Committee Member Richardson a Book of Appreciation and Remembrance signed by all current and past Trails and Landscaping Committee members, former Blue Ribbon Committee members, current and past Clayton City Council Members, and City Staff.

3. Election of Vice Chairman.

Chairperson Bass then opened nominations for Committee vice chairman.

Committee Member Kosel nominated Victor Geisler for vice chairman, seconded by Committee Member Siegel.

Committee Member Geisler nominated Virginia Siegel for vice chairman, seconded by Committee Member Vineyard. Ms. Siegel noted appreciation for the nomination but declined it.

Hearing no other nominations for vice chairman, Chairperson Bass closed the nomination and called for the Committee's sustaining vote for Victor Geisler as Vice Chairman.

Vote approved (9-0-1; Committee Member Richardson abstained).

6. CORRESPONDENCE – review of incoming and outgoing correspondence.

None.

7. COMMITTEE ITEMS – limited to requests and directives for future meetings.

(a) *Assignment for Committee Reports to the City Council at its December 18, 2007 meeting.*

Chairperson Bass offered to present the Committee Report to the Clayton City Council.

(b) *Future Agenda Items and Committee Member Communications.*

Committee Member Richardson reported he did attend the City Council meeting on November 20, 2007 and provided the Committee's input as to why the Clayton Fountain is not operating on weekends, noting failed Ballot Measure M would have taken care of this matter but approved Ballot Measure B did not include the Fountain's operation more than currently during community events and certain holidays. He indicated the City Council took no action to increase the frequency of running the Fountain, awaiting further review and input from this Committee on

the financial wherewithal to operate it each weekend. Vice Mayor Pierce commented the City Council may revisit the Fountain approved "holiday/community events" Policy list in the near future.

Committee Member Caspar inquired whether the Committee will or should have a meeting in January 2008? Discussion ensued as to the merits and amount of business to conduct shortly following the traditional holidays in December.

Motion by Caspar, seconded by Vineyard, for the Committee to cancel its January 2008 meeting and hold its next regular meeting on February 11, 2008.

Motion approved (9-0-1 vote; Committee Member Richardson abstained).

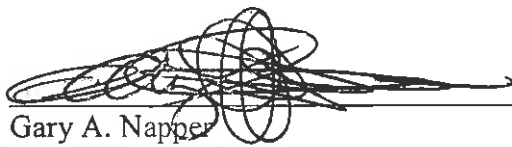
8. ADJOURNMENT

Upon call by Chairperson Bass, the meeting adjourned at 8:34 p.m.

APPROVED BY THE COMMITTEE

Candace Bass, Chairperson

Minutes prepared by:


Gary A. Napper
City Manager

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Memo

Agenda Date: 02-11-08

Agenda Item: 2 (b)

To: Trails and Landscape Committee
From: Maintenance Department
Date: February 6 2008
Re: Maintenance Department Work Update

The following are some of the tasks that City Maintenance Crews have been undertaking since your last meeting:

Landscape District

- Trimmed all Crape Myrtles within the District
- Trimmed Oleander Trees along Oakhurst Drive
- Trimmed Landscape on Clayton Road outbound from Oakhurst Drive
- Trimmed Landscape Marsh Creek Road outbound to Diablo Parkway
- Now Trimming Landscape inbound on Old Marsh Creek Road from Clayton Road
- Irrigation Truck is at shop getting outfitted

PARKS

- Repaired mainline breaks
- Picking up Trash all Parks
- Continued deferred maintenance projects
 - Replace drinking fountains in dug outs
 - Replace water faucets at Picnic areas
 - Install bollards on pathway

STREETS

- Sidewalk repair contract out to bid
- Repair Street Lights

BUILDINGS

- Minor repairs to buildings (unclog drains, install faucets, HVAC)
- Replace and repair lighting

SPECIAL EVENTS

- Take down Holiday Decorations on Roadways and City Buildings

STORMWATER

- Clean Catch Basins City wide from winter storms
- Removed fallen trees and branches City wide from winter storms
- Replace numerous signs damage or fallen during winter storms
- Roto-Rooter clean storm drain pipes from winter storms.

GENERAL INFORMATION

- Hire new seasonal workers
- Annual Maintenance of all Trucks

Clayton Cleans Up general overview

A community outreach event to provide public information and participation to the residents (a feel good stewardship activity), about the city watershed its creeks and trails, open space and parks, etc. Opportunity for public to clean up by undertaking simple trash/ litter pick up along city trails, creeks, openspace/parks and sidewalks. (*Note: No work in the city street medians or other areas that require lane closure or other safety measures*). Optional work opportunity to do trimming of shrubbery along sidewalks and/or trails if residents bring their own hand trimmers and sufficient committee volunteers to coordinate and direct this aspect. City does not provide any trimming equipment but will provide bags and disposable gloves. Residents are provided some segment maps where they might want to look for "stuff to pick up".

All materials can be left at street/trail-street intersections for pick up by volunteers with pick up truck. Materials collected by the committee volunteers pick up trucks and are off loaded at city corp. yard. Dumpsters.

Allied Waste Services has typically donated 100 special screen event t-shirts that the clean up committee designs.

The event has been staged at the city hall courtyard with that being the check in point where info tables and materials are provided. (restrooms are also located here)

A BBQ has been provided for all the public participants as a thank you. There has often been juice/coffee muffins provided at the check in at am for all participants.

Optional invite to other environmental type organizations community organizations to have info table (city will provide table) they provide their own materials and staff person to staff their table.

An optional bouncy house has been done for the kids after the event.

The event has had 3-5 to coordinate the event with about 6-10 to needed to do the event 'volunteer' on event day. The fewer the more tasks each person is responsible for.

The public participation has been either 40 up to 140 – it is really weather and conflicting event dependent. Need to decide if Rain or shine event or Rain cancels – and include on flyers/posters and press info.

Tasks for CLAYTON CLEANS UP –Spring event (w/BBQ)

Soliciting contributions/sponsors (target \$450)

Secure T-shirt donation from Allied

Secure use of BBQ's (two needed gas grills only)

Q-ers

Prepare and copy Maps of suggested locations to work

Create sign in sheet

Camera/picture taker

Obtain Trash bags (city provides)

Obtain disposable gloves (city provides)

Soliciting other organizations to have info table for their organization (see attached list)

Securing bouncy house (optional) (\$ extra \$\$ or see if Y can provide at no cost)

Design graphics for flyer/poster/t-shirt

Copy and distribute flyers to Mt D Elem/ Mt D mid

Copy and put up posters at local businesses (downtown, Clayton Station, CV shopping cntr)

Coordinate T-shirt design with Allied

Press releases (Clayton pioneer/Waste billing insert message/HOA newsletters optional – note they only do quarterly and may not work with their approval process and timing)

Food purchasing

Table set up including education materials clean water/watershed and trails etc -set up 7:00 am

Reset for BBQ (about 10:30 am)

Table break down (2pm)

Secure use of two pick up trucks/driver and one volunteer each to pick up bags (1pm-3pm)

Sample press release

APRIL IS "KEEP CALIFORNIA BEAUTIFUL" MONTH

Clayton residents are proud of the City's award winning trail system...And rightfully so, as it has been rated as one of the most walkable cities in the country. Participating in the spring cleanup is one good way of helping the City maintain that status and a way to participate in Keep California Beautiful month. Stop by City Hall on Saturday April ___ at 9 am and pick up maps, gloves and garbage bags, then spend the next three hours along the trails, parks and openspace areas -when your bags are full, leave them at the trailhead close to a street and a city truck will pick them up. All work is scheduled to be done by around noontime. This is a great community service project for individuals as well as groups. For more information or questions contact _____ at _____.

[(optional additional language depends on if enough event coordinators to direct people as to what is needed and if this work is needed) ...as an added feature, trimming and weeding of landscaping in key areas along the sidewalks of Oakhurst Blvd, Clayton Road, Marsh Creek Road, Pine Hollow Road and Atchinson Stage Road is planned. Residents are asked to bring their own hand trimmers and hand weeders. There is also need for dog lovers to help do weeding at the City Dog Park. If you have any questions or would like to work on a group project contact _____ at _____.]

Sample Garbage billing message

(Below is smaller message -- much shorter as space constraints)

Clayton Cleans Up - Sat. April ---, 9am-noon. Meet at City Hall rain or shine. Organize your neighborhood, scout, church, or other civic group or individuals welcome. Bring your trimmers and gloves. Help trim plants and pick up litter. Together we can keep Clayton Clean. Contact _____ at _____ for more info.

Clayton Cleans Up - April 28th, 2007 info table potential participants

RCD Contribution:

- 1) Distribute flyers to local schools
- 2) Organize information tables before and after clean-up:
- 3) Help with getting donations as requested.

Possible organizations:

	ORGANIZATION OR ACTIVITY	TABLES OR SPACE NEEDS	NOTES/COMMENTS	Contact
1)	<u>Clayton Libray Native Plant Garden</u>		They would like volunteers to help with weeding and planting on Clean-up Day	Arlene Neilson – 673-9777 Lisa Anich
2)	<u>Contra Costa Water District:</u>	1	Chris Dundon will come to the even	Chris Dundon cdundon@ccwater.com
3)	<u>Household Hazardous Waste Central San.</u>	1	LM w/ Curt on 3/7 Reply - 3/12 - He or one of his staff will have a display They will also try to send a crew of employee volunteers from Central San.	Curt Swanson – Environmental Services 229-7336 Michael Scahill Community Affairs - 229-73 10
4)	<u>Contra Costa Clean Water Program</u> Mr. Funnelhead has been invited – He's checking his schedule.		Checking his schedule	Matt Bolander 925) 518-8410 Email --- funnelhead.net
5)	<u>RCD - Will bring Watershed Model</u>	One	Need access to water & electricity.	
6)	<u>Clayton K-9 Coalition</u>	one	LM on March 8 they would like a table. Linda not available - will be a docent in the garden tour that day, but she'll come by at 8:30 to set up the table and assign someone else to cover the Clean-up .	Linda Pinder at 672-7815
7)	<u>Clayton Garden Club</u>		LM on March 8 Probably can't make it. Home and Garden Show 10-4pm- Plant Sale in Hist. society parking lot and tour of 5 homes & gardens. Tour is Sat & Sunday. Will be weeding and cleaning up on daffodilHill.	Eileen Billeter at 680-1721
8)	<u>Girl Scout Troop - Water Testing</u>		LM for on 3/8 - NO DISPLAY - Most girls are busy with sports events on Sat. mornings. She will present the idea about this year at the next leader meeting. Maybe could get a couple of troops to help out and do 1/2 - 1 hour shifts	Linda Dawson 673-1773

9)	<u>CNPS -</u>		Not called yet	Linda Hill – 510-849-1624
10	<u>Home Depot</u>		Not called yet	
11	<u>FOMDCW</u>		Discussed w Lisa –present on 3/26	Lisa Anich

-----Original Message-----

From: Linda Pinder <ljpinder@comcast.net>

To: Candace Bass <kndbass@aol.com>

Cc: Gary Napper <gnapper@ci.clayton.ca.us>

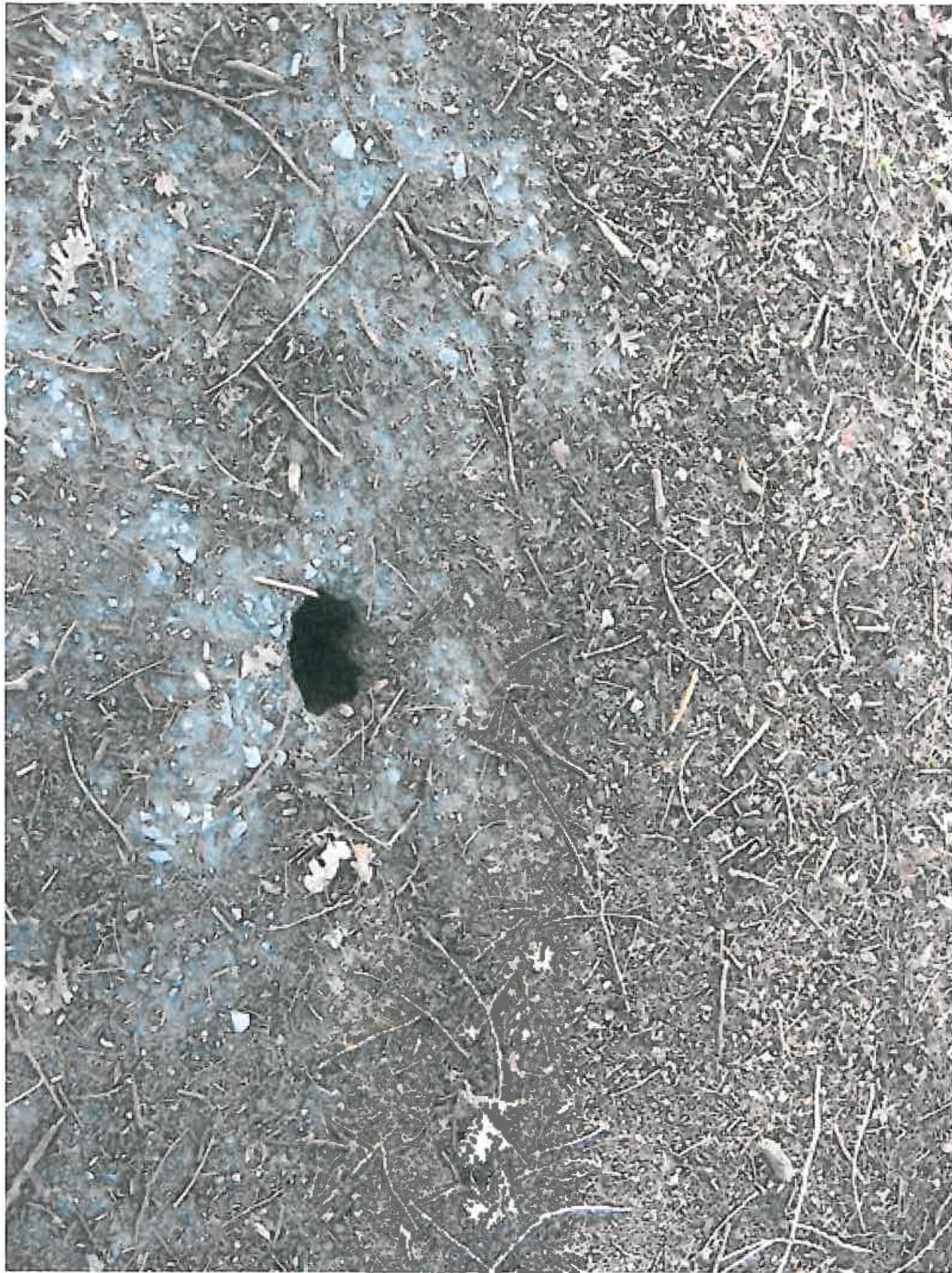
Sent: Wed, 30 Jan 2008 2:17 pm

Subject: Ideas for Spring Clean Up

Dear Candy,

You had asked me if I had any ideas for special projects for the Spring Cleanup that the T&L Committee is thinking about. As I was walking along the George Cardinet Trail the other day I noticed a couple of pot holes that have opened up over the winter. I am attaching a photo of two of them. They are relatively small, but are getting deep enough for someone to possibly trip in. You could check with the maintenance department to see if these could be repaired with "1/4 by-dust" or some sort of fine gravel. Then perhaps teams of two could walk the trails and fill them in. Perhaps an inventory of the holes on the main trails (Cardinet, Bruce Lee, Mt. Diablo Creek, etc.) could be done in advance. It might be a little tough to carry buckets of the 1/4 by-dust for very far along the trails, although I don't think it would take too much to fill each hole. Perhaps the committee could ask Oakhurst if they could borrow one of their small utility carts that they use on the golf course. They would be small enough to go over the foot-bridges and the short bed could carry the tools needed and the 1/4 by-dust (or gravel). I don't typically see the golf course maintenance people out on the weekends, so the utility carts (small trucks) should be available - unless of course the City has something like that as well.





CLAYTON COMMUNITY EVENTS

rev.2/1/08

February 10 – Annual Camellia Tea, Clayton historical Society, 6101 Main Street, 1 to 4. For more information call Mary Spryer 672-7232.

February 29, March 1 and 2 – Annual Clayton Library Birthday Celebration and Creekside Arts Celebration

March 16 (tentative) -- Egg Hunt. 1 – 3 pm, at field in front of Clayton Community Gym, 700 Gym Court For Information contact the Clayton Gym YMCA @ 899-1600.

April 1 through 31 – April on the Mountain – various hikes and nature activities within Mt. Diablo State Park and nearby regional park areas. For information call 673-2891 or 972-7222.

April 25, 26, 27 – Spring Book Sale. The Semi Annual Library Foundation pre owned Book Sale @ Clayton Library Community Room, 6125 Clayton Rd. for information call 672-3672.

April 26 and 27 - Annual Gardens Tour various homes in the Clayton Valley area, Information - call Clayton Historical Society at (925) 672-0240

April (date TBA) – Spring Clayton Cleans Up - Rain or shine, 9 am to Noon. Meet at City Hall Courtyard, 6000 Heritage Trail, for Information - call Candace Bass at 673-7036.

April 16 through October 22 -- Wednesday evenings Classic Cars and Classic DJ Rock and Roll music 6pm-8pm Main and Diablo Streets downtown Clayton.

May 3 and 4 -- Annual Art and Wine Festival 10:00 am – 6:00 p.m., Main Street downtown Clayton. Art, Crafts, Food, Kiddieland. Information - Call CBCA at 672-2272.

May 26 – Annual Memorial Day Program by the VFW Post 1525, Downtown Clayton Flagpole, Main and Oak Streets. Information call Ming Hansen 672 - 4911.

May 31 – Concerts in the Grove – kick off -- 6pm-8:30 pm contact Howard Geller at 672-4499 for more information.

June (date TBA) – Special Olympics Tip – A – Cop, Ed Mudville's Grill, 5:30pm - 8:30 pm; Information contact Susan Burdett at 673-7350.

June 2 -- Annual Clayton Business and Community Association Golf Tournament, Oakhurst Golf Course; start noon, dinner afterwards. Contact CBCA at 672-2272. (always first Monday of June).

June (date TBA) -- Downtown Clayton, Torch Run for Special Olympics noon-1pm; for information contact Clayton Police Department at 673-7350.

June 14 and June 28 (tent) – Concerts in the Grove 6pm to 8:30 pm contact Howard Geller at 672-4499 for more info.

July 4 – Annual Pancake Breakfast & Parade & Kiddieland – Downtown Clayton, Pancakes at Endeavor Hall at 7am Clayton Valley Sunrise Rotary; parade on Main Street 10 am, for information call 673-7300.

****July 11 – August 1** -- Friday Night Family Movies – outdoor movies and social in the parking lot next to the Clayton Community Church offices, 6pm-10pm, 6055 Main Street downtown Clayton, for information call Brad Carter 673-2159.

July 12 and July 26 (tent) -- Concerts in the Grove 6pm to 8:30 pm contact Howard Geller at 672-4499 for more info.

August 9 & August 23 (tent) – Concerts in the Grove 6pm to 8:30 pm contact Howard Geller at 672-4499 for more info.

August (tentative) – MDA - Iron Warriors Motorcycle Charity Ride & BBQ. Noon - 5 pm Main and Morris Streets, @ Clayton Club for information call Steve Van Horn 672-4520.

August 30 – Soap Box Derby , 10 am – 3 pm, Main Street Downtown Clayton. For information call Mike Fossan 672-1646.

September 11 (tentative date) – 9/11 Remembrance and bell ringing at Station 11 Firehouse lawn – corner of Center and Clayton Rd.

Sept. 28 and Sept. 29 – Oktoberfest Sat: 11am - 8pm; Sun: 10 - 6pm Main Street Downtown Clayton. Art, Crafts, Food and kids Carnival rides. Information - Call CBCA at 672-2272; or www.claytonoktoberfest.com

September (tentative) -- Annual **Fall Clayton Cleans Up**, Rain or shine, 9 am to Noon. Meet at City Hall Courtyard, 6000 Heritage Trail, For Information - call Candace Bass at 673-7036.

*****October (TBA) — Clayton Valley High School Homecoming Parade —4-6pm, Main Street, call Ms. Miranda, 682-7474 x2622 for information.**

October 17,18, 19 – Fall Book Sale. Semi Annual Library Foundation pre owned Book Sale @ Clayton Library Community Room, 6125 Clayton Rd. (Fri. 4-7 CCLF members only- memberships can be purchased at the door; general public–Sat. 10-6; Sun. Noon-4) information call 672-3672.

October (TBA) – Clayton Valley Woman's Club Annual **Kitchen Tour and Craft Sale**. City Hall Courtyard, 6000 Heritage Trail 11-2:20- homes open until 4pm. Call _____ for information.

October 31 — Annual Ghost Walk 7:30 pm- 10 pm Downtown Clayton meet at Endeavor Hall. For information call Richard Taylor, 672-6171.

November (TBA) – Annual **Hospice Tree Lighting** @ Clayton Station Shopping Center, 5-5:30 pm., call Kim at 925-324-7072 for more information.

November 15 and 16 — Annual Clayton Valley Woman's Club Holiday Boutique Sale ; 11am to 4pm, Clayton Community Meeting Room, 6125 Clayton Road. Information call Peggy at 672-2043

December 6 -- Annual Caroling and Tree Lighting, Downtown Clayton, Main and Oak Streets, 6pm. Information - Call CBCA at 672-2272.

December 10 (tentative)-- Annual Christmas Cookie Contest Judging Party, 6:30 pm at Clayton Community Library Meeting Room, 6125 Clayton Road. Contest Deadline December 5th at 5pm. Call Clayton Pioneer at 672-0500 for information.

December 13 -- Annual Christmas Tea with Mrs. Claus and Santa 11 am – 2 pm, Clayton Library Community Meeting Room, 6125 Clayton Rd. Information - Call CBCA at 672-2272

December 31 -- Annual Clayton Counts Down New Years Eve Nite, 5pm- 10:30 pm, Family and kids activities in an alcohol free environment with refreshments food, games and prizes @ Clayton Community Gym, 700 Gym Court, For more information contact the Gym/YMCA at 889-1600.

Other events

Little League Season – March 15 through July 26; contact Clayton Valley Little League at _____
Soccer Season – August 1- November 20; contact Mt. Diablo Soccer League at _____

Oakhurst Tennis Tournament contact at _____

Dana Hills Swim Team Tournament contact at _____

School fundraisers contact various schools:

Mt. Diablo Elementary at _____

Diablo View Middle School at _____

Clayton Valley High School at _____

Agenda Date: 02-11-08

Agenda Item: 4(b)

**Clayton Adopt-A-Trail
Survey**

1) In what capacity might you, as a business owner, support an Adopt-A-Trail program in the city of Clayton? (Please check all that apply)

- ☐ Financially, through an annual donation
☐ Physically, by supplying volunteer labor for periodic trail clean-up and maintenance
☐ By supplying financial support and volunteer labor
☐ I would not do any of the above

**2) If you participated in the Adopt-A Trail program by providing a financial or volunteer labor donation, what recognition would you expect?
(Please check all that apply)**

- ☐ Business name on an "Adopt-A-Trail" sign with other participants in a prominent area of Clayton;
☐ Business name on an "Adopt-A-Trail" sign on the specific trail adopted by your business:
☐ "Adopt-A-Trail" T-shirt to wear on work days
☐ Annual "Thank You" BBQ (for all volunteers and financial donors)
Other _____

3) If supporting the Adopt-A-Trail program financially, what seems like a reasonable annual donation on behalf of your business?

We hope the Adopt-A-Trail will be self-supporting and not cost the city additional expense. Although all the details have not yet been worked out, various models are being considered for publicity of the sponsors, appropriate signage, t-shirts and recognition for the volunteers. Sponsor willingness might well determine some of these matters, so we wonder if your business would consider an annual amount of:

☐ \$500 ☐ \$1,000 ☐ \$2,500 ☐ other (please specify)

3) If supporting the Adopt-A-Trail program physically by supplying volunteer labor for periodic trail clean-up and maintenance, what seems like a reasonable annual time commitment?

☐ 2 times a year (for example, spring and fall) ☐ 4 times a year (quarterly)
☐ 6 times a year (every other month) ☐ 12 times a year (monthly)

Comments: _____

Name: _____ Business/Organization _____

TRAILS AND LANDSCAPE COMMITTEE PRIORITIES

Agenda Date: 02-11-08

MONTH

TASK

Agenda Item: 5(a)

FEBRUARY

" CLAYTON CLEANS UP " SUBCOMM. ORGANIZE

The City and C.C. is asking that T & L C lead the community in this event.
Preliminary planning has begun which includes recruiting volunteers.

MARCH

*** VISION SUBCOMM ORGANIZE**

Begin to address landscape issues for the Landscape District.

APRIL-5th,12th,or 19th

" CLAYTON CLEAN UP " EVENT

MAY 12th MEETING

LANDSCAPE PRIORITIES CONFIRMED

Through the assistance of a Visions Subcommittee, T&LC should have some recommendations for the L.D.

JUNE 9th MEETING

**ANNUAL BUDGET/REPORT APPROVED BY
T&LC**

The Chairman and a Budget Subcommittee will have recommendations for T &LC to review. Their findings, a report ,will be presented to City Council (June 17th?)

AUGUST

T&LC BROCHURE

Subcommittee needs to organize and begin to create a new brochure for the Committee.

*Chairman recommends that a Visions subcommittee organize and assist T & LC with an updated Vision of the District.

Agenda Date: 02-11-08**Gary Napper**Agenda Item: 5 (b)

From: kndbass@aol.com
Sent: Thursday, January 31, 2008 4:31 PM
To: gnapper@ci.clayton.ca.us
Subject: T & L C : Agenda Item for Feb

Gary,

I don't know if you are aware of the event being planned by Creekside Artists in the Library the first weekend of March. Laura has signed up T & L C for it. The theme is Envir. Education. I have told Laura and the subc that I think this would be a *great opportunity to recruit volunteers* for the Clean up event.

I want to be sure that you do not have any objections to us using this event as a platform for recruiting for a community event. I think we need to discuss it with T & L C before the subc goes ahead with this..(?) but I am not sure.

My thinking is that the subc can decide how best to represent T & LC at this event and how best to recruit volunteers: that can be discussed outside of the T & L C meeting so that the T & L C meeting does not get bogged down in minute details.

Again, this Envir. Ed event occurs between the Feb and March meetings, so the subc needs to get started on it very soon.

Thanks,
C-

More new features than ever. Check out the new [AOL Mail!](#)

2/4/2008

Creekside Arts...Call For

* ARTISTS * MUSICIANS * AUTHORS *
* POETS * STORYTELLERS *

** The Clayton Community Library Foundation is seeking participants for its 5th annual **CREEKSIDE ARTS CELEBRATION!** As the library celebrates its 13th anniversary with the theme, ***"Migratory Journey...a Quest for Life"***. This FREE public event will again highlight both interactive visual and performing arts and entertainment for all ages, a local celebrity guest author, storytelling, environmental education groups and participation from local schools. **NEW!** This year is a "migratory" themed, juried selection of artwork that will be for sale in the library Story Room. Amongst the artists, members from the local artists group, ***Creekside Artists Guild***, will be selling and demonstrating their art forms. This year's event will again provide a great opportunity to raise public awareness about our local watershed with "science inspired art". Last year's ever popular outdoor interpretive tour with photo opportunities led by Jim Hale, local wildlife biologist will return as well as numerous environmental education groups such as Mt. Diablo Interpretive Association, Native Bird Connections and Mt. Diablo Beekeepers.

This year's event will be held on **Friday evening, February 29th, Saturday, March 1st and Sunday, March 2nd.** Friday evening will include an artists "mini-showcase" including a "migratory" themed sampling of art for sale, a "live" raptor, a music performance by ***Yesterday's Kid's*** and refreshments. Saturday will have art sales, live demonstrations, environmental groups, authors book signing during ***"Meet the Author"***, as well as performances by the local community including Clayton Valley High Schools ***ClaytonArts Academy***. On Sunday the art sales and demonstrations continue along with environmental groups, poetry and performances by local professional musicians during ***"Meet the Musician"***. The weekend celebration will be held throughout the inside of the library, Story and Community rooms, adjoining outdoor courtyard and interpretive area in the certified wildlife habitat.

Artists are requested to donate \$25 for participation as well as a small percentage (20%) of their profits to go towards supporting environmental education programs in the library wildlife habitat and related library materials. The Clayton Community Library Foundation, (CCLF), is a 501c3, non-profit organization and all donations are tax deductible to the full extent of the law. **SUBMISSION DEADLINE is 2/15/08.** Contact: **Arlene Kikkawa-Nielsen, Event Director**, (925) 673-9777, e-mail: akikkawa@ccclib.org

Agenda Date: 02-11-08

Agenda Item: 5(c)

MEMO

TO: TRAILS AND LANDSCAPING COMMITTEE

FROM: CITY MANAGER

DATE: 11 FEBRUARY 2008

**SUBJECT: CONSIDERATION OF EXPANDED COMMUNITY EVENTS FOR
OPERATION OF THE CLAYTON FOUNTAIN**

In April 2002 the Clayton City Council considered a solicited recommendation from its former Clayton Community Services Commission regarding special times during a calendar year when operation of the Clayton Fountain should occur. The referral of this question to the Commission arose after an area high school student body requested the Fountain's operation for prom pictures. The Commission submitted a list of weekends involving community events and/or City-sponsored events during which display of the Clayton Fountain would be suitable to showcase the City. Prior to that review the Fountain had been shut down due to the energy crisis at the time and its extraordinary operational expense to the Landscape Maintenance District.

At its meeting on 16 April 2002, the City Council adopted the attached "Clayton Fountain Operational Policy" and set the weekend dates for the fountain's operation coinciding with certain community events and celebrations. In July 2002 the City Council revisited its action after a resident complained the Fountain was not operational for pictures during school graduations. The City Council reaffirmed its previous action in April 2002 noting Clayton students attend a variety of area schools and honoring all special school dates or events throughout a school year would be prohibitive in cost. The City Council did highlight the fact that student body associations could pay the \$300.00 flat fee to have the Fountain flow for a 48-hour period to coincide with a special school event.

Over the years various requests have come to the City seeking expansion of this Operational Policy. Lately, members of the Clayton City Council have individually suggested there may be other events or holidays that should be included on the list. Therefore, the question of expanded operating weekends or special days for the Clayton Fountain is submitted to the Trails and Landscaping Committee as the associated operational expense is part of the District's budget.

Caution is expressed in the Committee's consideration of recommending holidays for the Fountain's operation such that our public agency does not unlawfully endorse or recognize one religious or non-secular holiday over the omission of lesser-celebrated religious or cultural holidays.

Attachments: Clayton Fountain Application Form & Operational Policy [2 pp.]



6000 Heritage Trail
Clayton, CA 94517
(925) 673-7300

CLAYTON FOUNTAIN OPERATIONAL POLICY

Approved by City Council 16 April 2002
Confirmed by City Council 16 July 2002

CLAYTON "HOLIDAYS"

The Clayton Fountain (with geysers) at the corner of Oakhurst Boulevard, Clayton Road, and Center Street will be operational only on selected City-sponsored events or functions, such as the Annual Art and Wine Festival (first weekend in May), Memorial Day, the 4th of July, Labor Day, Oktoberfest (first weekend in October), Halloween Parade/Ghost Walk, Veterans Day, the Holiday Tree Lighting Ceremony and Sing Along, and New Year's Eve.

Private party or other organization requests for operation of the Clayton Fountain are subject to a two (2) week advance written request to the City of Clayton and payment by the requesting party of the flat fee of \$300.00. The flat fee pays for the full direct and indirect costs incurred by the City for the operation of the Clayton Fountain over a forty-eight (48) hour event time period.

Fountain Operation Request Application

Name of Applicant:	
Organization's Name (if applicable):	
Mailing Address:	
City/State/Zip:	
Daytime Phone Number:	Home Phone Number:
Cell Phone:	
Description of Activity:	
Day/Date Requested:	
City Use Only:	
Fountain Operation Fee: \$	
Receipt #:	Account #:
Accepted by:	Date:
CC: Maintenance	Date:
City Manager	Date:

CLAYTON FOUNTAIN OPERATIONAL POLICY

[APPROVED BY CITY COUNCIL 16 APRIL 2002]
[CONFIRMED BY CITY COUNCIL 16 JULY 2002]

The Clayton Fountain [with geysers] will be operational only on selected City-sponsored events or functions, such as the Annual Art and Wine Festival, the 4th of July, Memorial Day, Veterans Day, Halloween Parade/Ghost Walk and the Holiday Tree Lighting Ceremony.

Private party or other organization requests for operation of the Clayton Fountain are subject to a two (2) week advance written request to the City of Clayton and payment by the requesting party of the flat fee of \$300.00. The flat fee pays for the full direct and indirect costs incurred by the City for the operation of the Clayton Fountain over a forty-eight (48) hour event time period.

* * * * *

City of Clayton
Revenue & Expense by Fund w/Beg.FB

Agenda Date: 02-11-08

Agenda Item: 5(a)

Fund 210 Landscape Maintenance CFD

Fiscal year thru period ending 12/31/2007

Description	Period to date	Year to date	Year to date	% Used	Budget
	Actual	Actual	Budget		Variance
4604 Clayton LMD Assessment	473,568.33	473,568.33	850,000.00	55.7%	(376,431.67)
5601 Interest Income	3,232.77	3,232.77	.00	.0%	3,232.77
	-----	-----	-----	-----	-----
Total Revenue	476,801.10	476,801.10	850,000.00	56.1%	(373,198.90)
	-----	-----	-----	-----	-----
7111 Regular Salaries	30,221.80	70,531.68	162,950.00	43.3%	92,418.32
7112 Temporary Salaries	11,786.00	40,048.50	96,797.00	41.4%	56,748.50
7218 Life and LTD Insurance	331.51	886.97	2,137.00	41.5%	1,250.03
7220 PERS Retirement	7,302.49	14,536.10	32,949.00	44.1%	18,412.90
7231 Workers' Compensation	867.17	6,624.99	7,542.00	87.8%	917.01
7232 Unemployment Compensation	.00	.00	1,610.00	.0%	1,610.00
7233 FICA and Medicare	1,507.15	3,848.05	9,640.00	39.9%	5,791.95
7246 Benefit Insurance	5,236.78	14,554.00	34,415.00	42.3%	19,861.00
7311 General Supplies	22.09	3,469.85	38,000.00	9.1%	34,530.15
7316 Landscape Supplies	884.40	17,203.78	27,328.00	63.0%	10,124.22
7335 Gas & Electricity	3,107.14	14,195.64	26,240.00	54.1%	12,044.36
7338 Water Services	8,577.35	91,035.65	185,000.00	49.2%	93,964.35
7342 Machinery/Equipment Maintenan	.00	.00	12,123.00	.0%	12,123.00
7343 Vehicle Maintenance	.00	.00	8,092.00	.0%	8,092.00
7344 Vehicles: Gas, Oil & Supplies	4,123.50	4,123.50	8,247.00	50.0%	4,123.50
7381 Property Tax Admin. Costs	2,035.28	2,035.28	3,700.00	55.0%	1,664.72
7389 Misc. Expense	.00	38,390.47	.00	.0%	(38,390.47)
7419 Other Professional Services	1,031.00	18,799.58	100,252.00	18.8%	81,452.42
7485 Capital Equipment	.00	28,192.21	59,508.00	47.4%	31,315.79
7486 CERF Charges/Depreciation	6,468.00	6,468.00	12,936.00	50.0%	6,468.00
7615 CCC Property Tax	.00	3,047.70	892.00	341.7%	(2,155.70)
8101 Transfer To General Fund	2,247.50	13,485.00	26,970.00	50.0%	13,485.00
	-----	-----	-----	-----	-----
Total Expenditure	85,749.16	391,476.95	857,328.00	45.7%	465,851.05
	-----	-----	-----	-----	-----
Excess Revenue over (under) Expenditures	391,051.94	85,324.15	(7,328.00)	-164.4%	92,652.15
	-----	-----	-----	-----	-----
Ending Fund Balance (7/1-12/31/07)	391,051.94	85,324.15	(7,328.00)	-164.4%	92,652.15
	=====	=====	=====	=====	=====

Beginning Fund Balance 7/1/07

100,455.39

Ending Fund Balance 12/31/07

185,779.54

Select.: A210-XXXX-XX.X.X-XXX
CSLEDG2.L02 Page 1

CSLEDG2.L02 Page 1

Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
210-1199-00.0.0-999 Equity in Pooled Cash			Beginning balance					176,171.11
07/18/2007	3276	CDJ	Auto due to/from				42,765.49CR	
07/31/2007	3345	GJ	Auto due to/from				1,262.44	
07/31/2007	3381	GJ	Auto due to/from				2,247.50CR	
08/08/2007	3297	CDJ	Auto due to/from				26,203.52CR	
08/31/2007	3385	GJ	Auto due to/from				2,247.50CR	
09/04/2007	3352	CDJ	Auto due to/from				1,378.21CR	
09/05/2007	3359	CDJ	Auto due to/from				18.67CR	
09/19/2007	3364	CDJ	Auto due to/from				42,092.18CR	
09/30/2007	3388	GJ	Auto due to/from				2,247.50CR	
09/30/2007	3417	GJ	Auto due to/from				19,447.19CR	
09/30/2007	3418	GJ	Auto due to/from				68,572.38CR	
09/30/2007	3419	GJ	Auto due to/from				5,757.82CR	
10/03/2007	3370	CDJ	Auto due to/from				13,929.91CR	
10/17/2007	3394	CDJ	Auto due to/from				72,398.68CR	
10/31/2007	3467	GJ	Auto due to/from				2,247.50CR	
11/08/2007	3430	CDJ	Auto due to/from				47,383.13CR	
11/16/2007	3445	CDJ	Auto due to/from				12,780.57CR	
11/30/2007	3497	GJ	Auto due to/from				2,247.50CR	
12/05/2007	3452	CDJ	Auto due to/from				12,509.18CR	
12/12/2007	3457	CDJ	Auto due to/from				8,667.12CR	
12/27/2007	3478	CDJ	Auto due to/from				381.00CR	
12/31/2007	3503	CRJ	Auto due to/from				471,533.05	
12/31/2007	3516	GJ	Auto due to/from				42,007.80CR	
12/31/2007	3517	GJ	Auto due to/from				10,652.33CR	
12/31/2007	3518	GJ	Auto due to/from				2,247.50CR	
12/31/2007	3521	GJ	Auto due to/from				4,592.77CR	
12/31/2007	3527	GJ	Auto due to/from				3,232.77	
12/31/2007	3533	GJ	Auto due to/from				10,591.50CR	
210-1199-00.0.0-999 Equity in Pooled Cash			Ending balance				20,413.81	196,584.92
210-1203-00.0.0-000 Allowance for GASB31 Gain/Loss			Beginning balance					255.30CR
210-1203-00.0.0-000 Allowance for GASB31 Gain/Loss			Ending balance				.00	255.30CR
210-1305-00.0.0-000 Accrued Interest Receivable			Beginning balance					1,262.44
07/31/2007	3345	GJ	Reverse LAIF interst accr	06/30	RevAccrual		1,262.44CR	
08/14/2007	3305	GJ	Bk LAIF interest 4th qtr 6/30		JE14		1,262.44CR	
08/14/2007	3420	GJ	Reversal of 3305T		Dup 3345		1,262.44	
210-1305-00.0.0-000 Accrued Interest Receivable			Ending balance				1,262.44CR	.00
210-2101-00.0.0-000 Accounts Payable			Beginning balance					70,746.63CR
07/13/2007	3266	PJ	Obligation summary		entry		3,655.00CR	
07/18/2007	3276	CDJ	Obligation summary				42,765.49	
07/31/2007	3282	PJ	Obligation summary		entry		16,124.88CR	
07/31/2007	3421	PJ	Reversal of 3282T	Dup 3283	entry		16,124.88	
08/02/2007	3284	PJ	Obligation summary		entry		10,078.64CR	
08/08/2007	3297	CDJ	Obligation summary				26,203.52	
08/31/2007	3347	PJ	Obligation summary		entry		1,378.21CR	
09/04/2007	3352	CDJ	Obligation summary				1,378.21	
09/05/2007	3358	PJ	Obligation summary		entry		18.67CR	
09/05/2007	3359	CDJ	Obligation summary				18.67	
09/13/2007	3360	PJ	Obligation summary		entry		42,092.18CR	
09/13/2007	3360	PJ	Contra Costa Water Dist.	13717	entry	B 6/07	15,511.27	
Descr1.....: City Water Usage 6/5/07-6/30/07								

Run date: 02/04/2008 @ 11:00
 Bus date: 02/04/2008

City of Clayton
 Ledger Report by Account/No Break

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Fiscal year to period ending December 31, 2007

Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
210-2101-00.0.0-000 Accounts Payable				** Continued **				
09/19/2007	3364	CDJ	Obligation summary				42,092.18	
09/27/2007	3368	PJ	Obligation summary		entry		13,929.91CR	
10/03/2007	3370	CDJ	Obligation summary				13,929.91	
10/12/2007	3375	PJ	Obligation summary		entry		72,398.68CR	
10/17/2007	3394	CDJ	Obligation summary				72,398.68	
11/02/2007	3413	PJ	Obligation summary		entry		46,383.13CR	
11/08/2007	3429	PJ	Obligation summary		change		1,000.00CR	
11/08/2007	3430	CDJ	Obligation summary				47,383.13	
11/15/2007	3442	PJ	Obligation summary		entry		11,698.60CR	
11/16/2007	3443	PJ	Obligation summary		entry		355.25CR	
11/16/2007	3444	PJ	Obligation summary		change		726.72CR	
11/16/2007	3445	CDJ	Obligation summary				12,780.57	
11/28/2007	3450	PJ	Obligation summary		entry		12,509.18CR	
12/05/2007	3452	CDJ	Obligation summary				12,509.18	
12/12/2007	3455	PJ	Obligation summary		entry		8,667.12CR	
12/12/2007	3457	CDJ	Obligation summary				8,667.12	
12/27/2007	3477	PJ	Obligation summary		entry		4,954.86CR	
12/27/2007	3478	CDJ	Obligation summary				381.00	
210-2101-00.0.0-000 Accounts Payable			Ending balance				66,172.78	4,573.85CR
210-2104-00.0.0-000 Assessment Payable County								
210-2104-00.0.0-000 Assessment Payable County			Beginning balance					2,079.26CR
210-2104-00.0.0-000 Assessment Payable County			Ending balance				.00	2,079.26CR
210-2110-00.0.0-000 Reserve for Landscape Replacem								
210-2110-00.0.0-000 Reserve for Landscape Replacem			Beginning balance					500.00CR
210-2110-00.0.0-000 Reserve for Landscape Replacem			Ending balance				.00	500.00CR
210-2111-00.0.0-000 Reserve for Jeffrey Ranch LS								
210-2111-00.0.0-000 Reserve for Jeffrey Ranch LS			Beginning balance					670.34CR
210-2111-00.0.0-000 Reserve for Jeffrey Ranch LS			Ending balance				.00	670.34CR
210-2112-00.0.0-000 Reserve for Yes on LS District								
210-2112-00.0.0-000 Reserve for Yes on LS District			Beginning balance					2,726.63CR
210-2112-00.0.0-000 Reserve for Yes on LS District			Ending balance				.00	2,726.63CR
210-3201-00.0.0-000 Unreserved/Designated Fund Bal								
210-3201-00.0.0-000 Unreserved/Designated Fund Bal			Beginning balance					100,455.39CR
210-3201-00.0.0-000 Unreserved/Designated Fund Bal			Ending balance				.00	100,455.39CR
210-4604-00.0.0-000 Clayton LMD Assessment								
12/31/2007	3503	CRJ	Cash receipts December				473,568.33CR	
210-4604-00.0.0-000 Clayton LMD Assessment			Ending balance				473,568.33CR	473,568.33CR
210-5601-00.0.0-000 Interest Income								
08/14/2007	3305	GJ	Bk LAIF interest 4th qtr 6/30	JE14			1,262.44	
08/14/2007	3420	GJ	Reversal of 3305T	Dup 3345			1,262.44CR	
12/31/2007	3527	GJ	Book LAIF&Other interest12/31	JE 9			3,232.77CR	
210-5601-00.0.0-000 Interest Income			Ending balance				3,232.77CR	3,232.77CR
210-7111-00.0.0-000 Salaries/Regular								
09/30/2007	3418	GJ	Bk PW labor PPE7/15-9/23/07	JE 2			40,309.88	
12/31/2007	3516	GJ	Bk Public Works 2nd Qtr Labor				30,221.80	
210-7111-00.0.0-000 Salaries/Regular			Ending balance				70,531.68	70,531.68
210-7112-00.0.0-000 Part-time Salaries								
09/30/2007	3418	GJ	Bk PW Temp lab PPE7/15-9/23/07	JE 2			28,262.50	
12/31/2007	3516	GJ	Bk PW 2nd Qtr Labor				11,786.00	

Run date: 02/04/2008 @ 11:00
 Bus date: 02/04/2008

City of Clayton
 Ledger Report by Account/No Break

Select...: A210-XXXX-XX.X.X-XXX
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Fiscal year to period ending December 31, 2007

Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
210-7112-00.0.0-000			Part-time Salaries	** Continued **				
210-7112-00.0.0-000			Part time Salaries	Ending balance			40,048.50	40,048.50
210-7218-00.0.0-000			LTD Insurance	Beginning balance				.00
09/30/2007	3417	GJ	Bk PW Benefits 1st Qtr	JE 1			555.46	
12/31/2007	3517	GJ	Bk PW 2nd Qtr Benefits				331.51	
210-7218-00.0.0-000			LTD Insurance	Ending balance			886.97	886.97
210-7220-00.0.0-000			PERS Retirement	Beginning balance				.00
09/30/2007	3417	GJ	Bk PW Benefits 1st Qtr	JE 1			7,233.61	
12/31/2007	3517	GJ	Bk PW 2nd Qtr Retirement				2,709.72	
12/31/2007	3521	GJ	PERS - Aug-Dec 2007 adj				4,592.77	
210-7220-00.0.0-000			PERS Retirement	Ending balance			14,536.10	14,536.10
210-7231-00.0.0-000			Worker's Comp Insurance	Beginning balance				.00
09/30/2007	3419	GJ	Bk PW Workers Comp 75% for yr	JE 3			5,757.82	
12/31/2007	3517	GJ	Bk PW final Workers Comp				867.17	
210-7231-00.0.0-000			Worker's Comp Insurance	Ending balance			6,624.99	6,624.99
210-7233-00.0.0-000			FICA and Medicare	Beginning balance				.00
09/30/2007	3417	GJ	Bk PW Benefits 1st Qtr	JE 1			2,340.90	
12/31/2007	3517	GJ	Bk PW 2nd Qtr Benefit				1,507.15	
210-7233-00.0.0-000			FICA and Medicare	Ending balance			3,848.05	3,848.05
210-7246-00.0.0-000			Benefit Insurance	Beginning balance				.00
09/30/2007	3417	GJ	Bk PW Benefits 1st Qtr	JE 1			9,317.22	
12/31/2007	3517	GJ	Bk PW 2nd Qtr Benefit Ins				5,236.78	
210-7246-00.0.0-000			Benefit Insurance	Ending balance			14,554.00	14,554.00
210-7311-00.0.0-000			General Supplies	Beginning balance				.00
11/15/2007	3442	PJ	Bay Area Barricade Serv.	13955	entry	230421	200.26	
			Desc1.....: PW Volunteer Vests 10/07					
11/28/2007	3450	PJ	UAP Distribution Inc	13991	entry	S007916863	3,247.50	
			Desc1.....: PW General Supplies 11/07					
12/12/2007	3455	PJ	US Bank Corp Pymt System	14059	entry		22.09	
			Desc1.....: Adm: Misc Charges 11/07					
210-7311-00.0.0-000			General Supplies	Ending balance			3,469.85	3,469.85
210-7316-00.0.0-000			Landscape Supplies	Beginning balance				.00
07/31/2007	3282	PJ	John Deere Landscapes	13544	entry	12463987	4,624.96	
			Desc1.....: PW Irrigation Parts 6/07					
07/31/2007	3282	PJ	John Deere Landscapes	13545	entry	12454018	447.43	
			Desc1.....: PW Sprinkler Parts 6/07					
07/31/2007	3421	PJ	Reversal of 3282T	Dup 3283	entry	12463987	4,624.96CR	
			Desc1.....: PW Irrigation Parts 6/07					
07/31/2007	3421	PJ	Reversal of 3282T	Dup 3283	entry	12454018	447.43CR	
			Desc1.....: PW Sprinkler Parts 6/07					
08/02/2007	3284	PJ	UAP Distribution Inc	13574	entry	S007546237	5,845.50	
			Desc1.....: PW Lndscp Chemicals 7/05					
08/02/2007	3284	PJ	John Deere Landscapes	13575	entry	12507095	1,042.39	
			Desc1.....: PW Irrig Supplies 7/07					
08/31/2007	3347	PJ	Cole Supply Company	13650	entry	566923	203.78	
			Desc1.....: Trash liners					
08/31/2007	3347	PJ	John Deere Landscapes	13656	entry	12658189	512.01	

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Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
210-7316-00.0.0-000 Landscape Supplies				** Continued **				
			Desc1.....: Irrigation supplies					
08/31/2007	3347	PJ	John Deere Landscapes	13657	entry	12667682	12.42	
			Desc1.....: irrigation supplies					
09/05/2007	3358	PJ	IMPAC Government Services	13687	entry		18.67	
			Desc1.....: PW Misc Charges 7/07					
09/13/2007	3360	PJ	John Deere Landscapes	13732	entry	12871752	179.70	
			Desc1.....: PW Landscape Supplies 8/07					
09/27/2007	3368	PJ	Cole Supply Company	13774	entry	567010-1	571.56	
			Desc1.....: Maint Liners 8/07					
10/12/2007	3375	PJ	Bay Area Barricade Serv.	13828	entry	228788	552.08	
			Desc1.....: Landscape District Signs					
10/12/2007	3375	PJ	Contra Costa Topsoil	13829	entry	76905	552.08	
			Desc1.....: 10 yards 1/4 x dust rock					
10/12/2007	3375	PJ	UAP Distribution Inc	13830	entry	7816602.00	103.92	
			Desc1.....: 5 gallons turf trax blue					
11/02/2007	3413	PJ	UAP Distribution Inc	13870	entry	S007869961	2,832.05	
			Desc1.....: PW Landscape Supplies 10/07					
11/02/2007	3413	PJ	John Deere Landscapes	13875	entry	13147051	1,974.18	
			Desc1.....: PW Landscape Supplies 10/07					
11/02/2007	3413	PJ	John Deere Landscapes	13876	entry	13147052	350.25	
			Desc1.....: PW Landscape Supplies 10/07					
11/02/2007	3413	PJ	US Bank Corp Pymt System	13901	entry		213.54	
			Desc1.....: PW Misc Charges 9/07					
11/08/2007	3429	PJ	UAP Distribution Inc	13870	change	S007869961	1,000.00	
			Desc1.....: PW Landscape Supplies 10/07					
11/16/2007	3443	PJ	US Bank Corp Pymt System	13972	entry		355.25	
			Desc1.....: PW Misc Charges 10/07					
12/12/2007	3455	PJ	US Bank Corp Pymt System	14060	entry		884.40	
			Desc1.....: PW Misc Charges 11/07					
210-7316-00.0.0-000 Landscape Supplies				Ending balance			17,203.78	17,203.78
210-7335-00.0.0-000 Gas & Electricity				Beginning balance				.00
08/02/2007	3284	PJ	PG&E	13565	entry		451.45	
			Desc1.....: OH Irrig & Clytn Traffic Sgn 7/07					
08/02/2007	3284	PJ	PG&E	13566	entry		1,717.17	
			Desc1.....: Service 7/07 Master Billing					
08/02/2007	3284	PJ	PG&E	13567	entry		372.13	
			Desc1.....: Service 7/07					
09/13/2007	3360	PJ	PG&E	13696	entry		436.41	
			Desc1.....: Svc Irrig & Signal 8/07					
09/13/2007	3360	PJ	PG&E	13697	entry		1,179.44	
			Desc1.....: Service 8/07 Adjustment (mst)					
09/13/2007	3360	PJ	PG&E	13698	entry		1,453.87	
			Desc1.....: Service 8/07 (mst)					
09/13/2007	3360	PJ	PG&E	13699	entry		360.41	
			Desc1.....: Service 8/07					
09/27/2007	3368	PJ	PG&E	13772	entry		47.80	
			Desc1.....: Service 9/07(mst)					
09/27/2007	3368	PJ	PG&E	13773	entry		437.28	
			Desc1.....: Svc Irrig & Signal 9/07					
10/12/2007	3375	PJ	PG&E	13795	entry		448.22	
			Desc1.....: Service 9/07 (Ind Bills)					
11/02/2007	3413	PJ	PG&E	13889	entry		453.56	

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Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
210-7335-00.0.0-000 Gas & Electricity				** Continued **				
Desc1.....: Svc Irrig & Signal 10/07								
11/02/2007	3413	PJ	PG&E	13890	entry		1,710.65	
Desc1.....: Service 10/07 (mst)								
11/02/2007	3413	PJ	PG&E	13891	entry		458.43	
Desc1.....: Service 10/07 (Individual Bills)								
11/28/2007	3450	PJ	PG&E	13990	entry		1,561.68	
Desc1.....: Service 11/07 (mst)								
12/12/2007	3455	PJ	PG&E	14047	entry		422.56	
Desc1.....: Svc Irrig & Signal 11/07								
12/12/2007	3455	PJ	PG&E	14048	entry		489.80	
Desc1.....: Service 11/07 (Individual Bills)								
12/27/2007	3477	PJ	PG&E	14101	entry		1,324.04	
Desc1.....: Service 12/07 (mst)								
12/27/2007	3477	PJ	PG&E	14102	entry	12/19/07	382.73	
Desc1.....: Svc Irrig & Signal 12/07								
12/27/2007	3477	PJ	PG&E	14103	entry		488.01	
Desc1.....: Service 12/07 (Individual Bills)								
210-7335-00.0.0-000 Gas & Electricity				Ending balance			14,195.64	14,195.64
210-7338-00.0.0-000 Water Services				Beginning balance				.00
07/31/2007	3282	PJ	Contra Costa Water Dist.	13525	entry A Series 5		11,052.49	
Desc1.....: City Water Usage 5-6/07								
07/31/2007	3421	PJ	Reversal of 3282T	Dup 3283	entry A Series 5		11,052.49CR	
Desc1.....: City Water Usage 5-6/07								
09/13/2007	3360	PJ	Contra Costa Water Dist.	13721	entry B Series 7		22,321.08	
Desc1.....: City Water Usage 7/1-8/6/07								
09/27/2007	3368	PJ	Contra Costa Water Dist.	13770	entry C Series 7		12,873.27	
Desc1.....: City Water Usage 7-8/07								
10/12/2007	3375	PJ	Contra Costa Water Dist.	13794	entry D Series 8		40,101.80	
Desc1.....: City Water Usage 8-9/07								
11/15/2007	3442	PJ	Contra Costa Water Dist.	13915	entry E Srs 9-10		7,162.15	
Desc1.....: City Water Usage 9-10/07								
12/12/2007	3455	PJ	Contra Costa Water Dist.	14049	entry F Srs 10-1		6,198.27	
Desc1.....: City Water Usage 10-11/07								
12/27/2007	3477	PJ	Contra Costa Water Dist.	14105	entry F Ser 10-1		2,379.08	
Desc1.....: City Water Usage 10-11/07								
210-7338-00.0.0-000 Water Services				Ending balance			91,035.65	91,035.65
210-7344-00.0.0-000 Vehicle Gas, Oil, and Supplies				Beginning balance				.00
12/31/2007	3533	GJ	Bk LS District July-Dec 07	JE 14			4,123.50	
210-7344-00.0.0-000 Vehicle Gas, Oil, and Supplies				Ending balance			4,123.50	4,123.50
210-7381-00.0.0-000 Property Tax Admin Cost				Beginning balance				.00
12/31/2007	3503	CRJ	Cash receipts December				2,035.28	
210-7381-00.0.0-000 Property Tax Admin Cost				Ending balance			2,035.28	2,035.28
210-7389-00.0.0-000 Misc. Expense				Beginning balance				.00
11/02/2007	3413	PJ	CCC Clerk Elections Division	13877	entry	732	38,390.47	
Desc1.....: Special Election 6/5/07 Fees								
210-7389-00.0.0-000 Misc. Expense				Ending balance			38,390.47	38,390.47

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				Fiscal year to period ending December 31, 2007			
Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount
							Balance
210-7419-00.0.0-000 Other Professional Services				Beginning balance			.00
07/13/2007	3266	PJ	NBS Govt. Finance Group	13504	entry	C06200730	875.00
			Desc1.....: CFDs Adm fees 7/07-9/07				
07/13/2007	3266	PJ	Creative Fence & Wall Inc	13512	entry	19135	2,780.00
			Desc1.....: City Fence Repairs 7/07				
08/02/2007	3284	PJ	Rock N Waterfall Co	13556	entry	129649	650.00
			Desc1.....: OH Waterfall Mtn 7/07				
08/31/2007	3347	PJ	Rock N Waterfall Co	13634	entry	220808	650.00
			Desc1.....: OH Waterfall Mtn 8/07				
09/13/2007	3360	PJ	Rock N Waterfall Co	13720	entry	220833	650.00
			Desc1.....: OH Waterfall Mtn 9/07				
10/12/2007	3375	PJ	NBS Govt. Finance Group	13802	entry	C09200730	913.58
			Desc1.....: CFD Adm Fees 10-12/07				
10/12/2007	3375	PJ	Rock N Waterfall Co	13814	entry	376353	650.00
			Desc1.....: OH Waterfall Mtn 10/07				
10/12/2007	3375	PJ	Doug Stuart Woodcarving	13831	entry	2	1,700.00
			Desc1.....: Refinish City of Clayton Signs				
11/15/2007	3442	PJ	Waraner Brothers	13949	entry	7818	1,200.00
			Desc1.....: Citywide Tree Trimming 8/07				
11/28/2007	3450	PJ	Rock N Waterfall Co	13986	entry	376370	650.00
			Desc1.....: OH Waterfall Mtn 11/07				
11/28/2007	3450	PJ	Waraner Brothers	13994	entry	7820	300.00
			Desc1.....: Citywide Tree Trim 10/07				
11/28/2007	3450	PJ	Waraner Brothers	13995	entry	7819	1,200.00
			Desc1.....: PW Creek Tree Trim 10/07				
11/28/2007	3450	PJ	Waraner Brothers	13997	entry	7823	5,550.00
			Desc1.....: PW Trails Tree Trim 10/07				
12/12/2007	3455	PJ	Rock N Waterfall Co	14014	entry	376387	650.00
			Desc1.....: OH Waterfall Mtn 12/07				
12/27/2007	3477	PJ	CCC Clerk Recorder's Office	14090	entry		381.00
			Desc1.....: Record Fees CF097-1 Cess Docs				
210-7419-00.0.0-000 Other Professional Services				Ending balance			18,799.58
							18,799.58
210-7485-00.0.0-000 Capital Equipment				Beginning balance			.00
10/12/2007	3375	PJ	Budget Car Sales & Leasing	13846	entry	196613	27,377.00
			Desc1.....: Used 2005 Chevrolet Van				
11/15/2007	3442	PJ	Arcom	13961	entry	3013000	815.21
			Desc1.....: PW Radio-New Truck 10/07				
210-7485-00.0.0-000 Capital Equipment				Ending balance			28,192.21
							28,192.21
210-7486-00.0.0-000 CERF Charges/Depreciation				Beginning balance			.00
12/31/2007	3533	GJ	Bk CERF chgs July-Dec 07	JE 14			6,468.00
210-7486-00.0.0-000 CERF Charges/Depreciation				Ending balance			6,468.00
							6,468.00
210-7615-00.0.0-000 CCC Property Tax				Beginning balance			.00
11/15/2007	3442	PJ	CCC Tax Collector	13967	entry		2,320.98
			Desc1.....: Property Tax Assessments 07-08				
11/16/2007	3444	PJ	CCC Tax Collector	13967	change		726.72
			Desc1.....: Property Tax Assessments 07-08				
210-7615-00.0.0-000 CCC Property Tax				Ending balance			3,047.70
							3,047.70
210-8101-00.0.0-000 Transfer To General Fund				Beginning balance			.00
07/31/2007	3381	GJ	Interfund Transfers for month				2,247.50
08/31/2007	3385	GJ	Interfund Transfers for month				2,247.50

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Date	Trans #	Jnl	Description	Ref 1	Ref 2	Ref 3	Amount	Balance
210-8101-00.0.0-000 Transfer To General Fund				** Continued **				
09/30/2007	3388	GJ	Interfund Transfers for month				2,247.50	
10/31/2007	3467	GJ	Interfund Transfers for month				2,247.50	
11/30/2007	3497	GJ	Interfund Transfers for month				2,247.50	
12/31/2007	3518	GJ	Interfund Transfers for month				2,247.50	
210-8101-00.0.0-000 Transfer To General Fund				Ending balance			13,485.00	13,485.00